



Wenatchee School District

Regular Board Meeting

Minutes of May 14, 2013
WestSide High School

Board Members Present

Jesús Hernández
Laura Jaecks, V.P.
Walter Newman
Gary Callison
Kevin Gilbert

Staff Present

Brian Flonex, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Jesús Hernández, Board President, opened the regular board meeting at 7:00 p.m., with the Pledge of Allegiance.

II. Consent Agenda

Jesús Hernández, Board President, asked for a motion to approve the consent agenda. Motion made by Walter Newman Gary Callison seconded, the motion carried unanimously.

Consent Agenda included:

1) Minutes

MINUTES: 4/23/13 Regular Board Meeting

2) Personnel Report

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director: May 14, 2013 personnel report is on file:

3) Vouchers/Payroll

PAYROLL PREPARED BY: Tami Hubensack, Director of Payroll: None

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting –

May 14, 2013

General Fund

Check numbers 561837 through 562111 totaling \$620,199.20

Capital Projects Fund

Check numbers 562112 through 562116 totaling \$36,662.99.

4) Contracts

Associated Student Body Fund

Check number 562117 through 562167 totaling \$27,532.34.

| Date | New or Renewal or Revision | Agency | Purpose | Amount | Effective Dates | Staff Person Responsible for Contract has read and has recommended this contract for Board approval | Reviewed by Les? | PO Required? |
|----------|----------------------------------|--------------------|--|--|--------------------------|---|---------------------|-----------------|
| 04/01/13 | | | | | | | | |
| 05/03/13 | Renewal | Puget Sound ESD | Contract to continue participation in Goshaw Cooperative | \$16,894 Budget Code 2100 27 7018 000 | 8/1/13 - 8/1/14 | Colleen Obergh | YES | YES |
| 04/23/13 | New | NCESD | LETRS Module 8 Training | \$2,105 Budget Code 5100 31 5011 000 & 5100 31 7000 000 | 5/1/13 - 5/31/13 | Nancy Duffey | YES | YES |
| 05/07/13 | Renewal | WA STATE HCA - MAM | Extend the Agreement to June 30, 2014 | \$0 Budget Code N/A | Through June 30, 2014 | Denise Watson | YES | NO |

SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: 5/14/13 on file for review.

III. School Presentation:

WestSide High School Principal, Kory Kalahar, hosted a tour of their new building prior to the meeting. When the board meeting started he introduced the Juvenile Detention’s teacher, Michelle Lindell. Ms. Lindell shared information about the service projects they have been working on - making alphabet books. She also shared the early learning alphabet letters for students that they are making. The board thanked her for her contributions and for the update on their program.

Mr. Kalahar introduced Jamie Fitzpatrick, the early childhood teacher for day care. Ms. Fitzpatrick shared the stats of the day care program – over 40 students, serving 34 families. They have activities that interact with the students at WSHS. They attended Cinco De Mayo celebrations, winter holiday activities with Santa (WSHS students) and she gave the board members each a newsletter. The board thanked her for all her hard work.

Students, Jonathan Phillips, Dobbie Day, and Danielle Chaffin (teachers, Heidi Monroe & Danielle Chaffin) shared their experiences with the reading program “Reading with the Rotary” at WSHS along with reading teacher, Patsy Mugg, Cheryl Armstrong was also present. Nancy Snyder & Jane Culp were also part of the reading planning committee. The impact on the students’ development has been life changing for all of them. They recommend the program to other classmates to help them in many ways. They will want to read more, increase their vocabulary and understand the world around them better, plus give more self-confidence and become better writers. The Foundations class shared a video they made on “How to un-make a bully”. The board thanked them for their wonderful presentation and video.

IV. Recognitions:

1) Superintendent Flonex recognized all the certified staff for Teacher Appreciation Week. He read the proclamation signed by Governor Jay Inslee and presented a certificate to the WenEA Association to all the Teachers and Certs in our district. Mr. Flonex recognized the teachers present by name and thanked them. The board thanked all the teachers and certified employees for all their contributions to the district.

2) Mr. Flonex recognized Teri Fink for her work on our district newsletter. The Washington School Public Relations Association Conference awarded The WSD “External Print Newsletter” an “Award of Excellence” for our June 2012 edition. Ms. Fink is our communication officer and editor of the newsletter. The board recognized her for her professionalism, high standards and creativity that she puts into her work. Mr. Flonex presented her with a certificate of appreciation and excellence for her efforts. She presented the “Award of Excellence” certificate from WSPRA to the board.

3) The district Art teachers and Don Collins, WHS Art, showed their appreciation to the School Board for their continued support of the Arts. Middle school students made cards for the board. May is "Arts Education Month." OSPI has a proclamation that Mr. Collins WA State Audit Exit Interview presented to the board for the art program in the district. They shared various art projects within the district. They also introduced, Alyssa Guererra, who has art work at the State HS Art Show in Olympia in two categories. The board congratulated Miss Guererra and thanked the teachers for the great jobs they are doing.

V. Citizen Comments:

None

VI. ASB Reports

WHS: None

- WSHS:
- ASB representative Houston Morris shared the following:
- Mr. Morris presented the most recent WSHS Newsletter to each board member.
 - Updated the board on the “Text & Don’t Drive” campaign
 - They fundraised over \$2000 for “No child left inside” program.
 - Students attended Finance Park in Yakima and learned a lot about making a budget.

VII. Old Business

1) Plans & Specifications Budget for the WHS Alarm System Bids:

John Hultman from Hill International and Bryan Visscher, WSD M&O Director presented the following information to the board for approval to go out for bids.

MEMORANDUM

Date: May 14, 2013
To: Bryan Visscher, Wenatchee School District
From: John Hultman, PE
Subject: Wenatchee High School, Fire Alarm Project
Recommendation to Bid Project, Project Cost Estimate
Ref: District Request For Information

1. The Wenatchee School District has identified that the High School’s fire alarm system has reached the end of its functional life. Hill International has worked with Coffman Engineers to develop the scope of work (SOW) for this project and to create performance specifications that will be used to bid the work to replace the building’s fire alarm system.
2. The SOW for the project will replace most of the building’s fire alarm devices, but will reuse as much of the existing wiring and raceways as appropriate. The plan is to also incorporate existing fire alarm features that have been recently installed in the building as they can be made part of the new system. The specifications have incorporated both District requirements and review comments provided by the Fire Marshal.
3. The specifications for this project are performance based, i.e., the system will be designed by the contractor and approved by the Fire Marshal. Consequently, the budget we are using for this project is:
- | | | |
|------------------------------------|--------|---------------|
| a. Base Budget | \$1/SF | \$300,000.00 |
| b. Contingency | 10% | \$ 30,000.00 |
| c. WSST (Base & Contingency, 8.2%) | | \$ 27,060.00 |
| d. TOTAL | | \$ 357,060.00 |
4. The project is ready to be advertised and I recommend that the Board approve the project budget and provide the District authority to bid the project. Once we have received and evaluated the bid results and identified the low responsive bidder, I will return to the Board with a recommendation to award.
5. If you have any questions on this issue, please contact me at 509.995.0367.

After a brief discussion of the percentage breakdown Mr. Hernández asked for a motion.

MOTION MADE: Laura R. Jaecks made the motion to approve the plans & budget as presented by Bryan Visscher and John Hultman to proceed with the bids on the alarm system project.
SECONDED: By Gary Callison
PASSED UNANIMOUSLY

2)WSD Swimming Options: Assistant Superintendent Jodi Smith Payne and WSD Aquatic Manager, John Pringle presented three swimming class options to the board. Option #1 was their recommendation to the board.
They asked for approval to move forward with option #1.

INTRODUCTION:
This teaching proposal is a result of meetings between the Health and Fitness staff, Athletics Department (Athletic Director and Aquatics Coordinator), WHS administration (Gracie Helm), and WSD administration (Jodi Smith Payne).
RECOMMENDATION:
The district recommends Option #1 below as the best option to teach swimming lessons within the framework of the Health and Fitness program at WHS.
ASSUMPTIONS:
• This is a pilot program for 2013-2014 school-year. Adjustments will be made as needed.
• Consensus is that a swim lesson program for non-swimmers within the Health and Fitness Department is a positive step to assist our students with healthy choices in and around the water, and that swimming is a life skill.

- Staff believes that the program should be expanded to include middle and elementary in the future.
- Three different teaching options are provided below. PLEASE NOTE: The third option puts a Health and Fitness teacher as a swim instructor. Due to the recent tragedy, this option is NOT viewed as desirable by the Health and Fitness staff.
 - The current Aquatics Coordinator is willing to instruct swimming for one year with changes to contract to reflect increased responsibility. Aquatics Coordinator is certified as teacher with PE endorsement.
 - Future years may require a fully dedicated teaching position in addition to Aquatic Coordinator position if program is expanded to include middle and elementary school grades.
- Swim tests would be administered to ALL freshman PE students the first few weeks of school. Students identified as “non-swimmers” will be expected to complete a swim class provided at the WHS pool as a part of their PE class—or be given an option of completing a swim class at one of the community aquatics providers (WRAC, EYAC, City Pool).
- Students passing the swim test would stay with the regular PE program currently being offered by the Health & Fitness teachers.
- Program assumes approximately 60 days of swimming for WHS PE classes. Every attempt will be made to have 12 instruction days per unit.
- Swimming instruction will be provided Tuesday through Friday only, due to late-start Mondays.
- There would be three sessions of swimming in the first semester and two in the second semester (leaving room for growth and future inclusion of a middle-school and elementary swim program).
- Staffing will include para-educators trained as swim instructors for each particular class. Each option outlined below will have different para-educator needs.
- Two lifeguards will be present at all times during swimming instruction and will be on 15 minute rotations during all in-water activities.
- Cost of program is an estimate, based on available information, and assumes highest staff expense based on current para-educator rates, lifeguard rates, and certificated rates.
- Assumption is that staff needed can be located and properly trained **prior** to program beginning.
- *Swim America Program* or equivalent would be adopted and enhanced with water safety education lessons. Safety day lesson concepts currently being drafted.
- Every freshman PE student would receive at least one day of water safety instruction.
- In the event of staff illness or absence, students may be redirected to regular PE classes.

OPTION #1: Certificated Aquatics Teacher, two para-educators, and two lifeguards.

First choice of WSD administrators and P.E. staff

Pros:

- A certified teacher with specific background in swimming and swimming instruction would lead the class and teach one-third of the students.
- Other two-thirds of students would be taught by para-educators specifically trained in teaching swimming lessons.
- Two lifeguards would provide safety supervision for class at all times. Lifeguards would be on 15 minute rotations to maintain attention.
- Best option from a supervision/authority standpoint.
- Best option for future program growth into middle school and elementary school swimming.
- Best option for classroom management (absences, discipline, etc. self-contained)
- Honors current Health and Fitness staff wishes pertaining to their direct involvement with swim lesson program.
- Maintains Aquatic Coordinator supervisory capacity over all involved staff.

Cons:

- Certificated teacher would only be needed for approximately **60 days** in the first year due to the absence of middle school and elementary program.
- Limited instructional calendar may make it difficult to find such a person.
- Cost more difficult to pin down at this time due to current unknowns.
- Increase of additional staff person cost higher than original proposal.

Estimated Cost: \$40,255.00

- Certificated Staff 60 days: \$13,375.00 (could be John Pringle in this capacity .334 MA + 0).
- 2 Para Educators: \$15,120.00
- 2 Lifeguards: \$11,760.00

Discussion points:

- Option #2 – pros/cons
- Option #3 – pros/cons
- How many students involved
- Total costs
- Made clear this is a pilot

- Teach general water safety dry class – Monday morning to freshman
- Setup at pool site, 1 in safety chair 2 paras and 1 certs on ground

FURTHER CONSIDERATIONS

Additional items to be considered for pilot:

- Swim suits for students with an inability to provide their own
- Specific swimming curriculum
- Additional equipment needed
- Determining exact rotations and schedules for WHS that allows for expansion to middle school and elementary school in the future
- Training for Health and Fitness staff (if necessary) on swim instruction and their role as the leader of the class.
- All swimming staff, regardless of classification, will need training to prepare for this program
- Program costs will increase, depending on option selected.
- Must get people hired and committed quickly.
- What if we really have a larger population that can’t pass the swim test?

ESTIMATED COST COMPARISONS

| | OPTION #1 | OPTION #2 | OPTION #3 |
|-------------------------|-------------------------------------|-------------|----------------------------|
| Lifeguard Staff | \$11760 | \$11760 | \$11760 |
| Para Educator Staff | \$15120 (2) | \$22680 (3) | \$15120 (2) |
| Certificated Staff | \$13375* (John Pringle or other) | N/A | \$0 current H&F teacher |
| Total | \$40255 | \$34440 | \$26880 |
| Difference +/- Opt 1 | \$0 | -\$5815 | -\$13375 |

- .334 MA +0 in Option #1

MOTION MADE: Laura R. Jaecks made the motion to approve swimming class option #1 as presented by Jodi Smith Payne and John Pringle.

Brief discussion: Exactly how many adults in the pool area for classes – 1 cert, two para’s on ground and 1 para in the lifeguard chair during each class. They also discussed compensation for Mr. Pringle and his job description.

SECONDED: By **Gary Callison**
PASSED UNANIMOUSLY

3) Policy 2410 Graduation Requirements – Assistant Superintendent Jon DeJong presented the Updated Policy 2410, Graduation Requirements for 2nd reading and board approval.

Mr. DeJong summarized the updates: He said there are not a lot of changes, mainly getting the policy’s language to more resemble the WSSDA recommended policy. Outline Credit requirements, reduction on ½ English credit. Another area – MS parents have to request for grade to be rolled up to the high school.

He also pointed out that the board recommended a formatting change in the body language of one reference paragraph and the change of “all math courses” to read “all courses”. Those two changes were made as reflected in the policy presented for second reading.

MOTION MADE: Kevin Gilbert made the motion to approve the updated Policy 2410 Graduation Requirements as presented by Jon DeJong.

SECONDED: By **Laura R. Jaecks**
PASSED UNANIMOUSLY

VIII. New Business

- 1) **Asset Preservation Report:** WSD M&O Director, Bryan Visscher and Tom Bassett, Forte Architects, presented the following report:

Wenatchee School District #246

1001 Circle Street
Wenatchee, WA 98801

Subject: #1308

Asset Preservation Report

Attention: Mr. Bryan Visscher, Director of Facilities and Risk Management

We have reviewed the condition of two Wenatchee School Districts buildings as required by Washington State OSPI, under the Asset Preservation Program (APP).

The asset preservation program (WAC 392-347-023) is a systematic approach to ensure performance accountability; promote student health and safety by maintaining and operating building systems to their design capacity; maintain an encouraging learning environment; and extend building life, thus minimizing future capital needs.

The APP evolved from a State Board of Education policy developed in 1992. The intent of the program is to ensure that taxpayer investment in state assisted construction of school facilities is protected through a system of building maintenance.

The APP applies to school districts that received state assistance for new and new-in-lieu school buildings accepted by local school board directors after December 31, 1993. In Wenatchee, Foothills Middle School and John Newbery Elementary School are required to be reported on. Buildings are required to be inspected by a state certified Building Condition Assessment (BCA) Consultant.

There are three key components of the asset preservation program:

- A commitment from the school board of directors, in the form of an APP Board Resolution, to implement best practices of school building maintenance through the adoption of APP. By passing an APP resolution, the school board is committing the district to preserve their state assisted building(s) through a systematic maintenance plan. Additionally, the district is committing to assess the condition of the building(s) annually and report on the findings to the school board at a public meeting by April 1 of each calendar year. A district policy is not a requirement of the APP; however, Washington State School Directors' Association of School Administrators (WSSDA) and OSPI have collaborated to provide a model policy.
- The implementation of an Asset Preservation System (APS) or maintenance plan that is proactive, predictive or preventative for maintaining a facility over its 30-year expected life cycle. To fulfill the Asset Preservation Program requirements, a district must develop and implement an Asset Preservation System (APS), which is a series of tasks that are proactive, predictive or preventative to maintain the day-to-day health, safety, and instructional quality of the school facility. This can be accomplished by adjusting the district's current maintenance plan or by creating a new plan for their APP buildings.
- An annual Building Condition Assessment (BCA) and a report detailing the results of that assessment to the school board of directors and OSPI. The Building Condition Assessment is a systematic rating of common building components and is based on Unifomat coding and categories. The five major Assemblies are substructure, shell, interiors, services and furnishings. Under the five major Assemblies are Sub-assemblies and Components. The BCA scoring consists of ratings at the component level with choices that include excellent, good, fair, poor and unsatisfactory. The individual component scores are combined to produce a total building condition score based on a 100 point scale.

The Building Condition Standard is a tool for determining compliance with the Asset Preservation Program. The annual BCA score is compared with a yearly depreciation schedule, the Building Condition Standard, which is based on and supported by industry research and historically collected data.

These reports measure the condition of participating buildings against the Building Condition Standard (BCS):

- **Annual Reporting:** During the 30-year life of the building, school districts must assess the condition of each APP building, using the Building Condition Assessment, and report the results in a public meeting of the school district board by April 1 of each calendar year.
- **Six-Year Certified Reporting:** A certified assessor must perform a Building Condition Assessment and report the results in a public meeting of the school district board by April 1 of each calendar year. A copy of the report must also be submitted to OSPI.

Foothills Middle School was visited on April 3rd and 8th and John Newbery Elementary was visited on April 3rd.

Foothills Middle School score is 85.6%. Overall the building scored in the 90% range. The building shows little aging, even for a middle school. Structurally, the building is sound, finishes are showing some normal wear, but this is only routine maintenance. The score was lowered by evidence of moist slabs in certain areas that are a result of subsurface moisture. In addition a component of the mechanical system was undersized during the initial design and has continued to cause minor problems.

John Newbery Elementary score is 80.67%. Again, the building scored 90% in most areas. The building appears structurally sound, with finishes again showing some wear, but only routine maintenance is required. The score was lowered by the roofing material. Newbery still has the tile roof which has some evidence of breakage and loose tiles. The school is sided with an exterior finish and insulation system (EFIS), or more commonly known as Dryvit. There are some signs of deterioration and some delamination. Although routine maintenance is controlling this, some major repairs may need to be addressed in the future. As part of the Study and Survey we are completing, all WSD school swill be going through this process, however, the BCA reporting is not required.

Sincerely,
Forte Architects, Inc.

Tom Bassett AIA
Principal

Proposed Building Condition Standard (BCS)

| Building Condition Scoring Standard | | Building Condition Scoring Standard | | Building Condition Scoring Standard | |
|-------------------------------------|------------------------|-------------------------------------|------------------------|-------------------------------------|------------------------|
| Year | Scoring Standard Range | Year | Scoring Standard Range | Year | Scoring Standard Range |
| 1 | 100 | 11 | 87 | 21 | 74 |
| 2 | 98 | 12 | 86 | 22 | 73 |
| 3 | 97 | 13 | 85 | 23 | 72 |
| 4 | 95 | 14 | 83 | 24 | 71 |
| 5 | 94 | 15 | 81 | 25 | 69 |
| 6 | 93 | 16 | 80 | 26 | 68 |
| 7 | 92 | 17 | 79 | 27 | 67 |
| 8 | 91 | 18 | 78 | 28 | 66 |
| 9 | 90 | 19 | 77 | 29 | 65 |
| 10 | 88 | 20 | 75 | 30 | 62 |

Discussion points:

- Attached reports that were provided for the board were not completed but they are now and all showed in compliance with OSPI guidelines and buildings maintained and in good condition.
- All reports reflect the following WSD Policy No. 6800:

Infrastructure Management

The Wenatchee Board of Directors also desires to maintain the infrastructure of district facilities. In order to assure state funding, for facilities constructed new or new in lieu after 1994, the board of directors will adopt an asset preservation program (APP). The APP will preserve the district facilities by employing a system of predictive, preventative, and proactive processes. Annually, the superintendent will report to the board on the condition of the facilities and the effectiveness of the APP. Every sixth year an independent assessment will be conducted and reported to the board and the Office of Superintendent of Public Instruction. Additionally, the superintendent will develop a process to evaluate all pre-1994 facilities for possible participation in the asset preservation program. For initial participation in the APP, the board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.

The superintendent will develop procedures for the asset preservation program.

- Tile roofing on buildings were discussed
- Moisture problem, underground flow, not a building problem.
- All schools will be part of the study by next year, part of our obligation to be eligible for state Matching Funds.
- There is no additional money available for participating

The board thanked Mr. Bassett & Mr. Visscher for the report.

- 2) **Curriculum Adoption:** Assistant Superintendent Jodi Smith Payne introduced Journalism Advisor, Dave Riggs and Chris Cloke to present materials to the board. Eleanor Sellers, CTE Director, who was representing Beth Hammerberg’s due to her leave. Both groups shared the books with the board and asked them to read through them and call them if they had questions.

Mr. Riggs said he will provide the board with the new 2013 edition of “*Inside Reporting*”. They discussed *Project Based Learning*.

Ms. Sellers told the board that she would find out the cost difference for the hard back version and the e-books. She thought it was easier and less expensive for all the students to use the hard copy books because e-books you have to get license for each student. They don’t need a book in every students’ hands, books can be shared because they don’t use them everyday. They can be checked out.

To: Board of Directors

From: Brian Flones
Superintendent

Prepared By: Jodi Smith Payne
Assistant Superintendent of Learning and Teaching

Re: Learning and Teaching

INSTRUCTIONAL MATERIALS COMMITTEE ADOPTION RECOMMENDATIONS

The Instructional Materials Committee is recommending the Board approve the following material for district adoption.

THIS IS THE FIRST READING

Second reading will be on May 28th and approval will be recommended.

Clinical Anatomy & Physiology, by Colville & Bassert — Published by Elsevier (2008). To be used with grades 11-12 Advanced Vet Science. Using this text as the main text for Advanced Veterinary Science will help students reach a much higher level of understanding of the topic.

Inside Reporting, by Tim Harrower — Published by McGraw Hill (2007). To be used with grades 9-12 Beginning Journalism.

- 3) **Revised Policy 6114 – Gifts & /Donations:** Superintendent Flones presented the revised Policy 6114 for 1st Reading with the following language changes in bolded red:

NEW REVISED POLICY 6114

GIFTS AND DONATIONS

~~The board recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.~~

~~Any gift to the district of real property can be accepted only by board approval. Any gift to the district or to an individual school or department of money, materials or equipment having a value of \$10,000 or greater shall be subject to board approval. In no event shall any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the board's authorization. The board shall not authorize gifts that are inappropriate, which carry with them unsuitable conditions or which shall obligate the district to future expenditures from the general fund which are out of proportion to the value of the gift. All gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.~~

~~The superintendent shall establish criteria to be met in the acceptance of gifts to the district.~~

The Board recognizes that individuals and organizations in the community may wish to contribute financial assistance, supplies, or equipment to enhance or extend the District’s instructional program. To ensure community contributions are accepted and managed in a manner that is legally compliant and consistent with the District’s goals and obligations, the following policies shall govern the receipt of gifts and donations. For purposes of this policy, the term “District” includes all of the District’s schools, departments, and any other agencies or properties.

- 1. Real Property.** Any gift or donation to the District of real property can be accepted only upon Board approval. Real property includes land, all buildings, structures or improvements, or other fixtures affixed to the property.
- 2. Cash Value.** Any gift or donation to the District of money, securities or other financial assets, materials, or equipment having a reasonably estimated dollar value of \$10,000 or greater shall be subject to approval of the Board prior to acceptance. Acceptance of gifts or donations with a lesser dollar value shall be at the discretion of the Superintendent, who shall review the proposed gift or donation in accordance with the requirements of this policy.
- 3. Equipment and Materials.** Equipment and materials which are offered for donation to the District (or offered to the District for temporary use) shall be reviewed by District staff to confirm its suitability and durability, and specifically to identify any possible health

or safety hazards. If the equipment and/or materials are found to be unsuitable, the appropriate school Principal or other staff member designated by the Superintendent shall indicate the reason(s) in writing. If found to be acceptable, the Principal will submit a work order for appropriate installation as needed. Donated playground equipment or similar equipment that will be utilized by students must be reviewed by the Superintendent's office before acceptance can be granted.

4. Terms of Acceptance. Any gift or donation presented to the District shall satisfy all of the following criteria:
- A. The purpose or use shall be consistent with philosophy and programs of the District;
 - B. The District shall not assume a disproportionate or burdensome financial obligation for installation, maintenance, and operation;
 - C. Any material/equipment shall be free from health and/or safety hazards;
 - D. The donation shall be free from a direct or implied commercial endorsement;
 - E. In no event shall any commitment be made by a staff member or other individuals in return for any gift to the District without the Board's prior authorization;
 - F. The Board shall not authorize the receipt of gifts or donations that are inappropriate (as determined in the Board's sole discretion), which carry with them unsuitable conditions, or which shall obligate the District to future expenditures from District funds which are out of proportion to the value of the gift; and
 - G. All gifts shall become District property and shall be accepted without obligation relative to use and/or disposal.
5. Legal Compliance. The District shall comply with all legal and regulatory requirements for the acceptance and use of gifts and donations. For donations to be used in or related to capital projects, construction, or other procurement activities, the District shall ensure compliance with all applicable laws and regulations for those activities.

Legal References:

RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration.

RCW 84.04.090 Real Property
Adoption Date: 2/22/11
Wenatchee School District
Revised: 5/28/13
Classification: Optional

Policy 6114 will come up for 2nd Reading and approval at the May 28th meeting.

IX. Communications

- Mr. Kevin Gilbert gave an update to the board about the NSBA Vancouver School District Site Visit. Kevin Gilbert, Gary Callison, Brian Fones, Jodi Smith Payne, Jon DeJong, Ron Brown, Gail Gilbert and Doug Merrill attended from WSD. Mr. Gilbert shared some of his experiences with the students and in the classrooms.

X. Superintendent's Report

- Reminder: Mr. Fones reminded the board of the May 23rd WenEA Executive Board meeting at 4 pm. President, Kathy Sadler invited all the board to attend.
- Superintendent Fones share the results of the Auditors Exit Interview with the board members who did not attend. We did very well and he gave copies of the report to each board member.

MEETING ADJOURNED: At 8:26 p.m. Board President Jesús Hernández adjourned the meeting.

President

Superintendent