



# Wenatchee School District

## Regular Board Meeting

Minutes of May 24<sup>th</sup>, 2011  
Columbia Elementary School

**Board Members Present**

Kevin Gilbert, President  
Gary Callison, Vice President  
Walter Newman  
Jesús Hernández  
Laura Jaecks

**Staff Present**

Brian Flones, Superintendent  
Cabinet

**I. Regular Meeting 7 p.m.**

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

**II. Consent Agenda**

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks with correction to the agenda, seconded by Walter Newman, the motion carried unanimously.

**1) Minutes**

Minutes of May 10<sup>th</sup> Board Meeting.

**2) Personnel Report**

PREPARED BY: Lisa Turner, H.R. Director  
May 24<sup>th</sup>, 2011 personnel report is on file.

**3) Vouchers/Payroll**

PREPARED BY: Tammy Hubensack, Payroll Director –  
\$4,753,663.57

VOUCHERS: PREPARED BY: Karen Walters,  
Director of Accounting – May 24<sup>th</sup>, 2011

General Fund:  
Check # **548066 through 548308 totaling \$358,777.49**

Capital Projects Fund:  
Check # NONE

Associated Student Body Fund:  
Check # **548309 through 548351 totaling \$41,222.21**

**4) Contracts**

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
05/09/11	RENEWAL	Carpenter-Employers Apprenticeship and Training Trust Fund of Washington-Idaho	Educational Services	\$300/Mo per FT FTE	2011-2012 School Year	Jon Torrence	YES	?
				Budget Code				
				4500 27 7079 545 3510				
05/10/11	RENEWAL	North Central ESD	Math Leadership Alliance Membership	\$13,500	9/1/2011-8/31/2012	Jodi Smith Nancy Duffey	YES	YES
				Budget Code				
				55 27 7000 000				
05/17/11	NEW	City of Wenatchee	Art Enrichment Project	Maximum of \$500	June, 2011	Ruth Mattson	YES	YES
				Budget Code				
05/17/11	NEW	Coast Wenatchee Center Hotel and Convention Center	Wenatchee High School Prom	\$2,811	6/3/11-6/5/11	Minnie Obregon	YES	YES
				Budget Code				
				402-3012				

5) Policies

NONE

6) Surplus Report

SURPLUS REPORT PREPARED BY: Karen Walters, Director of Accounting – May 24<sup>th</sup>, 2011 – On file

III. School Presentation

Columbia Elementary performed before the board meeting at 6:45 p.m. It included the Mariachi Band elementary through high school students. The Columbia pom-pom club also performed. In addition Columbia students performed an excerpt from *The Wizard of Oz* production. Principal Fay Crawford introduced them all and gave accolades to the staff and students for their hard work. The board received an autographed picture of the Mariachi Band. The board thanked them all for their outstanding performances.

IV. Citizen Comment

Wenatchee High School student, Andrea Romine, asked the board to look into an issue. Some students would like to know why the GPA is not included on the report card (progress report) with the quarter grades. The board said they would look into it.

V. ASB Reports

NONE

VI. Recognitions

1) **Board Director, Jesús Hernández** welcomed Juan Cortez who was visiting from California. He is a big part of the Mariachi Festival in Wenatchee this weekend. The board thanked him for attending the meeting and his part in our festival.

2) **CTE Director Eleanor Sellers** introduced the advisors & students of the following clubs winning at state events and going on to Nationals: Wenatchee placed 1<sup>st</sup> place at the state competition and is going on to nationals. Ms. Sellers introduced the team to the board. They gave the board a sample of their competition questions and activities. There were 133 contestants in the competition. From this field Wenatchee HS members Mia Feil placed first overall, Maria Ellwood second and Katrina Racus third and Sara Adams eighth. They go to Indianapolis, IN next October for the National Food Science contest. The board congratulated them for the good work.

VII. Old Business

1) **2010 Energy Improvement Grant Resolution No. 05-11:**

Superintendent Flones presented Resolution No. 05-11 to the board for approval. It was presented to the board at the last board meeting and was now coming in the resolution form as follows:

**2010 Energy Operational Cost Saving Improvement Grants**

WENATCHEE SCHOOL DISTRICT

235 Sunset Ave.

Wenatchee, Washington 98801

Resolution No. 05-11

***WHEREAS**, the Office of Superintendent of Public Instruction (OSPI) has announced Wenatchee School District (District) is awarded project funding based on an OSPI 2010 Energy Operational Cost Savings Improvement grant application submitted by the district;*

***WHEREAS**, the OSPI requires districts that are awarded Energy Operational Cost Saving Improvement Grants to provide the information before the release or availability of the award funds, the district must approve and submit evidence for the following:*

- a. Signatures of individual(s) authorized by the district to sign documents for said project;

- b. Assurance that the district will follow all applicable laws and regulations pertaining to energy performance contracting and applicable public works laws;
- c. Certification that all funds will be used as intended in the grant award and as identified in the grant application;
- d. Assurance that all projects will be under construction contract by June 30, 2011;
- e. Commitment to provide to the OSPI the executed contract with the energy services company for the work to be done under this grant;
- f. Commitment to provide to the OSPI the following two standard reports from the Energy Services Company:
  - 1. The “Notice of Commencement of Energy Savings” immediately after project completion, and;
  - 2. The “Monitoring and Verification Report” one year from the date of project completion.

**THEREFORE BE IT RESOLVED that the Board of Directors (Board) of Wenatchee School District intends to comply with all OSPI requirements as set forth above; and**

**furthermore, BE IT RESOLVED that the Board authorizes Brian Flonas, Superintendent, or Les Vandervort, CFO, to sign documents relating to the Energy Operational Cost Saving Improvement Grants project, and**

**further, BE IT RESOLVED that the Board assures the OSPI that the district will follow all applicable laws and regulations pertaining to energy performance contracting and applicable public works laws, and**

**further BE IT RESOLVED that the Board certifies that all funds will be used as intended in the grant award and as identified in the grant application; and**

**further BE IT RESOLVED that the Board, assures that all the grant project will be under construction contract by June 30, 2011; and**

**further BE IT RESOLVED that the Board, commits to provide to the OSPI the executed contract with the energy services company for the work done under this grant within one month of the date of the Energy Services Proposal or notification of award, whichever is later; and,**

**further BE IT RESOLVED that the Board commits to provide to the OSPI the following two standard reports from the Energy Services Company:**

- 1. the “Notice of Commencement of Energy Savings” immediately after project completion, and;
- 2. the “Monitoring and Verification Report” one year from the date of project completion

**APPROVED** by the Board of Directors of Wenatchee School District, Chelan County, Washington, in a meeting thereof held on May 24<sup>th</sup>, 2011.

**MOTION MADE:** Laura Jaacks made the motion to approve the 2010 Energy Improvement Grant Resolution No. 05-11 as presented by Superintendent Flonas.

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

## VIII. New Business

### 1) NEWS Resolution No. 06-11:

Superintendent Flonas presented Resolution No.06-11 to the board for approval. It is in support of the NEWS coalition as NEWS moves forward to defend the Superior Court’s Final Judgment against the State in the McCleary v. State case for financial support for school districts.

#### **Resolution No. 06-11**

#### **TO SUPPORT THE NETWORK FOR EXCELLENCE IN WASHINGTON SCHOOLS (NEWS)**

**WHEREAS**, Article IX, section 1 of the Washington Constitution mandates that it is the paramount duty of the State to make ample provision for the education of all children residing in our State; and

**WHEREAS**, the State enacted House Bill 1209 (now RCW 28A.150.210(1)-(4)) and adopted the State’s nine Essential Academic Learning Requirements (EALRs) to establish academic standards for all K-12 students in the State’s public schools; and

**WHEREAS**, the State has never determined, nor amply funded, the actual cost to school districts of providing all students a realistic or effective opportunity to become equipped with the knowledge and skills set forth in the State’s K-12 academic standards; and

**WHEREAS**, the State of Washington has long underfunded, and continues to underfund, this district’s provision of K-12 education, requiring this district to rely upon local levies, bonds and other non-State funding to cover the costs of necessary education basics such as facilities, technology, textbooks or student transportation; and

**WHEREAS**, the coalition of school districts and others in the Network for Excellence in Washington Schools (NEWS) joined with two public school families in the McCleary v. State case to sue the State for violating its paramount duty under Article IX, section 1; and

**WHEREAS**, on February 24, 2010, the Washington Superior Court in that case entered a Final Judgment holding that the State is violating Article IX, section 1, and ruling that “paramount” means the State must amply fund K-12 education before it funds anything else; that “ample” means State funding must be more than just adequate; that “all” children means all children – not just those who are easy to teach; that “education” means the knowledge and skills in our State’s high academic standards rather than programs or funding formulas in State statutes; and that it is unconstitutional to require districts to rely on levies, bonds or other non-State funds to pay for basics like facilities, technology, textbooks or transportation; and

**WHEREAS**, the Superior Court’s Final Judgment ordered the State to determine the actual cost of amply providing the above knowledge and skills to all public school children, and to fund that actual dollar cost with stable and dependable State funding; and

**WHEREAS**, the State has chosen to appeal this ruling to the Washington State Supreme Court, and has appropriated \$950,000 to fund that appeal;

**THEREFORE, BE IT RESOLVED** that the Wenatchee School District joins and supports the NEWS coalition as NEWS moves forward to defend of the Superior Court’s Final Judgment against the State in the McCleary v. State case, and hereby resolves to approve a one-time payment of ~~\$100~~ \$2000.00 (which is approximately \$ N/A per student in this district) to support the NEWS coalition’s defense of the McCleary v. State ruling.

**ADOPTED** by the Board of Directors of this School District at an open public meeting held on this 24<sup>th</sup> day of May, 2011, notice of which was given as required by law, the following directors being present and voting therefore.

**MOTION MADE:** Gary Callison made the motion to approve Resolution No. 06-11.

**DISCUSSION:** Walter Newman suggested the one-time support/membership payment of \$100 be changed to \$2000 to show the strong support by WSD. Brief discussion followed and the board agreed to increase the \$100 one-time payment to a \$2000 one-time payment.

**MOTION MADE:** Gary Callison made the motion to approve Resolution No. 06-11 with the one-time payment changed from \$100 to \$2000.

**SECONDED:** By Jesús Hernández

**APPROVED:** Unanimously

**1) WSSDA Recommended REVISED/DELETED /NEW 4000 Series Policies – 1<sup>ST</sup> Reading:**

Superintendent Flonos presented the following for review for 1<sup>st</sup> Reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
4020	Confidential Communications	ADOPT	ADOPT	New policy - priority
4129	Family Involvement	ADOPT	ADOPT	An older optional policy for the district to consider adding
4130	Title 1 Parent Involvement	ADOPT	ADOPT	New policy - essential
4210	Regulation of Dangerous Weapons on School Premises	ADOPT	ADOPT	The district website states that this policy is being updated. Renumber district policy 4315 to 4210. Recommend adopting WSSDA policy as new - essential
4237	Contests, Advertising and Promotions	ADOPT	ADOPT	New policy - essential
4301	Improvement Districts & Licensing of Business	ADOPT	DO NOT ADOPT	Optional policy for the district to consider adding
4400	Election Activities	ADOPT	ADOPT	New policy - essential

Mr. Flonos recommended changing Policy 4301 from “do not adopt” to Adopt because it is language that we may need in the future. There was a brief discussion concerning signage and healthy choices on the banners that display unhealthy choices to the public.

Policy	Title	Suggested Action	District Recommendation	Rationale
4000	Public Information Program	REVISE	ADOPT	Two district policies merged (4110 and 4120). Only slight differences except for one section. Review this section carefully and compare with the procedures (4000P). It appears as if this information is covered. Cross References added. Legal References updated
4040	Public Access to District Records	REVISE	ADOPT	Renumbered (4340). Content updated including two new section. Legal references within the content updated. Cross References added. Legal References updated. Management Resources added
4060	Distribution of Materials	REVISE	ADOPT WITH LANGUAGE CHANGES	Re-titled (slightly). Slight differences in content. Legal References updated
4110	Citizen’s Advisory Committees and Task Forces	REVISE	ADOPT	Renumbered (4230) and re-titled slightly. As an optional policy, wording is discretionary and should meet the district’s needs. The district’s policy has more detail than the WSSDA policy. Review both the WSSDA policy and procedures. Some of the extra detail of the district policy is covered in the WSSDA procedures
4200	Safe and Orderly Learning Environment	REVISE	ADOPT WITH LANGUAGE CHANGES	Three 1994 district policies (4310, 4311 and 4316) merged into WSSDA policy 4200. Only a few words added (to the Visitor Section). Also, confirm for accuracy the district-provided times that are shaded in the first section. Legal References updated
4215	Use of Tobacco on School Property	REVISE	ADOPT	Renumbered (5336). 1994 district policy. Some important updates by WSSDA, most recently in 2010. Cross References added. Legal References updated. Management Resources added
4260	Use of School Facilities	REVISE	DO NOT ADOPT KEEP EXISTING POLICY	The district policy was adopted fairly recently in 2006. WSSDA updated the policy in 2009. The district has a completely different approach to the policy. I recommend reviewing both the WSSDA policy and procedures carefully and comparing the content with the district policy. It could be that some of the specific details of the district policy fit better within procedures. Legal References updated. Management Resources added

4265	Community Schools’ Program	REVISE	ADOPT	Renumbered (4332). Slight update in first paragraph
4300	Political Relationships with Governmental Agencies	REVISE	ADOPT	Renumbered (4412). No changes to content. Cross References updated. Legal References updated
4314	Notification of Threats of Violence or Harm	REVISE	ADOPT	One slight update in content. Cross References updated. Legal References updated. Management Resources updated
4315	Release of Information Concerning Sexual and Kidnapping Offenders	REVISE	ADOPT	Renumbered (4413). Policy was recently updated by WSSDA (October 2010). Cross Reference added. Legal References updated. Management Resources added
4330	Cooperation with Private and Parochial Schools and Day Care Agencies	REVISE	ADOPT	Renumbered (4510). Re-titled by the district to 'Independent Schools.' No change to content. Note: I have categorized this policy in the 'To Review' section so that the title can be reconsidered. Legal References updated

### DISTRIBUTION OF *FLYERS* MATERIALS

The board recognizes that nonprofit organizations may want to distribute materials in the school district that are non-curricular but that have social, recreational or educational value for students.

**The approval form will have the organization identify its status: school, private commercial, private non-profit or public nonprofit.** Any nonprofit group wishing to distribute informational material must first submit, to the superintendent or a designee, a copy of the material and a statement of the educational value the program provides to students ~~and a completed Flyer-Distribution-Approval-Form.~~

Informational materials to be distributed **must also be approved by the building principal** and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.

It is the responsibility of the superintendent, **in conjunction with the building principals** to draft procedures regarding this policy.

Cross References: Board Policy 2340 Religious-Related Activities and Practices  
Board Policy 3220 Freedom of Expression

Management Resources: *Policy News*, April 2005 Distribution of Materials

Policy No. 4200  
Community Relations

### SAFE AND ORDERLY LEARNING ENVIRONMENT

#### Contacts With Staff

The learning environment and the staff's time for students shall be free from interruption. Except in emergencies, staff shall not be interrupted in their work. Brief messages shall be recorded so as to permit the staff member to return the call when free.

**The time before and after student contact time shall be flexible, but shall take into account the needs of students. Certificated employees shall decide how to use the 45 minutes outside the student day with the expectation that employees will be in their work location 15 minutes before the start of the student day.** ~~Certificated staff shall be available for consultation with students and patrons one-half hour before and after school time.~~ Students and patrons are urged to make appointments with staff to assure an uninterrupted conference.

No one shall solicit funds or conduct private business with staff on school time and premises.

#### Visitors

The board welcomes and encourages visits to school by parents, other adult residents of the community and interested educators. The superintendent shall establish guidelines governing school visits to insure orderly operation of the educational process **and the safety of students and staff.**

#### Disruption Of School Operations

If any person is under the influence of drugs or alcohol or is disrupting or obstructing any school program, activity, or meeting, or threatens to do so or is committing, threatening to imminently commit or inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure of any student, official, classified or certificated staff member or invitee of the school district, the superintendent or staff member in charge shall direct the person to leave immediately. If such a person refuses to leave, the superintendent or staff member shall immediately call for the assistance of a law enforcement officer.

Legal Reference: RCW 28A.635.020 Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty  
RCW 28A.635.030 Disturbing school, school activities, or meetings  
RCW 28A.635.090 Interfering by force or violence — Penalty  
RCW 28A.635.100 Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful — Penalty  
RCW 28A.605.020 Parents' access to classroom or school sponsored activities  
20 U.S.C. § 9528 No Child Left Behind Act, Military Recruiter Provision

Policy	Title	Suggested Action	District Recommendation	Rationale
4122	Legal Information Sources	DELETE		Older policy (1994) deleted by WSSDA
4313	Gifts to Staff	DELETE		Older policy (1994) deleted by WSSDA
4331	Senior Citizen Recognition	DELETE		Older policy (1994) deleted by WSSDA

Mr. Flones covered all the policies in his presentation. The board asked questions but had no concerns about his recommendations.

**2) WSSDA Recommended REVISED 5000 Series Policies – 1<sup>ST</sup> Reading:**

Ms. Turner, HR Director presented the following for 1<sup>ST</sup> Reading. Ms. Turner explained changes in all the policies and answered the board’s questions. She explained they have three weeks to look at all the policies and recommend any other changes or if they just have questions to please call her.

Policy	Title	Suggested Action	District Recommendation	Rationale
5001	Hiring of Retired School Employees	Essential – No Changes	OK	Needed revision, missing lifetime hours
5005	Employment: Disclosures, Certification, Assurances and Approval	Essential - Update	OK	A couple of minor edits. Cross References updated. Legal References updated. Management Resources added
5010	Nondiscrimination and Affirmative Action	Priority - Revise	OK	Content updated by WSSDA in 2007. Cross References updated. Legal References updated. Management Resources added
5203	Staff Assistance Program	Optional - Update	OK	This is an optional policy. Recommended to change “employee” to “Staff” – not changing. One minor change made. Cross Reference added
5211	Transfers	Optional - Revise	OK	Only moving the placement of a sentence.
5231	Length of Work Day	Optional	OK	One sentence difference in the first paragraph. Updated to reflect actual practice. Legal References updated. Management Resources added
5280	Termination of Employment	Priority	OK	See Section titled "Probation, Non-renewal or Termination." Updated to reflect practice and CBA language. Slight updates. Legal references updated
5281	Disciplinary Action and Discharge	Optional	OK	Slight update 2nd paragraph. Updated to reflect practice and CBA language The revision dates at the bottom of the policy is labeled 'WSSDA' revision dates, yet a couple of those dates are probably district revision dates instead. Legal References updated. Management

				Resources added
5310	Compensation Schedules	Optional	OK with Changes	Updated to reflect practice and CBA language. Management Resources added
5400	Personnel Leaves	Essential	OK	Item 'C' added.
5401	Sick Leave	Essential	OK	No changes. Updated to reflect practice and CBA language in 1st paragraph
5403	Emergency Leave	Optional	Revisions	Updated to reflect practice and CBA language. Probably no changes
5406	Leave Sharing	Essential	OK	Content updated by WSSDA in 2010. Management Resources added
5407	Military Leave	Essential	OK	Content updated by WSSDA in 2010. Cross References added. Legal References updated. Management Resources added
5408	Jury Duty and Subpoena Leave	Optional	OK with Changes	Content updated by WSSDA in 2007. Updated to reflect practice and CBA language. Management Resources added
5410	Holidays	Optional	NO	Last paragraph added – Not adding recommended change.
5610	Substitute Employment	Priority	OK	Significant and multiple revisions to this policy by WSSDA, most recently in 2008. Cross References updated. Legal References updated. Management Resources added
5612	Temporary Administrators	Optional	OK	The district adopted this policy in March 2001. WSSDA revised it in October 2001. Management Resources added

**IX. President’s Report**

NONE

**X. Superintendent’s Report**

- Dates to Remember:
  - Facilities Long Range Plan Meeting – May 26<sup>th</sup>
  - NCW Hispanic Chamber of Commerce banquet – May 26<sup>th</sup>
  - Board Study Session scheduled for June 6<sup>th</sup> - 12-2 pm
  - June 28<sup>th</sup> board meeting changed to June 29<sup>th</sup>

**XI. Meeting Adjourned**

Meeting adjourned at 8:10 p.m. by President Kevin Gilbert.

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date