



Wenatchee School District Regular Board Meeting

Minutes of Sept. 09, 2014
WSD District Office

Board Members Present

Laura R. Jaecks, President
Robert Sealby
Jennifer Talbot
Jesús Hernández
Walter Newman

Staff Present

Brian Flonas, Superintendent
Cabinet

I. Regular Meeting 7 p.m.

Laura R. Jaecks, Board President, opened the regular board meeting at 6:00 p.m., with the Pledge of Allegiance.

II. Consent Agenda

Laura R. Jaecks, Board President, asked for a motion to approve the consent agenda.

MOTION MADE: Jesús Hernández made the motion to approve the consent agenda.

SECONDED: By Walter Newman

PASSED UNANIMOUSLY

Consent Agenda included:

1) Minutes

MINUTES: 8/23/14 Regular Board Meeting

2) Personnel Report

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director: Sept. 09, 2014 personnel report: on file

3) Vouchers/Payroll

PAYROLL PREPARED BY: Tami Hubensack, Director of Payroll: None

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting –
Sept. 10, 2014 (Year 13/14)

General Fund

Check numbers 570951 through 571095 totaling \$311,852.40

Capital Projects Fund

Check number 571096 through 571099 totaling \$235,566.24.

Associated Student Body Fund

Check number 571100 through 571109 totaling \$3,133.10

Sept. 10, 2014 (Year 14/15)

General Fund

Check numbers 571110 through 571132 totaling \$324,702.45

Capital Projects Fund

Check number 0 through 0 totaling \$0.00.

Associated Student Body Fund

Check number 571133 through 571146 totaling \$5,516.46

4) Surplus Report

SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: On file

5) Contracts

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
08/28/14	New	No	NCESD	Math Training with Mary Jane Ross	\$2,025 Budget Code 5500 31 7000 000	Aug 18-25, 2014	Nancy Duffey	Yes	Yes
08/28/14	New	Yes	Strategic Steps (Formerly Martinez Consulting)	Project GLAD Training	\$10,634 Budget Code 6400 31 7000 000	9/9/14 - 9/12/14	Nancy Duffey	Yes	Yes
08/28/14	New	Yes	Strategic Steps (Formerly Martinez Consulting)	Project GLAD Training	\$24,850 Budget Code 6400 31 7000 000	9/29, 9/30, 10/20 - 10/23, 2014	Nancy Duffey	Yes	Yes
07/09/14	New	No	Town Toyota Center	WHS Class of 2015 Prom	\$3,252 Budget Code 402-3015	5/30/15	Bob Celebrezze/Tammi Walters	Yes	Yes
08/28/14	Renewal	No	Wells Fargo Insurance	Client Service Agreement	\$25,000 Budget Code 9700 68 7095 000	2014-2015 School Year	Denise Watson	Yes	No
08/21/14	Revisions	No	TSA Consulting Group	Add 403(b) Roth	N/A Budget Code N/A	8/1/2014 continuing	Tamm Hubensack	Yes	No
09/03/14	Renewal	No	WSU	Principal & Superintendent Intern certification agreement	N/A Budget Code N/A	Sept 2014 - Aug 2019	Lisa Turner	Yes	No
					Budget Code				

6) Policies 2nd Reading

New Policy 3412 Automated External Defibrillators: Submitted by John Waldren, Administrator of Student Services:

III. Citizen Comments

None

IV. ASB Reports:

WHS ASB President Luke Carlson was present along with ASB Treasurer Jackson Powell who reported:

- Attended a Leadership Camp and it was really a good start for the year.
- Started out the year with “Single Acts of Kindness” Campaign/Greeting, opening doors and connecting
- Meeting 10 new people a week by each person in Senate/ASB Officers, Trying to help make school a fun place to be
- Planning for Homecoming Week is underway- Powder Puff Football, Spirit Week etc.
- “Freshmen Ignite” went really big success with over 500 attending out of 688 freshmen
- ASB is trying to attend all the sports games to show all the teams they are supported by ASB:
 - Football
 - Volleyball
 - Girls swimming/diving
 - Cross Country
 - Girls Soccer
- A Club Faire is taking place at lunch, representatives of all clubs are represented showing students what activities are available for them to join and participate in
- Welcome Back assembly went really well and the Battle of the Bridge assembly is coming up along with sports pep assemblies
- Our counselors and staff have been available for students who were affected by the loss of one of our students this week. The choir room was used for a place for students to go.

V. Special Reports:

1. Speed Cameras at Columbia, Lewis & Clark and Newbery Elementary:

Tom Robbins, City of Wenatchee Police Chief presented the proposal now under consideration by the City of Wenatchee for installing speed cameras at Columbia, Lewis and Clark and John Newbery elementary schools. Chief Robbins brought representatives with him from the City Police Department, City of Wenatchee and Chelan County (Kevin Dresker, Gary Owens and Dan Frazer). He presented the following PowerPoint and answered questions during the presentation. He acknowledged Dr. Newman attending the work session in July.

Wenatchee School Zone
Automated Speed Enforcement

Current status and considerations:

- In 2014, Wenatchee updated and added school zone signal flashers and radar feedback signs to the City's school zones.
- Based on an initial study conducted in 2013, three school zones are being presented as likely locations for School Zone Cameras, should the Wenatchee City Council decide they would like to install these devices.
- Since the school zones have been updated, another study was conducted in 2014 in order to give the Council a comparison between the violations which were observed in 2013 and those in 2014, and in order to weigh the affects of the updates on violations in these three school zones.
- School Zone Traffic Camera's may help reduce speeding in school zones, which can increase safety for children and parents.
- School zone enforcement by patrol officers is limited due to call loads and an unfilled Traffic Officer and SRO positions.
- Adding School Zone Cameras will cause an increase in workload for the Wenatchee Police Department. WPD will need to increase allocated time for officers to review the violations and records personnel will have an increased workload in processing the violations, which will include; processing paperwork for District Court, assisting violators at WPD and other tasks.

Timeline and process

July/August, 2014:

- Council review and approval
- Sign a five-year contract with ATS
- Begin work with ATS Project Manager on details of installation

August/September/October 2014:

- Work with District Court and ATS on addition of School Zone Camera citations
- Engineering the camera installation (ATS & Public Works)

November/December 2014:

- Installation of cameras completed
- Community Notification
- Warning notifications for one-month

December/January 2014/2015:

- Start issuing citations



All of the statistics on the following three pages are based on the morning and late afternoon school zone times, when the flashers were active. We did not include the early afternoon times (lunch) in the data represented here. If we had included those numbers the daily totals would have been larger. However, we only included the morning and late afternoon time periods in order to draw as accurate a comparison as possible between the data from the year 2013 and the year 2014. The camera locations are not shown on the diagrams. The numbers indicated for each zone are for the two time periods when the flashers were active, for a single day only.

Additional Engineering Considerations

- * Centrally controlled school zone beacons installed in 2014
- * The School Zone Cameras will be linked to the School Zone Flashers. They will be based on the actual school hours, or "Beacon Times" for the school zones for each day.
- * Additional days in which the schools are closed would have to be monitored and the school would have to notify Public Works, so the Flashers (and Cameras) can be shut off (ie. Parent/Teacher conference days, "snow" days, etc..).
- * School zone upgrades meet required legal standards and signage is installed in accordance with RCW 46.63.170 (photo enforcement standards).

Additional considerations

The City will need to set the fine amounts for violations. The suggested structure would look like this:

- * Violations from 6MPH to 15 MPH over the speed limit in the school zones (20 MPH) would be consistent with the standard infraction, which is currently **\$124.00**
- * Violations greater than 15 MPH over the speed limit in the school zones (20 MPH) would be the maximum amount as allowed by RCW 46.63.110, which is currently **\$250.00**.

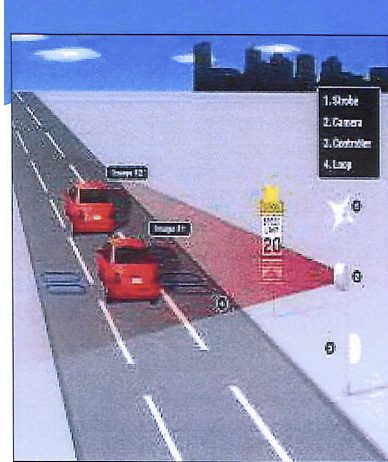
Court considerations

- * ATS coordinating approval of wording for the citation and workflow process.
- * An agreement will need to be reached with District Court regarding the fees assessed for the additional citations generated.
- * Due to recent changes in the law, District Court will have the option to receive data dumps from ATS. This would be an internal process that we would examine to see if it's viable if we proceed. Otherwise, the process would remain the same.

Funding / ATS Contract

The current Red Light Camera contract expires July, 2015.

- * With the addition of the School Zone Cameras, the City can combine all systems onto a new 5 year contract
 - * From July 2015 to July 2020
 - * Or get agreement to make it from the date we initiate the school zone contract (2014 to 2019)
- * However, the City can choose to enter into a separate contract for the School Zone Cameras.
- * As it stands, the cost per approach remains at current contract price (\$4,750.00 a month – averaged out over a 12-month period)
 - * Two approaches per school zone (\$9,500.00 per school)
- * However, it is recommended that the City negotiate to eliminate the two summer months (when the flashers will be off), which would likely bring the cost down (\$3,950 per month or \$7,900 per zone?).



How it works:

The Fixed Speed Camera System operates by making multiple measurements of a vehicle through the use of digital signal processing as the vehicle passes over embedded loops. The system calculates the loop array length and the time between loop point measurements (velocity = distance/time) and calculates a speed measurement. The device that measures the speed of the car is well within the school zone. The school zone is defined as 300 feet from school property or 300 feet from a school crosswalk. This information is all reflected in the citation that is mailed out to drivers.

- ✓ Cameras are directly wired to the School Zone beacons
- ✓ WPD police officers review and digitally sign/issue all violations
- ✓ Cameras deactivated during summer months

School Zone Automated Speed Enforcement Effectiveness

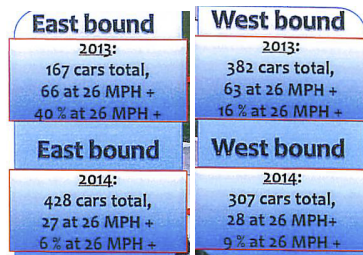
One Year Results on Automated Enforcement Citation Changes in Washington School Zones

School	Citation Change
Federal Way - Twin Lakes Elementary School	-71%
Federal Way - Saghajie Middle School	-55%
Lake Forest Park - Brookside Elementary School	-74%
Lake Forest Park Elementary School	-63%
Issaquah High School	-25%
Lynnwood - Meadowdale High School	-63%
Lynnwood Elementary School	-52%
Bellevue - Stevenson Elementary School	-12%
Bellevue - Lake Hills Elementary School	-37%
Renton High School	-23%
Renton - Talbot Hill Elementary School	7%

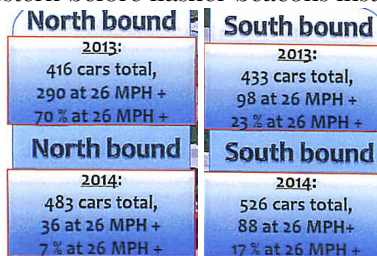
Percentage decline between first two months of camera operation compared to same two month period one year later

Source: Seattle's Fixed Camera School Zone Speed Enforcement Pilot: Preliminary Data Review, June, 2013

LEWIS & CLARK at Springwater before flasher beacons installed and after installation data:



John Newbery at North Western before flasher beacons installed and after installation data



Columbia at Orondo before flasher beacons installed and after installation data

North bound	South bound
2013: 219 cars total, 87 at 26 MPH + 40% at 26 MPH +	2013: 200 cars total, 86 at 26 MPH + 43% at 26 MPH +
North bound	South bound
2014: 244 cars total, 22 at 26 MPH + 9% at 26 MPH +	2014: 206 cars total, 21 at 26 MPH+ 10% at 26 MPH +

Chief Robbins presented pictures that illustrated the placement and direction of the cameras at each school zone.

Points of discussion:

- Speed Beacons are on morning hours and afternoon hours when students are coming and leaving school, most effective use
- Flashing beacons are off during holidays and weekends
- They rely on the schools to tell them when they will not be in school, much more accurate that way
- Cost of system to run was discussed but all agreed no matter the cost if they can just prevent one serious injury or death they are worth all the effort and cost
- The ATS contract allows the vendor to first check the camera footage to see if there is an actual infraction, then the footage is sent to the department and the officers do another check to verify an infraction. The process has two checkpoints in insure accuracy.
- Highest need streets and schools are the ones they are addressing at this time. Other streets do not have the numbers of walkers any longer. They will look at county streets also.
- Looking at “Safe Routes” grant for Princeton and Lincoln Streets
- Communication is done through newspaper, 30 day warning signs, electronic signs
- WenEA President Kris Cameron shared results of the staff “traffic safety camera” survey:
 - Columbia = 80% in favor
 - Newbery = 85% in favor
 - Lewis & Clark = 76.47% in favor
- Overwhelming support from staff is encouraging
- Columbia Principal Bill Eagle stated that he has a “walking school”, most students walk to school, over 400 students moving through the neighborhoods twice a day. He is also supportive of the cameras.
- Request from board members for summer school flashing beacons in use while students are present. Over 200 students attend summer school at Lewis & Clark. The police department will need dates and time from the district.
- Costs will run for contract usage for a 9 month period
- All legality issues were solved in 2010 and laws are in place so there is a clear way to make this happen within the guidelines of the law, RCW governed, tied to beacons.
- What does the City want from the WSD School Board?
 - Desire to move forward as a team and make our efforts more efficient
- Timeline discussed, it is a little off from the original timeline

After much discussion it was decided by the board to have a motion made to send a letter of support to the City of Wenatchee. Supt. Flonos offered to write the letter on behalf of the board. The board added that they wanted to highlight the good relationship our entities have with each other, the City of Wenatchee, Chelan County and Wenatchee School District. The work that all are doing is acknowledged and appreciated by WSD. Some discussion took place about the possibility of adding a resource officer back into the school district to help with school security.

MOTION MADE: Jesús Hernández made the motion to send a letter of support from WSD Board to Mayor Kuntz for the City’s project of the Traffic Safety Cameras at School Zones Project.

SECONDED: By Walter Newman

PASSED UNANIMOUSLY

VI. New Business

1) Policy 5409 – Employee Unpaid Holidays

Lisa Turner, HR Executive Director brought this policy up for the 1st Reading. In her absence Supt. Flonos presented it to the board. There are some language changes but everything else is the same as recommended by WSSDA legal department. This policy will be in the consent agenda for 2nd reading at the next board meeting, 9/23/14.

Unpaid Holidays for Reason of Faith or Conscience

Each district employee may request up to two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church or religious organization. In compliance with state law, the Superintendent or designee ~~or the employee’s supervisor~~ will grant the request(s) unless he or she determines that the employee’s absence would impose an undue hardship on the district or the employee is necessary to maintain public safety.

Employee Request Process

An employee seeking to take unpaid holidays for reasons of faith or conscience will submit a written request ~~to their supervisor~~ the District a minimum of two weeks prior to the requested days off.

The following information will be included in the request:

1. Name;

2. Position;
3. Number of Day(s) or half day(s) that the employee is requesting off;
4. A sufficient description of the reason for the time off so that the ~~supervisor~~ *the District* can determine whether it involves a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church or religious organization;
5. If the request is made less than two weeks prior to the requested time off, the reason that it was not possible to make the request in a timely manner.

District Approval Process

Upon receipt of an employee request for unpaid holidays, the Superintendent or designee, ~~or employee's supervisor,~~ will determine whether:

1. The request was submitted on a timely basis or sufficient justification exists for it not being timely submitted;
2. The employee has already exhausted his/her two unpaid holidays per calendar year as provided by law;
3. The request for unpaid holidays is based on a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church or religious organization. (Note: The time requested need not conform to a specific holiday or event).
4. The employee's absence would impose an undue hardship on the district; or
5. If the request is made less than two weeks prior to the requested time off, the reason that it was not possible to make the request in a timely manner.

Undue hardship is defined as action requiring significant difficulty or expense to the district. The supervisor will determine whether a request for unpaid leave constitutes an undue hardship for the district on a case-by-case basis, taking into account specific objective facts and circumstances present at the time of each request.

In determining whether an employee's request for unpaid leave would impose an undue hardship on the district, the following factors will be considered:

1. The number, composition and structure of the staff employed by the district or in the requesting employee's program;
2. The financial resources of the district or the requesting employee's program;
3. The number of employees requesting leave for each day subject to such a request;
4. The financial impact on the district or requesting employee's program resulting from the employee's absence and whether that impact is greater than a de minimus cost to the district or the requesting employee's program;
5. Impact on the district, the requesting employee's program or public safety;
6. Type of operations of the district or the requesting employee's program;
7. Geographic location of the employee or geographic separation of the particular program to the operations of the district;
8. Nature of the requesting employee's work;
9. Deprivation of another employee's job preference or other benefit guaranteed by a collective bargaining agreement;
10. Any other impact on district operations or the requesting employee's program due to the employee's absence.

The request may be denied for any of the following reasons:

1. The request was not based on a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church or religious organization. (Note: The requested time off need not conform to a specific holiday or event).
2. The employee has already exhausted their two unpaid holidays per calendar year (Note: Unpaid holidays are not cumulative from year to year);
3. The employee is necessary to maintain public safety;
4. Granting the request would impose an undue hardship, as defined above, on the district.

A written response will be provided to the employee within five (5) business days, if feasible, approving or denying the request. If the request is denied, the response will state the reason(s) therefore.

Approval of unpaid holiday time does not constitute approval for an employee to take compensated or other types of leave in conjunction with that time. An employee must seek separate approval for compensated and other types of personnel leave consistent with applicable district policies and procedures.

2) Piper Jaffray & Co. Engagement Letter

Les Vandervort, CFO presented the following Letter of Engagement: Mr. Vandervort explained this document simply states that they are our Underwriter, not legal representative. He noted paragraph three:

Engagement Letter

Projects to include Wenatchee High School facilities safety and instructional needs as recommended by a Secondary Facilities Study Committee and Foothills Mechanical Systems Upgrade

Targeting a UTGO bond election no later than 2017 (unless additional bond elections are required)

On behalf of Piper Jaffray & Co. ("us" or "Piper"), we are writing concerning a potential municipal securities transaction as identified above. This letter confirms that you engage Piper Jaffray as an underwriter respecting the Bonds, subject to the conditions and limitations described below.

This engagement is preliminary in nature, non-binding and may be terminated at any time by you or us. Although you intend or reasonably expect to use Piper Jaffray as an underwriter or placement agent respecting the Bonds, this engagement is subject to any applicable procurement laws and the formal approval of Piper Jaffray as underwriter or placement agent by your board or governing body, and is also subject to mutual agreement as to the final structure for the Bonds and the terms of a bond purchase or similar agreement. This engagement does not restrict you from using other underwriters or placement agents respecting the Bonds or any other municipal securities transaction or prevent you from delaying or cancelling the Bond issue or selecting an underwriting syndicate that does not include Piper Jaffray.

As an underwriter or placement agent, Piper may provide advice concerning the structure, timing, terms, and other similar matters concerning the Bonds. Attached to this letter are regulatory disclosures required by the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to be made by us at this time because of this engagement. We may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures. It is our understanding that you have the authority to bind the issuer by contract with us, and that you are not a party to any conflict of interest relating to the Bonds. If our understanding is incorrect, please notify the undersigned immediately.

MOTION MADE: Jesús Hernández made the motion to approve the Engagement Letter with Piper Jaffray as presented by Les Vandervort.

SECONDED: By Robert Sealby

PASSED UNANIMOUSLY

VII. Communications

- Tree at MV too large and blocking the flashing beacon, Brian Fones contacted the maintenance department and City to trim trees back.
- PTSA at Lewis and Clark is very concerned about Princeton St. and wanted to see if a Safe Routes to Schools Grant may be available– Email was forwarded to Bryan Visscher and other pertinent parties.
- State Department of Education Board and committee will be visiting the Wenatchee School District on Thursday, the board is invited to attend 8 am -1:15 pm, starting at the district office. They will visit Washington, WHS, WVTSC and WL Connect office.
- Jennifer Talbot will be attending portions of the Developing and Implementing a High Quality High School and Beyond Plan session, the Public Comment session, and the majority of the Statewide Indicators of Educational System Health session on Sept. 10th, at ESD 171.

VIII. Superintendent’s Report

- 90 students up in enrollment, the 9th and 12th grades numbers are higher than usual
- First School Visit coming up next week at Valley Academy, Supt. Fones put visit agenda in board’s packets, WSD catering service will bring in food.
- WL Connect presentation schedule given to board members

IX. Executive Session

Board President Laura R. Jaecks read the following statement:

President Statement

The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 to consider the selection of a site or the acquisition of real estate by lease or purchase and to discuss district enforcement actions or litigation, to which the district, the board, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the district.

No action will be taken.

Session should last 45 minutes.

EXECUTIVE SESSION: Open meeting adjourned into the closed executive session at 7:00 p.m., The meeting was reconvened in open session – 7:45 p.m.

MEETING ADJOURNED: Board President Laura R. Jaecks adjourned the meeting at 7:45 p.m.

President

Superintendent

Date