Wenatchee School District Board of Directors



# Wenatchee School District Regular Board Meeting

Minutes of May 28, 2013

Columbia Elementary School

Board Members Present	Staff Present
Jesús Hernández	Brian Flones, Superintendent
Laura Jaecks, V.P.	Cabinet
Walter Newman	
Gary Callison	
Kevin Gilbert	

I. Regular Meeting 7 p.m.

Jesús Hernández, Board President, opened the regular board meeting at 7:05 p.m., with the Pledge of Allegiance. Mr. Hernández stated that Gary Callison would not be present and had an excused absence.

The president's statement:

At 6:00 pm tonight the school board entered into an executive session in accordance with board policy 1410 (E) and RCW 42.30.110 to review the performance of a public employee, contract negotiations with an employee, and to discuss with legal counsel district enforcement actions, or litigation, or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party.

The school board will take action on the superintendent's recommendation.

Statement: Do I have a motion to take action on the superintendent's recommendation that Ernst Bentsen be discharged from his employment position with the school district effective May 28, 2013.

MOTION MADE: Kevin Gilbert made the motion to approve the superintendent's recommendation for discharge of employment as presented. SECONDED: By Laura R. Jaecks PASSED UNANIMOUSLY

II. Consent Agenda

Jesús Hernández, Board President, asked for a motion to approve the consent agenda.

**MOTION MADE: Laura Jaecks** made the motion to approve the consent agenda. **SECONDED**: By **Walter Newman PASSED UNANIMOUSLY** 

**Consent Agenda included:** 

1) Minutes

MINUTES: 5/14/13 Regular Board Meeting

Director: May 28, 2013 personnel report is on file:

Payroll: May 2013: **\$4,916,757.09** 

2) Personnel Report

3) Vouchers/Payroll

PAYROLL PREPARED BY: Tami Hubensack, Director of

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR

### VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting – May 28, 2013 General Fund Check numbers 562223 through 562440 totaling \$476,932.05.

### Capital Projects Fund

Check numbers 562441 through 562443 totaling \$118,093.93.

#### Associated Student Body Fund

Check number 562444 through 562492 totaling \$30,029.96.

							1	1
		Assist students to increase academic proficiency,	\$12,800					
05/03/13	New	Intermountain Americorp	p leadership skills & involve parents	Budget Code	9/1/13 - 7/15/14	Nancy Duffey	YES	YES
				5500 27 7000 000				
		Carpenter-Employers Apprenticeship and	Educational Services Contract	\$300/Month per Full Time FTE	2013-2014 School	Jon Torrence	YES	YES
05/15/13				Budget Code				
		Training Trust Fund of WA		4500 27 7079 545 3510	Year			
		Beauty Academy of Wenatchee	Independent Contractor Services for the cosmetology program	\$2.15 per student hour up to 1800 hours	2013-2014 School Year	Jon Torrence		YES
05/1 <del>5</del> /13	Renewal			Budget Code			YES	
				4500 27 7000 545 3503				
			Wellpinit School Dist Interdistrict cooperative agreement for educational services	\$0	2013-2014 School Year	Jon Torrence	YES	NO
05/15/13	New	New Wellpinit School Dist		Budget Code				
00,10,10				N/A				
			Contracting services for a teacher of the deaf	\$20,232	2013-2014 School Year	Colleen Obergh YE		
05/15/13	Renewal	NCESD #171		Budget Code			YES	YES
				2100 26 7098 000	isai		_	

5) Surplus Report

**IV. School Presentation:** 

4) Contracts

#### SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: 5/28/13 on file for review.

**Columbia Elementary School:** Principal Bill Eagle welcomed the board to Columbia. He shared some of the accomplishments of Columbia Elementary:

- Civil Rights Social Justice Award
- Host and Facilitators of district wide 5th grade Career Fair
- Host of Special Programs "Making Successful School Connections"
- IPad Classroom Pilot
- "How to Unmake a Bully" Video participation & winner
- Host district-wide 5<sup>th</sup> grade "Puberty Training"
- Stanley Music Award- Columbia Teacher

Mr. Eagle introduced Enrichment teacher, Ms. Rozanne Lind. She introduced three of her students who gave persuasive speeches to the board:

- Jaela Field Healthy Food Choices at School
- Itzel Velasques Acosta The Case for School Uniform
- John Flitton The Case for No Homework Policy

**1)** Superintendent Flones postponed the recognition of Joe Luna, President of the Citizens of Wenatchee Schools for the Levy election. Mr. Luna was unable to attend.

#### None

WSHS: ASB representative Houston Morris shared the following:

- Seniors working hard to finish up testing
- Graduation just around the corner invitation given to the board members to attend and TY for participation
- Invitation to "Farewell Night" to the old WSHS
  - June 17th at 5 pm

**WHS:** Principal Mike Franza reported:

- Three Regional Track Champions
- 2<sup>nd</sup> in 4A Track & Field
- Final Awards Night Choral/Mariachi May 29th
- 465 Seniors graduating this year so far

# **IV. Recognitions:**

V. Citizen Comments:

VI. ASB Reports

**1)** WHS Principal Mike Franza presented the following ASB Fee proposed increases to the board for approval.

May 16, 2013

Fr:

WHS Student Senate To:

BJ Kuntz, Athletic Director

Re: Athletic / ASB Sports Passes for the 2013-14 School Year

Attached is a document explaining the Season Ticket / Sports Passes provided to the public for WHS Athletic Events. The price break down is for the 2013-14 school year. These passes are available to purchase during the first 2 weeks of each sports season.

In addition, WHS allows staff members with their staff identification to enter athletic events free of charge under the expectation that they are expected to supervise if the need were to arise.

Additionally, Coaches in the school district and district administration are provided supervisory passes which allow them to enter events free of charge with the expectation that they will supervise if the need were to arise.

These passes are only allowed for regular season athletic events for WHS teams.

Approval:	DATE: SIDI 13
KA	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )
President	Vice President
Manon Chilica	
maggin (millar	
Secretary	Treasurer

The Wenatchee High School Associated Student Body would like to propose the following:

- 1. We would like to increase the ASB Card fee to \$30.00 starting August 1, 2013. This is an increase of \$5.00 per ASB card fee.
- 2. We would like to increase the Sport/Towel fee to \$10.00 per sport starting August 1, 2013. This is an increase of \$7.00 per sport/ towel fee.

Wenatchee High School has not increased these fees in many years. Records have been checked back to 2000 and the fee has been the same. We feel that this increase is to the benefit of the ASB, Athletics and other activities benefitting from the ASB card funds.

5121113 Approved on President ASB Advisor

Vice Presiden Treasure Principal

After Mr. Franza answered a few questions from the board, Mr. Hernández asked for a motion.

#### **MOTION MADE: Laura Jaecks** made the motion to approve the 2013-14 ASB fee increases. **SECONDED**: By **Walter Newman PASSED UNANIMOUSLY**

**2. Out of State Field Trips:** Jodi Smith Payne and WVTSC Director Jon Torrence presented the following.

Jodi Smith Payne Assistant Superintendent of Learning and Teaching

Learning and Teaching

The following field trip requests are presented to you for your approval:

Group Name: Date of Trip: Purpose: Number of Students: Location: Means of Funding: Approx. Cost Supervision: Fire Science June 24-29, 2013 Skills USA National Leadership and Skills Conference 1 Kansas City, MO District Program/Parents \$3,500 Kurt Blanchard/or a Parent Student Jeremy Rosenau shared the details of the competition with the board. They introduced his father who will be chaperoning him on this trip.

**MOTION MADE: Kevin Gilbert** made the motion to approve the out of state field trip request as presented by Jon Torrence. **SECONDED**: By **Laura Jaecks PASSED UNANIMOUSLY** 

**VIII. Special Presentations** 

#### 1) Grant Updates:

Carolyn Griffin-Bugert presented the following information on the following grants status. Ms. Griffin-Bugert pointed out that the message of college is getting out to the students through these grant programs. She explained details of the opportunity for the students to take the foreign language competency testing, an easy way for them to earn credits. Ms. Griffin-Bugert explained to the board that they are not only getting the college message out but also are surrogate parents and academic coaches. The students are getting a clear picture of what direction they are going academically and how that is going to impact their future.

#### **THREE GRANTS:**

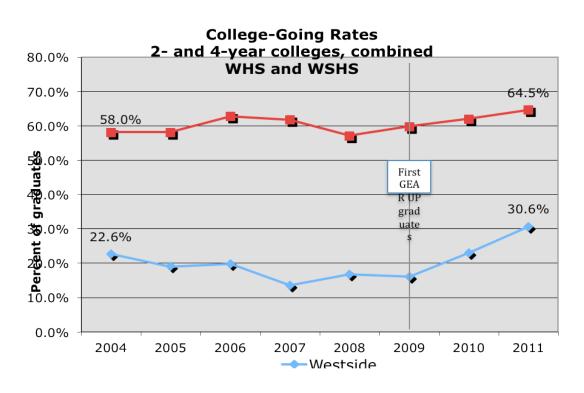
- After School Program (1998)
- GEAR UP (2002)
- College Mentor Program (2004)

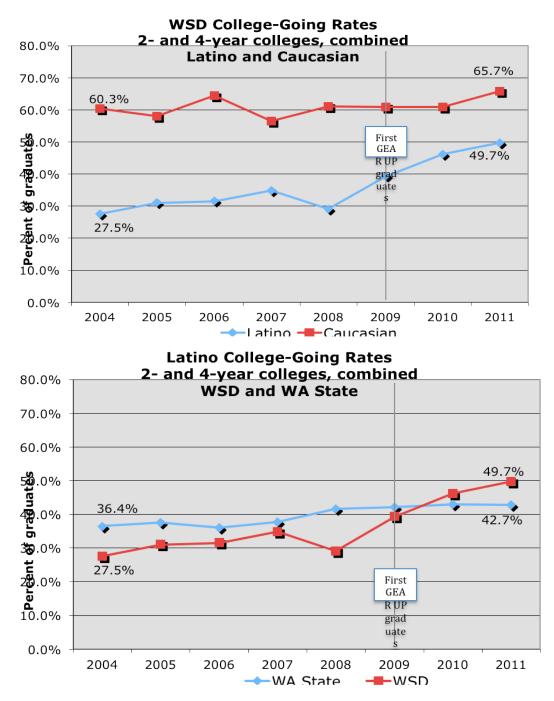
# AP Data:

- Low income students:
  - a. 2 classes in 2003 to 101 classes in 2013
- Latino students
  - a. 7 classes in 2003 to 103 classes in 2013

#### **Graduation Rates:**

- ▶ 51% in 2004 to 67% in 2011 (WSD)
- ▶ 73% in 2004 to 90% in 2011 (WHS)
- ▶ 200 students have earned 600 high school credits for foreign language





# **COLLEGE PERSISTENCE:**

- 88% of WHS graduates persist
- 83% of WA State graduates persist

### **GEAR UP GRANT:**

- Next year: 9<sup>th</sup> 12<sup>th</sup>
- WHS & WSHS
- 2013–14: final year of grant

# COLLEGE MENTOR PROGRAM

- College Spark grant funding ends this year
- Fordham Street Foundation grant begins next year

### AFTER SCHOOL PROGRAMS

- Funding ends at OMS and Pio this June
- New grant to be submitted in July
  - o OMS
  - Pio
  - Columbia
  - Mission View

## MATH SUPPORT AT OMS

- New 3-year College Spark grant
- \$139,000
- 8th graders completing Algebra

Nancy Duffey presented Carolyn Griffin-Bugert with a "GREAT, Tony the Tiger" award for the outstanding job she has done for our programs over the last several years. She has been instrumental in bringing in over 7.7million dollars in grant monies to the district. The board recognized and thanked her for the job well done. She received a standing ovation from those present.

#### VIII. New Business

1) Educational Specifications: WSD M&O Director Bryan Visscher, WVTSC Director Jon Torrence and Hill International representative John Hultman provided a 219-page document electronically with the specifications for the WVTSC. The document included the following:

#### PHASE 1 EDUCATIONAL SPECIFICATIONS

- I. Educational Specifications Workshops
  - A. Process Overview
    - B. Participants
- II. Wenatchee Valley Tech Overview and Program Summary
- III. Room and Area Summary
- IV. Room Data Sheets and Diagrams
  - A. Automotive Technology (AT)
    - B. Collision Repair Technology (CRT)
    - C. Construction Trades (CT)
    - D. Medical Careers (MC)
    - E. Criminal Justice (CJ)
    - F. Environmental Studies (ES)
    - G. JAG (Jobs for American Grads)
    - H. Science, Technology, Engineering, and Math (STEM)
    - I. Credit Acceleration Program (CAP)
  - J. Shared Spaces
    - K. Support Areas
- V. Appendices
  - A. Existing East Building Site & Floor Plans
  - B. Building and Site Photographs
  - C. Workshop Meeting Minutes
  - D. Equipment List

Education Specifications for Wenatchee Valley Technical Skills Center Major Works Phase I was made available electronically for review to the WSD school board. Approval was requested.

**MOTION MADE: Laura R. Jaecks** made the motion to approve the Educational Specifications as presented.

**DISCUSSION**: The board wanted more clarification on what they were approving tonight. Mr. Hultman explained the reasons for the Ed Specs process and assured the board they would be back as the project progresses to ask for approval on the bid process. The process requires several steps of approvals. **SECONDED**: By **Walter Newman** 

#### PASSED UNANIMOUSLY

**2) Resolution #03-13- Racial Balance** WSD M&O Director Bryan Visscher, WVTSC Director Jon Torrence and Hill International representative John Hultman asked for approval on the following resolution, which is required by the state.

#### **RESOLUTION OF RACIAL BALANCE** WENATCHEE SCHOOL DISTRICT

RESOLUTION # 03-13
WHEREAS, racial imbalance, as defined in WAC 392-342-025 does not presently exist at Wenatchee Valley Technical Skills Center; and,
WHEREAS, Wenatchee School District #246 attendance policies will not be revised or changed as a result of the Wenatchee Valley Technical Skill Center
Modernization Project;
BE IT RESOLVED, that the planned Wenatchee Valley Technical Skill Center
Modernization Project will not create or aggravate racial imbalance with the boundaries of Wenatchee School District #246.
ADOPTED by the Board of Directors of Wenatchee School District #246, Chelan County, Washington, at the regular meeting thereof, held on May 28, 2013, the following Directors being present and voting thereon.
WENATCHEE SCHOOL DISTRICT # 246 Board of Directors

**MOTION MADE: Laura R. Jaecks** made the motion to approve Resolution No. 03-13 as presented. **SECONDED**: By **Walter Newman PASSED UNANIMOUSLY** 

#### 3) WVTSC Summer School Interlocal Agreement

WVTSC Director Jon Torrence told the board that he has an agreement with three school districts to participate in the Summer School at WVTSC. They are Ephrata, Royal City, and Wahluke School Districts. They will be running almost all their programs. Law Enforcement will not have a program. There are not enough students for a pipefitter program. The board thanked Mr. Torrence.

**MOTION MADE: Kevin Gilbert** made the motion to approve the WVTSC Inter-local Summer School Agreement as presented by Jon Torrence.

### SECONDED: By Laura R. Jaecks PASSED UNANIMOUSLY

4) **PSE Contract Ratification**: HR Executive Director Lisa Turner presented the Wenatchee Association of Public School Employees an affiliate of Public School Employees of Washington/SEIU Local 1948 September 1, 2012 through August 31, 2015 contract for ratification. She provided the following memo of changes:

Wenatchee School District – PSE – Secretary, Para & Technical

2012 - 2013 Collective Bargaining

Highlights of material contract language:

- 1. Created new language for temporary employees and leave replacement employees. This allows for the district to better manage and staff vacancies created by employees taking leave and the fluid nature of special education. Section 1.5 and 1.6.
- 2. Clarified language for handling of hours assigned by building level LIT team to recognize the hours worked not the position held. Section 1.7.
- 3. Will include the Grant Programs Secretary in the bargaining unit when the current employee vacates the position. Signed letter of agreement to bargain salary placement at the time the position becomes vacant. No language in contract at this time.
- 4. Updated language to reflect the 180-student day calendar, not including an automatic181st day for an opening day. Section 5.4.
- 5. Removed stipends for certificates that are no longer relevant. Section 6.7.
- 6. District to pay full carve-out for each eligible employee for health insurance, effective September 1, 2013. Section 6.9.
- 7. Added language to allow the District to pre-designate any workday over 260 during the winter break for district wide consistency. Section 8.1.
- 8. Created new language to provide for Paternity, Co-parent, Adoptive and Foster care leave for employees not otherwise eligible under the FMLA, with access to sick leave for compensation. Sections 11.4.1, and 11.4.2.
- 9. Changed probation language from 90-calendar days to 90-work days. Section 14.6.
- Eliminated language allowing employees to revert to the prior position held if they are not successful in a new position during the first 30-working days. Section 14.7.
- 11. Increase all salaries on schedules A, B & C by 1% retroactive to September 1, 2012
- 12. Term of Agreement September 2012 August 31, 2015.

**MOTION MADE: Laura R. Jaecks** made the motion to approve the PSE 2012-2015 Contract as presented by Lisa Turner. **SECONDED**: By **Walter Newman** 

#### PASSED UNANIMOUSLY

#### 5) Memo of Understanding Wenatchee School District & WVC:

Superintendent Flones presented the MOU to the board.

#### MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made <u>may</u> 28<sup>th</sup>, 2013, between Wenatchee School District No. 246, a municipal corporation ("the District"), and Community College District No. 15, Wenatchee Valley College, an agency of the State of Washington ("the College"). Items covered in this MOU are:

- Legal description of the property (Old WSHS property)
- Lease agreement particulars
- Discussions & Negotiations
- Tentative Plan for Modification
- Premises 2 buildings
- Terms Aug. 1<sup>st</sup> 2013 Sept. 30 2015
- Rental
  - Maintenance & Repairs by Tenant
- Parking
- Landlord Responsibility for Maintenance
- College Baseball Soil & Conditioner Storage
- Use of Premises by Landlord
- Snow Removal
- Nature of MOU

After a short discussion Superintendent Flones asked for approval.

**MOTION MADE: Kevin Gilbert** made the motion to approve the Memo of Understanding with WVC and WSD for the old WSHS property. **SECONDED**: By Laura R. Jaecks PASSED UNANIMOUSLY

> 6) Enrollment Report: CFO Les Vandervort presented the following Enrollment Report to the board: To: Wenatchee School Board

Brian Flones, SuperintendentFrom:Les Vandervort, Chief Financial OfficerDate:May 22, 2013Re:Enrollment Reports for May 2013Exhibit A - Monthly Enrollments.

The May 2013 count of K-12 students is 7,641.49 full-time equivalents (FTE)

including 135.80 FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE is **7,670.36** which are **4.36** FTE above budgeted *average* FTE of 7,666. **Exhibit B** shows the changes in our average FTE enrollment, as reported to SPI, over time. Exhibit B reflects the history of our actual state funding level of FTE.

**Exhibit C** is a restatement of enrollment from 2000-01 for comparability.

Kindergarten is restated based on headcount rather than FTE due to the state funding formula changes. All day kindergarten at Columbia has been BEA funded since 2007-08. All day kindergarten at Lewis & Clark, Lincoln, and Mission View has been BEA funded since 2008-09. The current Wenatchee Valley Technical Skills Center counts for grades 9-12 have been included in years prior to 09-10 for comparability. As a branch campus, Moses Lake enrollment is excluded from Wenatchee's count.

**Exhibit D** shows the monthly information in graphic form, with a comparison to last year's actual enrollment and 2012-13 budgeted numbers.

**7) Budget Report:** CFO Les Vandervort presented the following Enrollment Report to the board:

To:	Wenatchee School Board
	Brian Flones, Superintendent
From:	Les Vandervort, Chief Financial Officer
Date:	May 21, 2013
Re:	April 2013 Budget Status Reports

For each of the District's five funds, the budget status report shows the annual budget, the year-to-date revenues and expenditures, and the percent received/expended. The highlighted figure at the foot of each "Actual" column is the ending fund balance for that fund.

**GENERAL FUND** With **67%** of the fiscal year elapsed, Total General Fund revenues were **68.5%** and expenditures were **62.1%** of budgeted amounts, respectively.

Amount

For 2012-13, WSD remains fiscally stable and healthy.

The district's M&O Levy for 2013 collection is \$10,807,000.

The replacement M&O levy passed at 62.18%.

Year of Collection	Est Rate per \$1,000
	Assessed Value

	Assessed Value	
2014	\$3.18	\$11,131,000
2015	3.27	11,465,000
2016	3.37	11,809,000
2017	3.47	12,163,000

Several maintenance projects are either underway or planned for this summer; e.g.,

Wenatchee High School Fire Alarm System	\$400,000
Wenatchee High School Auditorium seating	110,000
Wenatchee High School Science Portable	300,000
Wenatchee High School Irrigation Line (Miller St)	130,000
Mission View Elementary Parking Lot Design	80,000
Washington Elementary Parking Design & Improve	87,000
Lewis & Clark and Mission View Roof Repairs	200,000

#### Wenatchee School District

# April 2013 Budget Status Reports

CAPITAL PROJECTS FUND The ending fund balance of \$2,323,991 is designated primarily for the WSHS remodeling project.

Other Capital Projects for the Wenatchee Valley Technical Skills Center are in process.

**DEBT SERVICE FUND** The ending fund balance of **\$2,623,434** is reserved for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

The district's 2002 Bonds were refinanced January 26, 2010 through Seattle NW Securities. The net savings in debt service payments to Wenatchee taxpayers is \$1,565,823 through the final maturity date of December 1, 2021. The Debt Service levy for 2013 collection is \$2,400,000.

ASB FUND Revenues are 69.7% of the amount budgeted for the year. Expenditures are 64.2% of budget. The Total Ending Fund Balance is \$558,831.

**TRANSPORTATION VEHICLE FUND** The ending fund balance is **\$8,429**. The legislature has moved the next depreciation payment to August 2013. No bus purchases will be ordered until funds are actually received by the district.

After a short discussion of both the reports Mr. Vandervort asked for questions and there were none.

#### IX. Old Business

1) Pacific Engineering and Design: WSD M&O Director Bryan Visscher Pacific Engineering & Design, Karen Zupke representative presented to the board. The discussion included the following:

- Task II \$58,000 ٠
- Task I – \$25,020
- Timeline all construction docs by end of Aug. •
- Matching Funds will come into play after we find what we can get and then move forward with bids.

# **AMENDMENT NO. 1**

# SERVICES AGREEMENT

#### PROFESSIONAL ENGINEERING SERVICES MISSION VIEW ELEMENTARY SCHOOL PEDESTRIAN SAFETY

#### AND PARKING LOT ENHANCEMENT PROJECT

#### 1.01 SERVICES AGREEMENT

The parties entered into a Services Agreement dated June 11, 2012 (hereinafter "Agreement"). All services under this Services Agreement are subject to the terms and conditions of that Agreement and shall apply in full force and effect.

#### SCOPE OF WORK 2.01

The following additional work shall be added to the Original Scope of Work:

- Surveying
   Bid Documents
- 3. Additional Administration, Grant Funding, and Engineering

#### 3.01 DELIVERABLES

- Boundary and Topographic Survey
- **Bid Documents**
- Meetings and Grant Applications as directed by the District

#### 4.01 SCHEDULE

The Work described herein shall commence upon execution of this Amendment. The Construction Documents will be completed by October 2013.

#### PAYMENTS 5.01

The fee for services under this Amendment is hereby increased by \$25,020.00 for a total Services Agreement not to exceed \$75,020.00. Payments for services will be on a time and material basis and will be made in accordance with the Agreement.

Breakdown of estimated costs for the services described in this Amendment:

#### AMOUNT SERVICES AGREEMENT AMENDMENT

1. Surveying	\$12,650.00
2. Bid Documents	\$8,000.00
3. Administration, Grant and Funding Services	\$4,370.00
TO	TAL \$25,020.00 <sup>(1)</sup>

### **MISSION VIEW ELEMENTARY SCHOOL** Pedestrian Safety and Parking Lot Enhancement Project

BUDGET BREAKDOWN		
Original Services Agreement	\$	50,000.00
Task 1 Budget	\$	20,000.00
Task 1 Amendment 1	S	4,200.00
Total Task 1 w/ Amendment Budget	\$	24,200.00
Total Spent Task 1	\$	17,020.00
Remaining Services Agreement	\$	32,980.00
Task 2 Budget		
Additional Survey	\$	12,650.00
Additional Administration	\$	5,000.00
Bid Documents	\$	8,000.00
Engineering	\$	32,350.00
Total Task 2 Budget	\$	58,000.00
Additional Service Request	\$	25,020.00
TOTAL Services Agreement W/ Amendment	\$	75,020.00

MOTION MADE: Laura R. Jaecks made the motion to approve the proposal addendum for \$25,020 as presented by Bryan Visscher & Karen Zupke. SECONDED: By Walter Newman PASSED UNANIMOUSLY

2) Curriculum Adoption: Assistant Superintendent of Learning and Teaching Jodi Smith Payne presented the board with a copy of the updated 2013 Edition of Inside Reporting. CTE Director, Eleanor Sellers was also present. A short discussion took place about the Clinical Anatomy & Physiology curriculum with Mr. Sellers. The board thanked Ms. Payne for the updated edition of Inside Reporting. Ms. Payne and Ms. Sellers asked if there were any more questions and there were none. To:

**Board of Directors** 

Dulan Flamas

E-----

From:	Superintendent
Prepared By:	Jodi Smith Payne Assistant Superintendent of Learning and Teaching
Re:	Learning and Teaching

#### INSTRUCTIONAL MATERIALS COMMITTEE ADOPTION RECOMMENDATIONS

The Instructional Materials Committee is recommending the Board approve the following material for district adoption.

#### THIS IS THE SECOND READING

APPROVAL IS RECOMMENDED

Clinical Anatomy & Physiology, by Colville & Bassert --- Published by Elsevier (2008). To be used with grades 11-12 Advanced Vet Science. Using this text as the main text for Advanced Veterinary Science will help students reach a much higher level of understanding of the topic.

Inside Reporting, Third Edition by Tim Harrower - Published by McGraw Hill (2013). To be used with grades 9-12 Beginning Journalism.

MOTION MADE: Kevin Gilbert made the motion to approve both books up for adoption: Clinical Anatomy & Physiology and Inside Reporting, Third Edition. SECONDED: By Laura R. Jaecks PASSED UNANIMOUSLY

> 2) Policy 6114 Gifts & Donations Update: Superintendent Flones presented the updated Policy No. 6114 for 2nd reading and adoption. He explained it updated receiving gifts and donations including real property. The board had two weeks to review the policy. Mr. Flones asked for questions, there were none.

MOTION MADE: Kevin Gilbert made the motion to approve the updated Policy No. 6114 Gifts and Donations as presented by Brian Flones. SECONDED: By Laura R. Jaecks PASSED UNANIMOUSLY

IX. Communications

X. Superintendent's Report

- Mr. Hernández shared the invitation letter from Lisa Turner to attend the Board Recognition Retiree Reception prior to the board meeting at the next board meeting.
- Superintendent Flones asked the board if they would agree to cancel the June 25<sup>th</sup> meeting and have the board meeting in connection with the June 28<sup>th</sup> workshop. They agreed. Mr. Flones will be out of town at the WASA Conference the beginning of that week.

MEETING ADJOURNED: At 8:29 p.m. Board President Jesús Hernández adjourned the meeting.

President

Superintendent

\_\_\_\_Date\_\_\_\_