



Wenatchee School District Regular Board Meeting

Minutes of Aug. 9th, 2011
DISTRICT OFFICE

Board Members Present

Kevin Gilbert, President
Laura Jaecks
Walter Newman
Jesús Hernández

Staff Present

Brian Fiones, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Kevin Gilbert, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance. Gary Callison had an excused absence.

II. Consent Agenda

President Kevin Gilbert asked for a motion to approve the consent agenda. Motion made by Laura Jaecks seconded by Jesús Hernández, the motion carried unanimously.

1) Minutes

Minutes of June 29th Board Meeting.

2) Personnel Report

PREPARED BY: Lisa Turner, H.R. Director
Aug. 9th, 2011 personnel report is on file.

3) Vouchers/Payroll

PAYROLL PREPARED BY: Tammy Hubensack
July 2011: \$4,865,142.27

VOUCHERS PREPARED BY: Karen Walters,
Director of Accounting – June & July, 2011
General Fund:
Check # 549436 through 549632 totaling \$446,986.57 &
549157 through 549349 totaling \$319,316.79
Capital Projects Fund:
Check # 549633 through 549633 totaling \$30,303.15 &
549350 through 549351 totaling \$3,649.00
Associated Student Body Fund:
Check #549634 through 549659 totaling \$22,485.67 &
549352 through 549370 totaling \$16,746.41

4) Contracts

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
07/18/11	NEW	WSIPC	Add to and enhance our current DataDirector nightly extract.	\$1,500	8/1/11 - 8/31/11	Ron Brown	YES	YES
				Budget Code				
				0118 24 7000 000				
07/15/11	RENEWAL	SkillSource	To provide facility and educational services for students enrolls.	\$300,000	8/1/11 - 8/31/12	Les Vandervort	YES	YES
				Budget Code				
				0200 27 7006 000				
08/23/11	RENEWAL	NCESD	Renew our video streaming licensing for Learn360	\$8,225	8/1/11 - 8/31/12	Ron Brown	YES	YES
				Budget Code				
				Various				

6) Surplus Report

SURPLUS REPORT PREPARED BY: Karen Walters,
Director of Accounting – Aug. 9th, 2011 – On file

III. Recognition

NONE

IV. Citizen Comments

NONE

V. Special Presentation

NONE

VI. Old Business

1) 2011-12 Annual Budget – CFO Les Vandervort presented the following:

From: Les Vandervort
Date: July 11, 2011
Re: 2011-12 Budget
Attached is **Resolution 08-11**, fixing the appropriations for the 2011-12 school year.

The 2011-12 WSD Budget reflects the District’s historical pattern of subsidizing Special Education, Enrichment, and Transportation programs.

The 2011-12 WSD Budget incorporates the vital elements of the Continuous Improvement Planning Process, the Baldrige Criteria for Performance Excellence, and the ISO 9001 Quality Management System.

The average student FTE for 2009-10 was 7,638.
The average student FTE for 2010-11 was 7,700.
The average student FTE for 2011-12 is estimated at 7,688.5.

	<u>Revenue</u>	<u>(Appropriations) Expenditure</u>	<u>Excess-of-Revenue Over/(under) Expenditures</u>
General Fund:	\$72,385,611	\$73,254,998	\$(869,387)
ASB Fund:	903,646	857,315	46,331
Debt Service Fund:	2,457,500	2,362,250	95,250
Capital Projects:	2,583,501	8,183,501	(5,600,000)
Transportation	277,500	310,250	(32,750)

The General Fund Budgeted Ending Unassigned Fund Balance of \$4,030,613 is 5.5% of Total Expenditures (Appropriations).

The General Fund Total Ending Fund Balance is \$9,660,613 or 13.2% of Total Expenditures (Appropriations).

A General Fund transfer of up to \$1,500,000 to the Capital Projects Fund is budgeted for potential property purchases.

Responsible stewardship of human and financial resources is our hallmark. All resource managers are accountable for the effective and efficient management of district funds.

I recommend the 2011-12 Budget be adopted.

Mr. Vandervort presented the budget on a powerpoint and showed each fund chart: Revenue, Expenditure by Program, Expenditure By Activities, Expenditure By Object and Fund Balance Yearly Comparison and Co-Hort Comparisons. Mr. Vandervort took questions from the board. They asked about the WVC property exchange. Mr. Flonex explained the dynamics of that process and said they are waiting for the attorney general’s office determination before proceeding.

2) 2011-12 Budget Resolution - CFO Les Vandervort presented the following and asked for approval:

**Wenatchee School District No. 246
Resolution 08-11**

WHEREAS, the 2011-12 Budget must be adopted on or before August 31, 2011;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington that the 2011-12 Budget be adopted as follows:

<u>APPROPRIATIONS</u>	
General Fund.....	\$ 73,254,998
Associated Student Body Fund.....	857,315
Debt Service Fund.....	2,362,250
Capital Projects Fund.....	8,183,501
Transportation Vehicle Fund.....	310,250

BE IT FURTHER RESOLVED that the Board of Directors approve the 2011-12 applications for State and Federal grants and programs as follows:

Program No. 21	State Special Education	\$ 4,070,127
Program No. 24	Federal Special Education Supplemental	1,504,604
Program No. 38	Federal Secondary Vocational Ed	48,403
Program No. 46	Skills Center	31,866
Program No. 51	Federal Disadvantaged	2,068,587
Program No. 52	Federal School Improvement	617,478
Program No. 53	Federal Migrant, including Summer School	1,002,039
Program No. 55	State Learning Assistance	1,198,162

Program No. 56	State Institutions (Juvenile Detention)	96,725
Program No. 58	State Special and Pilot Programs	566,866
Program No. 64	Federal Limited English Proficiency	270,889
Program No. 65	State Transitional Bilingual	1,282,232
Program No. 74	State Highly Capable	72,028

BE IT FURTHER RESOLVED that the General Fund Maintenance and Operations Levy for 2012 collection be certified at \$10,492,000 and the Debt Service Levy for 2012 collection be certified at \$2,400,000, and

BE IT FURTHER RESOLVED that the Board of Directors approve a transfer from the General Fund to the Capital Projects Fund for up to \$1,500,000 in the 2011-12 school year, and

BE IT FURTHER RESOLVED that the Board of Directors approve the residual transfer of net rental and lease proceeds from the General Fund to the Capital Projects Fund at the close of the 2010-11 school year.

DATED the 9th day of August 2011.

A brief discussion followed, the board pointing out the smooth transition this year in working out the cuts throughout the district. The board thanked Mr. Vandervort. Mr. Vandervort mentioned that it was more than just his involvement and work, he pointed out that everyone helped to find ways to cut with the least impact on students and staff.

MOTION MADE: Walter Newman made the motion to approve 2011-12 Budget Resolution # 08-11 as presented.

Discussion: None

SECONDED: By Laura Jaecks

APPROVED: Unanimously

VII. New Business

1) HCP iGrant: Kari DeMarco, WSD HCP Coordinator presented the iGrant to the board for approval. Ms. DeMarco explained to the board that this is the yearly iGrant for the Highly Capable. HB 2261 has changed H.C. now making programming required for all school districts (part of basic education). Section 708 reads; “The legislature finds that, for highly capable students, access to accelerated learning and enhanced instruction is access to a basic education.” Based on the funding formula we will receive \$70,775 for the 2011-12 school year. Ms. DeMarco presented the iGrant in its entirety for the board to review prior to the board meeting. She asked for their approval at the end of the presentation and Q&A session.

MOTION MADE: Laura Jaecks made the motion to approve the HCP iGrant as presented.

Discussion: None

SECONDED: By Jesús Hernández

APPROVED: Unanimously

2) WSSDA Policy Updated 6000 series - 1st

Reading: CFO Les Vandervort presented the following:

THIS GROUP OF POLICIES HAVE BEEN APPROVED BY WSD AS NEW POLICIES BASED ON WSSDA RECOMMENDATIONS

6000 Policy Series Review		"OK" or "YES" –(means)- follow WSSDA's recommendation		
Policy	Title	Suggested Action	District Recommendation	Rationale
6250	Cellular Telephones	Revise	District Revision	New policy. Revisions made to reflect "district cellular telephone use agreement."
6810	Energy Management/Education	Revise	District Revision	New policy. Some content area was edited.

**THIS GROUP OF POLICIES HAVE BEEN APPROVED BY
WSD FOR REVISIONS (ONLY) BASED ON WSSDA RECOMMENDATIONS**

6000 Policy Series Review

"OK" or "YES" –(means): follow WSSDA's recommendation

Policy	Title	Suggested Action	District Recommendation	Rationale
6022	Minimum Fund Balance	Revise	District Revisions	Insert "Wenatchee," the target goal of five percent and select "current year's."
6119	Uncollected Non-Tax Revenue	Revise	District Revisions	Renumbered and small changes to content.
6212	Charge Cards	Revise	District Revisions	Delete WSSDA Policy 6212 and use current WSD Policy 6212 titled <i>Procurement Cards</i> .
6213	Reimbursement for Travel Expenses	Revise	District Revisions	Two sentences were deleted and small addition to last paragraph.
6220	Bid Requirements	OK	Follow WSSDA's recommendation	Renumbered and substantial changes. Insert the word "Wenatchee."
6510	Safety	OK	Follow WSSDA's recommendation	Three district policies merged into one with cross references and legal references updated.
6600	Transportation	OK	Follow WSSDA's recommendation	Three district policies merged into one and legal references updated.
6605	Student Safety Walking to School and Riding Buses	OK	Follow WSSDA's recommendation	Four district policies merged into one and some content updated. Cross references and legal references were updated.
6630	Driver Training and Responsibility	OK	Follow WSSDA's recommendation	Renumbered and substantial updates to content. Legal references updated and management resources added.
6700	Nutrition and Physical Fitness	OK	Follow WSSDA's recommendation	Content and intent from old policies 8200, 8210, 8220, and 8231 are included in this policy. Cross references and legal references were updated.
6800	Operations and Maintenance of School Property	OK	Follow WSSDA's recommendation	Two district policies merged into one. Content and legal references updated. Management resources added.
6895	Pesticide Notification, Posting and Record Keeping	OK	Follow WSSDA's recommendation	Small changes and management resources added.

Mr. Vandervort discussed each policy with the board members and cleared up their questions. He will ask for approval and adoption at the next board meeting.

3) Award Bids for 2011-12: CFO Les Vandervort presented the following four bid awards and asked for approval:

- Gasoline Bid Award
- Dairy Bid Award
- Bakery Bid Award
- Charter Bus Bid Award

08/03/11	NEW	Coleman Oil Company	Gasoline and diesel fuel for the 2011/12 school year	\$350,000 approximately	9/01/11 - 8/31/12	Les Vandervort Marcia Hahn	YES	YES
				Budget Code				
				9700 75 5051 000 9900 52 5051 000				
08/03/11	NEW	J & G Distributing, Inc.	Dairy products for the 2011/12 school year.	\$155,000 approximately	9/01/11 - 8/31/12	Les Vandervort Kent Getzin	YES	YES
				Budget Code				
				9800 42 5024 000				
08/03/11	NEW	Franz Bakery	Bakery products for the 2011/12 school year.	\$38,000 approximately	09/01/11 - 8/31/12	Les Vandervort Kent Getzin	YES	YES
				Budget Code				
				9800 42 5025 000				
08/03/11	NEW	A & A Motorcoach	Charter bus services for the 2011/12 school year.	\$136,430 approximately	0/01/11 - 8/31/12	Les Vandervort BJ Kuntz	YES	YES
				Budget Code				
				0100 28 7003 000				

MOTION MADE: Laura Jaecks made the motion to approve the Oil, Dairy, Bakery, and Motor Coach Bid Awards as presented by Mr. Vandervort.

Discussion: None

SECONDED: By Jesús Hernández

APPROVED: Unanimously

VIII. President's Report

- Board President Kevin Gilbert asked for any reports from the board members.
- Mr. Jesús Hernández reported that he attended some of the Leadership Advance this week and was impressed with the enthusiasm demonstrated by the leadership team for the Wenatchee Learns campaign. He also thought it was a good idea to save the district funds to hold the Advance here in the district office.
- Mr. Hernández also announced that Mr. Fiones would be presenting at the Downtown Rotary Club on Aug. 18th.

IX. Superintendent's Report

- Mr. Flonex reported the progress of the TPEP Committee. He said they have put an incredible amount of work and time into the pilot program.
- Mr. Flonex invited the board to the Leadership Barbeque at Dan Wilson's house.

X. Meeting Adjourned

Meeting adjourned at 7:40 p.m. by President Kevin Gilbert.

President

Superintendent

Date