

# Wenatchee School District Board of Directors



## WSD Regular Board Meeting

March 27th, 2018

### District Office

### Agenda

6:00 PM

		TIME
I. PLEDGE OF ALLEGIANCE		02 Min
II. BOARD PUBLIC COMMENT STATEMENT		
III. AGENDA REVIEW/ADOPTION:	Action	01 Min
IV. CONSENT AGENDA:		01 Min
Minutes: Wkshp. 3/19/18 & Reg. Mtg. 3/27/18	Action 1+	
Vouchers	Action 2+	
Personnel Report	Action 3+	
Contracts/Agreements	Action 4+	
Surplus Report	Action 5+	
Donations	Action 6+	
Camps	Action 7+	
V. CITIZEN COMMENTS:		03 Min
VI. ASB REPORTS: WHS & WSHS	Information	05 Min
VII. FIELD TRIP REQUESTS: Jodi Smith Payne, Assist. Supt. & Advisors		
VIII. WENATCHEE LEARNS STRATEGIES:		50 Min
Strategy 3: Use the Best Tools & Resources to Advance Learning		
Objective 3.4 Facilities that Optimize Learning		
Annual Report of APS		
Gregg Herkenrath, Director of Facilities	Action	10 min
Strategy 1: Design the Personalized Learning of the Future		
Objective 1.1 Flexible Personalized Learning System		
Early Learning Update	Information	20 min
Bill Eagle, Director of State & Federal Programs		
Cynthia Valdez, Assist. Dir. of State & Federal Programs		
Jodi Smith Payne, Assist. Supt. Learning & Teaching		
Strategy 1: Design the Personalized Learning of the Future		
Objective 1.1 Flexible Personalized Learning System		
WHS 9 <sup>th</sup> Grade English PLC	Information	20 min
WHS 9th Grade ELA team		
Eric Anderson, WHS Principal		
IX. BOARD COMMUNICATION		05 min
X. SUPERINTENDENT REPORT		05 min
School Board Planning Calendar		
XI. ADJOURNMENT		

SEE REVERSE SIDE



# CONSENT AGENDA

---



# Wenatchee School District

## Regular Board Meeting

Minutes of March 13, 2018

WSD District Office **DAFT**

### Board Members

Michele Sandberg, President  
 Sarah Knox, Vice President & DLT Board Representative  
 Sunny Hemphill, Board Legislative Representative  
 Laura R. Jaecks  
 Walter Newman

### Staff Present

Brian Flones, Superintendent  
 Cabinet

### I. Regular Meeting 6 p.m.

Michele Sandberg, President, opened the regular board meeting at 6:00 p.m. with the pledge of allegiance. She asked those present who wanted to address the board to please fill out a citizen's comment sheet and turn it in. She reminded them there is a 3-minute time limit per person for comments.

President Sandberg asked for a motion to adopt the agenda.

### II. Consent Agenda

**MOTION MADE:** Sunny Hemphill made the motion to adopt the agenda as presented.

**SECONDED:** Sarah Knox

**PASSED UNANIMOUSLY**

**MOTION MADE:** Sarah Knox made the motion to approve the consent agenda as presented.

**SECONDED:** Walter Newman

**DISCUSSION:** None

**PASSED UNANIMOUSLY**

#### Consent Agenda included:

**MINUTES:** Wkshp. 2/23/18 & Reg. Bd. Mtg. 2/27/18 & 3/05/18 Open Forum

#### PERSONNEL REPORT PREPARED BY:

Lisa Turner, HR Executive Director: March 13, 2018- On file

#### PAYROLL PREPARED BY:

Tami Hubensack, Director of Payroll: None

#### VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting 3/13/2018

##### General Fund

Check numbers 597405 through 597630 totaling \$1,104,993.38

##### Capital Projects Fund

Check numbers 597631 through 597633 totaling \$246,102.76

##### Associated Student Body Fund

Check numbers 597634 through 597682 totaling \$54,350.44

##### Transportation Vehicle Fund

Check number 597683 totaling \$868.87

### 4) Contracts

3/13/18

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
02/28/18	New	No	LocalTel	WSD470_18-19_WL_JDLC	\$6,582	7/1/18 - 6/30/19	Dave Yancey	Jon D	Yes
					<b>Budget Code</b>				
					970-65-9000-000				
02/23/18	New	No	Therapy Dogs International	MOU for use of therapy dogs	N/A	Upon Approval no end date	Tim Sheppard	Mark H	No
					<b>Budget Code</b>				
					N/A				
02/05/18	New	No	Aramark Uniform	Clothing/uniform rental & laundering services	\$8,000	4/10/18 - 4/9/23	Pete Jelsing	Brian F	Yes
					<b>Budget Code</b>				
					4500-27-7000-545-3504				
					4500-27-7000-545-3507				
					4500-97-7000-545-3530				

5) Surplus Report & Other  
Consent Items

**SURPLUS REPORT PREPARED BY:**  
Karen Walters, Director of Accounting: On File  
**CAMPS & CLINICS:** WHS Volleyball  
**AGREEMENTS:** Campbells Settlement  
**DONATIONS:** 1) Sunnyslope PSTA Playground Equipment  
2) Rec Park Upgrades

Board Recognitions

The board and superintendent recognized the WSD Classified Staff for all their hard work and dedication to excellence in education.

**Kelly Lopez, HR Director** recognized the WSD Classified Staff by inviting their bargaining units presidents to the meeting. She gave each of them a Certificate of Appreciation and read he following statement:

*Our classified staff make up about 50% of our district staff at 497 people. Our classified staff have an average of 7 years of WSD experience, which is an obvious benefit to our students.*

*Our classified union presidents are volunteer positions. These men and woman take time away from their families to work on behalf of their members. They are sometimes the voice for our employees and work alongside us to find solutions to difficult problems. I personally want to thank them for their commitment to the District and their union membership*

*Jake Quilter is the President of Maintenance and Operations. The maintenance staff have one of the most physically demanding jobs in the district. They keep our buildings and classrooms clean for learning, grounds looking good for staff and visitors and our district vehicles running smooth for the transportation of kids and staff. Overall the M&O department has 73 staff members, which includes, 43 Custodians, 27 Trades and 3 mechanics. Our Custodial staff Clean 1.2 Million square feet a day and our trades guys maintain 169 acres of building and lawn area. Our 3 Mechanics maintain roughly 42 buses and 64 district vehicles. Our M&O staff have a total of 777 years of WSD experience.*

*Brandy Lee is the President of Nutrition services workers and Thera Judd is the President of nutrition services managers. Our 50 food service employees make sure our students are fed healthy and good tasting food. When students are fed, they are able to concentrate better in class and have more energy to burn at recess and extra curricular activities. Or food service staff will be averaging 900,000 meals this year which is about 5,200 meals a day. Even though enrollment is flat or declining in some schools, the number of meals they serve are slowing going up. This speaks to the quality of food and service they provide.*

*Andy King is the President of Wenatchee School District Bus Drivers, Jennifer Howard was also represent to represent the bus drivers. Our bus drivers are the first school district faces and the last school district faces most of our students see each day. They get our students to and from school, athletic events and field trips safely. Our bus drivers on average drive 347,000 miles a school year, which is just over 10,000 miles per driver. Just to and from school our 34 bus drivers transport roughly 3,000 students daily and do so safely.*

*Lori Wisemore is the President of the Para/Sec/Tech/Prof group This is our largest classification of classified employees. They are the smiling faces you see when you enter a building, the person who answers your questions when you call, the person reading to kids in the hall and supervising the kids at recess ...In general they just keep the buildings running smoothing. This group has 222 para educators, 76 secretaries, 18 in technology, and 15 professionals. Together they service roughly 1100 staff members, 7800 students and countless community members.*

**Superintendent Flones** also thanked WA State Retirees’ Association for all the work and support our retirees give to education. He read the following proclamation from Governor Inslee and recognized Sharon Salley, Joann Lewis and Mary Perkins, all officers of the association. Karen Bray was unable to attend. They received Certificates of Appreciation and the board thanked them.

Proclamation

**WHEREAS**, the Washington State School Retirees' Association (WSSRA) recognizes all retired school employees; and

**WHEREAS**, the WSSRA educates and assists retirees in meeting the special challenges retirement brings, and works to improve their general welfare; and

**WHEREAS**, the WSSRA aids in advancing education by supporting high educational standards; and

**WHEREAS**, the WSSRA promotes group and individual involvement in charitable projects and activities, sponsors scholarships, and maintains interest and participation in educational and community activities; and

**WHEREAS**, the WSSRA supports and encourages retired educators to remain active in the education profession through volunteer activities associated with learning;

**NOW, THEREFORE**, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 19-25, 2018 as

ASB Reports

**WSHS:** None  
**WHS ASB:** Sabastian Pasion, ASB VP & Marc Hernandez ASB President



- “Pack the Gym” event a huge success– Unified Basketball playing, collected \$1000 in donations to help fund Special Ed Prom.
- Spring sports, Tennis, Track, Softball and Soccer going strong
- ASB elections coming up – ASB went into classes inviting students to run, giving out packets
- 30 students on the DECCA marketing team -State competition in Bellevue WHS had the most members ever to Internationals
- They shared details of their “17-minute walkout” on March 14<sup>th</sup> in memory of the 17 lost in the Parkland shooting.
- Apple Leaf Pancake fundraiser on March 17<sup>th</sup> 8-10 am \$10 per ticket – they offered tickets for sale.

Citizen’s Comments Summaries

**Dave Riggs:** He thanked the board and superintendent for the School Safety Open Forum for the public, held on March 5<sup>th</sup>. He encouraged the board to open up more committees for parents and to open them to the public. He read the Mission Statement :*The Wenatchee School District is committed and designed to provide a comprehensive instructional program from kindergarten through the completion of high school. Student learning is accomplished through a quality educational system by dedicated, caring staff working in partnership with students, parents, and the community.* The board thanked him for his comments.

**WenEA Update:**  
Kris Cameron, WenEA President and Eva Martinez, WenEA V.P. walked through a day in the life of Eva’s classroom and shared her challenges in having her prep-time and collaboration time uninterrupted. She shared the inequity from school to school in prep and collaboration times also. The board thanked them for their comments.

Field Trip Requests

Jodi Smith Payne, Assistant Supt. L&T and the teachers/advisors attended to answer the board’s questions and ask for approval of their out of state or overnight field trips.

Out of District/Overnight & Out of State Field Trip Requests for Board Approval - March 13, 2018										
Requesting Location	Trip Number	Dates	Destination	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
212 Foothills Middle School	4067	04/28/2018 01:00:00 AM-05/02/2018 07:00:00 PM	SeaTac International Airport - Seattle WA	Aaron Hansen	FMS Robotics Travel Squad Teams A, E, & H	Application of STEM skills.	4	15	\$ 4,161.08	Foothills-OTHER NOT LISTED
402.2 Wenatchee High School - CTE	4043	04/16/2019 08:00:00 AM-04/17/2019 05:00:00 PM	Concunully Bible Camp	Matt Kline, Hannah Schneider	Wenatchee FFA	Students attending District 7 Leadership Camp to participate in leadership workshops and related activities.	2	10	\$ 1,785.47	CTE- WHS
402.5 Wenatchee High School - ASB	4023	05/16/2018 05:00:00 PM-05/20/2018 03:30:00 PM	3953 Airway Dr NE, Moses Lake, WA 98837, USA	Thera Judd	WHS Equestrian Team. Some students may not attend because of FFA state or not qualifying. Currently this is a list of all members.	Teamwork and equestrian skills	10	10	\$ -	ASB WHS - Equestrian Club
517 Wenatchee Valley Technical Skills Center	4087	06/24/2018 08:00:00 AM-06/30/2018 06:00:00 PM	Louisville, KY	Pete Jelsing	SKILLSUSA National Conference	SKILLSUSA	2	2	\$ 6,015.98	
517 Wenatchee Valley Technical Skills Center	4088	04/19/2018 08:00:00 AM-04/21/2018 06:00:00 PM	Yakima Convention Center - Yakima WA	Joe Dietrich	State SKILLSUSA COMPETITION	SKILLSUSA Leadership	4	11	\$ 6,117.63	

Aaron Hansen shared a Powerpoint presentation of their program and gave a lot of credit of the success of the program to Bridget Wiegand, teacher.  
Matt Kline introduced some of his officers and they shared with the board how important this trip is to the students.  
Scott Granger was also present to ask for permission for the SkillsUSA National Conference for the WVTSC students  
Thera Judd gave a summary of the competition that the equestrian students are participating in. She also gave a brief background of the program.  
Joe Dietrich was not in attendance. Assist. Supt. Jodi Smith gave a brief summary of his trip.

The state/regional Equestrian competition was also approved at this meeting, in the event that students will qualify. With the additional approval the advisor, Thera Judd, will not need to return to the board for approval.

**MOTION MADE:** Laura R. Jaecks made the motion to approve the field trip requests as presented including the Equestrian Club regional/state meet, if they qualify.  
**SECONDED:** Walter Newman  
**DISCUSSION:** None  
**PASSED UNANIMOUSLY**

Wenatchee Learns Strategies

**WENATCHEE LEARNS STRATEGIES:**  
**Strategy 2– Tapping into the Power of the Whole Community**  
**2.4 More Engagement of Parents**

### ***WHS Parent Advisory Team Update:***

Parent Advisory Team Members & Eric Anderson, WHS Principal addressed the board on the work and progress of the WHS Parent Advisory Committee since forming almost one year ago, they have spent countless hours on the committee. They have shared about their experiences and their students' experiences and the conversations within the group has been highly effective in our school:

Members:

Jason DePue, Diane Cruickshank, Michelle Jobe, Rachael Pashkowski, Jennifer Bushong, Kris Collier, Lisa Martinez, Deanna Walter, Alicia McRae, Three members were unable to attend, Blanca Zendejas, Navarrete Mendoza & Mireya Gutierrez.

Each member shared their ideas, thoughts and how they see things have been going for the last year. They also shared things they've learned at the meetings.

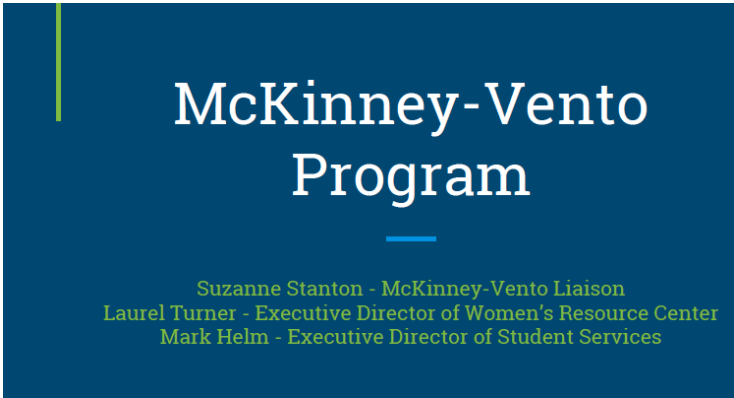
- One parent shared that there are a lot of diverse views and opinions in the group, everyone has different situations, students with special needs, some struggling in math just a wide variety of issues that they discuss, which enlightens others who have a different experience. Everything matters, he shared that they can never get through a whole agenda, because there is so much to discuss.
- Opening the meetings to the public was discussed. They have dynamics within the group that they would like to continue, having the meetings open to the public would change that dynamic.
- Their meetings are a safe place with open dialogue with the Principal, who takes that confidential information and is able to address some problems in the school that he would not be aware of otherwise.
- They all shared that they are grateful for being a part of this team and believe students benefit when parents are involved in their education.
- Some shared that they are concerned that only 12 parents get this information, maybe we can find a way to open it up or get this information out to other parents in a way to benefit them also.
- Diversity within the group was discussed. The diversity has been good, it is easy dialogue within the group and all very happy to be a part of the team, meeting new parents has been a positive.
- All parents have different dynamics within their families and they appreciate hearing others perspective on the things that happen within their families and at school.
- Another parent shared that learning details how plans are made with math, scheduling and other important subjects at school has been interesting, to understand the planning process has been so helpful, just sorry we can't share out more of this information to others, it would be nice to find a way to do that.
- Some would not be opposed to including more to make the group even more diversified and hopefully more schools will open up similar parent teams, so younger students can have the same access for their parents.
- One parent shared her reason for applying to be on the committee. She has a 23 year old that she took out of WHS because it was not the right platform for her student but now has a sophomore and wanted to compare to see what the district has done to change since her first experience. Now is so different and this group has provided a perfect opportunity for parents to ask questions and learn the "how and why" education has changed.
- Parents shared that Mr. Anderson has done an excellent job of teaching the parents and listening to the parents and learning from them also. They now have a great deal of respect for everyone at the district and the committee is doing good things, they are happy to be a part of this process.
- Going on tours to see what happens at the school in the classrooms has been so interesting for them also, more parents should visit the school and ask for a tour.
- Mr. Anderson listens to the parents and he has taken their advice about making videos for parent night one on nutrition and one on drug use also for the webpage.
- The diversity of the backgrounds (careers) of the parents has opened their minds to new ideas and understanding, the value of the small group communication dynamics has been so important to them no matter what their background is.
- There is so much conversation and exchange of ideas they cannot get through all the agenda, and meetings go overtime frequently. Parents feel their opinions are broad and diverse, they are committed to 90 minutes once a month but are not restricted to that time frame.
- Principal Anderson provides value information about programs, data and stats in presentations that they would not have the opportunity to know otherwise.
- When the opportunity arises they share with others who ask about the meetings, with friends and acquaintances in their sphere of influence, some share more than others.
- Discussion about getting more of that information out to other parents without having open meetings was discussed.
- Currently on the web they have a WHS Parent advisory website which contains:
  - The team members' names,
  - Their email addresses
  - Handouts from the meetings
  - The scheduled meeting dates
  - Notes from the meetingsSo there is an avenue for parents to contact them if they have questions.

- Mr. Anderson said that they might be able to make it more available and easier to find. They discussed ways to make the website more visible, with a button on the front page.
- All members are anxious to share out the information that they are learning.
- Possibly having an “Information Night” separate from the advisory meeting. Some not in favor of too many more meeting times, difficult to work in all the activities families have now.
- They have a portion of the agenda as a presentation from Mr. Anderson and then a time for conversation amongst the group, the conversation part would not be conducive to be an open platform.
- The purpose of the meeting was to form a parent committee to get parent perspective and input on topics at the high school that affect students, and having a broad range of parents who could give advice back to administrators. Information exchanges includes; suggestions on open house, parent conferences, drug videos, including about our webpage, web-master attended a meeting also.
- Two parents sit on WHS leadership team so they are a part of that decision making team also.
- The board shared their ideas about open meetings and suggestions of better ways of getting the information out to our public.
- Parents who are having issues and want to talk to school administration, the committee members encourage them to see Mr. Anderson, he is always open to them to come to his office.
- A board member encouraged the committee to open the meetings to the public.
- The parents struggle to get through the agenda so by opening to the public would be even more difficult.
- A parent agreed that the public should have access to the information they discuss but she pointed out that they are an advisory committee, not a decision making board, so they are not subject to the Open Public Meetings Act, that the school board is. She pointed out that they are not talking about anything that is private - but a large group would be difficult to manage in some of their productive conversations.
- A parent shared that if the meeting were open to the public she would not be able to share concerns about her children and others’ children. Those times have enabled Mr. Anderson to address the problems and make the school experience better, because he is able to run that information through filters and put other information together that he would not be able to do if the meeting was open, those opportunities would be taken away from him. If you want open dialogue between parents and administration, another parent shared, that it will not happen with an open meeting.
- A Board member said she appreciates the passion and commitment of the members and has respect for their feelings about dynamics of this group. She does not want to take that dynamic from the committee, to change it and make it an open meeting. But would like to see more interaction with the public to share out in another way all the information they are gathering.
- The Board encouraged the committee to reach out to our Latino community also and were sorry they were not able to visit with the Latino members on the committee tonight, they had other obligations including their children’s games to attend.
- Mr. Anderson said it would a good subject for the committee to meet and discuss more creative ways in getting the information out to everyone.
- They had a short brainstorming session on ideas about sharing information with the public.
- The Board encouraged the committee to continue their good work and to find an avenue to share the information in a more transparent way to the community.
- The board invited the committee to return a couple times a year to update the board.
- All the parents were very supportive of Mr. Anderson’s efforts to keep parents informed and a part of the system.

The board thanked the parents for their input and commitment.

**Strategy 1: Design the Personalized Learning of the Future**  
**McKinney-Vento Program Update**

Suzanne Stanton, WSD Homeless Liaison & Laurel Turner, Women’s Resource Center, Karen Rutherford, WRC Board Member and Mark Helm, Executive Director Student Services presented the following after presenting a certificate of appreciation to Ms. Turner and Ms. Rutherford :



The group shared the following information during the discussion and Powerpoint presentation:

- Every student that comes into our school is given a McKinney - Vento form to fill out, it is a self-identification process. Families don't always want others to know they fall into the "homeless" categories.
- Sometimes we find out from staff members, their address changes, they contact Suzanne for assistance.
- We qualify the entire family, not just the student so the whole family receives services.
- Greater Wenatchee region is facing a housing crisis is one reason we have so many homeless. City of Wenatchee vacancy rate is less than 1% which indicates there is nowhere for these families to go.
- Most of these families live with other families, agencies serve multiple families in the same household.
- The district provides the transportation to school, that they attend. If they move we try to keep them in one district for stability in their lives. Our district works with other district to make this happen. We provide bus tokens also.
- Mr. Helm summarized details of transportation – keep them not disrupt the family, sometimes they get up at the crack of dawn to get to school, our transportation dept. works really hard to accommodate these students.
- Ms. Turner shared that we have a really go relationship with WRC and OSPI over the years. Partnership grant has been offered and we helped together and we got some but not the whole grant. We are grateful for that.
- What we help with .... \$19,000 supporting the needs of these families, is where the grant money goes.
- Ms. Rutherford thanked for the partnership with the district and the hard work Ms. Stanton does to help these families.
- The grant will run out in June. Not sure if we will have it again but we will try.
- The program is funded by state and federal grants, local grants and donations.
- Questions about the numbers, why it grows, we don't always know., different districts do things differently as far as sending forms and not to mention people don't like to come forward. The electronic forms are new and people don't know how to fill them out. There are many reasons why people are missed.
- Ms. Stanton explained the differences of programs and the applications processes. Ms. Turner also explained that students qualify differently than adults. It helps if we can locate all of them to count them in our numbers because it helps us to qualify for funding.
- Family advocates help a lot but we have fewer now, which has made Ms. Stanton even busier. She works on Wednesdays at the high school, Donna Moser, assistant principal, is very passionate about the students and this program.
- Ms. Rutherford complimented Ms. Moser and the WSD College Mentor Program, there is a lot of help getting those students to college. She has worked with students to mentor them, this program has been essential in helping these students succeed. She shared her experience with a “Starbucks Group” of girls that she meets with.
- The board asked how they could help. Ms. Turner asked for a letter of support for grants. They said there needs to more staffing. A person as an inner mediator for students, a youth advocate at secondary schools.
- Just meeting with students is so important, sharing their personal experiences of helping each student. It has been so rewarding to see these students become successful.
- The board thanked Ms. Stanton for her outstanding work in the community and for the partnership that has developed with Women’s Resource Center.
- Discussion about the construction in Wenatchee how it will loosen up the market for the homeless.
  - We need 1200-1500 to catch up and add 100 -200 units per year, - Housing Solutions Group now meeting, member include housing folks and builders, city people , developers, community members all are sitting in on discussion of how we can help increase the inventory we do not have, our city is very positive, consultant looking into why people are not building now.
  - Housing task force all agencies come together because it is a big issue.
  - Some families are homeless for years because they don't know how to use the resources.

Slides shown and summary of each slide by Mr. Helm, Ms. Stanton and Ms. Turner.

# Who we serve:

Students/Families - self identify, identification through Student Housing Questionnaire and/or referrals to Liaison

Unaccompanied Youth (mostly secondary) - self-identify, by staff referral from counselors, Family Advocates, or community agencies

Younger siblings not in school, ages 0-5 years

(Foster students receive the same services,  
but under Foster Care Education Program)

## Statistical Information:

2014-15	419 students
2015-16	459 students
2016-17	618 students
	106 Unaccompanied Youth
2017-18	432+ students
	70+ Unaccompanied Youth

### Why So Many?

Greater Wenatchee Region is facing a severe housing crisis

City of Wenatchee's vacancy rate is less than 1%

Most identified students/families are sharing housing/another place

Agency assistance & most shelters are located in Wenatchee

People come to Wenatchee for help & support

## Services District Provides:

Transportation - district busing, bus collaboration/neighbor districts

Link passes/tokens, free school meals, backpacks/supplies, sport, activity, PE costs & ASB fees

FAFSA Support (12th grade Unaccompanied Youth)

"Packing Friendship" Food Bags, blankets & other essential needs, etc

Community Resource Directory - Housing Network Contact, other information & guidance

### What's New?

Student Stability Commerce Partnership Grant/Women's Resource Center

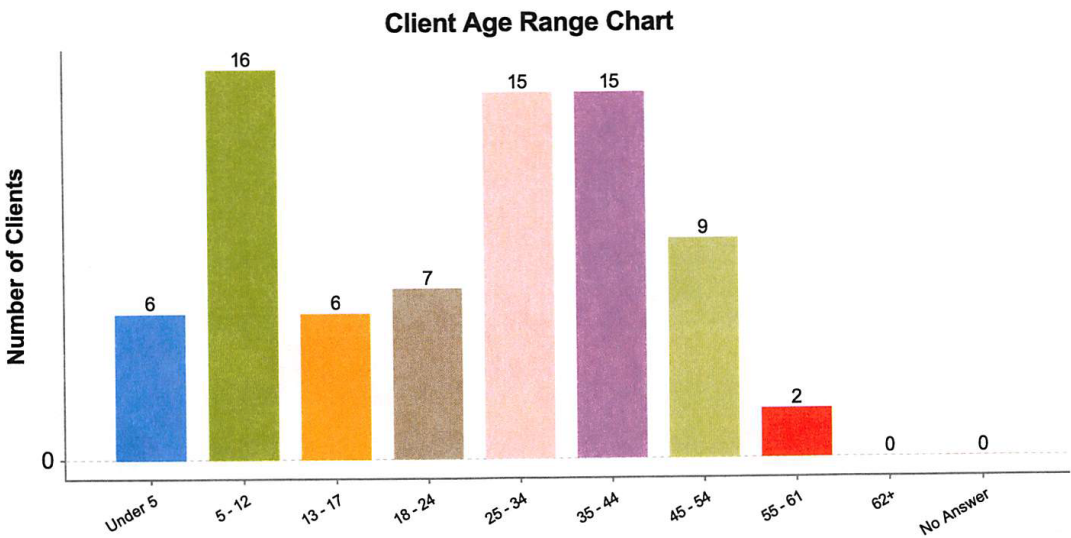
Focused toward Unaccompanied Youth at secondary level, & neediest families

Grant support includes: landlord incentive (rent for student), rental application fee, background/credit check fees, essential household needs—health & hygiene, laundry support

Over \$15,000 has been used as direct support toward Unaccompanied Youth, about \$4,000 has been directed toward families

Mr. Turner and Ms. Stanton reported severity homeless by county, we are one of most severe. Handouts:

### WRC Client Demographics





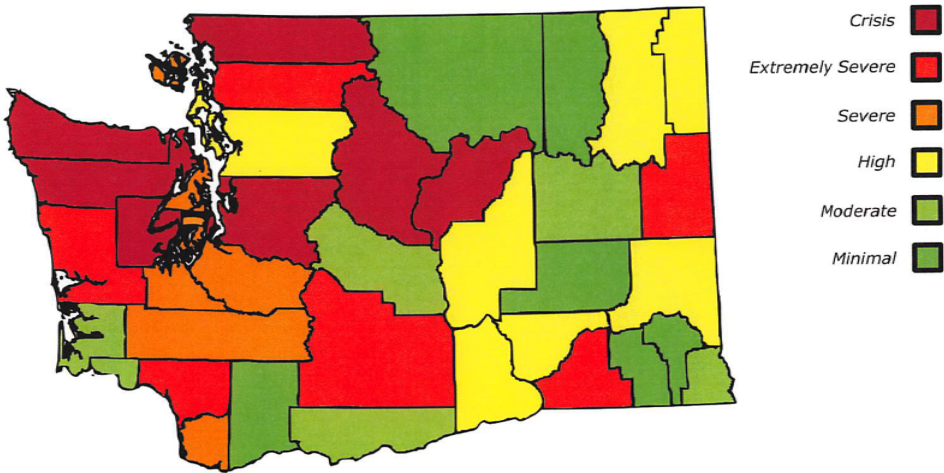
Age Range	
Under 5	6
5 - 12	16
13 - 17	6
18 - 24	7
25 - 34	15
35 - 44	15
45 - 54	9
55 - 61	2
62+	0
No Answer	0
Total:	76

Severity of Homelessness By County

Data sources: 2017 WA State PIT Count, US Census Bureau

HH; Homeless		Homless HH per capita households				
County	Sheltered Total	Unsheltered Total	Total	Estimate of Total households	Per 100,000	Percentile
37 Ferry	-	-	-	3,103	0.00	3%
36 Garfield	-	-	-	953	0.00	3%
35 Adams	4	-	4	5,802	68.94	8%
34 Skamania	4	-	4	4,495	88.99	11%
33 Okanogan	2	13	15	16,619	90.26	13%
32 Columbia	-	2	2	1,686	118.62	16%
31 Pacific	-	12	12	9,100	131.87	18%
30 Lincoln	8	-	8	4,370	183.07	21%
29 Asotin	2	16	18	9,341	192.70	24%
28 Klickitat	12	5	17	7,863	216.20	26%
27 Kittitas	30	8	38	16,953	224.15	29%
26 Wahkiakum	4	-	4	1,716	233.10	32%
25 Whitman	40	1	41	17,399	235.65	34%
24 Benton-Franklin	195	28	223	92,155	241.98	37%
23 Grant	48	28	76	30,358	250.35	39%
22 Stevens	17	30	47	17,679	265.85	42%
21 Pend Oreille	10	6	16	5,396	296.52	45%
20 Island	48	79	127	33,125	383.40	47%
19 Snohomish	551	515	1,066	274,766	387.97	50%
18 Pierce	817	504	1,321	303,586	435.13	53%
17 Clark	480	269	749	162,441	461.09	55%
16 San Juan	-	36	36	7,708	467.05	58%
15 Lewis	55	89	144	29,515	487.89	61%
14 Thurston	410	124	534	102,631	520.31	63%
13 Kitsap	352	165	517	97,739	528.96	66%
12 Spokane	952	138	1,090	189,471	575.29	68%
11 Skagit	184	137	321	45,841	700.25	71%
10 Yakima	502	70	572	79,972	715.25	74%
9 Grays Harbor	110	91	201	27,219	738.45	76%
8 Walla Walla	103	65	168	21,696	774.34	79%
7 Cowlitz	235	96	331	39,763	832.43	82%
6 Whatcom	443	270	713	79,767	893.85	84%
5 Chelan-Douglas	334	36	370	41,264	896.67	87%
4 Clallam	193	88	281	31,321	897.16	89%
3 Mason	118	98	216	23,026	938.07	92%
2 Jefferson	100	87	187	13,422	1393.23	95%
1 King	6,158	5,485	11,643	819,651	1420.48	97%

Severity of Homelessness in WA State



Strategy 3: Use the Best Tools & Resources to Advance Learning  
Objective 3.4 Facilities that Optimize Learning  
Pioneer Middle School Gymnasium Modernization and Addition & Pay Application  
Review/Recommendation  
Gregg Herkenrath, Director of Facilities provided the following information for approval:

- 1) Final Approval / Project completion- Pioneer Middle School Gymnasium Project  
Note: Mr. Herkenrath shared that the leak in the roof has been fixed which completes this project.

MOTION MADE: Laura R. Jaecks made the motion to approve Final Acceptance of the Project Completion Pioneer MS gymnasium Project.  
SECONDED: Sarah Knox  
DISCUSSION: None  
PASSED UNANIMOUSLY

2)  
Pay Application Review/Recommendation

PROJECT: Wenatchee School District 246  
Pioneer Middle School

PAY APPLICATION 18: Retainage Release

1. Hill received the attached Notarized Pay Application on 02/27/18 and has reviewed the application for accuracy and appropriateness of monies requested.
2. Hill recommends release of retainage payment of \$244,810.50 to Lydig Construction for the above referenced project.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER) Wenatchee School District 235 Sunset Ave. Wenatchee, WA. 98801	PROJECT: Pioneer Middle School Gym Lydig Construction Job #10085	APPLICATION NO.: 18 - RETAINAGE  PROJECT NO: 10085  APPLICATION DATE: 2/20/2018  PERIOD TO: 1/31/2018  CONTRACT DATE: 3/11/2015
FROM (CONTRACTOR): Lydig Construction 11001 E. Montgomery Dr. Spokane Valley, WA 99206	ARCHITECT: Forte Architects, Inc 23 S. Mission Suite C Wenatchee, WA. 98801	

CONTRACT FOR: Pioneer Middle School Gym

1. ORIGINAL CONTRACT SUM .....	\$4,107,000.00
2. Net change by Change Orders .....	\$789,210.00
3. CONTRACT SUM TO DATE (Line 1+2) .....	\$4,896,210.00
4. TOTAL COMPLETED & STORED TO DATE .....	\$4,896,210.00
	Sales Tax 8.4%
	\$411,281.63
	\$5,307,491.63
5. Retainage:	
a. 5 % of Completed Work .....	\$0.00
(Column D+E on G703)	
b. 5 % of Stored Material .....	\$0.00
(Column F on G703)	
Total Retainage (Line 5a+5b or .....	\$0.00
Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE .....	\$5,307,491.63
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .....	\$5,062,681.13
8. CURRENT PAYMENT DUE .....	\$244,810.50
9. BALANCE TO FINISH, PLUS RETAINAGE .....	\$0.00
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$773,286.00	-\$395.00
Total approved this Month	\$16,319.00	\$0.00
TOTALS	\$789,605.00	-\$395.00
NET CHANGES by Change Order	\$789,210.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LYDIG CONSTRUCTION, INC.  
By: *[Signature]* Date: 2/20/2018  
Controller

State of Washington  
Subscribed and sworn to before me this 20th  
Notary Public: *[Signature]* County of Spokane  
day of February, 2018  
My Commission expires: August 30, 2018

OWNERSHIP (OR AGENT):  
By: *[Signature]*

ARCHITECT'S CERTIFICATE FOR PAYMENT  
In accordance with the Contract Documents, based on-site observations and the data supporting the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 244,810.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  
By: *[Signature]* Date: 2-21-2018

MOTION MADE: Laura R. Jaecks made the motion to approve the Pay Application Review/Application for the Pioneer Middle School.  
SECONDED: Sunny Hemphill  
DISCUSSION: None  
PASSED UNANIMOUSLY

Strategy 4: Balance Change for All with Excellence for All  
Objective 4.2 Sound fiscal and resource management  
Budget Status Report  
Les Vandervort, CFO presented the following reports:



**Wenatchee School District No. 246**  
**MEMORANDUM**

To: Wenatchee School Board  
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: March 2, 2018

Re: Enrollment Reports for **March 2018**

**Exhibit A** - Monthly Enrollments.

The **March 2018** count of K-12 students is **7,714.69 full-time equivalents (FTE)** including **262.34** FTE Running Start students (Running Start students are counted starting in October).

The *average* FTE of **7,742.10** is **1.10** FTE above budgeted *average* FTE of 7,741.

Running Start, Open Doors and Alternative Learning FTE are shown as separate line items for comparison to budget numbers on the original F-195 Budget.

Enrollment is lower than this period last year.

**Exhibit B** shows the changes in average FTE enrollment, as reported to SPI, since 2005-06. Exhibit B reflects the history of our actual state funding level of FTE.

**Exhibit C** is a comparison of student FTE by school and by grade level for the current month and the same month in the prior year (2016-17).

**Exhibit D** shows the monthly information in graphic form, with a comparison to last year's (2016-17) actual enrollment and 2017-18 budgeted numbers.

Robert Sanford, Director of Transportation was present to answer questions about the two new buses that were purchased.

**Wenatchee School District No. 246**  
**MEMORANDUM**

To: Wenatchee School Board  
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: February 26, 2018

Re: **December 2017 Budget Status Report**

**GENERAL FUND** With **33%** of the fiscal year elapsed, Total General Fund revenues were **31.5%** and expenditures were **31.0%** of budgeted amounts, respectively.

General Fund Total Fund Balance at December 31, 2017 is **\$10,968,829** (10.64%).  
Total Fund Balance at December 31, 2016 was **\$13,527,901** (14.04%).

Districts are funded on budgeted numbers through December of each year.  
SPI adjusts funding to actual numbers (such as enrollment and staffing) beginning in January through the end of the fiscal year.

**CAPITAL PROJECTS FUND** The Month Ending Fund Balance is **\$5,264,156**.  
Lincoln and Washington projects close to completion.  
Rec Park project close to completion.

**DEBT SERVICE FUND** The Month Ending Fund balance of **\$1,012,976** is for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes.

The Debt Service levy for 2018 collection is \$5,400,000 or about \$1.30 per \$1,000 assessed value.  
The M&O levy for 2018 collection is \$12,527,890 or about \$2.94 per \$1,000 assessed value.

**ASB FUND** Revenues are **37.6%** of the amount budgeted for the year. Expenditures are **15.9%** of budget.  
The Month Year Ending Fund Balance is **\$716,129**.

**TRANSPORTATION VEHICLE FUND** The Month Ending fund balance is **\$54,682**.  
Bus purchases are made only when funds are actually received by the district.  
Two buses have been ordered for 2017-18.

Transportation discussion:

- Two new buses delivered yesterday
- Replaces one retired and we will refurbish one
- This will help to increase our fleet
- Put in another bus, which has air conditioning will help summer school transportation
- Using 1994 buses as spare buses
- Now 43 buses we don't want any more than 44 buses – no space, and don't want them to just sit

- Discussion on cameras that are on the buses – 16 buses have cameras with hard drives
- GPS are available, using routing system
- The electric buses are way out of our range \$137,000 for our buses but electric buses costs \$350,000, not cost effective

The board thanked Mr. Vandervort and Mr. Sanford for the report.

**Board Communication**

- Sarah Knox, director, appreciated the Safety Open Public Forum and suggested having more. There has been a lot of positive feedback from the public. The board and superintendent agreed that we should plan more.
- Directors Michele Sandberg and Laura Jaecks attended the STEM Conference on March 9<sup>th</sup> and shared that it was very impressed, all the presentations. WHS teacher Doug Merrill did a great job.
- President Michele Sandberg suggested having more reports from student groups that are not represented by the ASB that focus on academics. Ms. Sandberg discussed it with Supt. Fones prior to the meeting and the board agreed to the suggestion.

**Superintendent’s Report**

- Supt. Fones shared the updated calendar and asked the board to send ideas of what they would like discussed at the meetings.
- Draft Agenda for Board Workshop on Monday, March 19th, please give feedback by Thursday to Brian.

**Meeting Adjourned**

**EXECUTIVE SESSION:** Open meeting adjourned into the executive session at 8:00 p.m.

President Sandberg read the following statement:

The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 Section G: to discuss with legal counsel representing the district matters relating to enforcement actions, or litigation, or potential litigation to the district.

The meeting is expected to last 45 minutes and no action will be taken.

**OPEN SESSION:** The meeting was reconvened in open session – 8:45 p.m. No action taken.

**MEETING ADJOURNED:** President Sandberg adjourned the meeting at 8:45 p.m.

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Superintendent**

Date\_\_\_\_\_

3-28-18



#### Approval of vouchers and warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment

#### General Fund

Check numbers 597685 through 597960 totaling \$476,448.20

#### Capital Projects Fund

Check numbers 597961 through 597965 totaling \$134,291.62

#### Associated Student Body Fund

Check numbers 597966 through 598031 totaling \$60,331.56

#### Transportation Vehicle Fund

Check number 598032 totaling \$275,996.04

Check numbers and amount of expenses will be provided at the board meeting.

#### Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Wenatchee School District, and that I am authorized to authenticate and certify to said claim.

---

Signature of Auditing Officer

Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 27, 2018, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$947,067.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP WARRANTS:  
Warrant Numbers 597685 through 598032, totaling \$947,067.42

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
597685	1ST CLASS OFFICE SOLUTIONS LLC	03/28/2018	650.40
597686	AAA AWARDS	03/28/2018	159.20
597687	ACCUCUT SYSTEMS	03/28/2018	1,720.00
597688	AGUILAR, RAFAEL	03/28/2018	800.00
597689	ALLANA BUICK & BERS INC	03/28/2018	2,985.00
597690	AMER TIME & SIGNAL	03/28/2018	660.28
597691	AMERICAN PRODUCE EXPRESS, LLC	03/28/2018	2,975.05
597692	AMERIGAS	03/28/2018	1,023.47
597693	ANGUIANO, LEANDRO	03/28/2018	18.00
597694	APPLE COMPUTER INC	03/28/2018	2,447.44
597695	APPLE VALLEY PUMPING SER INC	03/28/2018	220.00
597696	ARREDONDO-HERNANDEZ, ZULY A	03/28/2018	475.76
597697	AVALON MUSIC INC	03/28/2018	37.94
597698	AVANT ASSESSMENT, LLC	03/28/2018	245.00
597699	AVEY, TINA CHERAY	03/28/2018	43.00
597700	AVILA, ARMANDO M	03/28/2018	859.00
597701	AW REHN & ASSOC INC	03/28/2018	874.00
597702	B & H PHOTO & VIDEO	03/28/2018	174.98
597703	BAGGETT, RICHARD	03/28/2018	1,961.00
597704	BATTERY SYSTEMS	03/28/2018	122.92
597705	BE CLEARLY INC.	03/28/2018	7,500.00
597706	BEESON, ANGALENA MARIE	03/28/2018	42.00
597707	BLICK ART MATERIALS	03/28/2018	296.54
597708	BRETFORD MANUFACTURING	03/28/2018	38.57
597709	BREWER, LYND SAY LEE	03/28/2018	37.17
597710	BROWN, RONALD EDWARD	03/28/2018	571.68
597711	BROWN, SARAH F	03/28/2018	36.44
597712	BRYSON SALES & SERVICE	03/28/2018	304.73
597713	BSN SPORTS	03/28/2018	231.54
597714	BUZZELL, NIKKI ANN	03/28/2018	92.00
597715	CAMPBELL, IAN & JOY	03/28/2018	7,946.00
597716	CARLSON, REED A	03/28/2018	225.00
597717	CAROLINA BIOLOGICAL SUPPLY	03/28/2018	45.54

Check Nbr	Vendor Name	Check Date	Check Amount
597718	CARVITTO, JUSTIN JOSEPH	03/28/2018	49.87
597719	CASCADE QUALITY WATER CENTER	03/28/2018	452.26
597720	CASHMERE MAILING HOUSE	03/28/2018	3,728.02
597721	CHAMBERS, GREGORY JOHN	03/28/2018	9.76
597722	CHAVEZ, GABRIELA	03/28/2018	859.00
597723	CHELAN CO COMMUNITY DEVELOPMEN	03/28/2018	50.00
597724	CHINOOK MUSIC SERVICE INC	03/28/2018	4,639.63
597725	CHRISTENSEN, JENNIFER WYNAR	03/28/2018	924.21
597726	CHRISTENSEN, MONIKA K	03/28/2018	701.88
597727	CITY TREASURER	03/28/2018	15.67
597728	CLANCY'S FARM LLC	03/28/2018	1,202.46
597729	CLARIUS LANGUAGES	03/28/2018	1,779.00
597730	CLASSROOM FRIENDLY SUPPLIES	03/28/2018	53.97
597731	COALITION FOR CHILDREN & FAMIL	03/28/2018	125.00
597732	COBRA BEC INC	03/28/2018	4,620.00
597733	COLEMAN OIL	03/28/2018	16,059.02
597734	COMMERCIAL TIRE	03/28/2018	2,337.52
597735	COMMITTEE FOR CHILDREN	03/28/2018	442.54
597736	COMPUTER TECHNOLOGY LINK	03/28/2018	915.37
597737	CONGER, DENNIS DWIGHT	03/28/2018	361.37
597738	CONNOR, MICHELLE C WAVRA	03/28/2018	660.00
597739	CONSOLIDATED ELECTRICAL DISTRI	03/28/2018	757.23
597740	CTS CASH OFFICE	03/28/2018	7,437.47
597741	DACEY, MICHAEL E	03/28/2018	2.94
597742	DALE, DENISE M	03/28/2018	49.67
597743	DAVIS, ARNEIL LAW FIRM LLP	03/28/2018	14,730.00
597744	DECKER EQUIPMENT/SCHOOL FIX	03/28/2018	130.26
597745	DEJONG, JON DAVID	03/28/2018	68.00
597746	DELTA EDUCATION INC	03/28/2018	55.42
597747	DEMCO INC	03/28/2018	120.39
597748	DEVEREAUX, PATRICIA L	03/28/2018	130.93
597749	DICKEY, EILEEN DEVON	03/28/2018	72.37
597750	DIGITAL MEDIA NW LLC	03/28/2018	2,500.00
597751	DILLEY, AMY M	03/28/2018	208.79
597752	DREYER, KATHERINE LOUISE	03/28/2018	204.00
597753	EAGLE, BILL DAVID	03/28/2018	140.00
597754	EASTERN WA UNIVERSITY	03/28/2018	380.50
597755	EASTMONT SCHOOL DISTRICT	03/28/2018	4,728.15
597756	ECOLAB INC	03/28/2018	572.55
597757	ELWYN, JAMES F	03/28/2018	914.46
597758	ERICKSON, DEANNE M	03/28/2018	186.97
597759	ESD 112	03/28/2018	110.00
597760	FASTENAL COMPANY	03/28/2018	192.19
597761	FISHER, DUSTIN S	03/28/2018	18.00
597762	FOLLETT SCHOOL SOLUTIONS, INC	03/28/2018	5,227.97
597763	FOOD SERVICE OF AMERICA	03/28/2018	41,597.55
597764	FRANZ FAMILY BAKERIES	03/28/2018	4,147.32
597765	FRED MEYER CUSTOMER CHARGES	03/28/2018	319.35
597766	FUN AND FUNCTION LLC	03/28/2018	78.94
597767	GET TRAVEL SPORTS & EVENTS	03/28/2018	20,783.25

Check Nbr	Vendor Name	Check Date	Check Amount
597768	GLAZE BAKERY LLC	03/28/2018	36.96
597769	GLAZER'S CAMERA, INC	03/28/2018	486.33
597770	GRAYBEAL SIGNS	03/28/2018	562.60
597771	GRIFFIN-BUGERT, CAROLYN GAIL	03/28/2018	199.50
597772	HAGLUNDS TROPHIES	03/28/2018	390.78
597773	HANNAH, ELIZABETH MYERS	03/28/2018	443.94
597774	HARLE, BRANDON T	03/28/2018	990.59
597775	HAVEN, LEANN SUE	03/28/2018	859.00
597776	HEALTH CARE AUTHORITY	03/28/2018	2,671.51
597777	HENDERSON, JENNIFER L	03/28/2018	42.00
597778	HILL, JANET R	03/28/2018	1,404.81
597779	HOME DEPOT	03/28/2018	343.57
597780	HOWARD, JENNIFER L	03/28/2018	40.00
597781	HOWARD, JERI L	03/28/2018	12.00
597782	HUBENSACK, TAMMY A	03/28/2018	1,633.70
597783	HUPP, KATHLEEN M	03/28/2018	413.83
597784	HURT, ALLISON M	03/28/2018	889.00
597785	HUSON, LYNDIA J	03/28/2018	287.00
597786	ICICLE BROADCASTING INC	03/28/2018	150.00
597787	ICICLE CREEK MUSIC CENTER	03/28/2018	500.00
597788	INDEPENDENT DEALER ACCESSORIES	03/28/2018	157.43
597789	INGRAM, CATHERINE L	03/28/2018	50.00
597790	INIGUEZ, MARIA T	03/28/2018	186.97
597791	INLAND PIPE AND SUPPLY	03/28/2018	598.06
597792	JACKSON, GIOCONDA	03/28/2018	1,173.85
597793	JAEGER, JEFF	03/28/2018	59.96
597794	JCD REPAIR LLC	03/28/2018	336.56
597795	JELSING, SHELLY	03/28/2018	40.00
597796	JERRYS AUTO SUPPLY	03/28/2018	1,115.87
597797	JOHNSTONE SUPPLY INC	03/28/2018	238.41
597798	JW PEPPER & SON INC	03/28/2018	412.98
597799	KELLER SUPPLY COMPANY	03/28/2018	62.77
597800	KELLEY'S IMAGING SYSTEMS INC	03/28/2018	108.40
597801	KENNELLY KEYS MUSIC	03/28/2018	325.20
597802	KESLER SCIENCE LLC	03/28/2018	449.00
597803	KING, ANDREW RAY	03/28/2018	12.00
597804	KING COUNTY DIRECTORS ASSN	03/28/2018	4,480.28
597805	KROMER COMPANY	03/28/2018	386.84
597806	LAKE, CAROLINE E	03/28/2018	425.44
597807	LAKESHORE LEARNING MATERIALS	03/28/2018	311.57
597808	LANCASTER, SANDRA K	03/28/2018	1,000.00
597809	LANE, MICHAEL J	03/28/2018	151.18
597810	LARKIN, SIERRA LYNN	03/28/2018	92.00
597811	LAW OFFICES OF CHRIS BURTON, P	03/28/2018	1,750.00
597812	LEAVITT, JEFFREY SCOTT	03/28/2018	92.00
597813	LENARD, FREDERICK	03/28/2018	690.00
597814	LEWIN, DEBORAH J	03/28/2018	230.94
597815	LEWIS, LISA A	03/28/2018	859.00
597816	LIMA, MARIA ELENA	03/28/2018	12.98
597817	LINK TRANSPORTATION	03/28/2018	640.00

Check Nbr	Vendor Name	Check Date	Check Amount
597818	LOCAL TEL COMMUNICATIONS	03/28/2018	25,624.45
597819	LONG, MICHAEL RAY	03/28/2018	30.00
597820	LOWES HOME IMPROVEMENT	03/28/2018	252.67
597821	MACKENZIE, AARON GRAHAM	03/28/2018	998.23
597822	MACKIN LIBRARY MEDIA	03/28/2018	344.71
597823	MADLAND, MARY	03/28/2018	208.33
597824	MAHONEY-HOLLAND, MICHELLE LOUI	03/28/2018	220.95
597825	MAIN IDEA LLC	03/28/2018	132.00
597826	MARINO, KERI J	03/28/2018	40.00
597827	MARSH, BRANDON C	03/28/2018	596.53
597828	MARTINEZ, ALFREDO	03/28/2018	859.00
597829	MARTINEZ, BRANDY D	03/28/2018	238.00
597830	MARTINEZ, CHERYL L	03/28/2018	45.55
597831	MARTIN, KAYLA SHAE	03/28/2018	51.50
597832	MCCORMICK, DAWN MARIE TYACKE	03/28/2018	872.93
597833	MCCOURT, HEATHER G	03/28/2018	70.00
597834	MCFARLAND, REBECCA S	03/28/2018	62.00
597835	MCGUIRE, ANA ROSA	03/28/2018	81.58
597836	MCMANUS, MARGARET WEBSTER	03/28/2018	350.41
597837	MENDOZA, FLOR E	03/28/2018	16.48
597838	MICRO COMPUTER SYSTEMS	03/28/2018	17,853.00
597839	MILLER, EMILY E	03/28/2018	10.68
597840	MILLIETTE, JUDY CUTLER	03/28/2018	200.00
597841	MITCHELL, KARLYN M	03/28/2018	218.23
597842	MONTALVO, PATRICIA	03/28/2018	264.48
597843	NCW WRESTLING OFFICIALS	03/28/2018	901.40
597844	NEES, MELANIE J	03/28/2018	642.39
597845	NEILSON, JUSTIN R	03/28/2018	859.00
597846	NEOFUNDS BY NEOPOST	03/28/2018	1,000.00
597847	NICPAN-BROWN, KRISTINA M	03/28/2018	558.88
597848	NOBLE, KATHLEEN BETH	03/28/2018	62.00
597849	NORCO INC	03/28/2018	223.51
597850	NORTH CENTRAL ESD	03/28/2018	30,966.48
597851	NW BEARING-BDI	03/28/2018	43.47
597852	NW VITAL RECORDS CTR INC	03/28/2018	140.00
597853	O'REILLY AUTOMOTIVE STORES	03/28/2018	269.29
597854	OBANION, HEIDI A	03/28/2018	859.00
597855	OFFICE DEPOT	03/28/2018	4,844.40
597856	OLLERTON-CABALLERO, MICHA M	03/28/2018	36.00
597857	OLTMAN, ERIN A	03/28/2018	457.76
597858	ON THE MEND MUSICAL INSTR REPA	03/28/2018	97.56
597859	ORIENTAL TRADING COMPANY INC	03/28/2018	85.54
597860	OTHER WORLD COMPUTING INC	03/28/2018	1,902.88
597861	OUELLETTE, DANIELLE	03/28/2018	40.00
597862	OXARC	03/28/2018	152.84
597863	PACIFIC SECURITY	03/28/2018	2,290.00
597864	PC & MACEXCHANGE	03/28/2018	2,191.20
597865	PEARSON K-12 CORE PRODUCTS	03/28/2018	750.00
597866	PLATT ELECTRICAL SUPPLY	03/28/2018	1,080.33
597867	PRO BUILD CO., LLC	03/28/2018	61.51



Check Nbr	Vendor Name	Check Date	Check Amount
597868	PUD NO 1 OF CHELAN COUNTY	03/28/2018	7,491.81
597869	QUINN, GINA A	03/28/2018	7.03
597870	R DIGITAL DESIGN LLC	03/28/2018	216.80
597871	R/P GUERRERO FARM	03/28/2018	1,100.00
597872	READ SIDE BY SIDE	03/28/2018	226.01
597873	REHAB SEMINARS	03/28/2018	969.00
597874	REHWALD, CHRISTINE ANN	03/28/2018	186.97
597875	REIBER, ERIN M	03/28/2018	598.93
597876	RICOH USA, INC.	03/28/2018	12,531.07
597877	RICOH USA, INC	03/28/2018	2,572.46
597878	RIMES, KEVIN J	03/28/2018	64.33
597879	ROBOTICS EDUCAT & COMPETITION	03/28/2018	3,900.00
597880	ROLFS, REBECCA L	03/28/2018	92.00
597881	RWC INTERNATIONAL LTD	03/28/2018	709.89
597882	S & W IRRIGATION SUPPLY	03/28/2018	2,942.17
597883	SAN FRANCISCO SOURDOUGH EATERY	03/28/2018	443.93
597884	SBS FOODS, INC	03/28/2018	1,029.59
597885	SCHETKY NORTHWEST SALES	03/28/2018	584.50
597886	SCHMIDT, SANDRA	03/28/2018	142.00
597887	SCHNEIDER, ANNE B	03/28/2018	800.00
597888	SCHOLASTIC INC	03/28/2018	98.13
597889	SCHOLASTIC BOOK FAIRS	03/28/2018	3,020.28
597890	SCHOLASTIC BOOK CLUBS	03/28/2018	262.00
597891	SCHOOL SPECIALTY INC	03/28/2018	329.10
597892	SCHOOLS INSURANCE ASSOC OF WA	03/28/2018	517.61
597893	SCHROEDER, HEIDI S	03/28/2018	611.75
597894	SHEA, PENNY J	03/28/2018	42.00
597895	SHERWIN WILLIAMS	03/28/2018	106.36
597896	SHIPOWICK-SMITH COUNSELING LLC	03/28/2018	208.33
597897	SHORT, CHERYL	03/28/2018	208.33
597898	SKILLS USA WA	03/28/2018	1,550.00
597899	SKILLSOURCE	03/28/2018	48,016.81
597900	SPHERO INC	03/28/2018	1,276.94
597901	SPRINGBROOK FARMS, INC	03/28/2018	7,868.28
597902	SPRINGWATER LATERAL WATER USER	03/28/2018	360.00
597903	SPRINGER, MEGAN T	03/28/2018	30.00
597904	STANS MERRY MART	03/28/2018	402.78
597905	STANTON, SUZANNE M	03/28/2018	47.36
597906	STATE AUDITORS OFFICE	03/28/2018	4,916.67
597907	STEARNS, BEA	03/28/2018	12.00
597908	STEFANIDES, KATIE M	03/28/2018	36.43
597909	STERICYCLE COMM SOLUTIONS	03/28/2018	87.62
597910	STRATEGIC STEPS	03/28/2018	4,500.00
597911	STROZYK, PAULA M	03/28/2018	36.00
597912	SUPPLYWORKS	03/28/2018	169.79
597913	TACOMA SCREW PRODUCTS INC	03/28/2018	61.41
597914	TACONY CORPORATION	03/28/2018	169.15
597915	TALBOT, DONALD	03/28/2018	24.00
597916	THACKERAY, ZANE	03/28/2018	58.00
597917	THYSSENKRUPP ELEVATOR INC	03/28/2018	7,468.83

Check Nbr	Vendor Name	Check Date	Check Amount
597918	TOTAL CARE	03/28/2018	375.00
597919	TOWN TOYOTA CENTER	03/28/2018	1,339.00
597920	TRAN, JOSETTE B	03/28/2018	186.97
597921	TROXELL COMMUNICATIONS	03/28/2018	122.27
597922	TURF STAR INC	03/28/2018	2,322.49
597923	UNIV OF WA AUTISM CENTER	03/28/2018	3,751.13
597924	UPS	03/28/2018	101.56
597925	US LINEN & UNIFORM INC	03/28/2018	2,098.91
597926	VALAAS, ADELA MENDOZA	03/28/2018	743.77
597927	VALDEZ, SARA J	03/28/2018	174.97
597928	VALERI, DESILEE C	03/28/2018	232.04
597929	VELAZQUEZ, CAITILIN N	03/28/2018	340.00
597930	VIDANO, CRAIG	03/28/2018	81.30
597931	WALLIS, ASHLE T	03/28/2018	180.00
597932	WALSH, TRACY ANN	03/28/2018	501.37
597933	WALTERS, KAREN	03/28/2018	42.00
597934	WATSON, DENISE MARIE	03/28/2018	42.00
597935	WAXIE SANITARY SUPPLY	03/28/2018	255.22
597936	WCP SOLUTIONS	03/28/2018	7,822.14
597937	WEINSTEIN BEVERAGE CO	03/28/2018	858.57
597938	WEN TRANSFER STATION	03/28/2018	42.82
597939	WEN VALLEY CHAMBER OF COMMERCE	03/28/2018	550.00
597940	WEN VALLEY HOSPITAL	03/28/2018	2,492.26
597941	WEN WORLD	03/28/2018	3,688.85
597942	WESCO PAINT & EQUIPMENT SUPPLY	03/28/2018	987.77
597943	WEST MUSIC CO	03/28/2018	521.82
597944	WHS ASB	03/28/2018	4,466.96
597945	WICKEL, LISA M	03/28/2018	12.70
597946	WIEGAND, BRIGITTE M	03/28/2018	48.35
597947	WILBUR ELLIS COMPANY LLC	03/28/2018	632.07
597948	WILKENS, RENEE M	03/28/2018	420.17
597949	WILLOUGHBY, SUSAN	03/28/2018	20.03
597950	WILSON, EMILY R	03/28/2018	1,000.00
597951	WINKELMAN, KEN	03/28/2018	542.50
597952	WIRTH, DEBRA	03/28/2018	180.00
597953	WOMENS RESOURCE CNTR OF NCW	03/28/2018	7,270.80
597954	WOOLSEY, TAMARA L	03/28/2018	124.02
597955	WSD	03/28/2018	17.90
597956	WSD ADMIN IMPREST	03/28/2018	921.77
597957	WSSDA	03/28/2018	40.00
597958	WVTSC PETTY CASH	03/28/2018	18.42
597959	YAKSUM ORCHARD	03/28/2018	280.00
597960	YANEZ, SOCORRO	03/28/2018	859.00
597961	FORTE ARCHITECTS INC	03/28/2018	5,453.00
597962	HILL INTL INC	03/28/2018	7,802.33
597963	LYDIG CONSTRUCTION INC	03/28/2018	101,180.74
597964	TCF ARCHITECTURE PLLC	03/28/2018	19,463.41
597965	WEN SAND & GRAVEL	03/28/2018	392.14
597966	ACADEMICS ARE COOL	03/28/2018	100.00
597967	AVALON MUSIC INC	03/28/2018	43.34

Check Nbr	Vendor Name	Check Date	Check Amount
597968	AWSP	03/28/2018	644.00
597969	BAREFOOT	03/28/2018	573.15
597970	BASMEH, SAMI	03/28/2018	10.00
597971	BISHOP JR, THOMAS H	03/28/2018	30.00
597972	BRAVO, ADRIANA	03/28/2018	20.00
597973	BRAVO, CRISOFORO ISMAEL	03/28/2018	20.00
597974	BSN SPORTS	03/28/2018	9,011.12
597975	CAFFE D'ARTE	03/28/2018	106.08
597976	CALIXTO, LUIS	03/28/2018	20.00
597977	CLARE, KRISTY M	03/28/2018	140.54
597978	EASTMONT LANES INC	03/28/2018	195.84
597979	ESQUIVEL, ANA BERTHA	03/28/2018	10.00
597980	FLORAFINDER LLC	03/28/2018	2,812.42
597981	GO USA	03/28/2018	97.70
597982	GOODRICH, TYE KAYLEEN	03/28/2018	98.90
597983	GREAT AMERICAN OPPORTUNITIES I	03/28/2018	4,387.25
597984	GROTHE, BRENT JOSEPH	03/28/2018	123.90
597985	HAGLUNDS TROPHIES	03/28/2018	217.12
597986	HAYNIE, ANDREW EARL	03/28/2018	40.55
597987	HOME DEPOT	03/28/2018	471.69
597988	ICICLE RIVER COMPANY	03/28/2018	352.30
597989	JOSTENS	03/28/2018	5,840.00
597990	JOURNALISM EDUCATION ASSOC	03/28/2018	20.00
597991	KAZCADE ENGRAVING AND TROPHIES	03/28/2018	277.97
597992	LEVEQUE, HEATHER	03/28/2018	10.00
597993	LINK TRANSPORTATION	03/28/2018	270.00
597994	LOFTUS, PATRICK JOSEPH	03/28/2018	32.45
597995	LOWES HOME IMPROVEMENT	03/28/2018	263.29
597996	MARCH OF DIMES	03/28/2018	2,607.67
597997	MARTINEZ, SERGIO G	03/28/2018	363.56
597998	MCCOURT, HEATHER G	03/28/2018	12.00
597999	MCPHETRIDGE, HOLLY L	03/28/2018	57.82
598000	MENDOZA, RAUL	03/28/2018	20.00
598001	MIRABEAU PK & CONV CNTR	03/28/2018	1,316.81
598002	NAVA, RAMIRO	03/28/2018	20.00
598003	NCWMEA	03/28/2018	550.96
598004	NUMERICA CREDIT UNION	03/28/2018	250.00
598005	OFFICE DEPOT	03/28/2018	65.46
598006	PACIFIC SECURITY	03/28/2018	100.00
598007	PALMA, ANDRES	03/28/2018	20.00
598008	PARSONS PHOTOGRAPHY	03/28/2018	49.86
598009	PELAYO, TRACY A	03/28/2018	14.00
598010	PEPIN, RICK D	03/28/2018	12.00
598011	PINS AND NEEDLES	03/28/2018	16.26
598012	R & S VENDING	03/28/2018	570.00
598013	RED LION INN & SUITES SPOKANE	03/28/2018	418.10
598014	RIDDELL ALL AMERICAN	03/28/2018	61.22
598015	SHEETS, JILL C	03/28/2018	641.49
598016	SIR SPEEDY PRINTING	03/28/2018	917.06
598017	SOUTHEASTERN PERFORMANCE APP	03/28/2018	359.52

Check Nbr	Vendor Name	Check Date	Check Amount
598018	THACKERAY, ZANE	03/28/2018	24.00
598019	VELAZQUEZ, ELOY	03/28/2018	10.00
598020	WA DECA	03/28/2018	8,749.20
598021	WA ST FBLA	03/28/2018	7,940.00
598022	WEINSTEIN BEVERAGE CO	03/28/2018	353.75
598023	WEN RAQUET & ATHLETIC CLUB	03/28/2018	590.00
598024	WEN WORLD	03/28/2018	909.48
598025	WHS	03/28/2018	20.00
598026	WHS ASB IMPREST	03/28/2018	375.99
598027	WHS ASB ADVANCE TRAVEL	03/28/2018	2,074.00
598028	WILBUR ELLIS COMPANY LLC	03/28/2018	131.03
598029	WSD	03/28/2018	3,000.71
598030	YMCA OF GREATER SEATTLE	03/28/2018	1,450.00
598031	ZUNIGA, MIGUEL	03/28/2018	20.00
598032	BRYSON SALES & SERVICE	03/28/2018	275,996.04

348	Computer	Check(s) For a Total of	947,067.42
-----	----------	-------------------------	------------

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	348	Computer	Checks For a Total of	947,067.42
Total For	348	Manual, Wire Tran, ACH & Computer	Checks	947,067.42
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		947,067.42

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-1,103.87	0.00	477,552.07	476,448.20
20	Capital Projects	0.00	0.00	134,291.62	134,291.62
40	Associated Stude	-30.20	0.00	60,361.76	60,331.56
90	Transportation V	0.00	0.00	275,996.04	275,996.04

**WENATCHEE SCHOOL DISTRICT****Tuesday, March 27, 2018**

TO:	<b>BOARD OF EDUCATION</b>
FROM:	Brian L. Fones, Superintendent
PREPARED BY:	Lisa N. Turner, Exectutive Director of Human Resources
SUBJECT:	PERSONNEL REPORT

**HIRES**

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
<b>Classified:</b>						
Callegario (Goncalves), Douglas	ASP Activity Instructor	-	2.50	Multiple	3/12/2018	8/29/2018
Mayfield, Larry	Exec. Director of Business and Finance	-	8.00	DO	7/1/2018	-

**LEAVE OF ABSENCE**

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
<b>Classified:</b>						
Duenas, Miriam	Para Educator	-	7.00	OMS	2/16/2018	3/2/2018
Gonzalez, Imelda	Para Educator	-	5.57	WA	3/19/2018	3/30/2018
Holmer, Jan	Middle Kitchen Manager	-	8.00	PIO	2/28/2018	3/13/2018
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	12/8/2017	1/28/2018
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	2/12/2018	2/16/2018
<b>Certificated:</b>						
Moser, Darrell	6th Grade Math Teacher	1.00	-	OMS	3/5/2018	3/30/2018
Reinfield, Jill	3rd Grade Teacher	1.00	-	WA	3/27/2018	4/16/2018

**RETURN FROM LEAVE OF ABSENCE**

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
---------------	-----	-----	---------------	----------	----------------------	--------------------

<b>Classified:</b>						
Bailey, Danielle	MS Secretary	-	7.00	OMS	3/5/2018	-
Cannedy, Rhonda	Sped Para Ed	-	6.00	LNC	3/8/2018	
Duenas, Miriam	Para Educator	-	7.00	OMS	3/5/2018	-
Holmer, Jan	Middle Kitchen Manager	-	8.00	PIO	3/14/18	-
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	1/29/2018	-
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	2/20/2018	-
<b>2017-2018 SUPPLEMENTAL CONTRACTS</b>						
<b>Employee Name</b>	<b>Job</b>	<b>FTE</b>	<b>Hours/ day</b>	<b>Building</b>	<b>Effective Start Date</b>	<b>Effective End Date</b>
James, Malinda	New Teacher Mentor	1.00		Castlerock	-	-
Ferrell, Chester	New Teacher Mentor	1.00		COL	-	-
Henry, Shelley	New Teacher Mentor	0.50		COL	-	-
Lopushinsky Tamera	Partner/ Mentor	1.00		COL	-	-
O'Donnell, Andrea	Partner/ Mentor	1.00		COL	-	-
Vanatta, Roxana	Partner/ Mentor	1.00		COL	-	-
Dilley, Amy	District Lead Mentor	1.00		District	-	-
Smart, Adria	Assistant Girls Swim and Dive	0.75		District	-	-
VanHeyningen, Hannah	Girls Swim Supervisor	0.50		District	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Adams, Joan	Partner/ Mentor	1.00		FMS	-	-
Bailey, Jenelle	Partner/ Mentor	1.00		FMS	-	-
Birks, Amber	Partner/ Mentor	1.00		FMS	-	-
Cabbage, Sarah	Partner/ Mentor	1.00		FMS	-	-
Carvitto, Jake	Partner/ Mentor	1.00		FMS	-	-
Johnston, Elissa	Title/LAP Facilitator	-		FMS	-	-
Yunker, Susan	New Teacher Mentor	1.00		FMS	-	-
de la Mora, Cindelia	Partner/ Mentor	1.00		L&C	-	-
Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-



Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-
Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-
Jarvis, Olivia	New Teacher Mentor	1.00		L&C	-	-
Lewallen, Matthew	New Teacher Mentor	1.00		L&C	-	-
Lopez, Daniz	Partner/ Mentor	1.00		L&C	-	-
McGuire, Ana	New Teacher Mentor	1.00		L&C	-	-
Wilgus, Emily	New Teacher Mentor	0.50		L&C	-	-
McFarland, Rebecca	New Teacher Mentor	1.00		LNC	-	-
Britt, Joni	Title/LAP Facilitator	-		MV	-	-
Hallock, Lauri	Migrant/ Bilingual Facilitator	-		MV	-	-
Hepton, Tiffany	Partner/ Mentor	1.00		MV	-	-
Phelps, Theresa	Partner/ Mentor	1.00		MV	-	-
Dundas, Cheri	Partner/ Mentor	1.00		NBY	-	-
Harmening, Sandi	Title/LAP & Migrant Bilingual Facilitator	-		NBY	-	-
Nielsen, Russell	New Teacher Mentor	1.00		NBY	-	-
Page, Brooke	Partner/ Mentor	1.00		NBY	-	-
Strozyk, Paula	Partner/ Mentor	1.00		NBY	-	-
Strozyk, Paula	Partner/ Mentor	1.00		NBY	-	-
Adams, Joan	Partner/ Mentor	1.00		OMS	-	-
Birks, Amber	Partner/ Mentor	1.00		OMS	-	-
Brender, Ronda	Title/LAP & Migrant Bilingual Facilitator	-		OMS	-	-
Dahlin, Patrice	New Teacher Mentor	1.00		OMS	-	-
Dahlin, Patrice	New Teacher Mentor	1.00		OMS	-	-
Hammerberg, Beth	New Teacher Mentor	1.00		OMS	-	-
Birks, Amber	Partner/ Mentor	1.00		PIO	-	-
Lancaster, Sandra	New Teacher Mentor	1.00		PIO	-	-
Milliette, Judy	Partner/ Mentor	1.00		SPED	-	-
Saloka, Andrea	Partner/ Mentor	1.00		SPED	-	-
Saloka, Andrea	Partner/ Mentor	1.00		SPED	-	-
Springer, Megan	Partner/ Mentor	1.00		SS	-	-
Dilley, Amy	Partner/ Mentor	0.50		WA	-	-
Dilley, Amy	Partner/ Mentor	1.00		WA	-	-

Dilley, Amy	Partner/ Mentor	1.00		WA	-	-
Hertzog, Kari	Elementary Track Coach	-		WA	-	-
MacKenzie, Aaron	New Teacher Mentor	1.00		WA	-	-
Ptolemy, Wendy	New Teacher Mentor	1.00		WA	-	-
Smith, Jodee	New Teacher Mentor	1.00		WA	-	-
Wilkens, Renee	New Teacher Mentor	0.50		WA	-	-
White, Christina	Partner/ Mentor	1.00		WA/SPED	-	-
Andrewjeski, Jaqueline	New Teacher Mentor	1.00		WHS	-	-
Baumeister, Tom	Partner/ Mentor	1.00		WHS	-	-
Baumeister, Tom	Partner/ Mentor	1.00		WHS	-	-
Blair, Dale	New Teacher Mentor	1.00		WHS	-	-
Brown, Loren	New Teacher Mentor	1.00		WHS	-	-
Busse, Todd	New Teacher Mentor	1.00		WHS	-	-
Collins, Don	Partner/ Mentor	1.00		WHS	-	-
Ellwood, Dan	Partner/ Mentor	1.00		WHS	-	-
Haugan, Mark	New Teacher Mentor	1.00		WHS	-	-
Higgins, Brian	Partner/ Mentor	1.00		WHS	-	-
Hollibough, Chad	Assistant Track and Field	0.84		WHS	-	-
Jelsing, Shelly	New Teacher Mentor	1.00		WHS	-	-
Owen, Diane	New Teacher Mentor	1.00		WHS	-	-
Roche, Steve	Co-Head Track & Field	0.50		WHS	-	-
Roche, Steve	Assistant Track & Field	0.50		WHS	-	-
Southard, Mitzi	Partner/ Mentor	1.00		WHS	-	-
Stansbery, Graham	New Teacher Mentor	1.00		WHS	-	-
Danahey-Feil, Andrea	New Teacher Mentor	1.00		WSHS	-	-
Monroe, Heidi	New Teacher Mentor	1.00		WSHS	-	-
Tracy Day-Koch	Migrant/ Bilingual/LAP Facilitator	-		WSHS	-	-

## March 27, 2018 Board Meeting

### Submission Summary Form for District Contracts

Submit **unsigned** contracts to the District office for review at least two weeks before the scheduled School Board meeting. Upon review, the contracts will be submitted to the Superintendent's office, to be included on the consent agenda for School Board approval. Federally funded contracts must be accompanied with proof that the vendor has not been "Suspended or Debarred". *All District contracts require school board approval.*

*The only authorized signatures on contracts are Brian Fones, Jon Dejong, Les Vandervort, or the School Board.*

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
02/06/18	New	No	Mount Boucherie Secondary School	Varsity & JV Football Games	\$2,500	9/14/18 & 9/13/19	Jim Beeson	Les	Yes
					Budget Code				
					Transportation				
03/19/18	New	No	Children's Home Society	RTL Employee at OMS & FMS to assist students & families	\$27,000	4/1/18 - 8/31/18	Bill Eagle	Les	Yes
					Budget Code				
					5501-24-7100-000				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				

## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your *unsigned* contract to Les Vandervort for approval at least two weeks before the scheduled School Board meeting. Upon approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval. **All contracts require school board approval.** The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?
02/06/18	New	Mount Boucherie Secondary School	Varsity & JV Football Games	\$2,500	Varsity Football Season: 9/14/2018 & 9/13/2019	<u>Jim Beeson</u>		Yes
				Budget Code		I have read this contract and recommend it for board approval.  Initial 2/8/18 Date		
				<i>Transportation Acct.</i> <del>3100-263000000</del>				

**Agency Contact Information (who & where contract needs to be mailed to for signing):**

Agency Name Mount Boucherie Secondary School  
 Attention: Charlie Johnson  
 Street address or PO Box 2751 Cameron Road  
 City, State, Zip Code West Kelowna BC V1Z2T6, Canada  
 Email Address cjohnson@summitvalve.com  
 Phone Number 250-469-1136

**Be sure to follow state bid  
 requirements as outlined in  
 RCW 28A.335.190**

**Contract Details (Give a brief description of the contract):**

This is a two year contract and calls for Mount Boucherie to travel to Wenatchee two years in a row to play a jv and varsity football game. The school district will pay \$2,500 towards Mount Boucherie transportation costs the second year, September of 2019.



# WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

## CONTRACT FOR ATHLETIC CONTESTS

This contract is made and subscribed to by the principals, athletic directors and school boards of **Wenatchee High School** in Wenatchee, Washington and **Mount Boucherie Secondary School** in Kelowna, British Columbia for the football contests listed below.

### CONTRACTED GAMES

#### Friday, September 14, 2018

JV Football Game @ 3 pm in the Apple Bowl in Wenatchee

Varsity Football Game @ 7 pm in the Apple Bowl in Wenatchee

#### Friday, September 13, 2019

JV Football Game @ 3 pm in the Apple Bowl in Wenatchee

Varsity Football Game @ 7 pm in the Apple Bowl in Wenatchee

### FINANCIAL TERMS

#### September, 2018

Mount Boucherie Secondary School will travel to Wenatchee and will pay all of their travel costs. Wenatchee School District will pay for officials and all of the other costs related to hosting the football game. The Wenatchee Football Booster Club will provide a team meal for Mount Boucherie of their choosing.

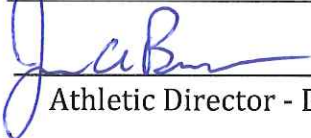
#### September 2019

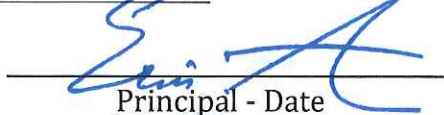
Mount Boucherie Secondary School will travel to Wenatchee and will pay all of their travel costs. The Wenatchee School District will pay for officials and all of the other costs related to hosting the football game and, in consideration for traveling to Wenatchee two years in a row, the Wenatchee School District will pay Mount Boucherie a \$2,500 travel stipend to help pay for the cost of their bus transportation. In addition, The Wenatchee Football Booster Club will provide a team meal for Mount Boucherie of their choosing.

### REMARKS

1. The games will be played under the Rules and Regulations of the Washington Interscholastic Activities Association (WIAA) and the Big 9 Athletic Conference.
2. The Chelan Country Officials Association will provide officials for each game.
3. If either school cancels a contest, unless by mutual consent, said school shall forfeit the sum of \$500.

#### Wenatchee School District Signatures and Date

  
Athletic Director - Date

  
Principal - Date

\_\_\_\_\_  
School Board - Date

#### Mount Boucherie Secondary School Signatures and Date

\_\_\_\_\_  
Athletic Director - Date

\_\_\_\_\_  
Principal - Date

\_\_\_\_\_  
School Board - Date

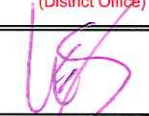

## Contract Coversheet (Non-Federal)

### Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), the contract will be submitted to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New / Renew / Revision	Agency	Purpose	Amount or \$0	Contract Start & End Date	Staff Person Responsible for Contract	Reviewed by? (District Office)	Attorney Review Required?
03/19/18	New	Children's Home Society	Provision of Children's Home Society RTL employee at OMS and FMS to assist students and families	\$27,000	April 1st - August 31st, 2018	<u>Bill Eagle</u>	 Is a PO Required?	Decided at DO
				Budget Code or N/A	Does it renew automatically?	I have read this contract and recommend it for board approval.  Initials <u>3/19/18</u> Today's Date		
				5501-24-7100-000	No			

#### Agency Contact Information (who & where contract needs to be mailed)

Agency Name Children's Home Society of Washington  
 Attention: Kris Collier  
 Street address or PO Box 1014 Walla Walla Ave  
 City, State, Zip Code Wenatchee, WA 98801  
 Email Address kristin.collier@chs-wa.org  
 Phone Number 509-663-0034

#### Contract Details (Give a brief description of the contract):

If this is a revision, what changed?

**Be sure to follow state bid requirements as  
outlined in RCW 28A.335.190**

Reviewed by Attorney

Was reviewed - edits completed  
Signature

Requires Edits?



**AGREEMENT  
BETWEEN  
CHILDREN'S HOME SOCIETY OF  
WASHINGTON  
AND  
WENATCHEE SCHOOL DISTRICT**

This Agreement is made and entered into as of the \_\_\_\_ day of March, 2018 by and between Children's Home Society of Washington (CHSW) and the Wenatchee School District (District), both of whom may hereinafter collectively be referred to as the "Parties."

**Purpose**

1. CHSW and the District have determined that it is in their mutual best interest and benefit for CHSW to establish a pilot project that would place a Readiness to Learn (RTL) worker in two schools to provide support to students and families
2. The purpose of this Agreement is to set forth the Terms and Conditions under which CHSW will provide on-site Readiness to Learn services to eligible students.

**Responsibilities of the District**

1. The District shall:
  - Provide CHSW staff with a space to work and meet with individual students;
  - Provide internet access;
  - Provide staff with training to understand building specific needs / expectations.
  - Help with identifying students in need of individual support, and
  - Facilitate the selection of students to be referred. District staff will make the initial contact with students eighteen years or older or parents of students under eighteen years of age for approval for the referral.

**Responsibilities of CHSW**

1. CHSW shall:
  - Recruit and hire staff to work in the identified District buildings;
  - Provide training, support and supervision to staff;
  - Provide one-time service to families / students in need of access referrals for services;
  - Support families in overcoming barriers to accessing needed resources / supports;
  - Enhance communication with parents and support parent engagement;



- Support school wide behavioral expectations;
- Support individual student intervention plans;
- Support classroom interventions for identified high needs students;
- Facilitate / support targeted group work with students;
- Complete assessments for students / families identified as needing individual services;
- Facilitate communication between all service providers, and
- Provide individual academic / social emotional support to students.

### **Duration**

1. The term of this Agreement will begin on April 1, 2018 and continue through August 31, 2018.

### **Compensation**

1. The District will pay CHSW at the rate of \$5,400 per month for the term of this Agreement.

### **Termination**

1. Either party may terminate this Agreement upon thirty (30) calendar days' prior written notice to the other party.

### **Nondiscrimination/Confidentiality/Grievance**

1. CHSW agrees that all services to be rendered under this Agreement will be provided to people without discrimination because of a person's race, color, gender, religion, sexual orientation, disability, marital status, national origin, age, veteran status or any other characteristic protected by law.
2. Each party will respect the rights of students and ensure the confidentiality of information in accordance with all applicable confidentiality statutes, laws, and regulations including the Federal Education Rights and Privacy Act.

### **Contractor Status**

1. In providing services under this Agreement, CHSW is an independent contractor and shall have control over and responsibility for the conduct of all personnel it hires to perform the activities. CHSW is not an agent of the District for any purpose, and is not authorized on behalf of the District to enter in to any agreements.

## **Criminal History**

1. Staff of each party working within this Agreement will be subject to a criminal history background check as determined by State law. Complete execution of this Agreement is contingent on an inquiry, which reveals no criminal or child abuse activity.

## **Insurance**

1. Each party shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property, which may arise from, or in connection with, the performance of this Agreement. Each party shall pay their own cost of such insurance.

Minimum limits of insurance shall be at least:

- General Liability: \$1 Million combined single limit per occurrence by bodily injury, personal injury, and property damage, and for those policies with aggregate limits, a \$2 Million aggregate limit.
- Professional Liability, Errors, and Omissions coverage: \$3 Million
- Automobile Liability: If automobiles are used in the performance of this Agreement, a minimum of \$1 Million combined single limit per accident for bodily injury and property damage is required.
- Workers' Compensation: Statutory requirements of the State of Washington.
- Employee Dishonesty Coverage in the amount of this Agreement.

## **Hold Harmless/Indemnification**

1. Each party to this Agreement shall protect, defend, indemnify, and hold harmless the other party, their officers, employees and agents from any, and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the indemnifying party, its officers, employees, and/or agents. Each party agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each party by mutual negotiation, hereby waives, as respects the other party only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event either party incurs any judgment, award, and/or cost arising therefrom including attorney's fees to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from the other party.

## **Force Majeure**

1. If the performance of any part of this contract by the Parties is prevented, hindered or delayed by reason of any cause or causes beyond the control of the Parties, as the



case may be, and which cannot be overcome by due diligence, the party affected shall be excused from such performance to the extent that it is necessarily prevented, hindered or delayed thereby, during the continuance of any such happening or event, and this Agreement shall be deemed suspended so long as and to the extent that any such cause prevents or delays its performance. The party claiming to be affected thereby shall give notice to the other party within a reasonable time after the happening thereof of the nature and extent of any force majeure condition claimed to exist and the terms and conditions of this paragraph shall not become operative unless such notice has been given.

### **Governing Law**

1. This Agreement is governed by the laws of the state of Washington. The jurisdiction of any action hereunder shall be in the Superior Court, Chelan County, Washington. Each party is required to comply with all applicable local, state and federal laws and regulations. Breach of this provision shall be grounds for termination of this Agreement.

### **Agreement Modifications**

1. This Agreement contains all the terms and conditions agreed upon by the Parties. This Agreement supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, of the Parties.
2. This Agreement shall be subject to the written approval of the President/CEO of CHSW and the Legal Representative of the District. Only the Legal Representatives or the delegate of each party shall have the expressed, implied, or apparent authority to alter, amend, modify or waive, any clause or condition of this Agreement. Changes are not effective or binding unless made in writing and signed by each party's Legal Representative or approved delegate.

### **Miscellaneous**

1. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.
2. This Agreement and any other documents related to it will be interpreted in a fair and neutral manner, without favoring one Party over the other. No provision of this Agreement or any other document related to it will be interpreted for or against any part because the provision was drafted by the part or its legal representative.

3. CHSW shall not assign or otherwise dispose of this Agreement or any duty(ies), right(s), or responsibility(ies) contemplated in this Agreement to any other person without the previous written consent of the District.
4. This Agreement and the duties provided for herein shall be binding on the Parties their heirs, successors and assigns.
5. This Agreement shall not become effective unless and until it is executed by the Parties.

**Program Representatives:**

Kris Collier, Program Manager  
Children's Home Society of Washington  
  
1014 Walla Walla Avenue  
Wenatchee, WA 98801  
(509) 663-0034

Bill Eagle, Director of State &  
Federal Programs  
Wenatchee School District  
235 Sunset Avenue  
Wenatchee, WA 98801  
(509) 663-8161

**Legal Representatives of the Parties:**

D. Sharon Osborne, President/CEO  
Children's Home Society of Washington  
P.O. Box 15190  
Seattle, WA 98115-0190

Brian Fones, Superintendent  
Wenatchee School District  
235 Sunset Avenue  
Wenatchee, WA 98801

**CHILDREN'S HOME SOCIETY OF  
WASHINGTON**

**WENATCHEE SCHOOL  
DISTRICT**

By: \_\_\_\_\_  
**D. Sharon Osborne**  
**President/CEO**

By: \_\_\_\_\_  
**Brian Fones**  
**Superintendent**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# MEMORANDUM: Inventory Surplus

**To:** Board of Education  
**From:** Karen Walters, Director of Accounting  
**Date:** March 27, 2018  
**Subject:** Declaration of Surplus

The Administration recommends that the items on the attached list be declared surplus and requests authorization to dispose of them.

Building	Quantity	Item
<b>Columbia</b>	1	Wooden Closet
	1	Teacher Desk
	1	Desk Shelf
	3	Projector Screen
	6	Rolling Map
	2	Shelf Units
	1	Wooden Standing Shelf
	1	Tether Ball Pole
	2	Shelf Units
	1 Box	File Box
	3 Boxes	Elem. Books
<b>Foothills</b>	1	Projector Screen
	4 Boxes	Literature Books
	1 Box	We the People
	4 Boxes	Project Citizen Books
	1 Box	Write Source
	1	VCR
	1	TV
	1	iPad Cart
	1	TV
	1	Overhead Projector
	6 Boxes	Atlas Books
	1	Overhead Projector Table
<b>Wenatchee High School</b>	1	File Cabinet
	1	5 Drawer File Cabinet
	2	Table
	1	AV Cart
	1 Box	DVD/VCR
	5 Boxes	French Language Material
	2	Overhead Projector
	16 Boxes	Spanish Language Material
	2 Boxes	Cassette Recorders
	1 Box	Microphones, Amplifiers, etc.
<b>Transportation</b>	1	Stick Welder
	1	Sun Battery Charger
<b>Technology</b>		
	<i>Newbery</i>	18 MacBook
	<i>Sunnyslope</i>	6 MacBook
	<i>Foothills</i>	4 Projector
		1 eMac

## MEMORANDUM: Inventory Surplus

	1	HP Monitor
	1	MacBook
	2	Brother Printer
	1	HP Printer
	1	G4 Tower
	1	Small Monitor
	1	TV
	1	Power Book
	3	MacBook
<i>Pioneer</i>	9	Brother HL
	51	MacBook
	20	iPod
	5	MacBook Pro
	6	Doc Cam
	2	Toshiba Projector
	1	Proxima Projector
	2	MacMini
	4	iMac
	6	Projector
	2	Brother Printer
	2	HP
	1	Viewsonic Monitor
	2	iBook
	1	Power Book
	1	MacBook Air
	52	Dell Optiplex
	1	Aver Monitor
	1	Cooler Master
	1	HP Laptop
	1	Dell Power
<i>Special Programs</i>	1	MacBook

TO: BOARD OF DIRECTORS  
SUPERINTENDENT

FROM: LES VANDERVORT

RE: CARLOS MENDOZA & MARILU ALCANTAR SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Mendoza Alcantar of 3427 Saturday Ave. Malaga, WA.

In short, the district is purchasing the Mendoza Alcantar's mobile home for four thousand five hundred thirteen dollars (\$4,513.00) for vacating the district's property in Malaga by May 31, 2018. This agreement releases the district from all claims against the property.

## NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Carlos M. Mendoza and Marilu Alcantar (3427 Saturday Ave., Malaga, WA 98828) hereby advises you that on May 31, 2018 we will terminate our rental agreement dated January 11, 2003 with the Wenatchee School District. We will move out on May 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.

Carlos Mendoza  
Carlos M. Mendoza

Marilu Alcantar  
Marilu Alcantar



**SETTLEMENT AGREEMENT AND  
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS ("Agreement"), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District ("District"), and Carlos Mendoza (collectively referred to as "Tenant").  
Marilu Alcantar

**I. RECITALS**

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement ("Rental Agreement") dated January 11, 2003, whereby the District rented to Tenant the mobile home space located at 3427 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the "premises."
- B. The premises are located within the Shielded R's Mobile Home Park ("Park"), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure ("Closure Notice"). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor's file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy ("Termination Notice").
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant's Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

## II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: MARLE  
Model: \_\_\_\_\_  
Year: 1966  
Serial No. KH355CK2B51560  
License No. # 64684

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Nine Thousand Twenty Six Dollars and 00/100 (\$ 9,026.00). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Four Thousand Five Hundred Thirteen Dollars and 00/100 (\$ 4,513.<sup>00</sup>). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.



- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
  - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
  - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
  - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
  - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
  - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been



influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To  
Tenant: Carlos Mendoza  
3427 Saturday Ave.  
Malaga, WA 98828

b. To           Wenatchee School District  
District:      Attention: Chief Financial Officer  
                  235 Sunset Ave.  
                  Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: \_\_\_\_\_

Date: 3-1-2018

By: Brian Fones, Superintendent  
WENATCHEE SCHOOL DISTRICT

Carlos Mendoza

By: \_\_\_\_\_

TENANT

By: Dr. Michele Sandberg, President  
WENATCHEE SCHOOL DISTRICT

Maribel Alcantar

By: \_\_\_\_\_

TENANT



20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: \_\_\_\_\_

Fecha: 3-1-2018

\_\_\_\_\_  
Por: Brian Flones, Superintendente  
DISTRITO ESCOLAR DE WENATCHEE

Carlos Mendocça  
Por: \_\_\_\_\_  
INQUILINO

\_\_\_\_\_  
Por: Dra. Michele Sandberg, Presidenta  
DISTRITO ESCOLAR DE WENATCHEE

Marilu Alcantar  
Por: \_\_\_\_\_  
INQUILINO

TO: BOARD OF DIRECTORS  
SUPERINTENDENT

FROM: LES VANDERVORT

RE: SIPRIANO ALVAREZ & MARIA MEDINA SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Alvarez Medina's of 3445 Saturday Ave. Malaga, WA.

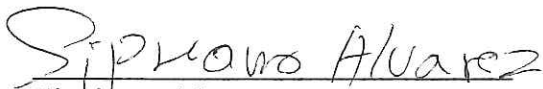
In short, the district is purchasing the Alvarez Medina's mobile home for twelve thousand three hundred forty-seven dollars (\$12,347.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

## NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Sipriano Alvares and Maria Medina (3445 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement dated January 19, 2010 with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.

  
Sipriano Alvarez

  
Maria Medina

## SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS ("Agreement"), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District ("District"), and Supriano Alvarez, (collectively referred to as "Tenant").  
Maria Medina

### I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement ("Rental Agreement") date March 1 2018, whereby the District rented to Tenant the mobile home space located at 3445 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the "premises."
- B. The premises are located within the Shielded R's Mobile Home Park ("Park"), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure ("Closure Notice"). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor's file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy ("Termination Notice").
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant's Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.



## II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: AMMAN  
Model: 1986  
Year: \_\_\_\_\_  
Serial No. RFLAM2AG194806106  
License No. +84476

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Twelve Thousand Three hundred forty Seven Dollars and 00/100 (\$ 12,347<sup>00</sup>). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Six Thousand One Hundred Seventy four Dollars and 00/100 (\$ 6,174). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.



- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
  - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
  - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
  - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
  - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
  - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been



influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To  
Tenant: S. Priano Alvarez  
3445 Saturday Ave  
Malaga, WA 98833

b. To           Wenatchee School District  
District:      Attention: Chief Financial Officer  
                  235 Sunset Ave.  
                  Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: \_\_\_\_\_

Date: 3-1-18

By: Brian Flones, Superintendent  
WENATCHEE SCHOOL DISTRICT

By: Sipriano-Alvarcz  
TENANT

By: Dr. Michele Sandberg, President  
WENATCHEE SCHOOL DISTRICT

By: Mania Medina  
TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

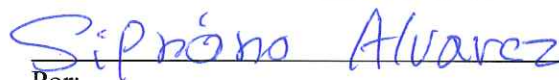
DISTRITO:

INQUILINO:

Fecha: \_\_\_\_\_

Fecha: 3-1-18


 \_\_\_\_\_

 \_\_\_\_\_

Por: Brian Flones, Superintendente  
DISTRITO ESCOLAR DE WENATCHEE

Por: \_\_\_\_\_  
INQUILINO

\_\_\_\_\_  
Por: Dra. Michele Sandberg, Presidenta  
DISTRITO ESCOLAR DE WENATCHEE

 \_\_\_\_\_  
Por: \_\_\_\_\_  
INQUILINO



TO: BOARD OF DIRECTORS  
SUPERINTENDENT

FROM: LES VANDERVORT

RE: ROSA VILLAGOMEZ SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by Mrs. Villagomez of 3515 Saturday Ave. Malaga, WA.

In short, the district is purchasing Mrs. Villagomez' mobile home for six thousand two hundred ten dollars (\$6,210.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.



## NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Rosa Villagomez (3515 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement dated March 8, 2010 with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.

Rosa Villagomez  
Rosa Villagomez

**SETTLEMENT AGREEMENT AND  
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS ("Agreement"), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District ("District"), and Rosa Villagomez, (collectively referred to as "Tenant").

**I. RECITALS**

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement ("Rental Agreement") dated February 27, 2018, whereby the District rented to Tenant the mobile home space located at 3515 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the "premises."
- B. The premises are located within the Shielded R's Mobile Home Park ("Park"), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure ("Closure Notice"). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor's file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy ("Termination Notice").
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant's Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

## II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: BROAM  
Model: \_\_\_\_\_  
Year: 1970  
Serial No. SD278  
License No. \$9055L0

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Six Thousand Two hundred Ten Dollars and 00/100 (\$6,210<sup>00</sup>). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the



District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Three Thousand One Hundred Five Dollars and 00/100 (\$ 3,105.<sup>00</sup>). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.



- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
  - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
  - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
  - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
  - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
  - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been



influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To  
Tenant: Rosa Villagomez  
3515 Saturday Ave  
Malaga, WA 98828

b. To                      Wenatchee School District  
District:                Attention: Chief Financial Officer  
                             235 Sunset Ave.  
                             Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: \_\_\_\_\_

Date: 2-27-2018

By: Brian Fones, Superintendent  
WENATCHEE SCHOOL DISTRICT

Rosa Vil/Asencz  
By: \_\_\_\_\_  
TENANT

By: Dr. Michele Sandberg, President  
WENATCHEE SCHOOL DISTRICT

By: \_\_\_\_\_  
TENANT



20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: \_\_\_\_\_

Fecha: 2-27-2018

\_\_\_\_\_  
Por: Brian Flones, Superintendente  
DISTRITO ESCOLAR DE WENATCHEE

Rosa Villa Gomez  
Por: \_\_\_\_\_  
INQUILINO

\_\_\_\_\_  
Por: Dra. Michele Sandberg, Presidenta  
DISTRITO ESCOLAR DE WENATCHEE

\_\_\_\_\_  
Por: \_\_\_\_\_  
INQUILINO

TO: BOARD OF DIRECTORS  
SUPERINTENDENT

FROM: LES VANDERVORT

RE: STANLEY MOWREY SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by Mr. Mowrey of 3405 Saturday Ave. Malaga, WA.


In short, the district is purchasing Mr. Mowrey's mobile home for nine thousand nine hundred eighty four dollars (\$9,984.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

## NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, I, Stan Mowrey (3405 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 I will terminate our rental agreement dated March 8, 2010 with the Wenatchee School District. I will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.



Stan Mowrey

**SETTLEMENT AGREEMENT AND  
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS ("Agreement"), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District ("District"), and Stanley Mowrey, (collectively referred to as "Tenant").

**I. RECITALS**

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement ("Rental Agreement") dated February 28, 2018, whereby the District rented to Tenant the mobile home space located at 3405 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the "premises."
- B. The premises are located within the Shielded R's Mobile Home Park ("Park"), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure ("Closure Notice"). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor's file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy ("Termination Notice").
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant's Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.



## II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: Broam  
Model: \_\_\_\_\_  
Year: 1966  
Serial No. NE6BJSD134  
License No. @65641

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Nine Thousand Nine hundred Eighty four Dollars and 00/100 (\$ 9,984). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for *Four Thousand Nine Hundred Ninety Two* Dollars and *00*/100 (\$ *4,992.<sup>00</sup>*). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.



- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
  - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
  - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
  - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
  - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
  - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been



influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To

Tenant:

Stan Monrey  
3405 Saturday Ave  
Malaga, WA 98818

b. To

District:

Wenatchee School District  
Attention: Chief Financial Officer  
235 Sunset Ave.  
Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: \_\_\_\_\_

Date: 2-28-2008

By: Brian Fones, Superintendent  
WENATCHEE SCHOOL DISTRICT

By: Stanley A. Mowrey  
TENANT

By: Dr. Michele Sandberg, President  
WENATCHEE SCHOOL DISTRICT

By: \_\_\_\_\_  
TENANT

TO: BOARD OF DIRECTORS  
SUPERINTENDENT

FROM: LES VANDERVORT

RE: ISABEL JIMENEZ PEREZ & ARTURO PEREZ SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Perez of 3537 Saturday Ave. Malaga, WA.

In short, the district is purchasing the Perez mobile home for five thousand six hundred ninety five dollars (\$5,695.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

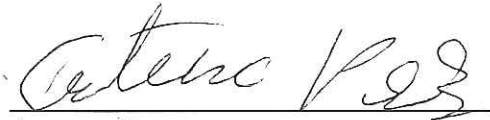


## NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Arturo Perez and Isabel Jimenez de Perez (3537 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.



Arturo Perez



Isabel Jimenez de Perez



## SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS ("Agreement"), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District ("District"), and Isabel Jimenez Perez and Arturo Perez (collectively referred to as "Tenant").

### I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement ("Rental Agreement") dated February 27, 2018, whereby the District rented to Tenant the mobile home space located at 3537 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the "premises."
- B. The premises are located within the Shielded R's Mobile Home Park ("Park"), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure ("Closure Notice"). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor's file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy ("Termination Notice").
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant's Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

## II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: Liber  
Model: \_\_\_\_\_  
Year: 1985  
Serial No. 09L20422  
License No. +25332

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Five Thousand Six hundred Ninety Five Dollars and <sup>00</sup>/<sub>100</sub> (\$5,495.00). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Two Thousand Eight Hundred Forty Seven Dollars and 9/100 (\$ 2847.98). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
  - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
  - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
  - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
  - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
  - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.



- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
  - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
  - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
  - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
  - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
  - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
  - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
  - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.



4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To  
Tenant: Isabel Jimenez Perez  
907 Coolidge Dr.  
Wenatchee, WA 98801

b. To           Wenatchee School District  
District:      Attention: Chief Financial Officer  
                  235 Sunset Ave.  
                  Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be



responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

Date: \_\_\_\_\_

By: Brian Flones, Superintendent  
WENATCHEE SCHOOL DISTRICT

By: Dr. Michele Sandberg, President  
WENATCHEE SCHOOL DISTRICT

TENANT:

Date: February 27, 2018

ISABEL JIMENEZ  
By: \_\_\_\_\_  
TENANT

Arturo P 22  
By: ARTURO PEREZ  
TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: \_\_\_\_\_

Fecha: Febrero 27, 2018

\_\_\_\_\_  
Por: Brian Flones, Superintendente  
DISTRITO ESCOLAR DE WENATCHEE

ISABEL JIMENEZ  
Por: \_\_\_\_\_

INQUILINO

\_\_\_\_\_  
Por: Dra. Michele Sandberg, Presidenta  
DISTRITO ESCOLAR DE WENATCHEE

Arturo Perez  
Por: ARTURO PEREZ  
INQUILINO



# Wenatchee School District

## Sports Camp/Clinic Application

This application must be completed and approved by the school board prior to the start of any activity including pre-registration. Please include a prior year's camp flyer if you have one.

- |   |  |
|---|--|
| 1. <u>Team Camp (WHS GBB)</u><br>Type of Camp               | 2. <u>Team Building / Development</u><br>Purpose of Camp |
| 3. <u>End of Trails Basketball</u><br>Group Sponsoring Camp | 4. <u>Oregon City, OR</u><br>Camp Location               |
| 5. <u>Carl Tinsky</u><br>Name of Clinician                  | 6. <u>503-504-5603</u><br>Address of Clinician           |
| 7. <u>6/29/18 - 7/1/18</u><br>Date(s) of Camp               | 8. _____<br>Number & Types of Sessions                   |
| 9. <u>9-12</u><br>Age (Grade) of Participants               | 10. <u>@ \$100</u><br>Cost Per Participant               |
| 11. <u>0</u><br>Anticipated Number of Male Campers          | 12. <u>12</u><br>Anticipated Number of Female Campers    |

13. Is the insurance/liability statement to the parent/legal guardian included on the pupil registration form?

☐ Yes

☒ No

[Signature]  
 Camp Sponsor Signature  
3/6/18  
 Date of Signature

[Signature]  
 Building Principal Signature  
3/15/18  
 Date of Signature

[Signature]  
 District AD Signature  
3/15/18  
 Date of Signature

### School Board Section

\_\_\_\_\_ Approved

\_\_\_\_\_ Rejected

Reason for Rejection:

\_\_\_\_\_

\_\_\_\_\_ WSD Administrative Signature

\_\_\_\_\_ Date

# WENATCHEE LEARNS STRATEGIES

---

- *Strategy One - Personalized Learning*
- *Strategy Two – Tapping into the Power of the Community*
- *Strategy Three – Use Best Tools & Resources to Advance Learning*
- *Strategy Four – Balance Change for All with Excellence for All*



1001 Circle St.  
Wenatchee, WA 98801  
p: (509) 888-5457  
f: (509) 663-0244

Gregg Herkenrath  
Director of Facilities and Capital Projects

[herkenrath.gregg@wenatcheeschools.org](mailto:herkenrath.gregg@wenatcheeschools.org)

March 13, 2018

Re: Annual report of WSD Asset Preservation System

The Asset Preservation Program is a systematic approach to ensure performance accountability; promote student health and safety by maintaining and operating building systems to their design capacity; maintain an encouraging learning environment; and extend building life, thus minimizing future capital needs.

The APP applies to school districts that received state assistance for new and new-in-lieu school buildings accepted by local school board directors after December 31, 1993. Participation in the APP is one requirement of eligibility for future state assistance.

The APP evolved from a State Board of Education policy developed in 1992. The intent of the program is to ensure that taxpayer investment in state assisted construction of school facilities is protected through a system of building maintenance.

Annual Reporting: During the 30-year life of the building, school districts must assess the condition of each APP building, using the Building Condition Assessment, and report the results in a public meeting of the school district board by April 1 of each calendar year.

Included for your review are the following documents:

1. Asset Preservation System (APS) Certification Letter
2. Asset Preservation Program (APP) Resolution 08-09
3. Foothills Middle School Building Condition Assessment
4. Wenatchee Valley Technical Skills Center – Building 'C' Building Condition Assessment

Regards,

Gregg Herkenrath

Enclosure(s)



Bryan Visscher  
Director of Facilities and Risk Management  
1001 Circle St.  
Wenatchee, WA. 98801



Phone: (509) 663-0555  
Fax: (509) 663-0244  
visscher.b@mail.wsd.wednet.edu

February 27, 2013

Office of Superintendent of Public Instruction  
School Facilities and Organization  
P.O. Box 6275  
Olympia, WA 98504-6275

**Re: Asset Preservation System (APS)**

This letter is being sent to comply with the requirement of the Asset Preservation Program (WAC392-347-023) to implement an Asset Preservation System.

The Wenatchee School District #246 hereby certifies that an APS has been implemented to maintain and care for all the state assisted building that have been designed to be a part of the APP.

Sincerely

A handwritten signature in black ink, appearing to read 'Bryan Visscher'. The signature is written in a cursive style with a large, stylized 'B' and 'V'.

Bryan Visscher  
Director of Facilities and Risk Management

WENATCHEE SCHOOL DISTRICT NO. 246

ASSET PRESERVATION SYSTEM (APS)

RESOLUTION 08-09

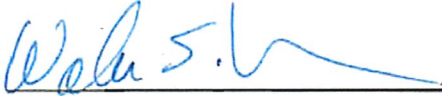
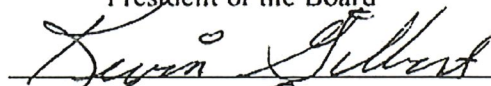


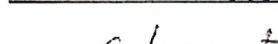
WHEREAS, the Wenatchee School District No. 246 is committed to preserve the district's facilities in a safe, healthful and educationally effective manner that is compliant with applicable codes and requirements. The superintendent or his designee shall oversee the development of an Asset Preservation System (APS) that is compliant with all requirements of WAC 392-347-023 State Assistance in Post 1993 Facilities, and,

WHEREAS, the APS shall provide for the preservation of district facilities by employing a system of processes, including, but not limited to, predictive, preventative, repairs, educational specifications, maintenance, and re-conditioning, and,

WHEREAS, the APS shall also include a yearly evaluation process to comply with the requirements that facilities sustain their expected life cycle, and the school district commits to implementing an APS in all facilities constructed or modernized with state matching funds after 1993/94, within 18 months of the Asset Preservation System adoption,

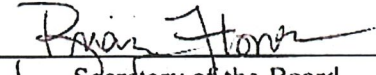
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Wenatchee School District No. 246 declare the District's intent to commit to maintaining school facilities to a safe and healthy standard through the implementation of an Asset Preservation System (APS).

Signed this 8<sup>th</sup> day of December, 2009.

  
\_\_\_\_\_  
President of the Board  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Board of Directors, Chelan County  
Wenatchee School District No. 246

Attest:

by   
\_\_\_\_\_  
Secretary of the Board



# ICOS

School Facilities and Organization

INFORMATION AND CONDITION OF SCHOOLS

Asset Preservation Program Annual Board Report (Wenatchee School District)

-----2017-2018-----						
FACILITY	BUILDING NAME	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE
➤ Foothills Middle School	Main Building	5/23/1994	23		District	2019
➤ Wenatchee Valley Technical Skills Center	Building C	6/13/2017	0	100.00	District	2023



## Foothills Middle School - Main Building

### Building Details

PROFILE TYPE	Middle/Junior High School - Multi-Story
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	5/23/1994
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2017-2018	23	82.79	District	3/13/2018
2016-2017	22	82.79	District	3/28/2017
2015-2016	21	82.79	District	4/26/2016
2014-2015	20	Not Reviewed	Incomplete	5/27/2014
2013-2014	19	84.49	District	5/14/2013
2012-2013	18	85.71	Consultant	Not Reported

The next certified BCA is due: 2019

### Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1993	Area 1	84,854	84,854	84,854	9/1/1993	5/23/1994
Building Totals		84,854	84,854	84,854		

### Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		62.00% Fair
	Deficiencies:	Other		
	Causes:	Condensation		
	Comments:	Deficiency: Moisture in some areas causing problems with finishes		
Water and Gas Mitigation	Building Subdrainage	A6010		30.00% Poor





# ICOS

School Facilities and Organization

INFORMATION AND CONDITION OF SCHOOLS

Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Water and Gas Mitigation	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	Deficiency: Underground water causes damp slab and affects flooring		
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good
	Stairs	B1080		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		62.00% Fair
	Exterior Doors and Grilles	B2050		62.00% Fair
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		62.00% Fair
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		62.00% Fair
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		62.00% Fair
	<i>Deficiencies:</i>	Cracking, Peeling, Flaking, Warped/Delaminating Finishes		
	<i>Causes:</i>	Other		



# ICOS

School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	<i>Comments:</i>	Deficiency: Some wall surfacing materials loose, delaminating in certain areas. Sharp corners causing excessive wear.		
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Moisture		
	<i>Comments:</i>	Deficiency: Issues with adhesion of materials		
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		62.00% Fair
	<i>Quantity:</i>	1,000.00		
	<i>Unit of Measure:</i>	lineal feet		
	<i>Deficiencies:</i>	Water Leaking		
	<i>Causes:</i>	Excessive Wear		
	<i>Comments:</i>	Location: Above ceilings in common areas and above kitchen. Deficiency: Domestic hot water loop experiences failures at copper elbows. Small diameter (3/4") domestic hot water loop line replaced in end of summer 2017. BCA from poor to fair.		
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good



# ICOS

School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		30.00% Poor
	Deficiencies:	Inadequate Water Flow, Other		
	Causes:	Other		
	Comments:	Deficiency: Coolant circulation system inadequately sized		
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		100.00% Excellent
	Quantity:	4.00		
	Unit of Measure:	each		



# ICOS

School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electronic Safety and Security	<i>Year Installed/Replaced:</i>	2014		
	<i>Life Span:</i>	5		
	Detection and Alarm	D7050		62.00% Fair
	<i>Comments:</i>	Deficiency: Does not meet mass notification requirements.		
Integrated Automation	Integrated Automation Facility Controls	D8010		62.00% Fair
	<i>Deficiencies:</i>	Sensors Not Working Correctly, Zones Not Working		
	<i>Causes:</i>	Equipment Obsolescence		
	<i>Comments:</i>	Location: Music wing, gym, locker rooms. Deficiency: DDC HVAC control system is experience failures.		
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good





# ICOS

School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Asset Preservation Program Annual Board Report (Wenatchee School District)

## Wenatchee Valley Technical Skills Center - Building C

### Building Details

PROFILE TYPE	Skills Center
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	6/13/2017
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2017-2018	0	100.00	District	3/13/2018

The next certified BCA is due: 2023

### Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2015	Area 1	10,634	10,634	0		6/13/2017
	<b>Building Totals</b>	<b>10,634</b>	<b>10,634</b>	<b>0</b>		

### Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
Superstructure	Roof Construction	B1020		100.00% Excellent
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Exterior Windows	B2020		100.00% Excellent
	Exterior Doors and Grilles	B2050		100.00% Excellent
	Exterior Louvers and Vents	B2070		100.00% Excellent
Exterior Horizontal Enclosures	Roofing	B3010		100.00% Excellent
	Roof Appurtenances	B3020		100.00% Excellent



# ICOS

School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Horizontal Openings	B3060		100.00% Excellent
	Overhead Exterior Enclosures	B3080		100.00% Excellent
Interior Construction	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		100.00% Excellent
	Interior Grilles and Gates	C1040		100.00% Excellent
	Suspended Ceiling Construction	C1070		100.00% Excellent
Interior Finishes	Wall Finishes	C2010		100.00% Excellent
	Interior Fabrications	C2020		100.00% Excellent
	Flooring	C2030		100.00% Excellent
	Ceiling Finishes	C2050		100.00% Excellent
Plumbing	Domestic Water Distribution	D2010		100.00% Excellent
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		100.00% Excellent
	General Service Compressed-Air	D2050		100.00% Excellent
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	Cooling Systems	D3030		100.00% Excellent
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent



# ICOS

School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
Asset Preservation Program Annual Board Report (Wenatchee School District)

## Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		100.00% Excellent
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		100.00% Excellent
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
Equipment	Vehicle and Pedestrian Equipment	E1010		100.00% Excellent
	Commercial Equipment	E1030		100.00% Excellent
	Institutional Equipment	E1040		100.00% Excellent
	Entertainment and Recreational Equipment	E1070		100.00% Excellent
	Other Equipment	E1090		100.00% Excellent
Furnishings	Fixed Furnishings	E2010		100.00% Excellent
	Movable Furnishings	E2050		100.00% Excellent



Date: 3/6/2018  
To: WSD Board of Directors  
From: Bill Eagle  
Re: Early Learning

## MEMORANDUM

WSD Board of Directors:

To keep the board updated on early learning activities in the district, I have provided in this memo a brief overview of our ongoing work as well as some insight into changes coming at the state level in the Department of Early Learning.

The bulleted list below highlights some early learning work occurring this year:

- **A close look at our 2017-2018 WaKIDS data:** Bill Eagle met with Janelle Bersch from the North Central Education Service District to take a close look at our 2017-18 Washington Kindergarten Inventory of Developmental Skills data. Attached to the memo is a pdf file showing some of the highlights.
- **Preschool GLAD training:** This year, our GLAD trainers will begin their certification in Pre-School GLAD strategies by participating in a training with several of our pre-school staff members.
- **Early Numeracy boxes:** Several of our Elementary schools continue to provide mathematics resources for their local area child care providers to check out and use with children.
- **Early Learning Conference:** Together with the community members from the North Central Early Learning Collaborative, the WSD co-hosted an early learning conference for parents and local early learning providers on March 3<sup>rd</sup>.
- **EPIC/Headstart Kindergarten Parent Nights:** This Spring, Special Programs staff will again attend the informational presentations hosted by EPIC & Headstart for parents of students entering Kindergarten in the Fall of 2018.

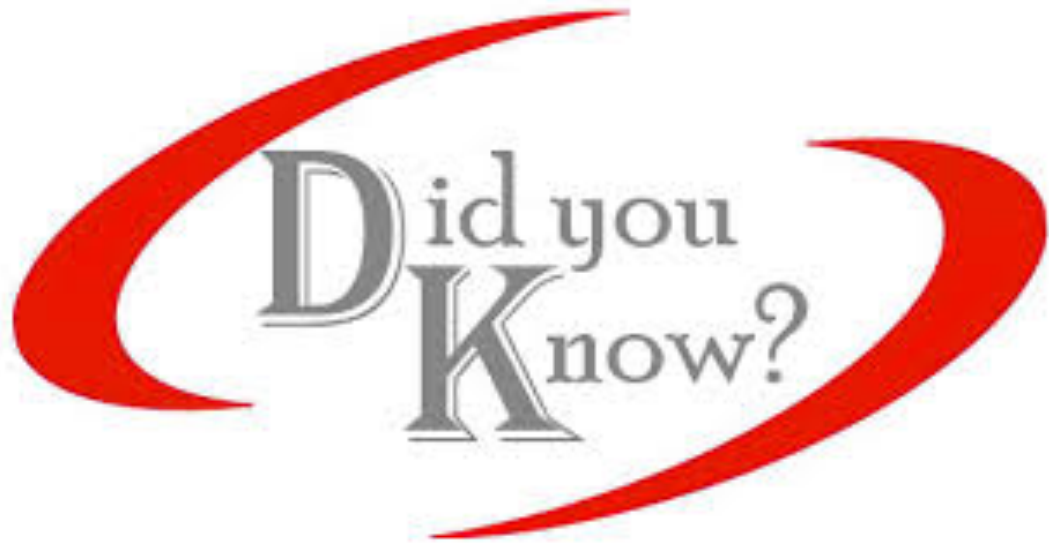
At the state level, the Department of Early Learning, Children's Administration, and Juvenile Justice are merging to form the Department of Children, Youth, and Families. The transition is currently underway and promises to provide greater coordination in service for children as well as decreased licensing regulations for our local child care providers.

I look forward to an opportunity for further discussion with the board regarding early learning and potential next steps for our district in the future.

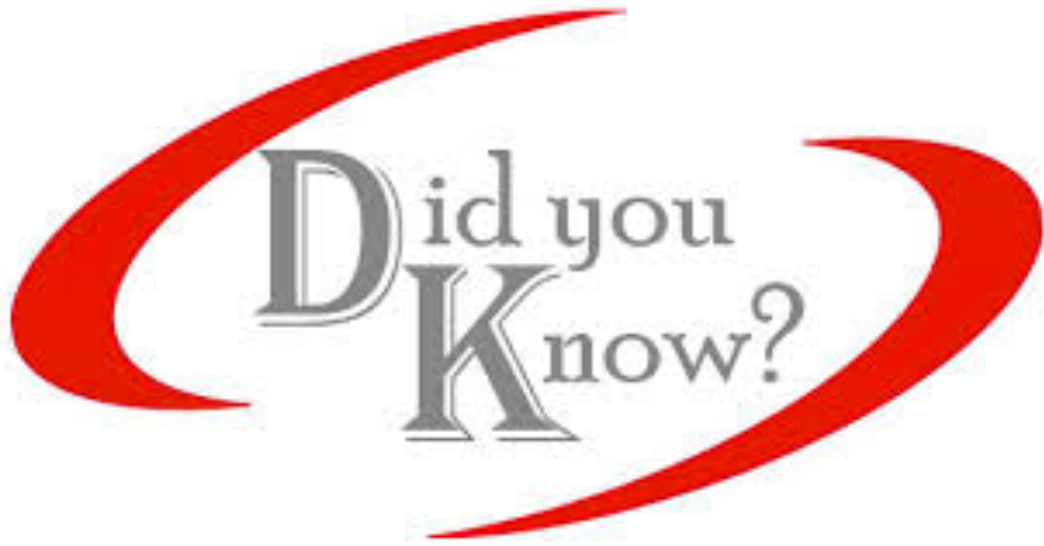
Best Regards,

Bill Eagle  
Director of State & Federal Programs





- **90%** of a child's brain growth happens **before Age 5**
- If kids **start** school performing **in the bottom quartile**, they are highly likely to **leave** school, graduating or not, still **in the bottom quartile**



- Economists have shown that high quality early childhood programs bring impressive returns on investment to the public: **\$4 - \$9** in returns for every dollar

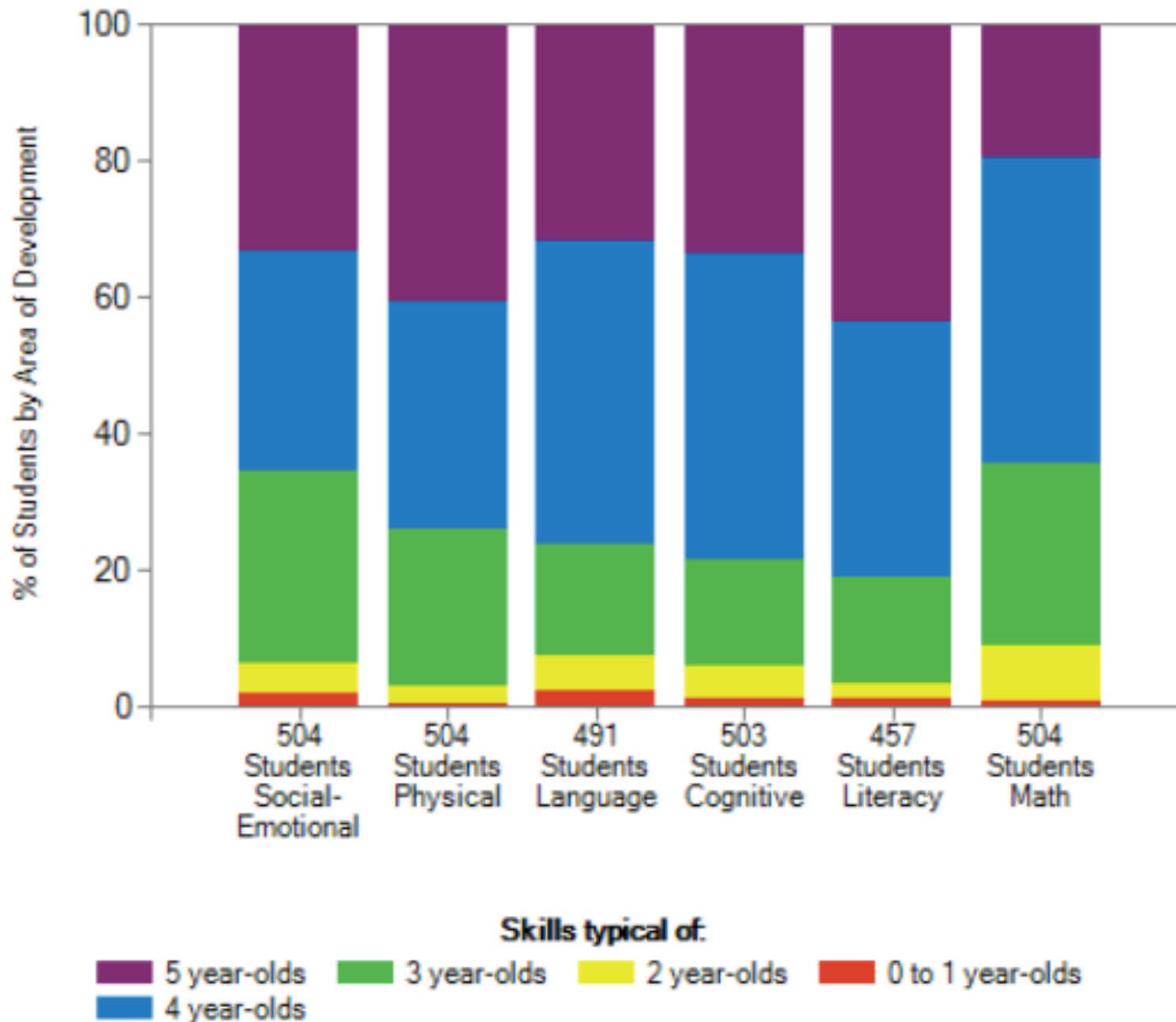
“Every dollar invested in early childhood education produces a **7-10%** per annum return in better education, health, social, and economic outcomes.”

**James Heckman, PhD**  
*Nobel Laureate in Economics,*  
*2000*

# ***Early learning matters***



## Range of Skills Demonstrated by Entering Kindergartners



**WSD  
WaKIDS  
DATA  
2017-18**

# ***Early Learning in our Community***

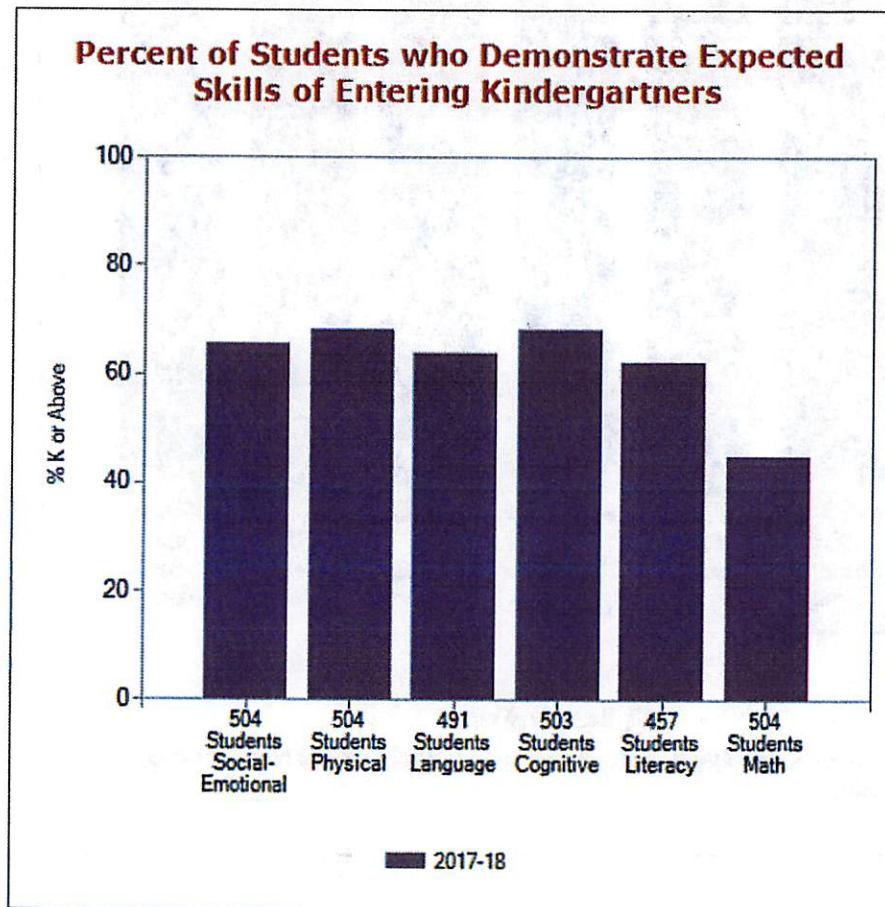
- Early Learning Conference @ Newbery
- Preschool GLAD training
- Early Numeracy boxes - NCESD
- EPIC / Headstart Kindergarten Parent Nights
- Project Launch
- Collaboration with Health Care Providers
- Other work going on ....

## 2017-2018 WaKIDS Data

### Washington Kindergarten Inventory of Developing Skills (WaKIDS)

This displays student information for the Washington Kindergarten Inventory of Developing Skills (WaKIDS). You can view details for an individual school, school district, Educational Service District, or the entire state. For information on WaKIDS, click on the WaKIDS web site ([more info](#)).

Caution: WaKIDS is required only in state-funded full-day kindergartens. Absence of data for schools with enrolled kindergarten students may indicate that full-day kindergarten students in these schools are not state-funded. For this same reason, student totals at district and state levels may appear smaller than their actual enrollments. In districts where only some of the kindergartners took part in WaKIDS, the results do not represent all of the kindergartners in the district.



\*Colors in the above chart are not associated with the colored band system used in GOLD™ by Teaching Strategies®.

### ***Percent of Students Exhibiting Characteristics of Entering Kindergarten by Race/Ethnicity***

Subgroup	Social/Emotional	Physical	Language	Cognitive	Literacy	Math
American Indian / Alaskan Native						
Asian						
Native Hawaiian / Other Pacific Islander						
Black / African American						
Hispanic / Latino of any race(s)	61.7%	61.3%	53.3%	62.0%	48.3%	28.5%
White	70.7%	75.8%	76.7%	75.7%	77.2%	65.1%
Two or More Races						

For additional information and details regarding WaKIDS data for Wenatchee's Kindergarten students, visit OSPI's Washington State Report Card page using the link below:

[2017-2018 WaKIDS Data - Wenatchee](#)





Date: March 21, 2018

To: Board of Directors

From: Lindee Akers

Re: WHS 9<sup>th</sup> Grade English PLC

## MEMORANDUM

This is a discussion agenda item with Principal Eric Anderson and the WHS 9th Grade ELA Team, so there are no handouts at this time.