



Wenatchee School District Regular Board Meeting

Minutes of January 28, 2014
WSD District Office

Board Members Present

Laura R. Jaecks, President
Jesús Hernández
Jennifer Talbot
Robert Sealby

Staff Present

Brian Fiones, Superintendent
Cabinet

I. Executive Session 5:45 p.m.

Laura R. Jaecks, Board President, opened the board meeting at 5:45 p.m., and read the following statement before closing the meeting for the executive session.

Wenatchee School District
Executive Session Statement
January 28, 2014

President Statement- Prior to Regular Meeting

The school board entered into executive session in accordance with board policy 1410 and RCW 42.30.110 Section D: to receive and evaluate complaints or charges brought against a staff member and Section G: to discuss district enforcement actions, or litigation, or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party and Section A: to consider the selection of a site or the acquisition of real estate by lease or purchase.

The meeting is expected to last 60 minutes and no action will be taken.

Ms. Jaecks reopened the executive session at 6:45 pm to an open meeting and adjourned the meeting.

II. Regular Meeting 7 p.m.

Laura R. Jaecks, Board President, opened the regular board meeting at 7:10 p.m., (after a Board Appreciation Reception) with the Pledge of Allegiance. Walter Newman had an excused absence.

Board President Laura R. Jaecks, asked for a motion to approve the consent agenda.

MOTION MADE: Jesús Hernández made the motion to approve the consent agenda.

SECONDED: By Jennifer Talbot

PASSED UNANIMOUSLY

Consent Agenda included:

MINUTES: 1/14/13 Reg. Bd. Mtg., 1/21/14 Sp. Bd. Mtg.

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director: Jan. 28th, 2014 personnel report: on file

PAYROLL PREPARED BY: Tami Hubensack, Director of Payroll: **\$5,108,591.73**

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting –
Dec. 10, 2013

General Fund

Check numbers 566892 through 567086 totaling \$409,359.29

Capital Projects Fund

Check numbers 567087 through 567094 totaling \$181,362.30.

Associated Student Body Fund

Check number 567095 through 567144 totaling \$26,990.45

Transportation Vehicle Fund

Check numbers 567145 through 567145 totaling \$142,412.31

III. Consent Agenda

1) Minutes

2) Personnel Report

3) Vouchers/Payroll

4) Contracts

Date	New or Renewal or Revision	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
01/06/14	Bew	The Gordon Group	Data analysis of effectiveness of College Spark Grant at Orchard Middle School	\$1,500	12/1/13 - 11/01/14	Nancy Duffey / Carolyn Griffin-Bugert	Yes	No
				Budget Code				
				7909 27 7000 000				
01/08/14	New	Orcas Center	Mariachi Performance	N/A	2/1/14	Ramon Rivera / Bob Celebrezzr	Yes	No
				Budget Code				
				402-4458				

5) Surplus Report

SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: 1/28/14 -On file for review

IV. Citizen Comment:

Tina Herron, PSE President: Ms. Herron shared that a para-educator attended the Public School Employees of WA Legislative Conference and was asked to testify in front of the Senate Hearing on Senate Bill #6129 concerning Para Educator Development. She did such an eloquent job that she was invited back to testify in front of the House Education Committee. This is an effort to solicit more funds to support our para-educators for additional education to help serve our district and students better.

V. Recognitions:

1) Lisa Turner, HR Director recognized the following teachers for achieving the National Board of Professional Teaching Standards:

The National Board for Professional Teaching Standards announced the 2013 National Board Certified Teachers on December 17, 2013. I am proud to announce that Wenatchee School District has six (6) new National Board Certified teachers.

1. Marta Guerrero at Lincoln
2. Sandra Lancaster at Pioneer
3. Erica Wilson at Pioneer
4. Matt Pakinas at Wenatchee High School
5. Brian Lee at Wenatchee High School
6. Jacob St. John at Wenatchee High School

Washington State leads the nation in achieving the most NBCTs with 516 teachers achieving certification in 2013. Washington State remains fourth in the nation with the total number of NBCTs (7,259) nationally.

The mission of the National Board is to advance student learning and achievement by establishing the definitive standards and systems for certifying accomplished educators, providing programs and advocating policies that support excellence in teaching and leading, and engaging National Board Certified Teachers and leaders in that process.

“We know this program works, and we know thousands of students will benefit from these incredibly skilled, dedicated educators.”

- Governor Jay Inslee, Washington State

“The stakes are high as expectations for students and teachers continue to rise with the demands of the global economy,” said U.S. Secretary of Education Arne Duncan. “Students today must be able to solve problems by applying what they have learned in new and unexpected ways. As our nation’s most accomplished educators, National Board Certified Teachers are well positioned to move our students, workforce and country forward.”

Wenatchee School District now has 75 National Board Certified teachers.

Congratulations to all our new Board Certified teachers! You are an inspiration to all of us and I believe many other great Wenatchee School District certificated employees will follow your path.

The board presented Certificates of Recognition and WSD Travel Mugs and congratulated them for their hard work and efforts.

VI. ASB Reports:

NONE

VII. Out of State Field Trips

OUT OF STATE FIELD TRIP REQUESTS: Jodi Smith Payne, Assistant Superintendent presented the following for approval:

Prepared
By: Jodi Smith Payne
Assistant Superintendent of Learning and Teaching
Re: Learning and Teaching

OUT-OF-STATE STUDENT FIELD TRIP APPROVAL

The following field trip requests are presented to you for your approval:

Group Name: Wenatchee High School Winter Guard
Date of Trip: March 21-23, 2014
Purpose: To attend Winter Guard Competition
Number of Students: 10
Location: Mt. Angel, OR and Hillsboro, OR
Means of Funding: Parents
Approx. Cost: \$ 800.00
Supervision: Minnie Obregon

MOTION MADE: **Jesús Hernández** made the motion to approve The Winter Guard Competition in Hillsboro, OR as presented by Minnie Obregon and students.

Discussion: Invitation to come back and report the results to the board.

SECONDED: **By Robert Sealby**

PASSED: Unanimous

Group Name: Wenatchee High School CAD Program
Date of Trip: April 24 - 27, 2014
Purpose: National Bridge Building Conference
Number of Students: 2
Location: Chicago, IL
Means of Funding: \$2,000 (District Program) and <\$100.00 (Parents)
Approx. Cost: \$ 2,000
Supervision: Doug Merrill

MOTION MADE: **Jennifer Talbot** made the motion to approve the National Bridge Building Conference field trip to Chicago, IL. as presented by Doug Merrill.

Discussion: Invitation to come back and report the results to the board.

SECONDED: **By Robert Sealby**

PASSED: Unanimous

Group Name: Wenatchee High School Advanced Journalism
Date of Trip: April 10 - 13, 2014
Purpose: Take students to the National Journalism Convention
Number of Students: 20
Location: San Diego, CA
Means of Funding: \$2,000.00 (District Program) \$8,000 (Parents)
Approx. Cost: \$ 10,000
Supervision: Dave Riggs

MOTION MADE: **Robert Sealby** made the motion to approve the National Journalism Convention in San Diego, CA. as presented by Dave Riggs.

Discussion: Invitation to come back and report the results to the board.

SECONDED: **By Jennifer Talbot**

PASSED: Unanimous

VIII. New Business

1) **Food Service Managers CBA HR Assistant Director, Heather Crail** presented the following to the board for approval after ratification.

The following are the material language changes and salary increases for the Food Service Managers' contract.

Language Changes

- 1.) Three (3) year term
- 2.) Section 5.7 Health Benefits-Effective 10-1-2014, 100% percent paid carve out for employees eligible for medical benefits.
- 3.) Section 9.4 Personal Leave-Two paid personal leave days.
- 4.) Section 4.8A-School Association Annual Conference
- 5.) Section 6.4 Callback Pay-One (1) hour of minimum pay

Salary Increase

- 1.) Two percent increase to all steps in current schedule "A" effective the first of the month following ratification.
- 2.) One percent increase to all steps in current schedule "A" effective 9-1-2015.

Ms. Crail asked for questions and there were none from the board.

MOTION MADE: Jesús Hernández made the motion to approve the Food Service Managers CBA Contract as presented by Heather Crail.

Discussion: Invitation to come back and report the results to the board.

SECONDED: By Robert Sealby

PASSED: Unanimous

IX. Facilities Updates:

1) WVTSC Architect Selection & Contract:

Jon Torrence, WVTSC Director, presented the following architect selection process and contract to the board for approval.

The following was sent out to bidders:

Re: Wenatchee Valley Technical Skills Center Architect Selection

*Your firm has been invited as a finalist for the WVTSC Modification & Modernization Project – Master Plan development and conceptual schematics for Minor Works and Major Works Phase 2. Your interview appointment is scheduled for **Tuesday, December 10, 2013 at 5:00 PM** located at Wenatchee Valley Technical Skills Center, 327 East Penny Rd in the Culinary Arts Classroom (just inside the main doors to the left).*

Please be prepared to present:

Selection Criteria	Weight
• <i>Present the qualifications, relevant to projects whose nature is K-12 Education, with an emphasis on Skills Center, Career and Technical Education, Master Planning, and Skills Center Minor works applications and subsequent awards...as well as qualifications relevant to the industries represented in this project.</i>	50%
• <i>Present your design team's understanding of the challenges and approach in order to balance form and function as it relates to high school education, specifically in the Skills Center/CTE environment. Discuss design elements such as selection of finishes, lighting, design strategies (including CPTED), etc. that will create a safe, healthy, low maintenance, low life-cycle cost, that retains an aesthetically striking value.</i>	25%
• <i>Discuss how the Wenatchee Valley Technical Skills Center's mission, vision, needs, culture, setting in the community and future will influence your design.</i>	25%

The Culinary Arts classroom, in which you will be presenting, has a whiteboard and LCD projector with DVD player and VGA connection as well as Wi-Fi available for your laptop. Please plan on bringing your own easels for displays, if so needed. The room is quite large to accommodate any size team you want to bring.

You will have a maximum of 30 minutes for presentation with 15 minutes for question and answer. We will provide you with approximately 5-10 minutes prior your presentation to set up your laptop and any visuals you may bring. Please be respectful of the maximum time allotted for setup as you anticipate what your setup requirements are.

Thank you, and we look forward to meeting you.

Respectfully, Jon Torrence Director

Wenatchee Valley Tech

The following recommendation letter was sent by Mr. Torrence to Mr. Fiones for results and clarification of bids.

TO: Brian Flones, Superintendent, WSD
 FROM: Jon Torrence, Director, WVTSC
 DATE: January 27, 2014
 RE: WVTSC Architect Selection

Attached you will find the Notice To Consultants – Request For Qualifications and the letter sent out to each candidate outlining the Selection Criteria used to rank the presentations given from the Architectural firms. Three firms were selected to present, TCF Architecture, DOH Associates, and Loofburrow Wetch Architects.

The selection committee included Jon Torrence – Director of WVTSC, Pete Jelsing – Student Services Coordinator, and Terri Fike – Construction Trades instructor. After screening and interviewing the architects, the selection committee is recommending DOH Architecture, and Paul Coppock – principal. The results of the presentation are tabulated below.

Evaluator	1	2	3	Totals
DOH & Associates	98	92	100	290
TCF Architecture	93	88	70	251
Loofburrow Wetch	85	87	75	247

The scope of work for the selected architectural firm includes: Master Planning, Minor Works submittal, Schematic Design, and the associated capital awards at Wenatchee Valley Technical Skills Center.

Mr. Torrence asked for the approval of the board for the selection of DOH Architecture.

MOTION MADE: Jesús Hernández made the motion to approve the selection of DOH Architecture as presented by Jon Torrence, Director.

Discussion: None

SECONDED: By Robert Sealby

PASSED: Unanimous

After the review of the contract in the board packet, Mr. Torrence asked for approval of the DOH contract. Which included the following:

1	INITIAL INFORMATION				
2	ARCHITECT’S RESPONSIBILITIES				
3	SCOPE OF ARCHITECT’S BASIC SERVICES				
4	ADDITIONAL SERVICES				
5	OWNER’S RESPONSIBILITIES				
6	COST OF THE WORK				
7	COPYRIGHTS AND LICENSES				
8	CLAIMS AND DISPUTES				
9	TERMINATION OR SUSPENSION				
10	MISCELLANEOUS PROVISIONS				
11	COMPENSATION				
12	SPECIAL TERMS AND CONDITIONS				
13	SCOPE OF THE AGREEMENT				
	Schematic Design Phase	thirteen	percent (13	%)
	Design Development Phase	twenty	percent (20	%)
	Construction Documents Phase	thirty six	percent (36	%)
	Bidding or Negotiation Phase	four	percent (4	%)
	Construction Phase	twenty seven	percent (27	%)
	Total Basic Compensation	one hundred	percent (100	%)

MOTION MADE: Jesús Hernández made the motion to approve the DOH contract as presented by Jon Torrence, WVTSC Director.

Discussion: None

SECONDED: By Jennifer Talbot

PASSED: Unanimous

Mr. Torrence gave a brief update on the building that has been taking place at WVTSC for the past 7 years, every since he has been the director. Discussion about the construction class and their contributions to the community continued. Mr. Torrence thanked the board and all the board thanked him for his persistence and innovative approach to getting programs and funding for the center.

The agenda was rearranged due to the citizen's input for the Pioneer Security Wall presentation.

2) Pioneer Security Walls: Board member, Jennifer Talbot shared her notes from her visits with the staff and parents at Pioneer Middle School. They are as follows:

Wenatchee School District proposal to enclose the courtyards at Pioneer Middle School

Notes:

- Courtyards include area between main building & gymnasium as well as two sections on the West end of main building.
- Rationale behind the project is to provide increased safety for students during class transition times.
- Proposals of materials have been presented to the school board: September 10, 2013 and December 10, 2013.

Feedback collected by Jennifer Talbot, Wenatchee School Board, on the ClearVu material and the enclosure project:

Pioneer Middle School staff meeting - 1/8/2014

Principal Mark Helm, Assistant Principal Dan Wilson, & Bryan Visscher

Both administrators expressed the importance of getting the West end enclosures in place as soon as possible which would also help with overcrowding in those wings during class transition.

Questions from staff included:

- Would the area around the band exit doors be part of the enclosure?
- How does the ClearVu material wear? How does it look after 10 years? Is it durable to vandalism? Is it easy to maintain and clean?
- What about ease of getting out during a fire drill or an emergency? How about re-entry after a fire drill?
- In regard to the West end courtyards that would receive additional student traffic if enclosed: Would walkways between buildings in the courtyard be maintained during inclement weather for student/staff safety?

Pioneer Middle School PTSA meeting - 1/10/2014

President Valerie Seal, Vice President Jeanette Long, Assistant Principal Dan Wilson

There was some discussion about actual security versus perceived security. The focus centered around the incident at Sandy Hook. It was discussed that an enclosure might be a deterrent to someone entering the building unauthorized but not a guarantee.

Members were concerned about the safety of their students. Comments were made about how an enclosure would change the appearance of the historic school. Some parents actually attended Pioneer Middle as students. Parents and staff expressed willingness to work through those changes to enhance school safety. Members were impressed with the ClearVu material and seemed more concerned about safety than appearance. Staff and student training on lock-down procedures was discussed.

West end courtyard enclosure: Members seemed pleased to hear that students would be able to move from class to class through the courtyard as doors would be unlocked. This would save time and relieve overcrowding.

Questions from members included:

- How easy is the maintenance of the ClearVu material? What about graffiti? Is it easy to clean? What about vandalism?
- When will the school board be making a decision?
- What is the cost for the ClearVu material as opposed to basic chain link or other materials?

M&O and Risk Management Director, Bryan Visscher presented the following proposal and provided a sample of the fencing material for the board to examine.

This proposal is for the installation of a comprehensive access control system at Pioneer Middle School, which includes the double doors on the school that face the gym, the double doors going into the gym (facing the school) and a set of double doors that will be on the section of fence between the school and the gym,

The system includes all of the parts and labor to install, program and instruct users on the proper use of the system.

This system has a hardware control panel that interfaces with client software via network. The client software provides the ability to audit users, create custom scheduling on a per-user basis, and quickly add, delete or suspend user credentials. In addition, the doors can be locked/unlocked remotely with a mobile app or tablet (iOS or Android).

This system will be added into the existing access control server, and will be operated by the same client software used for Westside. I did include a Webstation license for this site to allow another concurrent login.

-Labor, cable and supplies are estimated and will be billed exact.

-Wenatchee School District is responsible for providing 110VAC power to all necessary locations, including access control panel and power supplies.

-There is a significant amount of conduit needed for this system, and must be provided and installed by Wenatchee School District.

Pioneer Middle School

1	4-Door expansion kit; includes 4 door access panel, 2 single gang proximity readers, transformer and back-up battery	\$2,583.58
1	GS-PART Single Web License For Entrypass Corporate Edition Software	\$559.08
2	GS-PART Electrified latch retraction kit for Precision Hardware panic hardware	\$886.64
1	GS-AREX Request to exit detector with tamper, timer and 2 relay, white	\$94.69
1	GS-PART 8 Fused Output Power Supply/Access Power Controller 12/24VDC @ 6A	\$354.94
1	GS-AKTPBEXIT Push-button Exit Detector	\$94.95
1000	GS-WIR184SIGSTR 18/4 AWG Insulated Bare Copper Conductor Stranded CMR/CL3R/FPLR FT4 Cable	\$480.00
1000	WIR-002WHITE White INDOOR CAT5E 100MHZ 4PR CABLE PVC CMR	\$302.98 *
	2 TP-801 clear RJ45 8C MOD END STRANDED LINE CORD	
2	GS-MPART 3/4" recessed door contact	\$18.74
1	GS-PERMIT Low voltage wiring permit	\$20.00
Gym		
2	GS-BCNTWHIP Armored door loop	\$35.90
2	GS-PART Electrified latch retraction kit for Precision Hardware panic hardware	\$886.64
1	GS-AREX Request to exit detector with tamper, timer and 2 relay, white	\$94.69
2	GS-MPART 3/4" recessed door contact	\$18.74
Fence Doors		
2	GS-BCNTWHIP Armored door loop	\$35.90
1	GS-AMAG62DUAL 1200 lbs. holding force Magalock with automatic dual voltage. Recommended for exterior and perimeter doors.	\$617.33
1	GS-PART Specialty door contact for chain link fence gates	\$65.00

Project Summary

Equipment:	\$7,149.80
Labor:	\$4,800.00
Sales Tax:	\$1,003.78
Grand Total:	\$12,953.58

PROBABLE CONSTRUCTION COSTS

Area	Estimated Cost
Courtyard ClearVu Fencing	\$20,470
Courtyard Brick Option	\$18,283
Fencing at Portable	\$7,599
Fencing Between Classroom Wings (Both Locations)	\$18,278

TOTAL ClearVu Fencing Option \$46,347

TOTAL ClearVu Fencing With Brick Option \$44,160

Guardian Services Electronic Access Control (EAC)	Estimated	\$13,000
Total ClearVu with EAC, omit Courtyard Fencing or Brick		\$37,777

Mr. Visscher presented the alternative electronic lock system that would cost less and enable the school to be secure without walls or fencing. (See above) He recommended the fencing in the back wings of the school, leaving the front, by the parking lot open, while utilizing the electronic locking system to secure the doors leading into the building. Much discussion followed.

Pioneer teacher and parent Sandra Lancaster, shared her views. She shared that some teachers and parents would not like to see the school blocked in by fencing or walls. She, and others, feel it would take away from the architectural integrity of the building and feel "pinned in". Ms. Lancaster and other parents and staff, would rather see the electronic door locking system.

The board asked Mr. Helm, Pioneer principal, his opinion. He said he and Mr. Wilson talked to the staff last spring and they were, at that time, in favor of securing the outside courtyard with

fencing or a wall. He did not know anything about anyone in favor of anything else. He said he is open to what will help secure the building and provide safety to the students and staff.

Mr. Visscher is currently getting some additional quotes to compare Clear-Vue fencing, electronic locks and a brick wall. They are looking at the aesthetics of the building also.

This is an information item and the board would like more clarification on an electronic locking system as the sole improvement other than the back of the school fencing. Mr. Visscher will follow through with the ideas presented at this meeting and get back to the board.

3) Recreation Park Repairs- France & Co.: Bryan Visscher, M&O and Risk Management Director presented the following cover letter and contract for board approval:

June 20, 2013
 Brian Flones
 Re: Recreation Park Repairs, France & Co.

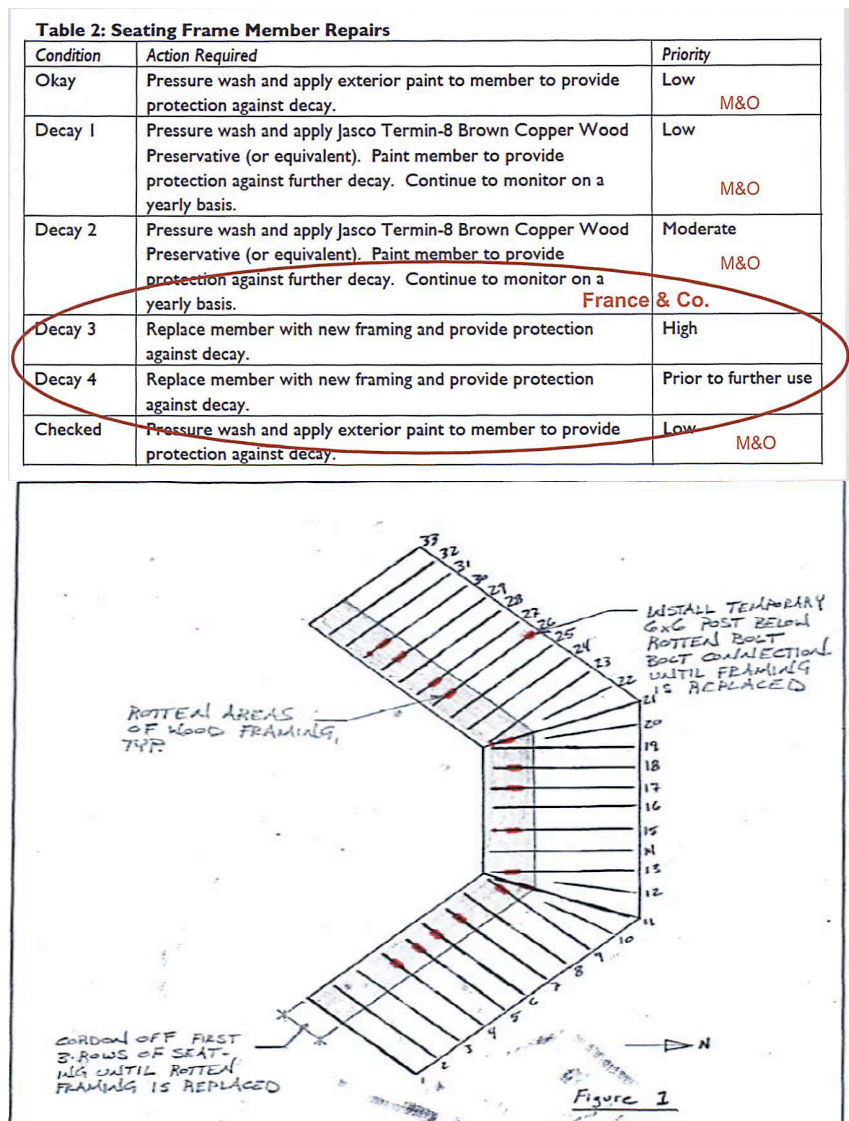
Dear Brian –

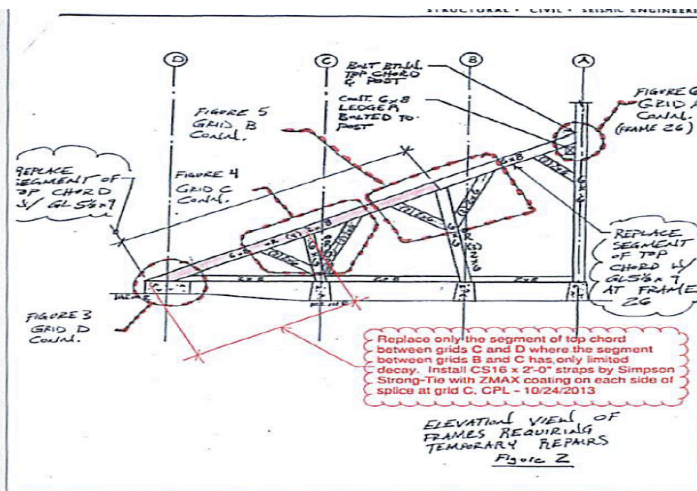
Attached, please find for review and approval a prevailing wage contract from France & Co. for emergency repairs to Recreation Park grandstands per engineer’s drawings.

Please also find attached the engineering drawings for reference.

France & Co. was asked to quote this project strictly according to the engineering documents. Because of the nature of the work, there is likelihood of additional rot and deterioration not originally discovered by the engineer.

Based on this, I am requesting approval of the contract with an additional 20% of contingency to address additional supports that require replacement. Additional replacements will be performed strictly according to the engineer’s requirements.





Conclusion

The grandstand structure at Recreation Park appears to be in generally good condition between gridlines A and B.5 as described by attached Figure 2. This is the portion of the frames covered by the partial roof. Many of the members between gridlines B.5 and D have varying degrees of decay. We believe repair work should involve replacing moderately and severely decayed members, and painting all framing members to provide protection against further weatherization. Severely decayed members should be replaced prior to further use of the structure.

Much work is required for alterations necessary to significantly improve the structure's performance for lateral load resistance. Such alterations include providing connection hardware between the roof framing and supporting posts, between the vertical framing members and the supporting foundation piers, and between the north wall and a new concrete foundation. Proper design and construction of seismic upgrades would reduce risk to life-safety.

We recommend Wenatchee School District personnel inspect the grandstand structure on a yearly basis to identify potential life-safety hazards such as broken, decayed or loose members. A design professional should be consulted if any questionable conditions are identified requiring structural analysis.

These opinions and recommendations are presented in-lieu-of any warranties, expressed or implied. More specific recommendations, or more confident conclusions, would necessarily be predicated upon a more rigorous program of inspection, investigation, analysis, and possibly testing.

France & Co. Repair Contract

- \$17,135.60 plus tax
 - Repair as per engineer's prescriptive details
- Requesting approval of an additional 20% on purchase order for contingencies of unforeseen repairs.
 - Not To Exceed Total \$20,562.72 plus tax
 - Additional repairs above this amount would require board approval.

After much discussion and viewing pictures of the compromised areas Mr. Visscher asked for approval with a 20% contingency to address additional problems uncovered during repairs.

MOTION MADE: Jesús Hernández made the motion for approval of the France & Co. contract with an additional 20% of contingency to address additional supports that require replacement as presented by Mr. Bryan Visscher.

Discussion: None

SECONDED: By Jennifer Talbot

PASSED: Unanimous

4) **Pacific Groundwater Group Contract:** Bryan Visscher, Facilities and Risk Management Director presented the following contract for approval with supporting documents and pictures for the board to review.

January 21, 2014

Brian Flores

Re: Pacific Groundwater Group

Dear Brian –

Attached is a contract for services for an estimated fee of \$2,000 to Pacific Groundwater Group.

This agreement will replace our current agreement for \$2,400 with Trout Unlimited for the purpose of placing water rights for the district's Malaga property into a trust for protection.

Trout Unlimited has been unable to complete the task due to capacity and workload issues.

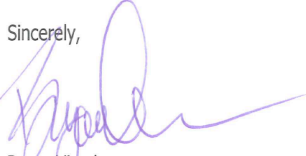
Having a water right is important for the viability of the Malaga facility and water rights that are not actively used are subject to relinquishment for non-use. Prior to 2008, the District has already lost water rights in the last modification to our certificate of water rights. In order to avoid loss of additional capacity, the district has until November 10, 2015, five years from the issuance of our Superseding Certificate of Water Rights (attached), to place the water back to beneficial use. Placing the water rights into the State's Water Trust Program stops the clock on the loss of rights as long as our rights are held in the Trust Program.

The attached contract authorizes Pacific Groundwater Group to place the water right into the State Trust Program on a temporary basis. When the District places a school on the Malaga property and requires irrigation rights for watering of future athletic fields and school grounds, we can reclaim those rights, with Pacific Groundwater Group's assistance.

I am attaching background historical documents for review.

WSU Energy Extension, Plant Operations, introduced me to Pacific Groundwater Group. Pacific Groundwater Group has successfully resolved very complex water rights issues for state agencies in the past and came highly recommended for this task.

Sincerely,



Bryan Visscher
Director of Facilities and Risk Management

Re: Water Right Assistance for Saturday Avenue Trust Water Project

Dear Bryan,

Thank you for calling us regarding your water right issues. We understand that you would like to place a portion of a water right (Superseding Certificate CG4-GWC6436-A) into the State's Trust Water Program. The certificate will ultimately be used to support irrigation of a new school facility in the Malaga area. I would be happy to help you and this letter contains a simple contract proposal should you determine that you could use our assistance on your project.

While I will be your primary contact on this project, Pacific Groundwater Group is a full service environmental consulting group with expertise in a wide range of water resource related issues. Depending on the particular aspect of your project, other staff – such as our hydrogeologists may also work on your project. One of our company's principals will oversee my work as well.

There are a number of different steps associated with evaluating a water right and placing that right into trust. The level of complexity and need to quantify the water right depends on the nature of the Trust, terms of the donation and whether grant funding is involved. I'd be happy to help with the entire process, but to start with here are a few initial tasks:

- Obtain and evaluate the water rights currently associated with your property.
- Determine which Trust Water donation mechanism is appropriate for your project.
- Preparing a *Trust Water Right application*, map and generally required background information.
- If needed, prepare a second scope of work describing any proposed additional work and costs for your approval. This would include tasks such as preparing additional information for Ecology, preparing a second *Application for Change* to better utilize the right at the new school facility, or preparing more detailed beneficial use analysis to support validity of the water right.

Costs

The estimated total cost for these initial tasks is estimated **\$2,000**, which assumes that approximately 10 hours of my time will be sufficient for the proposed tasks described above, as well as GIS support and administrative costs. My time is billed at \$130 per hour which is based on senior technical services staff rates (see rates in attached Terms and Conditions).

Terms and Conditions

Our costs will be invoiced monthly on a time-and-materials basis, in accordance with the attached terms and conditions. The estimated cost will not be exceeded without your authorization. In the event that unexpected information is encountered that appears to require additional work, PGG will bring them to your attention and seek your approval for any added expenditures.

The Terms and Conditions are incorporated into our agreement with you, and by your authorization to proceed, you are accepting them.

Our professional services will be performed, our findings obtained, and our report prepared in accordance with generally accepted practices for Water Resource evaluations. This warranty is in lieu of all other warranties, either express or implied.

If you agree to authorize this work, please print and sign two copies and return them to us for signature. We will then send you one of the copies for your records.

We appreciate this opportunity to submit this proposal and look forward to working with you. Please call me at 360.413.1510, if you have any questions.

Sincerely,
Pacific Groundwater Group

SCHEDULE OF CHARGES. The schedule establishing fees for Pacific Groundwater Group's services is presented below. A new schedule is issued at the beginning of each year or when otherwise dictated by inflationary changes. Unless other arrangements have been made, charges for all work, including continuing projects initiated in the prior year, will be based on the latest SCHEDULE OF CHARGES in the latest PACIFIC GROUNDWATER GROUP TERMS and CONDITIONS.

Principal Technical Services	\$150/hr.	Travel & Sustenance	Cost plus 10%
Senior Technical Services	\$90 to \$135/hr.	Subcontract and Direct Expense	Cost plus 10%
Associate Technical Services	\$130/hr.	Long Distance and Cellular Phone Expenses	Cost plus 10%
Staff Technical Services	\$55 to \$100/hr.	Xerox & Oversize Copies	\$0.15/copy & \$1.89/ft
Technical Support Services	\$60/hr.	Automobile Mileage	Federal mileage + \$0.45
Legal Support (Preparation, Deposition, Testimony, Travel)	\$175/hr.	Truck Mileage	Federal mileage + \$0.10

WENATCHEE SCHOOL DISTRICT 246
PO BOX 1767
WENATCHEE WA 98807-1767

CG4-GWC6436-A
14242575



State of Washington
Department of Ecology
SUPERSEDING CERTIFICATE OF WATER RIGHT



This is to certify that the herein named applicant has made proof to the satisfaction of the Department of Ecology of a right to the use of the public waters of the State of Washington as herein defined, and under and specifically subject to the provisions contained in the Permit issued by the Department of Ecology, and that said right to the use of said waters has been perfected in accordance with the laws of the State of Washington, and is hereby confirmed by the Department of Ecology and entered of record as shown, but is limited to an amount actually beneficially used.

This certificate supersedes Water Right Certificate G4-GWC6436-A issued on May 16, 1969 and is subject to the following provisions.

PRIORITY DATE April 26, 1946	WATER RIGHT NUMBER CG4-GWC6436-A
MAILING ADDRESS WENATCHEE SCHOOL DISTRICT 246 PO BOX 1767 WENATCHEE WA 98807-1767	SITE ADDRESS (IF DIFFERENT) 4500 SATURDAY AVE MALAGA WA 98828

Quantity Authorized for Withdrawal or Diversion		
WITHDRAWAL OR DIVERSION RATE	UNITS	ANNUAL QUANTITY (AF/YR)
30	GPM	14.4

Purpose					
PURPOSE	WITHDRAWAL OR DIVERSION RATE		ANNUAL QUANTITY (AF/YR)		
	ADDITIVE	NON-ADDITIVE	ADDITIVE	NON-ADDITIVE	PERIOD OF USE
Irrigation	30		14.4		03/01 - 11/1
ADDITIVE	IRRIGATED ACRES		PUBLIC WATER SYSTEM INFORMATION		
4.3	NON-ADDITIVE		WATER SYSTEM ID	CONNECTIONS	

Source Location									
COUNTY	WATERBODY	TRIBUTARY TO			WATER RESOURCE INVENTORY AREA				
Chelan	Groundwater				40 Alkali-Squillchuck				
SOURCE FACILITY/DEVICE	PARCEL	WELL TAG	TWN	RNG	SEC	QQ Q	LATITUDE	LONGITUDE	
Well	222127430100	BBJ515	22N	21 E	27	SW SE	47.36263	-120.18375	
Datum: NAD83/WGS84									

Place of Use

Superseding Certificate of Water Right 1 CG4-GWC6436-A

PARCELS (NOT LISTED FOR SERVICE AREAS)
222127430100, 222127840090, 222127840080, 222127840070, 222127840060, 222127840050,
222127840040, 222127840030, 222127840020, 222127840010

LEGAL DESCRIPTION OF AUTHORIZED PLACE OF USE
The W1/2 of the SW1/4 of the SE1/4, and the W1/2 of the E1/2 of the SW1/4 of the SE1/4 of Section 27, T. 22 N., R. 21 E.W.M.

Measurement of Water Use	
How often must water use be measured?	Weekly
How often must water use data be reported to Ecology?	Annually (Jan 31)
What volume should be reported?	Total Annual Volume
What rate should be reported?	Weekly Peak Rate of Withdrawal (gpm or cfs)

Provisions

Measurements, Monitoring, Metering and Reporting
An approved measuring device must be installed and maintained for each of the sources identified by this water right in accordance with the rule "Requirements for Measuring and Reporting Water Use", WAC 173-173.

Department of Ecology personnel, upon presentation of proper credentials, must have access at reasonable times, to the records of water use that are kept to meet the above conditions, and to inspect at reasonable times any measuring device used to meet the above conditions.

The following information shall be included with each submittal of water use data: owner, contact name if different, mailing address, daytime phone number, WRIA, Permit/Certificate/Claim No., source name, annual quantity used including units of measurement, maximum rate of diversion including units of measurement, and period of use. In the future, the Department of Ecology may require additional parameters to be reported or more frequent reporting.

Recorded water use data shall be submitted via the Internet. To set up an Internet reporting account, contact the Central Regional Office. If you do not have Internet access, you can still submit hard copies by contacting the Central Regional Office for forms to submit your water use data.

Chapter 173-173 WAC describes the requirements for data accuracy, device installation and operation, and information reporting. It also allows a water user to petition the Department of Ecology for modifications to some of the requirements.

The right to use of the water aforesaid hereby confirmed is restricted to the lands or place of use herein described, except as provided in RCW 90.03.380, 90.03.390, and 90.44.100.

This certificate of water right is specifically subject to relinquishment for non-use of water as provided in Chapter 90.14 RCW.

Given under my hand and the seal of this office at Yakima WA, this 29th day of November 2010.



Ted Sturdevant
Department of Ecology

DATA REVIEW
OK [Signature]

[Signature]
Derek I. Sandison, Director
Office of Columbia River

Superseding Certificate of Water Right

After much discussion about the loss of water rights and the property use Mr. Visscher asked for board approval.

MOTION MADE: Jennifer Talbot made the motion to approve the Pacific Groundwater Group contract as presented by Bryan Visscher.

Discussion: None

SECONDED: By Robert Sealby

PASSED: Unanimous

5) Investment Grade Energy Audit & Energy Services Proposal: Bryan Visscher, Facilities and Risk Management Director presented the following contract for approval with supporting documents for the board to review. Mr. Visscher explained that the ultimate goal is to replace WHS pool heater, pump, and filter bin with high efficiency systems. Audit and grant applicator to include some identified low \$ investment and energy savings high return strategies.



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES
1500 Jefferson Street SE, Olympia, WA 98501

December 23, 2013

TO: Bryan Visscher, Wenatchee School District No. 246
FROM: Eddie Miller, Contracts Specialist, (360) 407-9363
RE: Agreement No. 2011-193 F (4)
Detailed Investment Grade Energy Audit & Energy Services Proposal
Sunset Air, Inc.
SUBJECT: Funding Approval

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document(s). The amount required is as follows:

Energy Audit and Energy Services Proposal	<u>\$ 6,150.00</u>
Total	\$ 6,150.00

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project.

After discussion Mr. Visscher asked for approval.

MOTION MADE: Jesús Hernández made the motion to approve the Investment Grade Energy Audit & Energy Services Proposal as presented by Mr. Visscher.

Discussion: None

SECONDED: By Robert Sealby

PASSED: Unanimous

X. Communications

- Ms. Jaecks and Mr. Sealby thanked WenEA for the informative meeting with the executive board. They had a very nice conversation and appreciated the time they all took to share with the board members.

XI. Superintendent's Report

None

XII. Meeting Adjournment

MEETING ADJOURNED President Laura R. Jaecks adjourned the meeting at 8:32 p.m.

President

Date
Superintendent