



Wenatchee School District Regular Board Meeting

Minutes of April 26th, 2011
Lewis & Clark Elementary School

Board Members Present

Kevin Gilbert, President
Gary Callison, Vice President
Walter Newman
Jesús Hernández
Laura Jaecks

Staff Present

Brian Flonas, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

II. Consent Agenda

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks, seconded by Jesús Hernández, the motion carried unanimously.

1) Minutes

Minutes of Board Meeting & Workshop 4/12/11

2) Personnel Report

PREPARED BY: Lisa Turner, H.R. Director
April 26th, 2011 personnel report is on file.

3) Vouchers/Payroll

PREPARED BY: Tammy Hubensack, Payroll Director
April 26th, 2011: ~~\$4,795,235.57~~

VOUCHERS: PREPARED BY: Karen Walters,
Director of Accounting – April 26th, 2011

General Fund:
Check # **547544 through 547710 totaling \$454,650.86**

Capital Projects Fund:
Check # 0

Associated Student Body Fund:

Check # **547711 through 547745 totaling \$25,056.55**

4) Contracts

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
04/18/11	RENEWAL	NCESD	Early Intervention Services	Budget Code	9/2011 - 6/30/2012	Colleen Obergh	YES	NO
				2100 27 7079 000				
04/12/11	RENEWAL	Department of General Administration	Washington Purchasing Cooperative 2-yr Membership	\$4,000 over two years	1/1/2010 - 12/31/2011	Karen Walters	YES	YES
				Budget Code				
				9700 61 7000 000				
03/21/11	RENEWAL	AVID Center	Sit-License renewal for FMS, OMS, PMS & WHS	\$17,580	7/1/11 - 6/30/12	Penny Brown	YES	YES
				Budget Code				
				See Below				
04/18/11	RENEWAL	EPIC Migrant Head Start and ECEAP	Services for pre-schoolers with disabilities	NONE	9/15/2011 - 9/1/2012	Colleen Obergh	YES	NO
				Budget Code				
04/13/11	NEW	Impact Directories	Delivering Phone Books to Residences	.25 per phone book delivered	May, 2011	Minnie Obregon	YES	NO
				Budget Code				
				402-4462				

6) Surplus Report

SURPLUS REPORT: PREPARED BY: Karen Walters,
Director of Accounting – April 26th, 2011 – On file

III. School Presentation

Lewis & Clark Principal, Alfonso Lopez introduced three students: McKenzie Mueller, Cassie Nester and Jair Verduzco. They acted as MC's for the groups who were presenting and welcomed the board and guests in both English and Spanish. Cliff Bull and Maija Henderson were the music and mariachi /strings teachers who directed the students. Staff members performed an Arabian dance.

The board thanked Mr. Lopez, the students, the choir, strings/mariachi band and staff who danced for the performances.

IV. Citizen Comment

Parents from Mission View Elementary School addressed the board in support of continuing the Dual Language at their school. The following parents gave citizen comments:

1. Josh Tarr
2. Amy Lewis
3. Rebecca Lenssen
4. Tiffany Mathison
5. Carrie Moorman
6. Patrick Carrillo
7. Angie Redman
8. Bertha Sanchez
9. Ms. Valesquez
10. Becky Driscoll
11. Ida Lopez

The overall message of the citizen comments were in support of continuing dual language at Mission View. The parents are very concerned about the dual language program changing from the current format, not allowing students to continue and new students to have the same opportunity to participate in the program. They feel cutting the program will not allow the students to succeed with what they have already begun. They also feel the cultural growth the students experience is valuable in our community and helps to close the gaps between the two cultures. Doors will open for the students in their future by having literacy in two languages. They also offered their help and support as parents in the Dual Language at Mission View in any way that they can be utilized.

V. ASB Reports

NONE

VI. Special Reports/Presentations

- 1) **Property Easement:** Scott Davenport of Davenport Construction & Development Inc. and Steve King of the City of Wenatchee presented a proposal to the board concerning an easement on a piece of WSD property. Mr. Davenport submitted the following letter.

To: Brian Flones and School Board
From: Scott Davenport

My goal is to acquire a right-of-way access through the SW corner of the School District's property for the purpose of installing a subdivision and acquiring partial access for the City's fire & safety issue.

Proposal;

- 1 – Gain access to my property that is within the City & zoned residential to install a subdivision for Wenatchee.
- 2 - Install a road through both properties at my cost and dedicate to the City.
- 3 – To give public access to my property including public access to the Sage Hills trail system.
- 4 – The road way through the two properties will provide about 1/3 of the City's safety & fire access problem required in the City's 2007 comp plan for the north south corridor connection between Broadview to 5th street.
- 5 – Help to provide an income producing development opportunity for the school district.

The positive side of the proposal is that it opens up safety & fire access, home ownership access and public access to the Sage Hills trail system through my property that wasn't available until now. The subdivision would also impact the construction industry with jobs. There are approximately 70 different people that work on the construction of a home.

The negative side is that it will impact some property owners that have enjoyed their privacy by living next to my property.

The development process today and always creates change and this subdivision will be no different. This is positive change that provides Wenatchee with an outstanding addition to our City and valley.

Enclosed;

- Conceptual road and subdivision design.
- City's fire & safety corridor map.
- Project list and References for Scott Davenport – 679 7390.

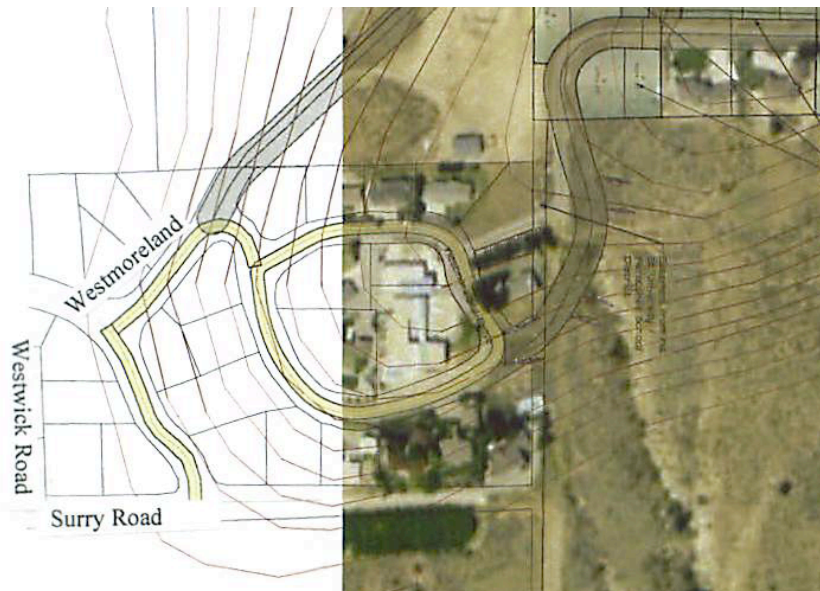
CC: Steve King – City of Wenatchee – 888 3203

PROJECT LIST

1975 Walnut Acres – Wen – 16 lots
1979 Cherry Pines – Wen – 45 lots – Four Phases
1995 Manhattan Square – E/Wen – 67 lots – Three Phases
2005 Crestview – Sunnyslope – 50 lots – Three Phases
2007 Skyview – E/Wen – 50 lots – One Phase
2007 Redhawk – Wen – 9 lots – Phase 1
2008 Redhawk - Wen – 13 lots – Phase 2
2011 Redhawk – Wen – 12 lots – Phase 3

REFERENCES

Alan Beidler – Sage Real Estate – 664 4017
Gary Noyes - NW Pacific Development – 206 999 6269
Greg Phillippi – Phillippi Fruit – 668 1023
Dave Phillippi – Phillippi Fruit – 669 3772
Dave Bremmer – Bremmer Construction – 387 6200
Jesse Hurst – Hurst Construction – 679 1956
Norm Nelson – NW Geo Dimensions – 663 8660
Jay Bollinger – Bollinger Construction – 679 5001
Claudia Cockerham – Peoples Bank – 664 5313
Thom Vetter – Eco Plan Design – 670 0503
Howard Syria – Century 21 Exclusively – 662 2100
Jay Widby – Apple Capital Appraisers – 663 2101
Mike Eisenhart - Eisenhart Appraisal – 782 4020
Chuck Reppas – Skyview Development – 387 1501



Discussion points:

- Impact and benefit to WSD property
- Secondary Access
- Connection to the Broadview area
- 5th Street and Western traffic problem
- Sub-division access and city/fire road
- Slope can be built on even though it is a steep grade
- Will it add value is something we need to look at
- Can the property be better used for the science program as outdoor learning experience
- City looking at balancing Maple/Springwater and 5th to share traffic burden

The board thanked Mr. Davenport and Mr. King for the information and will look further into the matter. Mr. Fiones will follow-up and get back to the board.

2) Enrollment Report: CFO Les Vandervort presented the following to the board:

Re: Enrollment Reports for **April 2011**

Exhibit A - Monthly Enrollments.

The **April 2011** count of K-12 students is **7,632.63 full-time equivalents (FTE)** including 137.25 FTE Running Start students.

The *average* FTE is **7,709.24** which are **9.74** FTE above budgeted *average* FTE of 7,700.

Exhibit B shows the changes in our average FTE enrollment, as reported to SPI, over time. Exhibit B reflects the history of our actual state funding level of FTE.

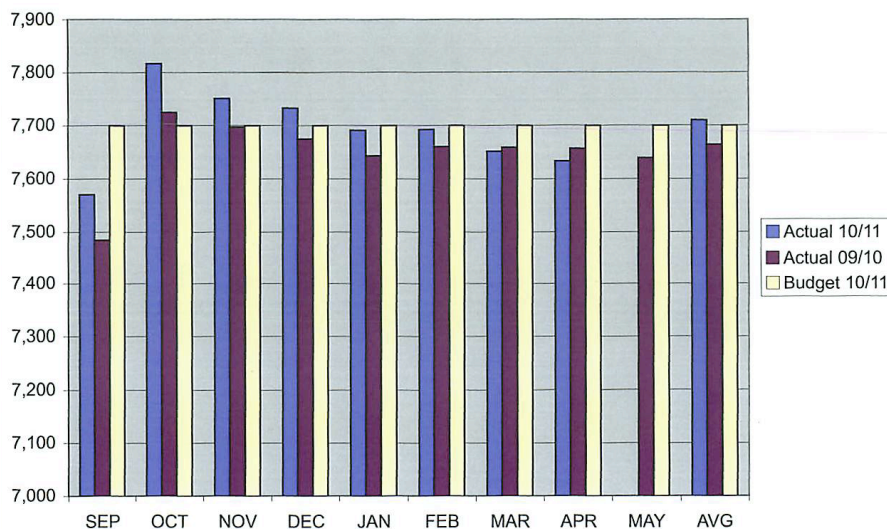
Exhibit C is a restatement of enrollment from 2000-01 for comparability.

Kindergarten is restated based on headcount rather than FTE due to the state funding formula changes. All day kindergarten at Columbia has been BEA funded since 2007-08. All day kindergarten at Lewis & Clark, Lincoln, and Mission View has been BEA funded since 2008-09.

The current Wenatchee Valley Technical Skills Center counts for grades 9-12 have been included in the prior year grades 9-12 counts (except for 09-10 which reflects actual enrollment).

Exhibit D shows the monthly information in graphic form, with a comparison to last year's enrollment and 2010-11 budgeted numbers.

Also included are exhibits showing enrollment by school.



Mr. Vandervort also provided exhibits showing:

- Monthly Average FTE Enrollment 2010-11 School Year
- **Yearly Average FTE Enrollment September 2000 to Present**
- Yearly Average Enrollment September 2000 to Present

The board thanked Mr. Vandervort after he answered several questions.

2) Budget Status Report: CFO Les Vandervort presented the following to the board:

Re: **March 2011** Budget Status Reports

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended. The highlighted figure at the foot of each "Actual" column is the ending fund balance for that fund.

GENERAL FUND With **58%** of the fiscal year elapsed, Total General Fund revenues were **53.5%** and expenditures were **52.8%** of budgeted amounts. The Ending Unreserved fund balance of **\$5,746,401** is **7.38%** of budgeted expenditures.

Restricted Fund Balance of **\$4,602,000** is set aside for:

1. Unemployment / Pension contingencies
2. Worker's Comp Reserve
3. Property contingencies
4. Maintenance contingencies
5. 2009-10 revenue carryforwards
6. Motor Pool

Additionally, \$3,000,000 is set aside for the Westside High School remodel.

The district's M&O Levy for 2011 collection is **\$10,187,000**.

The Washington State Legislature is in session to adopt a new budget for the 2011-13 biennium. The proposed budgets by the Governor, House and Senate propose significant reductions in state funding for all K-12 school districts. In addition, federal stimulus funding is eliminated for the upcoming budget year.

CAPITAL PROJECTS FUND The ending fund balance of **\$2,680,694** is designated for remodeling, miscellaneous building projects, and specific projects.

This includes a transfer of \$2,500,000 from the General Fund for the exchange of property between Wenatchee School District and Wenatchee Valley College and some remodeling costs for the Westside High School project.

DEBT SERVICE FUND The ending fund balance of **\$1,623,570** is reserved for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

The district's 2002 Bonds were refinanced January 26, 2010 through Seattle NW Securities. The net savings in debt service payments to Wenatchee taxpayers is \$1,565,823 through the final maturity date of December 1, 2021.

ASB FUND Revenues are **63%** of the amount budgeted for the year. Expenditures are **53%** of budget. The Total Ending Fund Balance is **\$561,178**.

TRANSPORTATION VEHICLE FUND The ending fund balance of **\$32,716** is available for purchase of school buses. The total cost for three (3) new buses for this year is \$378,661.

Mr. Vandervort also provided breakdowns of each fund to enable the board to see in more detail. He answered questions and the board thanked him for the reports.

VII. Old Business

1) 5000 Policy Series WSSDA Recommendation to Delete - 2nd Reading:

HR Director, Lisa Turner brought the WSSDA recommended deleted 5000 policy series to the board for 2nd Reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
5013	Sexual Harassment	Renumber	OK	Re-numbered 6590
5130	Staff Immunization and Infectious Disease	Renumber	OK	Re-numbered 6512
5275	Bullying, Harassment and Intimidation	(2003 district policy) - retitled and renumbered - 3207	OK	Re-numbered - 3207
5314	Tax-Deferred Annuity/Compensation	(1994 district policy) - incorporated into 6000	OK	Incorporated into Finance
5331	Insurance	(1994 district policy) - renumbered 6530	OK	Re-numbered 6530
5336	Use of Tobacco on School Grounds	(1994 district policy) - re-titled and renumbered 4215	OK	Re-numbered 4215
5341	Reimbursement for Travel Expenses	(1994 district policy) - renumbered 6213	OK	Re-numbered 6213

Ms. Turner asked for questions and the board had none. She asked for board approval to delete the above policies.

MOTION MADE: Laura Jaecks made the motion to approve the WSSDA & WSD 5000 policies deleted as presented by Lisa Turner out our WSD Policy.

SECONDED: By Gary Callison

APPROVED: Unanimously

VIII. New Business

1) 5000 Policy Series WSSDA Recommendations add new policies - 1st Reading - HR Director, Lisa Turner brought the WSSDA recommended new 5000 policy series to the board for 1st Reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
5253	Maintaining Professional Staff/Student Boundaries	Priority Adopt	YES	This is a timely and important policy that should be adopted.
5411	Staff Vacations	Optional Adopt	NO	Staff vacations are covered in individual bargaining agreements and vary between bargaining units. Not appropriate to cover in board policy
5525	Professional, Civic and Service Organization Memberships	Optional Adopt	NO	Commits District to financial obligation, and only applies to administrators. Bargaining issue for principals.
5510	Retirement Programs	Optional Adopt	YES	Yes with modifications. The vacation contribution option is only available to TRS 1 and PRS 1. The last paragraph regarding workers' comp is not something we do.

Ms. Turner gave the reasons why she did or did not agree with the rationale provided by WSSDA. These policies will come up for 2nd reading at the next board meeting.

IX. President's Report

Mr. Gilbert traded the agenda review and Gary Callison & Laura Jaecks will attend on May 9th.

IX. Superintendent's Report

Mr. Flonex reminded the board about the WenEA Executive meeting on Thursday.

He also reminded them that he will bring the 4000 Policy Series back to the board for recommendations at the next board meeting.

Mr. Flonex announced that the executive session was cancelled.

XI. Meeting Adjourned

Meeting adjourned at 8:05 p.m. by President Kevin Gilbert.

Date _____

President

Superintendent