



**Wenatchee School District No. 246
Wenatchee, Washington**

Minutes of March 09, 2010 Regular Board Meeting

Board

Staff

Walter Newman, President
Kevin Gilbert, Vice President
Laura Jaecks
Gary Callison

Brian Flones, Superintendent

I. REGULAR MEETING – 7:00 p.m.

Dr. Walter Newman, President, opened the regular board meeting at Washington Elementary School at 7:00 p.m., with the Pledge of Allegiance. Jesús Hernández was excused from the meeting.

II. CONSENT AGENDA

Dr. Newman asked for a motion to approve the consent agenda. Motion made by Laura Jaecks, seconded by Kevin Gilbert and the motion carried unanimously. The following items included in the consent agenda:

1) **MINUTES** of 2-09-10 regular board meeting.

2) PERSONNEL REPORT:

PREPARED BY: Lisa Turner, Human Resources Director

- March 09, 2010 personnel report on file.

3) VOUCHERS

1. General Fund: Check numbers 539097 through 539350 totaling \$387,724.32
2. Capital Projects: Check numbers 539351 through 539352 totaling \$16,224.60
3. Associated Student Body: Check number 539353 through 539398 totaling \$24,888.35

4) CONTRACTS:

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract
03/01/10	Renewal	Coca Cola Bottling Company of Washington	Beverage provider agreement	N/A	12/01/2009-12/01/14	Jeff Johnson
				Budget Code		
02/23/10	New	ATS Project Success	Title 1A Supplemental Educational Services	Not to exceed \$7,794	2/23/10-6/30/10	Nancy Duffey
				Budget Code		
02/23/10	New	Academia.net Inc.	Title 1A Supplemental Educational Services	Not to exceed \$18,186	2/23/10-6/30/10	Nancy Duffey
				Budget Code		
02/23/10	New	ACE Tutoring Service Inc.	Title 1A Supplemental Educational Services	Not to exceed \$9,093	2/23/10-6/30/10	Nancy Duffey
				Budget Code		
02/23/10	New	4 Family Learning dba College Tutors	Title 1A Supplemental Educational Services	Not to exceed \$1,299	2/23/10-6/30/10	Nancy Duffey
				Budget Code		
02/23/10	New	A Tree of Knowledge	Title 1A Supplemental Educational Services	Not to exceed \$3,897	2/23/10-6/30/10	Nancy Duffey
				Budget Code		

02/23/10	New	Literacy in the Community	Title 1A Supplemental Educational Services	Not to exceed \$1,299	2/23/10-6/30/10	Nancy Duffey	Yes	Yes
				Budget Code				
02/23/10	New	Club Z! In Home Tutoring Services Inc.	Title 1A Supplemental Educational Services	Not to exceed \$5,196	2/23/10-6/30/10	Nancy Duffey	Yes	Yes
				Budget Code				
02/23/10	New	A+ Advantage Point Learning	Title 1A Supplemental Educational Services	Not to exceed \$145,488	2/23/10-6/30/10	Nancy Duffey	Yes	Yes
				Budget Code				

5) SURPLUS REPORT: 3/09/10 ON FILE

III. SCHOOL PRESENTATION: Washington Elementary School

Principal Keith Collins introduced music teacher Pat Strand. She directed the enthusiastic choir *Washington Singers* in four songs as a special performance for the school board. She said that there are 45 -50 students in this volunteer singing group of 3rd – 5th graders. They are not required to try-out; they just have to like to sing. After the performance Mr. Collins announce to the board that peers recently acknowledged Ms. Strand in her association for her excellent work and dedication. The board thanked Mr. Collins and Ms. Strand for the entertainment and congratulated Ms. Strand for the recent acknowledgement.

IV. RECOGNITIONS:

National Classified Appreciation Month: Brian Flones read the governor’s proclamation and presented certificates of appreciation to:

- Karl Ohler – Secretary/Para/Tech (PSE)
- Matt Nuxoll – M&O (PSE)

Mr. Flones thanked Karl and Matt for all their hard work and dedication to WSD. He also sent certificates of appreciation to:

- Ernst Bentsen – Transportation (PSE)
- Paula Danielsen – Food Service Managers (AFL-CIO)
- Sharon Wilsey – Food Service Workers (AFL-CIO)

V. HIGH SCHOOL ASB REPORTS:

2) **WSHS:** ASB Officer Aggie Melton, reported on the latest activities which included WSHS breakfast.

VI. CITIZEN COMMENT:

VII. SPECIAL PRESENTATIONS:

1) District Improvement Plan – Intervention:

WSD Director of Special Programs Nancy Duffey presented the DIP Intervention Update to the board. Powerpoint presentation:

OVERVIEW

**WSD Intervention Service Model
Pyramid Response to Intervention (PRTI)**

Goal 1: All WSD teachers effectively implement Foundational and Tier 1

Goal 2: Supplemental Tier 2 Interventions are aligned, managed and monitored

Goal 3: Intensive Tier 3 Interventions are aligned, managed and monitored

Department: Learning and Teaching
Administrative Responsibility: Jodi Smith
Direct Responsibility: Nancy Duffey

ACTION PLAN

**WSD DISTRICT IMPROVEMENT TEAM ACTION PLAN
FOCUS AREA: INTERVENTION**

Purpose: A Sustainable WSD Intervention Service Model

Goal 1: All WSD teachers effectively implement Foundational and Tier 1

Strategy 1	Create WSD Intervention Over-site Team with broad representation to provide input regarding implementation of action plan
Strategy 2	Create and share the WSD Learning System with entire WSD staff (PLC implementation)
Strategy 3	Identify, create and then share guiding documents with entire WSD staff
Strategy 4	Identify, create and then share WSD Intervention Resource Web site

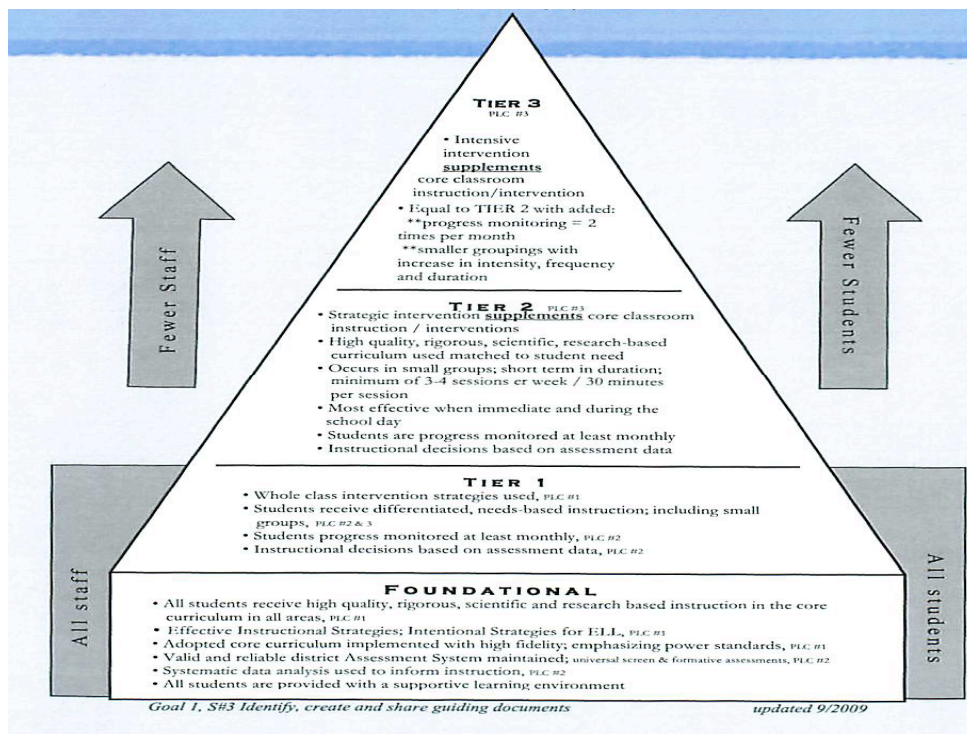
Goal 2: Supplemental Tier 2 Interventions are aligned, managed and monitored

Strategy 1	Identify, train staff and implement screening, progress monitoring & diagnostic assessments
Strategy 2	Review Title I/LAP, Migrant, Bilingual Tier 2 curriculum/service; monitor for effectiveness; provide professional development as needed
Strategy 3	Monitor Building Tier 2 interventions

Goal 3: Intensive Tier 3 Interventions are aligned, managed and monitored

Strategy 1	Review & modify SPED curriculum/service; monitor for effectiveness; provide professional development as needed
Strategy 2	Review & modify student study team process; monitor for implementation
Strategy 3	Review and modify referral process for Special Education; monitor for implementation

**WSD Intervention Service Model
Pyramid Response to Intervention (PRTI)
Foundational, Tier 1, 2, 3 Interventions**



Pyramid Response to Intervention (PRTI)
Operational Definitions

FOUNDATIONAL

- All students receive high quality, rigorous, scientific, research-based instruction in the core curriculum in all areas; PLC #1
- Effective Instructional Strategies; Intentional Strategies for ELL; PLC #1
- Adopted core curriculum implemented with high fidelity; PLC #1
- Valid and reliable district Assessment System (universal screen) maintained; PLC #2
- Systematic data analysis used to inform instruction; PLC #2
- All students are provided with a supportive learning environment

Tier I Intervention

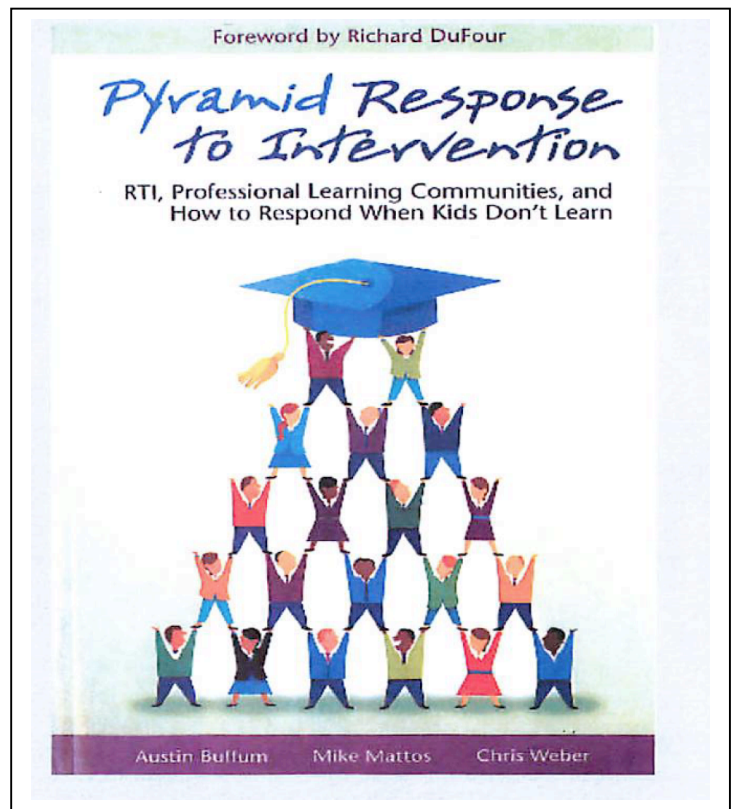
- Whole class intervention strategies used; PLC #1
- Students receive differentiated, need-based instruction; including small groups; PLC #2&3
- Students progress monitored at least monthly; PLC #2
- Instructional decisions based on assessment data; PLC #2

Tier II Intervention; PLC #3

- Strategic intervention supplements core classroom instruction/interventions
- High quality, rigorous, scientific, research-based curriculum used matched to student need
- Occurs in small groups; short term in duration; minimum of 3-4 sessions per week/ 30 minutes per session
- Most effective when immediate and during the school day
- Students progress monitored at least monthly
- Instructional decisions based on assessment data

Tier III Intervention; PLC #3

- Intensive intervention supplements core classroom instruction/interventions
- High quality, rigorous, scientific, research-based curriculum used matched to student need
- Occurs in smaller groups; increase of intensity, frequency, duration
- Students progress monitored at least 2 times/month
- Instructional decisions based on assessment data



Protocol Intervention (Curriculum)

- Limited number of intervention programs
- Consistently used across district as first layer of intervention
- Straightforward staff training, progress monitoring and decision-making

Problem Solving Intervention (Curriculum)

- Use if Protocol Intervention not showing results
- More specific student plans, created with more staff input

(PRTI pg. 28-30)

Intentional Non-Learner

- Student has chosen to opt out of learning
- Based on lack of effort

Struggling Learner

- Student has attempted to learn, but have yet to demonstrate proficiency
- Based on wrong match of instruction and learner

(PRTI pg. 88-93)

#1. Introduce PRTI in the buildings
75% complete

#2. Articulate PRTI District structure by grade span.

Elementary – 80% complete
Middle School – 50% complete
High School – 50% complete
(WHS & WSHS)

#3. Tier 2 Protocol Curriculum - District

Language:
Elementary - Imagine Learning; Pilot – Promising
Middle School – Milestone; Implementing
High School – Edge: Implementing

Math:
Elementary (gd 4&5) – Do The Math; Pilot – Promising
Secondary – Cognitive Tutor; Implementing

**Baseline data being gathered. Will compare with May data for initial effectiveness.

#4. Tier 3 Protocol Curriculum - District

Reading:
Grade 4-6 – Failure Free Reading; Pilot - Promising

**Baseline data being gathered. Will compare with May data for initial effectiveness.

#5. PRTI Training

Mike Mattos author of PRTI
May 5, 2010 – Elementary Focus
May 6, 2010 – Secondary Focus

Teams – Principal, 4-5 classroom teachers+ additional staff (ie. Counselors, intervention specialists, sped staff)

Understand why RTI is most effective when implemented on the foundation of a professional learning community (PLC). Learn how to create three tiers of interventions to address student learning gaps. Learn what a successful program looks like and understand how to make RTI work in your school.

NEXT STEPS:

#1. Assessment - District

Research and pilot Tier 2 & 3 Screening, Diagnostic & progress monitoring assessments

#2. Tier 2 – District

Implement and monitor Language & Math protocol interventions

Research & pilot Reading protocol intervention

#3. Tier 3 - District

Implement and monitor Reading Grd 4&5 protocol intervention

Research & pilot additional Reading & Math protocol interventions

#4. Student Progress - District

Research & pilot electronic student data management; assessment & interventions

Refine student Study Team Process and SPED qualifying process (Need to be accomplished by 2011-12)

#5. Articulation of Building PRTI

Work with principals to communicate their building PRTI in conjunction with District.

Questions and talking points:

The board asked many questions during the presentation. Below are highlights:

- Is this available to all students who need intervention? It is not based on income but on need (low achievement).
- Recommended reading to board: “*Pyramid Response to Intervention*” - the model we are using.
- Consistency is built in across the district and we’re using unique approach in each building with their specific needs in mind.
- Crystal Bragg addressed the board on the Special Education approach in the evaluation of students. She explained Tier 1,2 & 3 and how it pertains to Sp. Ed students. The goal is to have fewer students in Sp. Ed. and enabling them to attain higher achievement.
- Purpose of PLC = All Achieve
- Becoming much more intentional in our efforts: Intentional Non-Learner as compared to Struggling Learner enables us to distinguish how to address the problem.
- Demonstration in Math problems – “where are our students not succeeding?”
- Book: “*Do the Math*”, by Marilyn Burns – We are finding the gaps...what we are missing in teaching them.
- The Board wanted more clarity on the gaps; a problem and answer sheet was shown to the board – as a tool we use in finding the areas we are missing in reach the students on the whole.
- Our Strategy in efforts/systemic/cognitive tutors – and outcomes discussed
- Pilot stages in these efforts – we are pulling pieces into place as to what we need to do to reach these goals we have set for our students.
- Board invited to attend the Training on May 5th and 6th – PRTI Mike Mattos, author, will be presenting.
- Ms. Duffey will check on DVD’s of Mr. Mattos’ training for the board to view.

After questions the board thanked Ms. Duffey for the update and informative presentation.

VIII. OLD BUSINESS

1) Forte Architects, Inc. – Contract (WestSide Project)

Mr. Flonex presented the contract to the board for approval that WSD Steve Smith outlined to the board at the last board meeting, revisions highlighted. He asked for questions, answered them and asked for approval.

MOTION MADE: By Gary Callison to approve the Forte Architects, Inc. contract (WestSide Project).

SECONDED: Seconded by Laura Jaecks.

PASSED UNANIMOUSLY

IX. NEW BUSINESS:

1) Maintenance and Operations Contract Ratification

CFO Les Vandervort presented the contract to the board for their approval. He explained the updates and changes and pointed out that they were mostly clearing up language as follows:

1. *Lunch Breaks - Clarification of lunch break language to allow flexible scheduling due to operational necessity.*

2. *Snowplow Guidelines - 2008 Letter of agreement incorporated into the contract with detailed guidelines for snow plowing compensation.*

3. *Changes in law - Updated language on sick leave sharing, FMLA, military leave, worker’s compensation time loss payments and jury duty payments in accordance with changes to State and Federal laws.*

4. *Personal Leave - Expansion of Personal leave language to allow employees to carryover un-used personal leave days to the following school year for a maximum of 3 days in any given year.*

5. *Lateral Transfers - Reorganization and clarification of job classification language to be consistent with current practice for lateral transfers.*

6. *Seniority - New definition of seniority, language added.*

7. *Substituting for Leave of Absence - Language added for guidelines for employee rights and to substitute and District rights to select a substitute for leave of absence positions*

8. *Employee Discipline Files – language added to purge oral reprimands from files after 3 years with no further incidents of a similar nature.*

9. *Term of Agreement – September 2009 – August 31, 2012.*

MOTION MADE: By Kevin Gilbert to approve the 3-year M&O Contract updates and changes.

SECONDED: By Laura Jaecks,

PASSED UNANIMOUSLY

X. PRESIDENT’S REPORT: No Communications

- Reminder of the Regional WSSDA meeting in Cashmere on April 26th. Gary Callison, Kevin Gilbert and Laura Jaecks will attend with Walter Newman who is already registered.

XI. SUPERINTENDENT’S REPORT:

- **Invitation to:**

- ▶ **What:** An open house for our community and a ceremony to thank our many community partner agencies and organizations. Drop in and meet School Board members and district administrators.
- ▶ **When:** Thursday, May 6, 2010, 5:00 p.m. - 7:00 p.m. Awards ceremony for recognition of our community partners at 6:30 p.m.
- ▶ **Where:** Appleatchee Trailhead to Saddlerock (west end of Circle Street).

MEETING ADJOURNED: President Dr. Walter Newman adjourned the meeting at 8:17 p.m.

President

Superintendent