



# Wenatchee School District

## Regular Board Meeting

Minutes of April 12<sup>th</sup>, 2011  
Sunnyslope Elementary School

**Board Members Present**

Kevin Gilbert, President  
Gary Callison, Vice President  
Walter Newman  
Jesús Hernández  
Laura Jaecks

**Staff Present**

Brian Fiones, Superintendent  
Cabinet

**I. Regular Meeting 7 p.m.**

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

**II. Consent Agenda**

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks, seconded by Jesús Hernández, the motion carried 4/1 with one abstention by Walter Newman due to not reviewing the no-changes 4000 Policy Series. The following items included in the consent agenda:

**1) Minutes**

Minutes of Board Meeting & Study Session 4/12/11

**2) Personnel Report**

PREPARED BY: Lisa Turner, H.R. Director  
April 12<sup>th</sup>, 2011 personnel report is on file.

**3) Vouchers/Payroll**

VOUCHERS: PREPARED BY: Karen Walters,  
Director of Accounting – April 12<sup>th</sup>, 2011

General Fund:

Check # 547190 through 547491 totaling \$701,403.99

Capital Projects Fund:

Check # 5470492 through 547494 totaling \$19,047.26

Associated Student Body Fund:

Check # 5470495 through 547543 totaling \$42,684.79

**4) Contracts**

NONE

**5) Policies**

WSD Policy Series 4000 – WSSDA Recommended No Changes:

Policy	Title	Suggested Action	District Recommendation	Rationale
4010	Staff Communications Responsibilities	KEEP (NO CONTENT CHANGE)		Renumbered (4121). Cross References added
4050	Endorsement of Educational Materials	KEEP (NO CONTENT CHANGE)		Renumbered (4323).
4120	School Support Organizations	KEEP (NO CONTENT CHANGE)		Renumbered (4210). One word correction.
4220	Complaints Concerning Staff or Programs	KEEP (NO CONTENT CHANGE)		
4235	Public Performances	KEEP (NO CONTENT CHANGE)		Renumbered (4322).
4310	Relations with the Law Enforcement, Child Protective Agencies and the County Health Department	KEEP (NO CONTENT CHANGE)		Renumbered (4411). Management Resources added
4320	Cooperative Program with Other Districts and Public Agencies	KEEP (NO CONTENT CHANGE)		

### III. School Presentation

Sunnyslope Principal, Mark Goveia introduced the PTSA Officers and welcomed PTSA members. They participated in sharing some of the wonderful things they have been doing for Sunnyslope Elementary School students and staff:

- “My 1<sup>st</sup> Marathon”- nutrition & fitness
- Fun-night Carnival – profit = \$21,000
- Community Garden – Learning experience
- \$8000 raised for Intervention program

Mr. Goveia wanted to thank Sunnyslope’s PTSA for their tireless dedication and hours of volunteerism to help make Sunnyslope Elementary a better place for students.

The board thanked all of the PTSA members who were able to attend and stated that the board members are reaching out to PTA’s and PTSA’s across the district for communication. They encouraged all district parent groups to attend the board meetings or welcomed them to meet separately with the board.

### IV. Citizen Comment

Wenatchee High School Debate Team students addressed the board about being selected to go to the National Debate Competition in Dallas, Texas.

**Extended national competition to culminate the year’s competition. Students will gain national exposure and represent Wenatchee High School, Wenatchee and the North central Washington Region.**

The students, Colton Smith and Amy Dye, answered questions from the board and they outlined their fundraising plans and needs.

The board congratulated them and wished them good luck at nationals.

### V. ASB Reports

- WHS  
Candace, ASB Activities Coordinator, reported on the following:
  - Prom is in planning stage
  - Spring Week is almost here and there is a lot of excitement
- WSHS: Ida Lopez
  - School Bowling Event April 22<sup>nd</sup> – Everyone’s invited to participate

### VI. Special Reports

#### **I. TECHNOLOGY PLAN UPDATE & WSD STATE TECHNOLOGY PLAN:**

Director of Technology Learning, Ron Brown provided a copy of the 2010-13 WSD State Technology Plan and presented the following program outlining WSD technology learning plan:

#### **Technology Planning 2012: Putting together a 21st century learning plan**

##### **Current Reality:**

##### **Staff and Student Data**

- Each year we have staff and 8th grade students take a self-assessment of their technology proficiency and use.
- Our building CIPP plans are to address this data and how to improve it and increase our level of technology integration.
- The surveys align the staff and students into three tiers of technology use.

### **Tier 1**

- Teacher focuses on productivity
- This tier focuses on the teacher using technology to get their job done - using technology in individual and collaborative learning activities.
- Student personal use and communication
- This tier focuses on students using technology to complete school work and for personal use

### **Tier 2**

- Teachers use for instructional presentation and student productivity
- This tier involves teacher facilitation of large group learning activities and student productivity use of technology.
- Students access, collect, manage, integrate, and evaluate information
- This tier involves students using technology for research and/or public presentations

### **Tier 3**

- Teachers create powerful student-centered 21<sup>st</sup> century learning environment
- This tier promotes students to be actively engaged in using technology in individual and collaborative learning activities.
- Students solve problems and create solutions
- This tier involves students using technology for authentic problem-solving and creating products

### **Charts outlined:**

1. 8th Grade Students at each Tier I,II,III 2007 – 2011
2. Percentage of teachers at each Tier 2010-2011
3. Percentage of teachers at proficiency 2010-2011  
Hardware:
  - Our current hardware cannot facilitate 21st century teaching or learning.
  - Our current hardware cannot accommodate a growing population of digital native students.
  - Our current hardware cannot minimally handle the movement toward online assessment and blended classroom learning.
4. Current Hardware Reality  
Percentage of Computers at Standard -"standards-based" "non-standard"
5. Current Hardware Reality  
% Desktop Computers % Portable Computers
6. Current Hardware Reality
  - Multimedia projection devices Document cameras
  - Amplification system Interactive whiteboards
  - Student response systems: Wireless interactive slates or tablets
  - Assistive/adaptive technology devices Videoconferencing systems

### **Limitless Potential**

- Laptop Computing  
If we put the technology in the hands of our students we will engage them and prepare them for their future not ours

### **Interactive Whiteboards**

- Learning and Teaching can be engaging and meaningful if we give staff and students the tools they need.

### **Portables**

- From iPods, iPads, cell phones, and response systems portable devices are ubiquitous and are our student's future.

### **Assistive Technology**

We can equip our students of higher need with the technology to communicate and thrive in the classroom

### **Powerful Engaging Teaching**

When we equip our students and staff with the tools they no longer are the barrier and learning & teaching can fundamentally change.

### **Support and Training**

With ubiquitous technology comes the need for increased levels of ongoing operational support and operational/instructional training. We will need to plan in this support and professional development along with a sustainability plan.

### **Technology Planning**

- Form a committee to work on the plan
- Define the outcomes of the plan
- Formulating the plan

### **Visitations and explorations**

- Outfit model classrooms (if funding allows)
- Train model classroom teachers (if funding allows)
- Present plan to the board with models and funding options.

### **Vision for Committee**

- Review the existing district technology plan to identify and prioritize issues related to target areas
- Investigate new technologies to foster 21st Century
- Skills in students, teachers and administrators
- Ensure current district technology plan includes proficiencies of students, administrators, and teachers/ teacher-librarians certified by Washington state

### **Vision for Committee**

Assess the needs of the district to identify specific goals/targets for technology integration and

support Review the current State Technology Plan to identify and prioritize issues related to target area. Draft recommendations to address selected areas related to technology funding, integration, access, support, and professional development and Draft a revised State Technology Plan defining our future vision of technology integration and usage for Board approval.

**Formation of Outcomes**

All outcomes of the plan must:

- be in-line with state and national technology plans
- improve student learning
- connect with curriculum and instruction
- have both student and staff outcomes
- not just add technology for technology sake

<b>Committee</b>
Teacher Elementary
Teacher Middle School
Teacher High School
Teacher CTE High School
TRT Elementary
TRT Secondary
Library Media Specialist Elementary
Library Media Specialist Secondary
School Administrator Elementary
School Administrator Secondary
Parent/Community Representative
Parent/Community Representative
Parent/Community Representative
School Board Member
High School Student Representative
Director of Operational Technology
Committee Chair/Director of Instructional Technology & Assessment

<b>Timeline Landmarks</b>
○ April-May - Formation of Committee by application
○ April - Visitations of 1:1 environments (iPod & iPad)
○ May-June - Work on outcomes and planning
○ June-August - Research necessary tools, equip classes
○ September - Roll out new staff survey
○ January - Draft plan
○ February - Plan presented to board. Modify state plan accordingly

**DISCUSSION POINTS:**

- District’s ability to keep outdated equipment working, but the need is there to update as technology goes forward, we are falling behind and need to make some hard decisions.
- Discussion about State Technology Plan and timeline; we are keeping up to date with the state plan of having wireless connections in all the school in Libraries – 92%.
- Measurement tool to see if we are effective in our efforts of technology learning
- Strategy to move forward/ 10 year plan not effective / 3 year plan with a recurring 5 year at most
- Inspire and motivate teachers to get their proficiency down – creating excitement
- Utilizing staff meetings to educate/create solutions at committee meeting and bring back to board and cabinet
- Suggestion to add outside people to the committee or for committee to meet with others who can give us inspiration/insight and open areas to consider for our district. Ms. Jaecks had suggestions of other areas to look into for a futurist vision to enable us to be on top of the game.

The board gave an enthusiastic thank you to Mr. Brown with support with the plan.

**1) 6000 Policy Series- 2<sup>nd</sup> Reading:**

CFO Les Vandervort presented the following 6000 policies for 2<sup>nd</sup> reading and approval.

**VII. Old Business**

Policy	Title	Suggested Action	District Recommendation	Rationale
6512	Infection Control Program	Add	District Revision	To safeguard the school community from the spread of certain vaccine-preventable diseases. District added “Bloodborne Pathogen” to sixth paragraph.
6513	Workplace Violence Prevention	Add	District Revision	This policy is needed to state that the district does not tolerate violence in the workplace and measures will be taken to prevent it. The district added “under current FMLA Domestic Violence Policy.” And the district deleted the last sentence.
Policy	Title	Suggested Action	District Recommendation	Rationale
6690	Contracting for Transportation Services	Revise	District Revisions	Renumbered and legal references updated. One sentence deleted.
6881	Disposal of Surplus Equipment and/or Materials	Revise	District Revisions	Renumbered and legal references updated. Delete part of the last sentence in first paragraph and omit Parts A and B. Change \$100 to \$1,000 in sixth paragraph.

Policy	Title	Suggested Action	District Recommendation	Rationale
6000	Program Planning, Budget Preparation, Adoption and Implementation	Revise	District Revisions	Multiple district policies (7110, 7120, 7130, 7140, 7141, 7310, and 7330) merged into one new policy. Content, cross references and legal references updated. One small deletion in section B.
6102	District Fundraising Activities	Revise	District Revision	Legal references updated and management resources added. One addition "student" to fourth paragraph.
6113	Rental of Musical Instruments	Revise	District Revisions	Renumbered and small changes to content.
6210	Purchasing: Authorization and Control	Revise	District Revision	Renumbered. WSSDA deleted "bid limits," district wants to leave "bid limits" in and omit dollar amount to policy.
6215	Voucher Certification and Approval	Revise	District Revisions	Renumbered and cross references updated. Omit dollar amount and replace with "bid limits."
6216	Reimbursement for Goods and Services: Warrants	Revise	District Revisions	Two district policies 7323 and 7326 merged and cross references updated. One sentence deleted in last paragraph.
6530	Insurance	Revise	District Revisions	Multiple district policies (5331, 8330, 8331, 8332, 8333, and 8334) merged into one policy. Cross references and legal references updated. "Sedgwick Claims Management Service, Inc." was added to Workers' Compensation section.
6540	School District's Responsibility for Privately-Owned Property	Revise	District Revisions	Renumbered and sentence added to section D.
6570	Property and Data Management	Revise	District Revisions	Three district policies merged (8360, 5400 and 8410) Cross and legal references updated. Management resources added and sentence deleted in fifth paragraph.
6620	Special Transportation	Revise	District Revisions	Renumbered and changes to content and cross references and legal references updated.

Mr. Vandervort asked for questions and the board had none. He asked for board approval of the above policies.

**MOTION MADE:** Laura Jaecks made the motion to approve & adopt the WSSDA recommended & WSD 6000 policies as presented by Les Vandervort for our WSD Policy.

**SECONDED:** By Gary Callison

**APPROVED:** Unanimously

**VIII. New Business**

**1) 4000 Policy Series WSSDA Recommendations -** for updates, new and deletes: Superintendent Flonas presented the following policies to the board for 1<sup>st</sup> Reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
4020	Confidential Communications	ADOPT		New policy - priority
4129	Family Involvement	ADOPT		An older optional policy for the district to consider adding
4130	Title I Parent Involvement	ADOPT		New policy - essential
4210	Regulation of Dangerous Weapons on School Premises	ADOPT		The district website states that this policy is being updated. Renumber district policy 4315 to 4210. Recommend adopting WSSDA policy as new - essential
4237	Contests, Advertising and Promotions	ADOPT		New policy - essential
4301	Improvement Districts & Licensing of Business	ADOPT		Optional policy for the district to consider adding
4400	Election Activities	ADOPT		New policy - essential

Policy	Title	Suggested Action	District Recommendation	Rationale
4122	Legal Information Sources	DELETE		Older policy (1994) deleted by WSSDA
4313	Gifts to Staff	DELETE		Older policy (1994) deleted by WSSDA
4331	Senior Citizen Recognition	DELETE		Older policy (1994) deleted by WSSDA

Policy	Title	Suggested Action	District Recommendation	Rationale
4000	Public Information Program	REVISE		Two district policies merged (4110 and 4120). Only slight differences except for one section. Review this section carefully and compare with the procedures (4000P). It appears as if this information is covered. Cross References added. Legal References updated
4040	Public Access to District Records	REVISE		Renumbered (4340). Content updated including two new section. Legal references within the content updated. Cross References added. Legal References updated. Management Resources added
4060	Distribution of Materials	REVISE		Re-titled (slightly). Slight differences in content. Legal References updated
4110	Citizen's Advisory Committees and Task Forces	REVISE		Renumbered (4230) and re-titled slightly. As an optional policy, wording is discretionary and should meet the district's needs. The district's policy has more detail than the WSSDA policy. Review both the WSSDA policy and procedures. Some of the extra detail of the district policy is covered in the WSSDA procedures
4200	Safe and Orderly Learning Environment	REVISE		Three 1994 district policies (4310, 4311 and 4316) merged into WSSDA policy 4200. Only a few words added (to the Visitor Section). Also, confirm for accuracy the district-provided times that are shaded in the first section. Legal References updated
4215	Use of Tobacco on School Property	REVISE		Renumbered (5336). 1994 district policy. Some important updates by WSSDA, most recently in 2010. Cross References added. Legal References updated. Management Resources added
4260	Use of School Facilities	REVISE		The district policy was adopted fairly recently in 2006. WSSDA updated the policy in 2009. The district has a completely different approach to the policy. I recommend reviewing both the WSSDA policy and procedures carefully and comparing the content with the district policy. It could be that some of the specific details of the district policy fit better within procedures. Legal References updated. Management Resources added

4265	Community Schools' Program	REVISE		Renumbered (4332). Slight update in first paragraph
4300	Political Relationships with Governmental Agencies	REVISE		Renumbered (4412). No changes to content. Cross References updated. Legal References updated
4314	Notification of Threats of Violence or Harm	REVISE		One slight update in content. Cross References updated. Legal References updated. Management Resources updated
4315	Release of Information Concerning Sexual and Kidnapping Offenders	REVISE		Renumbered (4413). Policy was recently updated by WSSDA (October 2010). Cross Reference added. Legal References updated. Management Resources added
4330	Cooperation with Private and Parochial Schools and Day Care Agencies	REVISE		Renumbered (4510). Re-titled by the district to 'Independent Schools.' No change to content. Note: I have categorized this policy in the 'To Review' section so that the title can be reconsidered. Legal References updated

Discussion:

- Suggestion to reword No. 4200 to come into alignment with contracts
- No. 4215 – check on parking lot signage
- Do not adopt No. 4260 – we have a new policy of our own
- No. 4330 – recommend to go with newer title

**2) 5000 Policy Series WSSDA Recommendations 1<sup>st</sup> Reading:**

HR Director, Lisa Turner brought the WSSDA recommended deleted 5000 policy series to the board for 1<sup>st</sup> Reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
5013	Sexual Harassment	Renumber	OK	Re-numbered 6590
5130	Staff Immunization and Infectious Disease	Renumber	OK	Re-numbered 6512
5275	Bullying, Harassment and Intimidation	(2003 district policy) - re-titled and renumbered - 3207	OK	Re-numbered - 3207
5314	Tax-Deferred Annuity/Compensation	(1994 district policy) - incorporated into 6000	OK	Incorporated into Finance
5331	Insurance	(1994 district policy) - renumbered 6530	OK	Re-numbered 6530
5336	Use of Tobacco on School Grounds	(1994 district policy) - re-titled and renumbered 4215	OK	Re-numbered 4215
5341	Reimbursement for Travel Expenses	(1994 district policy) - renumbered 6213	OK	Re-numbered 6213

**3) Out of State Field Trip Approval:**

Assistant Superintendent Jodi Smith presented the following Out of State Field Trip Request to the board for approval.

Prepared  
By: Jodi Smith  
Assistant Superintendent of Learning and Teaching

Re: Learning and Teaching

**OUT-OF-STATE STUDENT FIELD TRIP APPROVAL**

The following field trip requests are presented to you for your approval:

**Group Name:** DECA  
**Date of Trip:** April 28-May 3, 2011  
**Purpose:** DECA International Career Development Conference. This is a competition for students that qualify from their state/province in their competitive event area. The International Competition gives the qualifying student the chance to compete against the best marketing students in the entire DECA organization.  
**Number of Students:** 5  
**Location:** Orlando, Florida  
**Means of Funding:** Career & Tech Ed. & ASB  
**Approx. Cost:** \$5,500  
**Supervision:** Matt Pakinas

**Group Name:** SPEECH AND DEBATE  
**Date of Trip:** June 12-19, 2011  
**Purpose:** Extended national competition to culminate the year's competition. Students will gain national exposure and represent Wenatchee High School, Wenatchee and the North central Washington Region.  
**Number of Students:** 2  
**Location:** Dallas, Texas  
**Means of Funding:** Student Responsibility  
**Approx. Cost:** \$4,500.00  
**Supervision:** Dave Carlson

**MOTION MADE:** Laura Jaecks made the motion to approve the Out of State Field Trip Request as presented by Ms. Smith for Deca International Career Development Conference & Speech and Debate National Competition.

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

**4) Marzano Research Laboratory Contract:**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
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4/12/11

NEW

Marzano Research

Organizing & Promoting Ed Consultancies & Workshops

Description	Payment	Expected Invoice Date
Deposit	\$ 8,260.00	Upon execution of Contract
Session 1	\$ 6,640.00	April 25, 2011
Session 2	\$ 8,800.00	May 4, 2011
Session 3	\$ 17,600.00	June 20, 2011

by: Assistant Superintendent Jodi Smith

Ms. Smith invited the board to attend the workshops and asked for their approval.

**MOTION MADE:** Gary Callison made the motion to approve the Marzano Contract as presented by Ms. Smith.

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

**IX. President's Report**

President Mr. Gilbert reminded the board about the Budget Workshop at the next board meeting at 6 pm.

Mr. Gilbert asked someone on the board to replace him on the Strategic Plan Task Force – Walter Newman agreed to serve on that committee with Laura Jaecks.

Laura Jaecks, Jesús Hernández and Gary Callison volunteered to serve on the Technology Planning Committee. Mr. Fones reminded them that only two could serve together on a committee. They agreed to work that out between them.

Communications:

- o Letter from Linda Evans Parlette about Legislative Session
- o Letter from Dr. Glen Klock about City Drainage Project into Newbery School property, alternative. Mr. Fones agreed to take a copy to the City of Wenatchee.
- o Request for Easement at top of WSU property

**X. Superintendent's Report**

Mr. Fones reported a follow-up on the 8<sup>th</sup> grade math grade going on the student's high school transcript. He will clarify the details for the "pass" grade if the student passed the final end of course assessment.

**XI. Meeting Adjourned**

Meeting adjourned at 8:40 pm by President Kevin Gilbert.

**XII. Executive Session**

Open meeting closed at 8:40 and went into the executive session at 8:45 p.m. The Board President, Kevin Gilbert read the following: The school board will now enter into executive session in accordance with board policy 1410 and RCW 42.30.110 Section D to discuss performance of an employee. The meeting is expected to last 40 minutes. No action will be taken.

**XIII. Open Session**

The meeting was reconvened in open session – 9:15 p.m.

**XVI. Meeting Adjourned**

President Kevin Gilbert adjourned the meeting at 9:15 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date