



Wenatchee School District

Regular Board Meeting

Minutes of December 12, 2017

WSD District Office

Board Members	Staff Present
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Laura R. Jaecks, (Outgoing Acting President & V.P.)
 Walter Newman
 Michele Sandberg, Newly Elected President
 Sarah Knox, Newly Elected Vice President &
 District Learning Team Board Representative
 Sunny Hemphill, Board Legislative Representative

Brian Flones, Superintendent
 Cabinet

I. Regular Meeting 6 p.m.

Laura Jaecks, Acting President, opened the regular board meeting at 6:00 p.m. Ms. Jaecks. Vice President Jaecks (acting president) asked for a motion to approve the consent agenda.

II. Consent Agenda

MOTION MADE: Sunny Hemphill made the motion to approve the consent agenda as presented.
SECONDED: Sarah Knox
DISCUSSION: An acknowledgement & thank you was made by the board for the donation of funds of \$12,000 to the WSD Nutrition Services Department in honor of the memory of Lillian Blanchard’s late husband, who attended WSD.
PASSED UNANIMOUSLY

Consent Agenda included:

1) Minutes

MINUTES: Reg. Bd. Mtg. 11/07/17 & 11/28/17 & Spec. 11/30/17

2) Personnel Report

PERSONNEL REPORT PREPARED BY:
 Lisa Turner, HR Executive Director: Dec. 12, 2017- On file

3) Vouchers/Pavroll

PAYROLL PREPARED BY: November
 Tami Hubensack, Director of Payroll: None
VOUCHERS & CONTRACTS PREPARED BY:
 Karen Walters, Director of Accounting –December 12, 2017
General Fund

Check numbers 595621 through 595826 totaling \$986,775.25

Capital Projects Fund

Check numbers 595827 through 595833 totaling \$25,024.39

4) Contracts

Associated Student Body Fund

Check numbers 595834 through 595870 totaling \$43,582.74

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
12/01/17	New	No	Linked In	Advertising and Recruitment Tool	\$14,628	1/10/18 - 1/1/19	Lisa Turner	Les	Yes
					Budget Code				
					9700-14-7071-000-3020				
12/01/17	New	No	Linked In	Advertising and Recruitment Tool	\$0	1/10/18 - 1/1/19	Lisa Turner	Les	No
					Budget Code				
					N/A				
11/22/17	New	No	Strategic Steps	Professional Development	\$6,300	2/26/18 - 10/18	Tim Sheppard	Les	Yes
					Budget Code				
					0107-27-7100-106				
11/22/17	Renewal	No	Seattle University - Center for Change	Pre-Employment Transition Services	Revenue \$15,500	1/1/18 - 9/30/18	Trisha Craig	Les	No
					Budget Code				
					N/A				
12/05/17	New	No	GLAD	Training Workshop	\$14,800	4/23/17 - 4/27/18	Cynthia Valdez	Les	Yes
					Budget Code				
					6500-31-7000-000				

5) Surplus Report & Other Consent Items

SURPLUS REPORT PREPARED BY:
 Karen Walters, Director of Accounting: On File
CAMPS & CLINICS: WHS Girls Basketball Youth Clinic
POLICIES 2nd READING: None
OTHER: Nutritional Services Blanchard Donation

III. Recognitions

1) Schools of Distinction: Valley Academy, Greg Lovercamp, Director and Valley teachers, Jim Mugg, Kelly Smothers, Donna Payne and Memory Visscher were acknowledged by ESD 171 Superintendent Michelle Price, ED. D. for receiving the Schools of Distinction Award for the 2nd

year. ESD Superintendent Price presented a banner from the WA State Center of Educational Effectiveness. Only 98 schools in the state receive this award out of over 2800 schools, making this a great honor. They also received a Recognition Certificate from the WSD & Board of Directors. They were congratulated by the board and cabinet.

- 2) The board also recognized the following teachers as regional finalists and regional winner in the WA State Teacher of the Year. The persons who nominated each teacher shared reasons they were nominated and presented them with the State Awards and Board Certificates.
 - Regional Finalists State “Teacher of the Year”: Doug Merrill, Kelly Smothers & Mary Symonds (unable to attend, but recognized by the board)
 - Regional Winner State “Teacher of the Year”: Jon Magnus
 They were thanked for their service and dedication by the board and congratulated by all present.

IV. ASB Reports

WHS ASB: Sebastian Pasion, Vice President reported:

- Litter-box game very close – our boys dominated, next year we plan to come back strong
- Decca sponsored the “Father-daughter” Dance, very well attended over 700 attended
- Winter Wonderland Dance great success
- Winter Week days, a lot of fun
- Have a lunch for food service and custodians to show our appreciation to them

WSHS: None

V. Field Trips

Jodi Smith Payne, Assist. Supt. L&T and Advisors/teachers presented the following for approval.

Printed By: Angie Knudtson Date: December 5, 2017 Out of District/Overnight & Out of State Field Trip Requests for Board Approval December 12, 2017										
Requesting Location	Trip Number	Dates	Destination	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
203 Pioneer Middle School	3450	03/29/2018 02:00:00 PM - 04/06/2018 11:00:00 PM	Washington D.C.	Dawn Wood	8th grade students from all 3 middle schools in WSD	Enrichment of the students US History curriculum by visiting historical sites in Boston, Philadelphia, Gettysburg, and Washington DC.	12	22	\$ 14,538.50	Pioneer - ASB
402.4 Wenatchee High School - MOSAIC/MIGRANT	3383	02/16/2018 08:00:00 AM - 02/18/2018 05:00:00 PM	Washington State University - Pullman WA	Ramon Rivera	Mariachi Huenachi	WSU Preview Trip - full workshop weekend	4	31	\$ 1,938.15	MOSAIC - NLA

Teacher/Advisor Dawn Wood shared details of her trip to Washington D.C. with Pioneer Middle School students and parents (25, 9 of which are parents & 2 teachers). Students and parents pay for the trip. Ms. Wood asked for approval.

Teacher/Advisor to the Mariachi Program told the board about his trips that are planned in February to WSU for a workshop and visit. His students benefit from these trips because many of them will attend the colleges and Universities they visit. Dorms and food are provided. It is well chaperoned, 2 male and 2 female.

MOTION MADE: Sarah Knox made a motion to approve the two field trips as presented.

SECONDED: By Michele Sandberg

DISCUSSION: NONE

PASSED UNANIMOUSLY

VI. Wenatchee Learns Strategies

Acting President Laura Jaecks introduced two policy versions for amendments to Policy 1210 – 2nd Reading:

VERSION #1: (Michele Sandberg)

ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a chair/president and a vice president to serve one-year terms. A newly elected or appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the chair/president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the chair/president during the latter's absence.

The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

In even-numbered years in June a legislative representative shall be elected who shall serve a two-year term.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly elected board members by the chair/president.
 - B. Call for nominations for chair/president to serve during the ensuing year.
 - C. Election of a chair/president (roll call vote).*
 - D. Assumption of office by the new chair/president.
 - E. Call for nominations for vice chair/president to serve during the ensuing year.
 - F. Election of a vice chair/president (roll call vote).*
- Policies shall continue from year to year and board to board until and unless the board changes them.

VERSION #2: (Laura Jaecks)

**ANNUAL ORGANIZATIONAL MEETING,
ELECTION OF OFFICERS**

At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a chair/president and a vice president to serve one-year terms. ~~A newly elected or appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.~~ A newly elected or appointed board member will not be eligible to serve as chair/president. A newly elected or appointed board member will not be eligible to serve as vice president unless four of the five members of the board vote to confirm the newly elected or appointed board member as vice president.

~~If no chair/president nominee is elected, then the current chair/president shall serve an additional one-year term as the chair/president. If no vice president nominee is elected, then the chair/president shall appoint a vice president to serve a one-year term.~~

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the chair/president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the chair/president during the latter's absence.

The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

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- A. Welcome and introduction of newly elected board members by the chair/president.
- B. Call for nominations for chair/president to serve during the ensuing year.
- C. Election of a chair/president (roll call vote).*
- D. Assumption of office by the new chair/president.
- E. Call for nominations for vice chair/president to serve during the ensuing year.
- F. Election of a vice chair/president (roll call vote).*

Policies shall continue from year to year and board to board until and unless the board changes them.

It was suggested to strike the second paragraph of Version #2. Ms. Jaecks did not intend to include that paragraph.

MOTION MADE: Michele Sandberg made a motion to amend Policy 1210 with a strikeout in the last sentence in the first paragraph for approval as a 2nd reading.

SECONDED: By Sarah Knox

DISCUSSION:

Points/Clarification made by Director Sandberg:

- Ms. Sandberg wanted to be clear she has been intentionally transparent, keeping with the “no surprises” policy.
 - She brought this policy to Superintendent Fones about proposed changes prior to the meeting before taking the oath of office.
 - Sunny Hemphill also spoke with Superintendent Fones about this change to the policy.
 - He advised them to contact the acting board president, Ms. Jaecks, of their intentions.
- Ms. Sandberg shared that WA State has approximately 300 districts, 200 have policies online of those that she checked only 4 have Policy 1210 as WSD has it written.
- Ms. Sandberg stated that she was elected to this position as well as others and if people want transparency then this policy should be updated and that is why she brought it forward.

Points made by Director Hemphill addressing transparency:

- Ms. Hemphill stated that she contacted Ms. Jaecks on the morning of Nov. 28th to let her know about the proposed change.
- The legal counsel was present at the meeting to also address the proposed change.
- Several people spoke out against the change, “so apparently the word was out”, Ms. Hemphill pointed out.
- There are a number of other policies that Ms. Hemphill will be bringing forward to be changed.
- There is no purpose of this policy in her mind, other than to slow down the voters’ ability to bring about change in the district.
- She understands the response people are having to this issue but she concurred that “this was a tough campaign and there was a great bit of anxiety about the change”.
- Ms. Hemphill thanked Superintendent Fones for his efforts to smooth this transition and ease concerns among the staff about the new school board.
- Ms. Hemphill made the point that change can be unsettling but if voters did not want change then she “would not be sitting here”.
- She will vote for this amendment to the Policy 1210 (version #1).

Sarah Knox asked that the board take citizens comments before voting.

Acting Board President Jaecks asked to first make a statement:

- Ms. Jaecks welcomed the three new board members in joining this important body of work, serving on the WSD Board.

- She acknowledged that in regards to this policy the board has gotten off to a rocky start.
- It is her hopes that the board can develop a positive working relationship going forward that will benefit our district, our community and most of all our students.
- She has offered a compromise amendment to Policy 1210 for a shared leadership approach together with new and veteran board members that will offset our rocky start and lead our district forward to greater levels of achievement at all levels.
- Our board has a long tradition of shared leadership that honors the input and leadership of all its members.
- Ms. Jaecks is a proponent of change and continuous improvement
- There are many areas that are going very well in this district, Ms. Jaecks is very proud of them and there are areas that could be improved
- Ms. Jaecks shared some positive highlights of good things that are happening in the district:
 - WHS continual increasing graduations rates over the past 10 years
 - The WL public input process, she is proud of the fact that we have collected and included input from over 4000 individuals in our community to help form our strategic plan.
 - Our nationally and internationally recognized Mariachi program
 - Schools of Distinction are being recognized by the state every year.
 - Highly qualified teachers are in all our schools.
 - Now our district-wide implementation of PBIS has benefited every student in all of our schools.
 - There are many more positive things and areas, but too many to mention them all right now.
- Ms. Jaecks shared areas that she feels could improve:
 - First thing is near and dear to Ms. Jaecks heart, the importance of early learning and she shares that with at least one of the other board members
 - Our district has the opportunity to change the face of kindergarten readiness in our community by taking the lead in early learning.
 - The district also needs to improve our efforts on individualized education to meet every student's need as a distinct individual.
 - To continue these efforts she hopes to work along with her teammates to accomplish these great things in our district with thoughtful research and transparency.
 - Our teachers, our staff and our administration, our community and most of all our children are depending on us to lead this district with newfound strength and commitment.
 - Ms. Jaecks is hopeful to do this together as a five person elected board, duly elected to serve in Wenatchee School District.

VII. Citizen Comments:

Summary of Citizens Comments:

Katja Rowell, Parent & new to district: Policy 1210

- She has a lot of questions, difficult to get answers but supports what most districts are doing across the state concerning this policy, but would rather see it tabled.

Krista Herling, Parent of 4 children in district and spouse of teacher: Policy 1210

- Not in support of the way the new board members went about making this change, cautions them to learn from the veteran board members, she has served on a board and there is a lot to learn.

Aida Bound, Retired Social Worker, volunteer at WHS and elementary schools and teaches English Language Learners: Policy 1210

- Concerned about process and individuals agenda in making this change and asked board to slow down before jumping into decisions about changing processes. Concerned because we have a lot of our children being affected by decisions this board is making.

Susan Ballinger: Policy 1210

- After research she supports to amend Policy 1210 version #1
- Curious how a lot of things are done in the district, thinks this is a good move and offered advice in making changes.

Lance Jobe: Policy 1210

- Voted for the three new board members and supports version #1 for Policy 1210
- Shared his views on the reasons for his decision

Dave Riggs, former teacher: Policy 1210

- Supports changing the Policy 1210 version #1
- Gave reasons for supporting the amendment and offered advice to the board

Karen Knox: She pointed out that she is related to Sarah Knox

- She supports Policy 1210 version #1
- She feels the new board members are very capable of leading

DIRECTOR COMMENTS:

Director Sandberg added these points:

- Striking the one sentence from Policy 1210 allows 5 choices for officers instead of only 2 choices
- She received 25 emails: 20 in favor of the change – 4 not in favor – 1 in favor of version #2

Director Hemphill add these points:

- Amendment change does not remove Ms. Jaecks or Dr. Newman's expertise. The new board members will look to them for their support and guidance when they need it.

Acting President Jaecks offered her Facebook posts dated 12/05/17 – 12/10/17 into the record. She also noted that there was equal support of proposed amended version #2 of Policy 1210, and is part of this record. The record was given to the recording secretary.

CALL FOR VOTE ON MOTION: TO APPROVE VERSION #1 OF AMENDMENT TO POLICY NO. 1210 IN FAVOR - 3

OPPOSED - 2
MOTION PASSES

Acting President Jaecks withdrew her proposed amendment to Policy No. 1210 version #2. Legal counsel confirmed that no vote was required.

REORGANIZATION OF BOARD:

Acting President Jaecks welcomed the newly elected board members and called for nominations for chair/president to serve during the ensuing year.

Sunny Hemphill nominated Michele Sandberg for president of the board.

Walter Newman nominated Laura Jaecks for president of the board. Dr. Newman also shared reasons why he thought Laura Jaecks is the best choice for the position.

Roll Call Vote:

Sunny Hemphill voted: Michele Sandberg
Michele Sandberg voted: Michele Sandberg
Walter Newman voted: Laura R. Jaecks
Sarah Knox voted: Michele Sandberg
Laura Jaecks voted: Laura R. Jaecks

Michele Sandberg will serve as the president of the WSD Board of Directors for a one-year term. President Sandberg received the gavel to assume the office of president and continued the meeting.

President Sandberg called for nominations for vice chair/president to serve during the ensuing year.

Walter Newman nominated Laura Jaecks for vice president position of the board.

Sunny Hemphill nominated Sarah Knox for vice president position of the board.

Roll Call Vote:

Sunny Hemphill voted: Sarah Knox
Walter Newman voted: Laura R. Jaecks
Laura Jaecks voted: Laura R. Jaecks
Sarah Knox voted: Sarah Knox
Michele Sandberg voted: Sarah Knox

Sarah Knox will serve as Vice President of the WSD Board of Directors for a one-year term.

President Sandberg invited Judith Lurie to share comments:

Summary of Citizen's Comments:

Judith Lurie:

Ms. Lurie wanted to echo comments about how the board should conduct transparency. She shared her thoughts on Facebook posts that she read and she shared her interpretations including how she feels they should have been handled. She also made suggestions on posting minutes prior to being approved.

Discussion on timeframe for having board meetings videotaped for public viewing. Within the week the new parts should be available.

Strategy 3: Use the Best Tools & Resources to Advance Learning

Objective 3.4 Facilities that Optimize Learning

Facility Projects Updates:

Revised Hill Contract Amendment #1

Gregg Herkenrath, Dir. of Facilities provided the following for accounting purposes to clean up the paperwork. The board already approved these amendments but the amounts needed to be corrected. One contract was \$10,000 heavy and the other was \$10,000 light, an accounting error. Mr. Herkenrath summarized and provided the following materials outlining the changes:

CIP PHASE 1 - WSD and Hill International have a binding contract for Phase 1 which has 5 previous amendments to it.

PHASE 2 BOND PLANNING - WSD and Hill International also have a separate binding contract for Phase 2 which has had no previous amendments to it thus far.

SITUATION

In March 2017, there was a budget transfer of \$10,000.00 deducting from Hill International's Phase 1 contract and adding it to their Phase 2 contract (this was done internally and NOT through a formal amendment).

At the October 24, 2017 board meeting, Amendment No. 1 was presented and approved (however it did not reflect the \$10,000.00 transfer from Phase 1 to Phase 2 and it should have).

- Amendment No. 1 dated October 6, 2017 was approved for an additive amount of \$9,000.00 to the original contract amount of \$87,400.00 bringing the current value of the contract to \$96,400.00.
- **Revised Amendment No. 1 dated November 28, 2017 shows the additive \$10,000.00 transfer plus the additive \$9,000.00 bringing the current value of the Phase 2 contract to \$106,400.00.**

Hill International has REVISED this amendment to reflect the March 2017 budget transfer as well as the dollar amounts previously approved at the October 24, 2017 board meeting.

RECOMMENDATION

The Board of Directors approves the Revised Amendment No. 1 as it now accurately reflects the current contract value with the budget transfer.

REVISED Amendment No. 1

November 28, 2017

This **Revised Amendment No. 1** to the existing Agreement between Wenatchee School District No. 246 and Hill International, Inc., executed on August 15, 2013, is made for the purpose of adding Additional Services for Construction Management Services per the Hill International, Inc. Letter (dated 10/9/17.) All other terms and conditions of the original agreement shall remain unchanged. (Reference PO# 8421400161, Phase 2 Bond Study)

Contract Summary	Scope of Work	Contract Value	Contract End Date
Professional Consulting Services	Budget Transfer from CIP to Phase 2 Bond Planning	10,000.00	
Professional Consulting Services	Additional Services for Construction Management Services per the attached letter (dated 10/9/17)	\$9,000.00	April 30, 2018
Contract		\$87,400	Old End Date April 1, 2016
Current Value		\$106,400	

Revised Hill Contract Amendment #6:

CIP PHASE 1 - WSD and Hill International have a binding contract for Phase 1 which has 5 previous amendments to it.

PHASE 2 BOND PLANNING - WSD and Hill International also have a separate binding contract for Phase 2 which has had no previous amendments to it thus far.

SITUATION

In March 2017, there was a budget transfer of \$10,000.00 deducting from Hill International's Phase 1 contract and adding it to their Phase 2 contract (this was done internally and NOT through a formal amendment).

At the October 24, 2017 board meeting, Amendment No. 6 was presented and approved (however it did not reflect the \$10,000.00 transfer from Phase 1 to Phase 2 and it should have).

- Amendment No. 6 dated October 4, 2017 was approved for an additive amount of \$5,000.00 to the previously approved amendments 1-5 total of \$1,329,069.00 bringing the current value of the contract to \$1,334,000.00.
- **Revised Amendment No. 6 dated November 28, 2017 shows the deductive <\$10,000.00> transfer plus the additive \$5,000.00 bringing the current value of the Phase 1 contract to \$1,324,069.00.**

Hill International has REVISED this amendment to reflect the March 2017 budget transfer as well as the dollar amounts previously approved at the October 24, 2017 board meeting.

RECOMMENDATION

The Board of Directors approves the Revised Amendment No. 6 as it now accurately reflects the current contract value with the budget transfer.

REVISED Amendment No. 6
November 28, 2017

This **Revised Amendment No. 6** to the existing Agreement between Wenatchee School District No. 246 and Hill International, Inc., executed on August 15, 2013, is made for the purpose of adding Additional Services for Construction Management Services per the Hill International, Inc. Letter (dated 10/9/17.) All other terms and conditions of the original agreement shall remain unchanged.

Contract Summary	Scope of Work	Contract Value	Contract End Date
Professional Consulting Services	Budget Transfer from CIP to Phase 2 Bond Planning	-10,000.00	
Professional Consulting Services	Additional Services for Construction Management Services per the attached letter (dated 10/9/17)	\$5,000.00	December 31, 2017
Contract plus Amendments #1 thru #5		\$1,329,069.00	Old End Date January 31, 2017
Current Value		\$1,324,069.00	

After a brief discussion on the history of the amendments Mr. Herkenrath asked for approval.

MOTION MADE: Sunny Hemphill made the motion to approve amendments as presented.

SECONDED: By Sarah Knox

DISCUSSION: Question about motion made, it was decided that the amendments needed to be approved separately.

MOTION REVISED: Sunny Hemphill made the motion to approve Revised Hill Contract Amendment #1 as presented.

SECONDED: By Laura R. Jaecks

PASSED: Unanimously

MOTION MADE: Sunny Hemphill made the motion to adopt Revised Hill Contract Amendment #6 as presented.

SECONDED: By Sarah Knox

DISCUSSION: None

PASSED: Unanimously

Strategy 4: Balance Change for All with Excellence for All

Objective 4.2 Sound Fiscal & Resource Management & Sound Human Resource Management

COSA Contracts –

Lisa Turner, HR Executive Director presented the following for the board to approve:

COLLECTIVE BARGAINING AGREEMENT BETWEEN Wenatchee School District No. 246 and Central Office Administrative Support Association for September 1, 2017 through August 31, 2020

After a short discussion and Q&A on specifics of the agreement Ms. Turner asked for approval.

MOTION MADE: Laura Jaecks made the motion to approve the Collective Bargaining Agreement with WSD and Central Office Administrative Support Association for September 1, 2017 through August 31, 2020 as presented.

SECONDED: By Walter Newman

DISCUSSION: None

PASSED: Unanimously

COLLECTIVE BARGAINING AGREEMENT BETWEEN Wenatchee School District No. 246 with WSD Business Office Association for September 1, 2017 through August 31, 2020

Ms. Turner answered the board's questions after a summary on the history of these bargaining agreements. Brief discussion followed and she asked for approval.

MOTION MADE: Laura R. Jaecks made the motion to approve the Collective Bargaining Agreement with WSD Business Office Association for September 1, 2017 through August 31, 2020 as presented.

SECONDED: By Sunny Hemphill

DISCUSSION: None

PASSED: Unanimously

NW Leadership Associates Letter of Agreement:

Lisa Turner, HR Executive Director asked the board to approval the NW Leadership Associates Letter of Agreement which will help the district search for applicants for Les Vandervort's, our CFO, position when he retires. The board was given the agreement to review at the board workshop on 12/08/17.

A brief discussion followed about when we have used this association to help fill other positions in the past and about the services they offer us in this process. NW Leadership does the "vetting" and screening on the applicants prior to coming to us.

MOTION MADE: Sarah Knox made the motion to accept the NW Leadership Associates Letter of Agreement as presented by Ms. Turner, HR Executive Director.

SECONDED: By Sunny Hemphill

DISCUSSION: None

PASSED: Unanimously

Budget Status Report:

Les Vandervort, CFO presented the following and answered questions from the board.

October 2017 Budget Status Report

GENERAL FUND With **16%** of the fiscal year elapsed, Total General Fund revenues were **18%** and expenditures were **14.9%** of budgeted amounts, respectively.

General Fund Total Fund Balance at October 31, 2017 is **\$14,168,083** (13.74%).

Total Fund Balance at October 31, 2016 was **\$15,220,734** (15.80%).

Districts are funded on budgeted numbers through December of each year.

SPI adjusts funding to actual numbers (such as enrollment and staffing) beginning in January through the end of the fiscal year.

2017-18 is a transition year for salaries to a new model in 2018-19.

2018-19 also poses funding problems as school districts move to a limited local levy assessment and the elimination of the staff mix factor in the cert salary schedule.

The hope of many is that the 2018 legislature backs off some of the new changes so districts aren't caught with deficits.

CAPITAL PROJECTS FUND

The Year Ending Fund Balance is **\$5,985,197**. Punch list items still being worked on for Lincoln and Washington. Should be complete this millennium. *Pioneer drainage system still in progress. Pioneer locker rooms are still being finished.*

DEBT SERVICE FUND

The Year Ending Fund balance of **\$4,400,805** is for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes.

The Debt Service levy for 2017 collection is \$5,400,000 or \$1.30 per \$1,000 assessed value.

The M&O levy for 2017 collection is \$12,163,000 or \$2.94 per \$1,000 assessed value.

ASB FUND

Revenues are **32.3%** of the amount budgeted for the year. Expenditures are **10.8%** of budget.

The Total Year Ending Fund Balance is **\$743,651**.

TRANSPORTATION VEHICLE FUND The Year Ending fund balance is **\$278,661**.

This balance has been encumbered.

Bus purchases are made only when funds are actually received by the district. Two buses have been ordered for 2017-18.

CFO Vandervort summarized the budget and shared the latest updates coming from Olympia, not a lot of changes since his last report. WSD is where we expect to be at this time of year. He shared the details of each fund at this point.

Extensive discussion about the ASB Fund.

President Sandberg asked for input from citizens in the audience. They joined in the discussion about the ASB funds.

It was pointed out that the ASB funds belong to the students so they decide how it is spent. After an extensive discussion on how funds are spent, who spends it the many avenues for low-income students to be involved in activities and sports it was decided to have ASB advisors and students come in and give information to the board and answer their questions.

Enrollment Reports for December 2017

Exhibit A - Monthly Enrollments.

The **December 2017** count of K-12 students is **7,766.80 full-time equivalents (FTE)** including 266.93 FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE of 7,759.41 is **18.41** FTE above budgeted *average* FTE of 7,741.

Section 1.01 Running Start, Open Doors and Alternative Learning FTE are shown as separate line items for comparison to budget numbers on the original F-195 Budget.

Enrollment is the same FTE as this period last year.

Exhibit B shows the changes in average FTE enrollment, as reported to SPI, since 2005-06. Exhibit B reflects the history of our actual state funding level of FTE.

Exhibit C is a comparison of student FTE by school and by grade level for the current month and the same month in the prior year (2016-17).

Exhibit D shows the monthly information in graphic form, with a comparison to last year's (2016-17) actual enrollment and 2017-18 budgeted numbers.

Discussion on the Choice for the district - it has been the same for the last 3-years, same amount have choiced-out as choice-in. September enrollment does not have Running Start numbers.

The board thanked Mr. Vandervort for the updates.

Trademark Registration

Mark Helm, Executive Director of Student Services and legal counsel, Danielle Marchant answered questions the board had about outsiders using our three logos. Ms. Marchant gave a brief history about what has led up to the trademark registration of our logos. It was clarified that they could be used for fundraisers for student activities and booster clubs.



MOTION MADE: Laura R. Jaecks made the motion to approve the Trademark Registration of the three logos as presented.

SECONDED: By Walter Newman

DISCUSSION: Brief clarification of terms.

PASSED: Unanimously

Objective 4.4 Highly Trained & Engaged Staff Learning & Teaching & All Employees

Board Planning Calendar

Brian Flonex, Superintendent gave a summary of the Board Planning Calendar. He suggested having the following for the January 2018 meetings.

- District Committees
- Web Design
- Board Meeting Video – how we conduct and publish

Discussion:

- About forming new committees
- Board committee (board & staff member)
- Looking at Procedure 2161P – discussion on changing a procedure
- Wanting to hear from teachers union
- FAQ on Website

Calendar distributed to board members to help plan the workshops. Supt. Flonex summarized the topics and how they would fit into the calendar. He will meet with the key players for these topics and work out the best time that will work into the board calendar and work for the staff.

WSSDA Workshop dates are in February. Dates discussed, Supt. Flonex will contact WSSDA and book the date and get back to the board.

VIII. Board Communication

President Sandberg shared her experience at the Dyslexia workshop that was conducted the last two days. It was excellent. The purpose was to train educators and para-educators. There was approximately 50-60 in attendance from our district. Suggested that we may want to bring them back for the kindergarten through 2nd grade teachers for training.

It was suggested to add Dyslexia Topic to the board calendar.

IX. Meeting Adjourned

MEETING ADJOURNED President Sandberg adjourned the meeting at 8:15 p.m.

President

Superintendent