

# Wenatchee School District Board of Directors



## WSD Regular Board Meeting

May 09, 2017

## District Office Agenda

6:00 PM

<b>I. PLEDGE OF ALLEGIANCE</b>		<b>TIME</b>
<b>II. CONSENT AGENDA:</b>		<b>02 Min</b>
Minutes: Regular Board Meeting - 4/25/17	Action	1+
Personnel Report	Action	2+
Vouchers	Action	3+
Contracts	Action	4+
Surplus Report	Action	5+
Camps & Clinics	Action	6+
<b>III. CITIZEN COMMENTS:</b>		<b>03 Min</b>
<b>IV. RECOGNITIONS:</b>		<b>10 Min</b>
Teacher Appreciation Month – Lisa Turner, HR Director		05 Min
Engagement Challenge – Jodi Smith Payne, Assist. Supt. L&T		05 Min
<b>V. HIGH SCHOOL ASB REPORTS:</b>	Information	<b>10 Min</b>
<b>VI. FIELD TRIPS:</b>		
<b>VII. WENATCHEE LEARNS STRATEGIES:</b>		<b>95 Min</b>
<b>Strategy Four – Balance Change for All with Excellence for All</b>		
<i>Objective 4.3: College &amp; Career Readiness for All</i>		
High School Graduation Requirements		
Graduation Policy No. 2410 – 2 <sup>st</sup> Reading	Action	10 min
Waiver of HS Grad Credits Policy No. 2418 – 2 <sup>nd</sup> Reading	Action	10 min
Eric Anderson, WHS Principal		
Kory Kalahar, WSHS Principal		
<b>Strategy One – Design the Personalized Learning of the Future</b>		
<i>Objective 1.2: Students Exploring Career Paths/Career Paths/College &amp; Career Readiness:</i>		
AVID Update Presentation:	Information	25 min
Danielle Schafer-Cloke & AVID Students		
<i>Objective 1.3: STEAM/Project Based Learning</i>		
Career Technical Education Plan & Programs:	Information	25 min
Dennis Conger, CTE Director & CTE Students		
<b>Strategy 3: Use the Best Tools &amp; Resources to Advance Learning</b>		
<i>Objective 3.3: The Right Tools &amp; Resources for Staff</i>		
Curriculum Adoption – Learning and Teaching 1 <sup>st</sup> Reading	Information	25 min
Sarah Hanchey, Curriculum Adoption Director		
Gregg Lovercamp, Valley Academy Administrator		
Jill Fineis, Science Specialist		
Teachers Pat McElroy, Todd Busse, James Elwyn		
<b>VIII. BOARD COMMUNICATION</b>		<b>05 Min</b>
<b>IX. SUPERINTENDENT’S REPORT</b>		<b>05 Min</b>
<b>X. ADJOURNMENT</b>		



# CONSENT AGENDA

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# Wenatchee School District Special Board Meeting

Minutes of May 09, 2017  
WSD District Office

Board Members	Staff Present
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Robert Sealby, President  
 Laura R. Jaecks, V. P.  
 Walter Newman  
 Jennifer Talbot  
 Claudia De Robles

Brian Fiones, Superintendent  
 Cabinet

**I. Regular Meeting 6 p.m.**

Robert Sealby, Board President, opened the regular board meeting at 6:00 p.m., with the Pledge of Allegiance.

President Sealby asked for a motion to approve the consent agenda.

**MOTION MADE:** Laura R. Jaecks made the motion to approve the consent agenda as presented.

**DISCUSSION:** Board Member Jennifer Talbot gave kudos for having Marcia Tate back for Professional Development and including parents.

**SECONDED:** Walter Newman  
**PASSED UNANIMOUSLY**

**II. Consent Agenda**

**Consent Agenda included:**

**1) Minutes**

**MINUTES:** 4/11/17 Regular Bd. Mtg.

**2) Personnel Report**

**PERSONNEL REPORT PREPARED BY:**

Lisa Turner, HR Executive Director: April 25, 2017 personnel report on file

**3) Vouchers/Payroll**

**PAYROLL PREPARED BY:**

Tami Hubensack, Director of Payroll:  
**\$6,319,146.17 for the month of April 2017**

**VOUCHERS & CONTRACTS PREPARED BY:**

Karen Walters, Director of Accounting –April 26, 2017  
General Fund

Check numbers 590747 through 590950 totaling \$530,598.09

Capital Projects Fund

Check numbers 590951 through 590961 totaling \$280,157.79

Associated Student Body Fund

Check numbers 590962 through 590988 totaling \$15,333.28

Transportation Vehicle Fund

Check number 590989 totaling \$154,091.12

**4) Contracts**

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
04/04/17	New	Yes	Bureau of Education & Research (BER)	On-Site Training WHS Staff	\$6,779	8/24/17	Jodi Payne Smith	Yes	Yes
					<b>Budget Code</b> 5200 31 7000 000 3010				
04/11/17	New	Yes	Strategic Steps	WSD Agency Trainers Advanced Presentation Skills	\$1,250	5/24/17	Cyndy Valeddez	Yes	Yes
					<b>Budget Code</b> 6400 31 7000 000				
04/11/17	Renewal	No	CWU	College in the High School	N/A	2017-2018 School Year	Ricardo Iniguez	Yes	No
					<b>Budget Code</b> N/A				
04/13/17	New	Yes	Developing Minds, Inc	Consulting fee for Dr. Marcia Tate	\$2,000	11/2/17	Bill Eagle	Yes	Yes
					<b>Budget Code</b> 5100 31 7000 000				
04/13/17	Renewal	No	NCESD	STEM Cooperative	\$14,700	8/1/17 - 6/30/18	Bill Eagle	Yes	Yes
					<b>Budget Code</b> 5500 31 7000 000				
04/12/17	New	No	The SEEDS Learning Center	Science Field Experience participation	N/A	5/3/17	Teresa Hagan	Yes	No
					<b>Budget Code</b> N/A				

WALK-ON CONTRACT:

04/18/17	New	Xakary Productions	Anti-Bullying Magic Performances	\$795	May 8, 2017
				Budget Code	
				0110-27-5100-106-2130-000	

**5) Surplus Report**

**6) Policies – 2<sup>nd</sup> Reading**

**7) Other**

**III. Citizens' Comments**

**SURPLUS REPORT PREPARED BY:**

Karen Walters, Director of Accounting: 4/25/17 On File  
None

Camps & Clinics: Apple-ettes & Panther-ettes, Volleyball & Cheerleading.  
WIAA Resolution 06-17

Kris Cameron, WenEA President:

- WA State Legislation SB 5607 - is being considered in the state budget. WEA opposes elements of it, Ms. Cameron shared those views.
- She asked the board to consider adopting a similar resolution to Bellevue School District's resolution with wording as follows:
  - To resolve that the State of WA fund McCleary while leaving us with the flexibility to deliver innovative and creative educational services to meet each and every students' needs and community expectations by:
    - Allowing local collective bargaining;
    - Investing in professional development and collaboration;
    - Amply funding education and removing limits on local levies;
    - Providing universal early learning; and,
    - Retaining and updating the prototypical school funding allocation model.

The board thanked Ms. Cameron for the information and her recommendations.

**IV. ASB Reports**

WSHS: Leadership Representative, Yesenia Gonzalez & Dariyan Joyal, reported the following updates and activities:

- Jennifer Devereaux received the Chelan Co. Excellence Award for WSD, Congrats!
- Details of trip to Woodland Park Zoo
- Underground Tour in Seattle
- Lunch at Pikes Place Market
- Congrats to Jelina Granados for her success in the Youth United and for her attempt to break the record for the most credits earned at WSHS (14) and for graduating as a sophomore. She is a rock star!

WHS: None

**V. Field Trips**

Carry-on Field Trip: Jodi Smith Payne, Assist. Supt. L&T and Justin Carvitto, advisor, presented the following overnight field trip for approval.

\* Overnight or Out-of-State Yes

Comments	<p>Trip destination is the Junior Achievement offices in Auburn. Address is provided below. Short notice trip - teacher's initial submission attempts were not successful and he became aware of that only when checking TT after not receiving approval notifications.</p> <p>Lodging: Best Western Plus, Auburn WA 401 8th St. SW, Auburn, WA 98002 253.887.7600</p>
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**The Center for Childhood Deafness and Hearing loss**

**Presents**

**The DEAF2DEAF EXPERIENCE: Building Financial Literacy For Visually Enriched Students.**

April 26-27, 2017

Junior Achievement World—1610 Perimeter Rd, SW Auburn, WA 98001

Deaf and Hard of Hearing students from across Washington State will have the opportunity to meet with Deaf and Hard of Hearing adult professionals at this event. Adults will share experiences about how to gain tools to succeed in business and finance. Students will participate in one of two programs facilitated by Junior Achievement (JA) World; Finance Park and BizTown. Additional programming specific to the lives of Deaf and Hard of Hearing individuals will be incorporated in the curriculum.

Students should expect to have a fun busy time! Teachers will support their students with pre-teaching activities and post-event reflections. In addition to food being provided at the event, bus transportation will be provided between the event and lodging.

ASL / English / Spanish interpreters will be provided to facilitate language needs.



**MOTION MADE:** Jennifer Talbot made the motion to approve the field trip request as presented by Justin Carvitto & Jodi Smith Payne, Assist. Supt. L&T.

**SECONDED:** By Laura R. Jaecks

**DISCUSSION: NONE**

**PASSED: Unanimously**

## VI. Graduation Update

Jon DeJong, Deputy Supt., Eric Anderson, WHS Principal and Kory Kalahar, WSHS principal presented the new graduation policy. Mr. DeJong provided a summary overview of the 2 Policies #'s 2410 and 2418 and Procedure 2418P. The Procedure 2410P will come later.

Because of the State Board of Education's adoption of Core 24 and Wenatchee High School's change to a modified block schedule, it is necessary to change our policy on graduation requirements. The new district policy 2410 reflects the credits required by Core 24 as well as an increase in elective requirements. We are only submitting the policy at this time, but will be bringing the procedure as an information item at a later date. We believe the new policy supports the district goal of personalizing learning by providing students with more opportunity to pursue studies in their areas of interest.

Policy 2418 is related 2410 because it addresses the process for waiving graduation requirements. The waiver process was previously included as part of Wenatchee School District's policy 2410. We are following WSSDA's recommendation to deal with this topic with a separate policy and procedure, so 2418 would be a stand-alone policy moving forward if the board approves it.

The board will establish graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

### CREDIT REQUIREMENTS for Wenatchee High School

Class of:	2017	2018	2019	2020	2021 and on
<i>Entering 9<sup>th</sup> grade after July 1 of:</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>	<i>2017 and on</i>
English	3.5	3.5	3.5	4	4
Mathematics	3	3	3	3	3
Science	2.5	2.5	2.5	2.5	3
Social Studies	3	3	3	3	3
Arts	1	1	1	1	2*
Health and Fitness	2	2	2	2	2
Career and Tech Ed					1
Occupational Education	1.5	1.5	1.5	1.5	
World Language					2*
Electives	6.5	7	9	11	10
<b>Total Required Credits:</b>	<b>23</b>	<b>24</b>	<b>26</b>	<b>28</b>	<b>30</b>

\*Personalized Pathway Requirement are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan, that may include Career and Technical Education, and are intended to provide a focus for the student's learning.

### CREDIT REQUIREMENTS for WestSide High School

Class of:	2017-2020	2021
<i>Entering 9<sup>th</sup> grade after July 1 of:</i>	<i>2013</i>	<i>2017 and on</i>
English	4	4
Mathematics	3	3
Science	2.5	3
Social Studies	3	3
Arts	1	2*
Health and Fitness	2	2
Career and Tech Ed	-	2
Occupational Education	1	0
Electives	5.5	5*
<b>Total Required Credits:</b>	<b>22</b>	<b>24</b>

\* Personalized Pathway Requirement are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan, that may include Career and Technical Education, and are intended to provide a focus for the student's learning.

### **Additional credit information for Class of 2017 - 2020**

#### **Math (3 credits required)**

The following courses are required: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a third credit of math, if the elective is based on a career-oriented program of study identified in the student's High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067.

#### **Science (2.5 credits required)**

At least one lab is required.

#### **Social Studies (3 credits required)**

The following are required: U.S. History; Contemporary World Problems; and World Studies

#### **Arts (1 credit required)**

Performing or visual arts is required

#### **Health and Fitness (2 credits required)**

The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED)); 1.5 credits of Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

#### **Occupational Education**

From 2017-2020, Wenatchee High School requires 1.5 credits of Occupational Education and Westside High School requires 1.0 credits of Occupational Education to graduate.

A CTE course or one that meets the definition of an exploratory course according to the [CTE program standards](#)

### **Additional credit information for Class of 2021 and beyond**

Credit requirements conform to Career & College-Ready Graduation requirements.

#### **Math (3 credits required)**

The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

#### **Science (3 credits required)**

At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

#### **Social Studies (3 credits required)**

The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; 0.5 credits of Civics (content may be embedded in another social studies course); 0.5 credits of Social Studies elective.

#### **Arts (2 credits required)**

Performing or visual arts is required. One (1) credit may be a **Personalized Pathway Requirement**, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.

#### **World Language (2 credits) -**

Both credits may be a Personalized Pathway Requirement. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.

#### **Career and Technical Education (1 credit required)**

This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the [CTE program standards](#).

### **State Assessment Requirements for Graduation**

Next Generation Science Standards (NGSS) implementation and assessment development are underway as of December, 2014 and may be required for graduation for students graduating after 2021.

### **NON-CREDIT REQUIREMENTS**

- 1. High School and Beyond Plan:** Starting in the 8th grade with the class of 2021, each student will develop a High School and Beyond Plan. The plan will be developed in collaboration with the student, parents/guardians and district staff and include, at a minimum: 1) a career goal; 2) an educational goal; 3) a four-year course plan for high school; and 4) identification of required assessments. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan if necessary and to advise the student on steps for successful completion of the plan. Whether the student has met requirements for the High School and Beyond Plan is determined by the district. (A student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.)
- 2. Certificate of Academic Achievement:** A student will receive a certificate of academic achievement (CAA) if they earn the appropriate number of credits required by the district, complete the High School and Beyond plan, and meet the reading, writing and math standards on the high school statewide assessment or an appropriate state-approved alternative ("CAA option").
- 3. Certificate of Individual Achievement:** A student qualifying for special education services may earn a Certificate of Individual Achievement after passing assessments determined by the student's Individualized Education Plan (IEP) team to be appropriate for the student based on their learner characteristics, post-secondary goals and previous testing history.
- 4. Washington State History and Government:** Each student needs to successfully complete a Washington State History and Government course.

#### **Awarding of High School Credit**

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

#### **Transfer Students**

1. Westside High School students who desire to transfer to Wenatchee High School to earn a diploma, must transfer prior to the 2nd semester of their senior year and meet the credit requirements for graduating from Wenatchee High School.
2. Students who transfer to Wenatchee High School from another school district with fewer credit requirements, will have their elective requirements prorated based upon when they enroll at Wenatchee High School.



**Implementation**

The superintendent will develop procedures for implementing this policy which include:

1. Establishing the process for completion of the High School and Beyond Plan;
2. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
3. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;
4. Making graduation requirements available in writing to students, parents and members of the public;
5. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
6. Granting credit for learning experiences conducted away from school, including National Guard high school career training;
7. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit. State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;
8. Granting credit for work experience;
9. Granting credit based upon competence testing, in lieu of enrollment;
10. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;
11. Counseling of students to know what is expected of them in order to graduate;
12. Preparing a list of all graduating students for the information of the board and release to the public;
13. Preparing suitable diplomas and final transcripts for graduating seniors;
14. Planning and executing graduation ceremonies; and
15. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Plan (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

**Seal of Biliiteracy**

The district will award the Washington Seal of Biliiteracy to students who have attained a high level of proficiency in speaking, reading and writing in one or more world languages in addition to English. Students who meet the criteria as established in [WAC 392-410-350](#) will be awarded the seal on their high school diploma and transcript. The superintendent will implement procedures to determine eligibility.

**Awarding of a Diploma**

A student will be issued a diploma after completing the district's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student will also be advised that he/she may receive a final transcript.

**Withholding of a Diploma**

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, [Classroom Management, Discipline and Corrective Action](#). When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3241, [Classroom Management, Discipline and Corrective Action](#), will apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

**End of Course Exam Credit Considerations**

With the implementation of End of Course Exams in the area of mathematics and science, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on an EoC should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for the assessments that they pass in Biology, Algebra, and Geometry.

Course Status	Student passes the course (Algebra, Geometry, or Biology)		Student does not pass the course (Algebra, Geometry, or Biology)	
EOC Exam Status	Student passes the Algebra, Geometry, or Biology EoC Exam or approved alternative	Student does not pass the EoC Exam	Student passes the Algebra, Geometry, or Biology EoC Exam or approved alternative	Student does not pass the EoC Exam
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	EoC Exam requirement is satisfied	Student will take the Makeup EoC Exam	EoC Exam requirement is satisfied	Student will take the Makeup EoC Exam
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & earns 1.0 credit with a P grade listed as "EOC - Algebra" or "EOC - Geometry" or "EOC - Biology"	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

## HSPE Exam Credit Considerations

With the implementation of HSPE Exams in Reading and Writing, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the HSPE should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for meeting standard in the area of Reading and Writing.

Course Status	Student passes the courses (Ninth and Tenth Grade English)		Student does not pass the courses (Ninth and Tenth Grade English)		
	Student passes the HSPE or approved alternative	Student does not pass the HSPE	Student passes the Reading HSPE or approved alternative	Student passes the Writing HSPE or approved alternative	Student does not pass the HSPE
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	HSPE requirement is satisfied	Student will take the HSPE again or alternative	HSPE requirement is satisfied	HSPE requirement is satisfied	Student will take the HSPE again or alternative
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & 1.0 credit with a "P" listed in "HSPE Reading" for one semester of Ninth and one semester Tenth Grade English	Grade earned in course & 1.0 credit with a "P" listed in "HSPE Writing" for one semester of Ninth and one semester Tenth Grade English	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

## Math SBA Credit Considerations

With the implementation of the Math SBA, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the Math SBA should not replace a failing grade. However, by meeting standard on the state assessment, the student is eligible to earn credit for the assessments that they pass in Math.

Course Status	Student passes the course (Algebra or Geometry)		Student does not pass the course (Algebra or Geometry)	
	Student passes the Math SBA or approved alternative	Student does not pass the Math SBA	Student passes the Math SBA or approved alternative	Student does not pass the MATH SBA
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	Math graduation requirement is satisfied	Student will re-take the Math SBA	Math graduation requirement is satisfied	Student will re-take the Math SBA
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & earns 2.0 credit with a P grade listed as "SBA - Algebra" or "SBA - Geometry"	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

## ELA Exit Exam and ELA SBA Credit Considerations

With the implementation of ELA Exit Exams and ELA SBA exams, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the HSPE should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for meeting standard in the area of Reading and Writing.

Course Status	Student passes the courses (Ninth and Tenth Grade English)		Student does not pass the courses (Ninth and Tenth Grade English)		
	Student passes the ELA Exit or SBA or approved alternative	Student does not pass the ELA Exit or SBA	Student passes the ELA Exit or approved alternative	Student passes the ELA SBA or approved alternative	Student does not pass the ELA Exit or SBA
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	Reading and Writing requirement is satisfied	Student will re-take the ELA Exit or SBA or alternative	Reading and Writing requirement is satisfied	Reading and Writing requirement is satisfied	Student will re-take the ELA Exit or SBA or alternative
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & 1.0 credit with a "P" listed in "ELA Exit" for Ninth Grade English	Grade earned in course & 1.0 credit with a "P" listed in "ELA SBA" for Tenth Grade English	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

**Policy: 2418**  
**Section: 2000 - Instruction**

## Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that unusual circumstances may result in a student's inability to earn all twenty-four credits required for high school graduation. Unusual circumstances may include, but are not limited to:

- Homelessness;
- A health condition resulting in an inability to attend class;
- Limited English proficiency;
- Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
- Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements.
- Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's [insert district's form name, e.g., *Application for Waiver of High School Graduation Credits (Form 2418F)*] with the superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

## **Procedure Waiver of High School Graduation Credits**

A student or his/her parents/guardians may request a waiver of up to two elective credits during his/her year of expected graduation from high school due to unusual circumstances. The superintendent or designee will review each request on a case-by-case basis and use his or her judgment, experience and knowledge of the student to determine whether unusual circumstances exist to justify the waiver.

### **Request Process**

Requests will be made using the district's form made available for this purpose and will include any materials (e.g., letter from the student's licensed physician) that document the unusual circumstances. Requests must be received by the superintendent or designee's office no less than thirty days prior to graduation. The superintendent may waive the thirty day deadline in cases of catastrophic events occurring within thirty days of graduation that have a direct effect on the student or students requesting a waiver.

### **Determination**

In determining whether to grant the request for waiver based on unusual circumstances such as those listed in Policy 2418, the superintendent or designee will consider factors such as:

- Unique limitations directly affecting the student as a result of the unusual circumstances;
- Whether the unusual circumstances were beyond the student's control;
- Whether the unusual circumstances compromised the student's ability to learn;
- The student's efforts to cope with the unusual circumstances;
- Documentation provided by the student's parents or guardians;
- Possible discriminatory effects on the student and/or possible disparate impact on a group of students if the waiver is not granted;
- Significant decline in the student's academic performance following the occurrence of the unusual circumstances.

In considering whether to grant the waiver, the Superintendent or designee may, in his or her discretion, consult with school staff who have knowledge of the student and with any person identified in the application as having knowledge of the student's unique circumstances.

### **Response Process**

The Superintendent or designee will provide a response to a request for waiver within ten (10) business days. A response granting the waiver will include the number of elective credits that will be waived and notification that completion of the remainder of required credits is required for graduation. A response denying the waiver will state the reason(s) therefore, which may include, but are not limited to:

- The request was received within thirty days of graduation and does not concern a catastrophic event;
- The request did not include sufficient information to justify waiver of high school graduation credit;
- The request was not based on documented or verifiable events that would justify waiver of high school graduation credit.

The Superintendent or designee's decision is final and will only apply to the student's current graduation year.

Discussion points:

- Our grad requirements have always been higher than state
- Each year the students have the opportunity to earn credits (8)
- No longer "seat-time" to earn credits
- The total amount of time is not increased – just the measurement
- There are other districts doing the same (Cashmere 30 credits)
- Questions about competency in this credit equation
- The same material is covered in same time, slightly less, not much
- Breaking up credits differently – awarded by classes
- 30 out of 32 credits required to graduate
- Same percentage as we are requiring now
- CORE 24 is still there – intension is for them to spend 4-years with us but can graduate in 3 years – if we didn't change anything – but important to have whole HS experience
- They have more opportunity to take more electives - 8 courses per year
- They will be able to go deeper into classes – we feel we are offering valuable classes improving their learning experience
- Idea of giving our students more opportunity is a good thing and the flexibility for classes is opening doors
- They have the opportunity to finish early due to Running Start also
- Will not change graduation rate
- Discussion about individual classes
- Four additional staff - that will cover over all years
- These new changes have been shared with 8<sup>th</sup> grade parents
- The rest of the parents will have additional communication
- WSHS not changing a lot, just a few changes
- Clarification of "vocational" as opposed to academic WSHS
- WSHS does not offer World Language
- WSHS can take classes at WVC also
- Science will have a little bit of an impact
- WSHS 2015-16 Changed to 7 period schedule
- 32 chances to earn 24 credits at WSHS – more competency based/contract based
- Other districts have multiple credit requirements at their schools – discussion on differences in two high school credits, it's the nature of the two different programs

The discussion continued to help clarify certain elements of these changes on both schools. The board would like this to come back to the board as an agenda item at the next board meeting.



**VII. Enrollment & Budget Status**

CFO Les Vandervort shared the following Enrollment Report and Budget Status Report:

The discussion covered enrollment trends and the state budget and how it's affecting the WSD budget. The state budget will most likely not be finalized until Aug. 2017. Enrollment drops have somewhat come from WSD student choice changes in our policy.

Re: **Enrollment Reports for April 2017**

**Exhibit A - Monthly Enrollments.**

The **April 2017** count of K-12 students is **7,690.55 full-time equivalents (FTE)** including 203.20 FTE Running Start students (Running Start students are counted starting in October).

The *average FTE* is **7,748.61** which are **131.39 FTE** below budgeted *average FTE* of 7,880.

Running Start, Open Doors and Alternative Learning FTE are shown as separate line items for comparison to budget numbers on the original F-195 Budget.

As we anxiously hold our breath watching enrollment limp towards the end of the year, I'm thankful we only have two more months to count.

**Exhibit B** shows the changes in average FTE enrollment, as reported to SPI, since 2004-05. Exhibit B reflects the history of our actual state funding level of FTE.

**Exhibit C** is a comparison of student FTE by school and by grade level for the current month and the same month in the prior year (2015-16).

**Exhibit D** shows the monthly information in graphic form, with a comparison to last year's (2015-16) actual enrollment and 2016-17 budgeted numbers.

Re: **March 2017 Budget Status Report**

**GENERAL FUND** With **58%** of the fiscal year elapsed, Total General Fund revenues were **53.2%** and expenditures were **53.6%** of budgeted amounts, respectively.

General Fund Total Fund Balance at March 31, 2017 is **\$11,189,825** (11.62%). Total Fund Balance at March 31, 2016 was **\$12,100,018** (13.48%).

Districts are funded on budgeted numbers through December of each year. SPI adjusts funding to actual numbers (such as enrollment and staffing) beginning in January through the end of the fiscal year.

**CAPITAL PROJECTS FUND** The Month Ending Fund Balance is **\$7,099,595**. Punch list items still being worked on for Lincoln and Washington. Pioneer has some warranty items being fixed. Lewis & Clark has portable going in this summer.

**DEBT SERVICE FUND** The Month Ending Fund balance of **\$1,509,149** is for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes, which are levied annually to provide adequate funds for the bond payments.

The Debt Service levy for 2017 collection is \$5,400,000 or \$1.34 per \$1,000 assessed value.

The M&O levy for 2017 collection is \$12,163,000 or \$2.94 per \$1,000 assessed value.

**ASB FUND** Revenues are **59.4%** of the amount budgeted for the year. Expenditures are **41.7%** of budget.

The Total Month Ending Fund Balance is **\$660,405**.

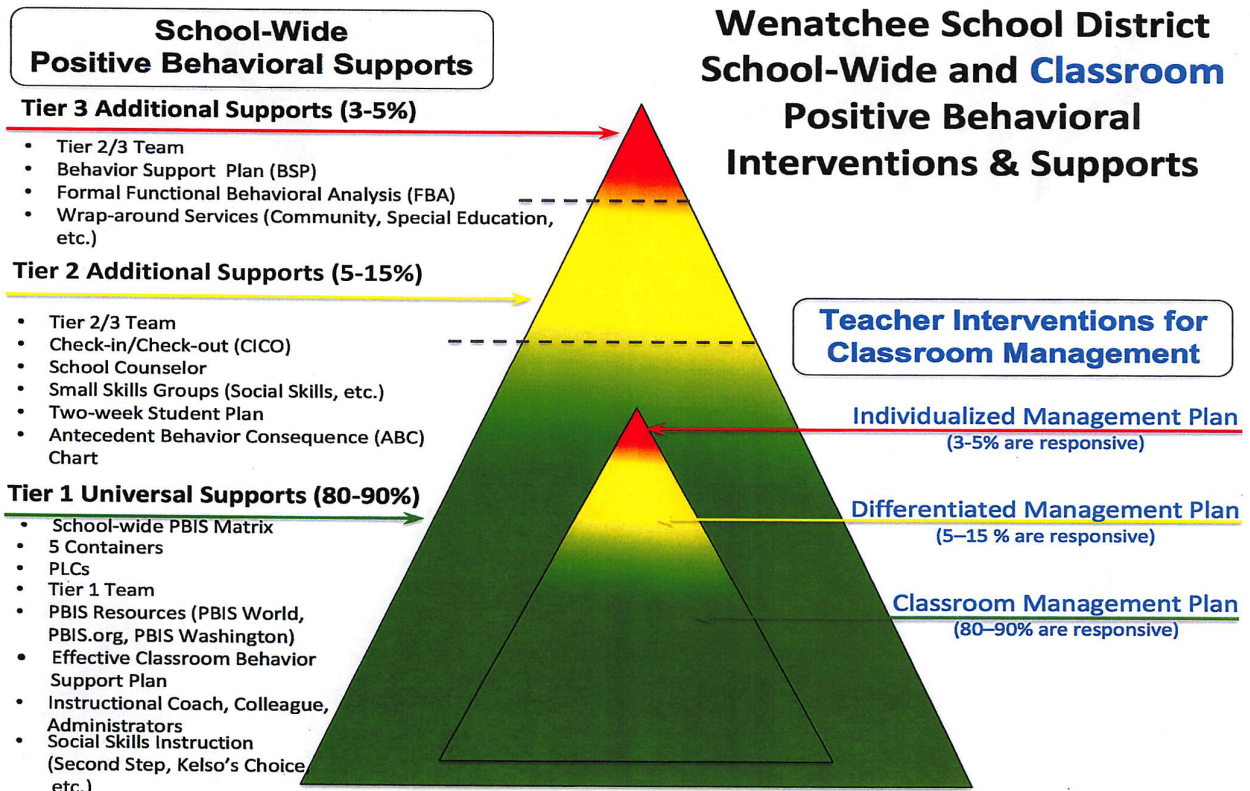
**TRANSPORTATION VEHICLE FUND** The Month Ending fund balance is **\$101,031**. Bus purchases are made only when funds are actually received by the district.

One (1) bus purchase for \$154,549 has been encumbered for 16-17.

More discussion continued, Mr. Vandervort explained each fund details. The board thanked him for the report.

**VIII. PBIS Update**

Teachers on the PBIS Team: Justin Neilson & Alicen Gaytley and Kory Kalahar WSHS Principal, Jodi Smith Payne, Assist. Supt. & Cori Pflug, Assist. Director presented the following:





## PBIS Engagement

Note: Blue Font indicates GLAD Strategy

<b>Container #1: Maximize Structure Within Your Classroom</b> 5.1 The teacher organizes a safe physical layout of the classroom to facilitate movement and focus on learning	
<b>Teacher</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Organizes the physical layout of the classroom to have clear traffic patterns, teaching and learning spaces, and easy access to materials in order to maximize (teacher-student) proximity and minimize crowding and distraction</li> <li><input type="checkbox"/> Develops routines for repeated procedures (scouts, team points)</li> <li><input type="checkbox"/> Posts and reviews daily schedule or lesson segments (team task menu)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Posts daily learning targets or longer-term goals so they're visible, and reviews them throughout the lesson.</li> <li><input type="checkbox"/> Uses signals to facilitate transitions between activities and movement around classroom and delivers signals from consistent location (zero noise signal, CCD signal word &amp; gesture)</li> <li><input type="checkbox"/> Other</li> </ul>
<b>Container #2: Define, Teach, Review, Monitor &amp; Reteach Positively- Stated Expectations</b> 5.2 The teacher reviews expectations regarding rules and procedures to ensure their effective execution 6.3 The teacher provides opportunities for students to self-reflect and track progress toward learning goals	<b>Container #4: Actively engage students in observable ways</b> 1.3 The teacher understands students' interests 2.6 The teacher engages students
<b>Teacher</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Identifies necessary classroom routines and expectations for each rule or procedure, e.g., entering classroom, asking for help. (T-chart for social skills)</li> <li><input type="checkbox"/> States classroom rules in positive language – what students should “do”, not what they should “not do” (3 personal standards, T-chart for social skills)</li> <li><input type="checkbox"/> Develops and uses a lesson plan to teach each rule and procedure</li> <li><input type="checkbox"/> Explicitly models, teaches, and reteaches classroom routines, including right way, wrong way, and almost-but-not-quite right way (not accepting almost-right)</li> <li><input type="checkbox"/> Monitors student understanding of rules and procedures, and revisits and reteaches rules and procedures throughout the year</li> <li><input type="checkbox"/> Classroom rules are aligned with the school-wide expectations</li> <li><input type="checkbox"/> Students are actively involved in establishing classroom rules</li> <li><input type="checkbox"/> Teaches students self-control and self-monitoring strategies</li> <li><input type="checkbox"/> Engages students in specific activities for them to get to know one another and solve problems collaboratively</li> <li><input type="checkbox"/> Helps students track their individual progress on the learning goal</li> <li><input type="checkbox"/> Other</li> </ul>	<b>Teacher</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Develops lesson plans to fit time allotted, e.g., 3 lesson segments in extended periods</li> <li><input type="checkbox"/> Greets students at the door</li> <li><input type="checkbox"/> Engages in informal conversations with students that are not related to academics</li> <li><input type="checkbox"/> Uses music / rhythm / rhyme / rap / chants</li> <li><input type="checkbox"/> Incorporates physical movement</li> <li><input type="checkbox"/> Includes project/problem-based instruction</li> <li><input type="checkbox"/> Uses visuals, manipulatives, models</li> <li><input type="checkbox"/> Uses games, friendly controversy, role play, drama, pantomime, charades</li> <li><input type="checkbox"/> Presents novel and unusual information</li> <li><input type="checkbox"/> Uses cooperative groups, numbered heads/heads together</li> <li><input type="checkbox"/> Uses humor, personal stories, celebration</li> <li><input type="checkbox"/> Demonstrates intensity and enthusiasm</li> <li><input type="checkbox"/> Creates relevance</li> <li><input type="checkbox"/> Monitors response rates and adjusts pacing</li> <li><input type="checkbox"/> Provides multiple ways for students to respond, e.g., individual response/choral response)</li> <li><input type="checkbox"/> Other</li> </ul>
<b>Container #3: Establish a continuum of strategies to acknowledge appropriate behavior</b> 1.2 The teacher celebrates student success 5.3 The teacher demonstrates “withitness” 5.5 The teacher acknowledges adherence to rules and procedures 5.6 The teacher builds positive relationships with students by displaying objectivity and control	<b>Container #5: Establish a continuum of strategies to respond to inappropriate behavior</b> 1.4 The teacher demonstrates value & respect for all 5.3 The teacher demonstrates “withitness” 5.4 The teacher applies consequences for lack of adherence to rules & procedures 5.6 The teacher builds positive relationships by displaying objectivity and control
<b>Teacher</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Provides nonverbal signals that a rule or procedure has been followed (smile, nod of head, high five)</li> <li><input type="checkbox"/> Gives verbal cues that a rule or procedure has been followed, e.g., thanks students for following a rule or procedure, describes student behaviors that adhere to rule or procedure</li> <li><input type="checkbox"/> Gives and maintains a 4:1 ratio [4 positives (verbal or nonverbal) to 1 correction]</li> <li><input type="checkbox"/> Uses a variety of ways to celebrate success (show of hands, round of applause, group celebration, literacy awards – individual, team points - group)</li> <li><input type="checkbox"/> Uses tangible recognition when a rule or procedure has been followed, e.g., student of the month, token economies, parent notification</li> <li><input type="checkbox"/> After correcting rule violations, the teacher uses acknowledgement and positive reinforcement for rule following</li> <li><input type="checkbox"/> Engages in activities to learn about students and their cultural backgrounds</li> <li><input type="checkbox"/> Other</li> </ul>	<b>Teacher</b> (Note: Teacher may seek administrative help for serious misbehavior) <ul style="list-style-type: none"> <li><input type="checkbox"/> Builds upon existing relationship with student by privately discussing causes and solutions to repeated misbehaviors</li> <li><input type="checkbox"/> Provides specific and brief corrections, e.g., stating expected behavior for academic and social errors</li> <li><input type="checkbox"/> Begins with the <u>least restrictive</u> procedure to discourage rule violating behavior - nonverbal signals, e.g., eye contact, proximity, shaking head, TPR; moving to verbal corrections; then proceeding to <u>more restrictive</u> procedures as needed, e.g., time-out to problem-solve misbehavior</li> <li><input type="checkbox"/> Provides verbal signals when student's behavior is not appropriate; asks student/s to state and show expected behavior, “solve that problem”</li> <li><input type="checkbox"/> Secures student's attention and redirects student to correct behavior</li> <li><input type="checkbox"/> Uses teach, reteach as needed to make good decisions, show respect and solve problems (3 Personal Standards; 10:2)</li> <li><input type="checkbox"/> Involves home when appropriate, e.g., makes a call home to parents to help extinguish inappropriate behavior</li> <li><input type="checkbox"/> Responds to rule violating behavior in a calm, emotionally objective and professional manner while speaking to students with dignity and respect</li> <li><input type="checkbox"/> Uses different reinforcement strategies to address behaviors that violate classroom rules, considering situational context and needs of individual students</li> <li><input type="checkbox"/> Other</li> </ul>

### School-wide Implementation Process

#### To achieve implementation:

1. Define a common purpose and approach to discipline.
2. Identify a clear set of positive expectations and behaviors.
3. Implement procedures for teaching expected behaviors.
4. Differentiate supports for *encouraging* expected behavior.
5. Differentiate supports for *discouraging* inappropriate behavior.
6. Implement procedures for on-going monitoring and evaluation for data-driven decision-making.

#### Tier I Implementation

- Officially launched PBIS at WHS
- Strengthened Tier 1 at K-12 – school-wide & in classrooms
- Provided Tier 1 training for new teachers & classified staff
- Provided Tier 1 training for substitutes
- District PBIS team met monthly
- PBIS Director attended building PBIS team meetings as possible
- Consultation available for each school
- Reviewed & updated district 3-year plan (based on PBIS Implementation Blueprint)
- Conducted mid-year PBIS survey for all staff
- All buildings will enter Team Implementation Checklist (TIC) data in SWIS
- Will conduct School-wide Evaluation Tool (SET) in all K-12 buildings

## **Tier I Implementation**

### **Coaches**

- Flint Simonsen - Trained coaches in Tier 1 content & in use of coaching skills
- Flint & coaches conducted learning walks (Tier 1 look-fors) in classrooms
- Coaches worked with building PBIS Tier 1 teams, classroom teachers & classified staff
- Supported the K-12 “Engagement Challenge”

## **Tier I Implementation**

### **Classroom**

- Began development of Tier 1 documents to assist staff
  - Triangle within a Triangle
  - Classroom Behavior Expectation Plan
  - Engagement at a Glance

## **Tier I Implementation**

### **Professional Development**

#### **Provided Tier 1 Professional Development**

- Marcia Tate – Worksheets Don’t Grow Dendrites (engagement strategies)
- Marcia Tate – Classroom Management
- John Antonetti – Engagement – Rigor in the classroom

## **Tier I Implementation**

### **Engagement Challenge**

GLAD Phase 1 = **19**

GLAD Phase 2 = **3**

GLAD Phase 3 = **1**

Container Challenge = **1**

Score 4 ! = **293**

---

GRAND TOTAL = **317 !!!**

## **Tier I Implementation Professional Development**

### **Provided Tier 1 Professional Development**

- Rand Hodgson – De-escalation, Active Supervision, Recess 101, & Functional Behavioral Analysis training for classified staff & administrators
- Team-initiated Problem Solving (TIPS) training for district PBIS committee & staff
- One-third of district PBIS team attended annual NWPBIS Conference

### **Tier II**

- Flint Simonsen – Provided Tier 11/CICO training for building teams
- Provided CICO/SWIS training for para-educators & administrators
- Some buildings have organized Tier 2/3 teams

### **3-Year Plan Recommendations**

- Maintain school climate as one of the “top five” district goals
- Secure on-going funding for sustained implementation
- Continue training & support for coaches
- Provide coaches for each secondary building

### **Next Steps 2017-18**

#### **Tier 1: Continue Implementation**

- Train & support new teachers, classified staff & substitutes
- Continue to develop common language
- Develop tools to communicate more effectively with parents

#### **Tier 2**

- Expand Tier 2 teams at building level
- Use CICO/SWIS to record intervention data
- Explore Tier 2 practices from other districts

#### **Tier 3**

- Initial Training for Tier 3
- Explore Tier 3 practices from other districts

There was much discussion about the process and questions from the board. The group answered question and asked Flint Simonsen to join the meeting through a Skype connection.

### **Skype with Flint Simonsen National PBIS Consultant**

- Other districts are using WSD materials for their PBIS resources, teachers handbook particularly.
- Started working with WSD 5-6 years ago, has come a long way
- Rocky start but amazing strides since
- Container Challenge requested by other districts
- Instructional Coaches instrumental in implementation, a great model
- Don’t try to roll out too quickly, not able to iron out the bumps along the way
- There have been good conversations in dealing with misbehaving since the start
- Implemented across the district ideal process is 3-5 years
- Training for Tier 2- take a look to see what you already have on the ground and work with that
- As you move along resist the temptation to add layers, the more disciplined districts have been less complications to deal with down the road
- Stay the course and data tracking will help identify the problem areas

The board thanked Mr. Simonsen for joining tonight and for his work in our district. Board member, Jennifer Talbot shared that she felt particularly close to this program because she has been along side of the entire process as a parent & board member. She thanked Mr. Simonsen personally also for his time and interest in our district. The PBIS team has done great work!

**IX. Board Communication**

- Jennifer Talbot attended the Open House at the WVTSC, she reported about the good experience.
- Claudia De Robles thanked the district administration for their handling of an incident this week.

**X. Superintendent's Report**

- Supt. Fones reminded the board about the 5<sup>th</sup> Future-Fest Career Fair at Town Toyota tomorrow and invited everyone to attend.
- Supt. Fones also let the board know he has received applications for the parent advisory committee.

**XI. Meeting Adjournment**

**MEETING ADJOURNED** President Robert Sealby adjourned the public meeting at 8:05 pm.

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

**WENATCHEE SCHOOL DISTRICT NO. 246**

**May 09, 2017**

**TO: BOARD OF EDUCATION**

**FROM: Brian L. Flonas, Superintendent**

**PREPARED BY: Lisa N. Turner, Executive Director of Human Resources**

**SUBJECT: PERSONNEL REPORT**

**APPOINTMENTS**

We ask the Board to appoint:

Classified:

- Justin Clare: Utility Custodian for 8 hrs/day at PIO/M&O, effective May 1, 2017;
- Maranda Smith: ASP Activity Instructor at Multiple Buildings, effective April, 10, 2017 through August 18, 2017;

Certificated

- Ryan Bushy: 1.0 FTE Science Teacher at WHS, effective August 30, 2017;
- Keri Marino: 1.0 FTE Math Teacher at WHS, effective August 30, 2017;
- Elizabeth McGregor: 1.0 FTE Math Teacher at WHS, effective August 30, 2017;
- Teresa Roberts: 1.0 FTE 4th Grade Teacher at L&C, effective August 30, 2017;

**CHANGE OF STATUS**

Classified:

- Miesha Brown: Change as Para Ed for 6 hrs/day at WA to Para Ed for 3 hrs/day at L&C, effective August 30, 2017;
- Robin Crowley: Change as Bus Driver/Elementary Server for 6.25 hrs/day to 6.75 hrs/day at Transportation/NBY, effective May 1, 2017;
- Maura Danforth: Change from Site Coordinator for 7 hrs/day at PIO to Site Coordinator/Asst. Grant Coordinator for 8 hrs/day at PIO/OMS, effective May 1, 2017;
- Edwin Davidson: Change as Bus Para Ed for 4.25 hrs/day to 4.5 hrs/day at Transportation, effective May 1, 2017;
- Frede Laurel: Change as Bus Driver for 8 hrs/day to 5.25 hrs/day at Transportation, effective April 10, 2017;
- Jennifer Howard: Change as Bus Driver for 6.65 hrs/day to 7.85 hrs/day at Transportation, effective April 10, 2017;



- Doug McLester: Change as Bus Driver for 4 hrs/day to 5.75 hrs/day at Transportation, effective May 1, 2017;
- Carolina Morrow: Change from Family Advocate for 8 hrs/day at NBY/WA to Para Ed for 6.75 hrs/day at NBY, effective August 30, 2017;
- Silvia Lorena Rivera: Change from Para Ed for 6.75 hrs/day at L&C to Family Advocate for 4 hrs/day at FMS, effective May 8, 2017;
- Zane Thackeray: Change as Bus Driver for 6.75 hrs/day to 5.25 hrs/day at Transportation, effective April 20, 2017;

Certificated

- Maria Black: Change as 1.0 FTE 3rd Grade Bilingual Teacher (Non-Continuing) to 3rd Grade Bilingual Teacher at L&C, effective August 30, 2017;
- Chester Ferrell: Change as 1.0 FTE Art Specialist at MV/L&C to COL, effective August 30, 2017;
- Gioconda Jackson: Change as 1.0 FTE Elementary Counselor at L&C to SS, effective August 30, 2017;
- Scott Pass: Change from 1.0 FTE 5th Grade Teacher to 3rd Grade Teacher at MV, effective August 30, 2017;
- Julie Robinson: Change as a 0.8 FTE to 1.0 FTE Nurse at Multiple Buildings, effective August 30, 2017;

**LEAVE OF ABSENCE**

The following employees have requested a Leave of Absence:

Classified:

- Patsy Everson-Stewart: Extend Leave as Counselor/ Office Para for 5 hrs/day at FMS, effective April 17, 2017 through May 5, 2017;
- Gary Heinz-Leave as Trades II for 8 hrs/day at M&O, effective April 27, 2017 through May 31, 2017;

Certificated:

- Kim Cuevas: Extend Leave as 1.0 FTE Intervention Specialist, effective April 21, 2017 through May 1, 2017;
- Molly Kirby: Leave as 1.0 FTE 1st Grade Teacher at WA, effective August 30, 2017 through June 15, 2018;
- Jennifer Miller: Leave as 1.0 FTE Intervention Specialist at PIO, effective April 10, 2017 through April 24, 2017;
- Marcus Miller: Leave as 1.0 FTE Counselor at FMS, effective March 10, 2017 through April 24, 2017;

**RETURN FROM LEAVE OF ABSENCE**

Classified:

- Kathryn Bidleman: Return as Sped Para for 6 hrs/day at OMS, effective April 17, 2017;
- Miriam Duenas: Return as Para Ed for 6 hrs/day at WA, effective August 30, 2017;

## **RESIGNATION**

### Classified:

- Adriana Montes: Resign as Assistant Secretary/ Food Service Cashier for 7 hrs/day at LNC, effective May 5, 2017;
- Angela Prater: Resign as College Mentor Program Coordinator for 4 hrs/day at Multiple Buildings, effective May 1, 2017;
- Leanna Remington: Resign as Para Ed for 6.65 hrs/day at WA, effective June 12, 2017;
- Douglas Russell: Resign as Lifeguard Para for 3 hrs/day at WHS, effective May 8, 2017;
- Jessica Saucedo: Resign as Technical Support Specialist I for 8 hrs/day at WHS/CTE, effective April 24, 2017;

### Certificated:

- Meridith Loomis: Resign as 1.0 FTE 4th Grade Teacher at SS, effective July 1, 2017;

## **RETIREMENT**

### Classified:

- Joanne Neel: Retire as Elementary Secretary/Para for 7.1 hrs/day at SS, effective June 30, 2017;

## **SUMMER SCHOOL**

### Classified:

- Francine Alvarado: Elementary Office Assistant for 6-7 hrs/day at COL, effective April 26, 2017 through July 24, 2017;
- Melinda Heath: Educational Assistant for 5 hrs/day at COL, effective June 17, 2017 through July 20, 2017;
- Melissa Perez: Para Ed for 6.5 hrs/day at JDC, effective June 19, 2017 through August 11, 2017;
- Kami Sinko: Educational Assistant for 5 hrs/day at COL, effective June 17, 2017 through July 20, 2017;

### Certificated:

- Lois Carter Fraticelli: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Tiffany Frodsham: Elementary Summer School Nurse at COL, effective June 15, 2017 through August 15, 2017;

- Toby Johnson: Summer School Teacher at JDC, effective July 17, 2017 through August 11, 2017;
- Daniz Lopez: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Kristina Mason: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Marisela Santillan: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Sunny Savage: Migrant Summer School Administrator at COL, effective March 30, 2017 through July 31, 2017;
- Tamara Savage: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Sandra Schmidt: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Adelita Solis: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;
- Socorro Yanez: Elementary Summer School Teacher at COL, effective June 13, 2017 through July 21, 2017;

**SUPPLEMENTAL ASSIGNMENTS FOR THE 16-17 SCHOOL YEAR**

Pioneer Middle School

Jenaia Narte

Assistant Track

Wenatchee School District

Patty Cone

National Board Facilitator

Connie Siepman

National Board Facilitator

Mark Woolsey

National Board Facilitator

**RESIGNATION OF SUPPLEMENTAL ASSIGNMENTS FOR THE 17-18 SCHOOL YEAR:**

Abraham Lincoln Elementary School

Jake Bullis

Safety Patrol Advisor

Sunny Slope Elementary School

Meridith Loomis

Team Leader, 3-5 Mathematics

5-10-17



Approval of vouchers and warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment

General Fund

Check numbers 591057 through 591295 totaling \$456,993.12

Capital Projects Fund

Check numbers 591296 through 591305 totaling \$22,013.88

Associated Student Body Fund

Check numbers 591306 through 591353 totaling \$50,531.38

Transportation Vehicle Fund

Check number totaling \$

Check numbers and amount of expenses will be provided at the board meeting.

Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Wenatchee School District, and that I am authorized to authenticate and certify to said claim.

---

Signature of Auditing Officer

Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 9, 2017, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$529,538.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP WARRANTS:  
Warrant Numbers 591057 through 591353, totaling \$529,538.38

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
591057	4INKJETS DISCOUNT PRINT SUPP	05/10/2017	61.18
591058	A & A MOTORCOACH	05/10/2017	14,843.64
591059	AAA AWARDS	05/10/2017	153.15
591060	ACHIEVE3000 INC	05/10/2017	5,381.60
591061	AFTER HOURS PLUMB & HEAT INC	05/10/2017	975.60
591062	AGUILAR, RAFAEL	05/10/2017	368.00
591063	ALL PRO GLASS	05/10/2017	54.20
591064	ALLEN, KAREN A	05/10/2017	16.69
591065	AMAZON CAPITAL SERVICES	05/10/2017	388.71
591066	AMERICAN PRODUCE EXPRESS, LLC	05/10/2017	4,383.90
591067	AMERIGAS	05/10/2017	279.21
591068	ANDERSON, ERIC JOHN	05/10/2017	92.00
591069	APPLE COMPUTER INC	05/10/2017	5,916.28
591070	APPLE LAND PEST CONT HOME INS	05/10/2017	189.65
591071	AVALON MUSIC INC	05/10/2017	216.26
591072	BAKKE, DEANNA M	05/10/2017	27.67
591073	BEESON, JAMES ARTHUR	05/10/2017	10.25
591074	BIRKS, RAY R	05/10/2017	20.92
591075	BISHOP JR, THOMAS H	05/10/2017	52.00
591076	BLAIR, DALE F	05/10/2017	589.35
591077	BLANKENSHIP, TRINA M	05/10/2017	6.42
591078	BLICK ART MATERIALS	05/10/2017	86.59
591079	BREWER, LYNDSEY LEE	05/10/2017	412.00
591080	BRYSON SALES & SERVICE	05/10/2017	590.92
591081	BURROWS TRACTOR INC	05/10/2017	189.14
591082	BUTCHERITE, JENNIFER RUTH	05/10/2017	58.93
591083	CARLSON, DEBORAH LOUISE	05/10/2017	64.97
591084	CAROLINA BIOLOGICAL SUPPLY	05/10/2017	402.14
591085	CARTER, JAMISON LEE	05/10/2017	43.79
591086	CASCADE NATURAL GAS CORP	05/10/2017	9,762.92
591087	CASTILLO, JUAN	05/10/2017	35.00
591088	CASTLE BRANCH, INC	05/10/2017	705.25
591089	CENTRAL WA UNIVERSITY	05/10/2017	855.00



Check Nbr	Vendor Name	Check Date	Check Amount
591090	CH2O INC.	05/10/2017	541.13
591091	CHANG-MARR, MARIA R	05/10/2017	70.00
591092	CHARLES, KATIE RHIANNON	05/10/2017	31.94
591093	CHIMAL, ALEJANDRA	05/10/2017	13.18
591094	CHINOOK MUSIC SERVICE INC	05/10/2017	2,719.40
591095	CINTAS CORPORATION	05/10/2017	1,330.47
591096	CITY OF WENATCHEE	05/10/2017	190.00
591097	CITY TREASURER	05/10/2017	17,889.46
591098	CLARK SECURITY PRODUCTS	05/10/2017	606.60
591099	COASTAL FARM AND HOME SUPPLY	05/10/2017	609.23
591100	COLEMAN OIL	05/10/2017	7,536.96
591101	COLUMBIA PAINT CO	05/10/2017	321.78
591102	COMMERCIAL PRINTING INC	05/10/2017	2,851.08
591103	COMMERCIAL TIRE	05/10/2017	764.68
591104	CONSOLIDATED ELECTRICAL DISTRI	05/10/2017	4,565.52
591105	CORRECTIONAL INDUSTRIES	05/10/2017	37.85
591106	CROWN PAPER & JANITORIAL SUPPL	05/10/2017	75.95
591107	CROWN, KIMBERLY SUSAN	05/10/2017	7.28
591108	CUMMINS INC	05/10/2017	7,354.51
591109	DAY-KOCH, TRACY M	05/10/2017	270.23
591110	DELTA EDUCATION INC	05/10/2017	963.58
591111	DEMCO INC	05/10/2017	26.97
591112	DEPENDABLE DOOR OF WEN LLC	05/10/2017	154.47
591113	DEPT OF LICENSING	05/10/2017	13.00
591114	DEPT OF LABOR & INDUSTRIES	05/10/2017	448.00
591115	DETWILER, TAMERA G	05/10/2017	170.00
591116	DEVEREAUX, PATRICIA L	05/10/2017	54.01
591117	DIVISION 10 SIGNS	05/10/2017	6,542.85
591118	DON SANGSTER MOTORS INC	05/10/2017	14.38
591119	EARTH CHANNEL COMMUNICAT INC	05/10/2017	6,485.00
591120	ECOLAB INC	05/10/2017	298.05
591121	ELITE TOWING AND RECOVERY LLC	05/10/2017	1,119.87
591122	EMERALD RECYCLING SERVICES	05/10/2017	1,137.18
591123	ESD 112	05/10/2017	110.00
591124	FASTENAL COMPANY	05/10/2017	192.45
591125	FASTENERS INC	05/10/2017	128.52
591126	FITZPATRICK, JAMIE L	05/10/2017	68.00
591127	FLONES, BRIAN L	05/10/2017	2,806.98
591128	FOLLETT SCHOOL SOLUTIONS, INC	05/10/2017	2,121.01
591129	FOOD SERVICE OF AMERICA	05/10/2017	47,303.40
591130	FORCE, MONIQUE LYNN	05/10/2017	98.12
591131	FRANZ FAMILY BAKERIES	05/10/2017	4,473.37
591132	FRED MEYER CUSTOMER CHARGES	05/10/2017	176.66
591133	FULCRUM ENV. CONSULT, INC	05/10/2017	5,464.51
591134	GARZA, DAVID ABNER	05/10/2017	13.97
591135	GENSCO INC	05/10/2017	1,274.10
591136	GO USA	05/10/2017	263.85
591137	GOOD SAMARITAN FIRST AID	05/10/2017	250.00
591138	GOVEIA, TERRI ANN	05/10/2017	151.56
591139	GREAT SPACES LLC	05/10/2017	4,800.93

Check Nbr	Vendor Name	Check Date	Check Amount
591140	HAMMERBERG, BETH	05/10/2017	32.83
591141	HANSEN, AARON A	05/10/2017	318.97
591142	HARMENING, SANDRA E	05/10/2017	48.00
591143	HEATH, MELINDA L	05/10/2017	16.53
591144	HELM, GRACIE	05/10/2017	194.75
591145	HERKENRATH, GREGG JOHN	05/10/2017	293.81
591146	HERRON, TINA M	05/10/2017	40.07
591147	HILL, JANET R	05/10/2017	200.17
591148	HOBART CORPORATION	05/10/2017	331.84
591149	HOME DEPOT	05/10/2017	1,134.68
591150	HOWARD JOHNSON PLAZA	05/10/2017	1,143.14
591151	HOWARD, JENNIFER L	05/10/2017	22.00
591152	IMAGE MATTERS INC	05/10/2017	376.00
591153	INLAND PIPE AND SUPPLY	05/10/2017	556.38
591154	INTERACTIVE MEDIA PUBLISHING	05/10/2017	3,646.92
591155	J & G DISTRIBUTING INC	05/10/2017	11,091.00
591156	JAGLA, ANGELITA C	05/10/2017	36.00
591157	JCD REPAIR LLC	05/10/2017	195.80
591158	JELSING, PETER E	05/10/2017	510.88
591159	JERRYS AUTO SUPPLY	05/10/2017	968.35
591160	JOHNSON, ELISA ANN	05/10/2017	23.38
591161	JOHNSON GAUKROGER SMITH &	05/10/2017	12,660.00
591162	JOHNSTONE SUPPLY INC	05/10/2017	133.51
591163	JOSTENS	05/10/2017	24.14
591164	JW PEPPER & SON INC	05/10/2017	61.13
591165	KELLER SUPPLY COMPANY	05/10/2017	70.00
591166	KENMORE CAMERA	05/10/2017	1,392.92
591167	KENNELLY KEYS MUSIC	05/10/2017	899.20
591168	KEYHOLE INC	05/10/2017	94.31
591169	KIICK, LESLIE Y	05/10/2017	28.18
591170	KING COUNTY DIRECTORS ASSN	05/10/2017	8,884.08
591171	KYLE, LAURA MAY	05/10/2017	7.76
591172	LAKESHORE LEARNING MATERIALS	05/10/2017	44.85
591173	LIMON, DONNA MARIA	05/10/2017	196.00
591174	LINCOLN ELEC CUTTING SYSTEMS	05/10/2017	78.36
591175	LOCAL TEL COMMUNICATIONS	05/10/2017	352.14
591176	LONG, MICHAEL RAY	05/10/2017	36.00
591177	LOPEZ, ALFONSO C	05/10/2017	36.00
591178	LOPEZ, DANIZ P	05/10/2017	36.00
591179	LOWES HOME IMPROVEMENT	05/10/2017	926.54
591180	MARSON AND MARSON LUMBER INC	05/10/2017	434.17
591181	MARTIN, JULIE A	05/10/2017	50.00
591182	MCCOURT, HEATHER G	05/10/2017	12.00
591183	MCGUIRE, ANA ROSA	05/10/2017	36.00
591184	MERRIMAN, ERIC M	05/10/2017	19.22
591185	MICRO COMPUTER SYSTEMS	05/10/2017	6,098.76
591186	MILLER, SIERRA	05/10/2017	40.00
591187	MILLIETTE, JUDY CUTLER	05/10/2017	34.08
591188	MONTALVO, PATRICIA	05/10/2017	185.56
591189	MOODY, KATHRYN A	05/10/2017	398.98

Check Nbr	Vendor Name	Check Date	Check Amount
591190	MOSAIC COOPERATIVE LLC	05/10/2017	4,500.00
591191	MOUNTAIN HOME BIOLOGICAL	05/10/2017	2,220.37
591192	MYSTERY SCIENCE INC	05/10/2017	999.00
591193	NC MACHINERY	05/10/2017	4,266.87
591194	NEOFUNDS BY NEOPOST	05/10/2017	2,000.00
591195	NICCUM, CHERYL D	05/10/2017	438.64
591196	NICPAN-BROWN, KRISTINA M	05/10/2017	79.98
591197	NORCO INC	05/10/2017	834.56
591198	NORTH CENTRAL ESD	05/10/2017	29,849.31
591199	NORTH FORTY PRODUCTIONS LLC	05/10/2017	13,900.00
591200	NOYD, CYNTHIA	05/10/2017	44.87
591201	O'REILLY AUTOMOTIVE STORES	05/10/2017	314.04
591202	OFFICE DEPOT	05/10/2017	8,456.57
591203	ORCHARD AVE PIPELINE ASSN	05/10/2017	189.90
591204	OXARC	05/10/2017	253.73
591205	PACIFIC SECURITY	05/10/2017	4,340.00
591206	PAINE, SCOTT R	05/10/2017	4.32
591207	PALOS SPORTS INC	05/10/2017	510.54
591208	PARKER MFG CO INC	05/10/2017	2,893.27
591209	PASCO HIGH SCHOOL	05/10/2017	150.00
591210	PC & MACEXCHANGE	05/10/2017	29,113.80
591211	PEPIN, RICK D	05/10/2017	10.00
591212	PERKINS, DAVID D	05/10/2017	133.02
591213	PLATT ELECTRICAL SUPPLY	05/10/2017	844.76
591214	PORT OF CHELAN	05/10/2017	30.00
591215	PRATER, ANGELA	05/10/2017	28.34
591216	PRO BUILD CO., LLC	05/10/2017	265.13
591217	PUD NO 1 OF CHELAN COUNTY	05/10/2017	49.69
591218	PUGET SOUND HARDWARE, INC.	05/10/2017	12,096.58
591219	PUGET SOUND DRIV TRAINER ASSOC	05/10/2017	60.00
591220	QMS	05/10/2017	775.63
591221	R E WHITTAKER COMPANY	05/10/2017	216.00
591222	RED LION HOTEL AT THE PARK	05/10/2017	308.02
591223	REHAB MART LLC	05/10/2017	157.80
591224	REV.COM INC	05/10/2017	41.00
591225	RICHERSON, KRISSY D	05/10/2017	35.86
591226	RICOH USA, INC.	05/10/2017	19,422.21
591227	ROBINSON, JULIE A	05/10/2017	50.00
591228	ROSE, LISA RENEE	05/10/2017	18.00
591229	RWC GROUP	05/10/2017	542.15
591230	S & W IRRIGATION SUPPLY	05/10/2017	3,187.89
591231	SAFEWAY INC	05/10/2017	962.51
591232	SANDS, STEPHAN	05/10/2017	142.81
591233	SAUCEDA, JESSICA W	05/10/2017	3.21
591234	SBS FOODS, INC	05/10/2017	88.02
591235	SCHETKY NORTHWEST SALES	05/10/2017	40.13
591236	SCHMIDT, DESIREE R	05/10/2017	36.00
591237	SCHOOL NURSE SUPPLY	05/10/2017	301.40
591238	SEARS, CYNTHIA W	05/10/2017	13.59
591239	SHOPKO STORES OPERATING CO.	05/10/2017	98.81

Check Nbr	Vendor Name	Check Date	Check Amount
591240	SIMS, KELLY R	05/10/2017	138.44
591241	SIX ROBBLEES INC	05/10/2017	707.07
591242	SLEEPER, TRACIE LYNN	05/10/2017	36.00
591243	SONGSMITH STRING INSTRUMENTS	05/10/2017	92.14
591244	SOUTHARD, MITZI	05/10/2017	170.13
591245	SPRINGER, MEGAN T	05/10/2017	190.00
591246	STANDARD PAINT	05/10/2017	101.01
591247	STANS MERRY MART	05/10/2017	2,052.55
591248	STANTON, SUZANNE M	05/10/2017	47.45
591249	STAR RENTALS INC	05/10/2017	76.88
591250	STATE CHEMICAL MANUFACTURING	05/10/2017	676.09
591251	STEFANIDES, KATIE M	05/10/2017	55.38
591252	STOLLER, HEIDI	05/10/2017	13.83
591253	STUBBE, STEPHANIE L	05/10/2017	159.05
591254	SUPPLYWORKS	05/10/2017	6,650.29
591255	TACOMA SCREW PRODUCTS INC	05/10/2017	34.20
591256	TALBOT, DONALD	05/10/2017	32.82
591257	TAPIA-LEON, MARIA CATALINA	05/10/2017	40.82
591258	THACKERAY, ZANE	05/10/2017	66.00
591259	THOMPSON, TRACI L	05/10/2017	293.81
591260	THRAPP, JULIE K	05/10/2017	73.54
591261	THRIFTY SUPPLY CO	05/10/2017	73.03
591262	TOLEDO, NOEL A	05/10/2017	16.48
591263	TROXELL COMMUNICATIONS	05/10/2017	1,103.64
591264	TURF STAR INC	05/10/2017	867.85
591265	TWO CHEFS CATERING	05/10/2017	541.00
591266	ULINE	05/10/2017	95.64
591267	UNITED STATES POSTAL SERVICE	05/10/2017	225.00
591268	UPS	05/10/2017	120.04
591269	US BANK CORPORATE PAYMENT SYST	05/10/2017	35,320.80
591270	US LINEN & UNIFORM INC	05/10/2017	2,498.79
591271	VALDEZ, CYNTHIA	05/10/2017	36.00
591272	VERIZON WIRELESS	05/10/2017	402.31
591273	WARD, SANDRA L	05/10/2017	6.10
591274	WASTE MANAGEMENT	05/10/2017	13,532.64
591275	WEINSTEIN BEVERAGE CO	05/10/2017	779.52
591276	WEN PETROLEUM CO	05/10/2017	774.77
591277	WEN VALLEY MUSEUM & CULTURAL C	05/10/2017	425.00
591278	WEN VALLEY HOSPITAL	05/10/2017	454.31
591279	WESCO PAINT & EQUIPMENT SUPPLY	05/10/2017	618.87
591280	WESTERN STATE DESIGN INC	05/10/2017	385.17
591281	WHITE, WILLIAM J	05/10/2017	602.71
591282	WHS	05/10/2017	1,392.24
591283	WILBUR ELLIS COMPANY LLC	05/10/2017	334.88
591284	WILLIAMS, DAVID WAYNE	05/10/2017	54.88
591285	WILSON, MICHAEL E	05/10/2017	111.82
591286	WOOLSEY, JON MARK	05/10/2017	47.88
591287	WORKLAND AUTO PARTS	05/10/2017	11.06
591288	WSD	05/10/2017	157.50
591289	WSD ADMIN IMPREST	05/10/2017	125.23

Check Nbr	Vendor Name	Check Date	Check Amount
591290	WSIPC	05/10/2017	148.75
591291	WSU EXTENSION ENERGY PROGRAM	05/10/2017	1,100.00
591292	WULF, ROSEMARY E	05/10/2017	187.12
591293	WVC	05/10/2017	600.00
591294	YANEZ, CARMEN L	05/10/2017	178.52
591295	ZEPEDA, MARIA D	05/10/2017	40.98
591296	AFTER HOURS PLUMB & HEAT INC	05/10/2017	1,007.23
591297	APPLE COMPUTER INC	05/10/2017	710.88
591298	COAST TO COAST TURF INC	05/10/2017	1,626.00
591299	CONSOLIDATED ELECTRICAL DISTRI	05/10/2017	133.91
591300	LNG CONSTRUCTION LLC	05/10/2017	2,337.12
591301	PARR, KEVIN PATRICK	05/10/2017	280.00
591302	PC & MACEXCHANGE	05/10/2017	539.60
591303	PRECISE PLUMBING INC	05/10/2017	1,664.66
591304	SMITH EXCAVATION INC	05/10/2017	10,021.44
591305	US BANK CORPORATE PAYMENT SYST	05/10/2017	3,693.04
591306	A & A MOTORCOACH	05/10/2017	1,350.00
591307	ACADEMICS ARE COOL	05/10/2017	15.00
591308	AMAZON CAPITAL SERVICES	05/10/2017	138.79
591309	BSN SPORTS	05/10/2017	54.15
591310	CAFFE D'ARTE	05/10/2017	207.83
591311	CARD, DENEAN	05/10/2017	207.41
591312	CHEERZONE.COM	05/10/2017	149.25
591313	DOMINOS PIZZA/KONA PIES LLC	05/10/2017	68.82
591314	EASTBAY INC	05/10/2017	894.10
591315	EASTMONT HIGH SCHOOL	05/10/2017	315.00
591316	FOLD A GOAL	05/10/2017	209.95
591317	GLAZE BAKERY LLC	05/10/2017	96.32
591318	GO USA	05/10/2017	1,892.92
591319	HAGLUNDS TROPHIES	05/10/2017	236.04
591320	HOBBY LOBBY	05/10/2017	48.53
591321	HOLIDAY INN EXPRESS	05/10/2017	305.24
591322	HOOKED ON TOYS	05/10/2017	323.83
591323	HORTICULTURAL SERVICES INC	05/10/2017	492.45
591324	ICICLE RIVER COMPANY	05/10/2017	621.29
591325	JOSTENS	05/10/2017	297.02
591326	JW PEPPER & SON INC	05/10/2017	246.09
591327	KIMMEL ATHLETIC SUPPLY	05/10/2017	1,318.07
591328	MONUMENTAL MEMORIES, LLC	05/10/2017	1,350.00
591329	MOSES LAKE HIGH SCHOOL	05/10/2017	50.00
591330	MURILLO, ROBERTO	05/10/2017	1.00
591331	NFINITY ATHLETIC LLC	05/10/2017	2,470.00
591332	NOYD, JENNIFER	05/10/2017	269.40
591333	OMNI CHEER	05/10/2017	1,319.23
591334	OMS ASB IMPREST	05/10/2017	281.62
591335	QUALITY INN OAKWOOD	05/10/2017	201.22
591336	R & S VENDING	05/10/2017	188.00
591337	RIDDELL SPORTS	05/10/2017	1,100.06
591338	SADDLEROCK EMBROIDERY	05/10/2017	50.30
591339	SAFEWAY INC	05/10/2017	94.80



Check Nbr	Vendor Name	Check Date	Check Amount
591340	SAWYER, DEBORAH L	05/10/2017	437.50
591341	SHOWBIZ NORTHWEST	05/10/2017	150.00
591342	SLEEPER, TRACIE LYNN	05/10/2017	157.75
591343	SPIETZ, AMY LEIGH	05/10/2017	108.32
591344	STEELE, GARY A	05/10/2017	20.00
591345	THAYER, JILL N	05/10/2017	65.00
591346	UNIVERSAL CHEER ASSOC	05/10/2017	9,364.00
591347	US BANK CORPORATE PAYMENT SYST	05/10/2017	3,088.01
591348	VARSITY SPIRIT FASHIONS	05/10/2017	11,528.83
591349	WA ST FFA ASSOC/MEMBERSHIP	05/10/2017	5,440.00
591350	WAHSET DISTRICT 1	05/10/2017	120.00
591351	WORLD'S FINEST CHOCOLATE	05/10/2017	1,560.00
591352	WSD	05/10/2017	1,303.24
591353	WVC	05/10/2017	325.00
297	Computer	Check(s) For a Total of	529,538.38

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	297	Computer	Checks For a Total of	529,538.38
Total For	297	Manual, Wire Tran, ACH & Computer	Checks	529,538.38
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	529,538.38

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-3,591.27	0.00	460,584.39	456,993.12
20	Capital Projects	-190.83	0.00	22,204.71	22,013.88
40	Associated Stude	-494.71	0.00	51,026.09	50,531.38

## May 9, 2017 Board Meeting

### Submission Summary Form for District Contracts

Submit **unsigned** contracts to Les Vandervort for pre-approval at least two weeks before the scheduled School Board meeting. Upon pre-approval, Les will submit the contracts to the Superintendent's office, to be included on the consent agenda for School Board approval. Federally funded contracts must be accompanied with proof that the vendor has not been "Suspended or Debarred". *All District contracts require school board approval. The only authorized signatures on contracts are Brian Fiones, Jon Dejong, Les Vandervort, or the School Board.*

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
04/20/17	New	No	Ohme Gardens	Facility Rental	\$1,372	5/18/17	Diana Haglund	Yes	Yes
					<b>Budget Code</b>				
					0100 27 7000 000 2315				
05/01/17	New	No	NCESD	Two Day Literacy Training Columbia Elementary	\$1,550	8/15/17 - 8/16/17	Si Stuber	Yes	Yes
					<b>Budget Code</b>				
					Focus Grant				
04/27/17	New	No	Local Tel Communications	Align 2 circuit contracts & align with 3rd	\$1,569	4/20/17 - 6/30/18	Dave Yancey	Yes	No
					<b>Budget Code</b>				
					9700 65 7016 000				
04/20/17	Renewal	No	NCESD	Early Intervention Services	Based on Use	2017-2018 School Year	Trisha Craig	Yes	Yes
					<b>Budget Code</b>				
					2200 27 7079 000				
					<b>Budget Code</b>				
					<b>Budget Code</b>				
					<b>Budget Code</b>				


## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

**All contracts require school board approval.**

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
4.20.17	New	Ohme Gardens	Partner Appreciation event venue rental <i>and tables</i>	\$1,372	5.18.17	<u>Diana Haglund</u> I have read this contract and recommend it for board approval. <u>Dif</u> <small>Initial</small> <u>4-20-17</u> <small>Date</small>		Yes	
				<b>Budget Code</b>					
				<u>530-0110-27-7000</u>					
				<u>000-2315</u>					

**Agency Contact Information** (who & where contract needs to be mailed to for signing):

Agency Name Ohme Gardens

Attention: Mike Short

Street address or PO Box 2217 Ohme Rd

City, State, Zip Code Wenatchee, WA 98801

Email Address info@ohmegardens.com

Phone Number 509.662.5785

**Contract Details** (Give a brief description of the contract):

Wenatchee Learns Connect, CTE, College Mentor Program, 21st Century Grant and WSD Special Education Transitions House host an annual partner appreciation event to honor local business that support work based learning for youth in the Wenatchee School District.

**Be sure to follow state bid requirements as outlined in RCW 28A.335.190**

Reviewed by Attorney \_\_\_\_\_  
 Signature

Requires Edits? \_\_\_\_\_



## Ohme Gardens

### PRIVATE EVENT POLICY & CONTRACT AGREEMENT 2017 -- LARGE DAYTIME

Ohme Gardens offers a unique and memorable outdoor event setting for your business, group or private party. Experience this incredible garden setting with spectacular views of the Wenatchee Valley and mighty Columbia River. Groves of tall evergreen trees are surrounded by lush green manicured lawns and carpet-like ground covers that emerge from the weathered rock formations to provide a profusion of greenery and color. Your group may come early to have fun exploring the maze of native stone pathways that wander from one level to another, across irregularly shaped lawns, to blue-green pools, rustic shelters, a wishing well, and on to a stone lookout at the highest point help make this a truly amazing place for your special event.

Large Daytime Private Event Site Fees	
Sunday through Thursday	Fee - \$
Up to 30	300
31-75	400
76-120	600
121-175	800
176-250	1,000
250-300*	1,200
<b>FRIDAY &amp; SATURDAY Flat-Rate</b>	
1,200	
For any Friday or Saturday still available 45 days in advance, Sun-Thurs event fees will apply.	
If table/chair set-up not required, deduct \$50 from above fees.	
*For events with over 250 guests, off-site parking must be arranged with shuttle service.	

Included:	
✓	Site rental
✓	All entrance admissions – 1 ½ hours before event. (\$8 adult/ \$4.00 youth value)
✓	Planning visits
✓	Tables & chairs (including set-up & take down)
✓	Canopies: 10' x 10' (2)
✓	Trash cans & trash disposal
✓	Parking lot attendant, as needed.
Optional Additional Charge:	
✓	Canopies: 10' x 20' (4): \$50 each
✓	Dance Floor: \$150 / \$175 / \$200
✓	Table Linens: \$8+tax/tablecloth
✓	Extended Hours: \$375

In consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

- Guest Count Limit:** Site fees are based on number of event attendees. A best estimate must be provided at scheduling. If the expected guest count is exceeded, the Garden Administrator reserves the right to provide the Lessee with an updated site fee balance due to accommodate the additional set-up and staff time required for extra guests.
- Start and End Time Limit:** 2 hours will be permitted as the maximum for a private event. Guests may tour the Gardens before or after the event during regular business hours.
- Reservation Fee & Payment Agreements:** A non-refundable reservation fee of \$100 will be required at the time of scheduling to reserve the date and time and will be applied to the site fee. The balance of the fee is due 30 days prior to the event date.
- Cancellation Policy:** In the event the Lessee cancels the event, all reservation fees are nonrefundable. If Ohme Gardens is able to rebook a comparable event on the scheduled date all but \$100 of the fees paid may be refunded. Ohme Gardens shall have the right to terminate this contract if the Lessee fails to meet or violates any terms of the contract, in which case the provisions of this cancellation policy also apply.
- Weather Conditions:** Ohme Gardens will not refund any fees due to weather.
- Site Visit:** It is expected that the Lessee will visit the Gardens prior to signing this contract to familiarize themselves with the physical aspects of the event area.
- Accessibility:** Due to the width and rugged nature of the native stone paths, high-heeled shoes, walkers, strollers, wheelchairs, motorized scooters, and other such devices are not recommended. The Entrance Lawn, Lower Lawn, and Sunken Lawn sites are accessible HOWEVER these sites may still be difficult to access for some people and a site visit is recommended prior to booking.

- 8. **Decorating** may begin 1 ½ hours before the event. Decorations must be discussed with and approved by the Garden Administrator prior to the day of the event to ensure no damage or extra maintenance will occur. If more time is needed for decoration, it may be requested and must be approved by the Garden Administrator. It is important that the decoration and set-up is completed during the designated time so as not to affect other activities that may be taking place in the Gardens. No stakes in the ground of any kind are allowed on the Sunken Lawn.
- 9. **Food and Beverages:** Food and beverages will be permitted only in designated areas of the Gardens at the discretion of the Garden Administrator. Serving of alcohol is not permitted during daytime hours.
- 10. **Damage:** The Lessee is responsible for any damage to facilities or property caused by the Lessee, guests, invitees, employees or other agents.
- 11. **Non-Exclusivity:** Ohme Gardens is a public venue and is under no obligation to close off any area of the Gardens to accommodate a private event except for the specific event area. Regular visitor traffic in the Gardens must not be impeded.

I have read the EVENING EVENT POLICY & CONTRACT AGREEMENT and attachments and agree to all the provisions stated herein. Notwithstanding any other agreements, the Lessee agrees to defend, hold harmless, and indemnify Ohme Gardens County Park, Chelan County, and any and all agents, officers, and employees thereof against any legal liability, including reasonable attorney's fees, in respect to bodily injury, death, and property damage arising from the negligence of lessee during its use of the facilities and property belonging to Ohme Gardens County Park and Chelan County. This indemnity includes any claims arising against Chelan County from the lessee's serving of alcohol on the premises and consumption of same by any party for which the lessee is legally liable.

**Please fill out the information below, sign and return.** A fully executed copy will be returned to you.

Name of Organization (Lessee) \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Number of guests: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE**  
**REPRESENTATIVE OF ORGANIZATION** Date \_\_\_\_\_

**APPROVED:**  
 \_\_\_\_\_ Date \_\_\_\_\_  
**OHME GARDENS ADMINISTRATOR**





# INVOICE

Invoice Date: April 20, 2017

**Bill To:**

Ms. Kate Anderson  
 School-to-Work Business Liaison  
 Wenatchee High School

Anderson.katie@wenatcheeschools.org

**From:**

Ohme Gardens  
 3327 Ohme Road  
 Wenatchee, WA 98801  
 (509) 662-5785  
 info@ohmegardens.com

Color	Description	Quantity	Unit Cost	Total
?	85" x 85" Tablecloth for rounds	31	8.00	248.00
?	114" Tablecloth for rectangles	12	8.00	96.00
<b>Subtotal</b>				344.00
<b>Tax (8.2%)</b>				28.21
<b>Balance Due</b>				<b>\$372.21</b>

**Event date:** May 18, 2017

**Payment due:** Upon receipt.

**LINEN RENTAL PRICING**

Tablecloths = \$8.00 each

- Round Table (85" X 85")
- Short Rectangle (52" x 96")
- Long Rectangle (52" x 114")

Napkins = \$0.75 each

**REMIT TO:**

**Ohme Gardens**  
**3327 Ohme Road**  
**Wenatchee, WA 98801**

## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flores, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
8-15 8-16-17	New	NCESD	Two Days Literacy Support Training for Col. Elem.	\$ 1550.00 Focus Grant	8-15-17 8-16-17	Les Vandervort Si Skubert	<input checked="" type="checkbox"/>		This is decided at the district office.
						I have read this contract and recommend it for board approval.  Initial: <u>SV</u> Date: <u>5-1-17</u>			

**Agency Contact Information** (who & where contract needs to be mailed to for signing):

Agency Name: North Central E.S.D.  
 Attention: Shae Eldredge  
 Street address or PO Box: 430 Olds Station Rd.  
 City, State, Zip Code: Wenatchee, WA 98801  
 Email Address: shae@ncesd.org  
 Phone Number: 509-665-2610

**Contract Details** (Give a brief description of the contract):

If this is a revision, what has changed?

**Be sure to follow state bid requirements as outlined in RCW 28A.335.190**

Reviewed by Attorney \_\_\_\_\_  
 Signature

Requires Edits? \_\_\_\_\_



**Contract #** 2016-295

Prepared by: Shae Eldredge

**AGREEMENT FOR INTERAGENCY SERVICES  
BETWEEN**

Si Stuber  
Columbia Elementary/Wenatchee SD  
600 Alaska St  
Wenatchee, WA 98801  
509-662-7256  
(Hereinafter referred to as Contracting Agency)

North Central Educational Service District 171  
(Hereinafter referred to as North Central ESD)  
430 Olds Station Road, Wenatchee, WA 98801  
  
(509) 665-2610 FAX (509) 662-9027

In consideration of the promises and conditions contained herein, North Central ESD and Contracting Agency do mutually agree as follows:

**DUTIES OF THE North Central ESD, EFFECTIVE DATE, AND DURATION**

North Central ESD shall perform the following duties to the satisfaction of Contracting Agency or its designee:

- A. General objective(s) of this contract shall be:  
Provide 2 days of Literacy Support and training for Columbia Elementary.
  
- B. North Central ESD will complete any additional documents required by this contract.
  
- C. Following its approval by the authorized signatory for the Contracting Agency this agreement shall commence and be effective for the period beginning 8/15/17 and ending 8/16/17, with the exception of Sections III and V on page 2, which will continue to bind the parties, their heirs, and successors.

**DUTIES OF THE CONTRACTING AGENCY**

In consideration of the North Central ESD's satisfactory performance of the duties set forth herein and submission of a properly completed claim form, the Contracting Agency shall compensate the North Central ESD as shown below.

Contract Fees	Description of Service	Total
\$ 775.00/day	Provide 2 days of Literacy Support and training for Columbia Elementary.	\$1,550.00

DS  
SR 1606  
North Central ESD Budget Account Code

DS  
SB

In witness whereof, the Contracting Agency and the North Central ESD have read, understand, and executed this entire agreement.

**North Central ESD's Signature and Certification**

Linda McKay  
Assistant Superintendent April 24, 2017 | 3:06 PM PDT

Rich McBride  
North Central ESD Superintendent April 24, 2017 | 3:16 PM PDT

**Contracting Agency's Signature and Certification**

Si Stuber  
Authorized Signatory for Contractor April 28, 2017 | 8:25 AM PDT

**Original copy to be signed and returned to North Central ESD Business Office prior to the commencement of services.**

Federal Tax ID No. 91-0923400  
Business License No. UBI 600-087-495, State of Washington

(See Sections XII and XIII on reverse for information on backup withholding certification and explanation of option to void.)

**I. PAYMENTS**

- A. All payments to the NCESD shall be conditioned upon:
  - 1. Submission of a properly prepared claim form which supports that performance has been rendered for which payment is requested and
  - 2. Performance is to the satisfaction of the Contracting Agency or its designee, provided that approval shall not be unreasonably withheld.
- B. Interim payments during the contract are allowed as specified.

**II. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

**III. OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

This section is intentionally left blank.

**IV. COPYRIGHT**

The NCESD shall be responsible for the acquisition of any necessary copyright releases for materials used in the performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the NCESD.

**V. INDEMNIFICATION**

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of NCESD or its employee's(s') or agent's(s') performance or failure to perform duties pursuant to the agreement, shall be the NCESD's sole obligation and the NCESD shall indemnify and hold harmless the Contracting Agency in full for any and all such acts or failures to act on the part of the NCESD or its employee(s) or agent(s).

**VI. MALPRACTICE INSURANCE**

All individuals providing services to minors must have valid malpractice insurance coverage. Upon request by North Central ESD, individuals must be able to show evidence of such coverage.

**VII. TERMINATION**

Either the NCESD or the Contracting Agency can initiate termination of this contract with or without reason upon 30 days written notice to the other party. The notice shall specify the date of termination. In the event of termination by Contracting Agency, NCESD shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

**VIII. VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of NCESD and the Contracting Agency in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

**IX. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for this contract will be Chelan County of the State of Washington.

**X. NONDISCRIMINATION**

No person shall on the ground of race, creed, color, national origin, marital status, handicapping condition, or sex be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this agreement.

**XI. BACKGROUND CHECKS**

Employees of the NCESD who may during the activities of this contract, work with persons under the age of 16 years shall, as part of this contract, complete background check forms submitted by NCESD.

**XII. CONFLICT OF INTEREST**

This section is intentionally left blank.

**XIII. FEDERAL BACKUP WITHHOLDING INFORMATION/OPTION TO VOID**

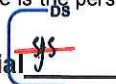
This section is intentionally left blank.

**XIV. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY**

If federal funds are the basis for this contract, the Contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

**XV. SIGNATURES**

Contracting Agency and/or Contracting Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Contracting Agency so identified to the foregoing agreement.

Initial 



## Certificate Of Completion

Envelope Id: 831E396EA2FE4FC9A730B79B34DCD33A	Status: Completed
Subject: Columbia Elementary Shanna 8 15 17	
Source Envelope:	
Document Pages: 2	Signatures: 3
Supplemental Document Pages: 0	Initials: 3
Certificate Pages: 5	
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Shae Eldredge
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	430 Olds Station Road
	Wenatchee, WA 98801
	shaee@ncesd.org
	IP Address: 152.157.5.226

## Record Tracking

Status: Original	Holder: Shae Eldredge	Location: DocuSign
April 20, 2017   1:22 PM	shaee@ncesd.org	

## Signer Events

Shae Eldredge  
 shaee@ncesd.org  
 North Central ESD  
 Security Level: Email, Account Authentication (None)  
 Electronic Record and Signature Disclosure: Not Offered via DocuSign  
 ID:

## Signature

**Completed**  
 Using IP Address: 152.157.5.226

## Timestamp

Sent: April 20, 2017 | 1:24 PM  
 Viewed: April 20, 2017 | 1:24 PM  
 Signed: April 20, 2017 | 1:25 PM


Shanna Brooks  
 shannab@ncesd.org  
 Security Level: Email, Account Authentication (None)

  
 Using IP Address: 75.139.180.189

Sent: April 20, 2017 | 1:25 PM  
 Viewed: April 21, 2017 | 9:21 AM  
 Signed: April 21, 2017 | 9:23 AM

Electronic Record and Signature Disclosure: Not Offered via DocuSign  
 ID:


Sally Ryan  
 sallyr@ncesd.org  
 Security Level: Email, Account Authentication (None)

  
 Using IP Address: 96.46.31.85  
 Signed using mobile

Sent: April 21, 2017 | 9:23 AM  
 Viewed: April 22, 2017 | 1:15 PM  
 Signed: April 22, 2017 | 1:16 PM

Electronic Record and Signature Disclosure: Accepted: April 12, 2017 | 6:59 PM  
 ID: 3548e542-3a8f-476b-8ab5-4748acb0d5cc

Linda McKay  
 lindam@ncesd.org  
 Security Level: Email, Account Authentication (None)

  
 Using IP Address: 152.157.5.226

Sent: April 22, 2017 | 1:16 PM  
 Viewed: April 24, 2017 | 3:06 PM  
 Signed: April 24, 2017 | 3:06 PM

Electronic Record and Signature Disclosure: Accepted: April 7, 2017 | 11:54 AM  
 ID: 9b8c82ba-7b9f-4a54-ad13-66e93e010766

**Signer Events**

Rich McBride  
 richm@ncesd.org  
 Security Level: Email, Account Authentication  
 (None)

**Signature**

DocuSigned by:  
  
 AE24F0F270A54B5...

Using IP Address: 152.157.5.226

**Timestamp**

Sent: April 24, 2017 | 3:06 PM  
 Viewed: April 24, 2017 | 3:15 PM  
 Signed: April 24, 2017 | 3:16 PM

Electronic Record and Signature Disclosure:  
 Accepted: April 24, 2017 | 3:15 PM  
 ID: 11057a60-d1f2-4956-8c30-4d7083d1a5b4

Si Stuber  
 young.d@wenatcheeschools.org  
 Security Level: Email, Account Authentication  
 (None)

DocuSigned by:  
  
 EFCF882378E2477...

Using IP Address: 169.204.229.26

Sent: April 24, 2017 | 3:16 PM  
 Viewed: April 28, 2017 | 8:25 AM  
 Signed: April 28, 2017 | 8:25 AM

Electronic Record and Signature Disclosure:  
 Accepted: April 28, 2017 | 8:25 AM  
 ID: ea79ad21-d517-492b-8f6b-8f03f55a3d97

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Notary Events		Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	April 24, 2017   3:16 PM
Certified Delivered	Security Checked	April 28, 2017   8:25 AM
Signing Complete	Security Checked	April 28, 2017   8:25 AM
Completed	Security Checked	April 28, 2017   8:25 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **CONSUMER DISCLOSURE**

From time to time, North Central ESD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree"™ button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures



electronically from us.

**How to contact North Central ESD:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [davea@ncesd.org](mailto:davea@ncesd.org)

**To advise North Central ESD of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [davea@ncesd.org](mailto:davea@ncesd.org) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from North Central ESD**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [davea@ncesd.org](mailto:davea@ncesd.org) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with North Central ESD**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [davea@ncesd.org](mailto:davea@ncesd.org) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to

other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree"™ button below.

By checking the "I agree"™ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify North Central ESD as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by North Central ESD during the course of my relationship with you.



Watson, Denise <watson.d@wenatcheeschools.org>

**Fwd: Reminder: Columbia Elementary Shanna 8 15 17**

1 message

**Donna Young** <young.d@wenatcheeschools.org>  
To: Denise Watson <watson.d@wenatcheeschools.org>

Fri, Apr 28, 2017 at 1

fyi :)  
d

Begin forwarded message:

**From:** Shae Eldredge <shaee@ncesd.org>  
**Subject:** RE: Reminder: Columbia Elementary Shanna 8 15 17  
**Date:** April 28, 2017 at 9:44:32 AM PDT  
**To:** Donna Young <young.d@wenatcheeschools.org>  
**Cc:** Si Stuber <stuber.si@wenatcheeschools.org>

Hi Donna,

Thanks for letting me know. I've passed that information on to our Business Office.

Happy Friday!

**Shae Eldredge**  
Professional Services Team  
Secretary/Receptionist  
North Central Educational Service District  
Main Phone Number 509.665.2610  
Direct Line 509.667-7115 - Fax 509.662.9027  
PO Box 1847 - 430 Olds Station Road - Wenatchee, WA 98801  
[www.ncesd.org](http://www.ncesd.org)

**From:** Donna Young [<mailto:young.d@wenatcheeschools.org>]  
**Sent:** Friday, April 28, 2017 9:41 AM  
**To:** Shae Eldredge <shaee@ncesd.org>  
**Cc:** Si Stuber <stuber.si@wenatcheeschools.org>  
**Subject:** Re: Reminder: Columbia Elementary Shanna 8 15 17

Hi Shae,

Thanks! Fyi below.

So it looks like the contract was completed electronically with Si's signature. If this is the case - you need to contact the NCED and let them know that it will go before the board at the next meeting and Brian Fiones will sign off on it.

On Apr 26, 2017, at 2:24 AM, Shae Eldredge via DocuSign <[dse\\_na2@docusign.net](mailto:dse_na2@docusign.net)> wrote:



Shae Eldredge sent you a document to review and sign.

**REVIEW DOCUMENT**

**Shae Eldredge**  
[shaee@ncesd.org](mailto:shaee@ncesd.org)



4/28/2017


Wenatchee School District #246 Mail - Fwd: Reminder: Columbia Elementary Shanna 8 15 17

Hello Donna,

Here is the contract, as requested, for Shanna Brooks to provide literacy support from August 15-16, 2017

Please let me know if you have any questions.

Thank you,  
Shae Eldredge  
Secretary, NCESD  
509-667-7115  
[shaee@ncesd.org](mailto:shaee@ncesd.org)

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4/28/2017

Wenatchee School District #246 Mail - Fwd: Reminder: Columbia Elementary Shanna 8 15 17

copying of this communication is strictly prohibited.

*Donna*

Donna Young

Office Mgr.

Columbia Elementary

(509)662-7256 x14231

young.d@wenatcheeschools.org

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19K



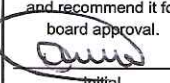

## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

**All contracts require school board approval.**

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
04/27/17	New/Revision	Local Tel Communications, INC.	Align 2 circuit contracts while adding a 3rd for required expansion of additional shoretel VOIP phone system growth.	\$2164.04 Installed \$595 one-time fee), \$1569.04 Mo.	20 Apr 2017- 30 June 2018	<p style="text-align: center;"><u>David W. Yancey</u></p> <p style="font-size: small;">I have read this contract and recommend it for board approval.</p> <div style="text-align: center;">   <small>Initial</small>            27 APR 2017  <small>Date</small> </div>		No	This is decided at the district office.
				Budget Code					
				9700-65-7016-000					

**Agency Contact Information** (who & where contract needs to be mailed to for signing):

Agency Name Local Tel Communications  
 Attention: Mike Dart  
 Street address or PO Box 341 Grant Road  
 City, State, Zip Code East Wenatchee, WA 98802  
 Email Address MikeD@localtel.net  
 Phone Number 509-888-8888

**Contract Details** (Give a brief description of the contract):

If this is a revision, what has changed?

We have released the 3 and 5 year agreements and adding the additional circuit for our needs. This will allow us to file for erate against this in the fall 2017 and reduce costs considerably for 18-19 and beyond.

**Be sure to follow state bid requirements as outlined in RCW 28A.335.190**

Reviewed by Attorney \_\_\_\_\_  
 Signature

Requires Edits? \_\_\_\_\_



Phone: 509-888-8888 Fax: 509-884-1716  
341 Grant Road, East Wenatchee, WA 98802

# TELECOMMUNICATION SERVICE AGREEMENT

**Business Name:** Wenatchee School District **Account Number:** 51822  
**Business Address:** 235 Sunset Ave **City:** Wenatchee **Zip:** 98801  
**Authorized Contact Person:** \_\_\_\_\_ **Phone Number:** 509-663-8161

**Agreement Overview:**

LocalTel Communications (LocalTel) agrees to provide to the said business above (hereinafter called the Customer) the telecommunication service/s listed on this Agreement and any attached addendums during the term agreed upon for each service. Customer agrees to subscribe to the services described herein according to these specified terms as follows:

**Term of this Agreement.**

The term of this Agreement is for 1.2 years commencing on 4-20-17 and terminating on 6-30-18. All the services listed on this Agreement and any addendums have a Minimum Services Period (MSP) defined as the first twelve months of this Agreement.

**Renewal:** At the end of the contract period, the Agreement will automatically renew for an additional one year period, unless terminated in writing by either party. Each successive year thereafter, the Agreement will continue to automatically renew for one year periods, unless terminated in writing. Renewal periods are not subject to a MSP.

**Rates:** Customer shall be charged and pay for the telecommunication services provided for herein based on the rates attached hereto as Exhibit A.

**Adding Additional Services:**

During the Term of this Agreement, the Customer may from time to time add additional approved telecommunication services and/or related services to those listed in attached addendums. The terms of this Agreement will apply to these additional services until the termination date listed on the addendum/s or until the Agreement is terminated in some manner.

**Termination of Service:**

**With Cause:**

Customer may terminate Service and/or this Agreement for Cause without penalty. "Cause" means the failure of LocalTel to perform its obligation to the Customer for the services included in this Agreement and for which failure is not remedied within 30 days to include:

- 1. Failure to provision services as mutually agreed to in this Agreement.
- 2. Failure to sustain the availability and/or quality of services as may be reasonably expected in the telecommunications industry.

LocalTel may terminate this Agreement for Cause, if:

- 1. Customer is using services for purposes which are generally deemed unacceptable, fraudulent, and/or inappropriate to Industry Standards.
- 2. If Customer's account has become delinquent, services suspended and not reactivated, and/or no payment arrangements have been made.

**Other than Cause:**

If the Customer cancels the services included in this Agreement for any reason, other than Cause, including where payment for services included in this Agreement are over 30 days past due and mutually agreeable payment arrangements have not been established, then Customer agrees to be assessed a Termination Liability Assessment (TLA) as described below.

**Termination Liability Assessment:**

The TLA will be calculated as follows:

- 1. If Customer cancels all services during the MSP (Minimum Service Period) the TLA will be calculated at 100% of the MRC (Monthly Recurring Charges) agreed to in this contract and/or addendums for the number of months remaining in the MSP plus 25% of the MRC multiplied by the number of months remaining in the agreed upon Term after the MSP.
- 2. If Customer cancels all services after completion of the MSP (Minimum Service Period) Customer agrees to pay a TLA of 25% of the MRC multiplied by the number of months remaining in the Term.
- 3. If Customer cancels any service/s or portion of any service/s during any period remaining in the Term of this Agreement, which reduces the MRC (Monthly Recurring Charges) of the remaining services to below 85% of the initial MRC, Customer agrees to pay a TLA of 25% of the MRC of the canceled services, multiplied by the number of months remaining in the term.

**Migration or Change in Service:**

Customer may cancel any of the services contained herein, and add another type of approved service or services of equal value, provided by LocalTel, without incurring a TLA charge.

LocalTel Communications  
Authorized by: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

## Exhibit A

Note: Only the Specific Services, Products or Features listed below are subject to Term Discounts. From time to time, subject to 30 days notice, LocalTel may raise or lower the Standard Rate (MRC) charged for the services listed. This agreement only guarantees that the Discount Percentage or Amount will remain the same. Also, some services require a one-time activation, installation or set-up fee which may also be listed below but is not subject to the Term Discounts. Governmental regulated fees and taxes are not subject to Term Discounts.

Qty	Services—Products—Features	MRC	Discount	One-Time Fee
1	Copper PRI Circuit (including channels)	\$487.90		
2	Fiber SIP PRI Circuit (including channels)	\$943.14		
3	PRI Interstate Access Charge	\$138.00		
0	PRI DID block of 10 numbers	\$0.00		
1	Installation Service Charge			\$595.00

**Additional Comments, Terms or Conditions:**

Note: Any additional Terms or Conditions to this agreement must be listed herein:

Note: Any additional Terms or Conditions listed herein are subject to approval by both parties herein.

Customer Signature X \_\_\_\_\_ LocalTel Signature X \_\_\_\_\_




## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flores, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
04/20/17	Renewal	North Central Educational Service District (NCESD)	Renewal of Contract for Early Intervention Services for the 2017-18 School Year. Contract #2017-058	2200 27 7079 000	8/30/17 through 6/15/18	<p style="text-align: center;"><u>Trisha Craig</u></p> <p style="font-size: small;">I have read this contract and recommend it for board approval.</p> <p style="text-align: center;"><i>TC</i></p> <hr style="width: 50%; margin: 0 auto;"/> <p style="font-size: small;">Initial</p> <p style="text-align: center;">4-21-17</p> <hr style="width: 50%; margin: 0 auto;"/> <p style="font-size: small;">Date</p>			

**Agency Contact Information** (who & where contract needs to be mailed to for signing):

Agency Name: North Central Educational Service District  
 Attention: Janelle S. Bersch, Early Childhood Coordinator  
 Street address or PO Box: PO Box 1847  
 City, State, Zip Code: Wenatchee, WA 98807  
 Email Address: [janelleb@ncesd.org](mailto:janelleb@ncesd.org)  
 Phone Number: 509.665.2610

**Contract Details** (Give a brief description of the contract):

This is a renewal contract with NCESD and WSD for the Early Intervention Services (Birth to 3) for children and families who reside within the Wenatchee School District's boundaries. NCESD represents and warrants that the District will ensure the provision of early intervention services, under Part C of the Federal IDEA.

**Be sure to follow state bid requirements as outlined in RCW 28A.335.190**

Reviewed by Attorney \_\_\_\_\_  
 Signature

Requires Edits? \_\_\_\_\_

**CONTRACT FOR EARLY INTERVENTION SERVICES  
WENATCHEE SCHOOL DISTRICT AND  
NORTH CENTRAL EDUCATIONAL SERVICES DISTRICT  
2017-2018 Academic Year**

In consideration of the promises and conditions contained herein, the Wenatchee School District, hereinafter referred to as the "District," and North Central Educational Services District (NCESD), hereinafter referred to as the "Agency" or "NCESD," mutually agree as follows:

**I. Nature and Purpose**

1.1 The purpose of this agreement is that the Agency will ensure the provision of services in accordance with the terms and conditions specified in the:

1. Individuals With Disabilities Education Act (IDEA), Early Intervention Section (Part C), Federal Regulations 34 CFR 303; and,
2. Washington State Infant Toddler Early Intervention Program Application for Federal Assistance (2015 – 2017), hereinafter referred to as the "State Application."
3. Chapter 170-400 WAC Early Support For Infants and Toddlers Program

These services will be provided to children and families who reside within the District's boundaries, and who qualify under Part C of the IDEA.

**II. Services Provided by and Responsibilities of North Central Educational Services District**

2.1 North Central Educational Services District (NCESD), is a contracting agency which has and will maintain appropriate licensure (i.e., Birth-2, and Department of Early Learning (DEL) Health and Safety Requirements) to ensure the provision of services for children with disabilities. NCESD represents and warrants the District that it will ensure the provision of early intervention services, under Part C of the Federal IDEA.

2.2 NCESD early intervention staff will ensure the child's eligibility in accordance with Part C.

2.3 Employees and subcontractors of NCESD who provide early intervention services under this agreement shall meet all requirements of law applicable to persons providing such services, including laws pertaining to criminal background checks and fingerprints, and shall hold any state license, certification, or registrations required under the State Application and the Office of Superintendent of Public Instruction for the profession or discipline in which the person is providing the early intervention services.

2.4 In collaboration with the family and the Family Resource Coordinator (FRC), NCESD early intervention staff will ensure the provision of appropriate early intervention services, even if such provision would require sub-contracting with other agencies. Early Intervention services may include: Assistive technology services, audiology services, family training, counseling and



home visits, health services, medical services, nursing services, nutrition services, occupational therapy, physical therapy, psychological services, service coordination, speech and language pathology, sign language services, social work services, special instruction, transportation and related costs, and vision services These services will be provided from September 1, 2017 to August 31, 2018

2.5 NCESD shall provide age appropriate equipment and supplies for the use of students and parents. All assets acquired by NCESD and placed in service for the duration of this agreement shall remain the property of NCESD, with the exception of equipment purchased specifically for individual children. That equipment shall remain with the child as s/he transitions to the District.

### **III. Responsibilities of the Wenatchee School District**

3.1 The District shall maintain the overall administrative responsibility for managing the duties associated with the state's count of eligible students (P223H) for accessing state special education dollars.

3.2 The District shall provide a school representative who shall serve as the liaison between the District and NCESD. When requested by any team member, the designee will be invited to Individual Family Service Plan (IFSP) meetings, staffings, and discussions related to services provided for children who reside within the District's boundaries and who are receiving services under this contract.

### **IV. Fees**

4.1 The District shall pay NCESD an agreed upon amount as noted in appendix A, for early intervention services. This fee will be billed monthly between October 2017 and May 2018 based on the number of students with current eligibility documentation and current IFSPs.

4.2 By the 25<sup>th</sup> of the preceding month, or 5 school days prior to the first working day of the month, NCESD will provide the District with an invoice documenting all children eligible for early intervention services during the upcoming month. The monthly invoice must include the following: a) Child's name; b) Birth date; c) Date of evaluation report; d) Date of IFSP. If an infant or toddler has not received early intervention services in 30 consecutive days or no longer receives intervention from the Agency, that child is not eligible to be counted on the monthly report. The report will identify these children with the following additional information: a) reason for withdraw b) date of withdraw.

4.3 The District shall remit payment to NCESD in a timely fashion. Final billing statements shall be received by NCESD no later than July 15, 2018 for reimbursement.

4.4 In the event that a child is included on a monthly count and is later found to be ineligible for that count, and funding is required to be reimbursed to the funding source, each agency will be responsible for repaying their percentage of the monthly allocation(s).

4.5 Funding from the District will be used to pay for the 16 Part C services, including family resources coordination. Family Resources Coordination will be comprised of screening, evaluation, IFSP development, IFSP meetings, parent contacts, annual reviews, transition meetings, and transportation costs for these activities.

4.6 Reimbursement to service providers for Part C services will be paid at a Medicaid Rate or at an agreed upon rate between NCESD and the Early Intervention Service Provider. Payment for Part C services by Medicaid, private insurance or Developmental Disabilities funding is considered payment in full.

## **V. Transition for Individual Children**

5.1 Each child will begin the transition to public school at least six months prior to his/her third birthday or immediately if a child is enrolled less than six months before his or her third birthday. NCESD and the District will follow the requirements of Part B and Part C of the Federal IDEA.

## **VI. Administration of the Program**

6.1 NCESD's director or designee shall work with the person designated by the District to organize and implement the services provided under this contract.

6.2 NCESD Early Intervention Program shall maintain accurate and complete records of its programs conducted pursuant to this contract. For each child enrolled under this agreement, these records shall include, but not be limited to:

1. Documentation of eligibility
2. Current IFSP
3. Evidence of enrollment
4. Evidence of provision of services

NCESD agrees to submit all written records as mutually agreed upon. The District shall also have the right to audit all records at a time mutually convenient to the parties.

6.3 NCESD will ensure appropriate eligibility documentation is provided to the District. Children will be included on the monthly invoice by NCESD when eligibility and appropriate IFSP documentation is completed 5 school days before the first working day of the month. Eligibility documentation will consist of all appropriate forms and procedures as indicated in the IDEA Part C Application.

6.4 NCESD will assist the District in providing any additional information required by the Office of Superintendent of Public Instruction (OSPI).

6.5 NCESD shall provide the District written copies of its current health and safety compliance documents when requested.

6.6 NCESD warrants that it is, and will continue to be, in compliance with state and federal regulations governing its status as an employer and provider of services, with regard to race, creed, color, national origin, sex, or presence of any sensory, mental, or physical disability, age, or marital status.

## **VII. Terms and Modifications of Agreement**

7.1 This agreement shall be effective from September 1, 2017 – May 30, 2018. It may be reviewed, altered, extended, or terminated, only by mutual written agreement of the parties at



the end of the contract period, May 30, 2018. Notice of withdrawal for the subsequent contract year shall be given as soon as possible after March 1, 2018 but no later than April 15, 2018, to the ESD Superintendent.

**VIII. Dispute Resolution**

8.1 Any dispute between the parties that the parties cannot informally resolve shall be submitted to mediation. When mediation is required, the parties shall cooperate in good faith in a mediation effort. If mediation fails, the exclusive venue of any litigation arising from or related to this Agreement shall be the county in the State of Washington in which the District's headquarters are located. This Agreement shall be governed by the law of the State of Washington, excluding its choice of law rules, and applicable federal law.

8.2 The parties shall indemnify and hold each other harmless against any and all actions, claims and demands, including claims of personal injury and property damage and attorneys' fees to the extent that such actions, claims or demands may result from any negligent acts or omissions of the indemnifying party or the indemnifying party's breach of any obligations under this agreement.

**IX. Insurance**

9.1 Each party shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Contract for Early Intervention Services.

9.2 Each party shall provide proof of Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence for personal injury, bodily injury and property damage or self insurance, if requested.

**X. Notice**

10.1 Agency shall notify District within 10 days upon the occurrence of any circumstances that threaten or cause the Agency to be out of compliance with any of its obligations under this Agreement or any applicable law; any potential health or safety threats to any Child; or any complaints pertaining to the Services.

**Wenatchee School District Signature:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**NCESD Signature:**

*Linda McKay*  
\_\_\_\_\_  
Name

*Asst Supt*  
\_\_\_\_\_  
Title

*4/17/17*  
\_\_\_\_\_  
Date

**Appendix A**  
**to Contract for Early Intervention Services Between**  
**NCESD and Wenatchee School District**  
**(Contract No. 2017-058)**

4.1 Compensation

The District will reimburse the Agency monthly for services provided as follows: 95% of the Washington State Special Education Birth-to-Three per pupil allocation.\*

\*Note: The per pupil allocation is based on the Washington State OSPI Special Education Allocation and is calculated as follows: # of eligible children @ the current BEA rate with increases @ 1.15%.



# MEMORANDUM

## Inventory Surplus

TO:	Board of Education
FROM:	Karen Walters, Director of Accounting
DATE:	May 9, 2017
SUBJECT:	Declaration of Surplus

The Administration recommends that the items on the attached list be declared surplus and requests

Building	Quantity	Item
<b>Columbia</b>	2	Spanish DRA
	10 Boxes	Library Books
<b>Sunnyslope</b>	1 Box	Math Books
	1 Box	Bridges Books
	2 Boxes	Health Math
	1 Box	Bridged Math
	1 Box	Misc. Bridges Books
	1 Box	Health Math Books
	1 Box	Teacher Bridges Notebooks
	2 Boxes	Health Math Books
<b>Wenatchee High School</b>	5	Overhead Projector
	1	TV
<b>Maintenance and Operations</b>	1	Sm. Corkboard
	1	Misc. Office Supplies
	1	Supply Cabinet
	3	Office Desk
	1	Filing Cabinet
	2	Storage Shelves
	2	2 Drawer Filing Cabinets
	1	Bookshelf
	1	Table
<b>District Office</b>	4 Boxes	Binders
	1	Roll - Shrink Wrap
<i>Special Programs</i>	2 Boxes	Connected Math Gr. 7
	6 Boxes	Math Summer Success
	1 Box	Math Summer Success Booklets
	7 Boxes	Reading Summer Success
	1 Box	Reading Summer Success Booklets
	2 Boxes	Misc. Paperback books
	7	3m Transparencies
	5 Boxes	DO the Math
	6	8x10 black picture frames
	2	Folding Tables
	1	Folding Chair
<i>Finance</i>	2	In-Box
	19	Samsung Cell Phones
	1	Monitor Stand
<b>Technology</b>		
<i>Newbery</i>	7	Ruckus
<i>Lincoln</i>	6	AlphaSmart Keyboard
	1	Mac Mini

# MEMORANDUM

## Inventory Surplus

*Foothills  
Maintenance/Technology*

3	iMac
1	Dell Monitor
3	Viewsonic
4	Apple Cinema Display
1	PowerMac
1	iMac
1	HP Monitor
1	Dell Ultra Sharp
2	Mac Mini
1	Lowell Rack
1	Chatsworth Rack
165	M7208
41	M7100
45	M7310
5	M7324
4	T7316E
8	M12X0
19	MOX16
6	MICS
2	DR5
3	M8X24DS
3	NTB501
5	FLASH VM
2	Application Module
1	Startalk VM
1	CallPilot 15/Mini
9	SMC6128L2
12	Sandte IntraCore
1	AMC6128L2
2	Asante
4	AirPort Extreme
1	HP OfficeJet
1	Dell Monitor
3	Alarm Panel
39	Fire Alarm Speakers
1	Folding Table
108	Phones
5	Desk Chairs
2	Blue Partition
2	Server Cabinets
3	AVerVision
1	Dymo LableWriter
1	VCR
18	HP Proliant Blade Server Part
2	Dell Monitor
1	Toshiba Laptop
1	Compaq Laptop
1	IBM Tower
1	HP Printer
1	Dell Server Power
2	HP Storage Works
32	HP Proliant
2	HP Bladysistem

*M&O*

*NCESD*

# The State of Washington



## Proclamation

**WHEREAS**, a strong, effective system of free public school education for all children and youth is essential to our democratic system of government; and

**WHEREAS**, the United States has made considerable progress in the social, technological, and scientific fields due to our system of free and universal public education; and

**WHEREAS**, much of this progress can be attributed to the qualified and dedicated teachers entrusted with the educational development of our children; and

**WHEREAS**, teachers provide opportunities for students to connect with the world around them, develop basic skills for success in life and work, experience the realization of high expectations and the fulfillment of steps toward achievable goals; and

**WHEREAS**, teachers should be accorded high public esteem, reflecting the value placed on their skills and abilities, and the importance of public education; and

**WHEREAS**, it is appropriate that teachers be recognized for their dedication and commitment to educating their students;

**NOW, THEREFORE**, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim May 8-12, 2017 as

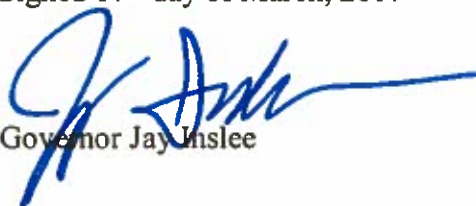
### *Teacher Appreciation Week*

and May 9, 2017 as

### *Teacher Appreciation Day*

in Washington, and I encourage all people in our state to join me in this special observance.

Signed 17<sup>th</sup> day of March, 2017

  
Governor Jay Inslee



## Out of District/Overnight & Out of State Field Trip Requests for Board Approval on May 10, 2017

Requesting Location	Trip Number	Dates	Destination	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
Wenatchee High School - CTE	2591	06/27/2017 06:00:00 AM - 07/03/2017 01:00:00 PM	Anaheim, CA, USA	Loren Brown	FBLA	FBLA National Leadership Conference for individuals who qualified to compete in their perspective events at the national level.	2	6	\$ -	CTE - WHS
Wenatchee High School - MOSAIC/MIGRANT	2538	06/18/2017 12:00:00 PM - 06/23/2017 02:00:00 PM	Central Washington University Main Campus - Ellensburg WA	Hilary Martinez	SOAR GEAR UP students	STEM camp	6	51	\$ 5,734.00	MOSAIC - NLA
Wenatchee High School - MOSAIC/MIGRANT	2539	07/16/2017 05:30:00 AM - 07/19/2017 11:45:00 PM	Hilton San Francisco Union Square	Hilary Martinez	MOSAIC GEAR UP SOAR GEAR UP	Leadership Career and College readiness	2	6	\$ -	MOSAIC - NLA



# WENATCHEE LEARNS

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# STRATEGIES

- *Strategy One - Personalized Learning*
- *Strategy Two – Tapping into the Power of the Community*
- *Strategy Three – Use Best Tools & Resources to Advance Learning*
- *Strategy Four – Balance Change for All with Excellence for All*



Date: May 09, 2017  
To: WSD Board of Directors  
From: Lindee Akers  
Re: HS Graduation

## MEMORANDUM

WSD Board of Directors:

Attached is a document that was used at the Bellingham School Board meeting when they adopted a 32 credit option last year. Bellingham School District currently requires 30 credits to graduate. Thanks.

**Eric Anderson**  
Principal  
Wenatchee High School

# Graduation Requirements: 4 x 8 schedule

<u>New State Req's</u>	<u>credits</u>
English	4
Math	3
Soc Studies	3
Science	3
Arts	2
World Language	2
Health and Fitness	2
Career and Tech	1
Electives	4
	24

*Reminder that we have a two year waiver regarding implementation of the new state requirements. The new requirements apply to the Bellingham School District Class of 2021 (freshman entering high school in 2017).*

<b>Subject Area</b>		<b>Eng</b>	<b>M</b>	<b>SS</b>	<b>Sc</b>	<b>Art*</b>	<b>WL**</b>	<b>PE/H</b>	<b>CTE</b>	<b>Elec</b>
<b>Other districts:</b>	<b>Total credits</b>									
Clover Park	30 credits	4	3	3.5	3	2	2	2	2	8.5
Mt Vernon	30 credits	4	3	3.5	3	2	2	2.5	2	8
Ferndale	30 credits	4	3	3.5	3	1	X	2.5	1.5	11.5
Burlington-Edison	30 credits	4	3	3	3	2	2	2	1.5	9.5
Federal Way (TB)	31 credits	4	3	4	3	1	x	2.5	1	12.5

## **Bellingham Public Schools Transition Plan (example)**

<b>Class</b>	<b>credits required/possible</b>	<b>Eng</b>	<b>M</b>	<b>SS</b>	<b>Sc</b>	<b>Art*</b>	<b>WL**</b>	<b>PE/H</b>	<b>CTE</b>	<b>Elec</b>
Class of 2018	24.5 credits/26	4	3	3	2	1	2	2	1	6.5
Class of 2019	26.5 credits/28	4	3	3	3	1.5	2	2	1	7
Class of 2020	28 credits/30	4	3	3	3	2	2	2	1.5	7.5
Class of 2021	30 credits/32	4	3	3	3	2	2	2	1.5	9.5

## **Course specifics:**

- \*One Art credit may be Personalized Pathway Requirement (PPR = related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan that may include CTE, and are intended to provide a focus for the student's learning).
- \*\* World Language credits may be met through Personalized Pathway Requirement via district waiver process.
- 3<sup>rd</sup> math credit to be determined (i.e. Alg 2 required or 3<sup>rd</sup> math credit based high school and beyond plan and parent signature).
- 2 (of 3) science credits must be in lab science courses. Third credit must align with high school and beyond plan and include parent signature.
- Soc St requirement to be determined. State requirements:
  - 1.0 US History and Government
  - 1.0 Contemporary World History, Geography and Problems
  - .5 Civics (may be embedded in other course)
  - .5 Elective (+ additional .5 elective?)

## High School Graduation Requirements

The board will establish graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

### **CREDIT REQUIREMENTS for Wenatchee High School**

<b>Class of:</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021 and on</b>
<i>Entering 9<sup>th</sup> grade after July 1 of:</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>	<i>2017 and on</i>
English	3.5	3.5	3.5	4	4
Mathematics	3	3	3	3	3
Science	2.5	2.5	2.5	2.5	3
Social Studies	3	3	3	3	3
Arts	1	1	1	1	2*
Health and Fitness	2	2	2	2	2
Career and Tech Ed					1
Occupational Education	1.5	1.5	1.5	1.5	
World Language					2*
Electives	6.5	7	9	11	10
<b>Total Required Credits:</b>	<b>23</b>	<b>24</b>	<b>26</b>	<b>28</b>	<b>30</b>

\*Personalized Pathway Requirement are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan, that may include Career and Technical Education, and are intended to provide a focus for the student's learning.



**CREDIT REQUIREMENTS for WestSide High School**

<b>Class of:</b>	<b>2017-2020</b>	<b>2021</b>
<i>Entering 9<sup>th</sup> grade after July 1 of:</i>	<i>2013</i>	<i>2017 and on</i>
English	4	4
Mathematics	3	3
Science	2.5	3
Social Studies	3	3
Arts	1	2*
Health and Fitness	2	2
Career and Tech Ed	-	2
Occupational Education	1	0
Electives	5.5	5*
<b>Total Required Credits:</b>	<b>22</b>	<b>24</b>

\* Personalized Pathway Requirement are related courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan, that may include Career and Technical Education, and are intended to provide a focus for the student's learning.

**Additional credit information for Class of 2017 - 2020**

**Math (3 credits required)**

The following courses are required: Algebra 1 or Integrated Math 1; Geometry or Integrated Math 2; Algebra 2 or Integrated Math 3, or a third credit of math, if the elective is based on a career-oriented program of study identified in the student's High School and Beyond Plan and the student, parent/guardian and a school representative meet, discuss the plan and sign a form pursuant to WAC 180-51-067.

**Science (2.5 credits required)**

At least one lab is required.

**Social Studies (3 credits required)**

The following are required: U.S. History; Contemporary World Problems; and World Studies

**Arts (1 credit required)**

Performing or visual arts is required

**Health and Fitness (2 credits required)**

The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED)); 1.5 credits of Fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

**Occupational Education**

From 2017-2020, Wenatchee High School requires 1.5 credits of Occupational Education and Westside High School requires 1.0 credits of Occupational Education to graduate.

A CTE course or one that meets the definition of an exploratory course according to the [CTE program standards](#)

### **Additional credit information for Class of 2021 and beyond**

Credit requirements conform to Career & College-Ready Graduation requirements.

#### **Math (3 credits required)**

The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

#### **Science (3 credits required)**

At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

#### **Social Studies (3 credits required)**

The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; 0.5 credits of Civics (content may be embedded in another social studies course); 0.5 credits of Social Studies elective.

#### **Arts (2 credits required)**

Performing or visual arts is required. One (1) credit may be a **Personalized Pathway Requirement**, defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.

#### **World Language (2 credits) -**

Both credits may be a Personalized Pathway Requirement. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.

#### **Career and Technical Education (1 credit required)**

This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the [CTE program standards](#).

### **State Assessment Requirements for Graduation**

Next Generation Science Standards (NGSS) implementation and assessment development are underway as of December, 2014 and may be required for graduation for students graduating after 2021.

(See Appendix A for State Assessment Requirements for Graduation)

### **NON-CREDIT REQUIREMENTS**

- 1. High School and Beyond Plan:** Starting in the 8th grade with the class of 2021, each student will develop a High School and Beyond Plan. The plan will be developed in collaboration with the student, parents/guardians and district staff and include, at a minimum: 1) a career goal; 2) an educational goal; 3) a four-year course plan for high school; and 4) identification of required assessments. Each student plan should be reviewed annually at the

beginning of the school year to assess student progress, to adjust the plan if necessary and to advise the student on steps for successful completion of the plan. Whether the student has met requirements for the High School and Beyond Plan is determined by the district. (A student receiving special education services who has developed a transition plan as part of their Individualized Education Plan (IEP) may be considered by the district to have developed a High School and Beyond Plan.)

- 2. Certificate of Academic Achievement:** A student will receive a certificate of academic achievement (CAA) if they earn the appropriate number of credits required by the district, complete the High School and Beyond plan, and meet the reading, writing and math standards on the high school statewide assessment or an appropriate state-approved alternative ("CAA option").
- 3. Certificate of Individual Achievement:** A student qualifying for special education services may earn a Certificate of Individual Achievement after passing assessments determined by the student's Individualized Education Plan (IEP) team to be appropriate for the student based on their learner characteristics, post-secondary goals and previous testing history.
- 4. Washington State History and Government:** Each student needs to successfully complete a Washington State History and Government course.

#### **Awarding of High School Credit**

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.
4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

#### **Transfer Students**

1. Westside High School students who desire to transfer to Wenatchee High School to earn a diploma, must transfer prior to the 2nd semester of their senior year and meet the credit requirements for graduating from Wenatchee High School.
2. Students who transfer to Wenatchee High School from another school district with fewer credit requirements, will have their elective requirements prorated based upon when they enroll at Wenatchee High School.

#### **Implementation**

The superintendent will develop procedures for implementing this policy which include:

1. Establishing the process for completion of the High School and Beyond Plan;
2. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
3. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days;

4. Making graduation requirements available in writing to students, parents and members of the public;
5. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
6. Granting credit for learning experiences conducted away from school, including National Guard high school career training;
7. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit. State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;
8. Granting credit for work experience;
9. Granting credit based upon competence testing, in lieu of enrollment;
10. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;
11. Counseling of students to know what is expected of them in order to graduate;
12. Preparing a list of all graduating students for the information of the board and release to the public;
13. Preparing suitable diplomas and final transcripts for graduating seniors;
14. Planning and executing graduation ceremonies; and
15. Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Plan (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

### **Seal of Biliteracy**

The district will award the Washington Seal of Biliteracy to students who have attained a high level of proficiency in speaking, reading and writing in one or more world languages in addition to English. Students who meet the criteria as established in [WAC 392-410-350](#) will be awarded the seal on their high school diploma and transcript. The superintendent will implement procedures to determine eligibility.

### **Awarding of a Diploma**

A student will be issued a diploma after completing the district's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student will also be advised that he/she may receive a final transcript.

### **Withholding of a Diploma**

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, [Classroom Management, Discipline and Corrective Action](#). When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3241, [Classroom Management, Discipline and Corrective Action](#), will apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.



In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

Cross References:                   2418 - Waiver of High School Graduation Credits  
  3412 - Automated External Defibrillators  
  3520 - Student Fees, Fines, or Charges  
  3241 - Classroom Management, Discipline and  
  Corrective Action  
  3110 - Qualification of Attendance and Placement

Legal References:                   RCW 28A.230.090 High school graduation  
  requirements or equivalencies — Reevaluation of  
  graduation requirements — Review and  
  authorization of proposed changes — Credit for  
  courses taken before attending high school —  
  Postsecondary credit equivalencies  
  RCW 28A.230.093 Social studies course credits –  
  Civics coursework  
  RCW 28A.230.097 Career and technical high  
  school course equivalencies  
  RCW 28A.230.120 High school diplomas —  
  Issuance — Option to receive final transcripts —  
  Notice  
  RCW 28A.230.122 International baccalaureate  
  diplomas  
  RCW 28A.600.300-400 Running start program -  
  Definition  
  RCW 28A.635.060 Defacing or injuring school  
  property — Liability of pupil, parent or guardian —  
  Withholding grades, diploma, or transcripts —  
  Suspension and restitution — Voluntary work  
  program as alternative — Rights protected  
  WAC 180-51 High school graduation requirements  
  WAC 392-121-182 Alternative learning experience  
  requirements  
  WAC 392-169 Special service programs - Running

start program  
WAC 392-348 Secondary education  
WAC 392-410 Courses of study and equivalencies  
WAC 392-410-350 Seal of Biliteracy  
WAC 392-415-070 Mandatory high school  
transcript contents

Management Resources:

2015 - October Policy Issue  
2014 - December Issue  
2013 - September Issue  
2012 - April Issue  
2011 - October Issue  
2010 - June Issue  
2009 - April Issue  
2009 - February Issue  
Policy News, August 2007 Graduation  
Requirements Modified by Legislature  
Policy News, October 2004 Graduation  
Requirements: High School and Beyond Plans  
Policy News, February 2004 High School  
Graduation Requirements  
Policy News, December 2000 2004 High School  
Graduation Requirements Adopted  
Policy News, April 1999 Variations Complicate  
College Credit Equivalencies

Adoption Date: September 22, 2003

Classification: Essential

Revised: 02.04; 10.04; 12.04; 10/23/07; 01/26/10; 08/24/10; 5.14.13; 10.10.13; 7/8/14;  
04.15; 10.15; 05.17

Reviewed 1/25/11

Wenatchee School District

# End of Course Exam Credit Considerations

With the implementation of End of Course Exams in the area of mathematics and science, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on an EoC should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for the assessments that they pass in Biology, Algebra, and Geometry.

Course Status	Student passes the course (Algebra, Geometry, or Biology)		Student does not pass the course (Algebra, Geometry, or Biology)	
EOC Exam Status	Student passes the Algebra, Geometry, or Biology EoC Exam or approved alternative	Student does not pass the EoC Exam	Student passes the <b>Algebra, Geometry, or Biology</b> EoC Exam or approved alternative	Student does not pass the EoC Exam
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	EoC Exam requirement is satisfied	Student will take the Makeup EoC Exam	EoC Exam requirement is satisfied	Student will take the Makeup EoC Exam
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & earns 1.0 credit with a P grade listed as " <b>EOC - Algebra</b> " or " <b>EOC - Geometry</b> " or " <b>EOC - Biology</b> "	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

# Wenatchee School District's

## HSPE Exam Credit Considerations

With the implementation of HSPE Exams in Reading and Writing, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the HSPE should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for meeting standard in the area of Reading and Writing.

Course Status	Student passes the courses (Ninth and Tenth Grade English)		Student does not pass the courses (Ninth and Tenth Grade English)		
	Student passes the HSPE or approved alternative	Student does not pass the HSPE	Student passes the <b>Reading HSPE</b> or approved alternative	Student passes the <b>Writing HSPE</b> or approved alternative	Student does not pass the HSPE
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	HSPE requirement is satisfied	Student will take the HSPE again or alternative	HSPE requirement is satisfied	HSPE requirement is satisfied	Student will take the HSPE again or alternative
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & 1.0 credit with a "P" listed in " <b>HSPE Reading</b> " for one semester of Ninth and one semester Tenth Grade English	Grade earned in course & 1.0 credit with a "P" listed in " <b>HSPE Writing</b> " for one semester of Ninth and one semester Tenth Grade English	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence



# Wenatchee School District's

## Math SBA Credit Considerations

With the implementation of the Math SBA, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the Math SBA should not replace a failing grade. However, by meeting standard on the state assessment, the student is eligible to earn credit for the assessments that they pass in Math.

Course Status	Student passes the course (Algebra or Geometry)		Student does not pass the course (Algebra or Geometry)	
Math SBA Exam Status	Student passes the Math SBA or approved alternative	Student does not pass the Math SBA	Student passes the Math SBA or approved alternative	Student does not pass the Math SBA
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	Math graduation requirement is satisfied	Student will re-take the Math SBA	Math graduation requirement is satisfied	Student will re-take the Math SBA
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & earns 2.0 credit with a P grade listed as <b>"SBA - Algebra"</b> or <b>"SBA - Geometry"</b>	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

# Wenatchee School District's

## ELA Exit Exam and ELA SBA Credit Considerations

With the implementation of ELA Exit Exams and ELA SBA exams, the following credit procedure will be used for the student's academic transcript and graduation requirements. The Wenatchee School District transcript is a historical document of the student's progress and meeting standard on the HSPE should not replace a failing grade. However, by meeting standard on the state assessments, the student is eligible to earn credit for meeting standard in the area of Reading and Writing.

Course Status	Student passes the courses (Ninth and Tenth Grade English)		Student does not pass the courses (Ninth and Tenth Grade English)		
	ELA Exam Status	Student passes the ELA Exit or SBA or approved alternative	Student does not pass the ELA Exit or SBA	Student passes the <b>ELA Exit</b> or approved alternative	Student passes the <b>ELA SBA</b> or approved alternative
How the Grade is Handled?	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain	The grade earned in the course will remain
How the Exam is Handled?	Reading and Writing requirement is satisfied	Student will re-take the ELA Exit or SBA or alternative	Reading and Writing requirement is satisfied	Reading and Writing requirement is satisfied	Student will re-take the ELA Exit or SBA or alternative
What will be posted on the transcript?	Grade earned in course	Grade earned in course	Grade earned in course & 1.0 credit with a "P" listed in " <b>ELA Exit</b> " for Ninth Grade English	Grade earned in course & 1.0 credit with a "P" listed in " <b>ELA SBA</b> " for Tenth Grade English	Grade earned in course
What is the next course the student will take?	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student will enroll in next consecutive course	Student may repeat the course or move on in sequence

Board Procedure Reference

Date: 1.22.13

Updated: 10.13.15

## Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that unusual circumstances may result in a student's inability to earn all twenty-four credits required for high school graduation. Unusual circumstances may include, but are not limited to:

- Homelessness;
- A health condition resulting in an inability to attend class;
- Limited English proficiency;
- Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
- Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements.
- Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's *[insert district's form name, e.g., Application for Waiver of High School Graduation Credits (Form 2418F)]* with the superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

Cross References:                    2410 - High School Graduation Requirements

Legal References:                    RCW 28A.345.080 Model policy and procedure for granting waivers of credit for high school graduation.  
WAC 180-51-068 State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.  
WAC 180-51-050 High school credit—Definition.

Management Resources:            2015 - April Policy Issue

Adoption Date:  
Classification: **Discretionary**  
Revised Dates: **04.15**

## **Procedure Waiver of High School Graduation Credits**

A student or his/her parents/guardians may request a waiver of up to two elective credits during his/her year of expected graduation from high school due to unusual circumstances. The superintendent or designee will review each request on a case-by-case basis and use his or her judgment, experience and knowledge of the student to determine whether unusual circumstances exist to justify the waiver.

### **Request Process**

Requests will be made using the district's form made available for this purpose and will include any materials (e.g., letter from the student's licensed physician) that document the unusual circumstances. Requests must be received by the superintendent or designee's office no less than thirty days prior to graduation. The superintendent may waive the thirty day deadline in cases of catastrophic events occurring within thirty days of graduation that have a direct effect on the student or students requesting a waiver.

### **Determination**

In determining whether to grant the request for waiver based on unusual circumstances such as those listed in Policy 2418, the superintendent or designee will consider factors such as:

- Unique limitations directly affecting the student as a result of the unusual circumstances;
- Whether the unusual circumstances were beyond the student's control;
- Whether the unusual circumstances compromised the student's ability to learn;
- The student's efforts to cope with the unusual circumstances;
- Documentation provided by the student's parents or guardians;
- Possible discriminatory effects on the student and/or possible disparate impact on a group of students if the waiver is not granted;
- Significant decline in the student's academic performance following the occurrence of the unusual circumstances.

In considering whether to grant the waiver, the Superintendent or designee may, in his or her discretion, consult with school staff who have knowledge of the student and with any person identified in the application as having knowledge of the student's unique circumstances.

### **Response Process**

The Superintendent or designee will provide a response to a request for waiver within ten (10) business days. A response granting the waiver will include the number of elective credits that will be waived and notification that completion of the remainder of required credits is required for graduation. A response denying the waiver will state the reason(s) therefore, which may include, but are not limited to:

- The request was received within thirty days of graduation and does not concern a catastrophic event;
- The request did not include sufficient information to justify waiver of high school graduation credit;
- The request was not based on documented or verifiable events that would justify waiver of high school graduation credit.



The Superintendent or designee's decision is final and will only apply to the student's current graduation year.

Adoption Date:  
Classification: **Discretionary**  
Revised Dates: **04.15**

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Date: May 09, 2017  
To: Board of Directors  
From: Lindee Akers  
Re: AVID & CTE Plan Updates

## MEMORANDUM

These updates will be in verbal form by Danielle Schaffer-Cloke, AVID teacher and Dennis Conger, CTE Director.

There are no handouts for the board packet at this time, but if I receive anything I will post it on the moodle as soon as possible, and let you know by email.

Let me know if you have any questions.

Thank you,  
Lindee

Wenatchee School District 246  
May 9, 2017

To: Board of Directors

From: Brian Flones  
Superintendent

Prepared  
By: Sarah Hanchey  
Director of Curriculum and Instruction

Re: Learning and Teaching

**INSTRUCTIONAL MATERIALS COMMITTEE ADOPTION RECOMMENDATIONS**

The Instructional Materials Committee is recommending the Board approve the following curriculum material for district adoption.

**THIS IS THE FIRST READING**

*Second reading will be on May 23 and approval will be recommended.*

***STCMS*** for Core Instructional Materials adoption. Authored by Heather Haley and the Smithsonian Science Education Center. Published by Carolina Biological (2017). To be used in grades 6-8 for Science. The adoption of this comprehensive Science curriculum will benefit our students by providing them with quality resources as they progress in learning Science concepts. This program provides students with science equipment kits, student textbooks, online access to lessons, learning activities, and videos to support hands-on science teaching. Students will also benefit from the vertical alignment offered by this program. *STC* is aligned to the Next Generation Science Standards (NGSS).

***Engineering is Elementary*** for Core Instructional Materials adoption. Published by the Museum of Science, Boston (2011). To be used in grades K-5 for STEAM instruction. *Engineering is Elementary* is aligned to the Next Generation Science Standards (NGSS) and will provide students access to engineering design lessons and concepts, which we have not previously had in our Science curriculum. This curriculum will replace one of the three the Science kits currently taught in each grade level at our elementary schools.

***Discovery Education*** for Core Instructional Materials adoption. Authored by various authors. Published by the Discovery Channel (2017). This resource will be used in all science courses at Westside High School and is aligned to the Next Generation Science Standards (NGSS). This comprehensive, digital science curriculum provides comprehensive material that includes all Science disciplines and all grade levels, adjustable reading levels, activities and assignments that can be translated into Spanish, virtual lab experiments, and accompanying STEAM projects.

***Psychology*** for Core Instructional Materials adoption. Authored by David G. Myers. Published by Worth Publishers (2015). To be used in the Psychology courses in grades 11 and 12 at Wenatchee

High School. This textbook is the most comprehensive psychology resource available. It is supported by the American Psychological Association and recommended by their teaching division, TOPSS.

***The Practice of Statistics*** for Core Instructional Materials adoption. Authored by Daren Starnes. Published by WH Freeman (2015). To be used in the AP Statistics course at Wenatchee High School. This resource was written specifically for AP Statistics classes, includes all of the content students need to learn AP Statistics concepts and skills, and provides more online access than the previous curriculum.

***Various Curriculum Resources for Valley Academy*** for Alternative Core and Supplemental Instructional Materials adoption. Valley Academy utilizes a vast variety of curricular resources. Due to the nature of Valley Academy's flexible learning environment, instructional materials are chosen based on individual student learning goals, the grade level, content, and the diverse needs of the students they serve. Since these materials have become permanent resources over time that teachers utilize regularly, Valley Academy is seeking Board approval.