



Wenatchee School District No. 246  
Wenatchee, Washington

Minutes of August 12<sup>th</sup>, 2010 Regular Board Meeting

Board

Staff

Walter Newman, President  
Kevin Gilbert, Vice President  
Laura Jaecks  
Gary Callison

Brian Flones, Superintendent

**I. REGULAR MEETING - 7:00 p.m.**

Dr. Walter Newman, President, opened the regular board meeting at the WSD Central Office at 7:00 p.m., with the Pledge of Allegiance. Jesús Hernández was excused from the meeting.

**II. CONSENT AGENDA**

Dr. Newman asked for a motion to approve the consent agenda. Motion made by Kevin Gilbert, seconded by Laura Jaecks, the motion carried unanimously with Gary Callison abstaining. The following items included in the consent agenda:

1) **MINUTES** of Minutes of Board Meeting 6/22/10 & Study Session 6/25/10

**2) PERSONNEL REPORT:**

PREPARED BY: Lisa Turner, Human Resources Director  
August 12<sup>th</sup>, 2010 personnel report is on file.

**3) PAYROLL:**

PREPARED BY: Tammy Hubensack, Payroll Director  
June 2010 - \$4,973,759.49  
July 2010 - \$4,975,094.69

**4) VOUCHERS June, July & August 12th 2010**

PREPARED BY: Karen Walters, Director of Accounting

<p><b>1. General Fund:</b>  Check #'s  <b>542060 through 542259 totaling \$375,446.51</b>  <b>541731 through 542017 totaling \$619,262.29</b></p> <p><b>2. Capital Projects:</b>  Check #'s  <b>542260 through 542263 totaling \$21,183.82</b>  <b>542018 through 542019 totaling \$109,074.11</b></p> <p><b>3. Associated Student Body:</b>  Check #'s  <b>542264 through 542300 totaling \$46,379.01</b>  <b>542020 through 542055 totaling \$23,568.95</b></p>
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**5) SURPLUS REPORT: 8/12/10**

FROM: Karen Walters, Director of Accounting

DATE: August 12, 2010

SUBJECT: Declaration of Surplus

The Administration recommends that the items on the attached list be declared surplus and

requests authorization to dispose of them.

**BUILDING QUANTITY ITEM**

- M& T 1 each Monitor
- 1 each Phillips Monitor
- 1 each iMac
- 1 each PowerBook G4
- Operational Technology 2 each Bay Networks AN2 Router
- 2 each Adtran TSU Communications Bridge
- 10 each Quick Mail Office Academic 100 User Pk
- Special Programs 1 each Ergonomic Keyboard
- 1 each Treasure Mountain
- 1 each Rolling File Holder
- 4 cartons Laminating Pouches
- 1 each Laptop Carrying Case
- 1 set Woodcock Reading Mastery Test Booklets
- 3 each File Organizing Trays

**6) CONTRACTS:**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Approved by Les?	PO Required?
08/12/10	Renew	North Central ESD	To Provide WWTSC Teachers salaries and associated costs.	\$475,000 Budget Code 4500 27 7098 000	09/01/2010 - 08/31/2011	Les Vandervort	Yes	Yes
08/12/10	New	Cashmere Valley Bank	To provide an online payment system so parents can use their debit/credit cards for ASB fees, fines, athletic fees.	N/A Budget Code	August, 2010	Karen Walters	Yes	No
08/12/10	New	Pateros School District	Summer School	\$2,750 Budget Code 4573-27-5000-545	06/01/2010 - 08/31/2010	Jon Torrence	Yes	Yes
08/12/10	New	Warden School District	Summer School	\$2,750 Budget Code 4573-27-5000-545	06/01/2010 - 08/31/2010	Jon Torrence	Yes	Yes
08/12/10	New	Bridgeport School District	Summer School	\$2,750 Budget Code 4573-27-5000-545	06/01/2010 - 08/31/2010	Jon Torrence	Yes	Yes
08/12/10	New	Moses Lake School District	Summer School	\$2,750 Budget Code 4573-27-5000-545	06/01/2010 - 08/31/2010	Jon Torrence	Yes	Yes
08/12/10	New	Chelan-Douglas Community Network	To purchase new uniforms and repair instruments for the Wenatchee High School Mariachi Program.	\$3,500 Budget Code 0110-25-0000-402-0000	09/01/2010 - 6/30/2011	Ramon Rivera	Yes	Yes
08/12/10	New	G.G. Richardson	Change orders to WHS Family & Consumer Science Project	#1 \$1,163 #2 \$1,404 #3 \$408 Budget Code 4573-27-5000-545	Summer 2010	Les Vandervort	Yes	Yes
08/02/10	Renewal	Port of Chelan County	Two-year lease agreement for the Olds Station Preschool	\$1,182.54/month Budget Code 7921 27 7091 000 0000	08/01/10-7/31/12	Les Vandervort	Yes	Yes

**III. CITIZEN COMMENT: None**

**IV. SPECIAL REPORTS:**

**1) Transfer of Territory by Petition Request – ESD 171**

ESD 171 Superintendent Dr. Rich McBride presented a request for change of boundary between Cashmere S.D. and Wenatchee School District. District Superintendent Dr. McBride is in receipt of a request from Mr. Robert S. Robinson, who resides at 2481 Easy Street, to transfer territory currently located in the Wenatchee School District to the Cashmere School District. The request was made by the property owner. The boundary line goes directly through the center of his house. Dr. McBride said he has never seen anything quite like this in the past but understands the request and feels it is valid and asked WSD board to consider the resolution for the transfer request. He provided a sample resolution and answered the board’s questions about tax revenues and property lines. Dr. McBride also provided the board, for their review, the Transfer of Territory by Petition – RCW 28A.315.195.

Blue line represents the school boundary:



The board will vote on the resolution at the next board meeting. The board thanked Mr. McBride and he thanked them for allowing him to present this request to them.



**2) WHS Update on PAWS:**

WHS Principal Michele Wadeikis provided the board with a draft calendar and the copy of the Panther Paws Newsletter that is being mailed to all parents. It includes announcement of the new schedule.

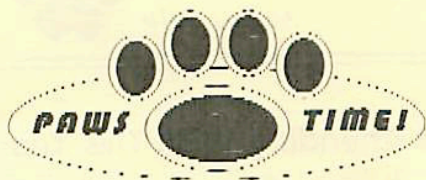
~ September 2010 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 All Students in sixth period	2 All Students in sixth period * Planner Day	3 All Students in sixth period * Attendance Policy	4
5	6	7 ASB  Welcome Back Assembly	8 Period 1  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	9 Period 2  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	10 Period 3  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	11
12	13	14 School expectations delivered through PAWS	15 Period 4  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	16 Period 5  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	17 Period 6  * Explaining grading structure and success (ASB in 9 <sup>th</sup> grade classes)	18
19	20	21 Culminating Project Day	22 Period 1  *Grade reflection and academic support	23 Period 2  *Grade reflection and academic support  *PAWS Time for parents @ Open House	24 Period 3  *Grade reflection and academic support	25
26	27	28 ASB  Pep Assembly	29 Period 4  *Grade reflection and academic support	30 Period 5  *Grade reflection and academic support		

More Calendars: 2011 Calendar 2010 Calendars

~ October 2010 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Period 6  *Grade reflection and academic support	2
3	4	5 ASB  Homecoming Assembly	6 Period 1  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	7 Period 2  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	8 Period 3  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	9
10	11	12 Culminating Project  Parent Meeting for PAWS Time	13 Period 4  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	14 Period 5  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	15 Period 6  *Support and enrichment based on formative or summative assessment (ASB in 9 <sup>th</sup> grade classes)	16
17	18	19 Conference Week	20 Conference Week	21 Conference Week	22 Conference Week	23
24	25	26 ASB  Pep Assembly	27 Period 1	28 Period 2	29 Period 3	30
31	Notes: Quarter ends: Nov 5					



# Implementation Plan 2010/2011



We all know that each student learns at a different pace and in a different way. Using PAWS Time to build capacity for these needs is critical. Utilizing differentiation and a variety of research based instructional strategies, PAWS Time will provide academic support to all students.

**Panthers Academically Working toward Success (PAWS)** will take on a new look this year to help provide academic support for *all* students. PAWS Time will be moved to the end of the day during the time from 2:31 to 3:00 Tuesday through Friday. Every Tuesday this time will focus on school related activities such as assemblies and culminating project time. Wednesday, Thursday, and Friday students will report back to their respected classes (see calendar or weekly schedule) to work with their teachers on related content, interventions, support, or enrichment. During this time teachers will work with students outside of regular curriculum time to focus their energies on student needs

~ September 2010 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 All Students in such period	2 All Students in such period	3 All Students in such period	4
5	6	7 Welcome Back Assembly	8 Period 1	9 Period 2	10 Period 3	11
12	13	14 School Expectations delivered through PAWS	15 Period 4	16 Period 5	17 Period 6	18
19	20	21 Culminating Project Days	22 Period 1	23 Period 2  *PAWS Time for parents @ Open House	24 Period 3	25
26	27	28 Pepr Assembly	29 Period 4	30 Period 5		

## PAWS Time Weekly Schedule

Tuesday	Wednesday	Thursday	Friday
<ul style="list-style-type: none"> <li>School Related Activities: assemblies, culminating project days, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Meet with either 1st period class or 4th period class depending on the week</li> </ul>	<ul style="list-style-type: none"> <li>Meet with either 2nd period class or 5th period class depending on the week</li> </ul>	<ul style="list-style-type: none"> <li>Meet with either 3rd period class or 6th period class depending on the week</li> </ul>
<ul style="list-style-type: none"> <li>During this time students will remain in their sixth period class and do not need a passing time</li> </ul>	<ul style="list-style-type: none"> <li>Teachers may use this time based to address the specific needs of the class through academic interventions or enrichment</li> <li>Use of differentiation, collaborative or accountability groups, peer tutoring, one-on-one help, or another way to help support students not meeting standard.</li> </ul>		

### Tuesday through Friday's Schedule & Mondays are late start with not PAWS time:

PERIOD	TIME
0	7- 8:05 AM
1	8:15 - 9:08 AM
2	9:13 - 10:06 AM
BREAK	10:06 - 10:16 AM
3	10:16 - 11:09 AM
1 <sup>ST</sup> LUNCH	11:09 - 11:37 AM
4A	11:42 - 12:35 PM
4B	11:14 - 12:07 PM
2 <sup>ND</sup> LUNCH	12:07 - 12:35 PM
5	12:40 - 1:33 PM
6	11:38 - 2:31 PM
PAWS	2:31 - 3:00 PM

### Discussion points that followed:

#### 1) Communication Plan:

- Newsletter informing parents with florescent sticker printed with "Parent Meeting" date: Aug. 24<sup>th</sup>.
- Freshmen Night Information

- Open House
- Panther Paws Newsletter
- Letter sent home
- Phone Call about schedule
- Parents on the Team/Committee
- Email, phone calls, drop-ins communications taking place everyday.
- Principal's Day - All teachers involved - break off into departments and work the half day ONLY on this issue
- Back to staff meetings and make a list on butcher paper and problem solve together as a team.
- Kory Kalahar's dissertation is on intervention, which helps open up more communication.
  - Interview teachers
  - Students are always the most important component, communication with them.

Additional discussion points:

- PLC monthly meetings discussions
- Starting right away before failures start
- Conference Week Schedule
- Working with food service to open up possibilities

A board member was concerned about the staff support and parent concerns. Ms. Wadeikis understood the concerns and assured she will do everything to communicate with all parties/stakeholders. The board thanked her for changing the plan and listening to the board's requests concerning the schedule change.

## **V. OLD BUSINESS:**

### **1) WVTSC Construction Update:**

Project Manager for the WVTSC renovations, John Hultman addressed the board with the update on construction. He reported that they are on time and within budget. Director Jon Torrence & the architect on site were present to answer the board's questions. The board thanked them for the update.

### **2) Highly Capable Report 2010-11**

Kari DeMarco, Coordinator of the Gifted Program presented the board with the 2010-11 Highly Capable Report for WSD 2010-11.

Discussion points:

- Budget and Grants
- Number of students in program

Ms. DeMarco updated the board on the demographics of the district's Gifted Program.

Ms. DeMarco also gave a brief synopsis of the report and answered the board's questions. They thanked her for all the work that she has put into the program.

217 Highly Capable Students Program

Fiscal Year: 2010-11

Milestone: Under Org. Review (Printed 6/17/2010)

District: Wenatchee School District

Organization Code: 04246

ESD: North Central Educational Service District 171

**MOTION MADE:** By Gary Callison to approve the WSD Highly Capable Report 2010-11 as presented.

**SECONDED:** By Kevin Gilbert.

**APPROVED:** Unanimously

### **3) Updated Policy No. 2410 - HS Graduation Req. 1<sup>st</sup> reading**

Assistant Superintendent Jon DeJong presented the updated changes in the language replacing the WASL references in the High School Graduation Requirements Policy No. 2410. The wording changed to read statewide assessments instead of WASL. There are a few other minor changes that Mr. DeJong pointed out to the board.

### **4) Bids & Contract Awards**

WSD CFO Les Vandervort brought the following 2010-11 bids and contracts for board approval:

#### a) Food Service Bids & Contract Awards

- Grocery Produce & Supplies: Puget Sound Joint Purchasing Cooperative
- Bakery: Franz Bakery of Wenatchee, WA.
- Diary: J & G Distributing, Inc. of Wenatchee, WA.

#### b) Transportation Bids & Contract Awards

- Charter Bus: A & A Motorcoach
- Motor Fuel: Wenatchee Petroleum Co.

#### c) M&O Paper Bid & Contract Award: Western Facilities Supply, Inc. Everett, WA.

**MOTION MADE:** By Laura Jaecks to approve the WSD Food Service, Transportation and M & O bid awards and contracts as presented by Les Vandervort.

**SECONDED:** By Kevin Gilbert.

**APPROVED:** Unanimously

d) Newbery Parking Lot Bid & Contract Award:

The Maintenance & Operations Department is submitting for the Boards approval the contract for the John Newbery Parking Lot Revision Project. The lowest responsible bidder for this project is Selland Construction Inc.

Base Bid w/Alternate #1:

Selland Construction Inc.

- \$125,822.00

**MOTION MADE:** By Kevin Gilbert to approve the Newbery parking lot contract as presented by Les Vandervort.

**SECONDED:** By Gary Callison.

**APPROVED:** Unanimously

**5) Budget 2010-11 Resolution #05-10**

WSD CFO Les Vandervort and WSD Director of Accounting, Karen Walters, presented the following Budget Resolution #05-10 to the board and asked for approval after a brief question and answer period. Mr. Vandervort presented a Powerpoint breaking down each area for the board’s review.

The 2010-11 WSD Budget reflects the District’s historical pattern of subsidizing Special Education, Enrichment, and Transportation programs.

The 2010-11 WSD Budget incorporates the vital elements of the Continuous Improvement Planning Process, the Baldrige Criteria for Performance Excellence, and the ISO 9001 Quality Management System.

The average student FTE for **2010-11** is estimated at **7,700 FTE**, including **ADK**. The average student FTE for **2009-10** was **7,664** for a projected increase of **36 FTE**.

**General Fund Total Budgeted Appropriations** (Expenditures) of \$77,844,486 **exceed Total Budgeted Revenues** of \$77,834,530 by **\$9,956**.

The General Fund Budgeted Ending Unreserved Fund Balance of **\$4,569,168** is **5.87%** of Total Appropriations.

The General Fund Total Ending Fund Balance is **\$6,975,044** or **8.96%** of Total Appropriations.

A General Fund transfer of up to **\$3,000,000** to the Capital Projects Fund is budgeted for remodeling of the Westside High School property (old Eagles property) once the property transfer with Wenatchee Valley College is complete. The timing of any transfer is contingent on the availability of appropriate resources and construction schedule.

Responsible stewardship of human and financial resources is our hallmark. All resource managers are accountable for the effective and efficient management of district funds.

**Wenatchee School District No. 246  
Resolution 05-10**

**WHEREAS**, the **2010-11** Budget must be adopted on or before August 31, 2010;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington that the 2010-11 Budget be adopted as follows:

**APPROPRIATIONS**

General Fund.....	\$ 77,844,486
Associated Student Body Fund.....	1,013,472
Debt Service Fund.....	2,646,763
Capital Projects Fund.....	7,268,501
Transportation Vehicle Fund.....	410,000

**BE IT FURTHER RESOLVED** that the Board of Directors approve the 2010-11 applications for State and Federal grants and programs as follows:

Program No. 21 State Special Education	\$ 4,073,025
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Program No. 24 Federal Special Education Supplemental	1,456,215
Program No. 38 Federal Secondary Vocational Ed	88,416
Program No. 46 Skills Center	23,261
Program No. 51 Federal Disadvantaged	2,060,531
Program No. 52 Federal School Improvement1,	267,327
Program No. 53 Federal Migrant, including Summer School 953,541	
Program No. 55 State Learning Assistance	1,400,471
Program No. 56 State Institutions (Juvenile Detention)	96,397
Program No. 58 State Special and Pilot Programs	554,887
Program No. 64 Federal Limited English Proficiency	269,293
Program No. 65 State Transitional Bilingual	1,328,865
Program No. 74 State Highly Capable	69,777

**BE IT FURTHER RESOLVED** that the General Fund Maintenance and Operations Levy for 2011 collection be certified at \$10,187,000 and the Debt Service Levy for 2011 collection be certified at \$2,500,000, and

**BE IT FURTHER RESOLVED** that the Board of Directors approve a transfer from the General Fund to the Capital Projects Fund for up to \$3,000,000 for the 2010-11 school year, and

**BE IT FURTHER RESOLVED** that the Board of Directors approve the residual transfer of net rental and lease proceeds from the General Fund to the Capital Projects Fund at the close of the 2009-10 school year.

DATED the 12th day of August, 2010.

**MOTION MADE:** By Gary Callison to approve the 2010-11 Budget Resolution #05-10 as presented by Les Vandervort.

**SECONDED:** By Laura Jaecks.

**APPROVED:** Unanimously

**VI. PRESIDENT’S REPORT:**

- Communications: None
- Brief discussion to change the time frame that we approve the consent agenda during summer months.
- Laura Jaecks will miss the September 14<sup>th</sup> meeting due to her wedding.

**VII. SUPERINTENDENT’S REPORT:**

- Mr. Fones offered a schedule for the Board CIPP Reviews.

October 11	<b>Secondary Schools: FMS, OMS, PMS, WHS, WSHS</b>	<b>6 - 8 pm</b>
October 12	<b>Sunnyslope, Newbery, Valley Academy</b>	<b>5:30-6:50 pm</b>
October 18	<b>Washington, Lincoln, Lewis &amp; Clark, Columbia, Mission View</b>	<b>6 – 8 pm</b>

- Mr. Fones gave an invitation to the board for the administrative advance on Aug. 18<sup>th</sup> and 19<sup>th</sup>.
- Brief report on the progress of the McQuaig ice rink property.

**VIII. MEETING ADJOURNED:**

President Dr. Walter Newman adjourned the meeting at 8:20 p.m.

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President

\_\_\_\_\_  
Superintendent