



Wenatchee School District Regular Board Meeting

Minutes of Oct. 22nd, 2013

7:00 P.M.

WSD District Office

Board Members Present

Jesús Hernández
Laura Jaecks
Gary Callison
Kevin Gilbert
Walter Newman

Staff Present

Brian Flones, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Jesús Hernández, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

II. Consent Agenda

Jesús Hernández, Board President, asked for a motion to approve the consent agenda.

MOTION MADE: Laura R. Jaecks made the motion to approve the consent agenda.

SECONDED: By Kevin Gilbert

PASSED UNANIMOUSLY

Consent Agenda included:

1) Minutes

MINUTES: 10/10/13 Regular Board Meeting

2) Personnel Report

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director: Oct. 22, 2013 personnel report: on file

3) Vouchers/Payroll

PAYROLL PREPARED BY: Tami Hubensack, Director of Payroll: None

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting – Oct. 22, 2013

General Fund

Check numbers 564880 through 565110 totaling \$500,815.73

Capital Projects Fund

Check numbers 565111 through 565116 totaling \$27,783.40.

Associated Student Body Fund

Check number 565117 through 565157 totaling \$40,348.45

4) Surplus Report

SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: Oct. 22, 2013 On file

5) Contracts

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
09/30/13	Renewal	DigiPen	Software License	\$3,750	10/22/13 - 6/30/14	Jon Torrence	YES	Yes
				Budget Code				
				4500 27 5050 545 3517				
10/08/13	Revision	WA State HCA Contract Amendment #3 for School District MAM	Contract #0765-19270 - Addresses Subcontracting	N/A	Through June 30, 2014	Denise Watson	YES	No
				Budget Code				
				N/A				
10/10/13	Renewal	North Central ESD	Reimbursement for WBTSC Teacher Salaries and associated Costs	\$545,000	2013-2014 School Year	Denise Watson	YES	Yes
				Budget Code				
				4500 27 7098 545				
10/14/13	New	Performing Arts Center	Un-Make Bully Premieres	N/A	11/5/13	Ron Brown	YES	No
				Budget Code				
				N/A				
10/15/13	Renewal	North Central ESD	Readiness to Learn	\$56,367	2013-2014 School Year	Nancy Duffey	YES	Yes
				Budget Code				
				5500 27 7000 000				
10/16/13	Renewal	Marsh, Seabury & Smith	Student Blanket Liability Insurance for Health Occ Students	\$2,494	Dec 2, 2013	Dennis Conger	YES	Yes
				Budget Code				
				3100 27 7095 402 6800				
10/16/13	New	Wenatchee Valley Mall	Facility Use Agreement	N/A	Nov 16, 2013	Jon Torrence	YES	No
				Budget Code				
				N/A				

III. Citizen Comments

NONE

IV. ASB Reports

WHS: None

WSHS: ASB Rep. Houston Morris reported the following to the board:

- Had a great start for the school year.
- They had over 250 visitors to the new building for the open house
- Colleges, Technical schools, Poly Tech and WSU presentations and visits for the students
- High Spirit Week coming up– lots of dress-up days, competition activities and an assembly – students & staff looking forward to it

The board thanked Mr. Morris.

V. Facilities Updates:

1) Bond Tax Rate Projections: Annette Sommers, V.P. Public Finance of Piper Jaffray, presented the following information and discussed the contents of her report with the board:

Bond Planning – \$66.5 Million UTGO Authorization:

Financial Plan

There are a number of items to consider when creating a financial plan.

Project Budget	Timing
<ul style="list-style-type: none">• What are the estimated costs of the project?• What are the estimated revenues to help pay for the project?<ul style="list-style-type: none">▪ Bonds?▪ State match?▪ Investment earnings?▪ Impact fees?	<ul style="list-style-type: none">• When do you need the money?• What is the construction draw schedule?• Tax law considerations<ul style="list-style-type: none">▪ Provide funds when needed for project costs (IRS 85% spend-down within three years)▪ Arbitrage rebate exemptions<ul style="list-style-type: none">• Spend-down test• Issuance amount (issue \$15 million or less per year)
Taxpayer Impact	
<ul style="list-style-type: none">• What is the impact of the project on property owners (taxpayers)?• Tax rates are the standard means of communicating the tax impact on property owners. The tax rate will be affected by the assumptions used for the following:<ul style="list-style-type: none">▪ Interest Rates▪ Bond Rating▪ Assessed Value▪ Bond Structure	

Interest Rate History



Overview of Assumptions

We made several assumptions on the District's behalf in the preparation of these tax rate projections. As the District continues to move forward with the planning, we can revisit these assumptions as needed. The tax rate projections are provided for planning purposes only and are subject to change.

Assessed Value:

- 4.3% assessed value decline in 2013 (Actual)
- 1.8% assessed value decline in 2014 (Preliminary value from County, value adjusted to exclude anticipated \$30 million appeal)
- Assumes 0.00% assessed value growth 2015 and thereafter (Projected) – *To be discussed with District. Changes in assessed value will impact projected tax rate.*
 - 5-year compound average growth rate (2008-2013): 3.50%
 - 10-year compound average growth rate (2003-2013): 4.53%
- Current interest rates plus 1.00% cushion to account for market volatility (as of 9/16/13)
- Combined level tax rate (for new and old bonds only)
 - The provided scenario does not incorporate a “step down” in tax rate in a future year for an additional authorization.
- Bond election in February 2014
 - Authorization sold as single bond sale (June 2014) - *should revisit assumption when estimated construction cash flow available*
 - Ultimately, the number of bond sales and the timing of the sales will be determined by the District’s construction timeline and the District would need to evaluate if the assumed sale schedule would meet construction needs.
 - Splitting the authorization into multiple bond sales to help reduce the projected tax rate may be possible (but the District would assume interest rate risk until the second sale).
 - Assumes a “not to exceed” amortization of 20 years
 - With 2014 bond sale/election, new tax collections begin in 2015
 - Assumes \$66.5 million authorization

Summary – Total Bond Tax Rates

Includes Preliminary 2014 Value		Impact of Higher Projected AV Growth	
Wen_298		Wen_299	
June 2014 Sale (February Election)	\$66,500,000	\$66,500,000	
Projected Assessed Value Growth			
2014	-1.80%	-1.80%	
2015	0.00%	0.00%	
2016	0.00%	1.00%	
2017 & Thereafter	0.00%	2.00%	
Projected Tax Rates (New and Old Bonds Only)			
Actual 2013	\$0.69	\$0.69	
Projected 2014	\$0.73	\$0.73	
2015	\$1.99	\$1.74	
2016	\$1.99	\$1.74	
2017	\$1.99	\$1.74	
2018	\$2.00	\$1.74	
2019	\$2.00	\$1.74	
2020	\$1.99	\$1.74	
2021	\$2.00	\$1.74	
2022	\$2.00	\$1.74	
2023	\$2.00	\$1.74	
2024	\$1.99	\$1.74	
2025	\$2.00	\$1.74	
2026	\$1.99	\$1.74	
2027	\$2.00	\$1.74	
2028	\$1.99	\$1.74	
2029	\$1.99	\$1.74	
2030	\$1.99	\$1.74	
2031	\$2.00	\$1.74	
2032	\$1.99	\$1.74	
2033	\$2.00	\$1.74	
Projected 2015 Tax Rate Increase over 2014	\$1.26	\$1.01	
Final Bond Maturity	2033	2033	
Net Interest Cost (1)	5.16%	5.23%	
Total Interest Cost (1)	\$46,060,000	\$50,900,000	

(1) Assumes current interest rates plus 1.00% cushion as of 9/16/13

PiperJaffray

\$66.5 Million Bond – 0% Growth 2015 & Thereafter

Wenatchee School District No. 246 Projected Tax Rates

Calculation Factors				
Rating:	Aa1 (State Guarantee); Aa3 (Underlying)			
Interest Rates:	2014 Issue: Current Plus 1.00 Percent All Other Issues: Current Plus 1.00 Percent			
Assessed Value Increases at:				
	2013	R&P -4.33%	Timber 92.42%	
	Preliminary 2014	-1.83%	0.00%	
	2015	0.00%	0.00%	
	2016-2062	0.00%	0.00%	
Issue Structure:	Combined Level Tax Rate			
Bonds Issued:	Issue 1 6/1/2014	Issue 2 6/1/2015	Total	
Issue Size:	\$66,500,000	\$0	\$66,500,000	

(in 1,000's)							
Levy Year	Bond Assessed Value	M&O Assessed Value	Debt Service			Total Bonds	
			Prior Debt	2014 Issue	2015 Issue		
2013	\$3,495,913	\$3,495,468	\$2,463	\$0	\$0	\$2,400	(1)
2014	3,432,057	3,431,613	2,511	1,617	0	4,127	
2015	3,432,057	3,431,613	2,571	4,273	0	6,844	
2016	3,432,057	3,431,613	2,618	4,227	0	6,845	
2017	3,432,057	3,431,613	2,676	4,169	0	6,845	
2018	3,432,057	3,431,613	2,731	4,118	0	6,848	
2019	3,432,057	3,431,613	2,790	4,058	0	6,848	
2020	3,432,057	3,431,613	2,848	3,997	0	6,844	
2021	3,432,057	3,431,613	2,909	3,939	0	6,847	
2022	3,432,057	3,431,613	0	6,849	0	6,849	
2023	3,432,057	3,431,613	0	6,849	0	6,849	
2024	3,432,057	3,431,613	0	6,846	0	6,846	
2025	3,432,057	3,431,613	0	6,847	0	6,847	
2026	3,432,057	3,431,613	0	6,846	0	6,846	
2027	3,432,057	3,431,613	0	6,849	0	6,849	
2028	3,432,057	3,431,613	0	6,846	0	6,846	
2029	3,432,057	3,431,613	0	6,846	0	6,846	
2030	3,432,057	3,431,613	0	6,845	0	6,845	
2031	3,432,057	3,431,613	0	6,849	0	6,849	
2032	3,432,057	3,431,613	0	6,846	0	6,846	
2033	3,432,057	3,431,613	0	6,848	0	6,848	
2034	3,432,057	3,431,613	0	0	0	0	
2035	3,432,057	3,431,613	0	0	0	0	
Total Debt Service:			\$112,563	\$0			
Total Interest:			\$46,063	\$0			
Net Interest Cost:			5.16%	0.00%			
Wen_298							

Projected Tax Rates				
Prior Debt	2014 Issue	2015 Issue	Total Bonds	
\$0.70	\$0.00	\$0.00	\$0.69	
0.73	0.47	0.00	0.73 (2)	
0.75	1.25	0.00	1.99	
0.76	1.23	0.00	1.99	
0.78	1.21	0.00	1.99	
0.80	1.20	0.00	2.00	
0.81	1.18	0.00	2.00	
0.83	1.16	0.00	1.99	
0.85	1.15	0.00	2.00	
0.00	2.00	0.00	2.00	
0.00	2.00	0.00	2.00	
0.00	1.99	0.00	1.99	
0.00	2.00	0.00	2.00	
0.00	1.99	0.00	1.99	
0.00	2.00	0.00	2.00	
0.00	1.99	0.00	1.99	
0.00	2.00	0.00	2.00	
0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	

(1) Certified Bond levy amount.

(2) Utilizes DS Fund reserves.

Pipe

(1) Certified Bond levy amount.

(2) Utilizes DS Fund reserves.

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\$66.5 Million Bond – 0% Growth 2015 & Thereafter

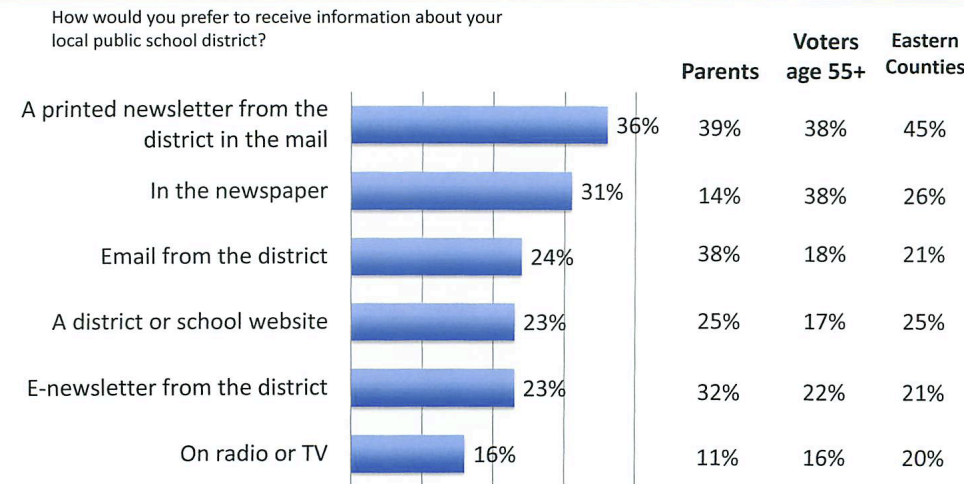
Wenatchee School District No. 246							
TAX IMPACT ANALYSIS							
Total Project Cost:							
State Match:							
Bond Authorization Amount:	\$66,500,000						
Estimated 2015 Tax Rate Increase over 2014 Tax Rate (Bonds Only) (per \$1,000 assessed value): \$1.26							
Assessed Value of Property	Gross Property Tax Increase for Bonds	Monthly Gross Increase	Monthly Net Tax Increase from Bonds After Allowing for Income Tax Deduction				
			Federal Income Tax Bracket				
			25%	28%	33%	35%	39.6%
\$200,000	\$252.00	\$21.00	\$15.75	\$15.12	\$14.07	\$13.65	\$12.68
250,000	315.00	26.25	19.69	18.90	17.59	17.06	15.86
300,000	378.00	31.50	23.63	22.68	21.11	20.48	19.03
350,000	441.00	36.75	27.56	26.46	24.62	23.89	22.20
400,000	504.00	42.00	31.50	30.24	28.14	27.30	25.37
NOTE: Qualified homeowners may apply for a senior exemption. Please contact the Chelan County Assessor for details at (509) 667-6365.							

\$66.5 Million Bond – Modified Growth 2016 & Thereafter

[illegible]

\$66.5 Million Bond – Modified Growth 2016 & Thereafter

[illegible]



One size doesn't fit all.
Use different media to reach different groups.

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- Discussion points:
- Ms. Sommers asked for feedback from board.
 - How much is needed to complete projects projected – projections are not married as of yet
 - Interest rates can't lock in until after approval of the voters
 - Bonds credit rating – we have one of the highest credit ratings for school districts
 - Assessed valued rate is a yearly assessment
 - Tax payer can contest their assessment
 - Overview assumptions – 0% should grow
 - Since 2008 values have dropped
 - 1% cushion for interest rate projected
 - Staying conservative is preferred
 - Senior exceptions covered
 - Timelines projected
 - CPI Index and Flexibility needs
 - 3-year window for Wenatchee High School modernization projects with 30 million dollars and 50 million state matching dollars.

The board asked Ms. Sommers to do a step-down comparison on those amounts and fine tune it. The board asked Ms. Sommers to come back with those numbers and information. They thanked her for the informative presentation

VI. Field Trips Requests

1) **Field Trip Requests:**

Prepared By: Jodi Smith Payne
Assistant Superintendent of Learning and Teaching

Re: Learning and Teaching

Group Name: Middle School East Coast Trip
Date of Trip: March 27–April 4, 2014 (Spring Break plus two extra days)
Purpose: To extend and enrich the 8th grade US History and Civics Curriculum.
Number of Students: 40
Location: East Coast—Boston, Philadelphia, WA. DC
Means of Funding: Parents
Approx. Cost: \$ 2,900.00
Supervision: Rick Williams

Group Name: Wenatchee High School FBLA
Date of Trip: Jun 29 – July 2, 2014
Purpose: To compete at FBLA National Conference
Number of Students: 2
Location: Nashville, TN
Means of Funding: \$1,300 (ASB Funds) and \$200.00 (Parents)
Approx. Cost: \$ 1,500 each
Supervision: Susan Sears

Group Name: Wenatchee High School Advanced Journalism
Date of Trip: November 14-17, 2013
Purpose: Take students to the National Journalism Convention
Number of Students: 2
Location: Boston, Mass.
Means of Funding: \$700.00 (District Program) \$1,400 (Parents)
Approx. Cost: \$ 2,100 each
Supervision: Dave Riggs

Each group was represented by the advisor or director. Also a student representative, Jaxton Wilson, FBLA shared with the board details of the national conference.

MOTION MADE: Gary Callison made the motion to approve the out of state field trips requests, 1) Middle School East Coast Trip, 2) WHS FBLA National Conference and 3) WHS Advanced Journalism class as presented.
Discussion: None
SECONDED: By Laura R. Jaecks
PASSED: Unanimous

2) **Curriculum Adoption Materials – Health:** Maureen Rix-McMahon, teacher and representative for the Instructional Materials Committee presented the following materials for 1st reading:

Prepared By: Jodi Smith Payne
Assistant Superintendent of Learning and Teaching

Re: Learning and Teaching

INSTRUCTIONAL MATERIALS COMMITTEE ADOPTION RECOMMENDATIONS

The Instructional Materials Committee is recommending the Board approve the following material for district adoption.

THIS IS THE FIRST READING

Second reading will be on November 12th and approval will be recommended.

Glencoe Health, by Mary H. Bronson, Ph.D — Published by Glencoe (2011). To be used with grades 9-12 WHS Health and Intro to Health Occupations. Using this updated copyright as the main text will replace outdated 2001 copyright text with supplemental materials, as well as, provide students with online access to lessons, videos, etc. This updated text will also allow students to attain a much higher level of understanding of the topic.

Ms. Rix-McMahon answered the board’s questions and asked for their approval after their inspection and review. The materials will be on display in the small boardroom at the district office for two weeks and then on the consent agenda at the November 12th board meeting/workshop for 2nd reading and approval.

VII. Facilities Updates (continued):

2) Bond presentation presented earlier in meeting, out of sequence) **Chelan County Public Works Sidewalk Project:** Bryan Visscher and Eric Pierson, Chelan County Assistant Public Works Director, presented a contract for the board approve. See Below:

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Approved by Les?	PO Required?
10/16/13	New	Chelan County Public Works	Interlocal agreement to allow Chelan County Public Works to keep the district's responsibility for sidewalk replacement within the scope of Chelan County's concurrent sidewalk project. WSD will pay Chelan County for replacement of the district's sidewalk responsibility.	Estimated \$20,000 Exact TBD at construction and invoiced separately. Budget Code N/A	Approval through completion	Bryan Visscher I have read this contract and recommend it for board approval. [Signature] Initials 10/16/13 Date		NO

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name: Chelan County Public Works
Attention: Mitch Reister c/o Siri Faddich
Street address or PO Box: 316 Washington Street, Suite 402
City, State, Zip Code: Wenatchee, WA 98801
Email Address: Siri.Fadich.<Siri.Fadich@CO.CHELAN.WA.US>
Phone Number: 509-667-6482

This agreement has been reviewed by Phil Johnson and is presented to the board with his approval. The designs of the sidewalk have been created in cooperation with TCF Architecture and align with the Wenatchee Valley Tech Center remodel and construction project.

The funding for the resulting costs of this ILA will be part of the grant funded Wenatchee Valley Technical Skills Center, Phase I.
This was presented as an information item and will be approved at the next board meeting on the consent agenda. The board thanked the gentlemen for the presentation.

VIII. Special

1) **Health Services/Nurses Program:** John Waldren, Administration Special Projects and Lead Nurse Julie Martin presented the following information to the board. District nursing staff are Linda Dimmitt, Julie Robinson, Melanie Wallace, Michelle Benner, Bobbi Hotchkiss & Paula Grieb of whom some were in attendance to support Ms. Martin and help answer questions. Also in attendance were WSD school secretaries and PSE president Tina Herron.

Who are we?

- WSD Nursing staff-
3 BSN's (Bachelor's)- 1 National Board Cert. Nurse
1 MSN (Master's), previously worked as a Pediatric Nurse Practitioner
3 ADN's (Associate)

All part time staff with exception of WHS Nurse

- Schools K-8- 1 day per week
- WHS- Daily
- Sp. Ed- 2 nurses cover preschool-12

What do we do?

- Resource person on health issues for students and staff.
- Monitor compliance of school health program with federal, state and local laws, regulations and policies. Including immunization compliance, and state mandated screening programs.
- Provide health assessments for students and staff. Sp Ed Health Evaluations. Participate in IEP's if requested.
- Serve as a liaison between school, home, physician, and health and social agencies. Encourage parent access to services.
- Develops and implements health plans for students with special health needs.
- Maintain, evaluate, and interpret student health records. Communicate appropriate health information to staff.
- Plan and provide in-service education for school personnel regarding health issues.

School Nurse Scope of Practice:

- Delegation/Staff training- Teachers, Specialist, Office Staff, Paras, Bus Drivers, Food Service, Coaches, after school programs
- Students are a moving target- field trips, after school programs, sports, clubs. If it is a school sponsored event then nurse must make sure a staff member has been trained on student health/medication issues.
- Nurses in a building 20% of the time but responsible for delegated staff, medication and health plan management 100% of the time.
- Nurses are guided by all laws that govern schools (District policy and procedures), plus Nurse Practice Act and HIPPA.

Student health acuity comparison:

- 2008-
 - Diabetics 12
 - Medications at school- 105 (daily, as needed, emergency inhaler)
 - Asthma- 164
 - Epi pens- 28
 - Medical plans- 115
- 2013-
 - Diabetics 23 (7 at WHS)
 - Medications at school- 223
 - Asthma- 284
 - Epi pens- 102
 - Medical plans- 372

LAWS:

Substitute House Bill (SHB) 2834- Children with Life-threatening Conditions- medication and treatment plan in place 1st day of school.

Engrossed Substitute Senate Bill (ESSB) 6641- Students with diabetes- staff training, testing and treating (eating) at anytime, anywhere.

***PDA-** Parent Designated Adult

RCW 28A.210.370 Students with Asthma/Anaphylaxis- Self carry inhalers and Epi pens, staff training.

New Legislation July 2013

- **Engrossed Senate Bill (ESB) 5104** regarding the use of epinephrine injectors in schools. Schools may have a stock supply of injectors "to respond to an anaphylactic reaction under a standing protocol according to RCW 28A.210.300."
- Would allow:
 1. Trained school staff could give to students with medication orders and guided treatment plan.
 2. School Nurse could give to student without medication or treatment plan in place (1st time Anaphylactic reaction) under standing protocol.

Stock Epinephrine

- Legislature wants to expand that to unlicensed staff next year.

"The office of the superintendent of public instruction shall review the anaphylaxis policy guidelines required under RCW 28A.210.380 and make a recommendation to the education committees of the legislature by December 1, 2013, based on student safety, regarding **whether to designate other trained school employees to administer epinephrine auto injectors to students without prescriptions for epinephrine auto injectors, demonstrating the symptoms of anaphylaxis when a school nurse is not in the vicinity.**"

New additional Nasal Spray

- CHAPTER 180 [Substitute House Bill 1541]
- This is an addition to existing medication policy to allow for nasal sprays to be given in schools, specifically to address students with seizure disorders that may need nasal Valium or Versed to stop a seizure. **We are waiting for guidance from Nursing Commission, OSPI and Attorney General at this point.** As law is written only RN/parent/parent designated advocate can give legend drug via nasal spray at school.
- Diastat (Rectal Valium)- Nursing Commission issued an advisory statement that delegating rectal medications is not within the scope of practice for Registered Nurses practicing in the school setting.

Diabetic Student Management

How much self-care are they capable of? Every Diabetic student is different.

- Can student check his or her own blood sugar?
- Is student using a vial/syringe, insulin pen or an insulin pump?
- Can student self-inject insulin using insulin pen? With or without adult supervision?
- Can student deliver insulin bolus using pump independently or with supervision?
- Can student carbohydrate count independently?
- Will parent be sending a carbohydrate counted lunch or will student be having hot lunch? Who will carb count the lunch?
- Will they eat entire lunch or a portion? Insulin before or after lunch?

How much supervision is required?

- Student has no self care ability- Nurse/Parent/PDA must provide care. Unlicensed staff must be aware of Hypo/Hyperglycemia and treatment.
- Student able to test blood sugar, but unable to self inject insulin- Nurse/Parent/PDA must administer all insulin.
- Student able to self inject insulin using an insulin pen- Trained, designated school staff can verify that number of insulin units has been correctly “dialed” per the student. Insulin amount determined by pre-lunch blood glucose, lunch carbs, and doctor order.
- Student has a pump- Trained, designated staff can verify that student entered correct number of lunch carbs into pump and that student delivered dose.

Parent Designated Advocate

- RCW 28A.210.330 The statute defines a Parent-Designated Adult (PDA) as "a volunteer, who may be a school employee, who receives additional training from a healthcare professional or expert in diabetes care selected by the parents, and who provides care for the child consistent with the individual health plan." Parents, rather than the school, are responsible for the training of the PDA.
- PDA provides care that the Nurse can not legally delegate in the school setting, such as giving an injection.
- Can be a school employee- must be voluntary, they can not be compensated for it, employee must file statement with HR stating their willingness to accept responsibility.

Doctor Order- Use BG and lunch CHO to determine amount of insulin student needs.

NAME: AV

Insulin/Carbohydrate Ratio (or Carb Bolus)

0.5 units Humalog/Novolog per 13 g of carb

Correction Ratio for High Blood Sugars (AKA - Correction Bolus)

0.5 units Humalog/Novolog per 50 mg/dl (SENSITIVITY) > 150 mg/dl (TARGET)

Use for: Breakfast/Lunch/Dinner/ALL MEALS

Grams of Carb	Blood Sugar value in mg/dl									
	< 200	200 - 249	250 - 299	300 - 349	350 - 399	400 - 449	450 - 499	500 - 549	550 - 599	600 - 649
0	0	0.5	1	1.5	2	2.5	3	3.5	4	4.5
13	0.5	1	1.5	2	2.5	3	3.5	4	4.5	5
26	1	1.5	2	2.5	3	3.5	4	4.5	5	5.5
39	1.5	2	2.5	3	3.5	4	4.5	5	5.5	6
52	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5
65	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7
78	3	3.5	4	4.5	5	5.5	6	6.5	7	7.5
91	3.5	4	4.5	5	5.5	6	6.5	7	7.5	8
104	4	4.5	5	5.5	6	6.5	7	7.5	8	8.5
117	4.5	5	5.5	6	6.5	7	7.5	8	8.5	9
130	5	5.5	6	6.5	7	7.5	8	8.5	9	9.5
143	5.5	6	6.5	7	7.5	8	8.5	9	9.5	10
156	6	6.5	7	7.5	8	8.5	9	9.5	10	10.5
169	6.5	7	7.5	8	8.5	9	9.5	10	10.5	11
182	7	7.5	8	8.5	9	9.5	10	10.5	11	11.5
195	7.5	8	8.5	9	9.5	10	10.5	11	11.5	12
208	8	8.5	9	9.5	10	10.5	11	11.5	12	12.5
221	8.5	9	9.5	10	10.5	11	11.5	12	12.5	13
234	9	9.5	10	10.5	11	11.5	12	12.5	13	13.5
247	9.5	10	10.5	11	11.5	12	12.5	13	13.5	14
260	10	10.5	11	11.5	12	12.5	13	13.5	14	14.5

- Student checks blood sugar
- Glucometer communicates with pump.
- Student enters number of lunch carbs and pump determines amount of insulin delivered.
- Trained staff verify student entered the correct number of carbs.

Much discussion took place during the presentation. The board asked questions and the nurses all participated in helping to answer their questions. It was pointed out that our district has a ratio of 1 nurse to 2100 students. OSPI recommended ratio is 1 nurse to 750-1500 students. The office managers and secretaries are the nurses back up in the buildings but not allowed to administer some of the meds and procedures. There is concern about immunization follow-through in the district; the board would like to see that checked into. The board thanked Ms. Martin, all the nurses, Mr. Waldren and the secretaries for the presentation and their input. The board appreciates all that they do for our students. The board also asked that they be kept in the loop on changes and new legislation.

2) Career Readiness Pilot Grant:

Susan Adams, Skill Source, & Dennis Conger, CTC Director & Diana Haglund, Wenatchee Learns Co-coordinator presented the following information to the board.

Career Readiness For a Working Washington
Pilot Presentation

Call to Action: The Employment Security Department (ESD), the Office of the Superintendent of Public Instruction (OSPI), local Workforce Development Councils (WDCs), are looking to develop a systemic approach to integrate comprehensive career awareness, career exploration and career readiness as an expected part of a students learning experience. Wenatchee was among five WDCs select to develop pilots that could be replicated across the state. The expected outcome of funding the pilots is an increase in higher graduation rates and higher youth employment rates.

Project Management:
Dave Peterson, Workforce Development Council Director
Susan Adams, SkillSource Center Manager
Dennis Conger, WSD Career and Technical Education Director
Diana Haglund, Wenatchee Learns Coordinator
Kory Kalahar, Principal of WestSide High School
Bob Celebreeze, Principal of Wenatchee High School

Total Funding: \$32,500- Perkins
\$27,500- Workforce Investment Act (WIA)
Duration of Pilot: 2013-2015

Pilot Project Goals: The goals of *Career Readiness for a Working Washington* align with the goals Wenatchee School District has set in their strategic plan. This pilot project will focus on the following three common goals of the Wenatchee Learns strategic vision:

- Career Exploration and a chosen career Pathway all for students
Strategy 1-Design the personalized learning system of the future. Objective 2- Career Exploration
- Increased work based learning opportunities for students
Strategy 1-Design the personalized learning system of the future. Objective 2- Career Exploration
- Partnerships that will engage the community in providing career education opportunities for students in many formats.
Strategy 2- Tap into the power of the community. Objective 2- Partnerships with businesses.

Scope of Work: Through the purchase of complete web-based solution called Career Cruising (careercruising.com) students will be able to explore career clusters, complete interest surveys and aptitude tests, create portfolios and connect to career based learning opportunities. The suite of tools available through Career Cruising are not limited to career exploration and include several other value added modules that could be deployed in the future (Addendum 1.)

Teachers and counselors will guide students through these experiences, establishing timelines for students to complete various steps and learning outcomes. There is a strong correlation between pilot project and the work that is being done as part of the student culminating project and high school and beyond plan. There is potential for Career Cruising to enhance and manage these requirements

Implementation: The pilot will start with a beta test group at WestSide High School (WSHS) and SkillSource Learning Center. This small manageable group includes significant population WIA eligible students. As tools are developed to meet the broad goals of the pilot at WSHS and SkillSource we will also be in conversation with Wenatchee High School Administration to deign an implementation process.

OUTCOMES	2012-2013	2013-2014	2014-2015
<i>Career Goal Identified</i>			
Wenatchee High School	450 and 100% students in grade 12 0 and 0% of students in grade 12	450 and 100% students in grade 12	900 and 100% students in grades 11 and 12
Westside High School	225 and 100% students in the Learning Center	150 and 100% students in grade 12	270 and 100% students in grade 12
SkillSource Learning Center		225 and 100% students in the Learning Center	225 and 100% students in the Learning Center
<i>Career Pathway through high school and post secondary identified</i>			
Wenatchee High School	0 and 0% of students in grade 12 0 and 0% of students in grade 12	450 and 100% students in grade 12	900 and 100% students in grades 11 and 12
Westside High School	0 and 0% of students enrolled in the WIA Federal Youth Program	150 and 100% students in grade 12	270 and 100% students in grade 12
SkillSource Learning Center		50 and 75% of students enrolled in the WIA Federal Youth Program	66 and 100% students enrolled in the WIA Federal Youth Program
<i>Business mentorships or graduation coaches</i>			
Wenatchee High School (Graduation Coaches)	450	900	2300
Westside High School (Graduation Coaches)	150	270	270
SkillSource Learning Center (Graduation Coaches)	50	200	225
<i>On site Business Internships *</i>			
Wenatchee High School	90	120	150
SkillSource Learning Center	34	44	54
<i>Other work based learning **</i>			
Wenatchee High School	300	500	700
Westside High School	150	270	270
SkillSource Learning Center	35	50	75
<i>Teacher Externships</i>			
Wenatchee High School	0	10	20
Westside High School	0	2	4
SkillSource Learning Center	0	2	4
<i>Extended Graduation Rate</i>			
Wenatchee High School	90.9%	92%	93.5%
Westside High School	34.7%	37%	38.5%
District	65.5%	68.9%	71%
SkillSource Learning Center			
Secondary Attainment	90%	92%	93%

Career Cruising engages and inspires people of all ages to achieve their full potential in school, career and life. Our innovations are based on the premise that everyone has a dream for their future. Our mission is to inform those dreams and help bring them to life.

How do we do it? By developing tools that are so compelling that students want to use them. Everything we develop incorporates six core elements for engagement:

One Click Easy

Our tools don't require hand holding or training to use. Students dive right in with the intuitive interface and one-step clicks.

Real World Touchpoints

Students are more motivated when they know that what they're studying matters in the real world.

Personal Pathways

Every student is unique with his or her own dreams and goals for their future, which is why each deserves a pathway based on his or her interests and abilities.

Exploration & Discovery

Our superior personal assessment and career matching tools help students learn more about their own interests and identify careers that fit.

Living Portfolios

Students are dynamic and so are our tools. Our Living Portfolio is an Individual Learning Plan that grows with each student. It's where they store and share what they're doing, with teachers, counselors, parents and friends. It's how they connect.

Course Charting Tools

We make it easy to turn planning into doing. We help students connect their exploration and self-discovery to their course schedules and post-secondary plans, while integrating all of it with their school's student information system. We can only be successful if students are engaged enough to stick with it, to uncover their strengths, identify career paths, and follow the steps to get there. They are, after all, human. Technology is simply the tool we use to get them there. Behind the scenes, we are thought leaders that constantly take a pulse on the world of career development to ensure that students have the most comprehensive tools and up-to-date information to help them succeed.

We're serious about this. But when it comes to engaging and inspiring individuals, we also know we have to be real.

As our collective industry knowledge has grown, so too has our product portfolio. Today, Career Cruising offers an entire suite of products to help people build more purposeful futures. Our most powerful offering—ccEngage—brings it all together in one comprehensive package.

ccSpringboard

Engaging Potential Starts with Career Exploration.

ccSpringboard is the foundation of our ccEngage solution. It features a wealth of tools, rich content, and interactive assessments that get students thinking about, and making plans for, their future.

ccSpark!

It's Never Too Soon to Start Exploring

ccSpark! uses a fun, educational role-playing game to engage elementary students in learning about careers, life planning, and social skills.

ccTheRealGame

Making it Real with Experiential Learning

Students are most engaged when they can connect schoolwork to the real world. ccTheRealGame, an experiential career and financial literacy learning program, does just that by enabling students to see first-hand how career choices and financial management impact their futures.

ccPathfinder

The Ultimate Reality Check

ccPathfinder integrates ccSpringboard with Student Information Systems so students can ensure their life goals and academic plans are aligned. Students can build and update 4-year high school plans easily, freeing up advisor time for direct work with students.

ccAchieve

Paving Pathways to Success

For high school students on track to pursue post-secondary opportunities, ccAchieve provides a robust set of tools and information to guide the college exploration and application process. It features comprehensive financial tracking too so students won't miss deadlines and opportunities.



ccSpark!

With ccSpark!, elementary students develop the foundational life skills—such as understanding how to plan ahead and self-awareness—essential to their future success. And they do so in a way that's age-appropriate, thoroughly engaging, and designed to meet National Career Development Standards.

Welcome to Sparkdale!

Sparkdale is an active, imaginative online world in which children explore the concept of community and learn how everyone fills a specific role. It's full of appealing characters, small surprises and fascinating places that bring elements of the real world right into the classroom to enhance the learning experience.

Online and In Classroom

Integrated reflection activities extend in-game learning and help build each student's unique profile. Fully integrated classroom activities connect with core curriculum subjects like literacy and art. Lesson plan suggestions and topics help teachers lead students in guided discussions designed to enhance their understanding of important career development concepts.

Our helpful Teacher's Guide includes a complete set of lesson plans, timelines and curriculum goals. Educators are able to monitor and evaluate each student's progress through the learning curriculum using indicators that are seamlessly integrated into the online program.

Discussion points:

- Partnership: Skill Source, CTC, Wenatchee Learns
- Funding break-down
- State Pilot Goals
- Career exploration
- Work Based Learners
- WL Goals in alignment
- Design personalized learning
- Tap into power of community
- Use tool to educate & to find opportunities
- Pilot Goals
- WL Goals
- 1st year Career Cruising Implementation Goals
- Inspire Data Base and opportunity connections
- State Testing and online program is blended
- Works for Cumulative Project & Beyond Plan
- Staff Training and support available
- “Keep It Simple” technique
- Goal is awareness
- Timing solution in Technology

The presenters said they wanted to keep the board informed and share the many tools available through Career Cruising. It will be planting the seeds of entrepreneurship earlier, & they are currently looking into working with WVTSC on a entrepreneurship Center. The board thanked them for the informative presentation.

IX. New Business

1) Enrollment Report presented by CFO Les Vandervort:

From: Les Vandervort, Chief Financial Officer
Date: October 15, 2013
Re: Enrollment Reports for **October 2013**

Exhibit A - Monthly Enrollments.

The **October 2013** count of K-12 students is **7,829,63 full-time equivalents (FTE)** including 126.14 FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE is **7,755.36** which are **50.36** FTE above budgeted *average* FTE of 7,705.

The K-12 count includes BEA, ALE and Dropout Reengagement FTE.

Exhibit B shows the changes in our average FTE enrollment, as reported to SPI, over time. Exhibit B reflects the history of our actual state funding level of FTE.

Exhibit C is a restatement of enrollment from 2001-02 for comparability.

Kindergarten is restated based on headcount rather than FTE due to the state funding formula changes. All day kindergarten at Columbia has been BEA funded since 2007-08. All day kindergarten at Lewis & Clark, Lincoln, and Mission View has been BEA funded since 2008-09. Newbery Elementary is newly funded for 2013-14.

The current Wenatchee Valley Technical Skills Center counts for grades 9-12 have been included in years prior to 09-10 for comparability. As a branch campus, Moses Lake enrollment is excluded from Wenatchee's count.

Exhibit D shows the monthly information in graphic form, with a comparison to last year's (2012-13) actual enrollment and 2013-14 budgeted numbers.

Brief discussion about the numbers, up in elementary from last year but down at the high school level. The board thanked Mr. Vandervort.

2) **Bond Counsel Engagement Letter:** Mr. Vandervort presented the following letter for approval.

Honorable Board of Directors
Wenatchee School District No. 246
235 Sunset Ave.
Wenatchee, WA 98807

Re: Bond Counsel Engagement Letter for the Issuance of Unlimited Tax General Obligation Bonds

Honorable Board of Directors:

We greatly appreciate the opportunity to be of continuing service as bond counsel to Wenatchee School District No. 246, Chelan County, Washington (the "District"). The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the District in connection with the issuance of the above-referenced bonds (the "Bonds"). RCW 28A.330.100 authorizes the Board of Directors of the District (the "Board") to employ attorneys and to prescribe their duties and fix their compensation. We understand that the Bonds will be issued to finance costs of remodeling and expanding Lincoln Elementary School, constructing and equipping a new Washington Elementary School, remodeling Special Education/Early Childhood Learning Center, making safety improvements and remodeling gymnasium at Pioneer Middle School and making safety improvements at Mission View Elementary School. We also understand that the District may sell the Bonds in multiple series over several years and that each series of the Bonds will likely be sold to Piper Jaffray & Co. (the "Purchaser"), through negotiated sales.

SCOPE OF ENGAGEMENT

In this engagement, we will perform the following duties as bond counsel for each series of Bonds issued: (1) subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of interest on the Bonds from gross income for federal income tax purposes; (2) prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the Bonds, and coordinate the authorization and execution of such documents; (3) review legal issues relating to the structure of the Bonds; and (4) review the section of the official statement, private placement memorandum or other form of offering or disclosure document to be disseminated in connection with the sale of the Bonds involving the federal income tax treatment of interest on the Bonds.

Our Bond Opinion will be addressed to the District and will be delivered by us on the date each series of the Bonds are exchanged for their purchase price (the "Closing"). The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other

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SPOKANE WASHINGTON SEATTLE WASHINGTON

persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the District after each series of the Bonds are issued with applicable laws relating to such Bonds. During the course of this engagement, we will rely on the District to provide us with complete and timely information on all developments pertaining to any aspect of each series of Bonds and their security. We understand that officials and employees of the District will cooperate with us in this regard.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the District will be our client and an attorney-client relationship will exist between us. In this transaction we represent only the District; we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel regarding the Bonds are limited to those contracted for in this letter. The District's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the District regarding the Bonds will be concluded upon issuance of the final series of Bonds. Nevertheless, subsequent to each Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to each series of the Bonds.

CONFLICTS

Foster Pepper PLLC ("Foster Pepper") represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the District, one or more of our present or future clients will have transactions with the District. It is also possible that we may be asked to represent, in an *unrelated* matter, one or more of those types of clients. For example, from time to time we serve as counsel to bond underwriters or purchasers (in fact, we have previously served as underwriter's counsel to the Purchaser, but, as of the date hereof, we have no active matters representing the Purchaser), or we represent neighboring governments, or we assist developers in land use or environmental matters. We do not foresee, however, that any such prior or future representation will adversely affect our ability to represent you as provided in this letter, either because such matters were or will be sufficiently different from the issuance of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. Execution of this letter will signify the District's consent to our representation of others consistent with the circumstances described in this paragraph. To the extent we believe such future representation may adversely affect our representation of the District, we will disclose such representation to the District and, if required by ethical rules, seek the appropriate District consent. However, the District's consent to our representation of other clients as described in this paragraph does not extend to our firm's lawyers representing a client in any litigation or similar dispute adverse to the District before any court or similar forum. A separate waiver would need to be sought, based on the facts of the relevant dispute.

Based upon: (1) our current understanding of the terms, structure, size and schedule of the financing represented by the Bonds; (2) the duties we will undertake pursuant to this engagement letter; (3) the time we anticipate devoting to the financing; and (4) the responsibilities we will assume in connection therewith, our fees (including out-of-pocket costs) will be determined according to the following schedule for each series of the Bonds issued:

Issue Size	Fee
\$10MM-\$24.999MM	\$24,050 + \$0.95 per \$1,000 in excess of \$10MM
\$25MM-\$49.999MM	\$38,300 + \$0.65 per \$1,000 in excess of \$25MM
\$50MM-\$66.500MM	\$54,550 + \$0.45 per \$1,000 in excess of \$50MM

Our fees described in the foregoing fee schedule may increase if: (1) material changes in the structure, size or schedule of the financing occur (e.g., the addition of a refunding or defeasance component to any series of the Bonds or issuance of any series of the Bonds as tax credit bonds); (2) the ballot proposition for the Bonds must be submitted at multiple elections before it is approved; or (3) unusual or unforeseen circumstances arise that require a significant increase in our time or responsibility. If, at any time, we believe that circumstances require an adjustment of the foregoing fee schedule, we will advise you in writing. Our fees will be paid at the time of Closing of each series of the Bonds. The Board hereby authorizes the Purchaser to deduct our fee from the price paid to the District for each series of the Bonds and to pay the fee directly to us via wire transfer. The Board consents to payment of our fee in this manner. *Payment of our fee is contingent on a successful election and Closing of each series of the Bonds.* If for any reason, however, the financing represented by each series of the Bonds is completed without the delivery of our Bond Opinion as bond counsel, or our services are otherwise terminated, we will expect to be compensated at our normal hourly rates for time actually spent on your behalf; provided that, (1) we submit a billing statement to the District that describes the time, legal services and expenses incurred on your behalf, and (2) such compensation shall not exceed the amount of the fee that would have been paid had the particular series of the Bonds closed with our Bond Opinion.

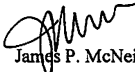
RECORDS

Upon request, papers and property furnished by you will be returned promptly. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

If the foregoing terms are acceptable to the Board, please have two duplicate originals of this letter executed by the Secretary to the Board, and return one original to me. Please retain one executed original for the District's files. We look forward to working with you. Thank you.

Sincerely,

FOSTER PEPPER PLLC


James P. McNeill III

The terms of engagement set forth herein are accepted and approved by the Board of Directors this ____ day of October, 2013.

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

By: _____

Brian L. Flones
Secretary to the Board of Directors


MOTION MADE: Gary Callison made the motion to approve the Bond Counsel Engagement Letter for Jim McNeill of Poster Pepper, PLLC as presented by Les Vandervort.

Discussion: None

SECONDED: By Walter Newman

PASSED: Unanimous

3) Public Reading of PERC Decision: Lisa Turner, Executive Director of HR read the following letter to the board:



CASE 23450-U-10-5978
DECISION 11138-A - PERC

**PUBLIC EMPLOYMENT
RELATIONS COMMISSION**

NOTICE TO EMPLOYEES

STATE LAW GIVES YOU THE RIGHT TO:

- Form, join, or assist an employee organization (union)
- Bargain collectively with your employer through a union chosen by a majority of employees
- Refrain from any or all of these activities except you may be required to make payments to a union or charity under a lawful union security provision

THE WASHINGTON PUBLIC EMPLOYMENT RELATIONS COMMISSION CONDUCTED A LEGAL PROCEEDING AND RULED THAT WENATCHEE SCHOOL DISTRICT COMMITTED AN UNFAIR LABOR PRACTICE AND ORDERED US TO POST THIS NOTICE TO EMPLOYEES:

WE UNLAWFULLY refused to bargain with the Public School Employees of Washington over Learning Improvement Team (LIT) stipends.


TO REMEDY OUR UNFAIR LABOR PRACTICES:

WE WILL restore the status quo ante by paying a stipend to each classified employee in the bargaining unit who performed Learning Improvement Team (LIT) work during the 2010-2011, 2011-2012, and 2012-2013 school years. The employer will pay the appropriate stipend amount, depending on the LIT position held by each employee, equivalent to the LIT stipend received by the certificate staff counterparts in 2010-2011, 2011-2012, and 2012-2013 but subtracting any amount already paid to each bargaining unit employee for LIT work for those school years.

WE WILL give notice to and, upon request, negotiate in good faith with the Public School Employees of Washington before changing the way the employer pays employees in the affected bargaining unit for participating on LITs.

WE WILL NOT, in any other manner, interfere with, restrain, or coerce our employees in the exercise of their collective bargaining rights under the laws of the State of Washington.

WENATCHEE SCHOOL DISTRICT

BY:  DATE: 10-22-13
Name and Title of Authorized Representative

This notice must remain posted for 60 consecutive days, and must not be altered or covered by any other material. The full decision in this case is published at www.perc.wa.gov

THIS IS AN OFFICIAL NOTICE AND MUST NOT BE DEFACED BY ANYONE.

PERC is an independent State agency that enforces public sector collective bargaining laws in the State of Washington. Our mission is to prevent or minimize disruptions to public services by the uniform, impartial, efficient and expert resolution of labor-management disputes. PERC conducts secret ballot elections to determine whether employees want union representation, provides mediation services and conducts unfair labor practice and arbitration hearings. Questions about this notice or compliance with the Commission's order may be directed to PERC, 112 Henry Street NE, Suite 300, PO Box 40919, Olympia, Washington 98504-0919. To find out more about your rights, you may call our office: (360) 570-7300 or go to our website www.perc.wa.gov.

X. Communications

- Jesús Hernández mentioned a letter from a student about Enrichment classes and the response from the teacher. All board member received copies.
- NSBA National Convention in 2014 in New Orleans in April: Reservations being made for everyone can change at later date.

MEETING ADJOURNED: Board President Jesús Hernández adjourned the meeting at 9:25 p.m.

President

Superintendent