



Wenatchee School District Regular Board Meeting

Minutes of Oct. 28, 2014
WSD District Office

Board Members Present

Laura R. Jaecks, President
Robert Sealby
Jennifer Talbot
Jesús Hernández
Walter Newman, V.P.

Staff Present

Brian Fiones, Superintendent
Cabinet

I. Regular Meeting 6 p.m.

Laura R. Jaecks, Board President, opened the regular board meeting at 6:00 p.m., with the Pledge of Allegiance.

The school board asked for a moment of silence on behalf of Marysville-Purchuck High School due to the recent shooting at their high school.

Laura R. Jaecks, Board President, read the following statement:
"On behalf of the Wenatchee School District we would like to express our deepest condolences to the students, staff, and families of Marysville-Pilchuck High School and the school district following the school shooting tragedy on Friday. We grieve for the families of the young victims and our thoughts and prayers go out to the entire Marysville community."

The board meeting started with Laura R. Jaecks, Board President, asking for a motion to approve the consent agenda.

MOTION MADE: Jennifer Talbot made the motion to approve the consent agenda.

SECONDED: By Robert Sealby
PASSED UNANIMOUSLY

Consent Agenda included:

MINUTES: 10/14/14 Regular Board Meeting

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR
Director: Oct. 28, 2014 personnel report: on file

PAYROLL PREPARED BY: Tami Hubensack, Director of Payroll:
\$5,399,371.81

VOUCHERS & CONTRACTS PREPARED BY:
Karen Walters, Director of Accounting – Oct. 28, 2014

General Fund
Check numbers 571964 through 572144 totaling \$694,547.35
Capital Projects Fund

Check number 572145 through 572150 totaling \$363,047.54.
Associated Student Body Fund

Check number 572151 through 572197 totaling \$45,789.42

1) Minutes

2) Personnel Report

3) Vouchers/Payroll

4) Surplus Report

SURPLUS REPORT PREPARED BY:
Karen Walters, Director of Accounting: Oct.28- On file

5) Contracts

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
10/14/14	New	Yes	Orange County Dept of Education	Element #4 OCDE NTC Project GLAD tier III Agency Trainer Certification	\$5,750	12/15/14 - 12/19/14	Nancy Duffey	Yes	Yes
					Budget Code 6400 31 7000 000				
10/07/14	New	No	Wenatchee Valley College	College & Career Expo - Facilities use	N/A	11/8/14	Diana Haglund	Yes	No
					Budget Code				
					N/A				

Board Member Jennifer Talbot made the comment that she was very pleased to see the GLAD training in the district in reference to the consent agenda contract.
None –

III. Citizen Comments

IV. ASB Reports:

WHS ASB: President Luke Carlson was present with /treasurer Jackson Powell: Mr. Carlson introduced himself & thanked the board for allowing him to report.

- Homecoming for the 2014-15 went really well
- We raised almost \$8000 and 768 attended the dance, highest attendance ever
- Won Homecoming Football game 20-3 against Moses Lake
- Sporting events coming up this week, volleyball with Sunnyside and girls soccer with Sunnyside and Diving at district Friday.
- Currently planning Veterans Day Assembly
- Student body is raising money for Maryville-Pilchuck high school to help with memorial or go to help families.
- Sophomore Senate is raising money to help a girl in need of assistance

WSHS ASB Leadership: Not present

V. Field Trip Requests

WALK-ON - FIELD TRIP APPROVAL:

Re: Learning and Teaching

OUT-OF-DISTRICT / OVERNIGHT FIELD TRIP APPROVAL

The following field trip request is presented to you for your approval:

Group Name:	Wenatchee High School SkillsUSA CISPUS
Date of Trip:	November 7 – November 8, 2014
Purpose:	SkillsUSA CISPUS Officer Leadership Training
Number of Students:	4-6
Location:	Randle, WA
Means of Funding:	ASB \$300.00 / District Program \$444 – CTE Budget
Approx. Cost	\$744.00
Supervision:	Reed Carlson

CTE Director Dennis Conger presented the field trip and apologized for it's tardiness, but explained the circumstances for it's tardiness. The board asked questions about supervision. They discussed having the overnight field trips put on the consent agenda, but would prefer to hear from the kids and advisors. They would like to get a list from Mr. Conger of all the CTE trips for the year at the beginning of the year, but prefer to approve them at board meetings as they come up.

MOTION MADE: Jesús Hernández made the motion to approve Overnight Field Trip request 11/5/14 SkillsUSA CISPUS officer leadership training as presented by CTE Director Dennis Conger.

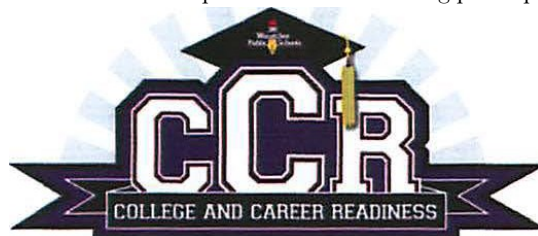
SECONDED: By Robert Sealby

PASSED UNANIMOUSLY

VI. Special Presentations

1) College & Career Readiness:

Diana Haglund, Coordinator of WL Connect & Dennis Conger, CTE Director presented the following powerpoint as an information item.



Why?

- Wenatchee Learns strategies
 - Personalized learning
 - Utilizing technology
 - Tapping the power of the whole community

Legislative Changes

- Transitioning from culminating project to *high school and beyond plan*.
 - High school and beyond plan is a graduation requirement

Elements of HS & Beyond Plan

- Personal interests
- Course plan
- Goals for HS
- Goals for after HS

- Budgeting
- Resume
- Post Secondary research
- Application

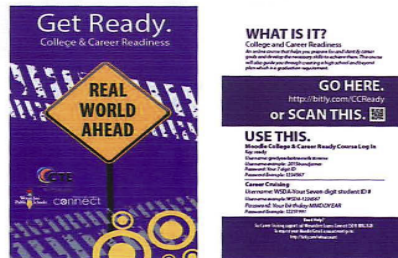
Blended Learning

- Online & face-to-face
- Personalized learning
 - When and where a student learns best
 - Leveraging technology
 - Community connections
- Mirrors post-secondary training
- Consistency of message

Requirements

- 16 lessons total
- 4 per year (plus one this year to log into CC)
- All lessons due by May 15
- Students can work at their own pace
- Use resources at anytime
- Assignments monitored
- Completion noted on transcript

Implementation Collateral



Implementation Plan

- Assemblies for Seniors, Juniors & Sophomore
- GEAR UP Mosaic with Counselors Freshman Meetings
- Classroom support
- Student email account
- Career Center
- Community Presenter Assemblies
- Work based & project based learning opportunities
 - City Council simulation

College & Career Expo

- Novembers 5, 2014
- 8:30 a.m. - 2:00 p.m.
- Wenatchee Valley College Campus
- Over 85 presenters
- 2,500 9-12 grade students

After Ms. Haglund walked the board through the powerpoint Mr. Conger perused through the CCR website for the board to see how much was available for students and how easy it is to navigate.

Discussion points:

- Online on the moodle College & Career Readiness
- Jobs for Washington Graduates was attended by a board member, he was very impressed
- Project Lead the Way discussed
- 1200 students have picked up the cards so far and 150 have registered, may seem like a slow start but we are just getting the bugs out of the process and it will take off
- A plan for students without a computer, available at school, counselors, library and on their smart phones
- 25% of students don't have access to a computer at home, but only 5-6% of those students don't have phones, they can access the CCR website by the other options available to them

Mr. Conger took the board to many of these webpages:

- The moodle and CCR programs are working in tandem
- Community members participated in the videos to reach out to the students and show them their opportunities and how to open doors
- Tutorial is available for students to learn how to navigate through the comprehensive website
- AP/Running Start and other jump-start programs are taken into consideration
- Students have a “reality check”, when they use the program and see what it takes to accomplish their dream career, this helps to motivate them to get started
- How to dress, what to say and what not to say on a job interview guidelines are available to them

- Resume builder available
- They also have access to Representative Reichert office and Steve Job's commencement speech at Stanford.
- Career and job match-up with search opportunities
- Explore careers at a glance
- An outlook option in the moodle to see what is projected for the future in jobs
- Click and apply at colleges option
- Employment guide
- Resume, letter writing skills, Interview skills, interview prep and communication skills are available at a fingertip
- Average lesson takes 1 hour at a time some maybe 2 hours
- The student have reminders, notifications, reminders and check-in
- New Career person at the HS next year to give more individual help
- Training for teachers to learn how to use and parents will also have access to read-only their students work
- The student identifies a career and realizes:
 - HS diploma not enough
 - There or more options and they can Explore those options
 - They find the path that fits and they can be successful in
 - HS supportive posters around school, WHS has bought in
 - Exciting to think what is next for them

After participating in the presentation with lots of questions and answers the board thanked Ms. Haglund and Mr. Conger for all the work and effort they have put into this program for the students of WSD.

VII. Facility Updates

1) Broome Property Real Estate Purchase and Sales Agreement:

Superintendent Flones presented the REPS Agreement to the board for approval. The property is located at 1431 Washington St., Wenatchee WA. It is next door to Washington Elementary School and will allow more room for construction of the new school. The purchase price was agreed upon at fair market value of \$240,000 and subject to terms of the agreement.

MOTION MADE: Jesús Hernández made the motion to approved the Broome Property Real Estate Purchase & Sales Agreement as presented by Superintendent Flones.

SECONDED: By Walter Newman

UNANIMOUSLY PASSED

2) Phase II Bond Preplanning:

Superintendent Flones presented the following memo for the board's review.

Phase II Bond Pre-planning

In preparation for running the Phase II bond issue we need to get started with bond pre-planning. We began the pre-planning process for the February 2014 bond issue in June 2011 with the selection of architects and construction management service and contracted with them to develop preliminary educational specifications on the building improvements, conceptual drawings and development of a timeline and activities in preparation for a bond resolution in October of 2013.

The following information is provided for our discussion on Bond Pre- Planning:

The following information is provided for our discussion on Bond Pre- Planning:

1. *Phase II Bond Package: This information is from our 10 year Capital Facilities Plan that was last updated in August of 2012 by the facilities committee. The minor projects and future bond projects need to be updated. The costs for the major and minor projects will also need to be updated.*
2. *Special Elections Resolution Filing Dates Flyer*
3. *Architect and Project Management Pre-Bond Planning Services- Between June 2011 and January 2014 we spent around \$225,000 for services related to pre-bond planning and updating our school district master plan for facilities. I estimate that we will need to budget for around \$175,000 for similar services in preparation for a bond and updating our facilities master plan. have enclosed for your reference the materials that were prepared for our June 28, 2013 board workshop by the architects, TCF and Forte in preparation for the bond.*

*4. Board Policy & Procedure for appointing a Citizen's
Facilities/Bond Committee- This is our policy and process for board
authorization to form a district committee.*

Superintendent Fones shared the following policy and procedure for setting up a new committee to go forward with Phase II Bond Planning.

Policy No. 4110 Community
Relations

CITIZENS' ADVISORY COMMITTEES AND TASK FORCES

The superintendent and/or board may appoint a citizens' advisory committee or task force as necessary to gather public input and/or establish interaction with the community about selected issues. The committee shall study school matters and submit their findings and recommendations to the superintendent and/or board. This committee shall be formed by authorization of the board. Such authorization shall include a description of the responsibilities and reporting relationships and shall specify the duration of the committee's existence.

Procedure 4110P

Citizens' Advisory Committee

The following guidelines have been prepared to assist a citizens' advisory committee or task force:

4. A specific charge or assignment shall be made to the committee.
 5. The board shall appoint a committee member based upon the person's interest and the board's judgment of the individual's potential contribution to the accomplishment of the committee's task.
 6. The committee shall be advisory only. The board does not and, under the law cannot, relinquish its decision-making responsibilities.
 7. The committee shall make periodic progress reports to the board; such interim reports as well as the committee's final findings and recommendations shall become matters of public record by virtue of their presentation to the board in a public board meeting.
 8. Minority recommendations, as well as those of the majority, shall be welcomed by the board.
- F. The duration of the committee shall be indicated when it is established. The board may authorize the committee to continue its work beyond the original termination date.
- G. Staff consultants and other resource assistance shall be made available. The committee may elect to request advice or opinions from others as well, including representative citizens.
- A. Committee meeting guidelines are as follows:
1. The frequency of meetings, meeting times, meeting places and the nature of the meeting announcements shall normally be determined by the committee.
 2. The committee may invite public attendance if it feels such attendance shall facilitate the accomplishment of its goals.
 3. The committee shall develop meeting procedures to assist in the orderly pursuit of its task.
- B. Expenses of the committee may be allowed if authorized in advance.
- J. Appointment of the committee chair shall be the prerogative of the board.
- K. By agreeing to serve on the committee, a person indicates his/her willingness to comply with the board's guidelines for a citizens' advisory committee/task force and with specific guidelines and procedures developed for the committee.

Discussion points:

- We need to do updates and look at Columbia, Mission View and grant money that is still available
- We have 12-18 months to put together a good package based on 2011-12 plan
- We also will need to look at architects, check with Forte and TCF first.
- Select a design – whole scope of work would be 6-8 months
- First a new Bond Committee
- Modernization needed to be updated in today's world
- 55 million in State Match money
- New Facilities Committee needed
- A lot of good work & effort went into Phase I & II, we want to stay on top of it and the growth
- Time to think and get started now
- Discussion on architects, who would be interested
- Discussion on the baseball fields, track and tennis courts how they would be configured and attract regional meets – Facilities Committee will look at all the issues and come up with solutions
- A lot of interest out there because our middle school and elementary students will benefit from these improvements
- Dates for running bond was discussed, soonest February of 2016 at this point, one year earlier than original plan

MOTION MADE: Walter Newman made the motion to move forward to plan the Bond – Phase II as presented by Superintendent Brian Fones.

SECONDED: By Jesús Hernández

PASSED UNANIMOUSLY

Superintendent Fones thanked the board for their support in this effort.

BD. MINUTES 10/28/14

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VIII. New Business

1) Enrollment Report October 2014: CFO Les Vandervort submitted the following report for information:

From: Les Vandervort, Chief Financial Officer
Date: October 21, 2014
Re: Enrollment Reports for **October 2014**

Exhibit A - Monthly Enrollments.

The **October 2014** count of K-12 students is **7,902.84 full-time equivalents (FTE)** including 171.86 FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE is **7,779.32** which are **64.31** FTE above budgeted *average* FTE of 7,705.

Running Start and Skill Source/Open Door FTE are shown as separate line items.

Exhibit B shows the changes in average FTE enrollment, as reported to SPI, since 2002/03. Exhibit B reflects the history of our actual state funding level of FTE.

Exhibit C is a restatement of enrollment from 2002-03 for comparability.

Kindergarten is restated based on headcount rather than FTE due to the state funding formula changes. All day kindergarten at Columbia has been BEA funded since 2007-08. All day kindergarten at Lewis & Clark, Lincoln, and Mission View has been BEA funded since 2008-09. Newbery Elementary is newly funded for 2013-14.

The current Wenatchee Valley Technical Skills Center counts for grades 9-12 have been included in years prior to 09-10 for comparability. As a branch campus, Moses Lake enrollment is excluded from Wenatchee's count.

Exhibit D compares the current month's enrollment with the same month in the prior year by building and by grade level.

Exhibit E shows the monthly information in graphic form, with a comparison to last year's (2013-14) actual enrollment and 2014-15 budgeted numbers.

Mr. Vandervort explained that the enrollment is 64 over Budget and looks good across the board. He also explained the relationship we have and roll that the ESD plays, it is required by OSPI.

2) Budget Status Report August End of Year 2013-2014: CFO Les Vandervort presented the following:

From: Les Vandervort, Chief Financial Officer
Date: October 23, 2014
Re: **August 2014 End of Year Budget Status Reports 2013-14**

GENERAL FUND For fiscal year 2013-14, Total General Fund revenues of \$78,026,633 were **100%** and expenditures of \$78,695,416 were **99%** of budgeted amounts. Actual expenditures exceeded actual revenue by **\$668,783**.

Total Ending Fund Balance decreased from **\$13,169,635** (17.31%) to **\$11,554,684** (14.68%). Includes \$946,168 transfer to Capital Projects Fund.

Fund Balance amounts are set aside for:	
Carryover (revenue received that must be spent a certain way)	\$657,081
Wenatchee Valley Tech Skills Center	611,820
Inventory and Prepaid Items	29,468
Committed Fund Balance of 5% of expenditures	3,934,771
Maintenance and Capital Projects	2,981,743
Unassigned Fund Balance	<u>3,339,801</u>
Total	\$11,554,684

Generally, the same programs ran at a deficit:	
Special Ed	\$617,040
Juvenile Detention	10,449
Enrichment	332,450
AVID	419,836
Day Care	92,867
Wenatchee Learn	250,856
Transportation	186,953

The overall deficit also driven by higher than normal costs for class mix, make your day/PBIS, technology, legal, insurance, & facility projects.

The district's level of expenditures is still close to projections. As initiatives, events and unexpected factors change, those projections will be reviewed and adjusted.

CAPITAL PROJECTS FUND Total Ending Fund Balance is **\$65,239,915**.

The Wenatchee Valley Technical Skills Center \$9.5 million project is about 85% complete. Expected completion date is December 2014.

The district received \$66,500,000 in bond proceeds May 20, 2014. Mission View Parking Lot is essentially complete.

DEBT SERVICE FUND Total Ending Fund Balance of **\$3,799,526** is reserved for payment of bond principal and interest payments, due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide funds for the bond payments.

The district's 2002 Bonds were refinanced January 26, 2010 through Seattle NW Securities. The net savings in debt service payments to Wenatchee taxpayers is \$1,565,823 through the final maturity date of December 1, 2021.
The Debt Service levy for 2014 collection is \$2,400,000.
The Debt Service levy for 2015 collection will be \$5,408,000.

ASB FUND Revenues are **77.8%** of the amount budgeted for the year. Expenditures are **82%** of budget.
Total ASB Fund Ending Fund Balance is **\$417,423**.

TRANSPORTATION VEHICLE FUND Total Ending Fund Balance is **\$329,125**. I've recommended transportation purchase two (2) new buses for 2014-15.

They discussed the budget deficit and capital projects funds. After a brief discussion and Mr. Vandervort answered questions the board thanked him for his reports.

IX. Communications

Board members reported the following:

- Foothills school visit went well, the ASB Leadership students did a great job of hosting the board, very impressive visit, and fun, and very informative. Nebery's farm to school lunch experience was great for the board to experience also, that was an excellent visit in addition.
- Board President Laura R. Jaecks again reminded the board that she is working to help develop a strong early learning program in the valley. She is working with Alan Walker of United Way. She has asked Supt. Brian Flonas to write a letter of support on behalf of the district. They are looking at being the beneficiaries of the Follies partnered with United Way in addition, along with Wenatchee North Rotarians, for "Be The Change" grant funds to help build a wrap-around program.
- Mr. Hernández reported that there are 10 total grants available equaling up to \$50,000. He shared the work of the Central Lions Club, Rotary Club, Parenting for Stronger Families, Pass-Port Program at the district and others who are pairing up projects for funding applications.

X. Superintendent's Report

Superintendent Flonas reported the following:

- Safety Measures in schools and talking points up on the webpage for parents and the community to have access. Discussion about training and an additional security person. Mr. Flonas offered to have Adam Bergstrom come to a board meeting and update them on all the additional work he is doing on rapid response and updating our security in the district. It was suggested that the students have a way to communicate their concerns and that is available for them on the webpage through *Safe Schools Alert*. Open communication is important.
- Discussion on the upcoming Principals School Board Reviews and School Improvement Plans Approval. Mr. DeJong explained to the board the process for the board reviews. He reminded them that there would not be any test scores to compare because we were on the state pilot field test program to "test the test" last year and scores were not taken or returned to us. The board would like to see MAPS scores and other indicators of the progress of students. Superintendent Flonas suggested to have another workshop with the data we have in relationship to test various test scores, assessments, etc., to give them a feel what direction the district is going with students' success within the academia and intervention.
- OSPI report card will have the previous year's results this year.
- Kindergarten Readiness -WA-Kids is an indicator for the new students starting kindergarten.
- Follow-up analysis of last MAPS and Dibbles helpful in how it uses data for intervention.

Superintendent summarized that on Monday the School Improvement Plans will be presented and approved and then we will come back with other assessment indicators for the board to review at an additional workshop.

XI. Executive Session

President Laura R. Jaecks read the following statement: The school board will enter into an executive session in accordance with board policy 1410 RCW 42.30.110 Section A: to consider the selection of a site or the acquisition of real estate by lease or purchase. And Section G: to discuss district enforcement actions, or litigation, or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party. The meeting has legal counsel present and is expected to last 60 minutes and no action will be taken.

MEETING ADJOURNED: Board President Laura R. Jaecks adjourned the open meeting at 7:31 p.m.

OPEN SESSION: The meeting was reconvened in open session – 8:35 p.m.

MEETING ADJOURNED: President Laura R. Jaecks adjourned the meeting at 8:35 p.m.

President

Superintendent

Date