



**Wenatchee School District No. 246
Wenatchee, Washington**

Minutes of Sept. 28th, 2010 Regular Board Meeting

Board

Walter Newman, President
Kevin Gilbert, Vice President
Jesús Hernández
Laura Jaecks

Staff

Brian Flones, Superintendent
Cabinet Members

II. REGULAR MEETING - 7:00 p.m.

Dr. Walter Newman, President, opened the regular board meeting at the WSD Central Office at 7:00 p.m., with the Pledge of Allegiance. Gary Callison was excused from the meeting.

III. CONSENT AGENDA

Dr. Newman asked for a motion to approve the consent agenda. Laura Jaecks abstained due to her absence of the last meeting and was unable to approve the meeting minutes portion of the agenda. Motion made by Kevin Gilbert & seconded by Jesús Hernández, the motion carried. The following items included in the consent agenda:

1) **MINUTES** of Minutes of Board Meeting 8/24/10.

2) PERSONNEL REPORT:

PREPARED BY: Lisa Turner, Human Resources Director
Sept. 14th, 2010 personnel report is on file.

3) PAYROLL

PREPARED BY Tammy Hubensack, Director of Payroll
September 2010

\$5,149,815.69

4) VOUCHERS Sept. 15th 2010

PREPARED BY: Karen Walters, Director of Accounting

| | |
|------------------------------|---|
| <u>2009-10 Budget</u> | |
| 1. General Fund: | Check numbers 543333 through 543456 totaling \$332,744.79 |
| 2. Capital Projects: | Check numbers 543457 through 543459 totaling \$14,368.18 |
| 3. Associated Student Body: | Check number 543460 through 543471 totaling \$5,464.51 |
| <u>2010-11 Budget</u> | |
| 1. General Fund: | Check numbers 543150 through 543301 totaling \$393,758.72 |
| 2. Capital Projects: | -0- |
| 3. Associated Student Body: | Check number 543302 through 543332 totaling \$34,693.34 |

5) CONTRACTS:

| Date | Now or Renewal or Revision | Agency | Purpose | Amount | Effective Date | Staff Person Responsible for Contract has read and has recommended this contract for Board approval | Reviewed by Les? | PO Required? |
|----------|----------------------------|---|--|--------------------------------------|-----------------|---|------------------|--------------|
| 09/01/10 | Renewal | Academy of Hair Design | To provide professional services of not less than one full-time equivalent OSPi certificated career and technical education instructor for cosmetology training for the 2010-2011 school year. | \$2.15/hour per student | 9/01/10-8/31/11 | Jon Torrence | Yes | Yes |
| | | | | Budget Code 4500 27 7000 545 3503 | | | | |
| 08/28/10 | Renewal | Carpenter-Employers Apprenticeship & Training Trust of Washington-Idaho | The Trust will provide educational services to students eligible to participate in the WVTSC Program | \$300/month per student FTE | 9/01/10-8/31/11 | Jon Torrence | Yes | Yes |
| | | | | Budget Code 4500 27 7079 545 3510 | | | | |

6) SURPLUS REPORT: PREPARED BY Karen Walters, Director of Accounting

IV. WSD ASB REPORTS: None

V. CITIZEN COMMENT: None

VI. SCHOOL REPORT: Abraham Lincoln Elementary School

Lincoln Principal Tim Sheppard gave a summary of the high lights of the public school tour that took place prior to the board meeting. He summarized the following points.

- o Lincoln built in 1958 and a lot of the original fixtures & furniture are in run down condition but are still being used.
- o Building built for 2 tracks, but now is functioning in 4-track system.
- o Portables are outgrown and crowded and present safety concerns
- o Lunch facilities not a good situation, gym used as cafeteria and classroom presenting scheduling, clean up and safety issues.
- o Parking is difficult for staff and parents, not enough.
- o Building is hot in spring, summer and cold in winter, in need of upgrading systems.
- o Bathroom in need of modernizing.

Additional discussion:

- o Choice students are at 110 students
- o Number of bussing students are not confirmed as of this time
- o Open House turn out about the same as last year, looking at ideas to increase that number

The board thanked Mr. Sheppard for his hospitality of our use of the facilities and for the guided tour of Lincoln.

VII. SPECIAL REPORTS/PRESENTATIONS:

1) OSPI Energy Grant Application

Date: September 22, 2010
 To: School Board Members
 From: Bryan Visscher
 M&O Director
 Re: 2010 Supplemental Capital Budget Energy Conservation Grant

The 2010 Supplemental Capital Budget included \$100 million in grant money for energy conservation projects directed toward educational institutions. OSPI is awarding \$50 million to the K-12 system and Dept. of Commerce (DOC) is awarding \$50 million to the K-12 and higher-ed systems.

The Wenatchee School District still has an opportunity to take advantage of moneys from this grant offering..

Attached are three documents in the following order:

1. June 2010 Handout with a brief description of the grant process.
2. September 9, 2010 Press Release detailing the current status of the OSPI portion of the grants.
3. A summary of potential benefits to Wenatchee School District.

Wenatchee School District has several very competitive project opportunities. The example provided in attachment # 3 is the smallest and most immediate opportunity, providing us with \$55,000 annual energy savings. In addition, this would convert Wenatchee High School away from a lighting system that is becoming obsolete as of July, 2012. To obtain the grant of \$240,000, this proposal would require the district to leverage the project with \$340,000 of district money, utilizing the State General Administration's (GA) Performance Contracting process. The process is designed to allow districts to leverage grant dollars with either local money or non-voted debt. The district's investment is then paid back over a calculated "payback" period using the annual savings.

Even more significantly, there are several other energy conservation projects identified by the WSD Facilities Committee that would be eligible for grant applications, using the potential bond funding as leverage. With a \$1 million maximum grant award limit, these very competitive projects offer our school district the opportunity to follow the example of other districts who have applied for and been awarded multiple \$1 million grants. Northshore School District received over \$3 million in round 2 alone with additional moneys awarded in round 1 from both OSPI and DOC.

The Performance Contracting Process is run by GA, utilizing approved Energy Service Companies (ESCO's). Grants are administered and cost savings are audited and verified through an inter-agency agreement with GA. Energy conservation savings are guaranteed by the ESCO's, who design the projects in conjunction with our own design team. GA ensures the ESCO's performance throughout the construction and through to the end of the calculated project payback period.

The deadline for round 3 of the OSPI grant process is October 22. There is only \$7.4 million grant dollars remaining and it is expected that all will be expended in round 3. There will be no round 4.

The deadline for Dept of Commerce round 2 has just recently passed last week. It is unknown if there will be a round 3, but it is considered unlikely.

In order to be eligible for a grant application, Wenatchee School District would need to sign an interagency agreement with GA and select an ESCO.

Thank you for your consideration.

Bryan Visscher

Mr. Visscher serves on OSPI Energy Conservation Grant Review Committee and pointed out these important facts from AMERESCO concerning the grant:

- Energy & Operational Savings Grant Opportunities*
 - * OSPI grants are still available*
 - \$7.4 million yet to be awarded,*
 - Grants available up to \$1 million*
 - Application deadline: October 22*
 - * Grants are competitively awarded based on 3 criteria*
 - Leverage: District & utility incentive dollars divided by grant dollars*
 - Energy savings: kWh, therms, gallons, etc.*
 - Expediency: How quickly construction can get under way*
 - * Performance Contracting Overview*

- Projects are paid for by capturing energy cost reductions
- Guaranteed maximum price = no cost overruns
- Guarantee energy savings & system performance = low risk for the District
- Proposed Wenatchee High Lighting Upgrade:
- Annual energy savings: 1,021,530 kWh (44% reduction in lighting energy)
- Annual cost savings: \$54,911
- Utility incentive: \$61,292
- Net implementation cost: \$580,118
- Grant Request: \$240,000 = leverage of 1.67
- Net Cost to District: \$340,118
- Payback Period: 6.19 years
- Bottom line: Project converts \$340K in capital to \$55K in annual operational savings

Mr. Visscher also shared the following news release:

Second Round of OSPI Energy Grants Announced

27 school districts to receive \$27.8 million for energy operational improvements to schools

OLYMPIA — September 9, 2010 — A total of 27 school districts have been awarded \$27.8 million for various school construction projects, Superintendent of Public Instruction Randy Dorn announced today. The money, part of \$100 million in competitive energy grants provided by the 2010 Legislature, will be used for heating, ventilation, and air condition systems, repair and upgrade of controls, replacement of inefficient lighting and building envelop improvements. Many of the construction projects will be able to begin this fall, providing much needed jobs to all parts of the state. "This second set of grant awards for school building improvements continues to reach out to all areas of the state, and will result in more than \$73 million in construction," Dorn said. "Relatively simple things, like proper ventilation and adequate lights, can have a positive impact on student learning." In the first round of grant awards, announced in July, 22 districts were awarded a total of \$14.5 million. To qualify for the funds, school districts conducted audits of their school facilities to identify projects that could demonstrate guaranteed energy savings. The state money is being augmented with local "leverage" dollars. School districts receiving these grants have estimated about \$3.1 million in utility incentives for these projects. Of the total \$100 million provided by the Legislature, OSPI will administer \$50 million for K-12 public school districts. The state Department of Commerce will administer the other \$50 million for K-12 public school districts and public higher education institutions. OSPI has awarded more than \$42 million of the \$50 million in Rounds 1 and 2. About \$7.5 million remains for the third round. The deadline for that round of applications is October 22, 2010. The Department of Commerce's round two application deadline is September 20, 2010. For more information on the grants at OSPI, visit the School Facilities.

Mr. Visscher answered questions from the board concerning the grant process. They also discussed how it could help with providing the lighting for some of the schools. He reported that if we were to get funding from the bond for lighting we would be required to refund that portion of the grant. They also discussed leverage, performance contracting, life expectancy of the fixtures, energy education cost avoidance, non-voted debt, timelines and grant limits. The grant application will go before the board for action at a later date. Mr. Visscher and Mr. Floner asked the board to consider this application and it would come back to the board for their approval. The board thanked Mr. Visscher.

VII. OLD BUSINESS:

1) Revised Policy No. 5281 – 2nd Reading:

2) Revised Policy No. 5005 – 2nd Reading

WSD HR Director, Ms. Lisa Turner, presented the two HR 5000 policy revisions to the board for approval for the 2nd reading.

She stated in the memo to the board the following:

The Employment Disclosures, Certification Requirements, Assurances and Approval Policy, number 5005 and Disciplinary Action and Discharge Policy, number 5281 have been updated. The updates to these two policies involve District and employee responsibilities for reporting employee misconduct. The added language reflects current law and current practice at the District.

Ms. Turner asked for questions, there were none, she then asked for approval.

MOTION MADE: Jesús Hernández made the motion to approve both policies, 5281 and 5005 as presented by HR Director, Lisa Turner. No discussion followed.

SECONDED: Kevin Gilbert seconded the motion.

APPROVED UNANIMOUSLY

VIII. PRESIDENT'S REPORT:

- o Mr. Hernandez reported his great experience with all the six graders at Sixth Grade Camp. He enjoyed the experience & was very impressed with all the six graders. Apparently being "nice" is "in" with this class. They communicate well with one another regardless of gender, ethnicity, etc. and they cheered and supported each other in a very nice and supportive manner at every activity. Something is going on with this class and we should identify it and build on it. Kudos to all the staff and others that have contributed to this level of "greatness". We need to highlight their efforts.

COMMUNICATION:

- o Mr. Floner shared a letter sent to him from The Wenatchee Community Concert Association, Board of Directors. They sent sincere thanks to John Sefick, Jim Kovak and Matt Lodge for the extra ordinary assistance for the Sept. 9th Dallas Brass Band concert. They also thanked the WHS Band for the wonderful performance.

IX. SUPERINTENDENT'S REPORT:

- Mr. Frones reported that the board agendas will increase in size, as the additional workshops, tours and board meetings proceed. We will have a Choice report from Mr. Harum at the next board meeting and other topics that we need to look at. He will be updating the board at a later date.

X. MEETING ADJOURNED:

President Dr. Walter Newman adjourned the meeting at 7:30 p.m. with the following statement:

Board President Dr. Newman read this statement:

The school board will now go into executive session in accordance with board policy 1410 and RCW 42.30.110 to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. It should take 45 minutes and no action will be taken.

XI. EXECUTIVE SESSION:

Meeting entered into executive session 7:45 p.m. and opened and adjourned at 8:30 p.m.

President

Superintendent