



Wenatchee School District Regular Board Meeting

Minutes of November 28, 2017
WSD District Office

Board Members	Staff Present
Laura R. Jaecks, V. P. (Acting President) Walter Newman Michele Sandberg Sarah Knox Sunny Hemphill	Brian Fones, Superintendent Cabinet

I. Regular Meeting 6 p.m.

Laura Jaecks, Acting President, opened the regular board meeting at 6:00 p.m. Ms. Jaecks invited the Honorable Judge Lesley Allan of Chelan County Superior Court and the newly elected board members to come forward.

The Oath of Office for newly reelected board members was officiated by the Honorable Judge Lesley Allan, Chelan Co. Superior Court:

WSD Board Director Sarah Knox
 WSD Board Director Sunny Hemphill
 WSD Board Director Michele Sandberg

Board Of Directors Oath Of Office:

I, (Sarah Knox, Sunny Hemphill & Michele Sandberg) do hereby solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Wenatchee School District No. 246, Chelan County, state of Washington, to the best of my ability.

The three board members repeated their oath with Judge Lesley Allan and signed official documents before proceeding with the Pledge of Allegiance and board meeting. The Board and Superintendent Fones thanked Judge Allan for administering the Oath of Office.

Vice President Jaecks (acting president) asked that we proceed with a motion to approve the consent agenda, before a discussion on Policy No. 1210 Board Reorganization. The board agreed that would be appropriate, Michele Sandberg asked the discussion to be before the reorganization of the board.

II. Consent Agenda

MOTION MADE: Sarah Knox made the motion to approve the consent agenda as presented.

SECONDED: Sunny Hemphill

DISCUSSION: None

PASSED UNANIMOUSLY

Consent Agenda included:

MINUTES: Reg. Bd. Mtg. 11/14/17

PERSONNEL REPORT PREPARED BY:

Lisa Turner, HR Executive Director: Nov. 28th, 2017- On file

PAYROLL PREPARED BY: November

Tami Hubensack, Director of Payroll: **\$7,084,582.81**

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting –Nov. 28, 2017

General Fund

Check numbers 595326 through 595576 totaling \$448,622.78

Capital Projects Fund

Check numbers 595577 through 595584 totaling \$337,889.69

Associated Student Body Fund

Check numbers 595585 through 595620 totaling \$32,124.60

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
09/28/17	Renewal	No	Colonial Vista	Student Clinical Experiences	\$0	2017-2018 School Year	Dennis Conger	Les	No
					Budget Code				
					N/A				
09/28/17	Renewal	No	Regency	Student Clinical Experiences	\$0	2017-2018 School Year	Dennis Conger	Les	No
					Budget Code				
					N/A				
09/28/17	Renewal	No	Riverwest	Student Clinical Experiences	\$0	2017-2018 School Year	Dennis Conger	Les	No
					Budget Code				
					N/A				
11/15/17	Renewal	No	Center for Childhood Deafness and Hearing Loss	Purchase .2 FTE Teacher from Wenatchee School Distr	Revenue \$19,074	Upon Approval - 6/30/18	Trisha Craig	Les	No
					Budget Code				
					N/A				
11/14/17	Renewal	No	ESD105 / EPIC	Services for Preschool students, ages 3-5	\$0	Aug 2017 - Aug 2018	Trisha Craig	Les	No
					Budget Code				
					N/A				
11/15/17	Renewal	No	Chelan-Douglas Child Services Associatio	Clarify Responsibilities and encourage cooperation of services to children 3-5 with disabilities	\$0	10/1/17 - 9/30/18	Trisha Craig	Les	No
					Budget Code				
					N/A				
11/14/17	New	No	Tim Andrews Consulting	Professional Development	\$1,450	11/30/17	Trisha Craig	Les	Yes
					Budget Code				
					2102-27-7000-000				

5) Surplus Report & Other Consent Items

SURPLUS REPORT PREPARED BY:

Karen Walters, Director of Accounting: On File

CAMPS & CLINICS: None

POLICIES 2nd READING: Policy No. 3416, Medication at School

OTHER: WenEA Bargaining Contract

IV. ASB Reports

WHS ASB: Marc Hernandez, President reported:

- Staff and Student Forum has been formed and will meet in December to work better as a school, better communication and handling ASB business
- Formed a President's council between Club Presidents and ASB
- Winter Dance is planned

WSHS: Seny Gonzales, Leadership President

- Robotics team took 5th, 9th and 15th at match competition recently out of 23 teams
- Leadership – Making November Care Kits for the homeless and still asking for donations
- WSHS is also collection toys for the Salvation Army children Christmas Trees
- WSHS is selling car decals for a fundraiser
- Decca Club gearing up for regional meet this January – 6 students going for first time
- Poetry competition, WSHS has a student preparing
- Annual Door Decoration competition now going on at school
- Winter Talent Show at WSHS planning, everyone invited on Dec. 15th at 1:30 pm

VI. Wenatchee Learns Strategies

Policy 1210 – Board Reorganization:

MOTION MADE: Michele Sandberg made a motion to revise Policy 1210 with a strikeout in the last sentence in the first paragraph for approval at this meeting.

SECONDED: By Sunny Hemphill

ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a chair/president and a vice president to serve one-year terms. ~~A newly elected or appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.~~

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the chair/president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the chair/president during the latter's absence.

The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

In even-numbered years in June a legislative representative shall be elected who shall serve a two-year term.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- Welcome and introduction of newly elected board members by the chair/president.*
- Call for nominations for chair/president to serve during the ensuing year.*
- Election of a chair/president (roll call vote).**
- Assumption of office by the new chair/president.*
- Call for nominations for vice chair/president to serve during the ensuing year.*
- Election of a vice chair/president (roll call vote).**

Policies shall continue from year to year and board to board until and unless the board changes them.

DISCUSSION:

- Sarah Knox stated that a lot of other districts don't have this in their policy, not applying to newly elected board members.
- Another board member stated that changing it at this point would not be beneficial to the board because it takes at least a year to understand what is going on in a school district.
- It would weaken the district's stand on a first and second reading on policies therefore taking away from our public's opportunity to have a say in changes.
- Superintendent Fiones asked Danielle Marchant, WSD general legal counsel to come forward to give the district legal advice concerning this policy change since it did not have a first and second reading and public comment opportunity.

The legal counsel's points:

- The board has the right to change policies, but it is also obligated to follow the procedures attached to the policies requiring proper process.
- We look at RCW's and the constitution come into the policies and procedures governance
- There are other Procedures we have to comply with in terms of amending a Policy, Procedure No. 1310P Open Public Meetings Act, Ch. 42.30 RCW
- Also RCW 28A2320.019 requires public notice and opportunity for public comment
- Open Public Meetings Act has not been met with proper notice if amendment proceeds at this meeting
- The agenda does not point out the proposed motion for change
- The handout must have the proposed change
- Public comment and public notice also has to have reasonable time for the board to consider the notice and public comments

- There are also district statutes in Policy No. 1310 requiring the proposed change be presented first in writing and that voting does not occur until the next meeting, unless the board determines that the change is in the best interest of the district.
- Best interest of district means:
 - Emergency nature –in response to fire, riot, natural disaster, health and safety of students
 - Motion must provide the nature of the change that pertains to the emergency nature of the amendment, which at this point it does not.
 - Open Public Meetings Act has not been met without public notice and public comment
 - Reasonable time for the board to consider public comment is also an issue
- The board has a judiciary duty to do what is best for the district and obligation to comply with the statute set in place by district policies and state law.

The legal counsel advised the board to allow the normal process for the policy change according to the statutes that are in place, the timeframe to follow the statutes is important. At this time there seems to not have been proper procedure followed.

Recommendation is to hold the Board Reorganizational process according to the policy at this meeting, whether it is or is not voting in a new president and vice president at this time. The vote will determine that. But then the reasonable time requirement would be met by the next meeting.

Michele Sandberg shared that she spoke to WSSDA legal and was told the board could waive the 2nd reading. Ms. Sandberg understood that waiving the 2nd reading is not in the best interest of the district and it is not an emergency. Ms. Marchant agreed there is no statute for 2nd readings, but she explained that what WSSDA’s intention was to recommend second readings to give the reasonable time opportunity statute to be met by districts. If our district gets rid of the 2nd reading then we are required to put something in its place to allow the reasonable time opportunity. Its not that you can’t, we would just have to provide a different process.

The question was asked that the first sentence in the policy 1210 actually prevent postponing the vote. The question was asked if that was correct.

“At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a chair/president and a vice president to serve one-year terms”:

Ms. Marchant, said it depends – if we state emergency or use suspension of an in force policy, but that requires a whole difference process, at this juncture to follow the policy and nominate a president is her recommendation, that way the policy requirements have been met. If no one is voted in Ms. Jaecks will continue as acting president until the next meeting.

This meeting would meet the requirement as the first reading. Public comment can be in person or written.

Clarity: Organization meeting should take place tonight to follow policy and revote at next meeting if not a majority vote.

Citizen Comments:

Chuck Largent, former WSD Board Member:

- When he was on the board he had some very good veterans on the board, Karen Norlin and Jesus Hernandez and Superintendent Flones and was grateful he did not have to run the meetings
- It helped to take their lead and learn from them
- It took a couple years before he felt comfortable taking more on
- There’s a lot to learn, 1000 employees and 8000 students – not as easy as some may think
- From personal experienced he recommends to not change the policy, it is there for a reason to help you learn and grow through the experience

Kevin Gilbert former WSD Board Member.

- Welcome you all new board members, have heard great things about you
- Married to teacher and thought he knew everything, but soon learned otherwise
- Had a daughter go through the system and thought he understood what it took
- After he was on the board it took him a year or two just to start to understand everything & how a district runs and the many requirements
- So much about the budgetary things, the policies and the legislative requirements that it is overwhelming at first
- I did not feel capable to jump into the leadership roles, rightly so, but after a year or two I was ready to rock and roll.
- I didn’t always agree with the other board members or the Superintendent but we all worked as a team and collaborated and respected each other
- Recommend to stick to your ideas and go forward but give yourself time to learn also

Next Ms. Jaecks, Acting Board President followed the Policy 1210 requirements:

Called for nominations for chair/president to serve during the ensuing year.

Election of a chair/president (roll call vote).

The call for the nomination for the president, none.

The call for the nomination for the vice president, none.

It was suggested to move on to the next order of business.

WENATCHEE LEARNS STRATEGIES:

Strategy 1: Design the Personalized Learning System of the Future

Objective 1.2 Students Exploring Career Paths

CAREER CONNECT WA GRANT AWARD – Mr. Dennis Conger, CTE Director, could not attend, he was at a conference.

Diana Haglund, Coord. WL Connect, summarized what the plan is for using the Career Connect WA Grant award that they received. Our district received \$400,000, Governor Ensley will be officially announcing next week, but Ms. Haglund is excited to share the news with the board. She provided the following information in addition with the summary.

November 21, 2017

Dear Career Connect North Central Washington:

Thank you for your outstanding application. In keeping with our desire to build peer-to-peer support across all areas of the state, and working toward a truly unified statewide system for youth registered apprenticeship and career connected learning, we are pleased to announce the review committee's decisions. Please work directly with Washington STEM and the Employment Security Department to finalize contracts implementing these decisions.

The state agencies and stakeholders represented below are committed to expanding youth registered apprenticeship and career connected learning to improve career opportunities, change lives for young people, and support economic growth throughout the entire state. Washington STEM managed the comprehensive and rigorous review process and will continue to provide technical support to awardees throughout the contract period.

All of the Career Connect Washington proposals showed a commitment to these goals and a level of partnership across multiple local stakeholders that is unprecedented in this state. The RFP offered \$6.4 million, and the applications totaled \$10.9 million, indicating high interest and demand for this strategy in local communities across Washington state. Applicants were required to identify local leveraging funds to amplify the impact of the state funds, and the total local leverage identified exceeded \$14 million, indicating that communities are ready to commit their own existing local resources to expand youth registered apprenticeship and career connected learning for local youth and local employers.

The applications indicated a high level of local leadership, local partnership, and quality program design. The review team has chosen to fully fund the strongest applications, and provide funding for the remaining areas to work together to continue building their capacity and results, so the momentum and local partnership they've gained will not be lost. All awardees are being asked to identify even stronger



employer support, expand existing apprenticeship programs even more, and work together to build a unified statewide system.

This approach is projected to create 29,974 new career connected learning experiences, and 3,824 new internships, pre-apprenticeships, and registered apprenticeships (youth and adult), exceeding our statewide goals of 15,000 and 1,500, respectively. Including all applicants in this statewide effort enables Washington to build statewide capacity, since the Governor's Career Connect Task Force intends to continue expanding youth registered apprenticeship and career connected learning in the years to come. It also appropriately reflects the high levels of partnership and design work demonstrated by all of the local communities that applied.

Career Connect North Central Washington is offered full funding of your requested amount for a total of \$854,547.00. Conditions of acceptance include implementing your local application as planned, and:

- a) In addition to the employer champion already identified, identify a specific employer and specific person at that employer responsible for sponsoring a new or expanded registered apprenticeship (either youth or adult), and delineate plans to work with peer companies to recruit additional apprenticeship employer sponsors/training agents.
- b) In addition to the registered apprenticeship expansion already identified, work with the Department of Labor and Industries to identify key sponsor or employer entities in your area with whom you could collaborate toward expanding existing or creating new apprenticeship programs. The goal is to expand youth and adult registered apprenticeship slots in your area, increasing your commitment to expanded registered apprenticeship slots by at least 20.
- c) Work with your local partners to develop strategies that enable youth registered apprenticeships to earn credit toward high school graduation, and assist in related statewide efforts upon request.
- d) Ensure success of low-income youth and youth of color by offering wrap-around services such as child care and transportation as needed, and clarify this aspect of your program design.
- e) Take part in statewide peer-to-peer learning to increase each area's capacity and identify additional resources to ensure not just sustainability, but steady growth and expansion.
- f) Commit to use the Career Connect logo and the name above on all materials, use Career Connect employer outreach materials once available, and assist other areas of the state if they identify employers who want to replicate the youth or adult registered apprenticeship strategies that you have created.
- g) Hold quarterly meetings of your local Career Connect Team to track local progress, identify new opportunities for expansion, and identify additional employers to work with.

For all funded applicants, we will simplify and streamline the outcomes table, provide quarterly peer-to-peer learning conference calls to promote replication of successful local practices, and provide technical assistance upon request.

The public announcement for this award is pending an announcement from the Governor's office. In order to coordinate funded partner efforts and ensure we maximize impact across these investments, we ask that you not make any public announcement about your award until you have received further notification regarding the timing and process for announcements.

Please contact Tim Probst or Gilda Wheeler with any questions regarding next steps.

Congratulations! Together we are putting Washington out in front of the nation, helping employers grow talent, and changing lives for youth.


Sincerely,

Tim Probst, Employment Security Department

Gilda Wheeler, Washington STEM




Through public/private partnerships, Career Connect Washington will create a statewide career-readiness system that, over time, becomes a routine part of educational experience for all Washington youth with a focus on youth from low-income backgrounds, those living in rural communities, and youth of color. This initiative aims to create a long-term culture change that equally values all family-wage careers and career pathways. Career Connect Washington will also promote Registered Apprenticeship and Career Connected Learning as talent recruitment and development strategies for employers across Washington, with a focus on high-demand, family-wage careers.



\$854,540 AWARDED TO NCW OUT OF 6.4 MILLION
TWO YEAR GRANT
5 COUNTIES (CHELAN, DOUGLAS, GRANT, OKANOGAN, ADAMS)
14,000 SQ MILES
36 SCHOOL DISTRICTS
1,700 YOUTH CONNECTED TO CAREERS

Chelan/Douglas Allocation



\$200K **CAREER CONNECTED LEARNING**
Continuation of delivery of high quality career connected learning activities to support STEM career pathways: **COMPUTER SCIENCE, HEALTHCARE & MANUFACTURING**
Assurance of three high quality career connected learning experience that are connected to a youth's career plan. 10% of youth will have comprehensive career planning adult mentorship and in depth career experiences (90 internships or worksite learning)



\$200K **CREATION OF YOUTH & ADULT APPRENTICESHIP PATHWAYS**
Development of pre-apprenticeship, youth apprenticeships and adult apprenticeship pathways that align with in-demand jobs in: **TECHNOLOGY, AGRICULTURE, HEALTHCARE & MANUFACTURING**



75%
of funds must be spend on WIOA eligible out of school youth (16-24) as defined by federal WIOA regulations.

1 CAREER CONNECT TEAM
Wenatchee School District
Apple STEM Network
Wenatchee Valley College
Chelan County PUD
NCESD
NC Workforce Development Council

Discussion:

- Explained the process of apprentice programs, L&I process first
- Includes adult apprenticeships in steps
- There needs to be a job at the end of apprenticeship
- WIOA – 16-24 is Federal funded – the meaning of these funds outlined for board – the “out of school” program is one of 12 criteria:

SECTION 1.01 WIOA: THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

The board thanked Ms. Haglund for the good news and summary. They congratulated she and Mr. Conger.

WSD Legal Counsel informed the board of the parliamentary procedure on withdrawing a motion and for closing a nomination. She informed the board we still needed to close that part of the meeting.

MOTION WITHDRAWN:

Pending motion before the board, should be withdrawn and can be made again at the next board meeting. Roberts Rules of order recommends withdrawing the motion. This would still be the first reading.

“MOTION MADE: Michele Sandberg made a motion to revise Policy 1210 with a ~~strikeout~~ in the last sentence in the first paragraph for approval at this meeting.
SECONDED: By Sunny Hemphill

Michele Sandberg asked permission to withdraw the motion.
President Jaecks stated:

“Unless there is an objection the motion will be withdrawn. Is there an objection?”

No objection
Motion withdrawn

NOMINATIONS CLOSED:

The nomination for reorganization of the board –Acting President Jaecks stated:
Unless there is an objection the nominations for reorganization of the board is closed.
No objections.
Nominations closed.

Strategy 4: Balance Change for All with Excellence for All

Objective 4.4 Highly Trained & Engaged Staff Learning & Teaching & All Employees

Board Policies Review: Superintendent Flonos reviewed these policies with the board.

Policy No. 1111 Oath of Office – Policy shared and new board members participated in this process tonight.

Policy No. 1210 Annual Organizational Meeting Election of Officers – already discussed, 1st reading tonight for changes.

Policy No. 1225 School Director Legislative Program Supt. Flonos explained the responsibilities of this position.

Nomination made: Michele Sandberg nominated Sunny Hemphill to fill the legislative position for the board. It is a two-year term.

Seconded by: Sarah Knox

Passed Unanimously

District Learning Team: Board representative and rotating board members

Meets every other month meeting next meeting is December 5th.

Sarah Knox appointed as the board representative.

Michele Sandberg will be the rotating board member for the first meeting. Ms. Jaecks reminded everyone that they need to communicate ahead of time so there is not 3 board members attending at the same time.

Policy No. 1112 Director Orientation

Superintendent Flonos asked for suggestions for board meeting and workshop topics:

- Board Planning Calendar Topics:
 - Strategic Plan – progress on goals
 - Ad Hoc committees
 - Moving into the technology age – having board meetings online
 - Evaluation of Superintendent – how it is done
 - Testing – Assessments – what’s required
 - Team put together for Math curriculum
 - Follow up on new bell schedule at WHS – parent and students
 - Teachers/staff representatives/different employment groups – 3 or 5 minutes
 - Updated website that is easier to search, more organized
 - Bullying – have a discussion of what we are doing currently and can do in future
 - Current Special Education and testing and the ease of parents accessing information
 - Budget workshop – so many pieces that we need to understand
 - Check in on early learning progress
- A packet will be a part of this information and some online.

The boardroom is reserved every third Monday for a workshop.

Legislative Conference, everyone is registered with rooms for the January 28 & 29th 2018.

Superintendent Flonos will put together an outline for topics for workshops and prioritize the items. Discussion followed aspects of organizing this schedule for the new board members to get up to speed on district business and programs. Supt. Flonos gave a summary of the data dashboard and alignment of initiatives and strategic plan.

VII. Board Communication

- Sarah Knox talked to someone in schools who said there too many on board tours; it is distracting for the learning environment.
- Laura Jaecks pointed out that the board does not dictate the manner in which the board is invited to tour the schools. The principals and staff are the ones who make the decisions what the visit consists of. So the teachers/staff should communicate that with their principals.
- Supt. Flonos pointed out also that on tours the board members see demonstrations of PBIS, GLAD or a new curriculum, etc. so the purpose is for the board to see what is going on in the classroom and how effective these programs are for our students.
- Board calendar was brought up to the new board members, on the board webpage, made a year ahead. The itinerary of the visits is given to the board and is posted on the board webpage also.
- A School visit this Thursday to Lewis & Clark.

EXECUTIVE SESSION: Entered at 7:23 p.m. Open meeting ended, Acting President Jaecks read the following statement:

The school board will enter into executive session in accordance with board policy 1410 to discuss with legal counsel representing the district matters relating to district enforcement actions, or litigation or potential litigation to which the district, the board, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the district.

The executive session is expected to last 75 minutes and no action will be taken.

Executive Session ended and entered an open meeting status at 8:30 p.m.

VIII. Meeting Adjourned

MEETING ADJOURNED President Laura Jaecks adjourned the meeting at 8:30 p.m.

President

Superintendent

Date