



# Wenatchee School District

## Regular Board Meeting

Minutes of December 13<sup>th</sup>, 2011  
District Office

### Board Members Present

Gary Callison, President  
Jesús Hernández, Vice President  
Laura Jaecks  
Walter Newman  
Kevin Gilbert

### Staff Present

Brian Fones, Superintendent  
Cabinet

### Executive Session 6:00 p.m.

Kevin Gilbert, Board President, opened the board meeting at 6:00 p.m. and read the following statement and exited into the NBR for the executive session:

#### President Statement- Prior to going into executive session

The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 to discuss with legal counsel representing the district matters relating to litigation or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party

The meeting is expected to 60 minutes.

No action will be taken

### I. Regular Meeting 7 p.m.

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance and read the following statement:

#### President Statement- Prior to going into the regular board meeting

The school board entered into executive session at 6:00 p.m. in accordance with board policy 1410 and RCW 42.30.110.

No action taken.

### II. Oath Of Office

#### OATH OF OFFICE

Board president Kevin Gilbert turned the meeting over to Superintendent Fones and Mr. Fones introduced Chelan County Superior Court Judge John Bridges, who addressed the Board requesting Jesús Hernández, Laura Jaecks and Dr. Walter Newman to step forward in front of the board and audience. Judge Bridges administered the Oath of Office to newly reelected board members. Mr. Fones thanked the Honorable Judge Bridges for his assistance.

### III. Reorganization Of Board

#### REORGANIZATION OF BOARD

Board president Kevin Gilbert opened the nominations for school board president and vice president for 2012. Laura Jaecks nominated Gary Callison to fill the position of president for 2012. By roll call vote Gary Callison was unanimously elected to fill the position of president for 2012. Laura Jaecks nominated Jesús Hernández to fill the vice president position for 2012. By roll call vote Jesús Hernández was unanimously elected to serve as vice president for 2012. Board president Kevin Gilbert stated that it was a pleasure to serve as president for the Board for 2011 and that they have been through some good times and tough times but always served well together. He was presented with the gavel of the year that he served. A new gavel was presented to Mr. Callison to be used during his tenure as Board of Directors President.

President Gary Callison asked for a motion to approve the consent agenda. Motion made by Laura Jaecks seconded by Jesús Hernández, the motion carried unanimously.

## IV. Consent Agenda

### 1) Minutes

### 2) Personnel Report

### 3) Vouchers/Payroll

### 4) Contracts

### Consent Agenda included:

Minutes of 11/22/11 Board Meeting & 11/04/11 Workshop

PREPARED BY: Lisa Turner, H.R. Director  
Dec. 13<sup>th</sup> 2011 personnel report is on file.

PAYROLL: None

VOUCHERS PREPARED BY: Karen Walters,  
Director of Accounting – Dec. 13<sup>th</sup>, 2011  
General Fund:

Check # **551983 through 552287 totaling \$438,335.28**

Capital Projects Fund:

Check # **552288 through 552290 totaling \$10,359.05**

Associated Student Body Fund:

Check # **552291 through 552334 totaling \$53,513.44**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
11/27/11	NEW	Performing Arts Center of Wenatchee (PAC)	Box office agreement - tickets sales for Mariachi performance on Feb. 18th and Feb. 19th.	\$10 per ticket	2/18 - 2/19/2011	Ramon Rivera	YES	NO
				Budget Code				
				402-4458				
12/01/11	NEW	Academic Associates Learning Center of Wenatchee	Title 1 Supplemental Education Services	\$72,726	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Pierre's Bilingual Tutoring and Mentoring Services	Title 1 Supplemental Education Services	\$36,363	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Centro Latino: Northwest Family Services Institute	Title 1 Supplemental Education Services	\$31,671	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				

12/01/11	NEW	Pi Plus Tutors	Title 1 Supplemental Education Services	\$58,304	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	1 to 1 Tutor	Title 1 Supplemental Education Services	\$5,865	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Imagine Learning, Inc.	Title 1 Supplemental Education Services	\$39,882	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	4 Family Learning dba College Tutors	Title 1 Supplemental Education Services	\$21,114	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Advantage Tutoring Center	Title 1 Supplemental Education Services	\$53,958	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	24/7 Educate Online	Title 1 Supplemental Education Services	\$3,519	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Club Z! In-Home Tutoring Services, Inc.	Title 1 Supplemental Education Services	\$14,076	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Achievement Matters, Inc.	Title 1 Supplemental Education Services	\$59,823	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/01/11	NEW	Academia.net, Inc.	Title 1 Supplemental Education Services	\$3,519	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				

12/01/11	NEW	A+ Learning Solutions	Title 1 Supplemental Education Services	\$5,865	12/19/11-6/30/12	Nancy Duffey	YES	YES
				Budget Code				
				5100 27 7000 000 0009				
12/05/11	NEW	Erlandsen and Associates, Inc.	Perform field surveys and provide office professional and technical support	Not to exceed \$4,965	9/01/11-6/30/13	Les Vandervort	YES	YES
				Budget Code				
				97 0013 7000 000				
12/05/11	Renewal	State of Washington Health Care Authority (HCA)	To establish the intergovernmental transfer framework for HCA to reimburse WSD for providing Medicaid covered services.	\$0	9/01/11-6/30/13	Colleen Obergh	YES	NO
				Budget Code				
				N/A				
12/05/11	NEW	Office of Superintendent of Public Instruction (OSPI)	The services of OSPI-training National Board teachers as facilitators for one (1) National Board teacher Take One! Candidate during the facilitation period ending April 15, 2012.	\$0	2011-12 School Year	Lisa Turner	YES	NO
				Budget Code				
				N/A				

**5) Surplus Report**

SURPLUS REPORT PREPARED BY: Karen Walters,  
Director of Accounting –Dec. 13<sup>th</sup>, 2011 – On File

**V. Recognitions**

1) HR Director Lisa Turner announced the newly certified National Board accredited teachers. She presented them with WSD Mugs and certificates.

The National Board for Professional Teaching Standards announced the 2011 National Board Certified Teachers on November 20, 2011. I am proud to announce that Wenatchee School District has fifteen (15) new National Board Certified teachers, two (2) teachers that have renewed their certifications and one (1) successful Take-One Candidate:

- |   |  |
|---|--|
| 1. Ginnie Jo Blue at Wenatchee High School – Take-One     | 9. Connie Michael at Newbery – 10 year Certification Renewal |
| 2. Jan Bullock at Foothills                               | 10. Andrea O'Donnell at Lincoln                              |
| 3. Don Collins at Wenatchee High School                   | 11. Kevin Parr at Lincoln                                    |
| 4. Patty Cone at Columbia – 10 year Certification renewal | 12. Lisa Pattison at Lincoln                                 |
| 5. Sally Dieringer at Pioneer                             | 13. Desiree Schmidt at Lewis & Clark                         |
| 6. Rebecca Heffron at Columbia                            | 14. Sandra Schmidt at Lincoln                                |
| 7. Teresa Heinz at Lincoln                                | 15. Lori Scott at Lincoln                                    |
| 8. Nancy McKee at Lincoln                                 | 16. Kelley Smothers at Valley Academy                        |
|   | 17. Denese Sollom at Lincoln                                 |
|   | 18. Julie Taylor at Mission View                             |

Numbers released by the National Board for Professional Teaching Standards show that Washington has the second-most new NBCTs (945), behind only North Carolina, and is fourth overall in the total number of NBCTs (6,242).

“The National Board program is one of our most successful,” said Randy Dorn, state superintendent of public instruction. “Each year Washington scores very well nationally in the number of new Board-certified teachers. Administrators, legislators and parents all understand just how important certification is. It makes better teachers, which in turn helps all of our students.”

Wenatchee School District now has 65 National Board Certified teachers.

Congratulations to all our new Board Certified teachers! You are an inspiration to all of us and I believe your path will be followed by many other great Wenatchee School District certificated employees.

2) Executive Director Chet Harum presented a congratulatory certificate to Kory Kalahar for receiving a Doctorate in Education this past month from WSU.

**VI. Citizen Comments**

NONE

**VII. High School ASB Reports:**

1) **WSHS:** Isaac Foose, a student from WSHS reported to the board on activities at school. Service Learning class at WSHS made a quilt and raffled it off and made \$278 for charity. They are reaching out to underdeveloped countries and adopting families to help support.

**VIII. Special Reports & Presentations**

2) **WHS:** No report.

**1) Out of State Field Trip Request:**

Jodi Smith, Assistant Superintendent of Learning and Teaching introduced Jim Kovach, advisor and teacher of the WHS Jazz Ensemble.

**Group Name: Wenatchee High School Jazz Ensemble**

Date of Trip: February 24-26, 2012  
Purpose: To participate in Jazz Festival and ensemble will be critiqued by professional musicians.  
Number of Students: 30  
Location: University of Idaho, Moscow, Idaho  
Means of Funding: District Program and Students  
Approx. Cost \$501.50 District Program; \$6944.78 Student Pay  
Supervision: Jim Kovach + 3 adults  
Mr. Kovach gave details of the trip and answered the board's questions.

**MOTION MADE:** Jesús Hernández made the motion to approve the WHS Jazz Ensemble Festival field trip as presented.

**Discussion:** None

**SECONDED:** By Laura Jaecks

**APPROVED:** Unanimously

**2) Budget Status Report:** CFO Les Vandervort presented the following budget status report to the board.

From: Les Vandervort, Chief Financial Officer  
Date: December 6, 2011  
Re: **October 2011 Budget Status Reports**

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended. The highlighted figure at the foot of each "Actual" column is the ending fund balance for that fund.

**GENERAL FUND** With **16.7%** of the fiscal year elapsed, Total General Fund revenues were **16.5%** and expenditures were **15.7%** of budgeted amounts.

SPI has changed the designations for fund balance categories.

At October 31, 2011, Ending Fund Balance is now designated as:

Nonspendable (Inventory)	\$ 33,905
Restricted for carryovers	1,038,789
Unemployment/Workers Comp	1,000,000
State Funding Contingency	2,500,000
Assigned Fund Balance	3,652,000
Committed Fund Balance (5%)	3,662,750
Unassigned Fund Balance	2,220,311

Operating Transfer of \$1,500,000 is budgeted for potential fund transfers for property or construction projects.

The district's M&O Levy for 2012 collection is **\$10,492,000**.

Brief discussion followed about bus depreciation schedule that changed this year at the state level. Mr. Vandervort explained that all the processes have slowed down at the state level and seem to take longer to get things through the channels.

**2) Enrollment Report:** CFO Les Vandervort presented the following enrollment report to the board.

From: Les Vandervort, Chief Financial Officer  
Date: December 2, 2011  
Re: Enrollment Reports for **December 2011**

**Exhibit A** - Monthly Enrollments.

The **December 2011** count of K-12 students is **7,726.70 full-time equivalents (FTE)** including 143.96 FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE is **7,736.46** which are **47.96** FTE above budgeted *average* FTE of 7,689.

**Exhibit B** shows the changes in our average FTE enrollment, as reported to SPI, over time. Exhibit B reflects the history of our actual state funding level of FTE.

**Exhibit C** is a restatement of enrollment from 2000-01 for comparability.

Kindergarten is restated based on headcount rather than FTE due to the state funding formula changes. All day kindergarten at Columbia has been BEA funded since 2007-08. All day kindergarten at Lewis & Clark, Lincoln, and Mission View has been BEA funded since 2008-09.

The current Wenatchee Valley Technical Skills Center counts for grades 9-12 have been included in years prior to 09-10 for comparability.

**Exhibit D** shows the monthly information in graphic form, with a comparison to last year's enrollment and 2010-11 budgeted numbers.

Brief discussion followed about overloads at the kindergarten and 5<sup>th</sup> grade levels in two schools. Mr. Vandervort answered the board's questions. The board thanked Mr. Vandervort for the reports.

**IX. New Business**

1) **Resolution 10-11:** CFO Les Vandervort presented Resolution 10-11 for board approval. He explained it does not impact anyone but is part of a new process.

**Resolution No 10-11**

**RESOLUTION AUTHORIZING ADOPTION OF  
PLAN RESTATEMENT**

"WHEREAS, Wenatchee School District #246 (hereinafter, the "Employer") established the WSD - VALIC 457 Deferred Compensation Plan (hereinafter, the "Plan"), effective 11-01-02, for the exclusive benefit of its employees and their beneficiaries; NOW, THEREFORE, BE IT RESOLVED that the Employer hereby amends and restates the Plan in the form of the Plan attached hereto; and, RESOLVED, FURTHER, that the appropriate officers of the Employer, or their delegates, are hereby authorized to execute the amendment and restatement of the Plan effective December 14, 2011."

We the Wenatchee School Board do hereby certify that the above and foregoing was adopted by the Wenatchee School District #246 on the 13<sup>th</sup> day of December, 2011.

**MOTION MADE:** Jesús Hernández made the motion to approve Resolution 10-11 Adoption of Plan Restatement as presented.

**Discussion:** None

**SECONDED:** By Laura Jaecks

**APPROVED:** Unanimously

**X. Old Business**

**1) Policy No. 1000 Series Update – 2nd Reading**

Superintendent Flonas presented the updated Policies for 2<sup>nd</sup> Reading. He explained the two simple changes of Policy No. 1115 moved to Policy No. 1114 and deleting Policy No. 1230.

**Part I of the WSSDA Policy Reference Manual Revisions**

Policy #	Policy Title	Deleted	Content From Deleted Policy Moved To	Revised	Comment
1000	Table of Contents			X	
1115	Vacancy	X	1114		Board member resignation and vacancy
1230	Secretary	X			

**MOTION MADE:** Laura Jaecks made the motion to approve the Policies 1000 series changes, Policy No. 1115 moved to Policy No. 1114 and deleting Policy No. 1230 as presented for adoption.

**Discussion:** None

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

**2) Policy 4000 Series Update – 2<sup>nd</sup> Reading**

Superintendent Flonas presented the updated Policies for 2<sup>nd</sup> Reading. He answered questions and noted that policy no. 4230 should read 4320.

Policy Changes:

4000	Table of Contents			X	
4010	Staff Communications Responsibility	X	4000		Public information program
4050	Endorsement of Educational Materials	X			
4300 4300P	Political Relationships with Governmental Agencies	X			
4301	Improvement Districts and Licensing of Business	X			
4330	Private Schools and Daycare Facilities	X	4230		Cooperative programs with other districts, public agencies, private schools and daycare agencies

**MOTION MADE:** Kevin Gilbert made the motion to approve the Policies 4000 series changes, Policy No. 4330 moved to Policy No. 4230 and deleting Policy No. 4050, 4300, 4300P, 4301 as presented for adoption.

**Discussion:** None

**SECONDED:** By Walter Newman

**APPROVED:** Unanimously

**3) Valley Academy Purchase Agreement:**

WSD Counsel, Phil Johnson explained to the board that this agreement has been discussed several times but he would be happy to go over highlights if they would like. It is not the actual purchase agreement but more like the “earnest agreement” and when the do-diligence process is completed we will actually purchase the property with a resolution and preliminary agreement.

The board wanted to know why we see it as a good idea to purchase this property. Mr. Vandervort told the board that it makes good financial sense to purchase the property. The lease payment after 5 years we have nothing, purchasing then we still own it after 5 years. Mr. Lovercamp, Valley Academy Director, said they have grown into the property and it has worked out really well for them.

The purchase price is listed at \$750,000 and has been assessed at \$1,500,00.

Discussion followed about section 4.3. Our protection in “hold harmless” is concerning the parking lot issue of encroachment on the neighbor’s property. As follows:

4.3 Buyer’s Contingencies. Buyer’s obligation to purchase the Property is expressly contingent upon the following:

- (a) Feasibility Study. Buyer’s approval, prior to the expiration of the Feasibility Study Period, of the suitability of the Property as a result of the Feasibility Study;
- (b) Environmental Condition. Buyer’s approval, prior to expiration of the Feasibility Study Period, of the environmental condition of the Property pursuant to Section 8;
- (c) Title Policy. Buyer’s receipt of Title Company’s firm commitment to issue upon closing the Title Policy as described in Section 3.3;
- (d) Representations and Warranties. All of Seller’s representations and warranties contained in or made pursuant to this Agreement being true and correct when made and as of the Closing Date;
- (e) Seller’s Compliance. Seller’s timely performance of all of its obligations under this Agreement; provided, Seller will be given notice of any failure on its part to perform obligations pursuant to Seller’s warranties made in Section 7.1 and those obligations required of it during the Feasibility Study Period, and will have a period of time that is reasonable under the circumstances to cure its nonperformance;
- (f) Survey. Buyer’s review and approval, prior to expiration of the feasibility study period, of the survey described in Section 12; and
- (g) Other Buyer’s Approvals. Buyer’s approval of the Due Diligence Materials prior to the expiration of the Feasibility Study Period.
- (h) Lawful Use. Approval from the City of Wenatchee, prior to the expiration of the Feasibility Study Period, that the Buyer’s intended uses of the Property will be lawful to the satisfaction of Buyer.
- (i) Sufficient Parking.
  - (1) Buyer’s review and approval, prior to the expiration of the Feasibility Study Period, that the number of parking spaces on the Property are sufficient for Buyer’s intended use of the Property.
  - (2) Buyer obtaining final approval, prior to the expiration of the Feasibility Study Period, from the City of Wenatchee of its application for alternative parking analysis/transportation demand management in accordance with Wenatchee City Code 10.60.075.
- (j) Access to Property. Buyer’s review and approval, prior to the expiration of the Feasibility Study Period, of the sufficiency and enforceability of lawful access to the Property.
- (k) State Requirements. Satisfaction of requirements imposed on the School District by the State of Washington regarding the purchase of the Property.
- (l) Operating Systems. Buyer’s approval, prior to the expiration of the Feasibility Study Period, of the condition of the plumbing, electrical, mechanical and heating, ventilation and air conditioning of the Property.
- (m) Corrections and Modifications by Seller. Buyer’s satisfaction and approval of the corrections and modifications to be made by Seller in accordance with Section 9 below.

The foregoing conditions contained in Sections 4.3(a) through 4.3(m) are collectively referred to in this Agreement as “Buyer’s Contingencies.”

4.4 Satisfaction/Waiver of Buyer’s Contingencies. Buyer’s Contingencies are solely for the benefit of Buyer. If any of Buyer’s Contingencies are not timely satisfied, Buyer will have the right, at its sole election, either to waive any of them in writing and proceed with the purchase or to terminate this Agreement. If Buyer elects to terminate this Agreement, the escrow will be terminated, all documents and other funds will be returned to the party who deposited them, and neither party will have any further rights or obligations under this Agreement, except as otherwise provided in this Agreement.

Mr. Johnson informed the board that the new language protects the district. He asked for approval.

**MOTION MADE:** Jesús Hernández made the motion to approve the Valley Purchase Agreement as presented by Mr. Johnson for approval.

**Discussion:** None

**SECONDED:** By Walter Newman

**APPROVED:** Unanimously

**XI. Board Communication/  
Report**

None

**XII. Superintendent’s  
Report**

None

**MEETING ADJOURNED:** President Kevin Gilbert adjourned the meeting at 8:06 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date