



# Wenatchee School District

## Regular Board Meeting

Minutes of Sept. 13<sup>th</sup>, 2011  
DISTRICT OFFICE

**Board Members Present**

Kevin Gilbert, President  
 Gary Callison, Vice President  
 Laura Jaecks  
 Walter Newman  
 Jesús Hernández

**Staff Present**

Brian Fiones, Superintendent  
 Cabinet

**I. Regular Meeting 7 p.m.**

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

**II. Consent Agenda**

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks seconded by Gary Callison, the motion carried unanimously.

**1) Minutes**

Minutes of 8/23/11 Board Meeting & 8/30/11 Board Wkshop.

**2) Personnel Report**

PREPARED BY: Lisa Turner, H.R. Director  
 Sept. 13, 2011 personnel report is on file.

**3) Vouchers/Payroll**

PAYROLL PREPARED BY: Tammy Hubensack  
 None

VOUCHERS PREPARED BY: Karen Walters,  
 Director of Accounting –Sept. 13, 2011

General Fund:

Check # & 550007 through 550013 totaling \$207,294.02

550015 through 550222 totaling \$395,378.47

550248 through 550333 totaling \$764,165.30

Capital Projects Fund:

Check # & -0-

Associated Student Body Fund:

Check # & 550014 through 550014 totaling \$20,388.41

550223 through 550247 totaling \$18,890.44

550334 through 550343 totaling \$10,682.18

**4) Contracts**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
08/30/11	RENEWAL	Higher Education Coordinating Board	Extension of GEAR UP Grant for follow-up work with 2011 graduates.	Not to exceed: \$10,935	9/1/11 - 10/31/11	Marcia Fall Karen Walters	YES	YES
				Budget Code				
				7907				
09/01/11	RENEWAL	Heritage University	Student Teacher Mentor Agreement	N/A	07/2011 - 06/30/14 (3 years)	Lisa Turner	YES	NO
				Budget Code				
				N/A				
09/05/11	NEW	WSU Chelan County Extension	To conduct Strengthening Families Program at Lincoln Elementary (Spanish Version)	N/A	Various Dates	Tim Sheppard	N/A	N/A
				Budget Code				
				N/A				
08/19/11	RENEWAL	Chelan-Douglas Child Services Association (CDCSA)	Interagency Agreement for Head Start Services	N/A	8/31/2011 - 6/13/2012	Colleen Obergh	YES	NO
				Budget Code				
				N/A				
09/01/11	RENEWAL	North Central ESD	Readiness to Learn Matching Funds	\$12,529	9/2011 - 6/2013	Chet Harum	YES	YES
				Budget Code				

**5) Surplus Report**

**NONE**

**III. Recognition**

Lisa Turner, HR Director, presented to Ms. Teri Fink a certificate of recognition for a recent first place book contest she won for a non-fiction biography she wrote about an athlete who lives in Wenatchee. Ms. Turner read the following:

*Last spring, Teri Fink, our Public Relations Officer, submitted a book she had written to the Pacific Northwest Writers Association 2011 Literary Contest. There were over 1000 entries from across the globe.*

*While attending the annual PNWA conference in Bellevue this August, it was announced that Teri Fink's book won first place in the non-fiction/memoir category.*

*The book is the true story of Isak Gasi, a Yugoslavian athlete who now lives in Wenatchee and works at Wenatchee Valley Medical Center. Teri met him while working in marketing and public relations at the WVMC. His daughter, Adna, graduated from Wenatchee High School in 2010.*

*While winning this contest does not guarantee publication, it certainly opens opportunities as many editors have requested submissions for consideration.*

*Congratulations on this exceptional accomplishment.*

**IV. Citizen Comments**

**NONE**

**V. Special Presentation**

**1) District Safety Plan:** Security Director, Bob King and, Executive Director Chet Harum presented the following report:

From: Chet Harum

Re: Safety and Security Update

The Director of Safety and Security, Bob King, will be presenting. Bob will discuss the attached documents and review how adjustments have been made to the WSD safety and security department as a result of the recent school district budget cuts. Bob will also share the different roles and duties of both the School Security Officer (SSO) and the School Resource Officer (SRO).

Specifically Bob will share:

1. What services both he and his security team provide to our district
2. Data which will provide some evidence of the impact of these services
3. Projects that the Safety and Security team have provided to improve safety in our district
4. Adjustments that have been made to account for the loss of resources
5. A general understanding of the unique roles both the SSO and SRO provide to our students, staff and community

In light of recent budget cuts to both the district and the City of Wenatchee, Bob's presentation should better inform the Board on these essential roles our safety and security personnel provide.

Below is a letter sent to Chet Harum, WSD Executive Director of Student Services from Bob King, WSD Director of Security pertaining to the upcoming board meeting.

August 28, 2011

Chet,

In response to your e-mail dated August 25<sup>th</sup>, I would like to try and give you a general idea of what my position's responsibilities are and what a typical day might look like. I will also provide you with some of the adjustments I am considering implementing in an attempt to make up for the loss of the only female SSO (School Security Officer), in the District and the reduction or loss of our one and only police SRO. In addition, I have enclosed copies of my job description, the job description and duties at Wenatchee High School of the assigned SSOs and other supporting documentation that will help you, the Cabinet and the School Board better understand the scope of my department's responsibilities and the far reaching affect any reduction in staff or other resources will have.

My day typically starts between 6:15 and 6:30. I start that early because our first bus leaves the bus garage on its morning route at around 5:45 AM, picking up the first students around 5:50 AM. I have to be available to respond to every bus as it is on its route. The Wenatchee School District's Transportation Department has 2100+ bus stops that it services with 38 buses on 60 different routes, and I am available to respond to their needs at anytime, and there are numerous calls for assistance.

A response to a transportation need could be anything from a student misbehaving on the bus and the driver is unable to control it, a suspicious person at or around a bus stop, a mechanical problem on a bus leaving it disabled and needing traffic control to a bus accident. Now that transportation has lost some of its special needs bus paras, I believe these types of call could increase as well. I also respond to citizen concerns at bus stops, as well as concerns presented by the drivers. The Transportation Director and I often respond to or sit off and observe locations that have been reported as having problems and with over 2100 bus stops in the Wenatchee School District that covers 256 square miles, there are many. Transportation also has mid-day, special event and an afternoon route schedule, so school buses are running almost the entire school day for one reason or another, and I remain available to respond as needed.

Another concern I must always be aware of are the 101 registered sex offenders that live within the Wenatchee School District. I maintain a list of names, photos and address of every registered sex offender living in the jurisdiction of the District and respond to any location where a registered sex offender might be present or involved.

I remain on patrol and available to respond from 6:15 AM to around 8:15 AM, when the last bus returns to the bus garage from the AM routes. If there have been any incident reported by a bus driver or a school, I will then respond to that location and begin an investigation and incident reporting process. These can sometimes take well over an hour to complete.

Once I am comfortable that there is no transportation or student issues resulting from the AM run, I will usually return to my office to do paperwork. My paperwork typically consists of reading and processing any incident reports from the day before, logging and cross-checking any police or sheriff reports that involve our students that have been submitted, logging any Merchant Patrol reports that have been faxed to me from the previous night, and responding to e-mails from the previous day that I did not get to.

Once I am somewhat caught up, I will then review any outstanding or ongoing projects I have and attempt to give them as much attention as I can with what time and resources I might have available at any given time. As you will see by the attached list, I have completed or completed to the best of my ability and am now waiting on input from others on 57 major projects that relate to my department specifically. This does not include assistance I am giving to transportation, other departments or the community.

At approximately 11:00 AM on Monday I go to the high school to be available while students are at lunch. I spend most of my time outside and around the building while the SSOs assigned to the high school monitor the inside. I will do this until about 12:45 PM when second lunch is over and all students should be back in class.

Tuesday through Friday I will do this for morning break from 10:00 AM to around 10:20 AM, and for first and second lunches from 11:00 AM to around 12:45 PM

At around 2:10 PM each day, I will begin the "end of day" patrol routine where I try to monitor the safety of students as they leave school and begin their journey home. Unless there is a specific need, I usually start with an elementary school that gets out starting at 2:20 PM and work my way to schools as they close, ending at the high school at 3:00 PM where I typically position myself across from the high school bus ramp in the Nazarene Church parking lot, watching the high school bus ramp. From this position, I am able to respond to the high school bus ramp, Pioneer Middle School bus ramp and Pioneer Park or away from that area to another location quickly. If I were at the high school, I could not get out of the parking lot and would not be able to respond to any location quickly. I will remain at this location until between 3:30 PM and 3:45 PM or until the last bus has left the high school bus ramp and most of the high school students have gone home.

I then return to my office to respond to any e-mails that I have not been able to get to, debrief the SSOs from the high school before they go home and get together any paperwork that will be needed for the next day.

Other activities that take place during the day that are not part of a daily routine or patrol schedule is the transportation of students to school from home or to home from school. This takes place when a student misses a bus and needs transportation, a student is sick, or has been suspended for some reason and a parent or guardian cannot be reached to transport the student home. Truancy follow-ups to a residence when a student has or is missing school without being excused and "health and welfare" checks when a student has been missing school or there is a concern for the student's health and well-being for some reason. Also during the day, I will find time to follow-up on any ongoing or pending investigations, attend the many meetings, both in the District and in the community, meet with parents who may have concerns and any administrator, custodian or other staff member that has had something come up that needs my assistance.

This does not take into account the times when an irate parent or citizen has made a threat to someone or something in the District, and I have been asked to standby for safety, and that can be all day. I also try and attend as many safety committee meetings (being held by every school a minimum of four times per school year) as I can and try to observe or participate in as many fire drills and lock downs that take place every month by every school. It is not unusual for me to drive 50 to 100 miles in a single day just responding to the needs of the District, and that's on an average day.

My work day changes constantly and I don't believe I have ever had two days that were exactly the same. With over 20 separate facilities/locations I check multiple times a day, 7000+ students and 1000+ staff members all having the potential of needing my assistance, my days are seldom routine.



## ADJUSTMENTS

As for making adjustments because of the loss of my female SSO, that is almost impossible. We have just as many (if not more) incidents involving female students as we have with male students. Janine was critical in that she performed all female searches, was able to obtain access to female restrooms and locker room, was excellent at interviewing female students that would otherwise not talk a male staff member and work extremely well with Don, they were a team.

I have considered moving my Truancy Officer to the high school to supplement the single security staff there but her job as a District Truancy Officer is more than a full time job and most of the time and she would only be available to assist on a very limited basis at the beginning of the year and not at all once the year got rolling. Our Truancy Officer is required to fulfill state law requirements that involve a huge amount of time and effort. It is not uncommon to find Wendy processing truancy petitions and getting ready for truancy and contempt hearings at night after work and on the weekends. Her responsibilities are very demanding and it is critical that she is allowed to devote all of her time to truancy.

I have considered moving my office to the high school but in doing that, I would severely jeopardize my ability to provide overall security services to the rest of the district and every building and department would not be served as it should be. The liability to the district would increase substantially and the whole overall district safety and security process that I have been working very hard on for the past eight years would fail.

In summary, losing the female SSO at the high school has made it impossible to provide the services for which my department was intended. The most critical impact to this department and its mission was not the losing of the police SRO, but the loss of the second SSO at the high school. We have learned to adapt to the absence of an SRO in our buildings because for the past two years, we haven't had one most of the time, but the teamwork and efficiency of the two SSOs at the high school is something we cannot afford to lose. Over the past six years that we have had this team at the high school; we have been able to change the culture of that school to be one of the safest in the state. Changing those dynamics now will allow the culture to go back to the way it was and we can't allow this to happen.

With only one uniformed SSO and myself, I cannot see a plausible solution that would anywhere maintain the quality of service we have been able to provide to the district in the past. With a district this large, with this many building locations and this many students and staff, I cannot provide the level of safety and security as it should be with only two uniformed officers. With a minimum of two uniformed SSOs at the high school (one male and one female), a full-time truancy officer doing nothing but truancy and myself, I can provide at least the most basic of security services. Is this ideal, no! But we have been doing it this way for several years now and we've been able to make it work.

I hope this give you some idea of what my daily routine is, what I (we) can and cannot do and what the least it takes to make this all work. I will adjust to whatever is handed me but without at least keeping it as it were, I cannot foresee an adequate solution to supplying the needs of the district.

Respectfully submitted,

**Bob King**  
Director of Safety and Security  
Wenatchee School District #246

Below is the job description and protocol of the SSR position at WHS that was eliminated due to state budget cuts.

### Wenatchee School District #246 Job description



**Job Title:** School Security Officer  
**Department:** Safety and Security  
**Reports to:** Director of District Safety and Security, assigned building Administrators  
**FSLA Status:** 182 days

#### SUMMARY:

Under the supervision of the Director of District Safety and Security and assigned building administration, provides personnel, equipment and real property security for faculty, staff, students and visitors within an assigned facility or location of the Wenatchee School District. Provides escort services and other basic public assistance services as needed and performs routine security and public safety patrol duties within assigned areas. Remains alert to emergency situations and provides first-line response, emergency management and/or referrals as required.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES to include but not limited to the following:

- Patrol and monitor facility perimeter, lunch areas, hallways, walkways, classrooms, restrooms, parking lots, common areas, outdoor areas and bus stops to maintain safety and security of the assigned facility.
- Patrol assigned areas on foot, on bicycle or in motor vehicle as assigned to ensure personnel, building and equipment safety & security.
- To conduct physical security examinations of doors, locks, windows gates and other barriers to ensure their working order. Use district keys to open and close doors and buildings and monitor closed classrooms and buildings for unauthorized persons and/or suspicious activities.
- Enforce school and district rules, regulations and policies and all applicable laws for the safety and security of students, staff, visitors and property according to established procedures.
- Inform and warn violators of rule violations such as loitering, truancy, smoking, violation of district or building policy, driving or parking violations, carrying forbidden articles or any other infractions or unsafe act or behavior.
- Remain alert for the presence of unauthorized personnel and/or security code violators, approach suspicious person and/or notify police as appropriate.
- May be required to control and detain violators until police arrive.
- Observe and, if necessary, intervene to ensure appropriate student compliance with school rules and to intervene in situations of verbal and physical conflict.
- Write referrals and incident reports according to established guidelines.
- Observe students during passing periods to help assure a timely return of students to class.
- Patrol and monitor assigned parking areas to provide public safety and assistance.
- Maintain control of issued district keys and safeguard and control issued district equipment.
- Prepare routine, standardized reports.
- May provide specialized security at athletic events, dances or other school functions.
- Monitor and, if necessary, intervene to ensure appropriate student and visitor behavior at assemblies, athletic events and other school activities.
- Communicate with building administrators or other building staff concerning individual student behavior, dress or attitude which does not comply with established district policy.
- Monitor and report maintenance, graffiti and safety hazards.
- Photograph graffiti, vandalism or other damage or events as required.



- Remain current concerning laws and district regulations regarding child abuse, sexual harassment, hate crimes, depression, suicide, neglect, drug abuse, assault and other policies.
- Testify at district or judicial proceedings as needed.
- Operate a two-way radio.
- Maintain records and files as required.
- Perform other duties as assigned.

## KNOWLEDGE, SKILLS & ABILITIES

- Basic methods of individual and group supervision.
- Ability to act interpersonally using tact, patience and courtesy and maintain positive relationships with students and adults.
- Ability to react calmly and effectively in emergency situations.
- Ability to detect problems and report information to appropriate personnel.
- Ability to complete routine paperwork.
- Ability to understand and follow specific instructions and procedures.
- Ability to communicate effectively both orally and in written form in English.
- Ability to successfully conduct security patrols without direct supervision.
- Ability to perform building security and locking procedures.
- Knowledge of physical security methods, policies and regulations.
- Ability to understand, follow and enforce safety and security codes, regulations and procedures.
- Ability to safely operate a motor vehicle.

## QUALIFICATIONS

Must be at least 25 years of age.

Prior security experience preferred.

Prior law enforcement experience preferred.

Must have a valid Washington State Driver's License.

Must be a legal resident of Washington State

Must be fluent in English.

Must be able to complete the CJTC School Security Officer Certification course as required.

Must have and maintain a current and valid First Aid and CPR certification card.

Must be able to pass a criminal history background check.

Must be willing to partake in random drug testing.

Must be able to participate in and complete any required physical, technical or administrative training.

Must be able to work in all types of working conditions and environments, i.e. indoors, outdoors, sun, rain, snow, wind, stand for long periods of time, walking for extended periods of time, running as needed, endure loud noise and be able to physically handle students and adults as needed.

Must be physically able to perform all duties assigned.

## WHS SSO Basic Protocol

School Security Officers are one of the "First Responders" to all major school incidents and emergencies. Staff and students also look to uniformed SSO's as one of the "First Line of Defense" to any threat that might be present on campus. It is very important to follow basic and consistent security protocol in an effort to reduce criminal activity on campus and to enhance the public's perception of a safe and secure teaching and learning environment.

Below is a basic outline of what is expected of uniformed SSO's while on duty at Wenatchee High School. There will be times when exception to these expectations will be required, but for the most part, this outline should be followed on a day-do-day basis.

1. **VISIBLE UNIFORMED PRESENCE:** A visible uniformed presence is the single most valuable deterrent we have available to our schools. It is very important that at least one uniformed SSO be present in the halls before school, as students are moving between classes, any breaks or special events taking place during the class day, both lunches and after school.

### ANYTIME STUDENTS ARE IN THE HALLS, AN SSO WILL ALSO BE PRESENT IN THE HALLS

If both SSO's are working on an investigation or project at the same time and students are in the halls, at least one SSO will stop what they are doing and be present in the halls. When students have returned to classrooms, the SSO(s) can return to finish that investigation or project.

Also, it is important to limit the times when both SSO's are together in the security office. Having at least one SSO patrolling the campus during class time is critical to the overall safety and security of the campus.

2. *SSO's have been issued the Wenatchee School District's Safety and Security Department's Operations Manual and the school districts Comprehensive Safe Schools Plan. SSO's are required to have a complete understanding and working knowledge of the content. SSO's are required to conduct themselves in a professional manner at all times in accordance to school board policy, and as defined in the Safety and Security Departments Operations Manual. SSO's will refer to the Operations Manual and/or the Comprehensive Safe Schools Plan for instructions on conduct, procedures, response and recovery protocol, communication protocol, community relations, documentation requirements and any other actions required of a school district School Security Officer.*
3. **USE OF SURVEILLANCE SYSTEM:** The surveillance cameras at WHS are the most valuable 'TOOLS' available to the school in the security realm. Anytime students are in the halls, and when possible, one SSO should be monitoring the surveillance cameras to watch for potential threats or criminal activity on campus. The other SSO(s) should be available to respond to any incident observed by the SSO monitoring the surveillance system.

4. **SEARCHES:** Anytime there is sufficient reasonable suspicion for a student, his/her locker or property needs to be searched by an SSO, high school administration should be made aware of the search as soon as possible, before the search takes place and two staff members will be present at ALL searches in accordance to School Board Policy 3230 and Procedure 3230P. If all high school administrators are not available for contact, the Director of Safety and Security will be informed of the search as soon as possible.

**No vehicle search will be conducted on school district property by an SSO without the prior authorization from a high school administrator or the Director of Safety and Security.**

5. **POLICE ON CAMPUS:** Anytime the district SRO or any other law enforcement officer is on campus to conduct a criminal investigation, interview a student regarding a specific incident or to make an arrest of a student, an SSO will insure the law enforcement officer has checked in with the main office to make contact with high school administration to inform them of what is taking place. If all high school administrators are unavailable for contact, the SSO will contact the Director of Safety and Security and inform him of what is taking place as soon as possible.
6. **HARASSMENT AND/OR BULLYING:** Anytime an SSO receives information from a student about any type of harassment or bullying, the SSO will generate an initial incident report of the incident and will **IMMEDIATELY** forward the incident information on to a high school administrator. **Harassment and/or Bullying must be reported to and investigated by a school principal or his/her designee.**

Mr. King covered the following incidents report:

**Safety & Security Department**

**Incidents Processed and Yearly Summary of Activity**

As of: 5/11/2009

**2004/2005**

Student Transports – 107

Incident Reports – 549

Trespass Warnings Issued – 44

Thefts - 90

**2009/2010**

Trespass Warnings Issued – 20

Incident Reports – 225

**2005/2006**

Thefts – 92

Incident Reports – 455

Value of Thefts - \$17,553.95

Thefts –  
88

Student Transports – 47

Student Transports – 126

Trespass Warnings Issued – 24

Trespass Warnings Issued – 24

**2010/2011**

**2006/2007**

Incident Reports – 89

Incident Reports – 361

Thefts – 46

Thefts - 107

Value of Thefts - \$8,845.70

Student Transports – 78

Student Transported - 35

Trespass Warnings Issued – 37

Trespass Warnings Issued – 14

**2007/2008**

**2011/2012**

Incident Reports – 342

Incident Reports

Thefts – 104

Thefts

Value of Thefts - \$15,148.92

Value of Thefts

Student Transports – 146

Student Transported

Trespass Warnings Issued – 63

Trespass Warnings Issued

**2008/2009**

**2012/2013**

Incident Reports – 183

Incident Reports

Thefts – 71

Thefts

Value of Thefts – \$6,639.99

Value of Thefts

## **Projects - Completed or Completed and Pending Action by Others**

1. Comprehensive Safe Schools Plan – completed
2. School colored “Flip-Charts” for emergency procedures – completed
3. Safety and Security Departments Operations Manual – completed
4. SSO duties and responsibilities at WHS – completed
5. CCTV (Closed Circuit Television) Policy and Procedures – completed, pending action by others
6. Digital cameras on school busses – completed, work in progress
7. Transportation radio repeater upgrade – completed
8. Transportation radio conversation to UHF – in-progress
9. CCTV systems in schools that want them – completed
10. Active Shooter Response Plan for staff – completed
11. Drug Dog procedures for Law Enforcement – completed
12. Active Shooter Training Protocol – completed
13. National “TASER” Instructor Certification - completed
14. Community Use Agreement – completed, pending action by others
15. SRO Contract/MOU – completed, pending action by others
16. WHS Registration & Parking System – completed, pending action by WHS
17. District Employee Vehicle Registration/Permit system – completed
18. Merchant Patrol Contracts – completed
19. State SSO Training Material– completed, pending class dates
20. Emergency call list for Moon Security, RiverCom & Merchant Patrol – completed, annual update
21. Bomb Threat Response training – completed
  
22. Patrol Procedures training presentation (staff) - completed
23. Safety & Security Overview presentation (staff) – completed
24. Truancy Petition Procedures – completed
25. Truancy Procedures Presentation – completed
26. Parents and the Law presentation – completed
27. Use of Force Policy – completed, pending action by others
28. Emergency Transportation Plan – completed, pending action by others
29. Gang-related material list from PD Gang Task Force – completed, annual update
30. School Evacuation Plan – Completed, pending action by others
31. Emergency School Closure Plan – pending, pending action by others
32. Community Notification Plan – pending, pending action by others
33. Shelter In Place Plan – completed
34. Miranda warning form – completed
35. Consent to search form – completed
36. Trespass Warning Form – completed
37. District Incident Report Form – completed
38. District Drill Report Form – completed
39. Building Safety Committee Minutes Form – completed
40. Moon Security Contracts - completed
41. School Assessments – complete, annual update as needed
42. Local SSO Training – completed, annual update
43. Guard 1 Tour System Upgrade – completed
44. District Web Site for Safety & Security – completed, continual update
45. District Security Radio Communication System – completed
46. Knox boxes on WHS, WSHS and Middle Schools for police – pending action by others



47. Access Control System – pending action by others
48. Photo ID Card System – pending action by others
49. CCTV Maintenance Program – pending action by others
50. Red Cross Building Assessments – completed
51. Emergency “Bull Horns” to all schools who request them – completed
52. Safety Committee Guidelines for buildings – completed
53. Districted Safety Committee – pending action by others
54. Abandoned vehicle procedures – completed
55. VIPS agreement/understanding – completed
56. Registered Sex Offender list – completed, updated as needed
57. Signed FERPA register – completed, updated as needed

Mr. King started off his presentation by explaining to the board some of the large complex facts regarding the size of WSD including the following:

1. Over 1 million square feet of floor space in the district
2. The high school alone has over 280,000 square feet
3. The high school feeds more people in one day than the entire Cle Elum school district
4. Our schools sit on over 150 acres of property
5. The district is 256 square miles, Eastmont is only 133 square miles
6. Our 38 busses transport over 1800 students each day while driving over 1700 miles and stopping at over 2100 bus stops – each day!
7. Last year district vehicles used over 53,000 gallons of fuel.

Mr. King came to the district in the 2003-4 school year and by the 2004-05 he put together a security plan. In doing so he researched larger cities across the country and took the best of everything to build ours on. He also built an Operations Manual and wrote the safe school plan which is on file at all emergencies agencies. He also wrote an “Active Shooter Plan” which has been picked up by other school districts. All of our publications are used and on file at OSPI and other public agencies and used as examples to other districts. Mr. King compared WSD to other cohort school districts and our stats show remarkable improvement with the limited staff compared to those school districts. He feels assured that WSD is one of the safest campuses in state. Mr. King also shared some of these other facts to the board:

Last year we had at WHS:

- 2 FTE SSO’s – one female and one male
- 1-2 SRO 20-30% of their time is spent on district business
- Bob King also covers entire district
- 3 people manage over 7000 students

He also shared facts about how the culture has changed. He explained by keeping the two SSO’s (one was cut last year due to budget cuts) enables both male and female students to have a SSO and takes a lot off the shoulders of the female administrators so they can take care of their other duties. The SSO’s are full time and know the kids names and know the inter workings & the general dynamics of the high school, they also bring with them police enforcement backgrounds. The SRO’s come into the picture when an incident becomes a crime but their city police duties always comes first. The city has asked the district to pay a portion of the SRO’s salary. Discussion followed about the possibility of bringing back the SSO position and manage without the SRO. We receive the same response time from a Rivercom call as having a SRO. After much discussion and the board asking for input from the students who were present, HR Director, Lisa Turner and from CFO Les Vandervort the board asked Mr. Fones to look into bringing back the SSO position rather than subsidizing the salary of the city SRO. He agreed to get back to the board. The board thanked Mr. King and Mr. Harum for the comprehensive report.

## VI. Old Business

### 1) Valley Academy Parking Lot Proposal Contract

**Analysis:** Superintendent Fones explained that this proposed contract is for the analysis of what we are going to have to do to make the parking lot compliant with the city’s public parking lot ordinances. The Proposal to provide professional engineering services to Valley Academy Alternative Parking Analysis was broken down to:

**Coordination:** \$400

**Alternative Parking Analysis:** \$1300

**Alternative Parking Plan:** \$400

**Application & Hearing:** \$400

**Total Fee:** \$2500

**MOTION MADE:** Gary Callison made the motion to approve the proposed analysis contract of Zontek Engineering for the Valley Academy parking lot as recommended by Mr. Flones.

**Discussion:** None

**SECONDED:** By Walter Newman

**APPROVED:** Unanimously

**VII. New Business**

**1) CIPP Board Reviews Format & Dates:**

Assistant Superintendent Jon DeJong asked the board for some guidance on what format they would like to see the board reviews presented. After an extended discussion they decided on the following dates:

October 3	Middle Schools at District Office	6 - 8 pm (5:30 dinner with the board)
October 25	High Schools & WVTSC at WHS	6 - 7 pm (5:30 dinner with the board)
October 31	Elementary Schools & Valley Academy at District Office	6 - 8 pm (5:30 dinner with the board)

The board also liked the format from last year and wanted to include all assistant principals. They asked that these areas be addressed:

- 1) Overall test scores summary - be the experts about the results.
- 2) Talk to board about how INDIVIDUAL students learning needs are being addressed in a new and different way as related to PLC, give some hopeful promise with their ideas and tell the board what are they really thinking...
- 3) Show the board something that has made a difference, what have they accomplished that can be measured and is PLC working and how are the four questions answered. Pyramid Intervention - is it working?
- 4) Give the board something "unrealistic" but could make a difference, something outside of the box, innovative ideas to "fix" the problems

Suggestions from the board:

- How have they led?
- How are they going to embrace Wenatchee Learns?
- How are they going to be leaders in the future?
- How are they not going to accept "status quo"?
- What are their strategies

Mr. Flones reminded the board that they would need to approve each school improvement plan. It is board policy. He also offered to have a board workshop to go deeper into some of these issues: major initiatives, changes, and what do we need to look at next. Mr. DeJong invited the board members to go to the schools and see first hand what they are doing to make change and the huge focus that they are putting on the positive results.

**2) 2011-13 Collective Bargaining Agreement for Wenatchee Bus Drivers:**

Heather Yonko, assistant HR Director and Les Vandervort CFO for WSD presented the contract to the board. Ms. Yonko pointed out that the contract has not changed at all except that they will come back in two years instead of three.

**MOTION MADE:** Walter Newman made the motion to approve 2011-13 Collective Bargaining Agreement for Wenatchee Bus Drivers as presented by Assistant HR Director Heather Yonko.

**Discussion:** None

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

**1) Out Of State Field Trip Approval:** Assistant Superintendent of Learning and Teaching, Jodi Smith introduced Matt Asplund, FFA Advisor. He gave details about the trip to the board and asked for approval for their travel.

**By:** Jodi Smith  
Assistant Superintendent of Learning and Teaching

**Re:** Learning and Teaching

**OUT-OF-STATE STUDENT FIELD TRIP APPROVAL**

The following field trip requests are presented to you for your approval:

<b>Group Name:</b>	FFA
<b>Date of Trip:</b>	October 18-22, 2011
<b>Purpose:</b>	Wenatchee FFA Food Science Team Competition and participation in the National FFA Convention.
<b>Number of Students:</b>	5
<b>Location:</b>	Indianapolis, IN
<b>Means of Funding:</b>	CTE (Career and Technical Education)
<b>Approx. Cost</b>	\$4023.02
<b>Supervision:</b>	Matt Asplund

Mr. Asplund shared the financial piece to the board. He also shared a newsletter article from the archives of Board Director Jesús Hernández when Mr. Hernández was a senior at WHS. The article was about his management of an orchard for the district through FFA. The board thanked Mr. Asplund for sharing the history with them and asked for copies of the article. They also wished the group “good luck” at the national convention.

**MOTION MADE:** Jesús Hernández made the motion to approve the FFA club to the National Convention as presented.

**Discussion:** None

**SECONDED:** By Laura Jaecks

**APPROVED:** Unanimously

**VIII. President’s Report**

- Brief discussion about the WSSDA Legislative Assembly. No one will be able to attend from WSD.
- Communications: Imagine Learning awarded Jeff Jaeger and Mission View the 2010-11 Imagine Nation Super School Award. Only 20 schools achieved this distinction. Congratulations!
- October 4<sup>th</sup> Regional WSSDA dinner – WSD will host here at the district office. It starts at 6 pm.
- Discussion that all reader boards should have English and Spanish on both sides. A lot of calls have come into board members concerning this issue. Some boards are too small. It will be discussed at the upcoming principals’ meeting.
- Mr. Hernández asked about recent public records request. Mr. Harum explained it was for a surveillance company trying to get info to sell products.
- WSSDA Annual Conference in Bellevue WA in November. Dr. Newman and Ms. Jaecks plan to attend. The other directors will get back to Lindee. All reservations have already been made for everyone.
- Chet Harum, Executive Director of Student Services explained the new city ordinances on hanging signs on backstops etc.
- Short discussion on State Auditor meeting on the WVTSC, preliminary draft report.

**IX. Superintendent’s Report**



