



Wenatchee School District Regular Board Meeting

Minutes of March 13, 2018
WSD District Office

Board Members

Michele Sandberg, President
Sarah Knox, Vice President & DLT Board Representative
Sunny Hemphill, Board Legislative Representative
Laura R. Jaecks
Walter Newman

Staff Present

Brian Flones, Superintendent
Cabinet

I. Regular Meeting 6 p.m.

Michele Sandberg, President, opened the regular board meeting at 6:00 p.m. with the pledge of allegiance. She asked those present who wanted to address the board to please fill out a citizen’s comment sheet and turn it in. She reminded them there is a 3-minute time limit per person for comments.

President Sandberg asked for a motion to adopt the agenda.

II. Consent Agenda

MOTION MADE: Sunny Hemphill made the motion to adopt the agenda as presented.

SECONDED: Sarah Knox
PASSED UNANIMOUSLY

MOTION MADE: Sarah Knox made the motion to approve the consent agenda as presented.

SECONDED: Walter Newman
DISCUSSION: None
PASSED UNANIMOUSLY

Consent Agenda included:

MINUTES: Wkshp. 2/23/18 & Reg. Bd. Mtg. 2/27/18 & 3/05/18 Open Forum

PERSONNEL REPORT PREPARED BY:

Lisa Turner, HR Executive Director: March 13, 2018- On file

PAYROLL PREPARED BY:

Tami Hubensack, Director of Payroll: None

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting 3/13/2018

General Fund

Check numbers 597405 through 597630 totaling \$1,104,993.38

Capital Projects Fund

Check numbers 597631 through 597633 totaling \$246,102.76

Associated Student Body Fund

Check numbers 597634 through 597682 totaling \$54,350.44

Transportation Vehicle Fund

Check number 597683 totaling \$868.87

4) Contracts

3/13/18

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
02/28/18	New	No	LocalTel	WSD470_18-19_WL_JDLC	\$6,582	7/1/18 - 6/30/19	Dave Yancey	Jon D	Yes
					Budget Code				
					970-65-9000-000				
02/23/18	New	No	Therapy Dogs International	MOU for use of therapy dogs	N/A	Upon Approval no end date	Tim Sheppard	Mark H	No
					Budget Code				
					N/A				
02/05/18	New	No	Aramark Uniform	Clothing/uniform rental & laundrying services	\$8,000	4/10/18 - 4/9/23	Pete Jelsing	Brian F	Yes
					Budget Code				
					4500-27-7000-545-3504				
					4500-27-7000-545-3507				
					4500-97-7000-545-3530				

5) Surplus Report & Other
Consent Items

SURPLUS REPORT PREPARED BY:
Karen Walters, Director of Accounting: On File
CAMPS & CLINICS: WHS Volleyball
AGREEMENTS: Campbells Settlement
DONATIONS: 1) Sunnyslope PSTA Playground Equipment
2) Rec Park Upgrades

Board Recognitions

The board and superintendent recognized the WSD Classified Staff for all their hard work and dedication to excellence in education.

Kelly Lopez, HR Director recognized the WSD Classified Staff by inviting their bargaining units presidents to the meeting. She gave each of them a Certificate of Appreciation and read he following statement:

Our classified staff make up about 50% of our district staff at 497 people. Our classified staff have an average of 7 years of WSD experience, which is an obvious benefit to our students.

Our classified union presidents are volunteer positions. These men and woman take time away from their families to work on behalf of their members. They are sometimes the voice for our employees and work alongside us to find solutions to difficult problems. I personally want to thank them for their commitment to the District and their union membership

Jake Quilter is the President of Maintenance and Operations. The maintenance staff have one of the most physically demanding jobs in the district. They keep our buildings and classrooms clean for learning, grounds looking good for staff and visitors and our district vehicles running smooth for the transportation of kids and staff. Overall the M&O department has 73 staff members, which includes, 43 Custodians, 27 Trades and 3 mechanics. Our Custodial staff Clean 1.2 Million square feet a day and our trades guys maintain 169 acres of building and lawn area. Our 3 Mechanics maintain roughly 42 buses and 64 district vehicles. Our M&O staff have a total of 777 years of WSD experience.

Brandy Lee is the President of Nutrition services workers and Thera Judd is the President of nutrition services managers. Our 50 food service employees make sure our students are fed healthy and good tasting food. When students are fed, they are able to concentrate better in class and have more energy to burn at recess and extra curricular activities. Or food service staff will be averaging 900,000 meals this year which is about 5,200 meals a day. Even though enrollment is flat or declining in some schools, the number of meals they serve are slowing going up. This speaks to the quality of food and service they provide.

Andy King is the President of Wenatchee School District Bus Drivers, Jennifer Howard was also represent to represent the bus drivers. Our bus drivers are the first school district faces and the last school district faces most of our students see each day. They get our students to and from school, athletic events and field trips safely. Our bus drivers on average drive 347,000 miles a school year, which is just over 10,000 miles per driver. Just to and from school our 34 bus drivers transport roughly 3,000 students daily and do so safely.

Lori Wisemore is the President of the Para/Sec/Tech/Prof group This is our largest classification of classified employees. They are the smiling faces you see when you enter a building, the person who answers your questions when you call, the person reading to kids in the hall and supervising the kids at recess ...In general they just keep the buildings running smoothing. This group has 222 para educators, 76 secretaries, 18 in technology, and 15 professionals. Together they service roughly 1100 staff members, 7800 students and countless community members.

Superintendent Flones also thanked WA State Retirees’ Association for all the work and support our retirees give to education. He read the following proclamation from Governor Inslee and recognized Sharon Salley, Joann Lewis and Mary Perkins, all officers of the association. Karen Bray was unable to attend. They received Certificates of Appreciation and the board thanked them.

Proclamation

WHEREAS, the Washington State School Retirees' Association (WSSRA) recognizes all retired school employees; and

WHEREAS, the WSSRA educates and assists retirees in meeting the special challenges retirement brings, and works to improve their general welfare; and

WHEREAS, the WSSRA aids in advancing education by supporting high educational standards; and

WHEREAS, the WSSRA promotes group and individual involvement in charitable projects and activities, sponsors scholarships, and maintains interest and participation in educational and community activities; and

WHEREAS, the WSSRA supports and encourages retired educators to remain active in the education profession through volunteer activities associated with learning;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 19-25, 2018 as

ASB Reports

WSHS: None
WHS ASB: Sabastian Pasion, ASB VP & Marc Hernandez ASB President

- “Pack the Gym” event a huge success– Unified Basketball playing, collected \$1000 in donations to help fund Special Ed Prom.
- Spring sports, Tennis, Track, Softball and Soccer going strong
- ASB elections coming up – ASB went into classes inviting students to run, giving out packets
- 30 students on the DECCA marketing team -State competition in Bellevue WHS had the most members ever to Internationals
- They shared details of their “17-minute walkout” on March 14th in memory of the 17 lost in the Parkland shooting.
- Apple Leaf Pancake fundraiser on March 17th 8-10 am \$10 per ticket – they offered tickets for sale.

Citizen’s Comments Summaries

Dave Riggs: He thanked the board and superintendent for the School Safety Open Forum for the public, held on March 5th. He encouraged the board to open up more committees for parents and to open them to the public. He read the Mission Statement :*The Wenatchee School District is committed and designed to provide a comprehensive instructional program from kindergarten through the completion of high school. Student learning is accomplished through a quality educational system by dedicated, caring staff working in partnership with students, parents, and the community.*
The board thanked him for his comments.

WenEA Update:
Kris Cameron, WenEA President and Eva Martinez, WenEA V.P. walked through a day in the life of Eva’s classroom and shared her challenges in having her prep-time and collaboration time uninterrupted. She shared the inequity from school to school in prep and collaboration times also.
The board thanked them for their comments.

Field Trip Requests

Jodi Smith Payne, Assistant Supt. L&T and the teachers/advisors attended to answer the board’s questions and ask for approval of their out of state or overnight field trips.

Printed by Angie Knudtson
6-Mar-18

Out of District/Overnight & Out of State Field Trip Requests for Board Approval - March 13, 2018										
Requesting Location	Trip Number	Dates	Destination	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
212 Foothills Middle School	4067	04/28/2018 01:00:00 AM-05/02/2018 07:00:00 PM	SeaTac International Airport - Seattle WA	Aaron Hansen	FMS Robotics Travel Squad Teams A, E, & H	Application of STEM skills.	4	15	\$ 4,161.08	Foothills-OTHER NOT LISTED
402.2 Wenatchee High School - CTE	4043	04/16/2019 08:00:00 AM-04/17/2019 05:00:00 PM	Concunully Bible Camp	Matt Kline. Hannah Schneider	Wenatchee FFA	Students attending District 7 Leadership Camp to participate in leadership workshops and related activities.	2	10	\$ 1,785.47	CTE- WHS
402.5 Wenatchee High School - ASB	4023	05/16/2018 05:00:00 PM-05/20/2018 03:30:00 PM	3953 Airway Dr NE, Moses Lake, WA 98837, USA	Thera Judd	WHS Equestrian Team. Some students may not attend because of FFA state or not qualifying. Currently this is a list of all members.	Teamwork and equestrian skills	10	10	\$ -	ASB WHS - Equestrian Club
517 Wenatchee Valley Technical Skills Center	4087	06/24/2018 08:00:00 AM-06/30/2018 06:00:00 PM	Louisville, KY	Pete Jelsing	SKILLSUSA National Conference	SKILLSUSA	2	2	\$ 6,015.98	
517 Wenatchee Valley Technical Skills Center	4088	04/19/2018 08:00:00 AM-04/21/2018 06:00:00 PM	Yakima Convention Center - Yakima WA	Joe Dietrich	State SKILLSUSA COMPETITION	SKILLSUSA Leadership	4	11	\$ 6,117.63	

Aaron Hansen shared a Powerpoint presentation of their program and gave a lot of credit of the success of the program to Bridget Wiegand, teacher.
Matt Kline introduced some of his officers and they shared with the board how important this trip is to the students.
Scott Granger was also present to ask for permission for the SkillsUSA National Conference for the WVTSC students
Thera Judd gave a summary of the competition that the equestrian students are participating in. She also gave a brief background of the program.
Joe Dietrich was not in attendance. Assist. Supt. Jodi Smith gave a brief summary of his trip.

The state/regional Equestrian competition was also approved at this meeting, in the event that students will qualify. With the additional approval the advisor, Thera Judd, will not need to return to the board for approval.

MOTION MADE: Laura R. Jaecks made the motion to approve the field trip requests as presented including the Equestrian Club regional/state meet, if they qualify.
SECONDED: Walter Newman
DISCUSSION: None
PASSED UNANIMOUSLY

Wenatchee Learns Strategies

WENATCHEE LEARNS STRATEGIES:
Strategy 2– Tapping into the Power of the Whole Community
2.4 More Engagement of Parents

WHS Parent Advisory Team Update:

Parent Advisory Team Members & Eric Anderson, WHS Principal addressed the board on the work and progress of the WHS Parent Advisory Committee since forming almost one year ago, they have spent countless hours on the committee. They have shared about their experiences and their students' experiences and the conversations within the group has been highly effective in our school:

Members:

Jason DePue, Diane Cruickshank, Michelle Jobe, Rachael Pashkowski, Jennifer Bushong, Kris Collier, Lisa Martinez, Deanna Walter, Alicia McRae, Three members were unable to attend, Blanca Zendejas, Navarrete Mendoza & Mireya Gutierrez.

Each member shared their ideas, thoughts and how they see things have been going for the last year. They also shared things they've learned at the meetings.

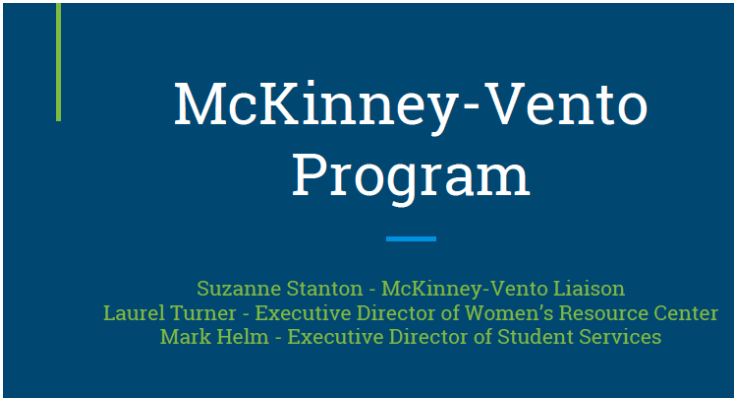
- One parent shared that there are a lot of diverse views and opinions in the group, everyone has different situations, students with special needs, some struggling in math just a wide variety of issues that they discuss, which enlightens others who have a different experience. Everything matters, he shared that they can never get through a whole agenda, because there is so much to discuss.
- Opening the meetings to the public was discussed. They have dynamics within the group that they would like to continue, having the meetings open to the public would change that dynamic.
- Their meetings are a safe place with open dialogue with the Principal, who takes that confidential information and is able to address some problems in the school that he would not be aware of otherwise.
- They all shared that they are grateful for being a part of this team and believe students benefit when parents are involved in their education.
- Some shared that they are concerned that only 12 parents get this information, maybe we can find a way to open it up or get this information out to other parents in a way to benefit them also.
- Diversity within the group was discussed. The diversity has been good, it is easy dialogue within the group and all very happy to be a part of the team, meeting new parents has been a positive.
- All parents have different dynamics within their families and they appreciate hearing others perspective on the things that happen within their families and at school.
- Another parent shared that learning details how plans are made with math, scheduling and other important subjects at school has been interesting, to understand the planning process has been so helpful, just sorry we can't share out more of this information to others, it would be nice to find a way to do that.
- Some would not be opposed to including more to make the group even more diversified and hopefully more schools will open up similar parent teams, so younger students can have the same access for their parents.
- One parent shared her reason for applying to be on the committee. She has a 23 year old that she took out of WHS because it was not the right platform for her student but now has a sophomore and wanted to compare to see what the district has done to change since her first experience. Now is so different and this group has provided a perfect opportunity for parents to ask questions and learn the "how and why" education has changed.
- Parents shared that Mr. Anderson has done an excellent job of teaching the parents and listening to the parents and learning from them also. They now have a great deal of respect for everyone at the district and the committee is doing good things, they are happy to be a part of this process.
- Going on tours to see what happens at the school in the classrooms has been so interesting for them also, more parents should visit the school and ask for a tour.
- Mr. Anderson listens to the parents and he has taken their advice about making videos for parent night one on nutrition and one on drug use also for the webpage.
- The diversity of the backgrounds (careers) of the parents has opened their minds to new ideas and understanding, the value of the small group communication dynamics has been so important to them no matter what their background is.
- There is so much conversation and exchange of ideas they cannot get through all the agenda, and meetings go overtime frequently. Parents feel their opinions are broad and diverse, they are committed to 90 minutes once a month but are not restricted to that time frame.
- Principal Anderson provides value information about programs, data and stats in presentations that they would not have the opportunity to know otherwise.
- When the opportunity arises they share with others who ask about the meetings, with friends and acquaintances in their sphere of influence, some share more than others.
- Discussion about getting more of that information out to other parents without having open meetings was discussed.
- Currently on the web they have a WHS Parent advisory website which contains:
 - The team members' names,
 - Their email addresses
 - Handouts from the meetings
 - The scheduled meeting dates
 - Notes from the meetingsSo there is an avenue for parents to contact them if they have questions.

- Mr. Anderson said that they might be able to make it more available and easier to find. They discussed ways to make the website more visible, with a button on the front page.
- All members are anxious to share out the information that they are learning.
- Possibly having an “Information Night” separate from the advisory meeting. Some not in favor of too many more meeting times, difficult to work in all the activities families have now.
- They have a portion of the agenda as a presentation from Mr. Anderson and then a time for conversation amongst the group, the conversation part would not be conducive to be an open platform.
- The purpose of the meeting was to form a parent committee to get parent perspective and input on topics at the high school that affect students, and having a broad range of parents who could give advice back to administrators. Information exchanges includes; suggestions on open house, parent conferences, drug videos, including about our webpage, web-master attended a meeting also.
- Two parents sit on WHS leadership team so they are a part of that decision making team also.
- The board shared their ideas about open meetings and suggestions of better ways of getting the information out to our public.
- Parents who are having issues and want to talk to school administration, the committee members encourage them to see Mr. Anderson, he is always open to them to come to his office.
- A board member encouraged the committee to open the meetings to the public.
- The parents struggle to get through the agenda so by opening to the public would be even more difficult.
- A parent agreed that the public should have access to the information they discuss but she pointed out that they are an advisory committee, not a decision making board, so they are not subject to the Open Public Meetings Act, that the school board is. She pointed out that they are not talking about anything that is private - but a large group would be difficult to manage in some of their productive conversations.
- A parent shared that if the meeting were open to the public she would not be able to share concerns about her children and others’ children. Those times have enabled Mr. Anderson to address the problems and make the school experience better, because he is able to run that information through filters and put other information together that he would not be able to do if the meeting was open, those opportunities would be taken away from him. If you want open dialogue between parents and administration, another parent shared, that it will not happen with an open meeting.
- A Board member said she appreciates the passion and commitment of the members and has respect for their feelings about dynamics of this group. She does not want to take that dynamic from the committee, to change it and make it an open meeting. But would like to see more interaction with the public to share out in another way all the information they are gathering.
- The Board encouraged the committee to reach out to our Latino community also and were sorry they were not able to visit with the Latino members on the committee tonight, they had other obligations including their children’s games to attend.
- Mr. Anderson said it would a good subject for the committee to meet and discuss more creative ways in getting the information out to everyone.
- They had a short brainstorming session on ideas about sharing information with the public.
- The Board encouraged the committee to continue their good work and to find an avenue to share the information in a more transparent way to the community.
- The board invited the committee to return a couple times a year to update the board.
- All the parents were very supportive of Mr. Anderson’s efforts to keep parents informed and a part of the system.

The board thanked the parents for their input and commitment.

Strategy 1: Design the Personalized Learning of the Future
McKinney-Vento Program Update

Suzanne Stanton, WSD Homeless Liaison & Laurel Turner, Women’s Resource Center, Karen Rutherford, WRC Board Member and Mark Helm, Executive Director Student Services presented the following after presenting a certificate of appreciation to Ms. Turner and Ms. Rutherford :



- The group shared the following information during the discussion and Powerpoint presentation:
- Every student that comes into our school is given a McKinney - Vento form to fill out, it is a self-identification process. Families don't always want others to know they fall into the "homeless" categories.
 - Sometimes we find out from staff members, their address changes, they contact Suzanne for assistance.
 - We qualify the entire family, not just the student so the whole family receives services.
 - Greater Wenatchee region is facing a housing crisis is one reason we have so many homeless. City of Wenatchee vacancy rate is less than 1% which indicates there is nowhere for these families to go.
 - Most of these families live with other families, agencies serve multiple families in the same household.
 - The district provides the transportation to school, that they attend. If they move we try to keep them in one district for stability in their lives. Our district works with other district to make this happen. We provide bus tokens also.
 - Mr. Helm summarized details of transportation – keep them not disrupt the family, sometimes they get up at the crack of dawn to get to school, our transportation dept. works really hard to accommodate these students.
 - Ms. Turner shared that we have a really go relationship with WRC and OSPI over the years. Partnership grant has been offered and we helped together and we got some but not the whole grant. We are grateful for that.
 - What we help with \$19,000 supporting the needs of these families, is where the grant money goes.
 - Ms. Rutherford thanked for the partnership with the district and the hard work Ms. Stanton does to help these families.
 - The grant will run out in June. Not sure if we will have it again but we will try.
 - The program is funded by state and federal grants, local grants and donations.
 - Questions about the numbers, why it grows, we don't always know., different districts do things differently as far as sending forms and not to mention people don't like to come forward. The electronic forms are new and people don't know how to fill them out. There are many reasons why people are missed.
 - Ms. Stanton explained the differences of programs and the applications processes. Ms. Turner also explained that students qualify differently than adults. It helps if we can locate all of them to count them in our numbers because it helps us to qualify for funding.
 - Family advocates help a lot but we have fewer now, which has made Ms. Stanton even busier. She works on Wednesdays at the high school, Donna Moser, assistant principal, is very passionate about the students and this program.
 - Ms. Rutherford complimented Ms. Moser and the WSD College Mentor Program, there is a lot of help getting those students to college. She has worked with students to mentor them, this program has been essential in helping these students succeed. She shared her experience with a “Starbucks Group” of girls that she meets with.
 - The board asked how they could help. Ms. Turner asked for a letter of support for grants. They said there needs to more staffing. A person as an inner mediator for students, a youth advocate at secondary schools.
 - Just meeting with students is so important, sharing their personal experiences of helping each student. It has been so rewarding to see these students become successful.
 - The board thanked Ms. Stanton for her outstanding work in the community and for the partnership that has developed with Women’s Resource Center.
 - Discussion about the construction in Wenatchee how it will loosen up the market for the homeless.
 - We need 1200-1500 to catch up and add 100 -200 units per year, - Housing Solutions Group now meeting, member include housing folks and builders, city people , developers, community members all are sitting in on discussion of how we can help increase the inventory we do not have, our city is very positive, consultant looking into why people are not building now.
 - Housing task force all agencies come together because it is a big issue.
 - Some families are homeless for years because they don't know how to use the resources.

Slides shown and summary of each slide by Mr. Helm, Ms. Stanton and Ms. Turner.

Who we serve:

Students/Families - self identify, identification through Student Housing Questionnaire and/or referrals to Liaison

Unaccompanied Youth (mostly secondary) - self-identify, by staff referral from counselors, Family Advocates, or community agencies

Younger siblings not in school, ages 0-5 years

(Foster students receive the same services,
but under Foster Care Education Program)

Statistical Information:

2014-15	419 students
2015-16	459 students
2016-17	618 students
	106 Unaccompanied Youth
2017-18	432+ students
	70+ Unaccompanied Youth

Why So Many?

Greater Wenatchee Region is facing a severe housing crisis
City of Wenatchee's vacancy rate is less than 1%
Most identified students/families are sharing housing/another
Agency assistance & most shelters are located in Wenatchee
People come to Wenatchee for help & support

Services District Provides:

Transportation - district busing, bus collaboration/neighbor districts

Link passes/tokens, free school meals, backpacks/supplies, sport, activity, PE costs & ASB fees

FAFSA Support (12th grade Unaccompanied Youth)

"Packing Friendship" Food Bags, blankets & other essential needs, etc

Community Resource Directory - Housing Network Contact, other information & guidance

What's New?

Student Stability Commerce Partnership Grant/Women's Resource Center

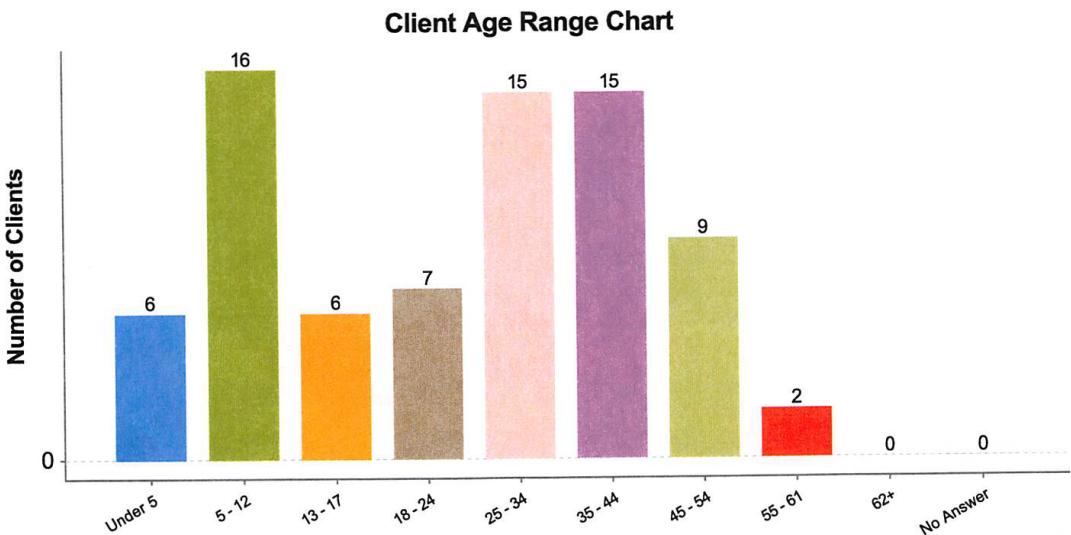
Focused toward Unaccompanied Youth at secondary level, & neediest families

Grant support includes: landlord incentive (rent for student), rental application fee, background/credit check fees, essential household needs—health & hygiene, laundry support

Over \$15,000 has been used as direct support toward Unaccompanied Youth, about \$4,000 has been directed toward families

Mr. Turner and Ms. Stanton reported severity homeless by county, we are one of most severe. Handouts:

WRC Client Demographics



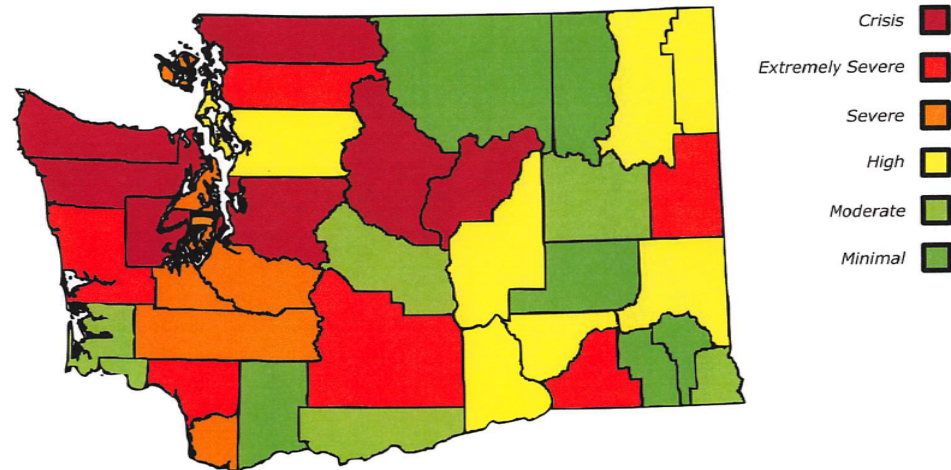
Age Range	
Under 5	6
5 - 12	16
13 - 17	6
18 - 24	7
25 - 34	15
35 - 44	15
45 - 54	9
55 - 61	2
62+	0
No Answer	0
Total:	76

Severity of Homelessness By County

Data sources: 2017 WA State PIT Count, US Census Bureau

HH; Homeless		Homless HH per capita households				
County	Sheltered Total	Unsheltered Total	Total	Estimate of Total households	Per 100,000	Percentile
37 Ferry	-	-	-	3,103	0.00	3%
36 Garfield	-	-	-	953	0.00	3%
35 Adams	4	-	4	5,802	68.94	8%
34 Skamania	4	-	4	4,495	88.99	11%
33 Okanogan	2	13	15	16,619	90.26	13%
32 Columbia	-	2	2	1,686	118.62	16%
31 Pacific	-	12	12	9,100	131.87	18%
30 Lincoln	8	-	8	4,370	183.07	21%
29 Asotin	2	16	18	9,341	192.70	24%
28 Klickitat	12	5	17	7,863	216.20	26%
27 Kittitas	30	8	38	16,953	224.15	29%
26 Wahkiakum	4	-	4	1,716	233.10	32%
25 Whitman	40	1	41	17,399	235.65	34%
24 Benton-Franklin	195	28	223	92,155	241.98	37%
23 Grant	48	28	76	30,358	250.35	39%
22 Stevens	17	30	47	17,679	265.85	42%
21 Pend Oreille	10	6	16	5,396	296.52	45%
20 Island	48	79	127	33,125	383.40	47%
19 Snohomish	551	515	1,066	274,766	387.97	50%
18 Pierce	817	504	1,321	303,586	435.13	53%
17 Clark	480	269	749	162,441	461.09	55%
16 San Juan	-	36	36	7,708	467.05	58%
15 Lewis	55	89	144	29,515	487.89	61%
14 Thurston	410	124	534	102,631	520.31	63%
13 Kitsap	352	165	517	97,739	528.96	66%
12 Spokane	952	138	1,090	189,471	575.29	68%
11 Skagit	184	137	321	45,841	700.25	71%
10 Yakima	502	70	572	79,972	715.25	74%
9 Grays Harbor	110	91	201	27,219	738.45	76%
8 Walla Walla	103	65	168	21,696	774.34	79%
7 Cowlitz	235	96	331	39,763	832.43	82%
6 Whatcom	443	270	713	79,767	893.85	84%
5 Chelan-Douglas	334	36	370	41,264	896.67	87%
4 Clallam	193	88	281	31,321	897.16	89%
3 Mason	118	98	216	23,026	938.07	92%
2 Jefferson	100	87	187	13,422	1393.23	95%
1 King	6,158	5,485	11,643	819,651	1420.48	97%

Severity of Homelessness in WA State



Strategy 3: Use the Best Tools & Resources to Advance Learning
Objective 3.4 Facilities that Optimize Learning
Pioneer Middle School Gymnasium Modernization and Addition & Pay Application
Review/Recommendation
Gregg Herkenrath, Director of Facilities provided the following information for approval:

- 1) Final Approval / Project completion- Pioneer Middle School Gymnasium Project
Note: Mr. Herkenrath shared that the leak in the roof has been fixed which completes this project.

MOTION MADE: Laura R. Jaecks made the motion to approve Final Acceptance of the Project Completion Pioneer MS gymnasium Project.
SECONDED: Sarah Knox
DISCUSSION: None
PASSED UNANIMOUSLY

2)
Pay Application Review/Recommendation

PROJECT: Wenatchee School District 246
Pioneer Middle School
PAY APPLICATION 18: Retainage Release

1. Hill received the attached Notarized Pay Application on 02/27/18 and has reviewed the application for accuracy and appropriateness of monies requested.
2. Hill recommends release of retainage payment of \$244,810.50 to Lydig Construction for the above referenced project.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER) Wenatchee School District 235 Sunset Ave. Wenatchee, WA. 98801	PROJECT: Pioneer Middle School Gym Lydig Construction Job #10085	APPLICATION NO.: 18 - RETAINAGE PROJECT NO: 10085 APPLICATION DATE: 2/20/2018 PERIOD TO: 1/31/2018 CONTRACT DATE: 3/11/2015
FROM (CONTRACTOR): Lydig Construction 11001 E. Montgomery Dr. Spokane Valley, WA 99206	ARCHITECT: Forte Architects, Inc 23 S. Mission Suite C Wenatchee, WA. 98801	

CONTRACT FOR: Pioneer Middle School Gym

1. ORIGINAL CONTRACT SUM	\$4,107,000.00	
2. Net change by Change Orders	\$789,210.00	
3. CONTRACT SUM TO DATE (Line 1+/-2)	\$4,896,210.00	
4. TOTAL COMPLETED & STORED TO DATE	\$4,896,210.00	
	Sales Tax 8.4%	\$411,281.63
		\$5,307,491.63
5. Retainage:		
a. 5 % of Completed Work	\$0.00	
(Column D+E on G703)		
b. 5 % of Stored Material	\$0.00	
(Column F on G703)		
Total Retainage (Line 5a+5b or		\$0.00
Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE		\$5,307,491.63
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		\$5,062,681.13
8. CURRENT PAYMENT DUE		\$244,810.50
9. BALANCE TO FINISH, PLUS RETAINAGE		\$0.00
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$773,286.00	-\$395.00
Total approved this Month	\$16,319.00	\$0.00
TOTALS	\$789,605.00	-\$395.00
NET CHANGES by Change Order	\$789,210.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LYDIG CONSTRUCTION, INC.
By: *[Signature]* Date: 2/20/2018
Controller

State of Washington
Subscribed and sworn to before me this 20th day of February, 2018
Notary Public: *[Signature]* My Commission expires: August 30, 2018

OWNERSHIP (OR AGENT):
By: *[Signature]*

ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on-site observations and the data supporting the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 244,810.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: *[Signature]* Date: 2-21-2018

MOTION MADE: Laura R. Jaecks made the motion to approve the Pay Application Review/Application for the Pioneer Middle School.
SECONDED: Sunny Hemphill
DISCUSSION: None
PASSED UNANIMOUSLY

Strategy 4: Balance Change for All with Excellence for All
Objective 4.2 Sound fiscal and resource management
Budget Status Report
Les Vandervort, CFO presented the following reports:

Wenatchee School District No. 246
MEMORANDUM

To: Wenatchee School Board
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: March 2, 2018

Re: Enrollment Reports for **March 2018**

Exhibit A - Monthly Enrollments.

The **March 2018** count of K-12 students is **7,714.69 full-time equivalents (FTE)** including **262.34** FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE of **7,742.10** is **1.10** FTE above budgeted *average* FTE of 7,741.

Running Start, Open Doors and Alternative Learning FTE are shown as separate line items for comparison to budget numbers on the original F-195 Budget.

Enrollment is lower than this period last year.

Exhibit B shows the changes in average FTE enrollment, as reported to SPI, since 2005-06. Exhibit B reflects the history of our actual state funding level of FTE.

Exhibit C is a comparison of student FTE by school and by grade level for the current month and the same month in the prior year (2016-17).

Exhibit D shows the monthly information in graphic form, with a comparison to last year's (2016-17) actual enrollment and 2017-18 budgeted numbers.

Robert Sanford, Director of Transportation was present to answer questions about the two new buses that were purchased.

Wenatchee School District No. 246
MEMORANDUM

To: Wenatchee School Board
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: February 26, 2018

Re: **December 2017 Budget Status Report**

GENERAL FUND With **33%** of the fiscal year elapsed, Total General Fund revenues were **31.5%** and expenditures were **31.0%** of budgeted amounts, respectively.

General Fund Total Fund Balance at December 31, 2017 is **\$10,968,829** (10.64%).
Total Fund Balance at December 31, 2016 was **\$13,527,901** (14.04%).

Districts are funded on budgeted numbers through December of each year.
SPI adjusts funding to actual numbers (such as enrollment and staffing) beginning in January through the end of the fiscal year.

CAPITAL PROJECTS FUND The Month Ending Fund Balance is **\$5,264,156**.
Lincoln and Washington projects close to completion.
Rec Park project close to completion.

DEBT SERVICE FUND The Month Ending Fund balance of **\$1,012,976** is for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes.

The Debt Service levy for 2018 collection is \$5,400,000 or about \$1.30 per \$1,000 assessed value.
The M&O levy for 2018 collection is \$12,527,890 or about \$2.94 per \$1,000 assessed value.

ASB FUND Revenues are **37.6%** of the amount budgeted for the year. Expenditures are **15.9%** of budget.
The Month Year Ending Fund Balance is **\$716,129**.

TRANSPORTATION VEHICLE FUND The Month Ending fund balance is **\$54,682**.
Bus purchases are made only when funds are actually received by the district.
Two buses have been ordered for 2017-18.

Transportation discussion:

- Two new buses delivered yesterday
- Replaces one retired and we will refurbish one
- This will help to increase our fleet
- Put in another bus, which has air conditioning will help summer school transportation
- Using 1994 buses as spare buses
- Now 43 buses we don't want any more than 44 buses – no space, and don't want them to just sit

- Discussion on cameras that are on the buses – 16 buses have cameras with hard drives
- GPS are available, using routing system
- The electric buses are way out of our range \$137,000 for our buses but electric buses costs \$350,000, not cost effective

The board thanked Mr. Vandervort and Mr. Sanford for the report.

Board Communication

- Sarah Knox, director, appreciated the Safety Open Public Forum and suggested having more. There has been a lot of positive feedback from the public. The board and superintendent agreed that we should plan more.
- Directors Michele Sandberg and Laura Jaecks briefly attended the WITEA Spring Conference on March 9th and shared that it was diverse in its presentations and exhibits. WHS teacher Doug Merrill was an attendee and presenter; he had invited the board to see the conference if possible.
- President Michele Sandberg suggested having more reports from student groups that are not represented by a school ASB. This student focus could cover groups with an academic emphasis, or service/support related groups. Dr. Sandberg discussed it with Supt. Flonex prior to the meeting and the board agreed to the suggestion.

Superintendent’s Report

- Supt. Flonex shared the updated calendar and asked the board to send ideas of what they would like discussed at the meetings.
- Draft Agenda for Board Workshop on Monday, March 19th, please give feedback by Thursday to Brian.

Meeting Adjourned

EXECUTIVE SESSION: Open meeting adjourned into the executive session at 8:00 p.m.

President Sandberg read the following statement:

The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 Section G: to discuss with legal counsel representing the district matters relating to enforcement actions, or litigation, or potential litigation to the district.

The meeting is expected to last 45 minutes and no action will be taken.

OPEN SESSION: The meeting was reconvened in open session – 8:45 p.m. No action taken.

MEETING ADJOURNED: President Sandberg adjourned the meeting at 8:45 p.m.

President

Superintendent

Date_____