



Wenatchee School District

Regular Board Meeting

Minutes of May 10th, 2011
Wenatchee District Office

Board Members Present

Kevin Gilbert, President
Gary Callison, Vice President
Walter Newman
Jesús Hernández
Laura Jaecks

Staff Present

Brian Flones, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

II. Consent Agenda

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks, seconded by Gary Callison, the motion carried unanimously.

1) Minutes

Minutes of Board Meeting & Workshop April 26th 2011.

2) Personnel Report

PREPARED BY: Lisa Turner, H.R. Director
May 10th, 2011 personnel report is on file.

3) Vouchers/Payroll

PREPARED BY: Tammy Hubensack, Payroll Director - None

VOUCHERS: PREPARED BY: Karen Walters,
Director of Accounting – May 10th, 2011

General Fund:
Check # 547799 through 548018 totaling \$420,617.73

Capital Projects Fund:
Check # 548019 through 548021 totaling \$136,747.92

Associated Student Body Fund:
Check # 548022 through 548062 totaling \$17,580.15

4) Contracts

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
04/29/11	RENEWAL	NCESD #171	Deaf and Hard of Hearing Services	\$20,232	8/1/11 to 7/31/12	Colleen Obergh	YES	YES
				Budget Code				
				2100-27-7098-000				
05/02/11	NEW	Chelan County Fire District #1	Use of the fire training facility in Malaga, WA	\$0	Yearly	Jon Torrence	YES	NO
				Budget Code				
				N/A				

5) Policies

NONE

6) Surplus Report

SURPLUS REPORT PREPARED BY: Karen Walters,
Director of Accounting – May 10th, 2011 – On file

III. School Presentation

NONE

IV. Citizen Comment

NONE

V. ASB Reports

NONE

VI. Recognitions

CTE Director Eleanor Sellers introduced the advisors & students of the following clubs winning at state events and going on to Nationals:

Drafting/Engineering/CAD: Doug Merrill, instructor/advisor – Jacob Cantrell placed 6th & Cody Andre’ placed 7th

Sports Medicine: Dale Blair instructor/advisor

Danny Burnham
1st Place- Sports Medicine

Amy Mugg
2nd Place- Sports Medicine

Michael Walton
5th Place- Sports Medicine

Casie McGinness
8th Place – Sports Medicine
3rd Place-Student Forum
2010-2011 WCTSMA President

Casey Harrison
9th Place- Sports Medicine

Yanely Mendoza
2nd Place- Resume/Interview
6th Place- JV Sports Medicine

Julie Ockinga
2nd Place- Anatomy and Physiology
4th Place- JV Sports Medicine

Randy Richards
2nd Place (tie)- JV Sports Medicine
3rd Place- Anatomy and Physiology

Maggie Chvilicek
3rd Place- Medical Terminology

Kim Willis
4th Place-Medical Terminology

Julia Graham
1st Place- JV Sports Medicine

NATIONAL CASE STUDY

**Chelsie Michael
Casie McGinness**

Casie McGinness and Chelsie Michael, both seniors in WHS sports medicine program have been selected to present their case studies at the National Athletic Trainers Association (NATA) National Conference, June 19-22 in New Orleans, Louisiana. One case involves a softball player with a serious allergic medication reaction and the other a study of a soccer athlete with an eye condition.

DECA: Matt Pakinas, Instructor/Advisor:

6 Wenatchee DECA students qualified by placing in the top 6 out of 70 in their individual competitive event at the State Career Development Conference in Bellevue, March 3-5.

Over 15,000 high school students qualified and competed at the International Conference.

In each event, there were 160 competitors.

- Nick Mercer, junior, Accounting Applications
- Peter Collier, junior, Retail Merchandising
- Laurel Jones, sophomore, Quick Service Restaurant
- Maddi Story, sophomore, Financial Analysis
- Juan Garcia, sophomore, Financial Analysis
- Carie Graves, freshman, Principles of Marketing

Nick made it into the finals by placing in the top 20 of his event.

Wenatchee DECA has been represented at the state officer level by having a student win their election the past 4 year

FBLA: Susan Sears presenting, one of the instructors/advisors, introduced the following students and they highlighted their accomplishments.

Meet the Wenatchee High School Future Business of America National Qualifiers!



Left to right: Branwen Schaub, Makai Aguigui, Natalie Dodge, Anna Kottkamp, Emily Rimes, and Emily Mulhall

My name is **Makai Aguigui** and I'm a 16-year-old sophomore at Wenatchee High School. I took first at regionals in my event, Intro to **Tech Concepts**, and third at state. I will be running for Vice-President of FBLA next year and I am very excited to become further involved in our chapter. I am also a member of the Golf Team and an active participant of Honor Society.

I'm **Emily Mulhall**, a senior at Wenatchee High School and current president of Wenatchee FBLA. I placed in three events for the national competition this year: **Business Procedures**, **Business Financial Plan**, and **Parliamentary Procedures**. I will be attending the University of Idaho next fall with plans of studying accounting and business administration.

My name is **Branwen Schaub**, and I am a junior at Wenatchee High School. I have qualified for FBLA Nationals in **Business Financial Plan**. Outside of FBLA I enjoy Irish dancing, playing my cello, and reading classic literature. I enjoy learning about business and am

very excited for this opportunity to go to FBLA Nationals.

I am **Emily Rimes** and I am a senior at Wenatchee High School. I have been in FBLA since my sophomore year and have also taken three semesters of Small Business Management. I placed second in the regional FBLA competition for Business Communications and presented a business plan at state. I will be competing at Nationals with my **Parliamentary Procedures** team, which placed second in state. I am also currently involved in the National Honor Society, WHS Chamber Orchestra and have founded my own literary club at WHS.

My name is **Natalie Dodge**. I am a senior at Wenatchee High School and I have been a member of FBLA for the past three years. I qualified for Nationals in **Parliamentary Procedures**. I am also involved in Honor Society, Running Start, bowling, lacrosse and private piano lessons.

Hello! My name is **Anna Kottkamp**; I am also a senior going to Nationals with the **Parliamentary Procedures** team. When I'm not practicing for that, I enjoy playing the piano, volunteering, hiking, filling out scholarship applications, and listening to the BBC, all at the same time. I intend to attend the Honors College at the University of Notre Dame next year, and I am looking forward to a balmy summer in Florida before my dreadful winter in Indiana.

WVTSC Director Jon Torrence introduced the instructor and talented students who are attending National Skills USA Competitions:



- Television (Video) Production
 - Keelin Toal - Wenatchee High School
 - Greg Mares - Eastmont High School
- Fire Fighting
 - Nick Evola - Lake Chelan High School

The instructor accompanying them will be the Television (Video) Production instructor, Charley Voorhis.

VII. New Business

1) WIAA Delegating Authority Resolution:

Superintendent Fiones presented the WIAA Resolution to the board for approval.

	<p>WIAA – School Board Resolution Delegating Authority to WIAA and Sunday Waiver Agreement Please return by June 10, 2011</p>	
<p>Name of School District or Private School <u>Wenatchee School District # 246</u> By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.</p> <p>The local SCHOOL BOARD PRESIDENT and SECRETARY must sign this enrollment form to indicate that the School Board has approved the District's or School's membership in the Association and as members, these schools will follow the WIAA Rules and Regulations.</p> <p style="text-align: center;">SCHOOL BOARD RESOLUTION DELEGATING AUTHORITY TO WIAA</p> <p>WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.</p> <p>WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.</p> <p>WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.</p> <p>WHEREAS the board of directors of <u>Wenatchee</u> School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.</p> <p>NOW THEREFORE, the board of directors of the <u>Wenatchee</u> School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.</p> <p style="text-align: center;">INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE</p> <p>Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WIAA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.</p> <p>By signing below the School Board President and School Board Secretary affirm that the information above is accurate for the school district or private school listed.</p>		

MOTION MADE: Laura Jaecks made the motion to approve the WIAA School Board Resolution Delegating Authority to WIAA as presented by Superintendent Flones.

SECONDED: By Gary Callison

APPROVED: Unanimously

2) Out of State Field Trip: WVTSC Director Jon Torrence and Jodi Smith, Assistant Superintendent. Asked for approval of the following trip:

Re: Learning and Teaching

OUT-OF-STATE STUDENT FIELD TRIP APPROVAL

The following field trip requests are presented to you for your approval:

Group Name:	SkillsUSA — Wenatchee Valley Tech
Date of Trip:	June 20-25, 2011
Purpose:	Skills USA National Competition
Number of Students:	3
Location:	Kansas City, MO
Means of Funding:	District Program
Approx. Cost	\$5,000
Supervision:	Charley Voorhis

MOTION MADE: Jesús Hernández made the motion to approve the Out of State Field Trip Request made by WVTSC for the Skills USA National Competition in Kansas City, MO June 20-25, 2011.

SECONDED: By Gary Callison

APPROVED: Unanimously

3. High School Graduation Procedure – No.2410:

Assistant Superintendent Jodi Smith presented the following update excerpts to the Procedure 2410P to add clarity to the 8th grade math credits. This was presented as an information item only. The board thanked Ms. Smith for keeping them informed.

Credits

Students shall be expected to earn a total of 22 credits in order to complete graduation requirements. For credit purposes, a class must meet for a total of 150 hours of planned instruction. Additionally, WestSide High School credit shall be granted according to the requirements of the Alternative Learning Experience WAC 392-121-182. The board shall approve additional graduation requirements as recommended by the superintendent.

Middle School Math Courses that Count for High School Credit

Grades earned in Algebra 1 and/or Geometry in middle school will automatically roll up to the high school transcript.

However,

- A. Parents can request that the Algebra 1/Geometry grades earned in middle school be replaced with the grades earned at the high school if the student repeats the course(s) at the high school.*
- B. Parents can request that the Algebra 1 and/or Geometry grade(s) earned in middle school be changed to a “P” (passing) on the high school transcript if the student takes three math courses at the high school that exceed the Algebra 1 / Geometry sequence in difficulty.*

In addition,

- A. Middle school students who **pass** Algebra 1 or Geometry, and **pass** the EOC exam for the course may request to have their grade changed to a “P” on their high school transcript.*

Student placement for 9th grade math will be based on the WSD Math Placement Criteria Rubric. As a general rule,

- A. Students who pass Algebra 1 in middle school will be enrolled in Geometry.*
- B. Students who pass Geometry in middle school will be enrolled in Algebra 2 or an approved alternative for their 3rd year of mat*

For Classes of 2013 and Beyond

- A. Students who **fail** Algebra 1 or Geometry, but **pass** the End-of-Course (EOC) exam will earn a “P” on their high school transcript. A passing score on the EOC indicates proficiency in the course.*
- B. Students who **pass** Algebra 1 or Geometry, but **fail** the EOC exam will be placed in their next math course based on their need to repeat the entire course or their need to become proficient in a small number of skills and concepts.*

**VIII.
Citizens/Public Comments**

NONE

VII. Special Presentation

1) Modified Education Program:

CFO Les Vandervort provided the information for the board and public to view. The information is based on what is expected to be the outcome of the state budget meetings. Mr. Vandervort went through Exhibit "A" of the information for the board. He outlined it in detail and explained reasoning for the course the cabinet took. He also answered questions from the board. The public did not comment when asked by the board president.

**WENATCHEE SCHOOL DISTRICT
EXHIBIT "A"**

Mission Statement:

The Wenatchee School District will:

Personally know and encourage students as individual learners and recognize their academic, citizenship and co-curricular accomplishments.

Assist students to learn and apply essential skills and values to be contributing community citizens with a global perspective.

Challenge students to continually stretch and grow while working with family and community as active partners.

Clearly, students are the top priority for the Wenatchee School District which is accomplished through the

Vision Statement:

A world class school district provides a safe, nurturing culture for students and staff with a clear and shared focus on lifelong success as evidenced by our passionate commitment to continuous improvement, collaboration, accountability, and systemic approach to meeting or exceeding national and international standards.

The 2011-13 State of Washington Legislature has tough decisions to make about how to distribute much lower state revenue to state and non-state agencies. These decisions will impact all Washington school districts. With each tax revenue forecast lower than the previous one, long standing state programs and services, including K-12 education, are seeing intense scrutiny to justify their continued existence. And, just as those programs and services at the state level are under the microscope, so too are K-12 education funding and programs at the local level.

Several state revenue programs have already been eliminated, including:

1. I-728 class size reduction (also called Student Achievement)
2. I-732 cost of living adjustments (COLA)
3. K-4 enhanced class size reduction funds

Reducing expenditures is based on the district's philosophy of protecting the student, teacher and support needed to provide quality education. The primary goal is to provide the least negative impact to existing programs and services.

The guidelines for reduction follow, as much as practicable, this order:

1. Travel, supplies, materials and equipment (also known as non-employee related costs or NERC's).
2. Maintenance of health and safety standards.
3. Priority given to those books and supplies used by students in fulfilling basic classroom objectives.
4. Categorical programs will be maintained to the limit of the categorical support.
5. Deficit programs will be reviewed for reductions wherever possible.
6. Keep class ratios lowest in primary level and increase at higher grades
7. Retain certificated staff to extent possible through attrition and position shifts.
8. Retain extra-curricular opportunities to extent possible.

PROGRAM REVIEW:

The Wenatchee School District used the above guidelines as the initial filter for reviewing programs and services. In addition to others, the following programs and related personnel were reviewed in as thorough a manner as possible:

Administration

All Day Kindergarten	Facilities
Alternative High School	Food Service
AP	Health Services
Assistant Principals	Insurance
Athletics	Librarians
AVID	Make Your Day
Building Budgets and Personnel	Music
District Office Budgets and Personnel	Non-continuing Contracts
Certificated Staff	Online Learning
Classified Staff	Primary Intervention Program (PIP)
Class Mix	Public Relations
Class Sizes	Retirements / Resignations
Co-Curricular	Safety and Security
Custodial / Maintenance	Staff Professional Development
Day Care	Stipends
Department Heads	Team Leaders
Counselors	Technical Skills Center
Educational Service District (ESD)	Technology
Enrichment	Transportation
Extra Days	Vocational
Extra-Curricular	

For Wenatchee School District, the reduced revenue and estimated cost increases will total about \$1.68 million. The recommendation to absorb \$880,000 out of reserves and reduce expenditures \$800,000 is based on the best information available at this time regarding the eventual state funding level.

Recommendations for program/department reduction or elimination are summarized as follows:

1. District Office Operating Budget	\$75,000
2. Administrative Operational Budget	70,000
3. Building Budgets	80,000
4. Deficit Programs	116,000
5. Instructional Support	177,000
6. Operational Support	282,000
Total Budget Reductions	<u>\$800,000</u>

NOTE: Operational efficiencies or new information may necessitate some modification to the exact positions reduced or eliminated.

**MODIFIED EDUCATIONAL PROGRAM FOR 2011-2012
FOR WENATCHEE SCHOOL DISTRICT NO. 246
RESOLUTION NO. 04-11**

WHEREAS, the State of Washington is substantially reducing revenue for previously funded programs and services, and

WHEREAS, American Recovery and Reinvestment Act (ARRA) funds, commonly referred to as “stimulus funds” are eliminated after the 2010-11 school year;

WHEREAS, unemployment, worker’s compensation, health care, pension and other costs are increasing; and

WHEREAS, the School District will have insufficient financial resources to maintain its programs and services at present levels for the 2011-12 school year;

WHEREAS, the Superintendent has recommended that a modified educational program be implemented during the 2011-12 school year;

WHEREAS, the Board has considered the Superintendent’s recommendation and has considered the views expressed in open meetings with respect to said recommendations and to other reductions on April 26, 2011;

WHEREAS, the Superintendent has presented to the Board at its meeting on May 10, 2011, his recommendation for such a modified educational program;

WHEREAS, the Board is satisfied that the modified educational program includes all reasonable, possible reductions in expenditure in travel, supplies, materials, equipment and maintenance;

WHEREAS, School District administrators have met with representatives of the Principals Association, Operational Directors, District Office Staff, Classified Union Representatives (including PSE and AFCME representatives), WenEA Representative Council, and WenEA Executive Board to discuss the District’s financial condition and the need for and terms of a modified educational program;

WHEREAS, the Superintendent has recommended that the District absorb Eight Hundred Eighty Thousand Dollars (\$880,000) from its reserves and reduce expenditures by Eight Hundred Thousand Dollars (\$800,000), thereby covering the reduced revenue and estimated cost increases of approximately One Million Six Hundred Eighty Thousand Dollars (\$1,680,000).

WHEREAS, it is necessary for the District to reduce its budget for the 2011-12 school year by Eight Hundred Thousand Dollars (\$800,000);

WHEREAS, the original budget revenue estimate for the District for the 2010-11 school year was \$77,834,530;

WHEREAS, because of uncertainty of legislative funding and the current economic condition of the State of Washington, the District is not able to estimate its 2011-12 budget revenue with reasonable assurance, unlike in previous years;

WHEREAS, the Wenatchee School Board of Directors believe it is in the best interest of the Wenatchee School District #246 to reduce employee and non-employee expenditures to the extent possible while maintaining an unreserved fund balance of at least five percent (5%) of prior year expenditures; and

WHEREAS, it is necessary at this time for the Board to adopt a modified educational program for the 2011-2012 school year in order to give the District's administrative staff sufficient time to prepare recommendations for the implementation of reductions in force in accordance with state law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Wenatchee School District No. 246 as follows:

1. The Board hereby adopts the Modified Educational Program for the 2011-12 school year as set forth in Exhibit "A," which is attached hereto and incorporated by reference herein.

2. The Superintendent is hereby directed, in accordance with District policy, the current negotiated agreements, and State law, to determine the identity of those employees who will be adversely affected by the Modified Educational Program and to issue to those employees reduction in force notices in accordance with state law.

ADOPTED at a regular open meeting of the Board of Directors held on May 10, 2011.

MOTION MADE: Jesús Hernández made the motion to approve Resolution 04-11, Modified Education Program.

SECONDED: By Laura Jaecks

APPROVED: Unanimously

2) Strategic Visioning Process: Colin Brine and

Ben Field of *Be Clearly* presented the following process in a strategic visioning plan after much interviewing and transcripts of all the meetings with stakeholders. They came up with a Strategic Vision Plan Charter.

Wenatchee Learns

Program Charter for Core Leaders

Wenatchee Learns is a program that brings students, citizens and learning professionals together to design the future of learning in Wenatchee – and to actively participate in building that future.

We envision a Wenatchee renowned for world class education – and a local culture permeated and defined by excellence in learning.

Our goal is to combine the ideas, energy and efforts of all stakeholders – not just learning professionals – to create a future we all own and support.

We will focus on energizing and involving students and citizens by emphasizing long range thinking and active participation in education.

A REVOLUTION IN HOW WENATCHEE PLANS FOR AND SUPPORTS EDUCATION

We want our district to experience **revolutionary innovation**. Our board, administration, teachers, parents, students and the citizens of Wenatchee are committed to success and seem ready for transformation. And with new, proven educational research available to us, now we want to combine best practices with our best energy, for best results.

We believe that students truly are the future, which means **Wenatchee will reach its full potential only when our students reach their full potential**. Experience proves that **we must do something different and significant**, and with so many economic, social and political tail winds, **this is our moment**. If not us, who? If not now, when?

We will engage in **systematic, intentional change**. This is not change for change's sake. The emphasis is on broad ownership by all stakeholders, joining forces to create a meaningful and lasting impact. As a community, all stakeholders will support each other in doing their part to maximize the success of our **learning systems, our learners and our future**.

THE PROCESS

1 Leaders and advisors – including students – architect a campaign to engage a broad cross-section of Wenatchee citizens.

2 All stakeholder groups jointly design a future for education, based on a learning culture that goes far beyond the classroom.

3 Waves of planning evolve into channeled citizen activities and changes in our education system that support our shared future.

STUDENTS, CITIZENS AND LEARNING PROFESSIONALS



6 CORE LEADERS
Leaders (School Board members and the Superintendent) oversee and manage the launch of the program.

~20 COMMUNITY LEADERS
Advisors, representing students and stakeholders from a range of sectors and cultures, shape and guide the project.

100+ ACTIVE LOCAL VOICES
Champions, a cross sectional slice of Wenatchee (1/3 students), promote citizen involvement in education.

~2750 COMMUNITY MEMBERS
Citizens (about 10% of Wenatchee) participate in planning – and actively support education on a regular basis.

PROGRAM PHASES

SHARED IDENTITY
the best of who we are – a learning culture and an educational brand we believe in

SHARED DIRECTION
a bold, long-range vision for our shared educational future, owned and committed to by a broad range of local voices

SHARED PATH
broad, significant advances that touch all stakeholders, not just educators, and that all citizens can contribute to

SHARED ACTION
citizens working hands-on to make our vision real, engaged not only in planning but active support activities

MEASURES OF SUCCESS

We created a well-known **brand** for education in Wenatchee.

We have **community pride** in our local educational system.

Our community is highly **engaged**, not just supportive.

Our community is **educated** about education.

Student **success** correlates with community engagement.

Citizens not only talk about education but get **involved**.

Colin Brine and Ben Field gave a powerpoint presentation with all the components incorporated into it and accompanied with music, telling the strategic vision plan of WSD. Board members thanked them for the impressive presentation.

Areas of discussion followed:

- Collection of Vision
- Shared Vision & Purpose
- Community, Citizens, Teachers, Students, Administrators
- Engaging the community and community connecting with the school district
 - 20 comments → 200 voices → 3000 reached→
 - Look beyond – now what do we look like, brand we take on
 - Look at direction path we take with the Strategic Plan
 - Key idea to share
 - Build relationships
 - Go from “being” to “doing”
- Engagement of folks throughout community
 - Building/Keeping a team of excellence
- Timeline: Planning cycle through Jan. 2012
 - Decisions on path to take
 - Board Workshop for shared clarity
 - Formation of team of advisors
 - Series of sessions
 - Stakeholders engagement and model to have success
 - Measures of success outlined
 - Internal voice heard
 - Living document- revisit, revise with shared ownership
 - Needs maintenance for a new way of being
- Workshop planned for May 17th at 6 pm to get started

The board thanked the team for the presentation.

3) OSPI Energy Grants: Bryan Visscher, M&O Director and Fritz Feiten, WSDGA (E&AS) Business Developer Manager, gave the presentation and answered questions of the following:

**Wenatchee High School Lighting Upgrade
Wenatchee School District No. 246**

Furnish and install the energy conservation measures, including any and all necessary ancillary equipment, as described in the Wenatchee School District No. 246 Wenatchee High School Energy Services Proposal dated December 8, 2010.

Audit and design portion of energy performance contract previously approved by Wenatchee School District board of directors.

Total project costs:	\$630,317	
Energy Audit Design & Implementation	\$121,562.77	
Energy Services Contract	\$476,854.23	includes \$22,365.08 of contingency
General Admin Contract Management	\$ 31,900.00	
OSPI Grant Awarded:	(\$254,968)	
Estimated Utility Incentives:	(\$ 51,431)	
District Funds the balance:	\$323,918	contingency included.
Guaranteed annual energy savings:	\$31,727	

GA will provide the following project management services for each specific project for the DISTRICT. Each individual project shall be authorized by Amendment to this Agreement.

1. Assist the DISTRICT in the selection of an Energy Service Company (ESCO) consistent with the requirements of RCW 39.35A for local governments; or 39.35C for state agencies and school districts.
2. Assist in identifying potential energy/utility conservation measures and estimated cost savings.
3. Negotiate scope of work and fee for ESCO audit of the facility(s).
4. Assist in identifying appropriate project funding sources and assist with obtaining project funding.
5. Negotiate the technical, financial and legal issues associated with the ESCO's Energy Services Proposal.
6. Review and recommend approval of ESCO energy/utility audits and Energy Services Proposals.
7. Provide assistance during the design, construction and commissioning processes.
8. Review and approve the ESCO invoice vouchers for payment.
9. Assist with final project acceptance.
10. Provide other services as required to complete a successful energy performance contract.

**2009-11 Interagency Reimbursement Costs
for Project Management Fees to Administer
Energy/Utility Conservation Projects**

<u>TOTAL PROJECT VALUE</u>		<u>PROJECT MANAGEMENT FEE</u>	<u>TERMINATION</u>
\$5,000,000 - or more		1.1% of project cost	\$25,500
Below	5,000,000	\$68,800	\$25,500
"	4,000,000	64,900	23,600
"	3,000,000	59,900	21,700
"	2,000,000	52,800	19,600
"	1,500,000	47,800	17,150
"	1,000,000	40,800	16,150
"	900,000	38,900	15,000
"	800,000	36,900	13,950
"	700,000	34,600	12,800
"	600,000	31,900	11,500
"	500,000	28,700	10,100
"	400,000	24,800	8,800
"	300,000	19,800	7,300
"	200,000	10,500	4,400
"	100,000	6,500	3,000
"	50,000	4,000	2,000
"	20,000	2,000	1,000

1. These fees cover project management services for energy/utility conservation projects managed by GA's Energy Program.
2. Termination fees cover the selection and project management costs associated with managing the ESCO's investment grade audit and proposal that identifies cost effective conservation measures if the DISTRICT decides not to proceed with the project through GA.
3. If the project meets the DISTRICT's cost effectiveness criteria and the DISTRICT decides not to move forward with a project, then the DISTRICT will be invoiced per Attachment B Termination or \$25,500.00 whichever is less. If the DISTRICT decides to proceed with the project then the Agreement will be amended per Attachment B for Project Management Fee.
4. If the audit fails to produce a project that meets the DISTRICT's established Cost Effectiveness Criteria, then there is no cost to the DISTRICT and no further obligation by the DISTRICT.

**Statewide Energy Performance Contracting Program
Master Energy Services Agreement No. 2009-151**

If requested GA will provide the following monitoring services for each specific project for the DISTRICT.

1. Monitor actual energy use and dollar costs, compare with the ESCO's annual Measurement and Verification (M&V) report and any ESCO guarantee, resolve differences, if needed, and approve any vouchers for payment.
2. Monitor facility operations including any changes in operating hours, changes in square footage, additional energy consuming equipment and negotiate changes in baseline energy use which may impact energy savings.
3. Provide annual letter report describing the ESCO's performance, equipment performance and operation, energy savings and additional opportunities, if any, to reduce energy costs.

The board had questions concerning:

- No-cost option-out for the district
- Energy Audit performance
- Maximum cost guarantee
- Selection of sub-contractor
- Impact on staff and students
- Actual money savings to district
- PUD incentive
- Timeline: 3 mos. Project
- Discussion on asbestos danger: none

MOTION MADE: Walter Newman made the motion to approve the WDGA energy grant to upgrade the lighting at WHS as presented by Bryan Visscher, WSD M&O Director.

SECONDED: By Laura Jaecks

APPROVED: Unanimously

VIII. Old Business

1) New WSSDA Recommended 5000 Series Policies – 2nd Reading:

Ms. Turner, HR Director presented the following for 2nd reading. She asked for approval.

Policy	Title	Suggested Action	District Recommendation	Rationale
5253	Maintaining Professional Staff/Student Boundaries	Priority Adopt	YES	This is a timely and important policy that should be adopted.
5411	Staff Vacations	Optional Adopt	NO	Staff vacations are covered in individual bargaining agreements and vary between bargaining units. Not appropriate to cover in board policy
5525	Professional, Civic and Service Organization Memberships	Optional Adopt	NO	Commits District to financial obligation, and only applies to administrators. Bargaining issue for principals.
5510	Retirement Programs	Optional Adopt	YES	Yes with modifications. The vacation contribution option is only available to TRS 1 and PRS 1. The last paragraph regarding workers' comp is not something we do.

