



WSD Board Meeting
August 23rd, 2016
WSD District Office
Agenda

6:00 PM

I. PLEDGE OF ALLEGIANCE	TIME
II. CONSENT AGENDA:	02 Min
Minutes: Regular Board Mtg. 8/09/16	Action 1+
Personnel Report	Action 2+
Vouchers/Payroll	Action 3+
Contracts	Action 4+
Surplus Report	Action 5+
III. CITIZENS COMMENTS:	03 Min
IV. RECOGNITION:	05 Min
GEM Award – Lisa Turner, HR Executive Director	
V. SPECIAL PRESENTATIONS:	30 Min
Safety, Security & Risk Management Update	Information 30 min
Adam Bergstrom, Director of Safety, Security & Risk Management	
VI. FACILITIES UPDATES:	50 Min
1) Lincoln - Lydig Change Order 9	Action 05 min
2) Portables - Erlandsen Contract Amendment	Action 05 min
3) Washington - Nelson Amendment #4	Action 05 min
4) Capital Projects Budget Update	Action 10 min
David Zeitlin, Senior Project Manager, Hill International	
Gregg Herkenrath, Facilities Director	
5) Federal Building Update	Information 25 min
Brian Flones, WSD Superintendent, David Zeitlin, Senior Project Manager, Hill International	
VII. OLD BUSINESS:	25 Min
2016-17 Budget – 2 nd Reading	Action 15 min
Les Vandervort, CFO, WSD	
CVCH Agreements	Action 10 min
Mark Helm, Executive Director Student Services	
VIII. NEW BUSINESS	10 Min
Paper & Plastic Supplies Bid Approval	Action 05 min
Greg Thompson, M&O Director	
Malaga Land Assessments	Information 05 min
Les Vandervort, WSD CFO	
IX. POLICY UPDATES:	30 Min
3210 Policy Adoption 2 nd Reading	Action 05 min
Mark Helm, Exec. Dir. Student Support Services	
Danielle Marchant, WSD Legal Counsel	
Policy 5222 – 2 nd Reading	Action 05 min
Policy 5202 – 2 nd Reading	Action 05 min
Policy 5253 – 2 nd Reading	Action 05 min
Lisa Turner, Executive Director of Human Resource	
Procedure 2161P Special Education	Information 10 min
Trisha Craig, Special Education Director	
X. BOARD COMMUNICATION	05 Min
XI. SUPERINTENDENT’S REPORT	05 Min
XII. ADJOURNMENT	
XIII. EXECUTIVE SESSION	

SEE REVERSE SIDE



CONSENT AGENDA



Wenatchee School District Regular Board Meeting

Minutes of August 09th, 2016
WSD District Office

Board Members

6:00 PM

Staff Present

Jennifer Talbot, President
Robert Sealby V.P. (Excused Absence)
Laura R. Jaecks
Walter Newman
Claudia De Robles

Brian Fiones, Superintendent
Cabinet

I. Regular Meeting 6:00 p.m.

Jennifer Talbot, Board President, opened the regular board meeting at 6:04 pm with the Pledge of Allegiance.
Robert Sealby had an excused absence.
Ms. Talbot, asked for a motion to approve the consent agenda.

II. Consent Agenda

MOTION MADE: Walter Newman made the motion to approve the consent agenda.

SECONDED: By Claudia De Robles

DISCUSSION: Changes noted:

- Total Care Contract pulled
- Wording Change in Chamber of Commerce Contract
- STEM MOU walk-on

PASSED UNANIMOUSLY

Consent Agenda included:

1) Minutes

MINUTES: Minutes of Regular Bd. Mtg. 7/12/16 & 5/20/16 Bd Wkshp.

2) Personnel Report

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director:
8/09/2016 personnel report: On File

3) Vouchers/Payroll

VOUCHERS PREPARED BY:

Karen Walters, Director of Accounting:
7/28/16

General Fund

Check numbers 585188 through 585319 totaling \$647,267.28

Capital Projects Fund

Check number 585320 through 585337 totaling \$1,611,655.72

Associated Student Body Fund

Check number 585338 through 585346 totaling \$20,849.83

8/09/16

General Fund

Check numbers 585354 through 585496 totaling \$425,332.41

Capital Projects Fund

Check number 585497 through 585515 totaling \$2,830,994.74

Associated Student Body Fund

Check number 585516 through 585536 totaling \$17,272.21

Transportation Vehicle Fund

Check number 585537 totaling \$147,488.66

PAYROLL: Tammy Hubensack, Director of Payroll:
\$6,437,194.30 for the month of July 2016

4) Surplus Report

SURPLUS REPORT: None

5) Contracts

CONTRACTS: Karen Walters, Director of Accounting - 8/09/16

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval
07/21/16	New	No	Ricoh, USA, Inc	60 month lease for 2 copiers for M&O	\$395.66/Mo	9/1/16 -- 9/1/21	Karen Walters
					Budget Code		
					9700--61--7073--000		
06/30/16	Renewal	No	KWCC--LP	Broadcast Athletic events on channel 12	N	Fall Sports Season	Jim Beeson
					Budget Code		
					N/A		
07/22/16	Renewal	No	Chelan County Juvenile Detention Center	Continued Partnership between WSD & JDC	N	Aug 2016 until cancelled	Kory Kalahar
					Budget Code		
					N/A		
07/21/16	Renewal	No	Eastern Washington University	College in the High School (German & Spanish)	N	2016--2017 School Year	Ricardo Iniguez
					Budget Code		
					N		
07/19/16	Renewal	No	LocalTel Communications	WHS PRI Telecommunications	\$519/Mo	6/16/16 -- 6/15/19	Dave Yancey
					Budget Code		
					9700--65--7016--000		
07/17/16	New	No	Center for Educational Leadership	Professional Development Activities for OMS, PIO ELA	\$18,4	9/1/16 -- 2/1/17	Rob Cline
					Budget Code		
					Focus Schools		
06/29/16	Renewal	No	WHS ASB Panther Booster Club	Concessions Agreement	N	2016--2017 School Year	Jim Beeson
					Budget Code		
					N/A		

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/03/16	Revision	Wenatchee Chamber of Commerce	Business Summit Facilitation	\$13,500	Upon Approval to March 17, 2017	<u>Dennis Conger</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				Budget Code		I have read this contract and recommend it for board approval.			
				Perkins Grant		Initial 8-3-16 Date			

5) Additional Consent Agenda Items & Changes

- WIAA Resolution # 29-16 – 2016-17 School Year
- Walk-On: Learning Labs for Work-Based Learning MOU
- *Total Care* Agreement deleted from Consent Agenda
- Language change on the Wenatchee Camber of Commerce Agreement

III. Citizens Comments

None

IV. Old Business

1) Policy No. 6700 – Nutrition & Physical Fitness – 2nd Reading

WSD Food Service Director, Kent Getzin, presented Policy No. 6700 for approval and adoption.

After a brief history of the reason for revising the policy, Mr. Getzin asked for approval. The board asked that the sentence on page 4 of the policy “Candy cannot be used for classroom rewards.” be changed to read: “Using Candy as a classroom reward is strongly discouraged.”

Mr. Getzin agreed to change it. Mr. Getzin also provided the *Appendix One* for the board’s review, which accompanies the policy.

MOTION MADE: Laura R. Jaecks made the motion to adopt Policy No. 6700 with the rewording of “cannot use candy as a classroom reward” to “using candy as a classroom reward is strongly discouraged”.

DISCUSSION: None

SECONDED: By Claudia De Robles

PASSED Unanimously

2) School Based Health Clinic Project: Tim Sheppard, Lincoln Elementary

Principal provided the following outline and made introductions of Kristen Callison, Behavior Counselor, Carol Diede, CVCh CEO and Joyce Garrett, Grant Writer:

Mr. Sheppard's summary of the presentation included:

- A Brief Review – Tim Sheppard & Kristen Callison, Counselor
 - Rationale for Project
 - Comparing Lincoln's ACES data
 - What is a SBHC?
 - Project Goals & Educational Implications
 - Why a SBHC at Lincoln Elementary?
- Proposed Project Timelines & Service Details – Tim Sheppard
 - Wenatchee School District Support
- Update on Community Partner – Tim Sheppard
 - Partnership Collaboration Next Steps
- CVCH Fit (What/How/Other Details) – Carol Diede, CVCH CEO
- Grant Writer – Joyce Garrett
- Agreements needed for moving forward – Tim Sheppard
 - Memorandum of Understanding (MOU)
 - Business Associate Agreement (BAA)
- Questions & Discussion – School Board, Lincoln & CVCH Staff

Powerpoint Presentation:

What is a SBHC:

- A partnership created by schools and community health organizations
- On-site or adjacent to a school
- Typically includes:
 - Medical
 - Mental Health
 - Health education
- Can also include Oral health & Vision
- Collaborates with existing resources (e.g. school nurses & counselors/administration/staff)

Rational:

- District-wide safety and security concerns
- High number of K-12 behavioral/mental health concerns
- High number of absences
- Progressive student drop-out rate starting in intermediate grades
- Staff Workloads
- Need for improved links to community resources
- Eliminate inhibitors to learning for ALL

Why Open a SBHC at Lincoln – Right Care, Right Place and Right Time:

- Student data indicates a need for primary care & mental health services.
- School community ripe for the opportunity.
- Positive responses from community-based provider groups.

Comparing our data:

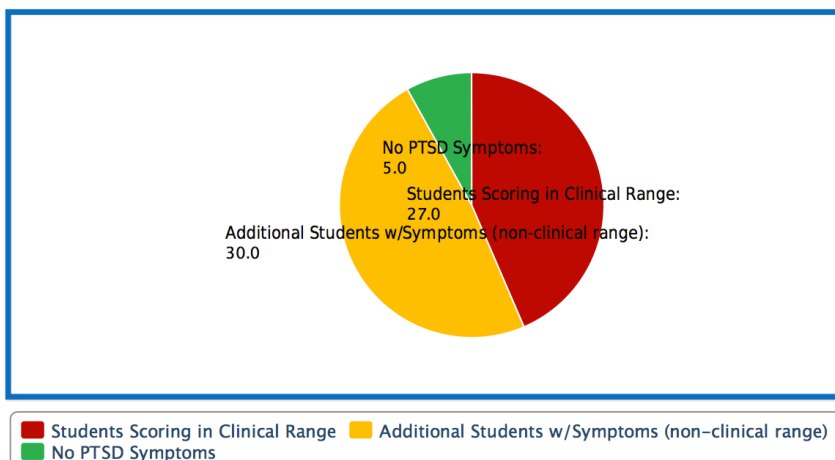
Original ACEs Study:

- 67% have 1 or more
- 12.6% have 4 or more

Stats from Lincoln 2014:

- 4th Grade
 - 89% have 1 or more
- 5th Grade
 - 92% have 1 or more
- 4th Grade
 - 51% have 4 or more
- 5th Grade
 - 54% have 4 or more

Lincoln 4th Grade Active PTSD Symptom Screening (n=62/88 total 4th Graders)



Educational Implications:

- Physical health, mental health, and behavioral concerns have significant implications for our students because they:
 1. Interfere with learning;
 2. Interfere with relationships;
 3. Prevent us from achieving academic success.

Other Benefits:

- Improved attendance/" seat time."
- Improved academics.
- Improved public health.
- Reduced costs (parents leaving work/missed care/less ER usage/mental health access).
- Allow for insurance enrollment outreach to school - enroll children, parents, siblings.

Great News! We have a new partner:

- Exciting to announce that Columbia Valley Community Health (CVCH) is here today and committed to partnering with the Wenatchee School District in a SBHC pilot project at Lincoln Elementary!
- We met at the end of the school year and again at the end of July and are ready to starting collaborating on the details!
- They are an ideal partner! Back to "Why at Lincoln?" -- over 90% of the students enrolled at the end of the 2015-16 school year had been seen at CVCH sometime in the last five years!

Columbia Valley Community Health Center:

The Mission of CVCH is to provide access to improved health and wellness with compassion and respect for **all**.
 Carol Diede, Chief Operations Officer

Who we are and what we do:

- Established 1972
- Federally Qualified Health Center
 - Serving 26,306 residents of Chelan & Douglas Counties
 - 18%- uninsured
 - 90%- less than 200% of Federal Poverty Level
 - 10,000- Migrant and Seasonal Farmworker
- Providing:
 - Affordable, culturally competent and patient- centered care

CVCH in the Community:

- Behavioral Health Services
 - Chelan, Manson and Cashmere Middle Schools
 - Wenatchee and Eastmont High Schools
- Dental Outreach
 - Columbia, Lincoln, Mission View, Orondo and Osborn Elementaries
- Girls On The Run
 - Columbia, Lincoln, Lewis & Clark, Sunny Slope, Sterling, Grant, Morgan Owings, Clovis, Newbery, Kenroy Elementaries
- WIC
- Migrant Camp Outreach

Our Vision:

- Improved access to care
 - Medical
 - Onsite provider 2-3 days per week, grant funded
 - Dental
 - Coordinated services to minimize time away from classroom
 - Behavioral Health
 - Onsite services

Proposed Start - Fall 2016

- Behavioral Health Services
 - Individual and group counseling
 - Parenting classes
 - Conflict resolution
 - Self-esteem
 - Assessments
- Dental Services
 - Dental screening
 - Fluoride application
- Medical Services
 - Flu shots

Support from CVCH:

- CVCH Contributions
 - Medical Provider, Dentist, Therapist
 - Support Staff
 - Administrative oversight
 - Appointment Scheduling
 - Billing
 - Patient referral and follow up
 - Medical/Dental supplies
- WSD Contribution:
 - Utilities stubbed in for a grant purchased pad & portable

- Included as part of current school remodel
- Electricity & Water
- Custodial

Partnership Collaboration Next Steps

- Grant Writing
 - Grant funds needed to secure and install a pad foundation and portable capable of meeting needs for both mental health & primary care services.
 - Grant funds needed for all equipment, supplies and CVCH staffing costs.
- Advisory Board
 - Immediate need is to establish an advisory board to ensure a strong start and continued implementation of the school based health center project at Lincoln and other future school sites.
 - Establish a communication plan/process.

Agreements needed to move forward:

- Memorandum of Understanding (MOU)
 - To formalize discussions between Lincoln/WSD and CVCH while a more detailed service agreement is prepared.
- Business Associate Agreement (BAA)
 - Outlines the legal requirements relating to disclosure and use of protected health information between Lincoln & CVCH.
- Both agreements already reviewed & approved by the district attorney.

Other Community Support & Interest

- Children’s Home Society
- Coalition for Children and Families
- The Center for Drug and Alcohol Treatment
- Together for Youth
- WSU Extension - Resilient Families
- NCESD - Shelley and Winnie
- Wenatchee World
- Local Grant Writer

Discussion points:

- Would it not be more productive at a larger school, serving more students, like the high school
- HS would be the biggest target from the community, if they see how well it is going at the elementary level the community will be more welcoming at the high schools, building trust within the community a little at a time
- Goal is to have a SBHC at every level, at every site
- There is money available in Grants for this (\$50,000-1M) – ALL costs out of grant money – maybe private money for pad and facility – can provide all financial needs eventually
- Centers in Hawaii, Vermont, California, Utah, Oregon, Washington
- Federal 5-year grants available -
- Don’t have current budget numbers for a year, ran them but situation has changed when CVHC came on board
- Will be sharing by email to board members details on student-result data
- Signed permission forms for parents, in back-to-packet and referral form with parent authorization
- Billing for insurance will have help at site by admin staff
- Who takes financial risk, we need grant money to cover operating costs
- Will need to look at expanding services to staff and parents
- Good collaboration to get to this point
- Need to have MOU to go forward to put in for grant money
- Members on advisory board to oversee operations
- MOU at next board meeting for approval

The board thanked the group for all their efforts, they are looking forward to seeing where this goes.

V. Facility Updates

David Zeitlin, Senior Project Manager, Hill International & Gregg Herkenrath, WSD Director Of Facilities presented the following to the board.

- 1) LIN CIP – Lydig Change Order #8

SITUATION

Change Order No. 8 is attached for your review. The change order includes fourteen (14) changes to the construction contract of which ten (10) are additive cost changes; three (3) are deductive cost changes and one (1) is a zero cost change for the Lincoln Elementary School Modernization and Addition project. Ten (10) changes are owner requests; four (4) of the changes to the contract are related to construction coordination.

The total for change order percentages are 8.99% of the construction contract amount of which 4.5% is for owner selected alternates; 1.59% is for owner requested changes during construction; 1.31% is for unforeseen soil conditions; 1.59% is for construction coordination.

<u>Original Construction Contract Amount</u>	\$19,445,406.00
<u>Current Change Order</u>	
Change Order No 8	\$173,963.00
<u>Total Change Orders</u>	
Change Order 1 thru 8	\$1,448,350.00
<u>Contract Amount including this Change Order</u>	\$20,893,756.00

RECOMMENDATION

The Board of Directors approves Change Order No. 8 to Lydig Construction, Inc. for the Lincoln Elementary School Modernization and Addition Project in the amount of \$173,963.00 increasing the contract amount to \$20,893,756.00.

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

CCD	PCO	DESCRIPTION	COST
112	140 Rev 1	Multipurpose Roof Drains	\$46,266.00
121	183	Entry Wood Column Hardie Wraps	\$1,446.00
123	163	Knight Wall System Credit at Gable Ends	(\$9,040.00)
136	222	Telecommunications System Revisions	\$52,589.00
139	217	Change Door 521 Elevation to Type F	\$0.00
140	107	PR-001 HRU Substitution Value Engineering	(\$14,004.00)
151	208	RFI 251 Area 6 HP-25 Damper Duct Revisions	\$10,808.00
154	212	CCD-154 Reading Intervention Room Revisions	\$50,305.00
157	226 Rev 1	CCD-157 Added Sidewalks to Mechanical Rooms	\$20,388.00
158	235	Area 1 Future Portable Stub Out	\$10,521.00
163	141 Rev 3	Multipurpose Roof Upgrades	\$8,418.00
164	244	Added FRP at Kitchen	\$1,731.00
167	199	RFI-248 Fence and Block Wall at Irrigation Pump	\$5,635.00
171	239	Credit Costs for Returning Portable Restroom Early	(\$11,100.00)

The original Contract Sum was	\$ 19,445,406.00
The net change by previously authorized Change Orders	\$ 1,274,387.00
The Contract Sum prior to this Change Order was	\$ 20,719,793.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 173,963.00
The new Contract Sum including this Change Order will be	\$ 20,893,756.00

The Contract Time will be increased by Zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is October 31, 2016

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

Discussion points:

- Neutral change did not have cost
- 10 change requests from district
- 4 changes for construction
- \$173,963.00 total for Lincoln
- Change order #136 = telecommunications – came in during construction –
- IT systems throughout district – intercom system \$1500-2000 per room = \$50,000 throughout building
- Changes discussed during fall, just now coming into play
- Who makes these last minute changes? Who approves?
- Change #154 – from Lincoln, Tim Sheppard, change in room size, configuration, timing late, giving more teaching space – architects felt it was a good move, making space more usable
- Changes go to Hill International, Gregg Herkenrath and to Les Vandervort and Brian Flones
- Suggested a process to change configuration of plans
- IT change is different, rollout for all district
- Signing authority threshold: Facilities Director threshold \$25,000, Supt. \$100,000 and CFO \$75,000
- Change order threshold should have a review process before change, it needs a clear process with a timeline, cannot have delays in construction
- Current Board policy is a financial policy

- We need to pay for something that is added to construction, we could use a policy that addresses those issues, like the roof drains, defining needs
- Changing offices to classrooms, follows the same chain but because it is large change should be understanding for the Superintendent
- Adjust policy to be well defined, separate policy on user group changes
- Who gets to make problematic changes after its been bid out -
- Should be included in discussion, what facts need to be considered in making changes mid-stream
- Gregg Herkenrath will come to Supt. And CFO
- Documentation where there is a sign off, a particular spot to initial
- Owner requested changes should be written out - their justification for the change and have it signed off
- Change requests came from operations, food service, administration
- Policy would be a way to manage internal changes before they become construction changes
- It gives you a paper trail using a process

MOTION MADE: Laura R. Jaecks made the motion to approve LIN CIP – Lydig Change Order # 8 as presented by David Zeitlin, Hill International Project Manager and Gregg Herkenrath, Facilities Director.

DISCUSSION: None

SECONDED: By Walter Newman

PASSED Unanimously

**2. Easement Letter from Chelan County PUD regarding WHS:
Describing the following property at Wenatchee High School:**

Grantor(s): Wenatchee School District No. 246

Grantee(s): Public Utility District No. 1 of Chelan County

Abbreviated Legal Description: A portion of the SE¼ of the SE¼. Additional legal Assessor's Parcel Number(s): 22 20 09 440 100 and 22 20 09 705 552

Beginning at a point 30 feet West and 10 feet North of the Southeast corner of Secti on 9, Township 22 North, Range 20, E.W.M., running thence North on a line parallel with the East line of said section, a distance of 741.59 feet; thence turning an angle of 89°46' to the left and running a distance of 858.3 feet to a point on the East line of Block 32 of

Millerdale Plats; thence turning an angle of 90°14' to the left and running on the East line of Blocks 32 and 34 of said Millerdale Plat, a distance of 737.82 feet to the Southeast corner of said Block 34; thence turning an angle of 89°29' to the left and running a distance of 858.3 feet to the place of beginning. Along with the East two (2) acres of Tract Thirty-one (31) and all of Tracts Thirty-two (32) and Thirty-four (34), original Plat of Millerdale, Chelan County, Washington, according to the plat thereof recorded in Volume 1 of Plats, page 89, records of said County.

Discussion:

- Will provide a better graphic

MOTION MADE: Laura R. Jaecks made the motion to approve Easement requested from Chelan County PUD regarding WHS as presented by David Zeitlin, Hill International Project Manager & Gregg Herkenrath, Facilities Director.

DISCUSSION: None

SECONDED: By Claudia De Robles

PASSED Unanimously

**3. Easement Letter from Chelan County PUD regarding WSHS:
Describing the following property at WestSide High School.**

Grantor(s): Wenatchee School District No. 246

Grantee(s): Public Utility District No. 1 of Chelan County

Abbreviated Legal Description: A portion of the North ½ of the NW¼. Additional legal on Page 1. Assessor's Parcel Number(s): 22 20 04 605 013 and 22 20 04 605 014

Lots 1 and 2 as delineated on City of Wenatchee (WVC Foundation) Short Plat No. 2006-079-WE, Chelan County, Washington, recorded July 25, 2006, in Book SP 20 of Short Plats, pages 75-76.

MOTION MADE: Laura R. Jaecks made the motion to approve Easement requested from Chelan County PUD regarding WSHS as presented by David Zeitlin, Hill International Project Manager & Gregg Herkenrath, Facilities Director.

DISCUSSION: None

SECONDED: By Claudia De Robles

PASSED Unanimously

4. Rec Park Amendment to Contract: Deleted from agenda, contract not ready for board approval.

5. LIN – CIP Nelson Geotechnical

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/04/16	Revision #4	Nelson Geotechnical Assoc., Inc.	LIN CIP - Additional Earthwork/Geotechnical consultation services (Nelson Project No. 9014B15)	NTE \$5000.00	Upon approval thru August 2016	Gregg Herkenrath I have read this contract and recommend it for board approval. Initial: 8/04/16 Date		No. Increase PO842140 0124 by \$5,000.00 for a total of \$40,000.00	This is decided at the district office.
				Budget Code					
				1413 12 7000 100					

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name: Nelson Geotechnical Associates, Inc.
 Attention: David Nelson
 Street address or PO Box: 5526 Industry Lane #2
 City, State, Zip Code: East Wenatchee, WA 98802
 Email Address: daven@nelsongeotech.com
 Phone Number: (509) 665-7696

Contract Details (Give a brief description of the contract):
 If this is a revision, what has changed?

Lincoln Elem. School - Additional geotechnical consultation services, including explorations, evaluations, and analysis services.

Discussion:

- Compaction is an issue
- Additional services needed to address additional issues
- Wrote contract as minimal as possible not knowing what we need
- All hourly as needed
- Board appreciates the sign off area at end of document
- Updates on the Washington move-in

MOTION MADE: Laura R. Jaecks made the motion to approve the LIN – CIP Nelson Geotechnical contract as presented by David Zeitlin, Hill International Project Manager & Gregg Herkenrath, Facilities Director.

DISCUSSION: None

SECONDED: By Walter Newman

PASSED Unanimously

6. WES – CIP Nelson Geotechnical - Note: Only taking action on the Lincoln Geotechnical Contract, this contract changed to an information item.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/04/16	Revision #4	Nelson Geotechnical Assoc., Inc.	WES CIP - Additional Earthwork/Geotechnical consultation services (Nelson Project No. 9013C15) due to unforeseen soil conditions and additional testing.	NTE \$7,000.00	Upon approval thru Aug. 31, 2016	Gregg Herkenrath I have read this contract and recommend it for board approval. Initial: 8/04/16 Date		No. (increase PO842140 0123 by \$7,000 for a total of \$42,000)	
				Budget Code					
				1416 12 7000 100					

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name: Nelson Geotechnical Associates, Inc.
 Attention: David Nelson
 Street address or PO Box: 5526 Industry Lane #2
 City, State, Zip Code: East Wenatchee, WA 98802
 Email Address: daven@nelsongeotech.com
 Phone Number: (509) 665-7696

Contract Details (Give a brief description of the contract):

Washington Elem. School - Additional Geotechnical consultation services, including explorations, evaluations, and analysis services due to unforeseen soil conditions and additional testing needed (Amendment 4).

X. New Business

1) PSE Transportation Contract 2016-19:

Heather Crail, HR Director presented the following PSE bargaining contract to the board for approval.

The following are the material language changes and salary increases for our:

Transportation Department

1. Three year contract

Language Changes

2. Added language for greater clarification of extraordinary circumstances when uses charter buses for elementary and middle school activity events.
4. Added language to increase pre and post trip time contracted time for drivers.
5. Added bus washer position.
6. Added language to prorate personal leave.
7. Added language to physical exams requiring the district to only pay every two years.

Salary Improvements

1. Increase of trip rate pay \$16.15 per hour.
2. Schedule A increased to match Eastmont’s 2016/2017 Bus Driver salary schedule
3. All steps on schedule A shall be increased additional 3% percent for 2017/2018 or state flow through, which ever is greater.
4. All steps on schedule A shall be increased additional 3% percent for 2018/2019 or state flow through, which ever is greater.
5. Effective 2017/2018 school year, an additional step five (5) shall be added with an increase of an additional \$.25 per hour.
6. Effective 2018/2019 school year, and additional step six (6) shall be added with an increase of additional \$.25 per hour.
7. Effective 2017/2018 school year, a ten--year longevity step shall be added with an increase of an additional

\$.25 per hour.

- 8. Effective 2018/2019 school year a fifteen (15) year longevity step shall be added with an additional \$.25 per hour.

MOTION MADE: Walter Newman made the motion to approve the PSE Transportation Contract 2016-19 as presented by Heather Crail, HR Director.

DISCUSSION: None

SECONDED: Claudia De Robles

PASSED Unanimously

2) Policy No. 3210 Nondiscrimination

Mark Helm, Exec. Dir. Student Support Services and Danielle Marchant, WSD Legal Counsel presented the updated Nondiscrimination policy to the board for review and 1st Reading. Ms. Marchant provided a Powerpoint presentation to explain the recent legalities of the issues surrounding this policy, addressing transgender policy.

Civil Rights Statutes:

Federal Law

- Title II of the American with Disabilities Act
- Titles VI and VII of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972

State Law

- Washington State Const. Art. 31, § 1
- Law Against Discrimination (Ch. 49.60 RCW)
- Specific School Provisions
 - Ch. 28A.640 RCW
 - Ch. 28A.642 RCW

Federal Focus: Title IX

No person ... shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Dear Colleague Letter

May 13, 2016: US Department of Justice and US Department of Education issued a joint DCL

DCL: Provides “*significant guidance*” regarding a school’s Title IX obligations regarding transgender students and how a school’s compliance with these obligations will be evaluated

Includes guidance regarding:

- Nondiscriminatory Environment
- Sex Segregated Activities and Facilities
- Identification Documents, Names and Pronouns
- Privacy and Education Records

When a student or student’s parent/guardian notifies the school administration that the student will assert a gender identity that differs from previous representations or records, Title IX requires the school to begin treating the student consistent with the student’s gender identity.

No medical diagnosis or treatment that students must meet as a prerequisite to being treated consistent with their gender identity.

Litigation: 30 States

(23 states suing Dept. of Justice, are going out of their determination authority to make these determinations without congress)

- | | | |
|--------------|---------------|---------------|
| • Alabama | • Louisiana | • Oklahoma |
| • Arizona | • Maine | • S. Carolina |
| • Arkansas | • Maryland | • S. Dakota |
| • California | • Michigan | • Tennessee |
| • Colorado | • Mississippi | • Texas |
| • Florida | • Montana | • Utah |
| • Georgia | • Nebraska | • Virginia |
| • Illinois | • N. Carolina | • W. Virginia |
| • Kansas | • N. Dakota | • Wisconsin |
| • Kentucky | • Ohio | • Wyoming |

Focus of Litigation:

- Whether in Title IX sex and gender are the afforded the same protections
- Title IX is silent as to whether gender (identity or expression) are afforded protections
- Department of Education and Department of Justice are equating sex and gender
- Washington Position:
- Washington supports the Department of Education’s and the Department of Justice’s interpretation of Title IX
- Other States that Support the Departments: New York, California, Connecticut, Delaware, Illinois, Maryland, Massachusetts, New Hampshire, New Mexico, Oregon, Vermont, and DC

Washington State Law:

State Constitution: Article 31, Sec. 1

Equality of rights and responsibility under the law shall not be denied or abridged on account of sex.

Ch. 49.60 RCW: Washington Law Against Discrimination (“WLAD”)

The legislature hereby finds and declares that practices of discrimination against any of its inhabitants because of race, creed, color, national origin, families with children, *sex*, marital status, *sexual orientation*, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability are a matter of state concern, that such discrimination threatens not only the rights and proper privileges of its inhabitants but menaces the institutions and foundation of a free democratic state.

Policy No. 3210 Students

NONDISCRIMINATION

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or genetic information, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to the Boy Scouts and other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs shall be free from sexual harassment. [Auxiliary aids and services will be provided upon request to individuals with disabilities.](#)

Conduct against any student that is based on one of the categories listed above that is sufficiently severe, persistent or pervasive as to limit or deny the student's ability to participate in or benefit from the district's course offerings; educational programming or any activity will not be tolerated. When a district employee knows, or reasonably should know, that such discriminatory harassment is occurring or has occurred, the district will take prompt and effective steps reasonably calculated to end the harassment, prevent its recurrence and remedy its effects.

The district's nondiscrimination statement will be included in all written announcements, notices, recruitment materials, employment applications, and other publications made available to all students, parents, or employees. The statement will include: 1) notice that the district will not discriminate in any programs or activities on the basis of any of the above-listed categories; 2) the name and contact information of the district's compliance officer designated to ensure compliance with this policy; and 3) the names and contact information of the district's Section 504 and Title IX compliance officers.

The district will annually publish notice reasonably calculated to inform students, students' parents/guardians (in a language that they can understand, which may require language assistance), and employees of the district's discrimination complaint procedure.

The superintendent will designate a staff member to serve as the compliance officer for this policy. The compliance officer will be responsible for investigating any discrimination complaints communicated to the district.

The district will provide training to administrators and certificated and classroom personnel regarding their responsibilities under this policy and to raise awareness of and eliminate bias and discrimination based on the protected classes identified in this policy.

*Cross References: Board Policy 2020 Curriculum Development and Adoption
Board Policy 2140 Guidance and Counseling
Board Policy 2150 Co-Curricular Program*

*Board Policy 2151 Interscholastic Activities
Board Policy 2030 Service Animals in Schools
Board Policy 4260 Use of School Facilities
[Board Policy 4217 – Effective Communication](#)*

*Legal References: RCW 28A.640 Sexual Equality
RCW 49.60 Discrimination — Human rights commission
RCW 28A.642 Discrimination prohibition
42 U.S.C. §§ 12101-12213 Americans with Disabilities Act
WAC 392-400-215 Student rights
WAC 392-190-020 Training—Staff responsibilities—Bias awareness
WAC 392-190-060 Compliance – School district designation of responsible employee - Notification
20 U.S.C. § 7905 Boy Scouts of American Equal Access Act*

*Management 2014 December Issue
Resources: 2013 April Issue
2012 December Issue
2011 June Issue
Policy News, August 2007 Washington's Law Against Discrimination*

*Adoption Date: 7/25/1994 Wenatchee School District
Revised: 12/11/07, 10/26/11; 6.29.12, 8/2015; 8.16*

Discussion:

- WA State goes beyond what Title IX does in defining sexual orientation giving additional protection
- Human Rights Commission – to carry out WLAD
- Example of actions by citizens –views on both sides of the aisle
- OSPI since 2012 – case by case basis, however the student has rights under this determination not required alternative restroom, use facility they identify with
- Locker room determination is also addressed by OSPI with the same determination
- District has Policies 2133, 2140 and 3210 that protect transgender students
- State Constitution are general rules – our policies cover more
- 24.a- 642 Statutes explained
- Some schools adopted WSSDA sample policy – WSD has not since we have already addressed sexual orientation with current policies in place
- Counsel recommends to use the ones in place and review in light of Federal and State requirements
- Trying to weed out the current policies and procedures from duplicate ones, not a good idea to add additional policies and procedures when WSD is already covered
- Topic areas can be reviewed and may not need changes
- WSD has already met the statutory and constitutional obligation with the policies and procedures in place
- Would be prudent to review them, there are constant changes from WSSDA
- Did we provide corrected information to Wenatchee World?
- Board members think it would be a good time to go through those policies and review them
- Legal counsel will give us guidance in reviewing the policies
- We will need to look at the overlapping policies and eliminate outdated or duplicated policies
- Each school district has their own structure, the WSSDA policies are model and need to be woven into current policies and structure of each district
- Discussion about challenges when WSSDA representative updated our policies 6-years ago.

Mark Helm, Executive Director of Student Services, provided the Board with the revised Nondiscrimination Policy 3210 and procedure 3210P to review. We will consider this a 1st reading today and come back at the next board meeting for the 2nd reading and adoption.

The board thanked Danielle Marchant and Mr. Helm for their work on these policies.

3) 5000 Series Policy Updates:

Lisa Turner, Executive Director of Human Resource, presented the following policies for board 1st reading. She covered them in detail.

Policy	Title	Suggested Action	District Recommendation	Rationale
5222	Job Sharing Staff Members	Essential – update	Revise	Updated to require that employees develop a written plan for sharing performance (creating equity) of the position and to secure approval from their supervisor.
5202	Federal Highway Administration Mandated Drug and Alcohol Testing Program	Priority – Update	Revise	Updates to policy addressing cannabis, amount of substances and prescription medications. Policy was recommended for update in 2012, but we did not adopt at that time.
5202P	Procedure - Federal Highway Administration Mandated Drug and Alcohol Testing Program	Priority - Update	Superintendent to Adopt	Updates to procedure to strengthen language regarding district’s right to solely determine whether an employee who has violated the policy will return to performing safety-sensitive functions.
5253	Maintaining Professional Staff/Student Boundaries	Priority – Update	Revise	Updated to address pre-existing social/familial relations between student and staff – expand definition of staff
5253P	Procedure - Maintaining Professional Staff/Student Boundaries	Priority - Update	Superintendent to Adopt	Updated for social media, reporting requirements, and general formatting

Discussion:

- Details on Policy 5202 and procedure on HR drug testing
- Updates with language on 5253
- Social Media and reporting requirements included

The board thanked Ms. Turner for the colored text and strikeouts for them, so they can better understand the changes.

X. Communications

- President Talbot reminded the board about the construction tour on August 18th
- She also reminded board about a proposed board workshop in fall - to look at initiatives and planning, dates maybe in October – next meeting get some dates out for everyone
- Thursday will be the required Open Public Meetings Training by Danielle Marchant, legal counsel, for new board member, Claudia De Robles if anyone else would like to attend.

XI. Superintendent’s Report

- Supt. Flonos shared the planning calendar and reminded the board to send ideas for topics for the workshops and meetings
 - Federal Building Update 104 K sq. ft building - next meeting discussion
 - Budget for 2016-17 next meeting
 - Good with topics up until September
 - Technology Committee will go over Technology Plan
 - Facilities Committee Update in September 7th next meeting for them
 - Leadership Advance is on Aug. 10 – 12th invitation to board
 - Come on Friday, will be sharing District Learning Team Plan, and Sharing with entire staff at opening day

MEETING ADJOURNED: President Jennifer Talbot adjourned the meeting at 7:55 p.m.

President

Superintendent

Date

WENATCHEE SCHOOL DISTRICT NO. 246
August 23, 2016

TO: **BOARD OF EDUCATION**

FROM: Brian L. Flonex, Superintendent

PREPARED BY: Lisa N. Turner, Executive Director of Human Resources

SUBJECT: PERSONNEL REPORT

APPOINTMENTS

We ask the Board to appoint:

Classified:

- Julie Banken: Workshop Instructor for 55 hr/yr at VAL, effective August 30, 2016 through June 9, 2017;
- Hilary Crowell: Para Ed for 2.08 hrs/day at SS, effective August 30, 2016;
- Sara Dietrich: Assistant Secretary for 7.5 hrs/day at WHS, effective August 24, 2016;
- Olga Erho: Workshop Instructor for 111 hrs/yr at VAL, effective August 30, 2016 through June 9, 2017;
- Christopher Hockett: Homework Center Supervisor for 2 hrs/day at WHS, effective August 30, 2016;
- Wendy Hulse: Workshop Instructor for 222 hrs/yr at VAL, effective August 30, 2016 through June 9, 2017;
- Kayla McCormick: Reading Workshop Instructor for 2.4 hrs/day at WSHS, effective August 30, 2016;
- Patsy Mugg: Workshop Instructor for 166.5 hrs/yr at VAL, effective August 30, 2016 through June 9, 2017;
- Sarah Rayner: Special Ed Para for 6 hrs/day at PIO, effective August 30, 2016;
- Heather Rosa: Para Ed for 3 hrs/day at MV, effective August 30, 2016
- Loretta Smits: Special Ed Para for 6 hrs/day at Trans House, effective August 30, 2016;
- Jonathan Umana: Para Ed for 6 hrs/day at MV, effective August 30, 2016 and Site Coordinator for 6 hrs/day at MV, effective August 16, 2016;
- Memory Visscher: Workshop Instructor for 55.5 hrs/yr at VAL, effective August 30, 2016 through June 9, 2017;

Certificated:

- Kelly Allen: 1.0 FTE English Teacher at WSHS, effective August 30, 2016;
- Maria Black: 1.0 FTE Non-Continuing 3rd Grade Teacher at L&C, effective August 30, 2016 through June 9, 2017;
- Justin Carvitto: 1.0 FTE Teacher of the Deaf at Sped, effective August 30, 2016;
- Kim Crown: 0.87 FTE PE Specialist at MV/WA/NBY, effective August 30, 2016;

- Megan McCarl: 1.0 FTE 1st Grade Teacher at COL, effective August 30, 2016;
- Sherry McLaren: 1.0 FTE Art Specialist at FMS, effective August 30, 2016;
- Cheryl Niccum: 1.0 FTE Math Teacher at WSHS, effective August 30, 2016;
- Melody Rodriguez: 1.0 FTE Non-Continuing Kindergarten Teacher at WA, effective August 30, 2016 through January 27, 2017;
- Sunny Savage: 1.0 FTE Non-Continuing 1st Grade Teacher at L&C, effective August 30, 2016 through June 9, 2017;

CHANGE OF STATUS

Classified:

- Mickie De Los Reyes: Change as Para Ed for 4 hrs/day to 6.75 hr/day at LNC, effective August 30, 2016;
- Shauna Dillard: Change as Para Ed for 6 hrs/day to Para Ed/Cashier for 6 hrs/day at SS, effective August 30, 2016;
- John Cumpton: Change from Utility Custodian for 8 hrs/day at OMS to Lead Custodian for 8 hrs/day at L&C, effective August 1, 2016;
- Stephanie Duncan: Change as Para Ed for 6 hrs/day at WA to FMS, effective August 30, 2016;
- Alexis Greenfield: Change as Para Ed for 6 hrs/day to Special Ed Para for 6 hrs/day at WA, effective August 30, 2016;
- Rachel Lippert: Change as Special Ed Para for 6 hrs/day at WHS to Transition House, effective August 30, 2016;
- Joanne Neel: Change from Secretary/Cashier/Para for 6.85 hrs/day to Secretary/Para for 7.1 hrs/day at SS, effective August 30, 2016;
- Amy Pheasant: Change as Special Ed Para for 6 hrs/day at WHS to Special Ed, effective August 30, 2016;
- Corina Scroggie: Change as Special Ed Para for 6 hrs/day at COL/WA to COL, effective August 30, 2016;
- Diana Zamudio: Change as Para Ed for 2 to 3 hrs/day at L&C, effective August 30, 2016;

Certificated:

- Lisa Steitz: Change as 1.0 FTE Kindergarten Teacher at L&C to 1.0 FTE Kindergarten Teacher at SS, effective August 30, 2016;

LEAVE OF ABSENCE

The following employees have requested a Leave of Absence:

Classified:

- Linda Beaty: Leave as Office Manager for 8 hrs/day at MV, effective August 16, 2016 through August 26, 2016;
- Maria Black: Leave as Family Advocate for 8 hrs/day at NBY/WA, effective August 30, 2016 through June 9, 2017;

- Roci Duenas: Leave as Para Ed for 6 hrs/day at WA, effective August 30, 2016 through June 9, 2017;
- Dwayne Jordan: Leave as Trades 1 for 8 hrs/day at M&O, effective July 11, 2016 through August 1, 2016;

Certificated

- Carrell Schlatter: Leave as 1.0 FTE Preschool Teacher at Castlerock, effective August 30, 2016 through January 27, 2017;
- Rachel Simmons: Leave as 1.0 FTE Foreign Language Teacher at WHS, effective December 13, 2016 through March 6, 2017;
- Amy Spietz: Leave as 1.0 FTE PE Specialist at OMS, effective August 30, 2016 through November 28, 2016;

RETURN FROM LEAVE OF ABSENCE

Classified:

- Dwayne Jordan: Return as Trades 1 for 8 hrs/day at M&O, effective August 1, 2016;
- Guadalupe Rubio: Return as Attendance Secretary for 8 hrs/day at WHS, effective August 25, 2016;

RESIGNATION

Classified:

- Joe Alvarez: Resign as Para Ed for 6.4 hrs/day at SS, effective July 21, 2016;
- Jennifer Eastep: Resign as Attendance Secretary for 8 hrs/day at WHS, effective June 11, 2016;
- Gladys Garibay: Resign as Special Ed Preschool Para for 6 hrs/day at Castlerock, effective August 11, 2016;
- Kent Getzin: Resign as Director of Food Service for 8 hrs/day, effective October 31, 2016;
- Angela Gott: Resign as Elementary Server for 2 hrs/day at L&C, effective July 26, 2016;
- Heather Jefferson: Resign as Special Ed Para for 6 hrs/day at Transition House, effective August 8, 2016

Certified:

- Jasmin Rocha: Resign as 1.0 FTE 3rd Grade Teacher at L&C, effective August 8, 2016;

RESIGNATION OF SUPPLEMENTAL ASSIGNMENT

Certificated:

- Mary Berdine: Resign as 0.5 FTE Grade 1 Team Leader at MV, effective August 2, 2016;
- Maria Chang-Marr: Resign as 0.5 FTE Grade 1 Team Leader at MV, effective August 2, 2016;

SUPPLEMENTAL ASSIGNMENTS FOR THE 16-17 SCHOOL YEAR

The following persons are recommended for employment tendered for Supplemental Contract for the 2016-2017 school year:

Mission View Elementary

Coni Morgan Safety Patrol

Washington Elementary

Trisha Donnelly Wise Webmaster
Deb Lewin Classified LIT Rep
Wendy Ptolemy Elementary Track
Cindy Stockewell Safety Patrol

Foothills Middle School

Sarah Cabbage 6th Grade Team Leader
Jake Carvitto Science Team Leader
Monique Force At Large-LIT Rep
Leah Fox 8th Grade Team Leader
Sheli Franklin Classified LIT Rep
Aaron Hansen At Large-LIT Rep
Maija Henderson Mariachi Director
Orchestra Director
Toby Johnson 7th Grade Team Leader
Evelyn Kellogg Specialist LIT Rep
Wilbert Ochoa Yearbook
Angela Richmond Jazz
Vocal
Heidi Sherman ASB
Kristi Rupp Wilson Math Team Leader

Orchard Middle School

Julee Accardo Classified LIT Rep

Westside High School

Gretchen Mann Classified LIT Rep

District

Don Collins K-12 Visual Arts Team Leader
Sally Dieringer 0.5 FTE 6-8 Health Team Leader
Amy Ferrell K-12 Librarian Team Leader
Jocelyn Flitton 0.5 FTE K-5 Health & Fitness Team Leader
Camille Jackson 0.5 FTE K-5 Health & Fitness Team Leader
Tami Lopushinsky K-5 Music Team Leader
Aaron MacKenzie K-12 Counselor Team Leader
Katrina Sias SLP Team Leader
Amy Spietz 0.5 FTE 6-8 Fitness Team Leader
Lisa Wickel Psychologist Team Leader

Wenatchee School District NO. 246

PAYROLL

AUGUST 2016

We, the undersigned Board of Directors of the Wenatchee School District No. 246, Chelan County, Washington, do hereby certify that the persons named in the attached payroll are employed by said school district and entitled to the sums specified in the final payroll register. The payroll is approved for payment in the amount of \$6,494,019.33 for the month of August 2016.

Secretary: _____

Board Members: _____



Approval of vouchers and warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment

General Fund

Check numbers 585538 through 585664 totaling \$651,787.26

Capital Projects Fund

Check number 585665 through 585680 totaling \$2,269,198.42

Associated Student Body Fund

Check number 585681 through 585703 totaling \$24,009.56

Transportation Vehicle Fund

Check number totaling \$

Check numbers and amount of expenses will be provided at the board meeting.

Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Wenatchee School District, and that I am authorized to authenticate and certify to said claim.

Signature of Auditing Officer

Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 23, 2016, the board, by a _____ vote, approves payments, totaling \$2,944,995.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP WARRANTS:
Warrant Numbers 585538 through 585703, totaling \$2,944,995.24

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
585538	ACADEMIC TOOL BOX	08/24/2016	716.50
585539	AG SUPPLY COMPANY	08/24/2016	106.75
585540	ANDERSON, ERIC JOHN	08/24/2016	1,100.00
585541	APPLE COMPUTER INC	08/24/2016	291.82
585542	APPLE VALLEY PUMPING SER INC	08/24/2016	135.50
585543	AVALON MUSIC INC	08/24/2016	45.74
585544	AW REHN & ASSOC INC	08/24/2016	1,046.50
585545	BERGER, THERESA	08/24/2016	21.99
585546	BROWN, TAUNYA C	08/24/2016	292.16
585547	BRYSON SALES & SERVICE	08/24/2016	105.25
585548	BURROWS TRACTOR INC	08/24/2016	171.29
585549	BUSINESS TELECOM PRODUCTS INC	08/24/2016	22.66
585550	CAREER CRUISING	08/24/2016	15,000.00
585551	CASCADE QUALITY WATER CENTER	08/24/2016	206.62
585552	CH2O INC.	08/24/2016	541.13
585553	CHINOOK MUSIC SERVICE INC	08/24/2016	2,535.95
585554	CINTAS CORPORATION	08/24/2016	335.39
585555	CITY OF WENATCHEE	08/24/2016	7,344.66
585556	CLARIUS LANGUAGES	08/24/2016	2,070.46
585557	CLARK SECURITY PRODUCTS	08/24/2016	1,828.50
585558	COLUMBIA PAINT CO	08/24/2016	1,055.71
585559	COMMERCIAL PRINTING INC	08/24/2016	237.78
585560	COMMERCIAL TIRE	08/24/2016	2,070.99
585561	CONGER, DENNIS DWIGHT	08/24/2016	1,415.18
585562	CONNOR, MICHELLE C WAVRA	08/24/2016	510.00
585563	CONSOLIDATED ELECTRICAL DISTRI	08/24/2016	497.73
585564	COSTCO HOUSEHOLD BANK FSB DO	08/24/2016	656.50
585565	CTS CASH OFFICE	08/24/2016	4,528.51
585566	DAY WIRELESS SYSTEMS	08/24/2016	73,482.82
585567	DEMCO INC	08/24/2016	316.93
585568	DEPT OF LICENSING	08/24/2016	117.00
585569	DICKS HEATING & AIR CONDITIONI	08/24/2016	302.96
585570	DON SANGSTER MOTORS INC	08/24/2016	78.11

Check Nbr	Vendor Name	Check Date	Check Amount
585571	DOOR TECH INC.	08/24/2016	525.75
585572	EMPIRE MUSIC CO. THE	08/24/2016	104.85
585573	ESD 123	08/24/2016	500.00
585574	FASTENAL COMPANY	08/24/2016	56.24
585575	FILEWAVE (USA) INC	08/24/2016	5,000.00
585576	FIRST BOOK	08/24/2016	308.60
585577	GALE INSULATION INC	08/24/2016	21.68
585578	GETZIN, KENT D	08/24/2016	880.71
585579	GO USA	08/24/2016	1,465.16
585580	GRADUATION ALLIANCE INC	08/24/2016	2,450.00
585581	GRAY, VALERIE GAY	08/24/2016	268.92
585582	H D FOWLER	08/24/2016	60.96
585583	HAGLUNDS TROPHIES	08/24/2016	339.84
585584	HANSEN, AARON A	08/24/2016	1,223.20
585585	HARGIS ENGINEERS INC	08/24/2016	1,682.10
585586	HOLIDAY INN YAKIMA	08/24/2016	424.34
585587	HOLLYWOOD LIGHTS, INC.	08/24/2016	72.95
585588	HOME DEPOT	08/24/2016	1,090.10
585589	HOWARD, JENNIFER L	08/24/2016	30.00
585590	INLAND PIPE AND SUPPLY	08/24/2016	314.56
585591	JAEGER, JEFF	08/24/2016	126.95
585592	JERRYS AUTO SUPPLY	08/24/2016	141.95
585593	JIMMY JOHNS	08/24/2016	250.68
585594	JUDD, THERA M	08/24/2016	219.12
585595	JUNIOR LIBRARY GUILD	08/24/2016	552.42
585596	KELLER SUPPLY COMPANY	08/24/2016	16.39
585597	KENNELLY KEYS MUSIC	08/24/2016	2,654.17
585598	KEYHOLE INC	08/24/2016	48.62
585599	KING, ANDREW RAY	08/24/2016	12.00
585600	KING COUNTY DIRECTORS ASSN	08/24/2016	9,194.99
585601	LAB TEST	08/24/2016	1,995.00
585602	LIQUIDS POWDERS & MACHINES	08/24/2016	5,384.76
585603	LOCAL TEL COMMUNICATIONS	08/24/2016	14,437.35
585604	LOWES HOME IMPROVEMENT	08/24/2016	484.98
585605	MACKIN LIBRARY MEDIA	08/24/2016	8,881.01
585606	MADLAND, MARY	08/24/2016	208.33
585607	MATERIAL FLOW & CONVEYOR SYST.	08/24/2016	1,105.59
585608	MCCOURT, HEATHER G	08/24/2016	30.00
585609	MELOY, MARK	08/24/2016	11.29
585610	MSR WEST, INC	08/24/2016	558.24
585611	MYERS, DANIEL K	08/24/2016	450.00
585612	NEOFUNDS BY NEOPOST	08/24/2016	1,000.00
585613	NORCO INC	08/24/2016	659.94
585614	NORTH CENTRAL ESD	08/24/2016	74,464.09
585615	NORTH COAST ELECTRIC	08/24/2016	12.82
585616	NW BEARING-BDI	08/24/2016	75.29
585617	NW TEXTBOOK DEPOSITORY	08/24/2016	270,615.22
585618	NW VITAL RECORDS CTR INC	08/24/2016	300.00
585619	OFFICE DEPOT	08/24/2016	3,598.17
585620	OXARC	08/24/2016	10.29

Check Nbr	Vendor Name	Check Date	Check Amount
585621	PACIFIC SECURITY	08/24/2016	175.00
585622	PARR, KEVIN PATRICK	08/24/2016	383.79
585623	PARSONS PHOTOGRAPHY	08/24/2016	580.24
585624	PC & MACEXCHANGE	08/24/2016	1,680.84
585625	PLATT ELECTRICAL SUPPLY	08/24/2016	452.32
585626	PORT OF CHELAN	08/24/2016	913.80
585627	PRUDENTIAL	08/24/2016	1,200.00
585628	PUBLIC CONSULTING GROUP INC	08/24/2016	2,097.24
585629	PUD NO 1 OF CHELAN COUNTY	08/24/2016	24,040.76
585630	RICHMOND, ADAM E	08/24/2016	26.14
585631	RICOH USA, INC.	08/24/2016	716.78
585632	RIDGELINE GRAPHICS INC.	08/24/2016	21.68
585633	S & W IRRIGATION SUPPLY	08/24/2016	325.43
585634	SAFEWAY INC	08/24/2016	46.72
585635	SCHUTT RECONDITIONING	08/24/2016	975.05
585636	SCOTTS AIR VENT CLEANING	08/24/2016	1,002.70
585637	SHIPOWICK-SMITH COUNSELING	08/24/2016	208.33
585638	SHORT, CHERYL	08/24/2016	208.33
585639	SIX ROBBLEES INC	08/24/2016	243.66
585640	SKILLSOURCE	08/24/2016	10,598.70
585641	SLIDEWATERS AT LAKE CHELAN	08/24/2016	190.00
585642	SNOW	08/24/2016	195.00
585643	SOLARWINDS.NET INC	08/24/2016	10,335.94
585644	SONGSMITH STRING INSTRUMENTS	08/24/2016	7,588.00
585645	STANS MERRY MART	08/24/2016	888.57
585646	STERICYCLE COMM SOLUTIONS	08/24/2016	84.20
585647	STUBER, SI JAMES	08/24/2016	64.00
585648	SYMONDS, HANNAH ELIZABETH	08/24/2016	80.00
585649	TACONY CORPORATION	08/24/2016	61.41
585650	TROXELL COMMUNICATIONS	08/24/2016	2,385.81
585651	UPS	08/24/2016	364.01
585652	US BANK CORPORATE PAYMENT SYST	08/24/2016	27,254.33
585653	US LINEN & UNIFORM INC	08/24/2016	1,607.31
585654	WEINSTEIN BEVERAGE CO	08/24/2016	253.38
585655	WEN PETROLEUM CO	08/24/2016	49.05
585656	WEN SMART CHOICE P S TIRE FACT	08/24/2016	52.13
585657	WEN VALLEY CHAMBER OF COMMERCE	08/24/2016	13,500.00
585658	WEN VALLEY MUSEUM & CULTURAL C	08/24/2016	5,500.00
585659	WEN VALLEY HOSPITAL	08/24/2016	769.42
585660	WILBUR ELLIS COMPANY LLC	08/24/2016	433.88
585661	WISE	08/24/2016	205.00
585662	WOODWIND AND BRASSWIND	08/24/2016	212.60
585663	WSD ADMIN IMPREST	08/24/2016	195.00
585664	ZACHERLE, SHEENA H	08/24/2016	112.00
585665	AFTER HOURS PLUMB & HEAT INC	08/24/2016	290.79
585666	CASCADE QUALITY WATER CENTER	08/24/2016	8.08
585667	CONSOLIDATED ELECTRICAL DISTRI	08/24/2016	110,616.78
585668	FORSGREN ASSOCIATES	08/24/2016	5,240.00
585669	FORTE ARCHITECTS INC	08/24/2016	17,797.00
585670	FOSTER PEPPER PLLC	08/24/2016	1,264.00

Check Nbr	Vendor Name	Check Date	Check Amount
585671	GRACE LUTHERAN CHURCH	08/24/2016	558.00
585672	INSTA STOR INC	08/24/2016	233.06
585673	KING COUNTY DIRECTORS ASSN	08/24/2016	49,902.89
585674	LYDIG CONSTRUCTION INC	08/24/2016	2,065,711.03
585675	MENG ANALYSIS	08/24/2016	5,631.81
585676	NELSON GEOTECHNICAL ASSO INC	08/24/2016	3,336.83
585677	NW PLAYGROUND EQUIPMENT INC	08/24/2016	6,423.64
585678	PARSONS PHOTOGRAPHY	08/24/2016	91.06
585679	PC & MACEXCHANGE	08/24/2016	302.00
<u>585680</u>	SOUTHPAW ENTERPRISES INC	08/24/2016	1,791.45
585681	BEST WESTERN CHIEFTAN INN	08/24/2016	4,878.00
585682	BOOKWALTER, BRANDY	08/24/2016	16.00
585683	BROWNLEE, KURT	08/24/2016	48.00
585684	CANNON, ELVIS EDWARD	08/24/2016	16.00
585685	CASHMERE VALLEY BANK	08/24/2016	3,498.40
585686	CLASSIC ONE EAST CLEANERS	08/24/2016	899.47
585687	COMMERCIAL PRINTING INC	08/24/2016	287.41
585688	COSTCO HOUSEHOLD BANK FSB DO	08/24/2016	169.95
585689	CRAWLEY, DAWN M	08/24/2016	16.00
585690	GPA EMBROIDERY INC	08/24/2016	622.93
585691	JOBE, LANCE	08/24/2016	16.00
585692	KIMMEL ATHLETIC SUPPLY	08/24/2016	5,544.87
585693	KING COUNTY DIRECTORS ASSN	08/24/2016	26.54
585694	NW WHOLESALE	08/24/2016	154.69
585695	PACIFIC SECURITY	08/24/2016	75.00
585696	PIONEER MIDDLE SCHOOL	08/24/2016	13.50
585697	RAMADA	08/24/2016	3,038.04
585698	SADDLEROCK EMBROIDERY	08/24/2016	1,008.12
585699	THE ICE HOUSE LLC	08/24/2016	525.30
585700	US BANK CORPORATE PAYMENT SYST	08/24/2016	2,589.35
585701	VARSITY SPIRIT FASHIONS	08/24/2016	131.65
585702	WHIPPLE, DONALD L	08/24/2016	418.34
585703	WOOD, CHRISTIAN	08/24/2016	16.00

166 Computer

Check(s) For a Total of

2,944,995.24

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	166	Computer	Checks For a Total of	2,944,995.24
Total For	166	Manual, Wire Tran, ACH & Computer	Checks	2,944,995.24
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,944,995.24

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-1,477.72	0.00	653,264.98	651,787.26
20	Capital Projects	-25.37	0.00	2,269,223.79	2,269,198.42
40	Associated Stude	-84.12	0.00	24,093.68	24,009.56

August 24, 2016 Board Meeting

Submission Summary Form for District Contracts

Submit **unsigned** contracts to Les Vandervort for pre-approval at least two weeks before the scheduled School Board meeting. Upon pre-approval, Les will submit the contracts to the Superintendent's office, to be included on the consent agenda for School Board approval. Federally funded contracts must be accompanied with proof that the vendor has not been "Suspended or Debarred". *All District contracts require school board approval. The only authorized signatures on contracts are Brian Fiones, Jon Dejong, Les Vandervort, or the School Board.*


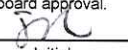
Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
08/03/16	Renewal	No	Premera	Health Insurance	N/A	11/1/16 - 10/31/17	Kelly Lopez	Yes	No
					Budget Code				
					N/A				
08/03/16	Renewal	No	AON Hewitt	Voluntary Term Life Insuranc	N/A	11/1/16 - 10/31/17	Kelly Lopez	Yes	No
					Budget Code				
					N/A				
08/09/16	Renewal	No	NCESD	Online Resource Databases Learn 360 with all services	\$2,650	2016-2017 School Year	Ron Brown	Yes	No
					Budget Code				
					Various accounts				
08/09/16	Revisions	No	North Central Regional Library	Student Records Confidentiality Agreement	N/A	9/1/16 - Until terminated	Ron Brown	Yes	No
					Budget Code				
					N/A				
08/16/16	New	No	NCESD	Marzano Trainings	\$3,100	9/26/16 - 11/30/16	Sarah Hanchey	Yes	Yes
					Budget Code				
					5805-31-7000-000				
07/26/16	New	No	Columbia Valley Community Health	Lincoln School Based Health Center MOU	N/A	Fall 2016 - until terminated	Tim Sheppard	Yes	No
					Budget Code				
					N/A				
08/16/16	Renewal	No	Payne West Insurance	Client Service Agreement Property and Casualty	\$30,000	2016-2017 School Year	Denise Watson	Yes	No
					Budget Code				
					9700-68-70-5-000				
08/10/16	New	No	Walla Walla Frontier Days	Mariachi Huenachi Performance	\$800 (credit)	9/3/16	Ramon Rivera	Yes	No
					Budget Code				
					402-4458				
08/11/16	New	No	Wenatchee Valley College	NCW College & Career Expo	N/A	11/1/16	Diana Haglund	Yes	No
					Budget Code				
					N/A				
08/16/16	Renewal	No	University of Washington	College In the High School	N/A	2016-2017 School Year	Ricardo Iniguez	Yes	No
					Budget Code				
					N/A				

**Contract Coversheet (Non-Federal)
 Request Board Approval**

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/16/16	New	North Central Educational Service District (NCESD)	Provide Required Marzano Trainings for New 2016-17 Certificated Staff	\$3,100	9/26/16-11/30/16	Sarah Hanchey		Yes	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.  Initial 8-16-16 Date			
				10 530 5805 31 7000 000 0000 0000					

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name North Central Educational Service District
 Attention: Heather Miller
 Street address or PO Box 430 Olds Station Road
 City, State, Zip Code Wenatchee, WA 98801
 Email Address heatherm@ncesd.org
 Phone Number 509-665-2649

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

AGREEMENT FOR INTERAGENCY SERVICES

BETWEEN

Wenatchee School District
PO BOX 1767

Wenatchee WA 98807

(509) 663-8161

North Central Educational Service District 171
(Hereinafter referred to as NCESD)
430 Olds Station Road, Wenatchee, WA 98801
(509) 665-2610 FAX (509) 662-9027

In consideration of the promises and conditions contained herein, North Central ESD and **Wenatchee School District** do mutually agree as follows:

DUTIES OF THE NCESD, EFFECTIVE DATE, AND DURATION

NCESD shall perform the following duties to the satisfaction of Warden School District or its designee:

- A. General objective(s) of this contract shall be: Eleanor Sellers will provide 12 hours of Marzano Overview training September 26-29, 2016 from 3:30 pm to 6:30 pm and 12 hours of Content Knowledge training November 9 and 10th and November 29 and 30 from 3:30 pm to 6:30 pm.
- B. NCESD will do the following in order to accomplish the general objectives:
Complete all trainings as outlined in section A.
- C. NCESD will complete any additional documents required by this contract.
- D. Following its approval by the authorized signatory for the Contracting Agency this agreement shall commence and be effective for the period beginning 09/26/2016 and ending 11/30/2016, with the exception of Sections III and V on page 2, which will continue to bind the parties, their heirs, and successors.

DUTIES OF THE CONTRACTING AGENCY

In consideration of the NCESD's satisfactory performance of the duties set forth herein and submission of a properly completed claim form, the Contracting Agency shall compensate the NCESD as shown below.

CONTRACT FEES	Description of Service	Total
\$3,100.00	Eleanor Sellers to facilitate 12 hours of Marzano Overview training and 12 hours of Content Knowledge training.	\$3,100.00

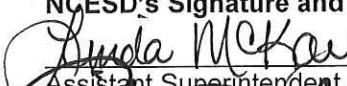
NCESD WILL INVOICE AT END OF CONTRACT PERIOD

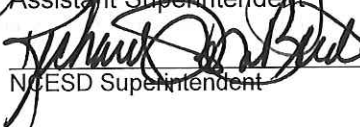
1606 21
NCESD Budget Account Code

In witness whereof, the Contracting Agency and the NCESD have read, understand, and executed this entire agreement.

NCESD's Signature and Certification

Contracting Agency's Signature and Certification

 Date 8/8/2016
Assistant Superintendent

 Date 8/9/16
NCESD Superintendent

Authorized Signatory for Contracting Agency

Federal Tax ID No. 91-0923400

Signed this _____ day of _____ 20____

Business License No. UBI 600-087-495, State of Washington

(See Sections XII and XIII on reverse for information on backup withholding certification and explanation of option to void.)

Original copy to be signed and returned to North Central ESD Business Office prior to the commencement of services.

I. PAYMENTS

- A. All payments to the NCESD shall be conditioned upon:
 1. Submission of a properly prepared claim form which supports that performance has been rendered for which payment is requested and
 2. Performance is to the satisfaction of the Contracting Agency or its designee, provided that approval shall not be unreasonably withheld.
- B. Interim payments during the contract are allowed as specified.

II. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

III. OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

This section is intentionally left blank.

IV. COPYRIGHT

The NCESD shall be responsible for the acquisition of any necessary copyright releases for materials used in the performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the NCESD.

V. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of NCESD or its employee's(s) or agent's(s) performance or failure to perform duties pursuant to the agreement, shall be the NCESD's sole obligation and the NCESD shall indemnify and hold harmless the Contracting Agency in full for any and all such acts or failures to act on the part of the NCESD or its employee(s) or agent(s).

VI. MALPRACTICE INSURANCE

All individuals providing services to minors must have valid malpractice insurance coverage. Upon request by North Central ESD, individuals must be able to show evidence of such coverage.

VII. TERMINATION

Either the NCESD or the Contracting Agency can initiate termination of this contract with or without reason upon 30 days written notice to the other party. The notice shall specify the date of termination. In the event of termination by Contracting Agency, NCESD shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VIII. VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of NCESD and the Contracting Agency in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for this contract will be Chelan County of the State of Washington.

X. NONDISCRIMINATION

No person shall on the ground of race, creed, color, national origin, marital status, handicapping condition, or sex be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this agreement.

XI. BACKGROUND CHECKS

Employees of the NCESD who may during the activities of this contract, work with persons under the age of 16 years shall, as part of this contract, complete background check forms submitted by NCESD.

XII. CONFLICT OF INTEREST

This section is intentionally left blank.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION/OPTION TO VOID

This section is intentionally left blank.

XIV. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this contract, the Contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

XV. SIGNATURES

Contracting Agency and/or Contracting Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Contracting Agency so identified to the foregoing agreement.


Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/16/16	Renewal	Payne West Insurance	Client Service Agreement Property and Casualty	\$30,000	2016-2017 School Year	<u>Denise Watson</u>			This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				9700 68 7095 000		Initial <u>DW</u> Date <u>8-16-16</u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Payne West
 Attention: Daryl Ferguson
 Street address or PO Box 706 N. Chelan Ave
 City, State, Zip Code Wenatchee, WA 98801
 Email Address Dferguson@paynewest.com
 Phone Number 509-662-5157 cell 509-670-1808

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____



Service Agreement- Property & Casualty

THIS SERVICE AGREEMENT is made effective the 1st day of September, 2016 (“Effective Date”) by and between Wenatchee School District #246, having an office located at PO Box 1767, Wenatchee, WA 98001 (“Client”) and PayneWest Insurance, Inc., a Montana corporation having an office located at 706 N Chelan Avenue, Wenatchee, WA 98801 (“PayneWest”).

RECITALS

WHEREAS, PayneWest is duly licensed to engage in the insurance business for purposes set forth herein, and;

WHEREAS, Client desires to engage the services of PayneWest upon the terms and conditions hereinafter set forth;

NOT THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

I. TERM AND TERMINATION

The term of this Agreement shall commence on September 1, 2016 and shall terminate on September 1, 2017. The term may be extended by mutual written agreement of the parties. In the event of termination, PayneWest will assist Client in arranging a smooth transition process. However, PayneWest’s obligation and the obligation of its affiliates to provide services to Client will cease upon the effective date of termination, unless otherwise agreed in writing.

Notwithstanding the term of this Agreement, and except as otherwise provided in section V.b., either party shall have the right to terminate this Agreement upon 90 days’ prior notice to the other.

II. OBLIGATIONS OF PAYNEWEST

PayneWest will provide the services set out on Exhibit A attached hereto (collectively, the “Services”) to Client for the following lines of business: **Commercial Package** If the Services include the placement of insurance, PayneWest will use its commercial best efforts to secure such insurance coverages on the Client’s behalf. In the event an insurance company cancels or refuses to place such insurance coverages, PayneWest will use its commercial best efforts to obtain the coverage from another insurance company.

III. OBLIGATIONS OF CLIENT

- a. Client shall pay PayneWest a fee of \$30,000. The annual fee payable and invoiced with the 2016 insurance premiums for consulting and other Services stated herein, which such fee may be revised at the time of renewal of this Agreement by the execution of an amendment to the Agreement signed by the parties hereto. If work is required to be performed in addition to the Services, Client agrees to compensate PayneWest for such additional work as negotiated and under addendum or separate written agreement. So long as the terms and conditions of the Services are substantially similar and PayneWest performance is acceptable, upon expiration of this agreement, in subsequent years the annual fee shall be negotiated, and shall be payable and earned as provided herein.

- b. Client will make available such reasonable information as required for PayneWest to conduct its services. Such data will be made available as promptly as possible. PayneWest understands that the time of Client's personnel is limited, and judicious use of that time is a requirement of this Agreement.
- c. Client agrees to notify PayneWest as soon as possible of any proposed amendments to the Agreement to the extent that the amendments would affect PayneWest in the performance of its obligations under this Agreement. Client agrees to submit (or cause its agent, consultants, or vendors to submit) all information in its (or their) control reasonably necessary for PayneWest to perform the services covered by this Agreement.

IV. RECORD KEEPING

PayneWest will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in accordance with industry standard record retention practice or as otherwise directed by Client.

V. DISCLOSURES

- a. In addition to such fees provided for herein, PayneWest may also receive investment income on fiduciary funds temporarily held by it such as premiums. Other parties, such as excess and surplus lines brokers, wholesalers, reinsurance intermediaries, underwriting managers, captive managers, and similar parties may earn and retain usual and customary commissions and fees in the course of providing insurance products to clients. Any such fees or commission will not constitute compensation to PayneWest under section III above.
- b. PayneWest's fees under this Agreement shall be earned on the Effective Dates (and any renewal thereof), and Client shall pay PayneWest upon receipt of an invoice from PayneWest. Client is responsible for payment of premiums for all insurance placed by PayneWest on its behalf. If any amount is not paid in full when due, including premium payments to insurance companies, that nonpayment will constitute a material breach of the Agreement that will allow PayneWest to immediately terminate this Agreement, at its option, without notice to Client.
- c. Where applicable, insurance coverage placements which PayneWest makes on Client's behalf may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees, to the Internal Revenue Service (federal), various state (s) departments of revenue, state regulators, boards or associations. In such cases, Client is responsible for the payment of such taxes and/or fees, which will be identified separately by PayneWest on invoices covering these placements. Under no circumstances will these taxes or other related fees or charges be offset against the amount of PayneWest consulting fees or commissions referred to herein.
- d. Contingent, supplemental, or bonus commissions. Some of the insurance companies PayneWest represents may pay it additional incentive commission, sometimes referred to as contingent, supplemental or bonus commissions, which may be based on the total volume of business we sell for them, and/or the growth rate of that business, retention rate, claims loss ratio, or other factors considering our entire book of business with an insurance company for a designated period of time. Such additional commissions would be in addition to any other compensation PayneWest



Service Agreement- Property & Casualty

may receive. At your request, PayneWest will provide you with a detailed statement regarding our compensation on your account and how the compensation is calculated.

- e. PayneWest will not be operating in a fiduciary capacity, but only as Client's consultant, obtaining a variety of coverage terms and conditions to protect the risks of Client's enterprise (s). PayneWest will seek to bind those coverages based upon Client's authorization; however, PayneWest can make no warranties in respect to policy limits or coverage considerations of the carrier. Actual coverage is determined by policy language, so Client agrees to read all policies carefully.
- f. Client acknowledges that (i) PayneWest shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) PayneWest shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and (iii) PayneWest shall perform services pursuant to this Agreement in a non-fiduciary capacity.

VI. INDEMNIFICATION

- a. PayneWest agrees to indemnify and hold Client harmless from any loss, cost, damage, or expense (including reasonable attorney's fees) arising from the negligent acts or omissions of PayneWest.
- b. Client agrees to indemnify and hold PayneWest harmless from any loss, costs, damage, or expense (including reasonable attorney's fees) arising from the negligent acts or omissions of Client, including any financial obligation to pay premiums to any insurance company.

VII. ENTIRE AGREEMENT

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded. Subsequent amendments to this Agreement shall only be in writing signed by both parties.

VIII. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.



Service Agreement- Property & Casualty

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first written above.

Wenatchee School District #246

PayneWest Insurance, Inc.

By: _____

Name:

Its:

By: _____

Kyle Lingscheit

Its: CEO

Date: _____

Date: _____

Producer: Daryl Ferguson

Signed: _____

License # _____



Service Agreement- Property & Casualty

EXHIBIT A – SERVICES

Subject to all other terms and conditions of this Agreement, PayneWest shall provide the following Services for the lines of coverage identified in Section II.

Scope of Services

- **Review your insurance needs with you**
- **Prepare insurance specifications and market your insurance coverages with appropriate carriers**
- **Review insurance policies for accuracy**
- **Prepare summaries of your insurance coverage**
- **Submit claims to the insurance carrier on your behalf and assist in the settlement of the claim when necessary**
- **Answer insurance-related questions which may arise**
- **Review insurance requirements in contracts when requested**
- **Issue insurance certificate as requested**
- **Disclose compensation received from carriers**


Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required ?	Attorney Review Required?
08/10/16	New	Walla Walla Frontier Days	Mariachi Huenachi Performance	\$800	September 3, 2016	<i>(Ramon Rivera)</i> <i>R.R.</i> <small>I have read this contract and recommend it for board approval.</small> <i>R.R.</i> Initial <i>R.R.</i> Date		No	
				Budget Code					
				402-4458					

Agency Contact Information (who & where contract needs to be mailed to for signing):

Contract Details (Give a brief description of the contract):

Agency Name Walla Walla Fair and Frontier Days
 Attention: Megan Mckinney
 Street address or PO Box PO Drawer G
 City, State, Zip Code Walla Walla WA 99362
 Email Address info@wallawallafairgrounds.com
 Phone Number 509-527-3247

This is an agreement for the Mariachi Huenachi to perform at the Walla Walla Frontier Days on September 3, 2016. They will receive \$800 and 35 tickets to the fair for the performance.

Be sure to follow state bid requirements as outlined in RCW

Reviewed by Attorney _____
 Signature _____

Requires Edits? _____

Walla Walla Frontier Days Entertainment Agreement

Name of Performer or Group: Mariachi Huenachi Wenatchee High School

Name of Contact: Ramon Rivera

Address: 1101 Millerdale Wenatchee, WA 99801

Contact Phone: 509-393-8871

Contact Email: rivera.r@wenatcheeschools.org

Performance:

Date: Saturday, September 3, 2016

Time: 12:30-2:30 Pepsi Stage

Times: Set runs: 2 hours total # performers in your group: 30 # of microphones needed: 8

Direct Inputs: 8 CD player? Yes No Cassette Player? Yes No

Please list any special equipment or needs you have, as well as any other concerns or requests you may have: N/A

PASSES: You will receive 35 One-Day passes, and at the successful conclusion of the engagement you will receive \$800.00.

Make check payable to: Wenatchee High School-Mariachi Huenachi

Performers Information, Guidelines & Release

Schedule: Generally performances are approximately 45 minute sets, allowing approximately 15 minutes for set up, unless otherwise specified. If performers require additional set up time, or if your performance is longer/shorter than the 45 minutes, arrangements will be made in advance to accommodate performers that are selected for the fair.

Pepsi Stage: Located South of the Pavilion on the main lawn. This stage has a staffed sound technician and sound equipment is provided.

Load In/Out – Parking: Performers will be allowed to bring one vehicle through Gate 2 into the area behind the Pepsi Stage during performance. Performers are responsible for getting their own equipment to and from the performance area.

Payment: As a paid performer the agreed upon amount will be issued by check after the completion of a successful performance. Performers are considered independent contractors and will be responsible for any Federal or State taxes applicable with this payment. When paid, the Fair will report the total amount of all payments applicable, including any expenses, in accordance with Federal Internal Revenue Service rules.

Tickets: Those performing will receive the designated amount of One day passes only. Passes will be ready after contract is signed and approved.

Restrictions: No alcohol beverages, pyrotechnics or activities that the Fair considers inappropriate will be allowed. The Fair keeps the right to all concessions.

Release Agreement: By signing this contract, I agree to hold the Walla Walla Frontier Days, its partners, employees, staff, sponsors, participants and volunteers harmless from any and all claims, actions, damages, liability and expense, resulting from injuries or property damage as a result of participation in the Fair.

This agreement and any amendments to the agreement will not be effective until approved by the Fair Management.

Ramon Rivera

Walla Walla Frontier Days

Performer/Agent (Sign)

TIN or Social Security Number

Fairgrounds Manager


"Federal" Contract Cover Sheet

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Reviewed by Les?	PO Required?	Attorney Review Required?
8.11.16	New	Wenatchee Valley College	NCW College & Career Expo	0	11/1/16	<u>Diana Haglund</u>			
				Budget Code		I have read this contract and recommend it for board approval.			
				Initial <u>DH</u>		Date <u>8-15-16</u>			

Federally Funded Agreements for Professional Services:

Quotes are not necessary when using federal grant money to pay for professional services provided from another government agency such as an ESD or another school district. However, record and keep documents that show how the agreement resulted in an economical and efficient use of federal resources.

If the vendor is not from the ESD, OSPI or a school district and professional services are less than \$75,000, you must obtain at least three quotes and maintain records with the following information: rationale for the method of procurement, selection of contract type, contractor selection or rejection and the basis for the contract price (per Circular A-102)

Any purchase in excess of \$75,000, must use the formal bid process to obtain sealed bids and retain all documentation.

If the purchases are not federally funded, then follow the state requirements (RCW 28A.335.190).

Before entering into a vendor contract, check the vendor for suspension and debarment at www.sam.gov, print and submit a copy with your contract.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Wenatchee Valley College

Attention: Heather Maddy

Street address or PO Box 1300 Fifth Street

City, State, Zip Code Wenatchee, WA 98801

Email Address hmaddy@wvc.edu

Phone Number 509.682.6514

Contract Details (Give a brief description of the contract):

Facilities use agreement for using campus buildings and resources to host the NCW College and Career Expo. The fee for using campus is being waived. *** REQUIRES WVC ADDED TO LIABILITY INSURANCE POLICY AS ADDITIONAL INSURED. PLEASE SEND A COPY WITH SIGND CONTRACT****

Reviewed by Attorney _____

Signature

Requires Edits? _____

FACILITY USE AGREEMENT

The undersigned hereby makes application to Wenatchee Valley College for the use of college facilities described below and certifies the information provided is correct. Regulations of the Wenatchee Valley College facilities use policy may be obtained upon request and are hereby embodied by reference. Wenatchee Valley College does not in any way certify or approve the purpose for which the facility is used. Please be advised that inaccurate or incomplete information will delay processing your request. This form must be completed in full, signed by the applicant, and returned to administrative services to be considered confirmed. Procedures for the execution and/or cancellation of this agreement are on page two of this form. Any advertising connected with this event must clearly state that neither the event nor the commercial sponsor of the event is endorsed by or affiliated with Wenatchee Valley College. The possession or consumption of alcoholic beverages on WVC premises is prohibited unless prior written permission from the college President and the necessary liquor permit have been obtained.

Note: This signed agreement becomes the invoice. Please pay from this agreement. You may pay by credit card by calling 509-682-6500

APPLICANT

Organization name: Wenatchee Learns Connect
Contact person: Diana Haglund
Address: 1 South Wenatchee Ave. City/state/zip: Wenatchee, WA 98801
Phone: 509.888.2828 Cell: 509.981.4691 Fax: 509.888.7663 E-mail: haglund.d@wenatcheeschools.org
Is this a nonprofit or fund raising organization? Yes No

PURPOSE

Name/type of event: NCW College and Career Expo
If this is a musical performance, has a copyright license been purchased? Yes No
Does this event have a Wenatchee Valley College sponsor? X Yes No
If yes, name and department: Stacy Luckensmeyer, WVC Center for Entrepreneurship

DATE - TIME - ROOM ASSIGNMENT

Reservation date: November 1, 2016 Time: 6:00 a.m. - 1:30 p.m.
Building assignment: Gym, Van Tassell Center, Wells Hall & Fountain Building room #: 4007, 5004, 5015, 5015A, Fountain, 1068 Theater, Wells Hallway

NOTES

Gym, café, lounge, campus theater and fountain area are for the event. Tables will be furnished by Wenatchee School District for the gym. WVC tables will be used in the theater, lounge and café. Fountain area will be used for vehicles. Power strips will be provided in all needed locations. Stacy Luckensmeyer and Diana Haglund will be contacting Frank for more details and meetings will be scheduled to go over details.

CHARGES

Fee: All fees waived. Budget Code:

TOTAL DUE: \$0

INSURANCE AND PARKING

- Proof of insurance for private parties is required. A copy of the liability insurance showing Wenatchee Valley College as an additional insured is required prior to the event. We will cone off areas/parking spots that will impede bus traffic in and out in both Sexton and gym parking lot. Have person at entry to gym lot to encourage vendors, exhibitors, and staff to park in the upper gym lot. This may be subject to change as we get further into the REC construction and activities in the upper gym lot. Ticketing to be suspended campus wide on Tuesday, November 1 between 6:00 a.m. and 2:00 p.m.

User expressly agrees to hold harmless, protect, reimburse, save and indemnify the college, its officers, employees, and agents from and against any and all claims, demands, causes of action, suits or judgments (including costs and expenses incurred in connection therewith and including the costs and expenses incurred by the college in establishing its rights to indemnification) for deaths or injuries to persons or for loss of or damage to property, including college property, arising out of or in connection with the use and occupancy of the premises by user, its agents, servants, employees or invitees whether or not caused by the college's negligence or the condition of the college's facilities. In the event of any claims made or suits filed, the college shall give user prompt notice thereof and user shall have the right to defend or settle the claim or suit to the extent of its interest.

SIGNATURE AUTHORITY

Stacy Benson
Wenatchee Valley College Representative

8-11-16
Date

Organization/Applicant Authorized Signature

Date

Printed Name

WENATCHEE VALLEY COLLEGE - FACILITY USE/RENTAL CONDITIONS

1. SCHEDULING: Facilities are rented to qualified individuals and organizations on a time and space available basis. Requests for use of college facilities are made by submitting a written request to the instruction office explaining the activity. If the desired facility is available and the activity approved, a contract for the use of the facility is prepared by the office of the vice president for administration and must be completed and returned by the user group representative prior to final approval. Requests for scheduling will normally not be allowed more than two months in advance or beyond the end of the quarter in which a request is made. All applications shall be presented in time to allow consideration by the College Board if needed. No publicity should be released until a signed copy of the contract is completed. Publicity for all non-college sponsored events must include the name of the sponsoring organization and must not be structured so as to imply Wenatchee Valley College sponsorship. Wenatchee Valley College may cancel this agreement at any time due to class needs or in the event that unforeseen circumstances render the facility unusable. A full refund of the usage fee shall constitute the whole of the obligation by Wenatchee Valley College in this event.

2. WVC FACILITIES RENTAL SCHEDULE: Rental amounts are charged to non-college entities requesting use of college facilities. The receipts are used for expenses such as routine custodial services, maintenance, and utilities. Rental charges were approved under the WVC Use of Facilities policy (600.520) and procedures (1600.520). Rental fees must be received prior to the date of the event. If the rental fee is not received prior to the event, the Business Office will invoice the user and a \$10.00 clerical fee will be added to the amount due.

<u>Facilities Use Fees</u>	<u>1-4 Hours</u>	<u>Full Day</u>
Campus Theater	\$75.00	\$150.00
Gymnasium	\$75.00	\$150.00
Student Center	\$75.00	\$150.00
Lyceum	\$75.00	\$150.00
Eller-Fox Lecture Room (3015)	\$50.00	\$100.00
Classrooms	\$25.00	\$50.00
Cafeteria	\$75.00	\$150.00
Cafeteria Conference Room (5015A)	\$75.00	\$150.00
Wenatchi Hall Lecture Rooms	\$75.00	\$150.00
MAC (requires prior authorization from MAC Instructors)	\$100.00	\$500.00
SIM Lab (requires WVC staff supervision & prior approval from Allied Health Director)	\$100.00/hour	\$500.00 maximum

Athletic fields / tennis courts \$75.00 \$100.00

Use of any athletic facilities covered under Facilities Use Agreements can only be used for non-profit activities, or for activities directly involving the college. Any other use requires a negotiated contract.

Computer Labs \$100.00/hour \$500.00

Computer Lab rental fee includes technical support during normal business hours. Technical support outside normal business hours will be provided at the actual cost for the support provided, including any overtime expenses incurred by the college. Installation of special software requires proof of licensing and will be billed at the college's actual labor expense to install. The college will provide licenses for Microsoft Office (Word, Excel, Access, PowerPoint and FrontPage) at no additional cost. Full day rentals include two hours of installation services for each day of the rental.

MAC (Music and Art Center)

The MAC has a separate fee schedule and additional charges may be included in the use of this facility. Please call for a fee schedule.

Custodial Fee \$100.00 per day

This fee is required for each day of the facilities use that the beginning or end time of the event is beyond normal business hours (8:00 a.m. to 5:00 p.m., Monday-Friday) or if meals and/or refreshments are served. This charge is also required if a room's furniture configuration must be changed by college custodial staff from the standard configuration the college is using at the time of the facilities use.

Fee Waivers

Charitable non-profit, non-profit educational, and tax supported entities who fall under the normal guidelines permitting facilities use agreements may petition for a waiver of facilities use fees. Decisions will be made by the Chief Financial Officer of the college, based on the individual merits of each occurrence, and shall be final.

3. FOOD AND MEDIA SERVICES: By contract all food and beverage service on WVC campus must be arranged through Food Service at 509-682-6518. WVC is an alcohol free campus. Exceptions require executive approval. Media/audiovisual equipment may be used on campus by any group using college facilities for a fee in addition to the rental of the facility. Media services must be arranged at the time of booking the facility.

4. VIOLATION OF RESPONSIBILITIES: College officials shall have the right to terminate a contract immediately, and without notice, upon its discovery of a violation of any term, condition, or provision of this policy. Contracts will be terminated immediately if, in the judgment of the administration, imminent danger exists or unlawful activity is practiced by the using organization.

5. DAMAGES: The user organization is responsible for and shall be liable for any repairs or replacement occasioned or made necessary by the user's negligence or misuse of the facility. In some cases, a guarantee deposit of up to \$1,000 may be required and placed with the college. Damage to college equipment, including stage, media/audiovisual or lighting equipment, during and by reason of the occupancy of the premises by the user, shall be paid from this guarantee deposit. The balance, if any, shall be returned to the organization making the deposit. If the guarantee deposit is not sufficient to cover the damage, the group using the facilities will be billed for the difference.

6. CANCELLATIONS: Cancellations should be made at least 7 days in advance to avoid forfeiture of rental fees and/or reimbursement to the college for preparation and personnel expenses. Notice of cancellation for facility rentals must be directed to the college vice president of administrative services, the college food service manager, and the college office of media services.


Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/16/16	Renewal	University of Washington	College in the High School	N/A	2016-2017 School Year	<u>Ricardo Indiquez</u> <u>by Denise Watson</u>	 I have read this contract and recommend it for board approval.	NO	This is decided at the district office.
			Budget Code						
			N/A						
						Initial <u>AW</u> Date <u>8/16/16</u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Agency Name University of Washington
 Attention: Tim Stetter
 Street address or PO Box PO Box 359485
 City, State, Zip Code Seattle, WA 98195-9485
 Email Address tstetter@pce.uw.edu
 Phone Number 206-221-6223

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

This Interlocal Agreement (“Agreement”), pursuant to *Chapter 39.34 RCW Interlocal Cooperation Act*, effective as of the last date of signature (the “Effective Date”) is made by and between the University of Washington, a public institution of higher education and agency of the State of Washington having administrative offices at 4333 Brooklyn Ave N.E., Seattle, Washington 98105 (“UW”) and the Wenatchee School District, a municipal corporation and subdivision of the State of Washington having administrative offices at Wenatchee School District, PO Box 1767, Wenatchee, WA 98801-1999 (“District”) (each individually a “Party” and together the “Parties”). UW and District hereby agree as follows:

1. Background

- 1.1 UW offers the UW in the High School program (“UWHS”), which trains District Teachers to teach a UW course, and awards UW credit to District students who successfully complete these UW courses.
- 1.2 District desires to participate in the UW in the High School program. The specific courses, District instructors of record (hereafter “Teachers”), and participating District schools (hereafter “Schools”) participating in UWHS are as specified in Exhibit A (the “Program”).
- 1.3 UWHS is accredited by the National Alliance of Concurrent Enrollment Partnerships (“NACEP”). With this national accreditation, the UWHS program meets or exceeds all requirements for Washington’s “College in the High School” programs. These requirements mirror many of the NACEP standards, including in the areas of students, curriculum, assessment, faculty, and evaluation.

2. The Program

- 2.1 Recruitment. Recruitment of qualified and eligible Students will be the sole responsibility of District Teachers and District administration.
- 2.2 Eligibility. Per Washington State legislation for “College in the High School,” only students in 10th, 11th and 12th grade are eligible to register for college credit for these courses. Students taking any course for UW credit should have earned a grade of B+ or above in previous courses in the subject area, or have the permission of the instructor. Students must complete any prerequisite courses in the high school before enrolling in the UW course. Details are on the UWHS web site under Student Eligibility (<http://www.uwhs.washington.edu/eligibility/>).
- 2.3 Courses. Program courses will be taught in rooms provided by the District and/or School during the 2016-17 academic year. Specific course dates will be determined by the District and communicated to UWHS.
- 2.4 Co-offering of Courses. School or District may not combine the UW Course with those offered by other “College in the High School” providers within the same course section. If desired, School or District may offer courses from different providers in separate course sections or instances.
- 2.5 Teachers.
 - (a) Teachers must be approved by the appropriate UW academic departments.
 - (b) Teachers must attend a program orientation and discipline-specific training before teaching the course. To remain active with the program, Teachers are required to attend discipline-specific training at UW every other year, and these trainings are offered at least annually by the UWHS program.
 - (c) Teachers will be appointed as UW Hourly Extension Lecturers.
 - (d) If a Teacher must take a leave of absence from teaching the UW course for longer than two weeks, or there is a change in which teacher is offering the UW course, the District must contact the UWHS office as soon as possible.
 - (e) Teachers must work with the UWHS liaison assigned to that course to arrange and host a classroom observation in a timely manner. A copy of the UWHS liaison report will be shared with the Teacher.
 - (f) Other than the Teacher Honoraria below, District is responsible for payment of all Teacher salaries and benefits.
- 2.6 Teacher Honorarium. UW will pay \$350.00 per course to the Teachers for handling non-instructional requirements (e.g. student evaluations) for the program as well as \$50.00 per day for teachers to attend UWHS course training.
- 2.7 Minimum/Maximum Enrollment. Enrollment in any section of a course should not exceed 32 students. In accordance with UW policies, the maximum section size is lower for Chinese (22), English (23), French (24),

German (25), Japanese (22), Korean (22), and Spanish (25). Schools must make all reasonable attempts to not exceed these class sizes. A minimum of 4 students must register for UW credit for a course to be eligible for the UWHS program and for the registered students to receive UW credit.

- 2.8 Course Materials. UWHS will provide Teachers with tests, quizzes, and other materials routinely provided to instructors of the course on the UW campus. Teachers will use UW syllabi, texts, quizzes, tests, grading procedures and scales, and any other curricular materials as required by the appropriate UW departments. It will be the responsibility of the District or the individual students to purchase any required texts.
- 2.9 UWHS Liaisons. UWHS will provide liaisons, who have been appointed by the appropriate UW departments, to visit the courses either in person or through web conferencing, as well as to work with the teachers during the school year. These liaisons will have been screened nationally and by Washington State Patrol prior to visiting the District.
- 2.10 Guest Speakers. On occasion and by request from the School/Teacher, additional guest speakers from UW may visit the School. The School is responsible for advising the guest speaker of any security or screening requirements prior to their school visit.
- 2.11 Evaluation. Teachers will administer the standard UW end-of-course evaluations with those students registered for UW credit. The results will be shared with the appropriate UW academic department and the Teacher.
- 2.12 Grades. Upon completion of courses, teachers will submit to the UW a numerical grade for each student registered for UW credit. Grades are on the 4.0 scale. One exception is the CHEM 110 course, which is graded Credit/No Credit (CR/NC).
- 2.13 UW Credit. To comply with UW regulations governing the issuance of credit, students registering for UW credit will spend a minimum of 50 hours in the classroom and 100 hours doing outside homework for any five-credit course. Registered students establish an official and permanent UW transcript. The students' final grade or course status and their earned UW credits will be recorded on their UW transcript. Transfer of these credits will be determined by the institution to which the student applies; it is the responsibility of the students to communicate with prospective institutions about transfer of these credits.
- 2.14 High School Credit. Schools are responsible for all matters related to the high school credit and transcripts, including using UW course titles and the "College in the High School" course designation code (C), per Washington "College in the High School" rules and OSPI guidelines.

3. Payment

- 3.1 State Funding. In the event that District receives approval from the state for state funding of its participation in the UWHS program, the terms and conditions of Exhibit B, State Funding, shall apply.
- 3.2 Payment by Student. Students enrolled in the courses will pay a course fee of \$325, plus a \$45 registration fee. These funds will be made payable to the UW at the time that students register.
- 3.3 Payment by Third Party. The School or District may choose to collect funds from its students or pay on behalf of students via Purchase Order or other payment means at the rates in Section 3.2 above. If the School or District makes payment as a third party, please contact UWHS for instructions, since additional information may be needed to generate 1098-T tax forms for students or their parents.

4. Program Administrators

- 4.1 UW Program Administrator. The UW Program Administrator for all issues related to UW's role in the delivery of the Program under this Agreement shall be:

Name: Tim Stetter
 Title: Director, UW in the High School
 Address: University of Washington, Box 359485, Seattle, WA 98195-3600
 Telephone: 206-221-6223
 E-mail: tstetter@pce.washington.edu

- 4.2 District Program Administrator. The District Program Administrator responsible for all issues related to District's role in the delivery of the Program under this Agreement shall be:

Superintendent Name: Brian Flones
 Title: Superintendent

School District Address: Wenatchee School District, PO Box 1767, Wenatchee, WA 98801-1999
Telephone: (509)663-8161
E-mail: flones.b@wenatcheeschools.org

5. Intellectual Property

5.1 Ownership and Control. UW owns or controls all intellectual property related to the Program and the UW courses.

5.2 No Transfer of Ownership. The Parties will not, by performance under this Agreement, obtain any ownership interest in copyright, trademark rights or any other proprietary rights or information of the other Party, its officers, inventors, employees, students, or agents.

6. Representation and Risk

6.1 Right to Enter Agreement. Each Party represents that it has the right to accept its respective obligations as set forth in this Agreement.

6.2 No Third-Party Obligations. Each Party represents, to the best of its knowledge, that it is under no obligation to any third party which could interfere with its own ability to enter into or perform its obligations under this Agreement.

6.3 Independent Contractors. The Parties are independent contractors. Nothing in this Agreement will be deemed to create any association, partnership, joint venture, employment relationship, or agency relationship between District and UW with respect to the UW Program or otherwise.

6.4 Indemnification. The Parties agree to defend, indemnify, and hold each other harmless from and against any loss, claim, or damage arising from the negligent acts or omissions of their respective officers, employees, students, agents, or authorized subcontractor(s) in the performance of their duties under this Agreement. This indemnification clause will survive the expiration or termination of this Agreement.

7. Term & Termination

7.1 Term. The Term of this Agreement shall commence on the Effective Date and shall continue until September 30, 2017 unless sooner terminated in accordance with the provisions set forth in this Agreement.

7.2 Termination for Cause. If for any cause, one Party (the "Responsible Party") does not fulfill in a timely and proper manner its obligations under this Agreement, or violates any of the terms and conditions herein, the other Party (the "Aggrieved Party") will give the Responsible Party written notice of such failure or violation. The Responsible Party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the Aggrieved Party to the other.

8. General

8.1 Severability. If any provision of this Agreement will be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not be in any way affected or impaired thereby.

8.2 Waiver of Breach. No omission or delay of either Party hereto in requiring due and punctual fulfillment of the obligations of the other Party hereto will be deemed to constitute a waiver by such Party of its rights to require such due and punctual fulfillment, or of any other of its remedies hereunder.

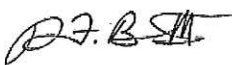
8.3 Amendments. No amendment or modification hereof will be valid or binding upon the Parties unless it is made in writing, cites this Agreement, and is signed by duly authorized representatives of the Parties.

- 8.4 Exhibits. The Parties agree and acknowledge that all Exhibits referred to in this Agreement are incorporated in this Agreement by reference.
- 8.5 Assignment. This Agreement and the rights and benefits conferred by each Party upon the other Party hereunder may not be assigned, delegated, or transferred by either Party.
- 8.6 Force Majeure. In the event either Party hereto is prevented from or delayed in the performance of any of its obligations hereunder by reason of acts of God, war, strikes, riots, storms, fires, or any other cause whatsoever beyond the reasonable control of the non-performing Party, the non-performing Party will be excused from the performance of any such obligation to the extent and during the period of such prevention or delay.
- 8.7 Headings. The headings of the several sections of this Agreement are inserted for convenience and reference only, and are not intended to be a part of, or to affect the meaning or interpretation of, this Agreement.
- 8.8 Entire Understanding. This Agreement embodies the entire understanding of the Parties and supersedes all previous communications, representations, or understandings, either oral or written, between the Parties relating to the subject matter of this Agreement.
- 8.9 Conflict Resolution. In the event of a dispute between the parties relating to the terms and conditions of this Agreement or the performance of the parties hereunder, the Parties shall first attempt to resolve the dispute by initiating a discussion in good faith between the contacts listed in Section 4. In the event the Parties are unable to resolve any such dispute within fifteen (15) business days (or other such time period to which both Parties agree), then the Parties shall seek to resolve the dispute by a Dispute Board as follows: The Parties to this Agreement shall each appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the Parties. As an alternative to this process, either of the Parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.
- 8.10 Notices. Any notice or other communication required or permitted to be given by either Party shall be deemed to have been properly given and delivered, if delivered in writing to the respective parties and addresses set forth in Section 4, or to such other address as either party shall designate by written notice given to the other Party, on the dates as follows: (i) two business days after being sent by registered or certified mail, return receipt requested, postage prepaid, (ii) one business day after being sent via reputable nationwide overnight courier service guaranteeing next business day delivery, (iii) three business days after deposit in the United States Postal Service if sent by first class mail, properly addressed; or (iv) immediately after being sent by facsimile transmission and confirmed by prompt delivery of the hardcopy original.

IN WITNESS WHEREOF, UW and District have executed this Agreement, by their respective duly authorized officers, on the dates indicated below.

Signature of UW:

Signature of District :

By: 

By: _____

Rovy F. Branon, III, Vice Provost
University of Washington Educational Outreach

Brian Flonex, Superintendent
Wenatchee School District

Date: August 1, 2016

Date: _____

Exhibit: A UWHS Program

OFFERED COURSE(S)

Wenatchee School District

Wenatchee High School

UW Dept Name	Course	Term	Teacher
French	FRENCH 103	Autumn 2016	Jon Magnus

Exhibit B: State Funding

In 2015, the WA Legislature passed ESSHB 1546, which provides state funding for student participation in “College in the High School.” Under that legislation, approved school districts will receive state funds for students participating in a “College in the High School” program, with 100% of funding being passed through to the college or university administering the program. For the 2016-2017 academic school year, that funding is set at \$65 per academic credit.

UW and District agree to the following additional terms to implement the state funding of students, sharing of student data, and payment of funds due UW. The terms of this Exhibit B shall apply only if District receives approval from the state for state funding of its participation in the UWHS program:


- B.1 District represents that they have been selected by OSPI for participation in the state funded program.
- B.2 District will pass through state funding received for students completing courses through the UWHS program and pay UW for those courses at the \$65/academic credit rate.
- B.3 District is responsible for record-keeping and verification of student eligibility for state funding for each student, and for notifying their UWHS students of any state requirements for eligibility for state funding.
- B.4 In the event that District incorrectly identifies a UWHS student as eligible for state funding to UW and that funding is later denied by the State and/or OSPI, District is responsible for payment of a per-credit fee equal to the state funding to UW.
- B.5 District is responsible for collecting, reviewing, tracking, and submitting registration materials for state-funded students in UWHS courses to UWEO on a timely basis, according to posted registration deadlines for the UWHS program.
- B.6 Enrolled students who wish to drop the course must do so by the established process for UWHS students, by notifying UW directly as noted in the UWHS website. The drop will be recorded on the student's UW transcript in accordance with UW practice.
- B.7 Students not eligible for state funding of their UWHS course may register and self-pay for courses as noted in Section 3 of the Agreement. School or District may also pay on behalf of students as a Third Party Payer. The standard registration fee of \$45 will apply.
- B.8 District is responsible for timely communications with the State (OSPI) and UW regarding state funding, and to follow all state-designated procedures for requesting, receiving, and transferring state funds to UW.
- B.9 District and UW will review and confirm enrollment and completion status prior to the District's submission of that information to the State (OSPI).
- B.10 District and UW will share and compare lists of their UWHS students for each course. For student data subject to FERPA, District and UW will be considered a "school official" with a "legitimate educational interest" as those terms are used in FERPA and its implementing regulations with respect to the other party's student data. Each party's use of the other party's student data will comply with FERPA and other state and federal laws regarding confidentiality, and will be protected with the same care that the protecting party uses to protect its own student data, and in accordance with WA state data protection policies. In the event of an unauthorized disclosure of student data, the party in breach will a) promptly notify the other party of the unauthorized disclosure and take any requested actions to minimize the breach, and b) indemnify the other party against any and all costs related to the unauthorized disclosure of information, including the costs of any notification campaign required under WA State law.
- B.11 The parties acknowledge that state funding is provided for students who are awarded a UW grade in the UWHS course. State funding is not provided for students who drop or withdraw from a UW course.
- B.12 District will promptly request funds from the State (OSPI) within thirty days of the end of each course(s), and remit funds due UW within thirty days of receipt of the funds from OSPI. UW will provide an invoice to facilitate payment.

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/03/16	RENEWAL	PREMERA	HEALTH INSURANCE RENEWAL	\$0	11/1/16-10/31/17	<p style="text-align: center;"><u>KELLY LOPEZ</u></p> <p>I have read this contract and recommend it for board approval.</p> <p style="text-align: center;"><u>KL</u></p> <p style="text-align: center;">Initial</p> <p style="text-align: center;"><u>8/3/16</u></p> <p style="text-align: center;">Date</p>			This is decided at the district office.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Premiera Blue cross
 Attention: Public Sales & marketing
 Street address or PO Box PO Box 327
 City, State, Zip Code Seattle, WA 98111-0327
 Email Address Weasales@premera.com
 Phone Number _____

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

RENEWAL OF PARTICPATION AGREEMENT WITH PREMERA FOR WEA SELECT HEALTH PLANS.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____

Participation Agreement

WEA Select Health Plans | Effective November 1, 2016 – October 31, 2017

Important! Please complete and return by **JULY 15, 2016**

School district/group <u>Wenatchee School District</u>	Contact information
Mailing address <u>235 Sunset Ave</u>	
Street address	Name <u>Kelly Lopez</u>
City <u>Wenatchee</u> ZIP <u>98801</u>	Title <u>Benefits Coordinator</u>
TIN/EIN (Employer Tax Identification #) <u>91-6007261</u>	Telephone <u>663-8162 ext 33236</u>
Total employee count in district <u>1860</u>	Email <u>lopez.k@wenatcheeschools.org</u>

Please complete all of the following for each employee category, even if the WEA Select Health Plans are not offered as outlined in the underwriting guidelines.

Employee Classification	Applying for 10% discount?	Total number of EMPLOYEES ELIGIBLE FOR BENEFITS	Check each WEA Select Medical Plan offered (2, 3, 5, EasyChoice, Basic, QHDHP)						List all non-WEA medical and vision plans, including HMOs, Point of Service, High Deductible and PPO plans (e.g., Group Health HMO). If none, enter "None."		WEA Select Vision Plan (if offered)
	Yes or No	Enter number	2	3	5	EC	B	Q	Non-WEA medical	Non-WEA vision	Plan: A-F
Administrators	yes	48	X	X	X	X	X	X	none	none	A
Certificated	yes	530	X	X	X	X	X	X	" "	" "	A
Non-represented	yes	36	X	X	X	X	X	X	" "	" "	A
Classified	yes	407	X	X	X	X	X	X	" "	" "	A
→											
→											
→											

→ Do all of your CLASSIFIED employees have the exact same offerings? yes

If YES, use one line to list "ALL" CLASSIFIED information. If NO, use a separate line for each subcategory—(Bus Drivers, Maintenance, Secretaries, ParaPros, "all Others", etc.)

Premera Blue Cross must be notified of any change in coverage available to all employees. If the qualifications for the 10% medical discount are no longer met, discount rates will no longer apply. It is further understood that no retroactive subscription credits for the medical discount will be made for any months prior to application and approval, and that retroactive subscription credits will be due if a group continues to remit the medical discount rate after it ceases to meet the requirement.

I hereby acknowledge that I have read the above information, that the information I have provided is correct, and that this district is in compliance with the participation and underwriting guidelines on this form.

Signature: X Title: _____
 Print name: _____ Date: / /

Return to: Email: weasales@premera.com
 Fax: 425-918-5057
 Mail: Premera Blue Cross
 Attn: Public Sales and Marketing, MS 103
 P.O. Box 327
 Seattle, WA 98111-0327

Please note: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

Sales approval _____ Date _____
 Copy this page for your files and return to Premera Blue Cross

Underwriting Guidelines

General

(Applies to medical and vision plans, except where noted)

1. The school district has, through contract negotiations or by resolution of its governing Board, agreed to provide the medical and/or vision plan for all unit(s) listed.
2. This Participation Agreement must be completed annually (whether applying for discount or not).
3. The open enrollment period is the time scheduled between August 22 and September 30 for a November 1 effective date, unless an alternate period is approved in writing in advance by WEA and Premera Blue Cross.
4. The school district will promptly delete from enrollment any ineligible employees or dependents, in a manner approved by the WEA, as soon as the district is aware of the termination.
5. The school district hereby adopts and agrees to be bound by the underwriting guidelines stated in the Participation Agreement, the eligibility rules stated in the benefit booklet (which forms a part of the contract), and any amendments thereto between Premera Blue Cross and the Washington Education Association, including paying the required monthly subscription charges by the 10th of the month, furnishing the necessary and correct information on covered persons, reconciling on a monthly basis, retaining copies of all data that it sends with respect to coverage and supporting platform enhancements that provide employee healthcare educational tools and health plan choices. The school district will protect the confidential information provided to them by the WEA and its vendors.
6. Coverage may be continued on a voluntary basis for up to 18 months for employees on a district-approved Leave of Absence.
7. Coverage may also be continued as provided under the Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Family and Medical Leave Act of 1993 (FMLA).
8. The school district, or its designee, shall be the COBRA Plan Administrator. The school district is responsible for furnishing eligibility and subscription charges as outlined in number 5 above.
9. **Coverage will automatically terminate if subscription charges aren't paid when due; coverage will end for all active and COBRA enrolled employees and dependents on the last day for which payment was made.**
10. **A district/bargaining unit may terminate its coverage under the WEA Select Plan effective on any subscription charge due date, by giving 60 days advance written notice. No rights are vested under this plan. Termination of the coverage by a district or bargaining unit completely ends all enrollees' coverage and all of our obligations.**
11. Coverage under WEA will not be available for a 2-year period following a group's termination.
Note: This provision has been suspended for the 2016–2017 contract year.
12. WEA Select Qualified High Deductible Health Plan (QHDHP) cannot be used as your default plan.

Other Medical Plans

The WEA Select Medical Plans may be available as an option to employees along with other non-Premera medical plans. In these cases, the WEA Select Health Plan **MUST** be made available during open enrollment periods on the same basis as all other plans and on an equal-access basis to all employees.

Medical Rate Descriptions

Full Rate: The full rate is applicable to employee groups when one or more non-WEA medical plans are offered, other than one qualified HMO. Employee groups may not offer Plan 5 and/or Plan 2 as the only WEA Select Plan option(s). In order to offer Plan 5 and/or Plan 2, Plan 3 or EasyChoice also must be offered. In addition, any of the other WEA Select Medical Plans may be offered as well—Plan 2, 3, 5, Basic, EasyChoice or QHDHP.

If an employee group wishes to offer only one WEA Select Medical Plan, it can only be Plan 3 or EasyChoice.

Rates and benefits are intended to be guaranteed for 12 months (November 1, 2016 through October 31, 2017). However, mid-year benefit changes and/or interpretation/guidance on healthcare reform (Federal or State) could result in a mid-year adjustment.

10% Discount Rate: The 10% discount rate is available to employee groups when only the WEA Select Health Plan(s) and, as an option, one licensed HMO plan from one HMO carrier are offered.

Note: Point-of-Service or other plans which are not filed and approved as HMOs by the Office of the Insurance Commissioner do not qualify.

Underwriting Guidelines (continued)

Vision

1. 100% of the active, full-time* employees in the employee group classification that negotiates for coverage must participate in the selected plan.
2. Only one WEA Select Vision Care Plan is allowed per district/bargaining unit, unless pre-approved by Aon Hewitt and Premera Blue Cross.
3. This plan may not be offered on a dual-choice basis with any other free standing vision plan.
4. The employer must pay the full cost of the vision program for each eligible employee and eligible dependents. Mandatory payroll deductions must be bargained to provide full premium payment if there are not enough district funds to pay the premium.
5. Nine-month employees must be covered on a 12-month basis (except in the case of permanent termination of employment or termination of the contracts between the WEA and Premera Blue Cross).

* *School district/bargaining agreement defines "full-time employees" (FTE) for purposes of the Vision plan. For example, it may decide that all ".5 FTE employees" will be considered for full time vision coverage. In that case, all employees who are .5 FTE or over MUST participate on the plan. Employees less than .5 FTE would not be eligible to participate.*

Compliance With Law

The school district, hereunto referred to as The Group, shall comply fully with all applicable state, federal and local laws and regulations, including notice and disclosure requirements, in carrying out its responsibilities under the Contract. These include, but are not limited to, compliance with the Internal Revenue Code, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), the Family and Medical Leave Act of 1993 (FMLA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Patient Protection and Affordable Care Act (PPACA), the Medicare, Medicaid, and SCHIP Extension Act of 2007 (MMSEA), and law and regulations governing the treatment and benefits of enrollees covered by Medicare.

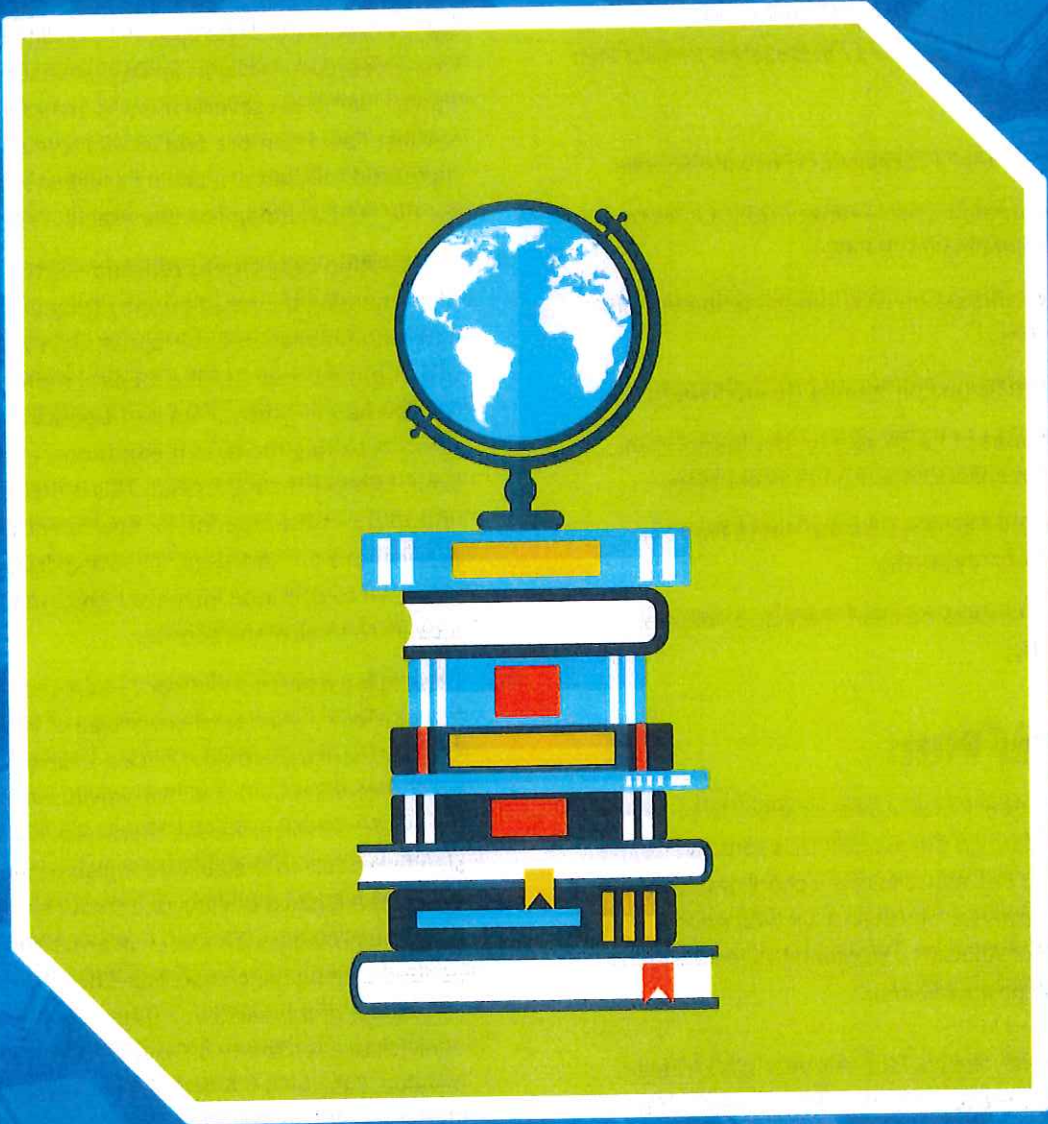
The Group agrees to provide notification required by HIPAA to all eligible employees before their enrollment.

The Group agrees to provide Premera Blue Cross the following information required by the MMSEA:

- Employer Tax Identification Number (TIN/EIN);
- Social Security Numbers (SSNs) of all covered individuals (employees and dependents); and
- Medicare Health Insurance Claim Numbers (HICNs) for all Medicare entitled individuals.
- The Group also agrees to notify Premera Blue Cross promptly if the Group experiences an increase in "total employee count"**, that would change the order of liability from Medicare primary to Medicare secondary according to the following guidelines:
 - Working Aged Medicare Beneficiaries. For enrollees that are also covered by Medicare based solely on their age, Medicare is the primary payer to the group health plan if the Group did not employ 20 or more "total employees" for each working day in each of 20 or more calendar weeks in either the current or preceding calendar year. For all other groups, Medicare pays secondary to the group health plan.
 - Disabled Medicare Beneficiaries. For enrollees that are also covered by Medicare based solely on disability other than End Stage Renal Disease, Medicare is the primary payer to the group health plan if the Group did not employ more than 100 total employees on 50% or more of its working days in the preceding calendar year. For all other groups, Medicare pays secondary to the group health plan.

** *When determining the "total employee count," include all full-time and part-time employees, as well as those employees on disability and subject to FICA taxes. Also, count leased employees if they would be counted as employees under §414(n)(2) of the Internal Revenue Code (IRC), and count employees employed by an "affiliated service group" under IRC §414(m) or by employers considered to be a "single employer" under IRC §52(a) or (b).*

2016-17 WEA Select Benefit Plans Renewal Summary



Important Renewal Information—Please Read!

Introduction

TO: WEA Leaders
School District Administration/Personnel/
Payroll/HR

On behalf of the WEA Benefit Services Advisory Board (BSAB) and Board of Directors, included in this announcement are the 2016-17 WEA Select Benefit Plan renewals.

Highlights of this year's package of renewals include:

- ▣ The medical rate increase ranges from +7.7% to +13.8% depending on the plan.
- ▣ Changes to address medical rehabilitation program requirements
- ▣ A new self-referral Community Health Benefit
- ▣ Rate decreases or no change on the Dental Plans, including an enhancement on the core plans
- ▣ A very low rate increase on the Vision Plan and increasing VSP's network
- ▣ No change to rates on all of the active voluntary benefit plans

Medical Plan

The 2016-17 renewal rate increase ranges from +7.7% to +13.8% depending on the plan. WEA is sensitive to the financial impact this may cause to school employees, as we enter the fifth year of the past six with no increase in the State Benefit Allocation (funding has increased by only \$12 in the past six years).

With that in mind, the goal for this year's WEA Select Medical Program renewal was to explore options to mitigate the rate increase with changes where appropriate and/or needed, and still maintain high

quality programs that our school employee participants have come to rely on.

Key factors influencing the 2016-17 medical renewal:

- ▣ **Increase in utilization**—The environment has again been challenging, with no increase in fringe benefit funding, and an uptick in medical plan utilization and claims experience. The uptick in overall utilization first emerged as a claims spike that sent trends in an upward direction several months in a row, before settling down to more predictable levels. That increased utilization is driving a higher starting point for our renewal than has been seen in several years.
- ▣ **Prescription drug trends reduced**—After implementing the new Specialty Drug and Pharmacy Utilization Management Programs last year the prescription portion of the medical claims trend has dropped significantly. Plan participants are now safely receiving the right medications, at the right time, to meet the right need. This is especially important as the pipeline for new Specialty Drugs and applications for new uses of existing drugs has a potential to continue increasing costs in the future—a concern to all plan sponsors.
- ▣ **Leveraging a narrow network**—Last year, the WEA Select Medical Plan took advantage of Premera's smaller (narrow) provider network Heritage "Prime" for the new Basic Plan. While provider networks continue to evolve, we see them as playing a significant role in the ability for plan participants to access the highest quality care through the most cost effective providers. This year, in order to reduce the needed premium increase, EasyChoice B will take advantage of the narrower "Prime" network savings. In order to keep the two EasyChoice plans equivalent in value, EasyChoice A benefits have been modified commensurately and continue to use the broader Heritage network. Please see page 10 for an update on a future change to the Prime network.



Effective November 1, 2016

Page 1

Important Renewal Information—Please Read!

2017-18 WEA Medical Market Evaluation

It is WEA's commitment to continue to offer the highly valued health care benefit program, which over 100,000 Washington school employees and their families have come to rely on for the past forty plus years.

With that in mind, the WEA Benefit Services Advisory Board (BSAB) and Board of Directors have approved conducting a comprehensive market evaluation for our WEA Select Medical program for the 2017-18 plan year. A market evaluation consists of issuing a request for proposal for insurance companies and other potential vendors to respond with how they would provide benefits, services, costs, and networks, as applicable. The proposals will then be evaluated and decisions made regarding our future endorsed health care program.

WEA has a longstanding business relationship with Premera in delivering high-quality health care benefits to our valued plan participants. At the same time, over the past several years health care reform has created a rapidly changing environment, including new ways of providing benefits and accessing health care (e.g. through providers, hospitals, etc.). We believe now is a good time to explore avenues that could potentially benefit our members and plan participants.

The goal of this market evaluation is to ensure that the WEA Select health care program thoroughly assesses these potential opportunities and considers all options. A request for proposal will be issued to qualified, interested insurance service vendors, including Premera, within the next 90 days.

Key Highlights and Features

The WEA Select Plans include:

- ▣ Very large purchasing pools, which blend all claims statewide, many of which cover over 120,000 total plan participants. Each district has the advantage of blending their own experience into a much larger pool of school employees—thereby smoothing a particular district's utilization peaks and valleys.
- ▣ The WEA Select Plan rates are based solely on the WEA participants' claims experience. Claims from other groups do not impact our rates.
- ▣ A large purchasing pool has an advantage in helping insurance companies negotiate higher discounts.
- ▣ The WEA plans have low administrative costs—about 5% on the medical plan. This coupled with the size of our participant base, means that more of employee premiums go toward paying claims instead of covering other costs.
- ▣ The Rate Stabilization Fund—How it works...
 - ▣ In four of the five "Basic Benefit" programs (except disability), we have negotiated with our vendors to refund 100% of premiums in excess of claims and administrative expenses. These refunds go into WEA's Rate Stabilization Fund (RSF) Trust, which is a formal 501 (c) (9) IRS Trust Account. By contract, funds can only be used to benefit plan participants, usually by subsidizing rates.

Important Renewal Information—Please Read!

- When there is no money in the RSF, and the claims and administrative expenses exceed premium, our vendors continue to pay claims, and carry the deficit on their books until it can be offset by future gains. This is unique to the WEA Select Plans.
- In many ways the plans operate as if they were self-insured plans. By allowing the plan to carry forward a deficit, the WEA Select Plan includes a feature that is even more advantageous than being self-insured. A self-insured plan would need to make up the deficit between claims and stop-loss insurance immediately, either from a mid-year rate increase, or from a pre-funded reserve account.
- The WEA RSF is continually being used to benefit plan participants through premium subsidies when funds are available. Three of the four plan renewals include a premium subsidy this year.

If you have any questions, please contact:

WEA SELECT Service Team Contact Information

Aon

1420 Fifth Avenue | Suite 1200 | Seattle, WA 98101

Team Service Line: 206.467.4646

Team Fax: 206.467.4641

Email: wea.select@aon.com



Effective November 1, 2016

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Important Renewal Information—Please Read!

Section I—2016-17 WEA Select Plan Rate Action

All rate and benefit changes will be effective **November 1, 2016**, unless otherwise noted. The 2016-17 WEA Select Medical, Dental, Vision and Life Plan rates can be found in Section VII.

Renewal Rate Action

(a summary of benefit changes can be found in Section II)

Group Basic Benefit Plans		Rate Action
Medical —Premera Blue Cross <i>NOTE: The rate increase for the Basic Plan is +0.7%.</i>		+7.7% to +13.8%
Core Dental —Delta Dental of Washington		(1.5%) decrease
Managed Dental —Willamette Dental of Washington		0%
Managed Dental —Delta Dental		0%
Orthodontia —Delta Dental		(1.5%) decrease
Orthodontia —Willamette Dental		0%
Vision —Premera Blue Cross and VSP		+2.0%
Long-Term Disability (LTD) —Unum		0%
Flex LTD (including voluntary buy-up feature)—Unum		0%
Group Life (includes AD&D)—Unum		0%
Voluntary Benefit Plans		Rate Action
Short-Term Disability (STD) —American Fidelity Assurance (AFA)		0%
Long-Term Disability (LTD) —AFA		0%
Term Life and AD&D (VTL) —Unum		0%
Accidental Death & Dismemberment (AD&D) —AFA		0%
Employee Assistance Program (EAP) —Optum		0%
Section 125 —AFA		N/A
Retiree Dental —Delta Dental		+9.0%
Long Term Care (LTC) —Premera Blue Cross <i>(currently not accepting new groups or enrollment)</i>		N/A

Important Renewal Information—Please Read!

Section II—2016-17 WEA Select Plan Renewal

Benefit Change Summary

The following is a brief summary of benefit modifications/enhancements only for those plans with changes. Refer to plan booklets for a full description of benefits, limitations and exclusions.

1. WEA Select Medical Plan—Premera Blue Cross

The WEA Select Medical Plan rate increase is **+7.7% to +13.8%** depending on the plan (refer to Section VII for the rates). The following changes apply to all plans unless otherwise noted.

NOTE: The rate increase for the Basic Plan is +0.7%.

A. Medical Management Programs

To ensure that plan participants receive cost-effective care with a positive therapeutic value and to protect the long-term financial viability of the plan, the WEA Select Medical plan will now include three medical management programs. Two of the programs are effective **prior to November 1**.

1) Chronic Pain Management Program—Effective April 1, 2016

Effective April 1, 2016, Premera contracted with MOBĒ® to provide an innovative program for managing chronic pain. The goal of the program is to help enrollees, who experience chronic pain, improve their health by providing them with skills and tools to manage their condition.

Eligible enrollees will receive, or have already received an introductory letter from Premera. A MOBĒ “Guide” will then call the enrollee to introduce them to the program and begin working with them. This program is complementary to the care or advice received from the enrollee’s health care provider. **Enrollees are not required to participate and have the ability to opt-out at any time.**

2) Infusion Therapy—Effective July 1, 2016

Currently, the WEA medical plan requires prior authorization for most medications used in infusion therapy. **Effective July 1, 2016**, the plans will also require a prior authorization for the site/setting where the infusion therapy services will be provided.

Enrollees who have an existing prior authorization for their infusion therapy medication will be able to continue their therapy at the current facility until that authorization expires. When their provider requests a new prior authorization to continue the medication, they will also request one for the site of service.

Enrollees will be contacted via telephone by a Premera Blue Cross case management nurse to inform them of the change and the process.



Effective November 1, 2016

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Important Renewal Information—Please Read!

3) Outpatient Rehabilitation Authorization Program

Premera has contracted with eviCore to manage the outpatient rehabilitation authorization program. Prior authorization will be required for physical therapy, occupational therapy and massage therapy only. The program does not include review of spinal manipulations, acupuncture, or speech therapy.

This required program will be implemented on July 1, 2016 for all of Premera's fully insured groups, **except for the WEA Select Medical Plan—which Premera has agreed to delay until November 1, 2016.**

How it Works

Enrollees can self-refer or be referred by a physician for physical or occupational therapy. However, enrollees will need to be diagnosed and referred to a massage therapist by a health care provider. The enrollee can be seen for one visit before an authorization will be required. This visit will be covered subject to the applicable cost-share.

The provider will evaluate the enrollee and submit information to eviCore. If medically necessary, eviCore will initially authorize a set number of visits. Authorizations will expire after 30 days. If the enrollee is not able to use all visits within the 30 day timeframe, eviCore may extend the expiration date.

The provider must contact eviCore for authorization of any additional visits, which will be approved based on medical necessity.

Additional information will be provided before the implementation of the program.

B. Benefit Modifications

1) Community Health (Massage) Benefit—Enhancement

Currently, Plan 5 has a unique benefit that provides coverage for community health classes and programs up to a maximum of \$250 per enrollee per calendar year, subject to the deductible and coinsurance provisions of the plan. It covers classes and programs such as CPR, safety, back pain prevention, stress management, and weight management (i.e., an appointment with a licensed dietician/certified diabetes educator).

Understanding that some enrollees may have been using the outpatient rehabilitation benefit for stress reduction, this benefit will be enhanced to include services such as massage therapy. The newly enhanced benefit will also be added to all other WEA Select Medical Plans.

In addition, plan participants can take advantage of Premera's discount program, which includes discounts of 10% to 30% for services received by a participating massage therapist.

NOTE: Enrollees must submit a Claim Form and provider's bill to be reimbursed for any services under the Community Health Benefit.

Important Renewal Information—Please Read!

2) Hair Prosthesis Benefit—New

As a result of a WEA Claim Review, the plans will now cover up to \$500 every two calendar years for a hair prosthesis. This benefit will be subject to the deductible and coinsurance of the plan. To be eligible, the hair loss must be:

- Due to a covered medical condition
- Total permanent hair loss

The hair prosthesis must be a full cranial wig, not a hair piece or weave.

3) Specific Plan Design Modifications—In-Network Only (no change unless noted)

The changes that are being made to the WEA medical plans are designed to leverage / address the following:

- Narrow networks are being accessed to realize better provider discounts (already on WEA's Basic Plan). A narrow network will be implemented on EasyChoice B to capture the savings and still allow choice.
- Provide more differentiation in benefits between Plans 5, 2 and 3. Currently, Plans 5 and 2 have the same deductible, and Plan 3 is \$100 more.
- Increase some office visits copayments to be more in line with the market.
- Increase some prescription drug copayments—mostly mail order. These copayments should be 2 to 2.5 times that of the retail copayment to offset the additional volume of medication.
- Provide an incentive for plan participants to continue using their Primary Care Provider (PCP) for routine services. This includes practitioners such as, family medicine, general practice, internal medicine, naturopath, obstetrics, gynecology, pediatrics, physician assistants and advanced nurse practitioners. For the same service, a specialist can cost up to two – three times that of a PCP.
- Make changes necessary to ensure that the Basic Plan continues to meet the benchmark requirement of ESSB 5940.

a) Plans 5, 2 and 3

		Plan 5		Plan 2		Plan 3	
		Current	NEW	Current	NEW	Current	NEW
Deductible	Individual	\$200	N/C	\$200	\$300	\$300	\$500
	Family	\$600		\$600	\$900	\$900	\$1,500
Office Visit Copay	PCP	\$15	\$20	\$25	N/C	\$30	N/C
	Specialist		\$30		\$35		\$40
Medical Out-of-Pocket Maximum	Individual	\$700	\$1,000	\$1,700	\$2,000	\$2,950	\$3,000
	Family	\$2,100	\$3,000	\$5,100	\$6,000	\$8,850	\$9,000
Rx Mail Order Copays	Generic	\$15	\$20	\$15	\$20	\$20	\$30
	Preferred	\$30		\$30	\$40	\$35	\$50
	Non-Preferred	\$60	N/C	\$45	\$65	\$50	\$70



Effective November 1, 2016

Important Renewal Information—Please Read!

b) EasyChoice A and B Plans

		EasyChoice A		EasyChoice B	
		Current	NEW	Current	NEW
Provider Network		Heritage	N/C	Heritage	Heritage Prime
Deductible	Individual	\$1,000	\$1,250	\$750	N/C
	Family	\$3,000	\$3,750	\$2,250	N/C
Office Visit Copay	PCP	\$15	\$25	\$30	N/C
	Specialist		\$35		\$40
Diagnostic X-Ray and Lab		\$0 for 1st \$1,000, then deductible and coinsurance	1st \$250 subject to coinsurance, then deductible and coinsurance	Deductible / coinsurance	N/C
Rx Retail Copays	Generic	\$5	\$10	\$5	N/C
	Preferred	30%	N/C	\$30	
	Non-Preferred	30%		\$45	
Rx Mail Order Copays	Generic	\$10	\$20	\$10	N/C
	Preferred	25%	30%	\$75	
	Non-Preferred	25%	30%	\$112	

c) Basic and QHDHP Plans

		Basic		QHDHP	
		Current	NEW	Current	NEW
Deductible	Individual	\$1,250	\$2,100	\$1,500	\$1,750
	Family	\$2,500	\$4,200	\$3,000	\$3,500
Office Visit Copay	PCP	\$30	\$35	N/A	N/A
	Specialist		\$50		
Medical Out-of-Pocket Maximum	Individual	\$4,500	\$6,600 (shared with Rx)	\$4,000 (shared with Rx)	\$5,000 (shared with Rx)
	Family	\$9,000	\$13,200 (shared with Rx)	\$8,000 (shared with Rx)	\$10,000 (shared with Rx)

Important Renewal Information—Please Read!

		Basic		QHDHP	
		Current	NEW	Current	NEW
Rx Deductible	Individual	\$500	\$750	N/A	N/A
	Family	\$1,000	\$1,500		
Rx Retail Copays	Generic	\$15	N/C	20%	N/C
	Preferred	\$30			
	Non-Preferred	\$45			
Rx Mail Order Copays	Generic	\$15	N/C	20%	N/C
	Preferred	\$60			
	Non-Preferred	\$90			
Rx Out-of-Pocket Maximum	Individual	\$2,100	\$6,600 (shared with Medical)	\$4,000 (shared with Medical)	\$5,000 (shared with Medical)
	Family	\$4,200	\$13,200 (shared with Medical)	\$8,000 (shared with Medical)	\$10,000 (shared with Medical)

C. Out-of-Pocket Maximum (QHDHP Only)—ACA Change

Currently, the Qualified High Deductible Health Plan (QHDHP) has an out-of-pocket maximum for employee-only purchasers, and a family out-of-pocket maximum for employees who cover dependents. When an employee covers any family members, services are not covered in full for any family member until the family out-of-pocket maximum has been met.

The Affordable Care Act (ACA) now requires that the individual out-of-pocket maximum apply to each individual family member. Therefore, the plan will now provide the individual out-of-pocket maximum for each enrollee when the employee covers dependents. The family maximum will still apply.

IMPORTANT!!!

D. Provider Network Change—EasyChoice B Only

EasyChoice B will now use Premera's Heritage "Prime" (narrow) network of providers. Please refer to Section E on the next page for additional details.



Effective November 1, 2016

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Important Renewal Information—Please Read!

E. Premera's Heritage "Prime" Network Changes—Effective January 1, 2017 (EasyChoice B and Basic Plans Only)

Premera's Heritage Prime Network was designed to be a smaller (narrow) network with better provider discounts. In order to continue to meet this objective, Premera is making some significant changes to the network effective **January 1, 2017**. This involves removing the Providence/Swedish and Franciscan Health Systems, including their clinics and ancillary services, from Premera's Prime network. *These providers continue to participate in Premera's Heritage and Foundation networks.*

NOTE: *Several exceptions have been made in specific areas to address any potential access issues.*

If specialized care is not available at a Heritage Prime Network facility (i.e., transplant; the facility has no capacity for new patients, etc.), the enrollee may contact Premera's Customer Service to request an exception. If approved, the in-network benefit level would apply. The enrollee would not be subject to balance billing, as long as the provider participates in another Premera network.

More information regarding these changes, exceptions, and provider availability will be shared shortly.

Employee communications will begin prior to open enrollment. Additionally, Premera will include information on WEA's microsite and this will be highlighted on the benefits administration system.

2. WEA Select Dental Plan

A. Composite Fillings—Delta Dental Core Plan Only (see page 4 for rate action)

The core dental plan through Delta Dental will now cover composite fillings on any tooth.

B. Enhanced Orthodontia Discount Program—Willamette Dental Only (see page 4 for rate action)

The Willamette Dental Plans will be enhanced to provide greater discounts on orthodontia services for groups that offer a WEA Willamette Dental plan without orthodontia. Enrollees must be enrolled in a WEA Willamette Dental Plan to take advantage of the discount.

3. WEA Select Vision Plan—VSP Plans B, C, E and F (see page 4 for rate action)

Expanded Provider Network

WEA enrollees who participate on one of the VSP plans will have access to their expanded provider network, which includes Pearle Vision, Shopko and most Costco locations.

The expanded network is not available to all VSP groups, so WEA enrollees will need to login to vsp.com and click on "Find a Doctor" to view a list of eligible providers in their plan. They may also contact VSP's customer service at (800) 877-7195.

Important Renewal Information—Please Read!

4. WEA Select Voluntary Disability Plan—American Fidelity (AFA) *(see page 4 for rate action)*

The following **enhancements** will be made to the Voluntary Disability Plans:

A. Eliminate Employee Classifications

Good news! The Basic and Classic voluntary disability plans will no longer have two separate employee classifications (currently Class 1: Certificated, Administrative, and Clerical employees and Class 2: Non Clerical ESP employees).

The Class 2 plans will be eliminated and the current Class 1 plans, which are more comprehensive and have lower rates, will be made available to all employees. Employees currently enrolled in a Class 2 plan may elect a new “all employees” option during open enrollment, or if no action is taken, they will default to a comparable plan.

B. Waiver of Premium Provision

The current 90-day waiver of premium provision will be reduced to 30 days.

NOTE: *The plan waives the premium after the enrollee has been receiving a disability benefit for this length of time.*

Section III—Other Important Plan Information

A. WEA Select Section 125 Plan

Administration Fees

American Fidelity Assurance Company (AFA) is WEA’s endorsed Section 125 Plan administrator. They offer free administration services to school districts that give AFA the opportunity to meet with employees annually through group or individual meetings.

Through these meetings, AFA is able to educate employees on the advantages and complexities of contributing to a Section 125 Plan and/or Health Savings Accounts (HSA’s) when AFA is the HSA vendor. They may also review other WEA endorsed voluntary programs available in the district, such as the WEA Select Voluntary Disability Plan.

AFA and WEA recognize that coordinating these meetings can be challenging. However, it is really important to make sure that employees, especially the newer ones, understand these plans and are covering themselves at the appropriate level. We encourage you to work together with AFA to help make sure that this education process continues. AFA will be contacting school districts and is happy to work with districts and locals to find an approach that will work best for everyone.



Effective November 1, 2016

Page 11

Important Renewal Information—Please Read!

B. Dependent Eligibility Verification (Medical, Dental and Vision Plans)

As a reminder, employees who enroll dependents on the WEA Select Medical, Dental and/or Vision Plans will be asked to provide documentation to verify their dependents' eligibility for coverage under the WEA Select Plans.

Employees should be directed to the updated enrollment tool, UPoint® (formerly known as Your Benefits Resources), to add new dependents to the plan(s). The web address remains the same. They will be asked to "certify" that they are adding valid dependent(s) through the online enrollment process. *Please keep in mind that certification does **not** verify dependent eligibility.* Shortly thereafter, employees will receive a request notice in the mail from the WEA Select Dependent Verification Team (located in Lincolnshire, Illinois) which will describe the process, including the documentation needed to verify eligibility and the deadline. Please keep in mind that **unverified dependents will be removed from the plan(s) prospectively.**

NOTE: *Employees who have already verified the eligibility of their dependents will not be asked to provide additional documentation, even if they change WEA Plans. However, they will need to verify any NEW dependent(s).*

Section IV—2016-17 State Fringe Benefit Allocation

The monthly state allocation for employee benefits per FTE and the Health Care Authority remittance for retired school employees are as follows:

	CURRENT—2015-16	NEW—2016-17
State Allocation	\$780.00	\$780.00
<i>\$ Change / % Change</i>		<i>No Change</i>
Retiree Subsidy	\$65.25	\$64.39
<i>\$ Change / % Change</i>		<i>(\$0.86) decrease / (1.32%) decrease</i>
Net State Allocation *	\$714.75	\$715.61
<i>\$ Change / % Change</i>		<i>\$0.86 / 0.12%</i>

* If retiree subsidy is not paid by district.

Important Renewal Information—Please Read!

Section V—State and Federal Updates

WEA Select Plans Re-Tested for the 2016-17 Plan Year

1. ESSB 5940

ESSB 5940 requires that school districts offer at least one health plan (other than a QHDHP) in which the employee share of the premium for a full-time employee does not exceed the share of premiums paid by state employees during the state's benefits plan year that starts prior to the school year. This requirement applies to the portion of full plan premium costs paid by employees over all coverage tiers (blended payroll contribution split over all four coverage tiers). As was the case last year, the WEA Select Basic Plan meets this criteria (with benefit modifications).

2. Affordable Care Act (ACA)

In general, under the employer shared responsibility provisions, an applicable large employer may either offer affordable minimum essential coverage (MEC) that provides minimum value to its full-time employees (and their dependents) or potentially owe an employer shared responsibility payment to the IRS.

The following information is based on the WEA Select Medical Plans through Premera using the 10% discount rates:

- ☐ As was the case last year, all of the WEA Select Medical Plans meet the MEC and minimum value requirements.
- ☐ Affordable coverage is defined as any **employee-only coverage** that costs less than 9.5% of the employee's **household** income for the taxable year. Any school district offering its employees the EasyChoice, Basic, and Qualified High Deductible Health Plans (as outlined below) meet the affordability provisions.

Plan	Meets the Affordability Provisions	
	Full-Time Employees	Part-Time Employees—Working 30 Hours a Week
EasyChoice Plan	Yes	Yes—If income is at least \$17,600 a year No—If income is less than \$17,600 a year
Basic Plan	Yes	Yes
QHDHP	Yes	Yes

Additional information can be found at:

- ☐ Employer Shared Responsibility Provisions Q & A
<https://www.irs.gov/affordable-care-act/employers/questions-and-answers-on-employer-shared-responsibility-provisions-under-the-affordable-care-act>
- ☐ Link to other helpful resources
<https://www.irs.gov/affordable-care-act/affordable-care-act-of-2010-news-releases-multimedia-and-legal-guidance>

NOTE: This update is subject to future ACA changes.



Effective November 1, 2016

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Important Renewal Information—Please Read!

Section VI—What's Coming in the Summer

July

New Summary of Benefits, rates and other brochures for the WEA endorsed programs will be included in the brochure mailing.

2016 Fall Open Enrollment Period

Details regarding the official open enrollment period will be sent out soon.

Important Renewal Information—Please Read!

Section VII—2016-17 Monthly Renewal Rates

WEA Select Medical Plans (+7.7 to + 13.8%*)

Premera Blue Cross		10% Discount	Full Rate
PLAN 5 +7.7%	Employee only	\$1,133.45	\$1,259.45
	Employee + spouse	\$2,178.35	\$2,419.00
	Employee, spouse + child(ren)	\$2,624.25	\$2,914.20
	Employee + child(ren)	\$1,546.60	\$1,718.25
PLAN 2 +8.9%	Employee only	\$979.90	\$1,083.40
	Employee + spouse	\$1,793.75	\$1,988.10
	Employee, spouse + child(ren)	\$2,150.55	\$2,384.40
	Employee + child(ren)	\$1,308.40	\$1,448.35
PLAN 3 +12.8%	Employee only	\$895.85	\$991.15
	Employee + spouse	\$1,640.10	\$1,817.95
	Employee, spouse + child(ren)	\$1,966.50	\$2,180.25
	Employee + child(ren)	\$1,196.30	\$1,325.05
EASYCHOICE +13.8%	Employee only	\$659.70	\$729.65
	Employee + spouse	\$1,198.70	\$1,328.40
	Employee, spouse + child(ren)	\$1,436.35	\$1,592.15
	Employee + child(ren)	\$875.30	\$968.80
BASIC PLAN +0.7%	Employee only	\$532.55	\$591.10
	Employee + spouse	\$966.80	\$1,073.55
	Employee, spouse + child(ren)	\$1,158.20	\$1,286.25
	Employee + child(ren)	\$706.25	\$784.10
QHDHP +13.4%	Employee only	\$516.80	\$571.45
	Employee + spouse	\$938.05	\$1,039.25
	Employee, spouse + child(ren)	\$1,108.40	\$1,228.60
	Employee + child(ren)	\$685.30	\$758.35

* Rate change may vary by tier due to rounding.

NOTE: Rates and benefits are intended to be guaranteed for 12 months (November 1, 2016 through October 31, 2017). However, any mid-year benefit changes and/or interpretation/guidance on health care reform (Federal or State) could result in a mid-year adjustment.



Effective November 1, 2016

Important Renewal Information—Please Read!

WEA Select Dental Plans

Core Dental Plans (Delta Dental)—(1.5%) Decrease	
Plan A	\$103.80
Plan B	\$94.80
Plan C	\$83.30
PPO Plan*	\$98.95
Managed Dental Plans—No Change	
Delta Dental	
DeltaCare Plan	\$56.30
Willamette Dental	
Plan 1	\$78.40
Plan 2	\$64.35

WEA Select Orthodontia Plans

Delta Dental Orthodontia Plans—(1.5%) Decrease	
Plan A	\$14.55
Plan B	\$9.80
Plan C*	\$5.80
Plan D*	\$16.30
Plan E*	\$11.10
Plan F	\$17.40
Plan G	\$11.70
Plan H	\$20.10
Plan I	\$13.35
Willamette Dental Orthodontia Plans—No Change	
Plan 1	\$9.45
Plan 2	\$7.60
Plan 3	\$3.85
Plan 4	\$11.05
Plan 5	\$8.80
Plan 6	\$4.45

* Rates for existing groups only. Plans are no longer available to new groups.

WEA Select Vision Plans

Vision Plans—2.0% Increase		
Plan	Renewal Rate	Provider Network
A	\$17.75	Premera Blue Cross
B	\$29.45	VSP
C	\$33.00	VSP
D*	\$26.05	None
E	\$21.60	VSP
F	\$12.35	VSP

WEA Select Group Life Plans

Unum—No Change	Includes 50% Subsidy
\$10,000	\$1.00
\$15,000	\$1.30
\$25,000	\$2.20
\$30,000	\$2.40
\$50,000	\$4.10
\$75,000	\$6.00

WEA Select VTL Plan

Unum—No Change	Includes 50% Subsidy
Age Bands	Per \$1,000
34 and Under	\$0.05
35-39	\$0.06
40-44	\$0.08
45-49	\$0.11
50-54	\$0.16
55-59	\$0.26
60-64	\$0.38
65-69	\$0.64
70 and Over	\$1.03
Dependent Child(ren)	\$0.20 (per month)



Plan Consultants:

AON


Empower Results®

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/03/16	RENEWAL	AON HEWITT	RENEWAL OF VOLUNTARY TERM LIFE INSURANCE	\$0	11/1/16-10/31/17	<p style="text-align: center;"><u>KELLY LOPEZ</u></p> <p>I have read this contract and recommend it for board approval.</p> <p style="text-align: center;"><u>KL</u></p> <p style="text-align: center;">Initial</p> <p style="text-align: center;"><u>8.3.16</u></p> <p style="text-align: center;">Date</p>			This is decided at the district office.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name AON HEWITT

Attention: WEA SELECT SERVICE TEAM

Street address or PO Box 1420 FIFTH AVE, SUITE 1200

City, State, Zip Code SEATTLE, WA 98101-4030

Email Address _____

Phone Number FAX: 206-467-4641

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

RENEWAL OF PARTICPATION AGREEMENT OF WEA SELECT
VOLUNTARY TERM LIFE INSURANCE.

**Be sure to follow state bid requirements as
outlined in RCW 28A.335.190**

Reviewed by Attorney _____
Signature

Requires Edits? _____

WEA Select Voluntary Term Life Insurance

2016-17 Participation Agreement

Name of School District: Wenatchee School District

The following employee groups have the WEA Select Voluntary Term Life Insurance Plan available for participation and the District has agreed to offer participation to all eligible employees in the bargaining group or employee classification.

Please complete the following for all participating employee groups:

Bargaining Unit/Employee Classification	Total No. of Eligible Employees	Effective Date
Certificated	530	11/01/2016
Administrators	48	11/01/2016
Classified	407	11/01/2016
Non-Represented	36	11/01/2016
Other (Describe)		11/01/2016

We agree to advise Aon Hewitt of any changes in participation of the Voluntary Term Life Insurance by any of the above groups.

For coverage to be in effect, the monthly premium for the plan indicated above must be remitted on a 12-month basis for each participating employee and dependents, except in the event of termination of insurance.

If an employee is unable to perform the material duties of his/her occupation and is therefore not actively at work on the date he/she would otherwise become insured, his/her effective date of coverage will be deferred until the date he/she returns to active work.

It is the participating employer's responsibility to accurately review and verify each employee and dependent's eligibility status and update the monthly premium billing report, per the eligibility rules stated in the benefit booklet (which is the contract), and any amendments thereto between the WEA and Unum.

We acknowledge by signature below that we have read and agree to comply with the requirements for participation as set forth in this Agreement.

Signature: _____ Title: _____ Date: _____


Please Return to:

Aon Hewitt
Attention: WEA Select Service Team
1420 Fifth Avenue, Suite 1200
Seattle, WA 98101-4030
Fax: 206-467-4641

Contract Coversheet (Non-Federal)
Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.
 All contracts require school board approval.

The only authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/09/2016	Renewal, Contract #2016-183	NCESD	NCESD will provide full access to Online Resource Databases, Learn 360 with all services using the March 1, 2016 FTE.	\$2,649.50	09/01/2016 - 08/31/2017	Ron Brown	 Yes	Yes	
			Budget Code			I have read this contract and recommend it for board approval. _____ Initial Date 8-7-16			
			Various						

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name North Central Educational Service District 171
 Attention: Pete Phillips
 Street address or PO Box 430 Olds Station Road
 City, State, Zip Code Wenatchee, WA 98801
 Email Address petep@ncesd.org
 Phone Number (509) 665-2610

Contract Details (Give a brief description of the contract):

NCESD will provide full access to Online Resource Databases and Learn360 for Wenatchee High School using the March 1, 2016 FTE. NCESD will also provide professional development opportunities on all the products

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____

Prepared by: Nancy Zahn

AGREEMENT FOR INTERAGENCY SERVICES

BETWEEN

Wenatchee School District
P.O. Box 1767
Wenatchee, WA 98807
509.663.8161

North Central Educational Service District 171
(Hereinafter referred to as NCESD)
430 Olds Station Road, Wenatchee, WA 98801
(509) 665-2610 FAX (509) 662-9027

In consideration of the promises and conditions contained herein, North Central ESD and **Wenatchee School District** do mutually agree as follows:

DUTIES OF THE NCESD, EFFECTIVE DATE, AND DURATION

NCESD shall perform the following duties to the satisfaction of Wenatchee School District or its designee:

- A. General objective(s) of this contract shall be:
NCESD will provide full access to the following services: Online Resource Databases, Learn 360; all services using the March 1, 2016 FTE.
- B. NCESD will do the following in order to accomplish the general objectives:
NCESD will provide professional development opportunities on all products.
- C. NCESD will complete any additional documents required by this contract.
- D. Following its approval by the authorized signatory for the Contracting Agency this agreement shall commence and be effective for the period beginning **September 1, 2016** and ending **August 31, 2017**, with the exception of Sections III and V on page 2, which will continue to bind the parties, their heirs, and successors.

DUTIES OF THE CONTRACTING AGENCY

In consideration of the NCESD's satisfactory performance of the duties set forth herein and submission of a properly completed claim form, the Contracting Agency shall compensate the NCESD as shown below.

CONTRACT FEES	Description of Service	Total
Online Resource Databases: \$.50 per FTE	Wenatchee High School (2409 FTE)	\$1204.50
Learn 360: \$1.13 per FTE or \$430 min./\$966 max. per building	Wenatchee High School (2409 FTE)	\$966.00
CVOD Video Package: \$.46 per FTE or \$217.00 min./\$479.00 max.	Wenatchee High School (2409 FTE)	\$479.00
Using the March 1, 2016 FTE	Total	\$2649.50

NCESD WILL INVOICE FOR THE TOTAL CONTRACT AMOUNT.

10-00 _____
NCESD Budget Account Code

In witness whereof, the Contracting Agency and the NCESD have read, understand, and executed this entire agreement.

NCESD's Signature and Certification

Contracting Agency's Signature and Certification

Assistant Superintendent _____ Date _____

NCESD Superintendent

Authorized Signatory for Contracting Agency

Federal Tax ID No. 91-0923400

Signed this _____ day of _____ 20____

Business License No. UBI 600-087-495, State of Washington
(See Sections XII and XIII on reverse for information on backup withholding certification and explanation of option to void.)

**Original copy to be signed and returned to
North Central ESD Business Office prior to the
commencement of services.**

I. PAYMENTS

- A. All payments to the NCESD shall be conditioned upon:
1. Submission of a properly prepared claim form which supports that performance has been rendered for which payment is requested and
 2. Performance is to the satisfaction of the Contracting Agency or its designee, provided that approval shall not be unreasonably withheld.
- B. Interim payments during the contract are allowed as specified.

II. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

III. OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

This section is intentionally left blank.

IV. COPYRIGHT

The NCESD shall be responsible for the acquisition of any necessary copyright releases for materials used in the performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the NCESD.

V. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of NCESD or its employee's(s) or agent's(s) performance or failure to perform duties pursuant to the agreement, shall be the NCESD's sole obligation and the NCESD shall indemnify and hold harmless the Contracting Agency in full for any and all such acts or failures to act on the part of the NCESD or its employee(s) or agent(s).

VI. MALPRACTICE INSURANCE

All individuals providing services to minors must have valid malpractice insurance coverage. Upon request by North Central ESD, individuals must be able to show evidence of such coverage.

VII. TERMINATION

Either the NCESD or the Contracting Agency can initiate termination of this contract with or without reason upon 30 days written notice to the other party. The notice shall specify the date of termination. In the event of termination by Contracting Agency, NCESD shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VIII. VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of NCESD and the Contracting Agency in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for this contract will be Chelan County of the State of Washington.

X. NONDISCRIMINATION

No person shall on the ground of race, creed, color, national origin, marital status, handicapping condition, or sex be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this agreement.

XI. BACKGROUND CHECKS

Employees of the NCESD who may during the activities of this contract, work with persons under the age of 16 years shall, as part of this contract, complete background check forms submitted by NCESD.

XII. CONFLICT OF INTEREST

This section is intentionally left blank.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION/OPTION TO VOID

This section is intentionally left blank.

XIV. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this contract, the Contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.


XV. SIGNATURES

Contracting Agency and/or Contracting Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Contracting Agency so identified to the foregoing agreement.

Contract Coversheet (Non-Federal)
Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.
 All contracts require school board approval.

The only authorized signatures on a contract are Brian Flonex, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/09/2016	Revision	North Central Regional Library	This is for a Student Record Confidentiality Agreement between the WSD and NCRL, which addresses NCRL's access to District student records and information.	\$0.00	09/01/2016 - n/a	<i>Ron Brown</i>		No	
				Budget Code		I have read this contract and recommend it for board approval.			
				n/a		Initial <u> </u> Date <u> </u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name North Central Regional Library
 Attention: Chad Roseburg, Assistant Director
 Street address or PO Box 16 N. Columbia Street
 City, State, Zip Code Wenatchee, WA 98801
 Email Address croseburg@ncrl.org
 Phone Number (509) 663-1117

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Contract Details (Give a brief description of the contract):

NCRL's legal team has re-written some sections to make the MOU more generic and less complex, with the potential to be applicable to other schools.

Wenatchee School District ("District"), and NCRL Inc. ("NCRL") have entered or are planning to enter into an MOU to address NCRL's receipt of and access to certain District student records and information. This MOU will address proper treatment of any student record information that NCRL may receive as a result of providing the District and its students access to NCRL's library systems.

Reviewed by Attorney _____

Signature

Requires Edits? _____

MEMORANDUM OF UNDERSTANDING
Between Wenatchee School District and
North Central Washington Regional Library (NCRL)
regarding

STUDENT RECORD CONFIDENTIALITY

This Memorandum of Understanding ("MOU") is between the Wenatchee School District ("District"), and North Central Regional Library ("NCRL"), collectively referred to as the "Parties".

Whereas, the Parties are entering into this MOU to address NCRL's receipt of and access to certain District student records and information and to address proper treatment of any student record information that NCRL may receive as a result of providing the District and its students access to NCRL's library systems.

Whereas, the Parties desire to help ensure that District Pre-K children and K-12 students have an opportunity to have and use a NCRL library card to borrow library materials and to access certain NCRL library databases.

Now, therefore, in consideration of the mutual understandings set forth herein, the District and NCRL agree as follows:

1. **DEFINITIONS.** "Student Record Information" (SRI) means any item of information (in any format, written, electronic, or other) that is directly related to an identifiable current District student that is maintained by the District or its employees.
2. **SRI.**
NCRL agrees to only disclose SRI in accordance with the terms of this MOU and will not make other disclosure of SRI without the District's prior knowledge and approval.
 - a. NCRL agrees to use appropriate security measures to preserve the confidentiality of SRI data, received from the District.
 - b. NCRL agrees to use secured passwords to access computer NCRL's databases.
 - c. NCRL agrees to maintain all confidential student data in a secure manner that reasonably prevents the interception, diversion, or other unauthorized access to said data.
 - d. The Parties agree that NCRL shall have sole discretion to determine the procedures to be used to process, store, or transmit SRI, provided that such procedures will comply, to the extent practical, with applicable provisions of federal and state law relating to the privacy rights of students and staff. NCRL

agrees to ensure that the manner in which SRI is collected, accessed, used, stored, processed, disposed of, and disclosed complies with applicable data protection and privacy laws.

- e. If requested in writing, NCRL agrees to destroy any SRI data received by NCRL within five (5) business days of receipt of such written request.

3. **RE-DISCLOSURE.** NCRL agrees to only disclose SRI to its employees having a need to know in connection with their responsibilities.

4. **REQUIRED DISCLOSURE.** In the event that NCRL is required by subpoena or other court order to disclose any SRI, NCRL will provide immediate notice of the request to the District's designated contact person and agrees to use reasonable efforts to resist disclosure until an appropriate protective order may be sought, or a waiver of compliance with the provisions of this MOU granted. If, in the absence of a protective order or the receipt of a written waiver hereunder, NCRL is nonetheless legally required to disclose SRI, then the District agrees to indemnify and hold NCRL harmless from any liability related to such legally required disclosure. NCRL agrees to give the District a reasonable opportunity to review the text of the disclosure before such disclosure is made.

5. **CONTACT INFORMATION.** Within ten (10) business days of signing this Agreement, the Parties agree to provide each other with the name and contact information for a primary and alternate employee to serve as the contacts for each other for the administration of this MOU.

6. **NOTICE OF SECURITY INCIDENT.**

- a. In the event that an unauthorized disclosure of or access to SRI, or other incident that may, in NCRL's sole judgment, compromise the security of SRI, NCRL agrees to notify the District of: (1) unauthorized access, use, or disclosure of SRI that becomes known to NCRL; or (2) that interferes with NCRL's information systems operations, in NCRL sole judgment, that may adversely affect the retention of SRI by NCRL, of which NCRL becomes aware.

- d. NCRL will endeavor to provide the following information to District within five (5) business days of discovery of a security incident, breach, or loss of SRI, except when, despite reasonable efforts by NCRL to obtain the information required, circumstances beyond NCRL's control necessitates additional time. Under such circumstances, NCRL will endeavor to notify District, before the five (5) business days have elapsed, of the necessity for additional time, and provide the District the following information as soon as practicable.

- i. The date of the security incident, breach, or loss of SRI;

- ii. The date of the discovery of the security incident, breach, or loss of SRI;
 - iii. A description of the types of SRI that were involved;
 - iv. Identification of each individual whose SRI has been, or is reasonably believed to have been accessed, acquired, lost, modified, or disclosed; and
 - v. Any other details necessary to complete an assessment of the risk of harm to each individual District student.
- e. Immediately following NCRL's notification to District of a potential security incident, the Parties will endeavor to coordinate with each other to investigate the matter. NCRL shall cooperate with District in investigating the matter and in meeting District's notification obligations under any applicable notification laws. NCRL agrees to cooperate with District in District's handling of the matter:
 - f. The District agrees NCRL may use its current practices in place to investigate the security incident, breach, or loss of SRI, to mitigate losses, and to install/implement such safeguards as are needed to protect against any future security incident, breach, or loss of SRI. If requested in writing by the District, NCRL agrees to provide a description of these procedures and the specific findings of the investigation to the District.
15. ENTIRE MOU. This MOU constitutes the parties' entire MOU with respect to the subject matter hereof and supersedes any and all prior statements or MOUs, both written and oral. This MOU may not be amended except by a written amendment signed by the parties.

SIGNATURES

IN WITNESS WHEREOF, the parties have executed this MOU as the last day noted below.

Wenatchee School District

By _____

Name _____

Title/Position _____

Address _____

Date _____

North Central Regional Library



By _____

Chad Roseburg

Name _____

Asst. Director / IT

Title/Position _____

16 N Columbia, Wenatchee WA 98801

Address _____

6/9/2016

Date _____

MEMORANDUM

Inventory Surplus

TO: Board of Education
 FROM: Karen Walters, Director of Accounting
 DATE: August 24, 2016
 SUBJECT: Declaration of Surplus

The Administration recommends that the items on the attached list be declared surplus and requests authorization to dispose of them.

Building	Quantity	Item
Columbia	1	RCA Television
	2	TV wall mount
	1	Zenith TV w/remote
	1	Panasonic VCR
Abraham Lincoln	1	Wooden stool
	2	Easels
	1	Hand vac
	1	Stand for roller paper
	1	Heal seal iron
	1 Box	Books
	1	Transparency maker
	1 Box	Transparencies
	1	Overhead Projector
	1	Narrow Shelves
	1	Cabinet
	9	Chair
	1	Table
	1	Teacher desk
	2	File Cabinet
	1	Bookcase
	1	TV
	1	Tripod
	26	Chair
	8	Table
	1	Magnavox VCR
	1	RCA TV
	1	Teacher Desk
	2	File Cabinet
	1	Frigidaire Washer
	1	GE Dryer
	1	Chair
	1	Counter with shelves
	3	Chair
	1	Small Table
	1	Trapezoid Desk
	2	Chair on wheels
	1	Music stand
1	Easel, whiteboard	
1	Stool	
1	Cart	
2	Bookshelves	
1	Tech cart	
1	Student chair	
1	Table	
1	Desk	

MEMORANDUM

Inventory Surplus

2 Chair
1 File cabinet

Orchard Middle School

10 Boxes Old library books
9 Black medical kits
2 Basketball Backboards
5 Black ball bags
2 Red ball bags
8 Track starting blocks
1 Box Basket ball shorts
1 Mat cart
1 Volleyball net
1 Blue US standard Pad
1 UB net antennas
1 Basketball position arrows
2 High jump standards
1 Pitching machine
1 Batting trainer

Technology

Columbia

5 iMac
2 iBook
9 eMac

Mission View

30 AlphaSmart Keyboard
1 AlphaSmart Cart
1 Projector
1 Box AR & AM Software
1 Box AR & AM Scanning equipment

Washington

5 iMac
6 eMac
15 iBook
1 Powerbook G4

Pioneer

7 eMac
1 iMac
1 Brother Printer
1 Toshiba Projector

Wenatchee High School

2 Projector
1 Cinema Display
2 Epson Powerlite
1 iMac

CTE

2 HP Scanjet
1 HP Laserjet
1 Nspire PC
1 Brother Printer
1 HP Photosmart
1 Smart Board
1 Power Mac
1 Box Keyboards & Mice
1 Epson Powerlite
2 Sharp Notevision
1 HP Compaq
1 JustLink External CD Drive
1 InFocus Projector
1 Sharp Projector
1 Delta Projector



RECOGNITIONS



Employee G.E.M. Award

Employees Going the Extra Mile

Categories

- | | | |
|-------------------------|---------------------|----------------------|
| 1. Operational Division | 3. K-5 Certificated | 5. 9-12 Certificated |
| 2. Classified Employees | 4. 6-8 Certificated | 6. Administrator |

Criteria - The 8 Points of the GEM

- | | |
|----------------------------|---|
| 1. Positive | Interacts with others in a positive, enthusiastic and cheerful manner that promotes positive morale |
| 2. People First | Creates relationships that make education more personal |
| 3. Team Player | Collaborates and assists team members in any way needed |
| 4. Initiative | Exhibits initiative resulting in improved work/learning environment |
| 5. Performance | Demonstrates excellence in overall work performance and/or achieves high quality student learning |
| 6. Customer Service | Provides outstanding customer service |
| 7. Creativity | Engages in and supports activities that nurture and inspire innovation and creativity |
| 8. Citizenship | Actively partners with team, students and/or the community to best support students |

Timelines

- | | |
|-------------------|---------------------------------|
| • Quarter 1 Award | Nominations due by November 1st |
| • Quarter 2 Award | Nominations due by February 1st |
| • Quarter 3 Award | Nominations due by May 1st |

Application Process

- Nominate the [Employee GEM](#) on the district website
- All nominees will receive employee recognition certificate
- All quarterly winners will be submitted for the Chelan County Excellence Award
- Winners will be selected by the district leadership team



SCHOOL

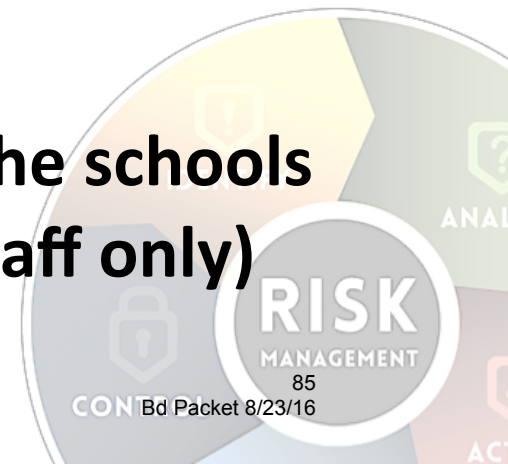
PRESENTATIONS

Risk Management, Safety and Security

Emergency Procedures Update

23 August 2016

- 1. Presenting WSD Staff with Situational-Based Options available during a Lockdown or Active Threat. (Hide, Run, Fight)**
- 2. Focus on Scenario-based Table Top Exercises with Administrators and Office Staff**
- 3. The use of “blank” firing weapon in the schools for situational awareness training (staff only)**



“A Study of Active Shooter Incidents in the United States between 2000 to 2013”

U.S. Department of Justice FBI-commissioned study

“Guide For Developing High-Quality School Emergency Operations Plans”

U.S. Department of Education*

U.S. Department of Health and Human Services

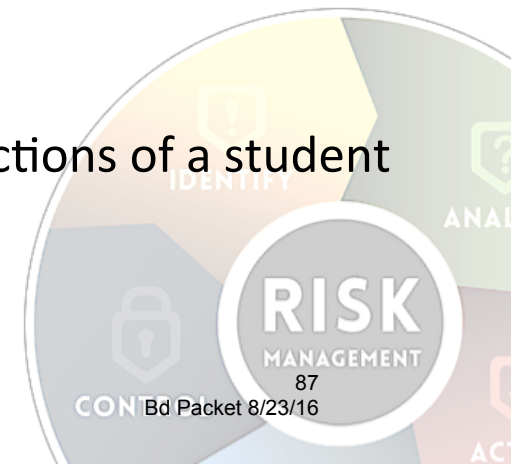
U.S. Department of Homeland Security

U.S. Department of Justice Federal Bureau of Investigation

Federal Emergency Management Agency

FBI-commissioned study of “active shooter incidents” from 2000 to 2013 found:

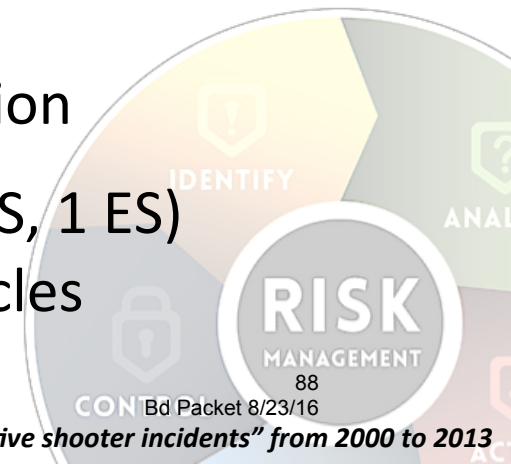
- **27 occurred in pre-K-12 schools across the U.S.**
 - 14 occurred in a high school
 - 6 occurred in a middle school or junior high
 - 4 occurred in an elementary school
 - 1 occurred in a preK-12
 - 2* occurred at a school board meeting
- **In a majority of incidents shooter was a student**
 - 12 of 14 HS shootings
 - 5 of 6 MS shootings
 - Incidents at elementary schools did not involve the actions of a student



Active Shooter Incident Building Locations

• Shootings Occurred

- **14** (51.9%) took place in school classrooms and hallways (9 HS, 3 MS, 1 ES, 1 PreK-12)
- **3** in the school cafeteria (2 HS, 1 MS)
- **2** in school administrative offices
- **2** in school board meeting rooms
- **2** in the school when no classes were in session
- **4** incidents were initiated outside (1 HS, 2 MS, 1 ES) including 2 where the shooters were in vehicles



Active Shooter Incidents Ended When

-
- **High School** (14 incidents)
 - 10 shooters were apprehended at the scene
 - 2 by responding police officers
 - 7 after being initially restrained by school employees [including 1 incident where students assisted]
 - 1 by an off-duty police officer
 - 3 shooters committed suicide at the scene
 - 1 before police arrived
 - 2 after
 - 1 shooter fled and committed suicide at another location
 - **Middle School** (6 incidents)
 - 3 shooters were apprehended by police after being restrained by school employees
 - 2 shooters committed suicide at the scene before police arrived
 - 1 shooter was apprehended by police at the scene.



Conclusions

-
- **69%** of incidents ended in **5 minutes or less**
 - **Over a third** ended in **2 minutes or less**
 - **21 incidents** unarmed citizens made the selfless and deeply personal choices to face the danger of an active shooter.
 - The citizens safely and successfully disrupted the shootings.
 - In **11 of those 21 incidents**, unarmed principals, teachers, other school staff and students confronted the shooters to end the threat.
 - Report supports the importance of **training and exercises**
 - It is important that training and exercises include not only an understanding of the threats faced but also the **risks** and **options available** in active shooter incidents.



Locked Doors / Secured Area

Preferred method

- **Not a single student or staff member was killed behind a locked interior door. Although many people have stated that staff and students should have evacuated, the report indicates that where lockdown was accomplished fast enough, no victims were killed.**
- **Extensive research by fire service professionals demonstrates that when people in groups run inside a building, mass casualty loss of life is more likely to occur. While it may be best for people to run when in small groups or alone, larger groups can jam doorways causing mass casualty loss of life.**



Two Models for Situational-Based Response to Active Threat Situations

- **Department of Education / FBI**

- HIDE: Seek a secure place where you can hide and/or deny the threat access.
- RUN: Run away from threat.
- FIGHT: Incapacitate the threat to survive and protect others from harm.

- **A.L.I.C.E Training Institute**

- Alert: Get the word out, convey the type and location of event.
- Lockdown: First and foremost.
- Inform: Communicate for good decision making.
- Counter: Apply skills to distract, confuse and gain control.
- Evacuate: Reduce the number of potential targets.



Additional Lockdown Guidance

Situational-Based Response

- **LOCKDOWN: Staff and students shall hide in locked room**
 - Listen carefully to the location and type of event.
 - Get to and/or remain in a secure area until it is safe to evacuate.
 - Staff are given the authority and ability to act according to their situation.
- **Staff should:**
 - Flee an active shooter if a lockdown cannot protect you/students from gunfire
 - Evacuate a room anytime it appears safer to do so during a lockdown.
 - Should an armed intruder/active shooter invade their area, apply skills to distract, confuse, and gain control.
 - As soon as it is safe to do so, evacuate.
 - Staff are given the authority and ability to act according to their situation.
- **We are in no way asking our teachers, students, or staff to make any attempt to subdue an armed gunman outside of their secure area.**
- **We will provide them with the knowledge that if faced with a life or death situation there are methods that can be applied to greatly enhance their chance of survival.**

Run, Hide, Fight Videos

- **K-5th grade** (10:49)

<https://www.youtube.com/watch?v=aQIR1pqd3k8>

- **6th -12th grade** (12:23)

<https://www.youtube.com/watch?v=Wcp0Y9bWkGA>



Blank Fire Weapon Audible report



FACILITY

PROJECTS UPDATES

ITEM # 1

LINCOLN ELEMENTARY SCHOOL
MODERNIZATION AND ADDITION
CHANGE ORDER NO. 9

August 23, 2016

SITUATION

Change Order No. 9 is attached for your review. The change order includes six (6) additive changes to the construction contract for the Lincoln Elementary School Modernization and Addition project. Three (3) changes are owner requests; three (3) of the changes to the contract are related to construction coordination.

The total for change order percentages are 9.15% of the construction contract amount of which 4.5% is for owner selected alternates; 1.67% is for owner requested changes during construction; 1.31% is for unforeseen soil conditions; 1.66% is for construction coordination.

<u>Original Construction Contract Amount</u>	\$19,445,406.00
<u>Current Change Order</u>	
Change Order No 9	\$30,571.00
<u>Total Change Orders</u>	
Change Order 1 thru 9	\$1,478,921.00
<u>Contract Amount including this Change Order</u>	\$20,924,327.00

RECOMMENDATION

The Board of Directors approves Change Order No. 9 to Lydig Construction, Inc. for the Lincoln Elementary School Modernization and Addition Project in the amount of \$30,571.00 increasing the contract amount to \$20,924,327.00.



AIA Document G701™ – 2001

Change Order

PROJECT (Name and address): Abraham Lincoln Elementary School Addition and Modernization 1224 Methow Street Wenatchee, Washington 98801	CHANGE ORDER NUMBER: 009 DATE: August 12, 2016	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> PROJECT MANAGER: <input checked="" type="checkbox"/>
TO CONTRACTOR (Name and address): Lydig Construction 11001 East Montgomery Drive Spokane Valley, Washington 92206	ARCHITECT'S PROJECT NUMBER: 1408 CONTRACT DATE: June 04, 2015 CONTRACT FOR:	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

CCD	PCO	DESCRIPTION	COST
138	216	Added Wireless Access Points	\$826.00
166	248	Reception Card Reader	\$99.00
168	232	PR 23 Stage Surround	\$9,568.00
176	119	Replace Flooring at Small Gym	\$15,869.00
178	270	Walk-in Cooler Shelving	\$2,979.00
181	279	FRP at CMU Wall in Kitchen	\$1,230.00
Total:			\$30,571.00

The original Contract Sum was	\$ 19,445,406.00
The net change by previously authorized Change Orders	\$ 1,448,350.00
The Contract Sum prior to this Change Order was	\$ 20,893,756.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 30,571.00
The new Contract Sum including this Change Order will be	\$ 20,924,327.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is October 31, 2016

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Forte Architects, Inc.</u> ARCHITECT (Firm name)	<u>Lydig Construction</u> CONTRACTOR (Firm name)	<u>Wenatchee School District No. 246</u> OWNER (Firm name)
<u>240 North Wenatchee Avenue</u> <u>Wenatchee, Washington 98801</u> ADDRESS	<u>11001 East Montgomery Drive</u> <u>Spokane Valley, Washington 92206</u> ADDRESS	<u>235 Sunset Avenue</u> <u>Wenatchee, Washington 98801</u> ADDRESS
<u></u> BY (Signature)	<u></u> BY (Signature)	<u></u> BY (Signature)
<u>Mr. Tom Bassett</u> (Typed name)	<u>Mr. Andy Semprimoznik</u> (Typed name)	<u></u> (Typed name)
<u>8-16-2016</u> DATE	<u>8/16/16</u> DATE	<u></u> DATE

August 12, 2016

**Re: Abraham Lincoln Elementary School Addition and Modernization
Change Order No. 009**
Wenatchee School District

Below is a brief description of each of the construction change directives (CCD's) which make up Change Order No. 009

CCD #138 - Added Wireless Access Points - \$826.00

- (PCO 216) Wireless access points were requested by David Yancey from the Wenatchee School District to be added above the ceiling in rooms 407 and 409 in the office area in order to improve the strength of the wireless internet connection in this area of the building.

CCD #166 - Reception Card Reader - \$99.00

- (PCO 248) The door from the Waiting room 402 into the Lobby room 403 originally was activated by a card reader. After staff moved into the area and better understood how the rooms and doors were to operate, it was decided that this door would better function with a push button release only. It is also operated by a standard key lock for staff to enter and exit.

CCD #168 - PR 23 Stage Surround - \$9,568.00

- (PCO 232) The existing wood stage surround did not have a finish specified. This CCD provides a completion of this portion of the design to include the typical wood wainscot material to be installed on all faces of the surround.

CCD #176 - Replace Flooring at Small Gym - \$15,869.00

- (PCO 119) The existing flooring in the small gymnasium was originally planned to remain, after further inspection, the floor is curling up at the seams and is a trip hazard. The replacement 5mm athletic sheet flooring simulates a wood floor. The scope also includes floor striping.

CCD #178 - Walk-in Cooler Shelving - \$2,979.00

- (PCO 270) The existing walk-in cooler shelving was planned to be reused in the new cooler. While removing the shelves it was noticed that they were severely discolored and covered in mold. It was determined that they should not be reused and new shelves should be provided.

CCD #181 - FRP at CMU Wall in Kitchen - \$1,230.00

- (PCO 279) FRP is a durable protective material used in areas where cleanability is important. CCD 164 was issued earlier in the project, and added FRP to the exposed brick surfaces within the kitchen. The concrete block wall on the west side of the kitchen was inadvertently left out of CCD 164, and has been included in CCD 181 to be covered in the FRP material.



FACILITY

PROJECTS UPDATES


ITEM # 2

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

*The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.*

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/15/16	Revision	Erlandsen Engineers	Provide compaction testing at new portable classroom locations	\$5,600	Upon approval thru October 2016	Gregg Herkenrath		Yes - PO 8421500189	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				1611 12 7000 300 1626 12 7000 300 1627 12 7000 300		 Initial <u>8-15-16</u> Date			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Erlandsen Engineers
 Attention: Eric Smith
 Street address or PO Box 250 Simon Street
 City, State, Zip Code East Wenatchee, WA 98802
 Email Address Erics@erlandsen.com
 Phone Number (509) 884-2562

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Provide compaction testing at new portable classroom locations (per Erlandsen Task Order 018 dated 7/19/16 to master contract dated 10/23/12 which is in effect until October 2016).

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

Appendix "B"

Wenatchee School District

Portable Classroom Compaction Testing

Change Order No. 018

Client: Wenatchee School District No. 246
Project Name: Portable Classroom Compaction Testing
Client Project No.:
P.O. No.:
Contact: Mr. Gregg Herkenrath
Billing Address: 235 Sunset Avenue
Wenatchee, WA 98801
Phone Number: (509) 663-0555
Date: July 19, 2016

Erlandsen Project Manager: Eric M. Smith, PE
Erlandsen Project No.: 20120207.0018
Task Fee: \$5,600.00
Project Delivery Date: 60 working days from Notice to Proceed

Project Scope & Deliverables:

Engineering

- Management and Project Setup.

Deliverables:

- Compaction Test Results. Work to be completed by CSI on a time and materials basis.
-

Project Budget:

Engineering

Management	\$300.00
<i>Subtotal Engineering:</i>	<i>\$300.00</i>

Reimbursable

Compaction Testing – CSI (Includes 6% Markup)	\$5,300.00
<i>Subtotal Reimbursable</i>	<i>\$5,300.00</i>

Task Total	\$5,600.00
-------------------	-------------------

IN WITNESS WHEREOF, District and Vendor have executed this Amendment to the Original Agreement for Professional services dated October 25, 2012

WENATCHEE SCHOOL DISTRICT NO. 246
P.O. Box 1767
Wenatchee, WA 98807-1767
Phone: 509-663-8161

CONSULTANT: Erlandsen
250 Simon Street
East Wenatchee, WA 98802

Phone: (509) 884-2562

Person authorized to bind said
District to the foregoing Agreement

Person authorized to bind said
Consultant to the foregoing Agreement

Signature



Signature

Print Name and Title

Eric M. Smith, PE

Print Name and Title

Date



Date



FACILITY

PROJECTS UPDATES

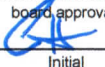
ITEM # 3

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flonas, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
08/16/16	Revision #4	Nelson Geotechnical Assoc., Inc.	WES CIP - Additional Earthwork/Geotechnical consultation services (Nelson Project No. 9013C15) due to unforeseen soil conditions and additional testing.	NTE \$16,000.00	Upon approval thru Aug. 31, 2016	<u>Gregg Herkenrath</u>		No. (increase PO842140 0123 by \$16,000 for a total of \$51,000)	
				Budget Code			I have read this contract and recommend it for board approval. 		
				1416 12 7000 100			Initial <u>GH</u> Date <u>8-16-16</u>		

Agency Contact Information (who & where contract needs to be mailed to for signing):

Contract Details (Give a brief description of the contract):

Agency Name Nelson Geotechnical Associates, Inc.
 Attention: David Nelson
 Street address or PO Box 5526 Industry Lane #2
 City, State, Zip Code East Wenatchee, WA 98802
 Email Address daven@nelsongeotech.com
 Phone Number (509) 665-7696

Washington Elem. School - Additional Geotechnical consultation services, including explorations, evaluations, and analysis services due to unforeseen soil conditions and additional testing needed (Amendment 4).

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requies Edits? _____



Wenatchee School District #246
 235 Sunset Avenue
 Wenatchee, WA 98801
 P: (509) 663-8161
 F: (509) 663-5929

Wenatchee Schools No. 246 PROFESSIONAL SERVICES CONTRACT MODIFICATION				CONTRACT NO. / PO NO. 9013C15/8421400123
CONSULTANT NAME & ADDRESS Nelson Geotechnical Associates, Inc. <small>Name</small> _____ <small>Vendor No.</small> _____				MODIFICATION NO. 4
5526 Industry Lane #2, East Wenatchee, WA 98802 (509) 665-7696 <small>Telephone Number</small>				August 15, 2016 <small>Date</small>
<small>FEDERAL ID TAX NUMBER</small>				
FISCAL YR.	ACCOUNT CODE	OBJECT CODE	LOCATION/SOURCE	MODIFICATION AMOUNT
15-16	1416 12 7000 100			\$16,000
<p>The following changes in your contract with the Wenatchee School District No 246 dated May 5, 2015 are hereby approved as indicated below: DESCRIPTION OF SERVICES CHANGE: * Except as specifically modified below, the Original contract remains in force. Washington Elementary School - Additional services due to expanded work requested by contractor for additional field evaluations. Work includes continued consultation services and earthwork construction monitoring.</p>				
DATE EXTENSION CHANGE: (Indicate reason for extension of time in description of service change area)				
DOLLAR AMOUNT CHANGE: (indicate reason for dollar change in description of service change area)				
Original Contract Sum: \$ 5,000.00 (not to exceed) Net Change of Prev. Authorized Mods # 1 thru #3: 30,000.00 Contract Sum Prior to this Modification: \$ 35,000.00 (not to exceed) Contract Sum change by this Modification: 16,000.00 Net Contract Sum Including this Modification: \$ 51,000.00				
This modification becomes a part of the original contract when signed by the consultant and the Wenatchee School District No 246: I hereby approve and authorize change to this contract:				
SIGNED: <small>Consultant</small>			Date: 8/16/16	
SIGNED: <small>Project Manager</small>			Date: 8-16-16	
DISTRICT USE ONLY				
SIGNED: <small>Facilities Director</small>			Date: 8-16-16	
SIGNED: _____ <small>Superintendent</small>			Date: _____	



**NELSON GEOTECHNICAL
ASSOCIATES, INC.
GEOTECHNICAL ENGINEERS & GEOLOGISTS**

Main Office
17311 – 135th Ave NE, A-500
Woodinville, WA 98072
(425) 486-1669 · FAX (425) 481-2510

Engineering-Geology Branch
5526 Industry Lane, #2
East Wenatchee, WA 98802
(509) 665-7696 · FAX (509) 665-7692

MEMORANDUM

DATE: August 15, 2016
TO: Gregg Herkenrath, Director of Facilities and Capital Projects, Wenatchee Public Schools
FROM: Khaled M. Shawish, P.E.
RE: Washington Elementary School Earthwork/Geotechnical Consultation Services
Wenatchee Washington
NGA Project No. 9013C15

Attached to this memo please find our current invoice for charges incurred on this project as of 7/22/16. The memo reflects charges related to the original scope of services budgeted at \$35,000, as well as the expanded scope requested. As you can see from the invoice, the total charges as of 7/22/16 come to \$37,232.55, \$2232.55 of which are related to the expanded work due requests by the contractor for additional field evaluations. We anticipate that our services related to the expanded scope of work will incur an additional charge of approximately \$16,000 beyond the original contract to continue consultation services and earthwork construction monitoring, through project completion, for a total of \$51,000.

Attachment: Invoice 9013C15-12

Approved by Hill intl
Patricia McCa
8-16-16



Date: August 23, 2016
To: Board of Directors
From: Lindee Akers
Re: Capital Facilities Update Item 4

MEMORANDUM

This update will be in verbal form. There are no handouts for the board packet. Let me know if you have any questions.

Thank you,
Lindee



Hill International

Hill International, Inc.

Lincoln Plaza
818 W. Riverside Ave., Suite #350
Spokane, WA 99201
(509) 747-8031
(509) 747-8037
www.hillintl.com

memo

To: Brian Flones
From: Greg Herkenrath, Tom Bassett, Brian Fitzgerald
Date: 8/15/16
RE: **Federal Office Building Acquisition
Board Presentation**

A. Overview

1. Opportunity presented itself to WSD on July 15th
2. Federal Grant program administered by the Department of Education. Building surplus property administered by General Services Administration (GSA)
3. Public Benefit Allowance of 40% to 100% off the current fair market value of property in return for an organization's contractual commitment to utilize the land and buildings for approved educational programs.
 - a. School
 - b. School administrative and support facilities
 - c. School Board headquarters
 - d. Vocational and adult education facilities
4. Contractual agreement between Wenatchee School District and the Federal Government for a period of 30 years
5. After 30 years the District has the right to due with the facility as it sees fit.
6. Two Tenants currently in the building
 - a. Immigration and Customs Enforcement
 - b. Agriculture Inspection?

B. Opportunity

1. Part of strategy to alleviate overcrowding at WHS
2. Free up space at WHS for other programs
3. Focused school curriculum to include STEAM
4. House some District support services



Memorandum
Wenatchee Federal Building Acquisition
August 15, 2016
Page 2

5. Acquire a good building at a reasonable cost

C. Existing Conditions

1. Built 1973
2. Building square footage, stories, parking
 - a. Photos
3. Centrally located
4. Relatively close to WHS
5. Overall in good condition
6. At least two floors would need to be substantially remodeled for educational purposes, most likely first and second floors
7. Due Diligence Study by AE team of consultants
 - a. Environmental
 - ⇒ Asbestos removal - moderate
 - b. Architectural
 - ⇒ Good structural frame work
 - ⇒ Roof in good shape
 - ⇒ Building is well maintained
 - Needs**
 - ⇒ Replace exterior windows
 - ⇒ Demo most of first and second floors
 - ⇒ Remodel third floor for offices
 - ⇒ Add first floor windows
 - ⇒ Energy Code upgrades
 - ⇒ Add new main connecting stair
 - c. Structural
 - Needs**
 - ⇒ Seismic Upgrade
 - d. Mechanical
 - ⇒ Boilers in good shape
 - ⇒ Chillers in good shape
 - Needs**
 - ⇒ New Ductwork
 - ⇒ Distribution VAV boxes
 - ⇒ Energy code upgrades
 - e. Electrical
 - ⇒ Main entrance equipment is adequate
 - Needs**
 - ⇒ Switch Gear
 - ⇒ Distribution system

D. Challenges

1. Decision making on a short time frame
2. Federal conditions
 - a. Main building for 30 years as an academic facility



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Wenatchee Federal Building Acquisition
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- b. Put building into service as a school within 36 months of acquisition
- 3. Zoning Code modification: has Mayors and Planning Departments endorsement
- 4. Bond time frame is unknown
- 5. Modernization short time frame to pass bond, design/permit and press into service.
- 6. DOE said they would work with the school district if the conversion will take longer.

E. Schedule and Application Process

- 1. July 14th Advertisement of Federal Surplus property for educational use
- 2. July 17th Brian Flonos responds stating districts interest in acquisition (Step 1: Notify DOE of interest – Completed)
- 3. July 17th HOE requests two week extension on application to the GSA, (to August 1)
- 4. July 21st Recived application from DOE
- 5. July 26th first tour of the building given by GSA
- 6. July 28th Greg Guedel, legal counsel reviewed documents
- 7. July 28th the District asked HOE and GSA for a 60 day extension to submit the application.
- 8. August 7th AE team meet at Federal Building to begin due diligence study
- 9. August 15th By COB please have initial cost projections emailed to Tom Bassett, Brian Fitzgerald and myself. Please express your cost projection as a range of low to high end. Since this is not a cost estimate we want the district to know the best and worst case scenario.
- 10. August 22nd by noon please have a draft of your report. Information from the draft will be used to brief the school board
- 11. August 23rd School Board meeting update to board by Tom and David on status of the Due Diligence study including initial cost and findings
- 12. August 25th Final report due to Tom Bassett, Brian Fitzgerald and myself
- 13. August 30th Meeting with District to discuss Go/No Go on acquiring the Federal Building
- 14. September 7th Application due to the Department of Education (This date is tentative as we are waiting to hear from the contact at the Department of Education, it is possible the application will be due earlier.)
- 15. September 7th Wenatchee Facility Committee Meeting to discuss how the Federal Building accusation would fit into the overall district facility needs.
- 16. September 14th DOE deadline to approve applications

F. Anticipated Cost Scenario

- 1. Range from low to high

G. Next steps

- 1. Board Resolution
- 2. District is completing the application form
 - a. Proposed program and plan use
 - b. Proof of need
 - c. Financial information demonstrating the ability to implement the proposed program



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Wenatchee Federal Building Acquisition
August 15, 2016
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- d. Insurance provisions
- e. Protection and Maintenance of Property
- 3. File Application with environmental Questionnaire
- 4. Building turn over on or around September 30, 2016



Hill International

Hill International, Inc.

Lincoln Plaza
818 W. Riverside Ave., Suite #350
Spokane, WA 99201
(509) 747-8031
(509) 747-8037
www.hillintl.com

memo

To: Brian Flones
From: Greg Herkenrath, Tom Bassett, Brian Fitzgerald
Date: 8/15/16
RE: **Federal Office Building Acquisition
Board Presentation**

A. Overview

1. Opportunity presented itself to WSD on July 15th
2. Federal Grant program administered by the Department of Education. Building surplus property administered by General Services Administration (GSA)
3. Public Benefit Allowance of 40% to 100% off the current fair market value of property in return for an organization's contractual commitment to utilize the land and buildings for approved educational programs.
 - a. School
 - b. School administrative and support facilities
 - c. School Board headquarters
 - d. Vocational and adult education facilities
4. Contractual agreement between Wenatchee School District and the Federal Government for a period of 30 years
5. After 30 years the District has the right to due with the facility as it sees fit.
6. Two Tenants currently in the building
 - a. Immigration and Customs Enforcement
 - b. Agriculture Inspection?

B. Opportunity

1. Part of strategy to alleviate overcrowding at WHS
2. Free up space at WHS for other programs
3. Focused school curriculum to include STEAM
4. House some District support services



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Wenatchee Federal Building Acquisition
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5. Acquire a good building at a reasonable cost

C. Existing Conditions

1. Built 1973
2. Building square footage, stories, parking
 - a. Photos
3. Centrally located
4. Relatively close to WHS
5. Overall in good condition
6. At least two floors would need to be substantially remodeled for educational purposes, most likely first and second floors
7. Due Diligence Study by AE team of consultants
 - a. Environmental
 - ⇒ Asbestos removal - moderate
 - b. Architectural
 - ⇒ Good structural frame work
 - ⇒ Roof in good shape
 - ⇒ Building is well maintained
 - Needs**
 - ⇒ Replace exterior windows
 - ⇒ Demo most of first and second floors
 - ⇒ Remodel third floor for offices
 - ⇒ Add first floor windows
 - ⇒ Energy Code upgrades
 - ⇒ Add new main connecting stair
 - c. Structural
 - Needs**
 - ⇒ Seismic Upgrade
 - d. Mechanical
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Wenatchee Federal Building Acquisition
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- e. Protection and Maintenance of Property
- 3. File Application with environmental Questionnaire
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OLD BUSINESS

WENATCHEE SCHOOL DISTRICT

2016-17 BUDGET

TO: BOARD OF DIRECTORS
FROM: LES VANDERVORT
DATE: AUGUST 23, 2016

The General Fund reflects an expenditure increase of 4.27%.
The Total Fund Balance is projected to be about nine percent (9%) of expenditures while the Unassigned (Unreserved) Fund Balance will be about three percent (3%).

The state provides a 1.8% increase in employee compensation for funded positions, a minimal increase in MSOC (materials and supplies), and no increase in health benefits.

The ASB Fund includes budget amounts provided by the schools. It's anticipated that some individual account balances will be used for whatever purpose they were intended.

The Debt Service Fund will assess the same levy amount (\$5,400,000) in 2017 as in 2016 to pay bond debt.

The Capital Projects Fund records all of our bond projects:

- Mission View parking lot is complete

- Pioneer Middle School locker room is still in process in a couple of areas.

- Apple Bowl is complete

- Washington Elementary School will be substantially complete. We'll have to see about the parking lot.

- ECLC. Offices are still being furnished and will not be complete by the start of school.

- Lincoln Elementary is getting there. Part of the remodeled building is already occupied.

The Transportation Vehicle Fund has enough fund balance for two (2) new buses.

**2016-17 PRELIMINARY BUDGET
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2016-17 BUDGET RESOLUTION 28-16

2016-17 SUMMARY OF 2016-17 BUDGET

2016-17 BUDGETS

GENERAL FUND

ASB FUND

DEBT SERVICE FUND

CAPITAL PROJECTS FUND

TRANSPORTATION VEHICLE FUND

**Wenatchee School District No. 246
MEMORANDUM**

To: Wenatchee Board of Directors and
Brian Fiones, Superintendent

From: Les Vandervort, CFO

Date: August 15, 2016

Re: **2016-17 BUDGET**

Attached is **Resolution 28-16**, fixing the appropriations for the 2016-17 school year.

The 2016-17 WSD Budget incorporates the vital elements of the Continuous Improvement Planning Process, the Baldrige Criteria for Performance Excellence, and the ISO 9001 Quality Management System.

The average student FTE for **2009-10** was **7,664**.
 The average student FTE for **2010-11** was **7,698**.
 The average student FTE for **2011-12** was **7,648**.
 The average student FTE for **2012-13** was **7,661**.
 The average student FTE for **2013-14** was **7,761**.
 The average student FTE for **2014-15** was **7,802**.
 The average student FTE for **2015-16** was **7,894**.
 The average student FTE for **2016-17** is estimated at **7,880**.

	<u>Revenue</u>	<u>(Appropriations) Expenditure</u>	<u>Excess of Revenue Over/(under) Expenditures</u>
General Fund	\$95,189,406	\$96,305,332	(\$1,115,926)
ASB Fund	1,050,532	1,161,566	(111,034)
Debt Service Fund	5,407,000	5,465,713	(58,713)
Capital Projects	16,823,386	36,391,474	(19,568,088)
Transportation	205,550	455,550	(250,000)

The General Fund Budgeted Total Ending Fund Balance is **\$8,658,030** (8.99%).

Responsible stewardship of human and financial resources is our hallmark. All resource managers are accountable for the effective and efficient management of district funds.

Transfers from the General Fund of up to \$150,000 are set aside for property purchases and property transfers in Capital Projects.

The General Fund M&O Levy increases from \$11,809,000 (\$3.05 per \$1,000 AV) in 2016 to \$12,163,000 (estimated at \$3.04 per \$1,000 AV) in 2017.

The Debt Service Levy is \$5,400,000 (\$1.39 per \$1,000 AV) in 2016 and \$5,400,000 (estimated at \$1.35 per \$1,000 AV) for 2017.

I recommend approval of the 2016-17 Budget.

**Wenatchee School District No. 246
Resolution 28-16**

WHEREAS, the 2016-17 Budget must be adopted on or before August 31, 2016;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington that the 2016-17 Budget be adopted as follows:

APPROPRIATIONS

General Fund.....	\$ 96,305,332
Associated Student Body Fund.....	1,161,566
Debt Service Fund.....	5,465,713
Capital Projects Fund.....	36,391,474
Transportation Vehicle Fund.....	455,550

BE IT FURTHER RESOLVED that the Board of Directors approve the 2016-17 applications for State and Federal grants and programs as follows:

Program No. 21 State Special Education	\$ 5,428,434
Program No. 22 State Special Ed – Infants and Toddlers	396,029
Program No. 24 Federal Special Education Supplemental	1,521,414
Program No. 38 Federal Secondary Vocational Ed	39,245
Program No. 46 Federal Perkins - Skills Center	20,781
Program No. 51 Federal Disadvantaged	1,644,761
Program No. 52 Federal School Improvement	1,131,214
Program No. 53 Federal Migrant, including Summer School	981,215
Program No. 55 State Learning Assistance	2,383,129
Program No. 56 State Institutions (Juvenile Detention)	108,790
Program No. 58 State Special and Pilot Programs	1,945,319
Program No. 64 Federal Limited English Proficiency	295,852
Program No. 65 State Transitional Bilingual	1,958,620
Program No. 74 State Highly Capable	81,206
Program No. 88 Day Care	110,000

BE IT FURTHER RESOLVED that the General Fund Maintenance and Operations Levy for 2017 collection be certified at \$12,163,000 and the Debt Service Levy for 2017 collection be certified at \$5,400,000, and

BE IT FURTHER RESOLVED that the Board of Directors approve the residual transfer of net rental and lease proceeds from the General Fund to the Capital Projects Fund at the close of the 2015-16 school year, and

BE IT FURTHER RESOLVED that the Board of Directors approve the transfer of up to \$150,000 for the purchase of property or completion of energy projects from the General Fund to the Capital Projects Fund.

DATED the 23rd of August, 2016

Secretary of the Board of Directors

President of the Board of Directors

Summary of 2016-17 Budget

1. <u>Total Revenues are:</u>		(Revised)	increase			
	<u>2016-17</u>	<u>2015-16</u>	<u>decrease</u>	<u>%</u>		
General Fund	\$95,189,406	\$91,292,604	\$3,896,802	4.27		
ASB Fund	1,050,532	876,741	173,791	19.82		
Debt Service Fund	5,407,000	5,409,840	2,840	.05		
Capital Projects Fund	16,823,386	16,807,912	15,474	.09		
Transportation Vehicle Fund	205,550	200,500	5,050	2.52		
 2. <u>Total Expenditures are:</u>		(Revised)	increase			
	<u>2016-17</u>	<u>2015-16</u>	<u>decrease</u>	<u>%</u>		
General Fund	\$96,305,332	\$93,280,549	\$3,024,783	3.24		
ASB Fund	1,161,566	951,907	209,659	22.03		
Debt Service Fund	5,465,713	5,420,888	44,825	.83		
Capital Projects Fund	36,391,474	73,756,026	37,364,552	202.67		
Transportation Vehicle Fund	455,550	392,650	62,900	16.02		
 3. <u>Beginning General Fund Balance Sept 1, 2016</u>		\$9,923,956	10.6% of Expenditures			
2016-17 Budgeted Revenue	\$95,189,406					
Budgeted Expenditure	<u>\$96,305,332</u>	-1,115,926				
Transfers Out (Property Purchase or Exchange)		<u>-150,000</u>				
 <u>Ending General Fund Balance August 31, 2017</u>		\$8,658,030	8.99% of Expenditures			
Restricted for Carryover		400,000				
Restricted for Skills Center		30,000				
Nonspendable for Inventory		35,000				
Committed to Unemployment Pool		179,956				
Assigned to Capital Projects		75,000				
Assigned to L&I / Motor Pool		152,000				
Assigned to Minimum Fund Balance		5,052,000	(4,815,267 (5%))			
Unassigned Fund Balance		<u>2,734,074</u>	(2,970,807)			
Total Fund Balance		8,658,030				
 4. <u>Major programs with expenditures greater than revenue:</u>						
a. Special Education		(\$ 833,004)				
b. Highly Capable		(\$ 410,766)				
c. Wenatchee Learns		(\$ 210,709)				
d. AVID		(\$ 449,000)				
e. Transportation		(\$ 83,675)				
 5. <u>FTE Enrollment:</u>						
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
	7,648	7,662	7,761	7,802	7,894	7,880

6. Legislative Impacts:

Certificated / classified / admin salary	1.8% COLA (for formula funded positions)
Fringe Benefits	Remaining the same as 15-16
Retirement Rates	Remaining the same as 15-16
Health Insurance	Remaining the same at \$780 per FTE/month
Retiree Subsidy (HCA “carve-out”)	Decreasing from \$65.25 to \$64.39 per FTE/month
All Day Kindergarten	Added Sunnyslope as BEA funded ADK

Class Size High Poverty Schools Funding:

	<u>From:</u>	<u>To:</u>
K	18 students per class	17
1	19	17
2	22	18
3	24	21

Class Size Non-High Poverty Schools Funding:

	<u>From:</u>	<u>To:</u>
K	22	19
1	23	21
2	24	22
3	25	22

Substitute teachers – no change – continues at 4 days per teacher at \$151.86 per day.

MSOC (Maintenance, Supplies, Operating Cost) From \$1,210.05 to \$1,223.33 per student FTE

ALE (Alternative Learning) From \$6,308.69 to \$6,380.15 per student FTE

Running Start BEA rates From \$6,608.71 to \$6,683.30 per student FTE

7. Staffing:

1. Certs: 543.051 FTE to 547.142 +4.091 FTE

2. Classified: 336.511 FTE to 351.183 FTE +14.672 FTE

Additions to classified staff include custodians for new square footage and the shifting of workload due to movement of portables.

Also parapro support to buildings for PBIS, non-duty bar, technical support, and other.

8. Payroll and Benefits

	<u>2015-16</u>	<u>2016-17</u>	
Certs:	\$38,478,260	\$41,516,594	7.90%
Classified:	\$15,062,777	\$16,306,925	8.26%
Benefits:	\$20,802,006	\$21,596,603	3.82%

9.	Account Codes: Revenue	Definitions
	1000 Local Taxes	M&O Levy
	2000 Local Non-Tax	Food Service, Interest Earnings, Fees
	3000 State, General	Apportionment (BEA), Vocational, Support
	4000 State, Special	Special Ed, Trans, LAP, Bilingual
	5000 Federal, General	Federal Forest (sale of timber land)
	6000 Federal, Special	Special Ed, Title I, Title II, Title III, Migrant, Gear Up

Expenditures (Programs)

00	Regular Instruction	BEA & ALE (Alternative Learning)
20	Special Ed	Special Ed (State and Federal)
30	Vocational	Vocational
40	Skills Center	Wenatchee Valley Tech Skills Center
50/60	Compensatory Ed	Title I, Title II, Title III, Migrant, LAP, Juvenile Detention, Bilingual,
70	Other Instructional	Enrichment, Summer School, AVID, Gear Up
80	Community Support	Day Care, Mariachi, Wenatchee Learns
90	Support Services	Maintenance, Safety, Board, Superintendent, Business Food Service, Transportation, Student Services, HR

e.g., Expenditures (Activity)

27	Teaching Activities	Classroom teachers and paras, extracurricular
24	Teaching Support	Library, Counselors, Nurses, Prof Development
41	Other Supportive Activities	Food Service, M&O, Utilities, Transportation
23	Building Administration	Principals Office
11	Central Administration	Board, Superintendents Office, HR, Finance, Instructional Supervisi

10. **Other Funds:**

ASB Increased revenue & expenditures based on projections from WHS.
Still maintains strong fund balance.

Debt Service

Bond principal and interest payments semi-annually
2016 & 2017 levy is \$5,400,000

Capital Projects

Completion of Phase I projects.
Continuing discussion on Phase II projects (WHS).

Transportation Vehicle

Bus purchase cycle now dependent on timing of depreciation funding.
Available funds should be enough to purchase two new buses.

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Wenatchee School District No.246

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
SECTION A: BUDGET SUMMARY					
Total Revenues and Other Financing Sources	95,189,406	1,050,532	5,407,000	16,823,386	205,550
Total Appropriation (Expenditures)	96,305,332	1,161,566	5,465,713	36,391,474	455,550
Other Financing Uses--Transfers Out (G.L. 536)	150,000	XXXX	0	0	0
Other Financing Uses (G.L. 535)	0	XXXX	0	0	0
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	-1,265,926	-111,034	-58,713	-19,568,088	-250,000
Beginning Total Fund Balance	9,923,956	550,000	2,400,000	21,000,000	250,000
Ending Total Fund Balance	8,658,030	438,966	2,341,287	1,431,912	0
SECTION B: EXCESS LEVIES FOR 2017 COLLECTION					
Excess levies approved by voters for 2017 collection	12,163,000	0	0	0	0
Rollback mandated by school district Board of Directors 1/	0	0	0	0	0
Net excess levy amount for 2017 collection after rollback	12,163,000	XXXX	5,400,000	0	0

1/ Rollback of levies needs to be certified pursuant to RCW 84.52.020. Please do NOT include such resolution as part of this document.

Wenatchee School District No.246

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2014-2015	(2)\n% of Total1	(3) Budget 2015-2016	(4) % of Total2	(5) Budget 2016-2017	(6) % of Total3
ENROLLMENT AND STAFFING SUMMARY						
Total K-12 FTE Enrollment Counts	7,797.66		7,929.00		7,880.00	
FTE Certificated Employees	527.820		543.051		547.142	
FTE Classified Employees	292.385		336.511		351.183	
FINANCIAL SUMMARY						
Total Revenues and Other Financing Sources	82,456,075		89,393,792		95,189,406	
Total Expenditures	83,027,834		89,758,514		96,305,332	
Total Beginning Fund Balance	11,774,426		11,500,000		9,923,956	
Total Ending Fund Balance	11,417,371		10,004,278		8,658,030	
EXPENDITURE SUMMARY BY PROGRAM GROUPS						
Regular Instruction	44,570,277	53.68	49,159,026	54.77	52,841,566	54.87
Federal Stimulus	0	0.00	0	0.00	0	0.00
Special Education Instruction	8,117,188	9.78	8,860,526	9.87	9,509,071	9.87
Vocational Instruction	2,729,960	3.29	2,901,564	3.23	2,994,311	3.11
Skill Center Instruction	1,501,286	1.81	1,452,280	1.62	1,542,146	1.60
Compensatory Education	8,468,471	10.20	8,927,134	9.95	10,041,856	10.43
Other Instructional Programs	1,263,238	1.52	1,243,106	1.38	1,230,989	1.28
Community Services	695,866	0.84	734,611	0.82	729,212	0.76
Support Services	15,681,547	18.89	16,480,267	18.36	17,416,181	18.08
Total - Program Groups	83,027,834	100.00	89,758,514	100.00	96,305,332	100.00
EXPENDITURE SUMMARY BY ACTIVITY GROUPS						
Teaching Activities	47,453,433	57.15	53,644,657	59.77	56,880,738	59.06
Teaching Support	11,920,576	14.36	11,414,087	12.72	13,089,654	13.59
Other Supportive Activities	12,770,056	15.38	12,927,883	14.40	14,099,822	14.64
Building Administration	5,252,086	6.33	5,657,347	6.30	5,866,050	6.09
Central Administration	5,631,684	6.78	6,114,540	6.81	6,369,068	6.61
Total - Activity Groups	83,027,834	100.00	89,758,514	100.00	96,305,332	100.00
EXPENDITURE SUMMARY BY OBJECTS						
Certificated Salaries	35,196,584	42.39	38,478,260	42.87	41,516,594	43.11
Classified Salaries	13,480,965	16.24	15,062,777	16.78	16,306,925	16.93

Wenatchee School District No.246

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2014-2015	(2)\n% of Total1	(3) Budget 2015-2016	(4) % of Total2	(5) Budget 2016-2017	(6) % of Total3
Employee Benefits and Payroll Taxes	17,812,067	21.45	20,802,006	23.18	21,596,603	22.43
Supplies, Instructional Resources and Noncapitalized Items	7,805,122	9.40	6,514,691	7.26	6,923,338	7.19
Purchased Services	7,820,498	9.42	8,377,067	9.33	9,339,993	9.70
Travel	458,474	0.55	426,494	0.48	489,445	0.51
Capital Outlay	454,123	0.55	97,219	0.11	132,434	0.14
Total - Objects	83,027,834	100.00	89,758,514	100.00	96,305,332	100.00

Wenatchee School District No.246

FY ENROLLMENT AND STAFF COUNTS

	Average 1/ 2014-2015	Budget 2/ 2015-2016	Budget 3/ 2016-2017
A. FTE ENROLLMENT COUNTS (calculate to two decimal places)			
1. Kindergarten /2	503.60	544.00	584.00
2. Grade 1	596.74	569.00	591.00
3. Grade 2	543.60	592.00	595.00
4. Grade 3	590.40	548.00	587.00
5. Grade 4	549.70	588.00	550.00
6. Grade 5	548.46	545.00	593.00
7. Grade 6	526.41	555.00	535.00
8. Grade 7	571.29	535.00	554.00
9. Grade 8	623.21	576.00	530.00
10. Grade 9	596.96	633.00	590.00
11. Grade 10	540.25	574.00	630.00
12. Grade 11 (excluding Running Start)	557.59	529.00	495.00
13. Grade 12 (excluding Running Start)	528.75	550.00	515.00
14. SUBTOTAL	7,276.96	7,338.00	7,349.00
15. Running Start	171.38	175.00	155.00
16. Dropout Reengagement Enrollment	90.08	140.00	135.00
17. ALE Enrollment	259.24	276.00	241.00
18. TOTAL K-12	7,797.66	7,929.00	7,880.00
B. STAFF COUNTS (calculate to three decimal places)			
1. General Fund FTE Certificated Employees /4	527.820	543.051	547.142
2. General Fund FTE Classified Employees /4	292.385	336.511	351.183

1/ Enrollment are the average counts at school year's end as reported in the P-223 system. These counts do not include Ancillary and Non-Standard (summer) data.

2/ Enrollment and staff counts are entered in the budget for the school year. These counts remain constant and are not subject to change with subsequent updates to the P-233 and S-275 system, respectively.

3/ Enrollment should include special ed., part-time private, home-based, and summer students eligible for BEA funding, as reflected in the F-203.

4/ The staff counts for the prior year are the actual counts reported on Form S-275 and the current fiscal year are budgeted counts reported on Form F-195.

5/ Beginning in 2011-2012 kindergarten is considered full day and basic education. Beginning with 2011-2012, kindergarten enrollment counts should include any additional FTE attributable to the state funded full day kindergarten allocation based on total kindergarten enrollment, as reflected in the F-203.

Wenatchee School District No.246

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	11,459,346	11,647,880	11,997,080
2000 Local Nontax Support	1,604,041	1,791,512	2,115,515
3000 State, General Purpose	48,700,528	54,026,618	57,550,422
4000 State, Special Purpose	11,799,757	12,985,283	14,478,507
5000 Federal, General Purpose	391,236	390,000	385,000
6000 Federal, Special Purpose	8,359,243	8,430,499	8,545,882
7000 Revenues from Other School Districts	35,120	27,000	27,000
8000 Revenues from Other Entities	106,803	95,000	90,000
9000 Other Financing Sources	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	82,456,075	89,393,792	95,189,406
EXPENDITURES			
00 Regular Instruction	44,570,277	49,159,026	52,841,566
10 Federal Stimulus	0	0	0
20 Special Education Instruction	8,117,188	8,860,526	9,509,071
30 Vocational Education Instruction	2,729,960	2,901,564	2,994,311
40 Skill Center Instruction	1,501,286	1,452,280	1,542,146
50 and 60 Compensatory Education Instruction	8,468,471	8,927,134	10,041,856
70 Other Instructional Programs	1,263,238	1,243,106	1,230,989
80 Community Services	695,866	734,611	729,212
90 Support Services	15,681,547	16,480,267	17,416,181
B. TOTAL EXPENDITURES	83,027,834	89,758,514	96,305,332
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	385,268	1,131,000	150,000
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-957,027	-1,495,722	-1,265,926
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	657,081	750,000	400,000
G.L.825 Restricted for Skill Center	0	300,000	30,000
G.L.828 Restricted for Carryover of Food Service Revenue		0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0

Wenatchee School District No.246

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	29,468	35,000	35,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	219,743	179,956
G.L.872 Committed to Economic Stabilization	3,934,771	0	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	2,210,000	2,081,000	75,000
G.L.888 Assigned to Other Purposes	771,743	552,000	152,000
G.L.890 Unassigned Fund Balance	3,559,543	3,059,557	4,000,000
G.L.891 Unassigned to Minimum Fund Balance Policy	XXXXX	4,502,700	5,052,000
F. TOTAL BEGINNING FUND BALANCE	11,774,426	11,500,000	9,923,956
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	401,363	750,000	400,000
G.L.825 Restricted for Skill Center	477,799	300,000	30,000
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	34,683	35,000	35,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	179,956	219,743	179,956
G.L.872 Committed to Economic Stabilization	0	0	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	631,000	950,000	75,000
G.L.888 Assigned to Other Purposes	552,000	552,000	152,000
G.L.890 Unassigned Fund Balance	4,989,165	2,694,835	2,734,074
G.L.891 Unassigned to Minimum Fund Balance Policy	XXXXX	4,502,700	5,052,000
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	11,417,371	10,004,278	8,658,030

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

Wenatchee School District No.246

SUMMARY OF GENERAL FUND BUDGET

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

3/ Line H must be equal to or greater than all restricted fund balances.

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
LOCAL TAXES			
1100 Local Property Tax	11,451,519	11,639,690	11,989,050
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	3,956	4,000	4,000
1500 Timber Excise Tax	3,871	4,190	4,030
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
1000 TOTAL LOCAL TAXES	11,459,346	11,647,880	11,997,080
LOCAL SUPPORT NONTAX			
2100 Tuitions and Fees, Unassigned	104,460	107,408	232,107
2122 Special Ed-Infants and Toddlers-Tuition and Fees	0	0	0
2131 Secondary Vocational Education Tuition	0	0	0
2145 Skill Center Tuitions and Fees	1,273	9,000	9,000
2171 Traffic Safety Education Fees	0	0	0
2173 Summer School Tuition and Fees	0	3,000	0
2186 Community School Tuition and Fees	0	0	0
2188 Childcare Tuitions and Fees	194,084	185,000	250,000
2200 Sales of Goods, Supplies, and Services, Unassigned	58,053	64,000	58,000
2231 Secondary Voc. Ed., Sales of Goods, Supplies, and Svcs	0	0	0
2245 Skill Center, Sales of Goods, Supplies and Services	17,412	27,000	31,000
2288 Childcare, Sales of Goods, Supplies and Services	0	0	0
2289 Other Community Svcs Sales of Goods, Supplies and Svcs	8,618	1	1
2298 School Food Services, Sales of Goods, Supplies and Svcs	668,133	665,000	665,000
2300 Investment Earnings	17,263	20,000	32,000
2400 Interfund Loan Interest Earnings	0	0	0
2500 Gifts and Donations	176,686	185,002	185,002
2600 Fines and Damages	2,074	2,500	2,500
2700 Rentals and Leases	91,875	108,900	120,900
2800 Insurance Recoveries	2,865	7,500	7,500
2900 Local Support Nontax, Unassigned	178,886	342,201	457,505
2910 E-Rate	82,359	65,000	65,000
2000 TOTAL LOCAL SUPPORT NONTAX	1,604,041	1,791,512	2,115,515
STATE, GENERAL PURPOSE			
3100 Apportionment	43,533,655	48,188,351	51,245,013

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
3121 Special Education--General Apportionment	1,106,799	1,256,448	1,275,622
3300 Local Effort Assistance	4,060,074	4,521,370	4,869,338
3600 State Forests	0	0	0
3900 Other State General Purpose, Unassigned	0	60,449	160,449
3000 TOTAL STATE, GENERAL PURPOSE	48,700,528	54,026,618	57,550,422
STATE, SPECIAL PURPOSE			
4100 Special Purpose, Unassigned	0	177,250	200,000
4121 Special Education	4,505,711	4,928,615	5,428,434
4122 Special Ed-Infants and Toddlers-State	330,638	366,023	396,029
4126 State Institutions, Special Education	0	0	0
4155 Learning Assistance	2,170,881	2,334,242	2,383,129
4156 State Institutions, Centers, and Homes, Delinquent	103,212	100,000	108,790
4158 Special and Pilot Programs	1,204,355	1,232,939	1,945,319
4159 Institutions-Juveniles in Adult Jails	0	0	0
4165 Transitional Bilingual	1,754,489	1,847,575	1,958,620
4174 Highly Capable	75,652	80,449	81,206
4188 Childcare	0	0	0
4198 School Food Services	53,558	55,190	57,480
4199 Transportation--Operations	1,576,962	1,735,000	1,800,000
4300 Other State Agencies, Unassigned	0	100,000	100,000
4321 Special Education--Other State Agencies	0	0	0
4322 Special Education-Infants and Toddlers-State	0	0	0
4326 State Institutions--Special Education--Other State Agcs	0	0	0
4356 State Insts, Ctrs, Homes, Delinquent--Other St. Agcs	0	0	0
4358 Speical and Pilot Programs--Other State Agencies	0	0	0
4365 Transitional Bilingual--Other State Agencies	0	0	0
4388 Childcare--Other State Agencies	24,299	28,000	19,500
4398 School Food Services--Other State Agencies	0	0	0
4399 Transportation--Operations--Other State Agencies	0	0	0
4000 TOTAL STATE, SPECIAL PURPOSE	11,799,757	12,985,283	14,478,507
FEDERAL, GENERAL PURPOSE			
5200 General Purpose Direct Federal Grants, Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5329 Impact Aid, Special Education Funding	0	0	0

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
5400 Federal in lieu of Taxes	0	0	0
5500 Federal Forests	391,236	390,000	385,000
5600 Qualified Bond Interest Credit - Federal	0	0	0
5000 TOTAL FEDERAL, GENERAL PURPOSE	391,236	390,000	385,000
FEDERAL, SPECIAL PURPOSE			
6100 Special Purpose, OSPI, Unassigned	334,816	106,464	66,400
6111 Federal Stimulus--Title I	0	XXXXX	XXXXX
6112 Federal Stimulus--School Improvement	0	XXXXX	XXXXX
6113 Federal Stimulus--State Fiscal Stabilization Fund	0	XXXXX	XXXXX
6114 Federal Stimulus--IDEA	0	XXXXX	XXXXX
6118 Federal Stimulus--Competitive Grants	0	XXXXX	XXXXX
6119 Federal Stimulus--Other	0	XXXXX	XXXXX
6121 Special Education--Medicaid Reimbursement	0	0	0
6122 Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6124 Special Education--Supplemental	1,450,097	1,474,418	1,521,414
6125 Special Education-Infants and Toddlers-Federal	0	0	0
6138 Secondary Vocational Education	56,714	49,958	39,245
6146 Skill Center	31,634	29,271	20,781
6151 Disadvantaged ESEA Disadvantaged, Fed	1,652,132	1,657,780	1,644,761
6152 School Improve, Fed Other Title Grants under ESEA, Fed	798,663	1,113,706	1,131,214
6153 Migrant ESEA Migrant, Federal	1,013,019	883,809	981,215
6154 Reading First, Federal	0	0	0
6157 Institutions, Neglected and Delinquent	0	0	0
6161 Head Start	0	0	0
6162 Math & Science--Professional Development	0	0	0
6164 Limited English Proficiency (formerly Bilingual)	268,651	265,093	295,852
6167 Indian Education JOM	0	0	0
6168 Indian Education, ED	0	0	0
6176 Targeted Assistance	0	0	0
6178 Youth Training Programs	0	0	0
6188 Childcare	94,553	100,000	110,000
6189 Other Community Services	26,356	40,000	40,000
6198 School Food Services	2,165,269	2,285,000	2,285,000
6199 Transportation--Operations	0	0	0

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
6200 Direct Special Purpose Grants	0	0	0
6211 Federal Stimulus--Title I	0	XXXXX	XXXXX
6212 Federal Stimulus--School Improvement	0	XXXXX	XXXXX
6213 Federal Stimulus--State Fiscal Stabilization Fund	0	XXXXX	XXXXX
6214 Federal Stimulus--IDEA	0	XXXXX	XXXXX
6218 Federal Stimulus--Competitive Grants	0	XXXXX	XXXXX
6219 Federal Stimulus--Other	0	XXXXX	XXXXX
6221 Special Education--Medicaid Reimbursement	0	0	0
6222 Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6224 Special Education--Supplemental	0	0	0
6225 Special Education-Infants and Toddlers-Federal	0	0	0
6238 Secondary Vocational Education	0	0	0
6246 Skill Center	0	0	0
6251 Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6252 School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6253 ESEA Migrant, Federal	0	0	0
6254 Reading First, Federal	0	0	0
6257 Institutions, Neglected and Delinquent	0	0	0
6261 Head Start	0	0	0
6262 Math & Science--Professional Development	0	0	0
6264 Limited English Proficiency (formerly Bilingual)	0	0	0
6267 Indian Education JOM	0	0	0
6268 Indian Education, ED	0	0	0
6276 Targeted Assistance	0	0	0
6278 Youth Training, Direct Grants	0	0	0
6288 Childcare	0	0	0
6289 Other Community Services	0	0	0
6298 School Food Services	0	0	0
6299 Transportation--Operations	0	0	0
6300 Federal Grants Through Other Agencies, Unassigned	0	0	0
6310 Medicaid Administrative Match	115,535	85,000	60,000
6311 Federal Stimulus--Title I	0	XXXXX	XXXXX
6312 Federal Stimulus--School Improvement	0	XXXXX	XXXXX
6313 Federal Stimulus--State Fiscal Stabilization Fund	0	XXXXX	XXXXX

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
6314 Federal Stimulus--IDEA	0	XXXXX	XXXXX
6318 Federal Stimulus--Competitive Grants	0	0	0
6319 Federal Stimulus--Other	0	XXXXX	XXXXX
6321 Special Education--Medicaid Reimbursement	123,769	90,000	100,000
6322 Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6324 Special Education--Supplemental	0	0	0
6325 Special Education-Infants and Toddlers-Federal	0	0	0
6338 Secondary Vocational Education	0	0	0
6346 Skill Center	0	0	0
6351 Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6352 School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6353 Migrant ESEA Migrant, Federal	0	0	0
6354 Reading First, Federal	0	0	0
6357 Institutions, Neglected and Delinquent	0	0	0
6361 Head Start	0	0	0
6362 Math & Science--Professional Development	0	0	0
6364 Limited English Proficiency (formerly Bilingual)	0	0	0
6367 Indian Education JOM	0	0	0
6368 Indian Education, ED	0	0	0
6376 Targeted Assistance	0	0	0
6378 Youth Training Programs	0	0	0
6388 Childcare	0	0	0
6389 Other Community Services	0	0	0
6398 School Food Services	0	0	0
6399 Transportation--Operations	0	0	0
6998 USDA Commodities	228,035	250,000	250,000
6000 TOTAL FEDERAL, SPECIAL PURPOSE	8,359,243	8,430,499	8,545,882
REVENUES FROM OTHER SCHOOL DISTRICTS			
7100 Program Participation, Unassigned	0	0	0
7121 Special Education	0	2,000	2,000
7122 Special Education-Infants and Toddlers	0	0	0
7131 Vocational Education	0	0	0
7145 Skill Center	0	0	0
7189 Other Community Services	0	0	0

Wenatchee School District No.246

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
7197 Support Services	0	0	0
7198 School Food Services	0	0	0
7199 Transportation	35,120	25,000	25,000
7301 Nonhigh Participation	0	0	0
7000 TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS	35,120	27,000	27,000
REVENUES FROM OTHER ENTITIES			
8100 Governmental Entities	0	0	0
8188 Childcare	45,000	45,000	45,000
8189 Community Services	0	0	0
8198 School Food Services	0	0	0
8199 Transportation	22,425	15,000	15,000
8200 Private Foundations	19,378	15,000	15,000
8500 Nonfederal, ESD	20,000	20,000	15,000
8521 Educational Service Districts-Special Education	0	0	0
8522 Ed Service Districts-Special Ed-Infants and Toddlers	0	0	0
8000 TOTAL REVENUES FROM OTHER ENTITIES	106,803	95,000	90,000
OTHER FINANCING SOURCES			
9100 Sale of Bonds	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
9900 Transfers	0	0	0
9000 TOTAL OTHER FINANCING SOURCES	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	82,456,075	89,393,792	95,189,406

Wenatchee School District No.246

EXPENDITURE BY PROGRAM

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REGULAR INSTRUCTION			
01 Basic Education	42,945,048	46,977,717	50,626,057
02 Alternative Learning Experience	1,144,003	1,259,335	1,313,397
03 Basic Education - Dropout Reengagement	481,226	921,974	902,112
00 TOTAL REGULAR INSTRUCTION	44,570,277	49,159,026	52,841,566
FEDERAL STIMULUS			
11 Federal Stimulus - Title I	0	XXXXX	XXXXX
12 Federal Stimulus - School Improvement	0	XXXXX	XXXXX
13 Federal Stimulus - Fiscal Stabilization and Education Jobs (formerly SFSF)	0	XXXXX	XXXXX
14 Federal Stimulus - IDEA	0	XXXXX	XXXXX
18 Federal Stimulus - Competitive Grants	0	0	0
19 Federal Stimulus - Other	0	XXXXX	XXXXX
10 TOTAL FEDERAL STIMULUS	0	0	0
SPECIAL EDUCATION INSTRUCTION			
21 Special Education, Supplemental, State	6,440,472	7,158,057	7,699,060
22 Special Education, Infants and Toddlers, State	285,222	280,710	343,180
24 Special Education, Supplemental, Federal	1,391,495	1,421,759	1,466,831
25 Special Education, Infants and Toddlers, Federal	0	0	0
26 Special Education, Institutions, State	0	0	0
29 Special Education, Other, Federal	0	0	0
20 TOTAL SPECIAL EDUCATION INSTRUCTION	8,117,188	8,860,526	9,509,071
VOCATIONAL EDUCATION INSTRUCTION			
31 Vocational, Basic, State	2,465,402	2,639,072	2,742,521
34 Middle School Career and Technical Education, State	210,139	214,329	213,964
38 Vocational, Federal	54,418	48,163	37,826
39 Vocational, Other Categorical	0	0	0
30 TOTAL VOCATIONAL EDUCATION INSTRUCTION	2,729,960	2,901,564	2,994,311
SKILL CENTER INSTRUCTION			
45 Skill Center, Basic, State	1,470,837	1,424,062	1,522,116
46 Skill Center, Federal	30,449	28,218	20,030
40 TOTAL SKILL CENTER INSTRUCTION	1,501,286	1,452,280	1,542,146
COMPENSATORY EDUCATION INSTUCTION			
51 Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal	1,585,237	1,599,249	1,572,402
52 Other Title Grants Under ESEA - Federal	766,324	XXXXX	XXXXX

Wenatchee School District No.246

EXPENDITURE BY PROGRAM

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
52 School Improvement, Federal Other Title Grants under ESEA, Federal	XXXXX	1,074,739	1,091,414
53 Migrant ESEA Migrant, Federal	972,002	852,030	945,749
54 Reading First, Federal	0	0	0
55 Learning Assistance Program (LAP), State	2,136,481	2,250,307	2,296,994
56 State Institutions, Centers and Homes, Delinquent	102,672	95,511	108,791
57 State Institutions, Neglected and Delinquent, Federal	0	0	0
58 Special and Pilot Programs, State	1,141,540	1,205,974	1,934,208
59 Institutions - Juveniles in Adult Jails	0	0	0
61 Head Start, Federal	0	0	0
62 Math and Science, Professional Development, Federal	0	0	0
64 Limited English Proficiency, Federal	263,385	259,896	290,052
65 Transitional Bilingual, State	1,492,000	1,581,828	1,697,246
67 Indian Education, Federal, JOM	0	0	0
68 Indian Education, Federal, ED	0	0	0
69 Compensatory, Other	8,831	7,600	105,000
50 and 60 TOTAL COMPENSATORY EDUCATION INSTRUCTION	8,468,471	8,927,134	10,041,856
OTHER INSTRUCTIONAL PROGRAMS			
71 Traffic Safety	0	0	0
73 Summer School	0	3,000	0
74 Highly Capable	404,447	418,486	491,973
75 Professional Development, State	0	0	0
76 Targeted Assistance, Federal	0	0	0
78 Youth Training Programs, Federal	0	0	0
79 Instructional Programs, Other	858,791	821,620	739,016
70 TOTAL OTHER INSTRUCTIONAL PROGRAMS	1,263,238	1,243,106	1,230,989
COMMUNITY SERVICES			
81 Public Radio/Television	0	0	0
86 Community Schools	0	0	0
88 Childcare	426,491	433,560	424,501
89 Other Community Services	269,375	301,051	304,711
80 TOTAL COMMUNITY SERVICES	695,866	734,611	729,212
SUPPORT SERVICES			
97 District-wide Support	11,094,129	11,567,204	12,285,241
98 School Food Services	2,929,156	3,120,176	3,207,264

Wenatchee School District No.246

EXPENDITURE BY PROGRAM

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
99 Pupil Transportation	1,658,262	1,792,887	1,923,676
90 TOTAL SUPPORT SERVICES	15,681,547	16,480,267	17,416,181
TOTAL PROGRAM EXPENDITURES	83,027,834	89,758,514	96,305,332

Wenatchee School District No.246

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
01 Basic Education	50,626,057	100,026		29,084,806	4,558,592	11,947,281	2,785,527	1,912,350	226,373	11,102
02 ALE	1,313,397	0		636,685	176,406	292,471	56,775	109,227	501	41,332
03 Basic Education - Dropout Reengagement	902,112	0		0	25,888	14,904	0	861,320	0	0
TOTAL REGULAR INSTRUCTION	52,841,566	100,026		29,721,491	4,760,886	12,254,656	2,842,302	2,882,897	226,874	52,434
18 Federal Stimulus - Competitive Grants	0	0	0	0	0	0	0	0	0	0
TOTAL FEDERAL STIMULUS	0	0	0	0	0	0	0	0	0	0
21 Sp Ed, Sup, St	7,699,060	2,200		3,765,775	1,512,836	2,188,763	74,300	147,525	7,661	0
22 Sp Ed, I&T, St	343,180	0		54,059	6,811	22,034	276	260,000	0	0
24 Sp Ed, Sup, Fed	1,466,831	3,500		425,295	531,611	491,686	4,719	10,000	20	0
25 Sp Ed, I&T, Fed	0	0		0	0	0	0	0	0	0
26 Sp Ed, Inst, St	0	0		0	0	0	0	0	0	0
29 Sp Ed, Oth, Fed	0	0		0	0	0	0	0	0	0
TOTAL SPECIAL EDUCATION INSTRUCTION	9,509,071	5,700		4,245,129	2,051,258	2,702,483	79,295	417,525	7,681	0
31 Voc, Basic, St	2,742,521	13,540		1,576,148	88,806	602,043	186,264	249,585	26,135	0
34 MidSchCar/Tec	213,964	0		133,202	0	48,755	27,207	3,900	900	0
38 Voc, Fed	37,826	0		3,425	9,071	8,740	13,800	515	2,275	0
39 Voc, Other	0	0		0	0	0	0	0	0	0

Wenatchee School District No.246

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
TOTAL VOCATIONAL EDUCATION INSTRUCTION	2,994,311	13,540		1,712,775	97,877	659,538	227,271	254,000	29,310	0
45 Skil Cnt, Bas, St	1,522,116	5,251	0	115,631	133,130	100,940	195,027	951,616	20,521	0
46 Skill Cntr, Fed	20,030	0	0	0	0	0	15,548	2,600	1,882	0
TOTAL SKILL CENTER INSTRUCTION	1,542,146	5,251	0	115,631	133,130	100,940	210,575	954,216	22,403	0
51 ESEA Disadvantaged, Federal	1,572,402	0		794,375	139,404	358,256	195,044	53,268	32,055	0
52 Other Title Grants under ESEA, Federal	1,091,414	52,000	0	207,929	437,946	226,507	50,449	89,750	26,833	0
53 ESEA Migrant, Federal	945,749	35,700		284,723	278,091	246,669	48,466	28,600	23,500	0
54 Read First, Fed	0	0		0	0	0	0	0	0	0
55 LAP	2,296,994	300		1,244,368	329,375	637,558	3,800	79,093	2,500	0
56 St In, Ctr/Hm, D	108,791	0		48,784	23,800	32,207	1,000	2,500	500	0
57 St In, N/D, Fed	0	0		0	0	0	0	0	0	0
58 Sp/Plt Pgm, St	1,934,208	500		1,104,921	1,452	162,952	205,625	445,466	13,292	0
59 I-JAJ	0	0		0	0	0	0	0	0	0
61 Head Start, Fed	0	0		0	0	0	0	0	0	0
62 MS, Pro Dv, Fed	0	0		0	0	0	0	0	0	0
64 LEP, Fed	290,052	0		154,811	1,000	52,867	44,818	29,556	7,000	0
65 Tran Biling, St	1,697,246	6,000		758,627	270,248	404,718	218,103	22,250	17,300	0
67 Ind Ed, Fd, JOM	0	0		0	0	0	0	0	0	0
68 Ind Ed, Fd,	0	0		0	0	0	0	0	0	0

Wenatchee School District No.246

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
69 Comp, Othr	105,000	10,000		0	77,000	14,943	2,057	1,000	0	0
TOTAL COMPENSATORY EDUCATION INSTRUCTION	10,041,856	104,500	0	4,598,538	1,558,316	2,136,677	769,362	751,483	122,980	0
71 Traffic Safety	0	0		0	0	0	0	0	0	0
73 Summer School	0	0		0	0	0	0	0	0	0
74 Highly Capable	491,973	500		333,437	3,000	110,736	34,050	7,250	3,000	0
75 Prof Dev, State	0	0		0	0	0	0	0	0	0
76 Target Asst, Fed	0	0		0	0	0	0	0	0	0
78 Yth Trg Pm, Fed	0	0		0	0	0	0	0	0	0
79 Inst Pgm, Othr	739,016	6,600		272,893	44,421	113,577	64,762	209,791	26,972	0
TOTAL OTHER INSTRUCTIONAL PROGRAMS	1,230,989	7,100		606,330	47,421	224,313	98,812	217,041	29,972	0
81 Public Radio/TV	0	0		0	0	0	0	0	0	0
86 Comm Schools	0	0		0	0	0	0	0	0	0
88 Childcare	424,501	112,702		0	185,975	117,561	5,713	2,550	0	0
89 Othr Comm Srv	304,711	42,740	0	1,500	120,210	50,109	11,051	71,101	8,000	0
TOTAL COMMUNITY SERVICES	729,212	155,442	0	1,500	306,185	167,670	16,764	73,651	8,000	0
97 Distwide Suppt	12,285,241	69,000	-99,231	515,200	5,116,114	2,265,496	841,057	3,457,980	39,625	80,000
98 Schl Food Serv	3,207,264	7,100	-191,841	0	1,025,407	619,048	1,504,100	241,650	1,800	0
99 Pupil Transp	1,923,676	900	-177,487	0	1,210,331	465,782	333,800	89,550	800	0
TOTAL SUPPORT SERVICES	17,416,181	77,000	-468,559	515,200	7,351,852	3,350,326	2,678,957	3,789,180	42,225	80,000

Wenatchee School District No.246

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
OBJECT TOTALS	96,305,332	468,559	-468,559	41,516,594	16,306,925	21,596,603	6,923,338	9,339,993	489,445	132,434

Wenatchee School No. 246

PROGRAM 01 - Basic Education

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	1,044,393	250		524,506	193,634	248,853	62,100	14,950	100	0
22 Lrn Resrc	1,202,767	0		676,312	125,647	314,445	58,960	27,403	0	0
23 Princ Off	5,225,023	5,049		2,638,648	1,045,721	1,384,005	84,950	51,650	15,000	0
24 Guid/Coun	2,591,900	656		1,388,352	425,186	668,651	26,405	82,250	400	0
25 Pupil M/S	229,024	0		0	87,529	51,495	0	90,000	0	0
26 Health	331,561	0		153,845	50,412	88,854	33,000	4,450	1,000	0
27 Teaching	35,332,120	34,841		23,049,683	1,131,580	8,638,255	1,062,242	1,398,675	5,742	11,102
28 Extracur	2,166,905	55,230		330,211	1,119,413	305,860	77,641	120,960	157,590	0
29 Pmt to SD	0							0		
31 InstProDev	406,282	4,000		176,913	24,500	40,286	15,600	100,442	44,541	0
32 Inst Tech	1,009,252	0			338,614	157,561	509,507	1,570	2,000	0
33 Curriculum	1,086,830	0		146,336	16,356	49,016	855,122	20,000	0	0
Total	50,626,057	100,026		29,084,806	4,558,592	11,947,281	2,785,527	1,912,350	226,373	11,102
FTE PROGRAM STAFF				394.629	88.217					

Wenatchee School No. 246

PROGRAM 02 - Alternative Learning Experience

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	23,562	0		0	12,747	8,514	2,300	1	0	0
23 Princ Off	270,884	0		142,794	47,522	77,292	3,100	176	0	0
24 Guid/Coun	97,868	0		73,007	0	24,861	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	874,444	0		420,884	108,125	177,779	18,324	108,000	0	41,332
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	1,551	0		0	0	0	0	1,050	501	0
32 Inst Tech	24,087	0			8,012	4,025	12,050	0	0	0
33 Curriculum	21,001	0		0	0	0	21,001	0	0	0
Total	1,313,397	0		636,685	176,406	292,471	56,775	109,227	501	41,332
FTE PROGRAM STAFF				8.050	4.249					

Wenatchee School No. 246

PROGRAM 03 - Basic Education - Dropout Reengagement

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst		0	0	0	0	0	0	0	0	0
22 Lrn Resrc		0	0	0	0	0	0	0	0	0
23 Princ Off		0	0	0	0	0	0	0	0	0
24 Guid/Coun		0	0	0	0	0	0	0	0	0
25 Pupil M/S		0	0	0	0	0	0	0	0	0
26 Health		0	0	0	0	0	0	0	0	0
27 Teaching	902,112	0	0	0	25,888	14,904	0	861,320	0	0
28 Extracur	0	0	0	0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	0	0	0	0	0	0	0	0	0	0
32 Inst Tech	0	0	0		0	0	0	0	0	0
33 Curriculum	0	0	0	0	0	0	0	0	0	0
Total	902,112	0	0	0	25,888	14,904	0	861,320	0	0
FTE PROGRAM STAFF				0.000	0.697					

Wenatchee School No. 246

PROGRAM 21 - Special Education, Supplemental, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	400,367	0		199,684	93,271	101,112	4,300	2,000	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	2,171,300	0		1,513,852	30,594	541,354	16,000	66,000	3,500	0
27 Teaching	5,084,856	2,200		2,052,239	1,380,959	1,542,272	41,000	65,525	661	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	17,500	0		0	0	0	0	14,000	3,500	0
32 Inst Tech	14,037	0			8,012	4,025	2,000	0	0	0
33 Curriculum	11,000	0		0	0	0	11,000	0	0	0
Total	7,699,060	2,200		3,765,775	1,512,836	2,188,763	74,300	147,525	7,661	0
FTE PROGRAM STAFF				54.350	43.366					

Wenatchee School No. 246

PROGRAM 22 - Special Education, Infants and Toddlers, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	17,937	0		6,257	6,811	4,869	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	26,691	0		19,410	0	7,281	0	0	0	0
27 Teaching	298,552	0		28,392	0	9,884	276	260,000	0	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	0	0		0	0	0	0	0	0	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
Total	343,180	0		54,059	6,811	22,034	276	260,000	0	0
FTE PROGRAM STAFF				0.700	0.177					

Wenatchee School No. 246

PROGRAM 24 - Special Education, Supplemental, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	26,076	0		19,202	0	6,874	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	1,440,755	3,500		406,093	531,611	484,812	4,719	10,000	20	0
29 Pmt to SD	0							0		
31 InstProDev	0	0		0	0	0	0	0	0	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
Total	1,466,831	3,500		425,295	531,611	491,686	4,719	10,000	20	0
FTE PROGRAM STAFF				6.850	14.482					

Wenatchee School No. 246

PROGRAM 31 - Vocational, Basic, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	224,132	400		122,551	33,856	59,890	4,650	2,625	160	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	25,839	300		0	11,651	7,288	3,050	3,350	200	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	2,353,606	12,840		1,450,597	35,287	529,763	76,909	234,135	14,075	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	25,452	0		3,000	0	1,077	200	9,475	11,700	0
32 Inst Tech	50,577	0			8,012	4,025	38,540	0	0	0
33 Curriculum	62,915	0		0	0	0	62,915	0	0	0
Total	2,742,521	13,540		1,576,148	88,806	602,043	186,264	249,585	26,135	0
FTE PROGRAM STAFF				21.100	2.144					

Wenatchee School No. 246

PROGRAM 34 - Middle School Career and Technical Education, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	195,639	0		130,202	0	48,130	14,907	2,400	0	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	6,025	0		3,000	0	625	0	1,500	900	0
32 Inst Tech	7,500	0			0	0	7,500	0	0	0
33 Curriculum	4,800	0		0	0	0	4,800	0	0	0
Total	213,964	0		133,202	0	48,755	27,207	3,900	900	0
FTE PROGRAM STAFF				1.896	0.000					

Wenatchee School No. 246

PROGRAM 38 - Vocational, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	21,236	0		3,425	9,071	8,740	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	2,790	0		0	0	0	0	515	2,275	0
32 Inst Tech	13,800	0			0	0	13,800	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
63 Oper Bldg	0	0		0	0	0	0	0	0	0
Total	37,826	0		3,425	9,071	8,740	13,800	515	2,275	0
FTE PROGRAM STAFF				0.000	0.275					

Wenatchee School No. 246

PROGRAM 45 - Skill Center, Basic, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	370,143	250		109,331	65,021	74,041	10,350	109,100	2,050	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	944,000	5,001	0	6,300	32,243	9,744	115,775	766,416	8,521	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	16,050	0		0	0	0	0	6,100	9,950	0
32 Inst Tech	32,528	0			10,870	5,257	16,401	0	0	0
33 Curriculum	38,001	0		0	0	0	38,001	0	0	0
61 Supv Bldg	0	0		0	0	0	0	0	0	0
62 Grnd Mnt	0	0			0	0	0	0	0	0
63 Oper Bldg	38,894	0			24,996	11,898	2,000	0	0	0
64 Maintnce	22,500	0			0	0	12,500	10,000	0	0
65 Utilities	44,000	0					0	44,000		0
67 Bldg Secu	3,000	0			0	0	0	3,000	0	0
68 Insurance	13,000	0						13,000		0
Total	1,522,116	5,251	0	115,631	133,130	100,940	195,027	951,616	20,521	0
FTE PROGRAM STAFF				1.000	3.471					

Wenatchee School No. 246

PROGRAM 46 - Skill Center, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0	0	0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	2,000	0		0	0	0	500	1,500	0	0
29 Pmt to SD	0							0		
31 InstProDev	2,982	0		0	0	0	0	1,100	1,882	0
32 Inst Tech	8,048	0			0	0	8,048	0	0	0
33 Curriculum	7,000	0		0	0	0	7,000	0	0	0
Total	20,030	0	0	0	0	0	15,548	2,600	1,882	0
FTE PROGRAM STAFF				0.000	0.000					

Wenatchee School No. 246

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15 Pblc Rltn	0	0		0	0	0	0	0	0	0
21 Supv Inst	87,199	0		37,515	25,703	23,981	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	167,017	0		0	104,251	62,634	132	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	805,910	0		548,038	5,450	197,622	23,100	30,200	1,500	0
29 Pmt to SD	0							0		
31 InstProDev	340,964	0		208,822	4,000	74,019	500	23,068	30,555	0
32 Inst Tech	1,300	0			0	0	1,300	0	0	0
33 Curriculum	170,012	0		0	0	0	170,012	0	0	0
63 Oper Bldg	0	0			0	0	0	0	0	0
64 Maintnce	0	0			0	0	0	0	0	0
65 Utilities	0	0					0	0		0
Total	1,572,402	0		794,375	139,404	358,256	195,044	53,268	32,055	0
FTE PROGRAM STAFF				10.329	3.279					

Wenatchee School No. 246

PROGRAM 52 - School Improvement, Federal Other Title Grants under ESEA, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15 Pblc Rltn	0	0		0	0	0	0	0	0	0
21 Supv Inst	147,317	0		0	101,306	46,011	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0	0	0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	619,803	52,000		2,000	336,140	115,121	45,367	68,175	1,000	0
28 Extracur	0			0	0					
29 Pmt to SD	0							0		
31 InstProDev	324,294	0		205,929	500	65,375	5,082	21,575	25,833	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
63 Oper Bldg	0	0			0	0	0	0	0	0
64 Maintnce	0	0			0	0	0	0	0	0
65 Utilities	0	0					0	0		0
91 Publ Actv	0	0	0	0	0	0	0	0	0	0
Total	1,091,414	52,000	0	207,929	437,946	226,507	50,449	89,750	26,833	0
FTE PROGRAM STAFF				2.200	6.326					

Wenatchee School No. 246

PROGRAM 53 - Migrant ESEA Migrant, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	127,373	0		47,340	43,036	36,497	0	0	500	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	309,369	200		73,980	124,033	109,656	500	1,000	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	456,736	35,500		162,903	108,622	99,775	29,336	17,600	3,000	0
29 Pmt to SD	0							0		
31 InstProDev	31,155	0		500	0	105	550	10,000	20,000	0
32 Inst Tech	3,036	0			2,400	636	0	0	0	0
33 Curriculum	18,080	0		0	0	0	18,080	0	0	0
63 Oper Bldg	0	0			0	0	0	0	0	0
64 Maintnce	0	0			0	0	0	0	0	0
65 Utilities	0	0					0	0		0
68 Insurance	0	0						0		
Total	945,749	35,700		284,723	278,091	246,669	48,466	28,600	23,500	0
FTE PROGRAM STAFF				3.849	6.797					

Wenatchee School No. 246

PROGRAM 55 - Learning Assistance Program (LAP), State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	84,249	0		37,515	23,790	22,944	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	1,792,143	300		933,436	289,128	506,636	1,050	61,093	500	0
29 Pmt to SD	0							0		
31 InstProDev	392,336	0		273,417	300	98,619	0	18,000	2,000	0
32 Inst Tech	28,266	0			16,157	9,359	2,750	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
Total	2,296,994	300		1,244,368	329,375	637,558	3,800	79,093	2,500	0
FTE PROGRAM STAFF				18.076	10.130					

Wenatchee School No. 246

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	107,791	0		48,784	23,800	32,207	1,000	2,000	0	0
29 Pmt to SD	0							0		
31 InstProDev	1,000	0		0	0	0	0	500	500	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
Total	108,791	0		48,784	23,800	32,207	1,000	2,500	500	0
FTE PROGRAM STAFF				0.600	0.704					

Wenatchee School No. 246

PROGRAM 58 - Special and Pilot Programs, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0		0	0	0	0	0	0	0
24 Guid/Coun	500,000	0		0	0	0	150,000	350,000	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	1,238,003	0		1,014,211	900	146,820	5,046	70,526	500	0
29 Pmt to SD	0							0		
31 InstProDev	151,345	500		90,710	552	16,132	5,719	24,940	12,792	0
32 Inst Tech	36,860	0			0	0	36,860	0	0	0
33 Curriculum	8,000	0		0	0	0	8,000	0	0	0
Total	1,934,208	500		1,104,921	1,452	162,952	205,625	445,466	13,292	0
FTE PROGRAM STAFF				0.200	0.000					

Wenatchee School No. 246

PROGRAM 64 - Limited English Proficiency, Federal

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	18,218	0		9,400	0	1,964	5,798	1,056	0	0
29 Pmt to SD	0							0		
31 InstProDev	233,814	0		145,411	1,000	50,903	1,000	28,500	7,000	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	38,020	0		0	0	0	38,020	0	0	0
Total	290,052	0		154,811	1,000	52,867	44,818	29,556	7,000	0
FTE PROGRAM STAFF				1.750	0.000					

Wenatchee School No. 246

PROGRAM 65 - Transitional Bilingual, State

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	143,329	0		64,856	35,809	42,664	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
27 Teaching	1,184,996	6,000		612,806	217,782	322,125	20,733	3,250	2,300	0
29 Pmt to SD	0							0		
31 InstProDev	146,035	0		80,965	500	30,570	0	19,000	15,000	0
32 Inst Tech	59,812	0			16,157	9,359	34,296	0	0	0
33 Curriculum	163,074	0		0	0	0	163,074	0	0	0
Total	1,697,246	6,000		758,627	270,248	404,718	218,103	22,250	17,300	0
FTE PROGRAM STAFF				10.297	8.127					

Wenatchee School No. 246

PROGRAM 69 - Compensatory, Other

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst		0	0	0	0	0	0	0	0	0
22 Lrn Resrc		0	0	0	0	0	0	0	0	0
23 Princ Off		0	0	0	0	0	0	0	0	0
24 Guid/Coun		0	0	0	0	0	0	0	0	0
25 Pupil M/S		0	0	0	0	0	0	0	0	0
26 Health		0	0	0	0	0	0	0	0	0
27 Teaching		0	0	0	0	0	0	0	0	0
28 Extracur	105,000	10,000		0	77,000	14,943	2,057	1,000	0	0
29 Pmt to SD	0							0		
31 InstProDev	0	0		0	0	0	0	0	0	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
Total	105,000	10,000		0	77,000	14,943	2,057	1,000	0	0
FTE PROGRAM STAFF				0.000	0.000					

Wenatchee School No. 246

PROGRAM 74 - Highly Capable

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	0	0		0	0	0	0	0	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
24 Guid/Coun	0	0		0	0	0	0	0	0	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	461,555	500		331,437	3,000	110,318	12,050	4,250	0	0
29 Pmt to SD	0							0		
31 InstProDev	8,418	0		2,000	0	418	0	3,000	3,000	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	22,000	0		0	0	0	22,000	0	0	0
Total	491,973	500		333,437	3,000	110,736	34,050	7,250	3,000	0
FTE PROGRAM STAFF				4.500	0.000					

Wenatchee School No. 246

PROGRAM 79 - Instructional Programs, Other

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst	6,931	0		1,000	3,000	790	1,500	641	0	0
22 Lrn Resrc	0	0		0	0	0	0	0	0	0
23 Princ Off	0	0		0	0	0	0	0	0	0
24 Guid/Coun	9,660	500		0	500	100	6,010	1,550	1,000	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
26 Health	0	0		0	0	0	0	0	0	0
27 Teaching	474,358	6,100		243,893	40,921	106,834	52,500	20,800	3,310	0
28 Extracur	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
31 InstProDev	248,067	0		28,000	0	5,853	4,752	186,800	22,662	0
32 Inst Tech	0	0			0	0	0	0	0	0
33 Curriculum	0	0		0	0	0	0	0	0	0
62 Grnd Mnt	0	0			0	0	0	0	0	0
63 Oper Bldg	0	0			0	0	0	0	0	0
64 Maintnce	0	0			0	0	0	0	0	0
65 Utilities	0	0					0	0		0
68 Insurance	0	0						0		
91 Publ Actv	0	0		0	0	0	0	0	0	0
Total	739,016	6,600		272,893	44,421	113,577	64,762	209,791	26,972	0
FTE PROGRAM STAFF				3.766	0.180					

Wenatchee School No. 246

PROGRAM 88 - Childcare

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst		0	0	0	0	0	0	0	0	0
25 Pupil M/S		0	0	0	0	0	0	0	0	0
26 Health		0	0	0	0	0	0	0	0	0
27 Teaching		0	0	0	0	0	0	0	0	0
29 Pmt to SD		0						0		
31 InstProDev		0	0	0	0	0	0	0	0	0
32 Inst Tech		0	0		0	0	0	0	0	0
33 Curriculum		0	0	0	0	0	0	0	0	0
42 Food		0	0				0	0		
44 Operation		0	0		0	0	0	0	0	0
63 Oper Bldg	9,909	0			6,417	3,492	0	0	0	0
65 Utilities	0	0			0	0	0	0	0	0
68 Insurance	0	0						0		
91 Publ Actv	414,592	112,702		0	179,558	114,069	5,713	2,550	0	0
Total	424,501	112,702		0	185,975	117,561	5,713	2,550	0	0
FTE PROGRAM STAFF				0.000	5.782					

Wenatchee School No. 246

PROGRAM 89 - Other Community Services

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21 Supv Inst		0	0	0	0	0	0	0	0	0
27 Teaching		0	0	0	0	0	0	0	0	0
28 Extracur		0	0	0	0	0	0	0	0	0
29 Pmt to SD		0						0		
31 InstProDev		0	0	0	0	0	0	0	0	0
32 Inst Tech		0	0		0	0	0	0	0	0
33 Curriculum		0	0	0	0	0	0	0	0	0
42 Food		0	0				0	0		
44 Operation		0	0		0	0	0	0	0	0
63 Oper Bldg	5,663	0			3,667	1,996	0	0	0	0
65 Utilities	0	0			0	0	0	0	0	0
68 Insurance	0	0						0		
91 Publ Actv	299,048	42,740	0	1,500	116,543	48,113	11,051	71,101	8,000	0
Total	304,711	42,740	0	1,500	120,210	50,109	11,051	71,101	8,000	0
FTE PROGRAM STAFF				0.000	2.008					

Wenatchee School No. 246

PROGRAM 97 - District-wide Support

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11 Bd of Dir	378,681	3,100			6,000	481	9,100	350,000	10,000	0
12 Supt Off	873,754	5,100		427,819	151,731	179,454	16,000	84,650	9,000	0
13 Busns Off	1,011,353	0		0	715,899	239,899	30,505	19,000	6,050	0
14 HR	706,540	1,000		10,000	476,196	149,344	7,900	56,100	6,000	0
15 Pblc Rltn	142,711	0		77,381	0	26,580	3,550	34,750	450	0
25 Pupil M/S	0	0		0	0	0	0	0	0	0
61 Supv Bldg	456,146	1,600		0	315,552	118,794	5,300	13,400	1,500	0
62 Grnd Mnt	600,436	30,000			327,260	137,176	81,500	24,000	500	0
63 Oper Bldg	2,688,043	0			1,704,794	810,749	150,000	21,900	600	0
64 Maintnce	1,749,483	15,000	0		583,947	256,835	287,700	605,501	500	0
65 Utilities	1,368,450	0	0		0	0	0	1,338,450	0	30,000
67 Bldg Secu	308,144	1,000			133,264	54,510	40,050	78,320	1,000	0
68 Insurance	508,642	0					2	508,640		0
72 Info Sys	1,244,993	6,200	0	0	571,900	231,424	121,700	309,769	4,000	0
73 Printing	0	0	0	0	0	0	0	0	0	0
74 Warehouse	164,600	6,000	0	0	105,214	49,111	2,750	1,500	25	0
75 Mtr Pool	83,265	0	-99,231	0	24,357	11,139	85,000	12,000	0	50,000
83 Interest	0							0		
84 Principal	0							0		
85 Debt Expn	0							0		
Total	12,285,241	69,000	-99,231	515,200	5,116,114	2,265,496	841,057	3,457,980	39,625	80,000
FTE PROGRAM STAFF				3.000	97.324					

Wenatchee School No. 246

PROGRAM 98 - School Food Services

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25 Pupil M/S	0	0		0	0	0	0	0	0	0
29 Pmt to SD	0							0		
41 Supervisn	231,563	100		0	144,885	65,078	9,100	12,100	300	0
42 Food	1,591,000	0					1,415,000	176,000		
44 Operation	1,576,542	7,000			880,522	553,970	80,000	53,550	1,500	0
49 Transfers	-191,841		-191,841							
Total	3,207,264	7,100	-191,841	0	1,025,407	619,048	1,504,100	241,650	1,800	0
FTE PROGRAM STAFF				0.000	30.375					

Wenatchee School No. 246

PROGRAM 99 - Pupil Transportation

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25 Pupil M/S	107,200	0		0	78,663	28,537	0	0	0	0
29 Pmt to SD	0							0		
51 Supervisn	259,017	400		0	164,727	70,590	6,700	16,300	300	0
52 Operation	1,333,335	0			853,769	319,366	150,000	9,950	250	0
53 Maintnce	351,611	500			113,172	47,289	177,100	13,300	250	0
56 Insurance	50,000							50,000		
59 Transfers	-177,487		-177,487							
Total	1,923,676	900	-177,487	0	1,210,331	465,782	333,800	89,550	800	0
FTE PROGRAM STAFF				0.000	23.073					

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
01-21-001	SICK LEAVE	0.000	0	0	0.00	1,500
01-21-004	VACATION PAYOFF	0.000	0	0	0.00	8,000
01-21-005	OTHER SALARY ITEMS	0.000	0	0	0.00	300
01-21-120	DEPUTY/ASSISTANT SUPERINTENDENT	1.000	136,094	136,094	136,094.00	136,094
01-21-121	DEPUTY/ASSISTANT SUPERINTENDENT SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	16,650
01-21-130	OTHER DISTRICT ADMINISTRATOR	1.800	129,216	84,134	109,180.00	196,524
01-21-131	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	23,070
01-21-250	OTHER SCHOOL ADMINISTRATOR	0.200	118,214	118,214	118,215.00	23,643
01-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	118,725
ACTIVITY CODE 21 TOTAL		3.000				524,506
01-22-001	SICK LEAVE	0.000	0	0	0.00	5,000
01-22-005	OTHER SALARY ITEMS	0.000	0	0	0.00	13,560
01-22-410	LIBRARY MEDIA SPECIALIST	9.833	67,288	43,277	57,447.17	564,878
01-22-412	LIBRARY MEDIA SPECIALIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	92,874
ACTIVITY CODE 22 TOTAL		9.833				676,312
01-23-001	SICK LEAVE	0.000	0	0	0.00	35,000
01-23-002	SUBSTITUTE PAY	0.000	0	0	0.00	10,000
01-23-003	SALARY ADJUSTMENTS	0.000	0	0	0.00	10,000
01-23-005	OTHER SALARY ITEMS	0.000	0	0	0.00	9,500
01-23-210	ELEMENTARY PRINCIPAL	7.000	115,759	115,759	115,759.00	810,313
01-23-211	ELEMENTARY PRINCIPAL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	49,289
01-23-220	ELEMENTARY VICE PRINCIPAL	3.000	92,051	81,786	86,025.67	258,077
01-23-221	ELEMENTARY VICE PRINCIPAL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	19,402

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
01-23-230	SECONDARY PRINCIPAL	4.750	129,281	114,701	121,202.95	575,714
01-23-231	SECONDARY PRINCIPAL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	40,556
01-23-240	SECONDARY VICE PRINCIPAL	5.000	119,818	110,944	113,657.40	568,287
01-23-241	SECONDARY VICE PRINCIPAL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	28,338
01-23-250	OTHER SCHOOL ADMINISTRATOR	2.000	114,501	99,664	107,082.50	214,165
01-23-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	10,007
ACTIVITY CODE 23 TOTAL		21.750				2,638,648
01-24-001	SICK LEAVE	0.000	0	0	0.00	15,000
01-24-002	SUBSTITUTE PAY	0.000	0	0	0.00	5,000
01-24-005	OTHER SALARY ITEMS	0.000	0	0	0.00	6,350
01-24-420	COUNSELOR	17.200	67,288	42,801	62,475.06	1,074,571
01-24-421	COUNSELOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	25,396
01-24-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	194,747
01-24-610	ON LEAVE	1.000	67,288	67,288	67,288.00	67,288
ACTIVITY CODE 24 TOTAL		18.200				1,388,352
01-26-005	OTHER SALARY ITEMS	0.000	0	0	0.00	500
01-26-472	NURSE SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	19,917
01-26-470	NURSE	2.900	48,409	43,131	45,785.52	132,778
01-26-002	SUBSTITUTE PAY	0.000	0	0	0.00	650
ACTIVITY CODE 26 TOTAL		2.900				153,845
01-27-340	ELEMENTARY SPECIALIST TEACHER	22.220	67,288	35,700	59,099.46	1,313,190
01-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	200,000
01-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	568,058

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
01-27-310	ELEMENTARY HOMEROOM TEACHER	174.878	67,288	35,700	54,498.02	9,530,504
01-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	295,975
01-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,305,496
01-27-320	SECONDARY TEACHER	133.722	67,288	35,700	57,700.06	7,715,768
01-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	223,802
01-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,141,573
01-27-330	OTHER TEACHER	2.576	64,429	47,439	56,376.55	145,226
01-27-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	90,799
01-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	25,815
01-27-400	OTHER SUPPORT PERSONNEL	2.000	67,288	65,969	66,628.50	133,257
01-27-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	38,057
01-27-521	SUBSTITUTE TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	72,000
01-27-610	ON LEAVE	1.000	67,288	67,288	67,288.00	67,288
01-27-341	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	8,801
01-27-342	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	174,074
ACTIVITY CODE 27 TOTAL		336.396				23,049,683
01-28-341	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	13,960
01-28-001	SICK LEAVE	0.000	0	0	0.00	1,100
01-28-002	SUBSTITUTE PAY	0.000	0	0	0.00	3,555
01-28-005	OTHER SALARY ITEMS	0.000	0	0	0.00	19,750
01-28-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	29,187
01-28-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	87,402
01-28-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	11,719

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
01-28-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	4,358
01-28-510	EXTRACURRICULAR	1.550	114,501	67,288	97,747.74	151,509
01-28-511	EXTRACURRICULAR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	7,671
ACTIVITY CODE 28 TOTAL		1.550				330,211
01-31-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	100,000
01-31-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,002
01-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	54,911
01-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	15,000
01-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	4,000
ACTIVITY CODE 31 TOTAL		0.000				176,913
01-33-130	OTHER DISTRICT ADMINISTRATOR	1.000	115,759	115,759	115,759.00	115,759
01-33-131	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,577
01-33-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	25,000
ACTIVITY CODE 33 TOTAL		1.000				146,336
PROGRAM TOTAL		394.629				29,084,806

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
02-23-230	SECONDARY PRINCIPAL	0.250	117,539	117,539	117,540.00	29,385
02-23-231	SECONDARY PRINCIPAL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,060
02-23-250	OTHER SCHOOL ADMINISTRATOR	1.000	105,168	105,168	105,168.00	105,168
02-23-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,181
ACTIVITY CODE 23 TOTAL		1.250				142,794
02-24-420	COUNSELOR	0.900	67,288	67,288	67,287.78	60,559
02-24-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	12,448
ACTIVITY CODE 24 TOTAL		0.900				73,007
02-27-001	SICK LEAVE	0.000	0	0	0.00	900
02-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	1,540
02-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,000
02-27-320	SECONDARY TEACHER	2.400	67,288	36,181	59,272.08	142,253
02-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	41,677
02-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	21,338
02-27-330	OTHER TEACHER	3.500	67,288	39,565	52,714.57	184,501
02-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	27,675
ACTIVITY CODE 27 TOTAL		5.900				420,884
PROGRAM TOTAL		8.050				636,685

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
21-21-001	SICK LEAVE	0.000	0	0	0.00	4,000
21-21-250	OTHER SCHOOL ADMINISTRATOR	1.750	118,214	91,344	105,930.86	185,379
21-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	10,305
ACTIVITY CODE 21 TOTAL		1.750				199,684
21-26-001	SICK LEAVE	0.000	0	0	0.00	1,500
21-26-002	SUBSTITUTE PAY	0.000	0	0	0.00	3,000
21-26-005	OTHER SALARY ITEMS	0.000	0	0	0.00	1,500
21-26-430	OCCUPATIONAL THERAPIST	1.200	63,000	46,523	49,269.17	59,123
21-26-432	OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	13,399
21-26-450	COMMUNICATIONS DISORDER SPECIALIST	10.200	67,288	36,638	58,530.29	597,009
21-26-452	COMMUNICATIONS DISORDER SPEC SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	81,800
21-26-460	PSYCHOLOGIST	8.600	67,288	42,801	57,391.86	493,570
21-26-462	PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	88,527
21-26-470	NURSE	0.200	43,131	43,131	43,130.00	8,626
21-26-472	NURSE SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,294
21-26-480	PHYSICAL THERAPIST	2.300	67,288	63,472	65,628.70	150,946
21-26-482	PHYSICAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	13,558
ACTIVITY CODE 26 TOTAL		22.500				1,513,852
21-27-001	SICK LEAVE	0.000	0	0	0.00	25,000
21-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	76,100
21-27-310	ELEMENTARY HOMEROOM TEACHER	2.000	60,532	60,493	60,512.50	121,025
21-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	25,786
21-27-320	SECONDARY TEACHER	1.000	49,863	49,863	49,863.00	49,863

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
21-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,152
21-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	7,479
21-27-330	OTHER TEACHER	26.850	67,288	37,110	55,992.25	1,503,392
21-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	220,162
21-27-400	OTHER SUPPORT PERSONNEL	0.250	67,288	67,288	67,288.00	16,822
21-27-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	3,458
ACTIVITY CODE 27 TOTAL		30.100				2,052,239
PROGRAM TOTAL		54.350				3,765,775

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 22 - Special Education, Infants and Toddlers, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
22-21-250	OTHER SCHOOL ADMINISTRATOR	0.050	118,214	118,214	118,220.00	5,911
22-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	346
ACTIVITY CODE 21 TOTAL		0.050				6,257
22-26-460	PSYCHOLOGIST	0.200	48,409	48,409	48,410.00	9,682
22-26-462	PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,990
22-26-480	PHYSICAL THERAPIST	0.100	67,288	67,288	67,290.00	6,729
22-26-481	PHYSICAL THERAPIST SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,009
ACTIVITY CODE 26 TOTAL		0.300				19,410
22-27-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,841
22-27-400	OTHER SUPPORT PERSONNEL	0.350	67,288	67,288	67,288.57	23,551
ACTIVITY CODE 27 TOTAL		0.350				28,392
PROGRAM TOTAL		0.700				54,059

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
24-21-250	OTHER SCHOOL ADMINISTRATOR	0.200	91,344	91,344	91,345.00	18,269
24-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	933
ACTIVITY CODE 21 TOTAL		0.200				19,202
24-27-001	SICK LEAVE	0.000	0	0	0.00	750
24-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	1
24-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	9,701
24-27-330	OTHER TEACHER	6.650	65,969	37,110	51,603.91	343,166
24-27-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,000
24-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	51,475
ACTIVITY CODE 27 TOTAL		6.650				406,093
PROGRAM TOTAL		6.850				425,295

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
31-21-001	SICK LEAVE	0.000	0	0	0.00	1,300
31-21-250	OTHER SCHOOL ADMINISTRATOR	1.000	115,677	115,677	115,677.00	115,677
31-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,574
ACTIVITY CODE 21 TOTAL		1.000				122,551
31-27-001	SICK LEAVE	0.000	0	0	0.00	3,400
31-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	13,675
31-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	17,435
31-27-320	SECONDARY TEACHER	20.100	67,288	39,140	57,477.91	1,155,306
31-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	28,851
31-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	231,930
ACTIVITY CODE 27 TOTAL		20.100				1,450,597
31-31-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	2,500
31-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	500
ACTIVITY CODE 31 TOTAL		0.000				3,000
PROGRAM TOTAL		21.100				1,576,148

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
34-27-320	SECONDARY TEACHER	1.896	67,288	50,590	59,714.66	113,219
34-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	16,983
ACTIVITY CODE 27 TOTAL		1.896				130,202
34-31-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,000
ACTIVITY CODE 31 TOTAL		0.000				3,000
PROGRAM TOTAL		1.896				133,202

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
38-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	3,425
ACTIVITY CODE 27 TOTAL		0.000				3,425
PROGRAM TOTAL		0.000				3,425

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 45 - Skill Center, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
45-23-250	OTHER SCHOOL ADMINISTRATOR	1.000	104,090	104,090	104,090.00	104,090
45-23-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,241
ACTIVITY CODE 23 TOTAL		1.000				109,331
45-27-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	6,100
45-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	200
ACTIVITY CODE 27 TOTAL		0.000				6,300
PROGRAM TOTAL		1.000				115,631

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 46 - Skill Center, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
51-21-001	SICK LEAVE	0.000	0	0	0.00	350
51-21-250	OTHER SCHOOL ADMINISTRATOR	0.300	118,214	118,214	118,213.33	35,464
51-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,701
ACTIVITY CODE 21 TOTAL		0.300				37,515
51-27-001	SICK LEAVE	0.000	0	0	0.00	1,400
51-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	6,000
51-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	3,000
51-27-310	ELEMENTARY HOMEROOM TEACHER	0.757	50,590	39,096	42,998.68	32,550
51-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,882
51-27-320	SECONDARY TEACHER	1.605	67,288	41,543	55,168.85	88,546
51-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	13,282
51-27-330	OTHER TEACHER	5.167	67,288	57,918	64,856.20	335,112
51-27-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	33,186
51-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	30,080
ACTIVITY CODE 27 TOTAL		7.529				548,038
51-31-330	OTHER TEACHER	2.000	67,288	48,409	59,032.50	118,065
51-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	36,000
51-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	17,710
51-31-400	OTHER SUPPORT PERSONNEL	0.500	64,429	64,429	64,430.00	32,215
51-31-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,832
ACTIVITY CODE 31 TOTAL		2.500				208,822
PROGRAM TOTAL		10.329				794,375

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

- 1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.
- 2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.
- 3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 52 - School Improvement, Federal Other Title Grants under ESEA, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
52-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	500
52-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,500
ACTIVITY CODE 27 TOTAL		0.000				2,000
52-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	42,075
52-31-330	OTHER TEACHER	1.700	67,288	63,165	64,862.94	110,267
52-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	16,540
52-31-400	OTHER SUPPORT PERSONNEL	0.500	64,429	64,429	64,430.00	32,215
52-31-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,832
ACTIVITY CODE 31 TOTAL		2.200				205,929
PROGRAM TOTAL		2.200				207,929

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 53 - Migrant ESEA Migrant, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
53-21-005	OTHER SALARY ITEMS	0.000	0	0	0.00	10,000
53-21-132	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,000
53-21-250	OTHER SCHOOL ADMINISTRATOR	0.300	118,214	91,344	100,300.00	30,090
53-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,250
ACTIVITY CODE 21 TOTAL		0.300				47,340
53-24-400	OTHER SUPPORT PERSONNEL	1.600	42,461	36,638	38,821.88	62,115
53-24-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,496
53-24-421	COUNSELOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	6,369
ACTIVITY CODE 24 TOTAL		1.600				73,980
53-27-001	SICK LEAVE	0.000	0	0	0.00	500
53-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	2,500
53-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	48,500
53-27-320	SECONDARY TEACHER	1.032	67,288	36,181	52,596.90	54,280
53-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	8,142
53-27-330	OTHER TEACHER	0.917	67,288	38,613	46,430.75	42,577
53-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,404
ACTIVITY CODE 27 TOTAL		1.949				162,903
53-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	500
ACTIVITY CODE 31 TOTAL		0.000				500
PROGRAM TOTAL		3.849				284,723

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
55-21-250	OTHER SCHOOL ADMINISTRATOR	0.300	118,214	118,214	118,213.33	35,464
55-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,701
55-21-001	SICK LEAVE	0.000	0	0	0.00	350
ACTIVITY CODE 21 TOTAL		0.300				37,515
55-27-001	SICK LEAVE	0.000	0	0	0.00	1,200
55-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	3,225
55-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	15,001
55-27-310	ELEMENTARY HOMEROOM TEACHER	1.300	64,429	52,926	59,786.15	77,722
55-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	11,658
55-27-320	SECONDARY TEACHER	2.686	64,429	35,700	52,723.75	141,616
55-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,900
55-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	21,510
55-27-330	OTHER TEACHER	9.690	67,288	37,110	59,124.77	572,919
55-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	86,685
ACTIVITY CODE 27 TOTAL		13.676				933,436
55-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	1
55-31-330	OTHER TEACHER	4.100	67,288	48,409	57,988.54	237,753
55-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	35,663
ACTIVITY CODE 31 TOTAL		4.100				273,417
PROGRAM TOTAL		18.076				1,244,368

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
56-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	100
56-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	5,100
56-27-320	SECONDARY TEACHER	0.600	63,165	63,165	63,165.00	37,899
56-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,685
ACTIVITY CODE 27 TOTAL		0.600				48,784
PROGRAM TOTAL		0.600				48,784

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
58-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	6,000
58-27-320	SECONDARY TEACHER	0.200	35,700	35,700	35,700.00	7,140
58-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,071
58-27-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,000,000
ACTIVITY CODE 27 TOTAL		0.200				1,014,211
58-31-001	SICK LEAVE	0.000	0	0	0.00	25,000
58-31-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	18,000
58-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	47,710
ACTIVITY CODE 31 TOTAL		0.000				90,710
PROGRAM TOTAL		0.200				1,104,921

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
64-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	9,400
ACTIVITY CODE 27 TOTAL		0.000				9,400
64-31-250	OTHER SCHOOL ADMINISTRATOR	0.250	91,344	91,344	91,344.00	22,836
64-31-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	854
64-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	12,500
64-31-400	OTHER SUPPORT PERSONNEL	1.500	67,288	59,345	63,316.67	94,975
64-31-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	14,246
ACTIVITY CODE 31 TOTAL		1.750				145,411
PROGRAM TOTAL		1.750				154,811

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
65-21-001	SICK LEAVE	0.000	0	0	0.00	350
65-21-250	OTHER SCHOOL ADMINISTRATOR	0.650	118,214	91,344	95,478.46	62,061
65-21-251	OTHER SCHOOL ADMINISTRATOR SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	2,445
ACTIVITY CODE 21 TOTAL		0.650				64,856
65-27-001	SICK LEAVE	0.000	0	0	0.00	500
65-27-002	SUBSTITUTE PAY	0.000	0	0	0.00	13,000
65-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	15,300
65-27-310	ELEMENTARY HOMEROOM TEACHER	0.500	61,565	61,565	61,566.00	30,783
65-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	6,989
65-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,617
65-27-320	SECONDARY TEACHER	1.200	59,679	36,181	55,762.50	66,915
65-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,037
65-27-330	OTHER TEACHER	6.747	67,288	38,613	60,339.41	407,110
65-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	57,555
ACTIVITY CODE 27 TOTAL		8.447				612,806
65-31-330	OTHER TEACHER	0.700	55,350	55,350	55,350.00	38,745
65-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1
65-31-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,812
65-31-400	OTHER SUPPORT PERSONNEL	0.500	67,288	59,345	63,316.00	31,658
65-31-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,749
ACTIVITY CODE 31 TOTAL		1.200				80,965
PROGRAM TOTAL		10.297				758,627

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

- 1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.
- 2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.
- 3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 69 - Compensatory, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
74-27-001	SICK LEAVE	0.000	0	0	0.00	500
74-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	11,300
74-27-330	OTHER TEACHER	3.500	67,288	44,652	60,187.71	210,657
74-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	31,599
74-27-400	OTHER SUPPORT PERSONNEL	1.000	67,288	67,288	67,288.00	67,288
74-27-402	OTHER SUPPORT PERSONNEL SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,093
ACTIVITY CODE 27 TOTAL		4.500				331,437
74-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	2,000
ACTIVITY CODE 31 TOTAL		0.000				2,000
PROGRAM TOTAL		4.500				333,437

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
79-21-401	OTHER SUPPORT PERSONNEL SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,000
ACTIVITY CODE 21 TOTAL		0.000				1,000
79-27-005	OTHER SALARY ITEMS	0.000	0	0	0.00	6,240
79-27-310	ELEMENTARY HOMEROOM TEACHER	0.200	67,288	67,288	67,290.00	13,458
79-27-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,019
79-27-320	SECONDARY TEACHER	2.966	67,288	40,146	53,586.31	158,937
79-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,184
79-27-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	25,137
79-27-330	OTHER TEACHER	0.600	57,803	40,146	47,706.67	28,624
79-27-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	4,294
ACTIVITY CODE 27 TOTAL		3.766				243,893
79-31-005	OTHER SALARY ITEMS	0.000	0	0	0.00	4,000
79-31-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	4,000
79-31-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	20,000
ACTIVITY CODE 31 TOTAL		0.000				28,000
PROGRAM TOTAL		3.766				272,893

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 88 - Childcare

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 89 - Other Community Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
89-91-331	OTHER TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	1,500
ACTIVITY CODE 91 TOTAL		0.000				1,500
PROGRAM TOTAL		0.000				1,500

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
97-12-001	SICK LEAVE	0.000	0	0	0.00	2,501
97-12-004	VACATION PAYOFF	0.000	0	0	0.00	21,250
97-12-005	OTHER SALARY ITEMS	0.000	0	0	0.00	22,801
97-12-110	SUPERINTENDENT	1.000	178,359	178,359	178,359.00	178,359
97-12-111	SUPERINTENDENT SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	34,320
97-12-120	DEPUTY/ASSISTANT SUPERINTENDENT	1.000	148,739	148,739	148,739.00	148,739
97-12-121	DEPUTY/ASSISTANT SUPERINTENDENT SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	19,849
ACTIVITY CODE 12 TOTAL		2.000				427,819
97-14-005	OTHER SALARY ITEMS	0.000	0	0	0.00	10,000
ACTIVITY CODE 14 TOTAL		0.000				10,000
97-15-130	OTHER DISTRICT ADMINISTRATOR	1.000	67,288	67,288	67,288.00	67,288
97-15-132	OTHER DISTRICT ADMINISTRATOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	10,093
ACTIVITY CODE 15 TOTAL		1.000				77,381
PROGRAM TOTAL		3.000				515,200

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
01-21-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	100
01-21-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,200
01-21-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	750
01-21-940	OFFICE/CLERICAL	4.288	8,920.00	23.44	16.96	20.92	186,628
01-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	4,956
ACTIVITY CODE 21 TOTAL		4.288					193,634
01-22-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	500
01-22-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	3,000
01-22-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	500
01-22-910	AIDES	1.349	2,803.77	16.29	13.18	14.56	40,835
01-22-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	1,014
01-22-940	OFFICE/CLERICAL	2.264	4,707.63	16.80	14.31	16.27	76,605
01-22-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,193
ACTIVITY CODE 22 TOTAL		3.613					125,647
01-23-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	3,000
01-23-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	12,000
01-23-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,576
01-23-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	1,934
01-23-940	OFFICE/CLERICAL	26.772	55,675.00	23.80	14.31	18.17	1,011,810
01-23-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	13,401
ACTIVITY CODE 23 TOTAL		26.772					1,045,721
01-24-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	1,000
01-24-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,000

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
01-24-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,062
01-24-910	AIDES	1.781	3,705.96	14.80	13.78	14.54	53,874
01-24-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	2,171
01-24-940	OFFICE/CLERICAL	5.721	11,898.61	19.05	13.18	17.74	211,030
01-24-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	5,332
01-24-960	PROFESSIONAL	1.792	3,727.00	32.75	21.20	26.50	98,782
01-24-980	TECHNICAL	0.823	1,712.00	29.17	29.17	29.17	49,935
ACTIVITY CODE 24 TOTAL		10.117					425,186
01-25-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,000
01-25-960	PROFESSIONAL	1.489	3,096.00	17.71	17.46	17.58	54,438
01-25-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	2,322
01-25-970	SERVICE WORKERS	0.754	1,568.00	17.71	17.71	17.71	27,769
ACTIVITY CODE 25 TOTAL		2.243					87,529
01-26-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,000
01-26-940	OFFICE/CLERICAL	0.367	764.00	16.54	16.54	16.54	12,637
01-26-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	869
01-26-960	PROFESSIONAL	0.643	1,337.00	25.36	25.36	25.36	33,906
ACTIVITY CODE 26 TOTAL		1.010					50,412
01-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	50,000
01-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	53,523
01-27-910	AIDES	26.021	54,126.73	19.95	12.57	14.65	793,197
01-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	27,000
01-27-940	OFFICE/CLERICAL	0.597	1,241.37	16.03	14.08	15.58	19,341

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
01-27-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,045
01-27-960	PROFESSIONAL	1.483	3,084.97	27.00	19.95	21.71	66,974
01-27-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	66,812
01-27-980	TECHNICAL	1.000	2,080.00	24.85	24.85	24.85	51,688
ACTIVITY CODE 27 TOTAL		29.101					1,131,580
01-28-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	225,645
01-28-910	AIDES	0.986	2,053.25	14.80	13.18	13.95	28,643
01-28-940	OFFICE/CLERICAL	1.000	2,080.00	19.05	19.05	19.05	39,624
01-28-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,352
01-28-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	778,726
01-28-990	DIRECTOR/SUPERVISOR	0.823	1,712.00	26.53	26.53	26.53	45,423
ACTIVITY CODE 28 TOTAL		2.809					1,119,413
01-31-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	20,000
01-31-910	AIDES	0.032	66.85	14.96	14.96	14.96	1,000
01-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	3,500
ACTIVITY CODE 31 TOTAL		0.032					24,500
01-32-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,300
01-32-980	TECHNICAL	6.817	14,180.00	24.85	16.47	18.66	264,540
01-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,938
01-32-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	33.09	33.09	33.09	68,836
ACTIVITY CODE 32 TOTAL		7.817					338,614
01-33-940	OFFICE/CLERICAL	0.415	864.00	18.28	18.28	18.28	15,794

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
01-33-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	562
ACTIVITY CODE 33 TOTAL		0.415					16,356
PROGRAM TOTAL		88.217					4,558,592

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
02-22-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	500
02-22-940	OFFICE/CLERICAL	0.367	764.00	16.03	16.03	16.03	12,247
ACTIVITY CODE 22 TOTAL		0.367					12,747
02-23-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	500
02-23-940	OFFICE/CLERICAL	1.283	2,669.50	19.15	16.96	17.61	47,022
ACTIVITY CODE 23 TOTAL		1.283					47,522
02-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	11,000
02-27-940	OFFICE/CLERICAL	0.054	111.50	17.21	17.21	17.21	1,919
02-27-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	72
02-27-960	PROFESSIONAL	2.015	4,193.55	19.95	19.95	19.95	83,661
02-27-910	AIDES	0.318	661.84	19.95	14.80	16.96	11,223
02-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	250
ACTIVITY CODE 27 TOTAL		2.387					108,125
02-32-980	TECHNICAL	0.212	440.00	17.46	17.46	17.46	7,682
02-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	330
ACTIVITY CODE 32 TOTAL		0.212					8,012
PROGRAM TOTAL		4.249					176,406

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
03-27-940	OFFICE/CLERICAL	0.697	1,449.50	17.21	17.21	17.21	24,946
03-27-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	942
ACTIVITY CODE 27 TOTAL		0.697					25,888
PROGRAM TOTAL		0.697					25,888

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
21-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	2,291
21-21-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,600
21-21-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,500
21-21-940	OFFICE/CLERICAL	2.369	4,927.20	19.05	16.96	17.84	87,880
ACTIVITY CODE 21 TOTAL		2.369					93,271
21-26-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	500
21-26-960	PROFESSIONAL	0.551	1,146.00	25.61	25.61	25.61	29,349
21-26-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	745
ACTIVITY CODE 26 TOTAL		0.551					30,594
21-27-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	2,000
21-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	35,000
21-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	15,136
21-27-910	AIDES	38.553	80,189.44	16.46	13.18	15.04	1,206,181
21-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	43,940
21-27-960	PROFESSIONAL	0.551	1,146.00	24.85	24.85	24.85	28,478
21-27-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,490
21-27-980	TECHNICAL	1.130	2,349.30	25.10	16.17	20.74	48,734
ACTIVITY CODE 27 TOTAL		40.234					1,380,959
21-32-980	TECHNICAL	0.212	440.00	17.46	17.46	17.46	7,682
21-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	330
ACTIVITY CODE 32 TOTAL		0.212					8,012
PROGRAM TOTAL		43.366					1,512,836

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

- 1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
- 2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
- 3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 22 - Special Education, Infants and Toddlers, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
22-21-940	OFFICE/CLERICAL	0.177	368.80	19.05	16.96	18.14	6,690
22-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	121
ACTIVITY CODE 21 TOTAL		0.177					6,811
PROGRAM TOTAL		0.177					6,811

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
24-27-940	OFFICE/CLERICAL	0.000	0.00	0.00	0.00	0.00	1
24-27-960	PROFESSIONAL	0.551	1,146.00	14.62	14.62	14.62	16,755
24-27-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	745
24-27-980	TECHNICAL	0.615	1,279.70	25.10	24.85	24.88	31,834
24-27-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	860
24-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	20,000
24-27-910	AIDES	13.316	27,695.00	25.36	13.58	16.14	446,999
24-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	14,417
ACTIVITY CODE 27 TOTAL		14.482					531,611
PROGRAM TOTAL		14.482					531,611

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
31-21-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	900
31-21-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	800
31-21-940	OFFICE/CLERICAL	0.812	1,688.00	19.05	19.05	19.05	32,156
ACTIVITY CODE 21 TOTAL		0.812					33,856
31-24-940	OFFICE/CLERICAL	0.367	763.97	15.25	15.25	15.25	11,651
ACTIVITY CODE 24 TOTAL		0.367					11,651
31-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	700
31-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	11,010
31-27-910	AIDES	0.753	1,566.20	14.80	14.80	14.80	23,180
31-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	397
ACTIVITY CODE 27 TOTAL		0.753					35,287
31-32-980	TECHNICAL	0.212	440.00	17.46	17.46	17.46	7,682
31-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	330
ACTIVITY CODE 32 TOTAL		0.212					8,012
PROGRAM TOTAL		2.144					88,806

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****							

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
38-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	70
38-27-910	AIDES	0.275	573.00	15.06	15.06	15.06	8,629
38-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	372
ACTIVITY CODE 27 TOTAL		0.275					9,071
PROGRAM TOTAL		0.275					9,071

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 45 - Skill Center, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
45-23-940	OFFICE/CLERICAL	1.662	3,456.00	18.64	18.28	18.49	63,898
45-23-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,123
ACTIVITY CODE 23 TOTAL		1.662					65,021
45-27-910	AIDES	0.804	1,671.25	13.78	13.18	13.61	22,743
45-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	9,000
45-27-940	OFFICE/CLERICAL	0.000	0.00	0.00	0.00	0.00	500
ACTIVITY CODE 27 TOTAL		0.804					32,243
45-32-980	TECHNICAL	0.317	660.00	16.47	16.47	16.47	10,870
ACTIVITY CODE 32 TOTAL		0.317					10,870
45-63-970	SERVICE WORKERS	0.688	1,430.00	17.48	17.48	17.48	24,996
ACTIVITY CODE 63 TOTAL		0.688					24,996
PROGRAM TOTAL		3.471					133,130

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 46 - Skill Center, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
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**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
51-21-940	OFFICE/CLERICAL	0.676	1,404.00	18.54	16.03	17.86	25,077
51-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	626
ACTIVITY CODE 21 TOTAL		0.676					25,703
51-24-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	360
51-24-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	745
51-24-940	OFFICE/CLERICAL	2.144	4,463.00	25.61	14.31	18.80	83,913
51-24-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,166
51-24-960	PROFESSIONAL	0.184	382.00	15.25	15.25	15.25	5,826
51-24-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	535
51-24-980	TECHNICAL	0.275	573.00	16.29	16.29	16.29	9,334
51-24-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	372
ACTIVITY CODE 24 TOTAL		2.603					104,251
51-27-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	500
51-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,250
51-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,500
51-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	200
ACTIVITY CODE 27 TOTAL		0.000					5,450
51-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	4,000
ACTIVITY CODE 31 TOTAL		0.000					4,000
PROGRAM TOTAL		3.279					139,404

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

- 2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
- 3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 52 - School Improvement, Federal Other Title Grants under ESEA, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
52-21-940	OFFICE/CLERICAL	0.606	1,260.00	16.74	16.74	16.74	21,092
52-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	8,000
52-21-960	PROFESSIONAL	1.190	2,472.58	35.00	21.20	26.78	66,214
52-21-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	6,000
ACTIVITY CODE 21 TOTAL		1.796					101,306
52-27-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	2,000
52-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	80,000
52-27-960	PROFESSIONAL	4.530	9,419.96	21.20	18.03	20.61	194,140
52-27-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	60,000
ACTIVITY CODE 27 TOTAL		4.530					336,140
52-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	500
ACTIVITY CODE 31 TOTAL		0.000					500
PROGRAM TOTAL		6.326					437,946

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 53 - Migrant ESEA Migrant, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
53-21-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,500
53-21-940	OFFICE/CLERICAL	1.091	2,268.00	18.54	16.03	16.88	38,284
53-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	2,252
ACTIVITY CODE 21 TOTAL		1.091					43,036
53-24-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	745
53-24-940	OFFICE/CLERICAL	2.903	6,040.50	16.54	14.31	15.81	95,517
53-24-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	5,344
53-24-960	PROFESSIONAL	0.368	764.00	15.25	15.25	15.25	11,651
53-24-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,070
53-24-980	TECHNICAL	0.275	573.00	16.29	16.29	16.29	9,334
53-24-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	372
ACTIVITY CODE 24 TOTAL		3.546					124,033
53-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,800
53-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	37,868
53-27-910	AIDES	2.160	4,488.67	15.57	13.18	14.29	64,159
53-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	3,795
ACTIVITY CODE 27 TOTAL		2.160					108,622
53-32-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,400
ACTIVITY CODE 32 TOTAL		0.000					2,400
PROGRAM TOTAL		6.797					278,091

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
55-21-940	OFFICE/CLERICAL	0.624	1,296.00	18.54	16.03	17.94	23,245
55-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	545
ACTIVITY CODE 21 TOTAL		0.624					23,790
55-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	800
55-27-910	AIDES	7.873	16,378.11	15.57	12.57	14.03	229,864
55-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	16,920
55-27-940	OFFICE/CLERICAL	0.842	1,749.00	16.54	14.31	15.91	27,823
55-27-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	889
55-27-960	PROFESSIONAL	0.184	382.00	15.25	15.25	15.25	5,826
55-27-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	535
55-27-980	TECHNICAL	0.184	382.00	16.29	16.29	16.29	6,223
55-27-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	248
ACTIVITY CODE 27 TOTAL		9.083					289,128
55-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	300
ACTIVITY CODE 31 TOTAL		0.000					300
55-32-980	TECHNICAL	0.423	880.00	17.71	17.71	17.71	15,585
55-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	572
ACTIVITY CODE 32 TOTAL		0.423					16,157
PROGRAM TOTAL		10.130					329,375

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
56-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	150
56-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,000
56-27-910	AIDES	0.597	1,241.50	13.58	13.58	13.58	16,860
56-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	807
56-27-940	OFFICE/CLERICAL	0.107	223.00	17.21	17.21	17.21	3,838
56-27-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	145
ACTIVITY CODE 27 TOTAL		0.704					23,800
PROGRAM TOTAL		0.704					23,800

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
58-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	900
ACTIVITY CODE 27 TOTAL		0.000					900
58-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	552
ACTIVITY CODE 31 TOTAL		0.000					552
PROGRAM TOTAL		0.000					1,452

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
64-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	1,000
ACTIVITY CODE 31 TOTAL		0.000					1,000
PROGRAM TOTAL		0.000					1,000

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
65-21-940	OFFICE/CLERICAL	0.935	1,944.00	18.54	16.03	17.63	34,275
65-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,534
ACTIVITY CODE 21 TOTAL		0.935					35,809
65-27-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	5,000
65-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,500
65-27-910	AIDES	6.769	14,086.03	15.57	12.57	13.88	195,574
65-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	14,708
ACTIVITY CODE 27 TOTAL		6.769					217,782
65-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	500
ACTIVITY CODE 31 TOTAL		0.000					500
65-32-980	TECHNICAL	0.423	880.00	17.71	17.71	17.71	15,585
65-32-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	572
ACTIVITY CODE 32 TOTAL		0.423					16,157
PROGRAM TOTAL		8.127					270,248

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 69 - Compensatory, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
69-28-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	77,000
ACTIVITY CODE 28 TOTAL		0.000					77,000
PROGRAM TOTAL		0.000					77,000

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
74-27-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,000
ACTIVITY CODE 27 TOTAL		0.000					3,000
PROGRAM TOTAL		0.000					3,000

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
79-21-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,000
ACTIVITY CODE 21 TOTAL		0.000					3,000
79-24-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	500
ACTIVITY CODE 24 TOTAL		0.000					500
79-27-910	AIDES	0.180	373.00	14.80	14.80	15.16	5,654
79-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	35,267
ACTIVITY CODE 27 TOTAL		0.180					40,921
PROGRAM TOTAL		0.180					44,421

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 88 - Childcare

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
88-63-970	SERVICE WORKERS	0.175	364.00	17.63	17.63	17.63	6,417
ACTIVITY CODE 63 TOTAL		0.175					6,417
88-91-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	3,000
88-91-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,000
88-91-910	AIDES	5.240	10,903.87	15.57	10.30	13.88	151,320
88-91-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	4,420
88-91-980	TECHNICAL	0.367	764.00	25.94	25.94	25.94	19,818
ACTIVITY CODE 91 TOTAL		5.607					179,558
PROGRAM TOTAL		5.782					185,975

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 89 - Other Community Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
89-63-970	SERVICE WORKERS	0.100	208.00	17.63	17.63	17.63	3,667
ACTIVITY CODE 63 TOTAL		0.100					3,667
89-91-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	500
89-91-940	OFFICE/CLERICAL	0.073	152.83	15.25	15.25	15.25	2,331
89-91-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,302
89-91-980	TECHNICAL	0.835	1,736.00	25.10	25.10	25.10	43,574
89-91-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	33.09	33.09	33.09	68,836
ACTIVITY CODE 91 TOTAL		1.908					116,543
PROGRAM TOTAL		2.008					120,210

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
97-11-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	6,000
ACTIVITY CODE 11 TOTAL		0.000					6,000
97-12-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	3,000
97-12-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	3,200
97-12-940	OFFICE/CLERICAL	2.500	5,200.00	36.05	18.07	26.87	139,745
97-12-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	5,786
ACTIVITY CODE 12 TOTAL		2.500					151,731
97-13-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	5,000
97-13-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	3,000
97-13-004	VACATION PAYOFF	0.000	0.00	0.00	0.00	0.00	30,000
97-13-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	15,000
97-13-940	OFFICE/CLERICAL	6.000	12,480.00	26.95	21.13	24.25	302,586
97-13-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	3,954
97-13-990	DIRECTOR/SUPERVISOR	3.000	6,240.00	65.43	46.56	52.85	329,774
97-13-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	26,585
ACTIVITY CODE 13 TOTAL		9.000					715,899
97-14-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	2,600
97-14-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	25,000
97-14-940	OFFICE/CLERICAL	3.000	6,240.00	26.59	18.97	21.72	135,512
97-14-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,560
97-14-960	PROFESSIONAL	1.000	2,080.00	28.84	28.84	28.84	59,987
97-14-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	4,000
97-14-990	DIRECTOR/SUPERVISOR	2.000	4,160.00	63.38	46.56	54.97	228,663

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
97-14-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	18,874
ACTIVITY CODE 14 TOTAL		6.000					476,196
97-61-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	1,000
97-61-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,000
97-61-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,000
97-61-940	OFFICE/CLERICAL	2.551	5,306.00	18.28	14.95	16.76	88,914
97-61-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,250
97-61-990	DIRECTOR/SUPERVISOR	3.000	6,240.00	40.15	28.84	34.80	217,122
97-61-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	4,266
ACTIVITY CODE 61 TOTAL		5.551					315,552
97-62-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,000
97-62-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	25,833
97-62-920	CRAFTS/TRADES	5.000	10,400.00	25.07	22.60	23.44	243,818
97-62-923	CRAFTS/TRADES NOT TIME	0.000	0.00	0.00	0.00	0.00	3,744
97-62-930	LABORERS	1.250	2,600.00	20.26	19.48	19.95	51,865
ACTIVITY CODE 62 TOTAL		6.250					327,260
97-63-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	8,500
97-63-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	85,000
97-63-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	18,701
97-63-970	SERVICE WORKERS	41.943	87,238.00	21.39	0.40	18.25	1,592,413
97-63-973	SERVICE WORKERS NOT TIME	0.000	0.00	0.00	0.00	0.00	180
ACTIVITY CODE 63 TOTAL		41.943					1,704,794
97-64-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	500

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
97-64-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,500
97-64-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,600
97-64-920	CRAFTS/TRADES	11.500	23,920.00	25.07	22.82	23.90	571,646
97-64-923	CRAFTS/TRADES NOT TIME	0.000	0.00	0.00	0.00	0.00	4,368
97-64-970	SERVICE WORKERS	0.000	0.00	0.00	0.00	0.00	3,333
ACTIVITY CODE 64 TOTAL		11.500					583,947
97-67-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	911
97-67-940	OFFICE/CLERICAL	0.831	1,728.00	18.28	18.28	18.28	31,588
97-67-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,296
97-67-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	46.56	46.56	46.56	96,840
97-67-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	2,629
ACTIVITY CODE 67 TOTAL		1.831					133,264
97-72-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	1,700
97-72-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	500
97-72-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	8,000
97-72-940	OFFICE/CLERICAL	0.823	1,712.00	19.40	19.40	19.40	33,213
97-72-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	2,534
97-72-980	TECHNICAL	7.846	16,320.00	33.09	17.15	25.10	409,644
97-72-983	TECHNICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	5,584
97-72-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	51.83	51.83	51.83	107,798
97-72-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	2,927
ACTIVITY CODE 72 TOTAL		9.669					571,900
97-74-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	125

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
97-74-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	800
97-74-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	1,050
97-74-950	OPERATORS	1.330	2,765.75	19.06	12.57	17.45	48,265
97-74-970	SERVICE WORKERS	1.250	2,600.00	23.35	12.32	21.14	54,974
ACTIVITY CODE 74 TOTAL		2.580					105,214
97-75-920	CRAFTS/TRADES	0.500	1,040.00	22.82	22.82	22.82	23,733
97-75-923	CRAFTS/TRADES NOT TIME	0.000	0.00	0.00	0.00	0.00	624
ACTIVITY CODE 75 TOTAL		0.500					24,357
PROGRAM TOTAL		97.324					5,116,114

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
98-41-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	500
98-41-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	6,000
98-41-940	OFFICE/CLERICAL	1.461	3,038.00	18.28	16.03	17.32	52,605
98-41-990	DIRECTOR/SUPERVISOR	0.850	1,768.00	47.24	47.24	47.24	83,513
98-41-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	2,267
ACTIVITY CODE 41 TOTAL		2.311					144,885
98-44-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	1,000
98-44-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	40,100
98-44-910	AIDES	0.842	1,747.98	15.57	13.78	14.94	26,112
98-44-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	310
98-44-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	605
98-44-970	SERVICE WORKERS	27.222	56,628.30	18.36	11.78	13.92	788,325
98-44-973	SERVICE WORKERS NOT TIME	0.000	0.00	0.00	0.00	0.00	24,070
ACTIVITY CODE 44 TOTAL		28.064					880,522
PROGRAM TOTAL		30.375					1,025,407

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
99-25-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,000
99-25-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	2,200
99-25-910	AIDES	2.359	4,906.79	16.46	13.58	15.30	75,091
99-25-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	372
ACTIVITY CODE 25 TOTAL		2.359					78,663
99-51-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	1,000
99-51-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	1,000
99-51-940	OFFICE/CLERICAL	2.015	4,190.00	18.28	16.37	18.11	75,864
99-51-943	OFFICE/CLERICAL NOT TIME	0.000	0.00	0.00	0.00	0.00	1,123
99-51-990	DIRECTOR/SUPERVISOR	0.850	1,768.00	47.24	47.24	47.24	83,513
99-51-993	DIRECTOR/SUPERVISOR NOT TIME	0.000	0.00	0.00	0.00	0.00	2,227
ACTIVITY CODE 51 TOTAL		2.865					164,727
99-52-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	5,000
99-52-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	15,000
99-52-005	OTHER SALARY ITEMS	0.000	0.00	0.00	0.00	0.00	216,000
99-52-950	OPERATORS	15.849	32,978.07	104.71	13.08	18.73	617,769
ACTIVITY CODE 52 TOTAL		15.849					853,769
99-53-001	SICK LEAVE	0.000	0.00	0.00	0.00	0.00	2,100
99-53-002	SUBSTITUTE PAY	0.000	0.00	0.00	0.00	0.00	2,100
99-53-920	CRAFTS/TRADES	1.000	2,080.00	24.57	24.57	24.57	51,106
99-53-923	CRAFTS/TRADES NOT TIME	0.000	0.00	0.00	0.00	0.00	1,248
99-53-970	SERVICE WORKERS	1.000	2,080.00	24.82	24.82	24.82	51,626

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
99-53-973	SERVICE WORKERS NOT TIME	0.000	0.00	0.00	0.00	0.00	4,992
ACTIVITY CODE 53 TOTAL		2.000					113,172
PROGRAM TOTAL		23.073					1,210,331

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

SUMMARY OF GENERAL FUND EXPENDITURES BY OBJECT OF EXPENDITURE

Object of Expenditure	(1) Actual 2014-2015	(2) % of Total	(3) Budget 2015-2016	(4) % of Total	(5) Budget 2016-2017	(6) % of Total
(0) Debit Transfers	402,935	XXXXX	423,411	XXXXX	468,559	XXXXX
(1) Credit Transfers	-402,935	XXXXX	-423,411	XXXXX	-468,559	XXXXX
(2) Certificated Salaries	35,196,584	42.39	38,478,260	42.87	41,516,594	43.11
(3) Classified Salaries	13,480,965	16.24	15,062,777	16.78	16,306,925	16.93
(4) Employee Benefits and Payroll Taxes	17,812,067	21.45	20,802,006	23.18	21,596,603	22.43
(5) Supplies and Materials	7,805,122	9.40	6,514,691	7.26	6,923,338	7.19
(7) Purchased Services	7,820,498	9.42	8,377,067	9.33	9,339,993	9.70
(8) Travel	458,474	0.55	426,494	0.48	489,445	0.51
(9) Capital Outlay	454,123	0.55	97,219	0.11	132,434	0.14
TOTAL EXPENDITURES	83,027,834	100.00	89,758,514	100.00	96,305,332	100.00

Wenatchee School District No.246

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2014-2015	(2) % of Total	(3) Budget 2015-2016	(4) % of Total	(5) Budget 2016-2017	(6) % of Total
TEACHING ACTIVITIES						
27 Teaching	45,641,579	54.97	51,736,278	57.64	54,608,833	56.70
28 Extracur	1,811,855	2.18	1,908,379	2.13	2,271,905	2.36
29 Pmt to SD	0	0.00	0	0.00	0	0.00
TOTAL TEACHING ACTIVITIES	47,453,433	57.15	53,644,657	59.77	56,880,738	59.06
TEACHING SUPPORT						
22 Lrn Resrc	1,045,655	1.26	1,130,190	1.26	1,226,329	1.27
24 Guid/Coun	2,669,814	3.22	2,840,986	3.17	3,701,653	3.84
25 Pupil M/S	281,409	0.34	337,637	0.38	336,224	0.35
26 Health	2,034,727	2.45	2,212,758	2.47	2,529,552	2.63
31 InstProDev	2,076,180	2.50	2,170,589	2.42	2,356,060	2.45
32 Inst Tech	1,186,845	1.43	1,294,003	1.44	1,289,103	1.34
33 Curriculum	285,222	0.34	1,427,924	1.59	1,650,733	1.71
TOTAL TEACHING SUPPORT	11,920,576	14.36	11,414,087	12.72	13,089,654	13.59
OTHER SUPPORT ACTIVITIES						
42 Food	1,449,115	1.75	1,591,000	1.77	1,591,000	1.65
44 Operation	1,427,154	1.72	1,463,296	1.63	1,576,542	1.64
49 Transfers	-168,824	-0.20	-169,125	-0.19	-191,841	-0.20
52 Operation	1,069,488	1.29	1,241,263	1.38	1,333,335	1.38
53 Maintnce	341,755	0.41	313,458	0.35	351,611	0.37
56 Insurance	40,959	0.05	40,000	0.04	50,000	0.05
59 Transfers	-124,410	-0.15	-158,280	-0.18	-177,487	-0.18
62 Grnd Mnt	602,625	0.73	640,539	0.71	600,436	0.62
63 Oper Bldg	2,292,107	2.76	2,450,916	2.73	2,742,509	2.85
64 Maintnce	1,878,118	2.26	1,439,329	1.60	1,771,983	1.84
65 Utilities	1,260,204	1.52	1,289,673	1.44	1,412,450	1.47
67 Bldg Secu	329,479	0.40	276,833	0.31	311,144	0.32
68 Insurance	414,402	0.50	497,402	0.55	521,642	0.54
72 Info Sys	1,087,632	1.31	1,109,266	1.24	1,244,993	1.29
73 Printing	0	0.00	0	0.00	0	0.00
74 Warehouse	91,487	0.11	97,507	0.11	164,600	0.17
75 Mtr Pool	97,673	0.12	85,551	0.10	83,265	0.09
83 Interest	0	0.00	0	0.00	0	0.00
84 Principal	0	0.00	0	0.00	0	0.00

Wenatchee School District No.246

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2014-2015	(2) % of Total	(3) Budget 2015-2016	(4) % of Total	(5) Budget 2016-2017	(6) % of Total
85 Debt Expn	0	0.00	0	0.00	0	0.00
91 Publ Actv	681,092	0.82	719,255	0.80	713,640	0.74
TOTAL OTHER SUPPORT ACTIVITIES	12,770,056	15.38	12,927,883	14.40	14,099,822	14.64
UNIT ADMINISTRATION						
23 Princ Off	5,252,086	6.33	5,657,347	6.30	5,866,050	6.09
TOTAL UNIT ADMINISTRATION	5,252,086	6.33	5,657,347	6.30	5,866,050	6.09
CENTRAL ADMINISTRATION						
11 Bd of Dir	368,469	0.44	378,667	0.42	378,681	0.39
12 Supt Off	750,819	0.90	1,155,035	1.29	873,754	0.91
13 Busns Off	915,924	1.10	1,040,669	1.16	1,011,353	1.05
14 HR	660,730	0.80	628,807	0.70	706,540	0.73
15 Pblc Rltn	229,769	0.28	136,130	0.15	142,711	0.15
21 Supv Inst	2,014,453	2.43	1,835,215	2.04	2,309,303	2.40
41 Supervisn	221,712	0.27	235,005	0.26	231,563	0.24
51 Supervisn	226,393	0.27	242,669	0.27	259,017	0.27
61 Supv Bldg	243,414	0.29	462,343	0.52	456,146	0.47
TOTAL CENTRAL ADMINISTRATION	5,631,684	6.78	6,114,540	6.81	6,369,068	6.61
TOTAL EXPENDITURES	83,027,834	100.00	89,758,514	100.00	96,305,332	100.00

Wenatchee School District No.246

REVENUE WORK SHEET--GENERAL FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	11,809,000	4,030	11,804,970	48.00	5,666,386
Spring 2017	12,163,000	4,030	12,158,970	52.00	6,322,664
1100 TOTAL LOCAL TAXES:					11,989,050

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation /3	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	1,321,794	3.049	4,030	0.00	XXXXX
Spring 2017	1,321,794	3.049	4,030	100.00	4,030
1500 TIMBER EXCISE TAXES:					4,030

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

3/ Use 50% timber assessed valuation or 80% Assessed Valuation of Timber Roll.

Wenatchee School District No.246

GENERAL FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1,2016	(4) Principal Payments in FY 2016-2017	(5) Interest Payments in FY 2016-2017	(6) Outstanding Balance at Aug 31, 2017 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2016-2017	Interest Payments in FY 2016-2017	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditure(s) in appropriate program matrix pages.

3/ Budget as part of Program 97, Districtwide Support, Activity 83, Other Interest, or Activity 84, Debt Principal, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on page GF4.

Wenatchee School District No. 246

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

ACTIVITY	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
TEACHING ACTIVITIES				
27 Teaching	442.059	80.79	112.159	31.94
28 Extracurricular	1.550	0.28	2.809	0.80
TOTAL TEACHING ACTIVITIES	443.609	81.08	114.968	32.74
TEACHING SUPPORT				
22 Learning Resources	9.833	1.80	3.980	1.13
24 Guidance and Counseling	20.700	3.78	16.633	4.74
25 Pupil Management and Safety	0.000	0.00	4.602	1.31
26 Health/Related Services	25.700	4.70	1.561	0.44
31 InstProDev	11.750	2.15	0.032	0.01
32 Inst Tech	XXXXX	XXXXX	9.616	2.74
33 Curriculum	1.000	0.18	0.415	0.12
TOTAL TEACHING SUPPORT	68.983	12.61	36.839	10.49
OTHER SUPPORT ACTIVITIES				
44 Food Services Operations	XXXXX	XXXXX	28.064	7.99
52 Operations	XXXXX	XXXXX	15.849	4.51
53 Maintenance	XXXXX	XXXXX	2.000	0.57
62 Grounds--Maintenance	XXXXX	XXXXX	6.250	1.78
63 Operation of Buildings	XXXXX	XXXXX	42.906	12.22
64 Maintenance	XXXXX	XXXXX	11.500	3.27
67 Building Security	XXXXX	XXXXX	1.831	0.52
72 Information Systems	0.000	0.00	9.669	2.75
74 Warehousing and Distribution	0.000	0.00	2.580	0.73
75 Motor Pool	0.000	0.00	0.500	0.14
91 Public Activities	XXXXX	XXXXX	7.515	2.14
TOTAL OTHER SUPPORT ACTIVITIES	0.000	0.00	128.664	36.64
UNIT ADMINISTRATION				
23 Principal's Office	24.000	4.39	29.717	8.46
TOTAL UNIT ADMINISTRATION	24.000	4.39	29.717	8.46
CENTRAL ADMINISTRATION				
12 Superintendent's Office	2.000	0.37	2.500	0.71
13 Business Office	0.000	0.00	9.000	2.56

Wenatchee School District No. 246

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

ACTIVITY	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
14 Human Resources	0.000	0.00	6.000	1.71
15 Public Relations	1.000	0.18	0.000	0.00
21 Supervision - Instruction	7.550	1.38	12.768	3.64
41 Supervision - Nutrition Services	0.000	0.00	2.311	0.66
51 Supervision - Transportation	0.000	0.00	2.865	0.82
61 Supervision - Building	0.000	0.00	5.551	1.58
TOTAL CENTRAL ADMINISTRATION	10.550	1.93	40.995	11.67
TOTAL FTE STAFF	547.142	100.00	351.183	100.00

NOTE: Activities 29, 42, 43, 49, 56, 59, 68, 83, 84, and 85 are not included because there should not be personnel charged to these activities.

Wenatchee School District No.246

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REVENUES			
100 General Student Body	141,375	151,812	164,089
200 Athletics	201,005	152,087	228,850
300 Classes	27,361	28,751	27,500
400 Clubs	586,540	496,935	582,493
600 Private Moneys	61,246	47,356	47,600
A. TOTAL REVENUES	1,017,527	876,941	1,050,532
EXPENDITURES			
100 General Student Body	71,621	108,526	144,525
200 Athletics	206,538	234,565	279,722
300 Classes	28,230	18,351	20,100
400 Clubs	624,666	544,565	659,119
600 Private Moneys	52,765	45,900	58,100
B. TOTAL EXPENDITURES	983,820	951,907	1,161,566
C. EXCESS OF REVENUES OVER (UNDER) EXPENDURES (A-B)	33,707	-74,966	-111,034
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	417,423	550,000	550,000
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
D. TOTAL BEGINNING FUND BALANCE	417,423	550,000	550,000
E. G.L. 898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+or-)		XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	451,130	475,034	438,966
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	451,130	475,034	438,966

Wenatchee School District No.246

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

1/ Amount on Line F should be equal to or greater than all restricted fund balances.

Wenatchee School District No.246

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	4,072,100	5,405,840	5,402,000
2000 Local Nontax Support	2,938	4,000	5,000
3000 State, General Purpose	0	0	0
5000 Federal, General Purpose	0	0	0
9000 Other Financing Sources	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	4,075,038	5,409,840	5,407,000
EXPENDITURES			
Matured Bond Expenditures	1,765,000	1,880,000	2,000,000
Interest on Bonds	3,641,504	3,490,888	3,415,713
Interfund Loan Interest	0	0	0
Bond Transfer Fees	958	50,000	50,000
Arbitrage Rebate	0	0	0
UnderWriter's Fees	0	0	0
B. TOTAL EXPENDITURES	5,407,462	5,420,888	5,465,713
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0
D. OTHER FINANCING USES (G.L.535)	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-1,332,424	-11,048	-58,713
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	3,799,525	2,273,952	2,400,000
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	3,799,525	2,273,952	2,400,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+OR-)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	2,467,101	2,262,904	2,341,287
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0

Wenatchee School District No.246

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
G.L.890 Unassigned Fund Balance		0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	2,467,101	2,262,904	2,341,287

Wenatchee School District No.246

DEBT SERVICE FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
LOCAL TAXES			
1100 Local Property Taxes	4,066,822	5,399,896	5,396,320
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	1,862	2,000	2,000
1500 Timber Excise Tax	3,416	3,944	3,680
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
1000 TOTAL LOCAL TAXES	4,072,100	5,405,840	5,402,000
LOCAL SUPPORT NONTAX			
2300 Investment Earnings	2,938	4,000	5,000
2700 Rentals and Leases	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
2000 TOTAL LOCAL NONTAX SUPPORT	2,938	4,000	5,000
STATE, GENERAL PURPOSE			
3600 State Forests	0	0	0
3900 Other State General Purpose, Unassigned	0	0	0
3000 TOTAL STATE, GENERAL PURPOSE	0	0	0
FEDERAL, GENERAL PURPOSE			
5200 General Purpose Direct Federal Grants, Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5500 Federal Forests	0	0	0
5600 Qualified Bond Interest Credit - Federal	0	0	0
5000 TOTAL FEDERAL, GENERAL PURPOSE	0	0	0
OTHER FINANCING SOURCES			
9100 Sale of Bonds	0	0	0
9200 Sale of Real Property	0	0	0
9600 Sale of Refunding Bonds	0	0	0
9900 Transfers	0	0	0
9000 TOTAL OTHER FINANCING SOURCES	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	4,075,038	5,409,840	5,407,000

Wenatchee School District No.246

REVENUE WORK SHEET--DEBT SERVICE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	5,400,000	3,680	5,396,320	48.00	2,590,234
Spring 2017	5,400,000	3,680	5,396,320	52.00	2,806,086
1100 TOTAL LOCAL TAXES:					5,396,320

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	2,643,587	1.392	3,680	0.00	XXXXX
Spring 2017	2,643,587	1.392	3,680	100.00	3,680
1500 TIMBER EXCISE TAXES:					3,680

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Wenatchee School District No.246

DEBT SERVICE FUND BUDGET DETAIL OF OUTSTANDING BONDS

A. VOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2016
06-01-2002	26,700,000	14,185,000
05-20-2014	66,500,000	66,500,000
TOTAL VOTED BONDS	93,200,000	80,685,000

B. NONVOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2016
TOTAL ALL BONDS	93,200,000	80,685,000 2/

1/ Include only bond issues for which debt service costs are included on page DS1. Please list in Sections A and B above the outstanding bond issues in date order, beginning with the earliest issue.

2/ Total estimated bonds outstanding as of September 1 should agree with County Treasurer's amount outstanding as of June 30, plus estimated July and August issues, less estimated July and August redemption.

Wenatchee School District No.246

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	0	0	0
2000 Local Nontax Support	1,221,603	217,501	247,501
3000 State, General Purpose	0	0	0
4000 State, Special Purpose	3,329,034	15,400,000	16,366,474
5000 Federal, General Purpose	0	0	0
6000 Federal, Special Purpose	0	0	0
7000 Revenues from Other School Districts	0	0	0
8000 Revenues from Other Entities	0	59,411	59,411
9000 Other Financing Sources	385,268	1,131,000	150,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	4,935,905	16,807,912	16,823,386
EXPENDITURES			
10 Sites	2,834,562	12,091,000	1,287,073
20 Buildings	20,623,881	52,835,000	30,983,971
30 Equipment	179,117	8,815,000	4,045,430
40 Energy	8,866	15,026	75,000
50 Sales and Lease Expenditures	0	0	0
60 Bond Issuance Expenditures	48,357	0	0
90 Debt Expenditures	XXXXX	0	0
B. TOTAL EXPENDITURES	23,706,108	73,756,026	36,391,474
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER)	-18,770,203	-56,948,114	-19,568,088
EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)			
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	0	56,688,990	20,252,501
G.L.862 Committed from Levy Proceeds	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0

Wenatchee School District No.246

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	500,000
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	65,239,914	436,000	247,499
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	65,239,914	57,124,990	21,000,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	44,840,342	176,876	1,332,501
G.L.862 Committed from Levy Proceeds	0	0	0
G.L.863 Restricted from State Proceeds	833,127	0	99,411
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	592,045	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	204,197	0	0
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	46,469,711	176,876	1,431,912

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

3/ Line H must be equal to or greater than all restricted fund balances.

Wenatchee School District No.246

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
LOCAL TAXES			
1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
1000 TOTAL LOCAL TAXES	0	0	0
LOCAL SUPPORT NONTAX			
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300 Investment Earnings	108,304	90,000	120,000
2400 Interfund Loan Interest Earnings	0	0	0
2500 Gifts and Donations	1,000,000	0	0
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	113,299	127,500	127,500
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	1	1
2910 E-Rate	0	0	0
2000 TOTAL LOCAL NONTAX SUPPORT	1,221,603	217,501	247,501
STATE, GENERAL PURPOSE			
3600 State Forests	0	0	0
3900 Other State General Purpose, Unassigned	0	0	0
3000 TOTAL STATE, GENERAL PURPOSE	0	0	0
STATE, SPECIAL PURPOSE			
4100 Special Purpose, Unassigned	0	0	0
4130 State Matching Funding Assistance, Paid Direct to Districts	3,329,034	15,400,000	16,366,474
4230 State Matching Funding Assistance, Paid Direct to Contractors	0	0	0
4300 Other State Agencies, Unassigned	0	0	0
4330 State Matching Funding Assistance - - Other	0	0	0
4000 TOTAL STATE, SPECIAL PURPOSE	3,329,034	15,400,000	16,366,474
FEDERAL, GENERAL PURPOSE			
5200 General Purpose Direct Federal Grants, Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0

Wenatchee School District No.246

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
5400 Federal in lieu of Taxes	0	0	0
5500 Federal Forests	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
5000 TOTAL FEDERAL, GENERAL PURPOSE	0	0	0
FEDERAL, SPECIAL PURPOSE			
6140 Impact Aid-Construction	0	0	0
6200 Direct Special Purpose Grants	0	0	0
6240 Impact Aid-Construction	0	0	0
6300 Federal Grants Through Other Agencies, Unassigned	0	0	0
6340 Impact Aid-Construction	0	0	0
6000 TOTAL FEDERAL, SPECIAL PURPOSE	0	0	0
REVENUES FROM OTHER SCHOOL DISTRICTS			
7100 Program Participation, Unassigned	0	0	0
7000 TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS	0	0	0
REVENUES FROM OTHER ENTITIES			
8100 Governmental Entities	0	59,411	59,411
8500 Nonfederal ESD	0	0	0
8000 TOTAL REVENUES FROM OTHER ENTITIES	0	59,411	59,411
OTHER FINANCING SOURCES			
9100 Sale of Bonds	0	0	0
9200 Sale of Real Property	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
9900 Transfers	385,268	1,131,000	150,000
9000 TOTAL OTHER FINANCING SOURCES	385,268	1,131,000	150,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	4,935,905	16,807,912	16,823,386

Wenatchee School District No.246

REVENUE WORK SHEET--CAPITAL PROJECTS FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	0	0	0	0.00	0
Spring 2017	0	0	0	0.00	0
1100 TOTAL LOCAL TAXES:					0

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	0	0.000	0	0.00	XXXXX
Spring 2017	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					0

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Wenatchee School District No.246

CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2016-2017

Project Description	TOTAL	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
CASTLEROCK LEARNING CTR	2,000,000	5,000	1,705,000	290,000	0	0	0	0	0
CIP MGMT	100,000	0	100,000	0	0	0	0	0	0
HEALTHY SCHOOLS GRANT	131,503	107,073	0	24,430	0	0	0	0	0
LINCOLN ELEMENTARY	8,000,000	50,000	7,202,000	748,000	0	0	0	0	0
PHASE 2 PRE BOND	500,000	0	500,000	0	0	0	0	0	0
PIONEER MS GYM	400,000	0	392,000	8,000	0	0	0	0	0
PORTABLES	1,775,000	375,000	1,400,000	0	0	0	0	0	0
PROPERTY & ENERGY PROJ	275,000	200,000	0	0	0	75,000	0	0	0
REC PARK	500,000	500,000	0	0	0	0	0	0	0
STATE MATCH PROJECTS	14,209,971	0	12,209,971	2,000,000	0	0	0	0	0
WASHINGTON ELEMENTARY	8,000,000	50,000	7,005,000	945,000	0	0	0	0	0
WESTSIDE REMODEL	250,000	0	245,000	5,000	0	0	0	0	0
WVTSC MAJOR WORKS	250,000	0	225,000	25,000	0	0	0	0	0
TOTAL EXPENDITURES	36,391,474	1,287,073	30,983,971	4,045,430	0	75,000	0	0	0

Wenatchee School District No.246

SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/
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**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Wenatchee School District No.246

SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/, 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/
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**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Wenatchee School District No.246

CAPITAL PROJECTS FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1,2016	(4) Principal Payments in FY 2016-2017	(5) Interest Payments in FY 2016-2017	(6) Outstanding Balance at Aug 31, 2017 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2016-2017	Interest Payments in FY 2016-2017	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditure(s) in appropriate expenditure type on Page CP6.

3/ Budget as part of Expenditure (90) - Debt on Page CP6.

4/ Budget as Other Financing Source in Revenue Account No. 9500 on CP3.

Wenatchee School District No.246

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
REVENUES AND OTHER FINANCING SOURCES			
1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300 Investment Earnings	380	500	550
2500 Gifts and Donations	0	0	0
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	0	0	0
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
3600 State Forests	0	0	0
4100 Special Purpose-Unassigned	0	0	0
4300 Other State Agencies-Unassigned	0	0	0
4499 Transportation Reimbursement Depreciation	164,637	200,000	205,000
5200 General Purposes Direct Federal Grants-Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
6100 Special Purpose-OSPI Unassigned	0	0	0
6200 Direct Special Purpose Grants	0	0	0
6300 Federal Grants Through Other Entities-Unassigned	0	0	0
8100 Governmental Entities	0	0	0
8500 NonFederal ESD	0	0	0
9100 Sale of Bonds	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)	165,017	200,500	205,550
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	165,017	200,500	205,550

Wenatchee School District No.246

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2014-2015	(2) Budget 2015-2016	(3) Budget 2016-2017
EXPENDITURES			
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	301,962	357,650	420,550
34 Transportation Equipmment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	35,000	35,000
61 Bond/Levy Issuance and/or Election	0	0	0
91 Principal - formerly Act 84	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0
93 Arbitrage Rebate	0	0	0
D. TOTAL EXPENDITURES	301,962	392,650	455,550
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	-136,946	-192,150	-250,000
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	329,125	192,150	250,000
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL BEGINNING FUND BALANCE	329,125	192,150	250,000
I. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+OR-)		XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	192,180	192,150	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	192,180	0	0

Wenatchee School District No.246

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

- 1/ Includes interest portion of purchase contracts.
- 2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
- 3/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.
- 4/ Amount on Line J must be equal to or greater than all restricted fund balances.

Wenatchee School District No.246

REVENUE WORK SHEET--TRANSPORTATION VEHICLE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	0	0	0	0.00	0
Spring 2017	0	0	0	0.00	0
1100 TOTAL LOCAL TAXES:					0

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2016	0	0.000	0	0.00	XXXXX
Spring 2017	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					0

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Wenatchee School District No.246

TRANSPORTATION VEHICLE FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1,2016	(4) Principal Payments in FY 2016-2017	(5) Interest Payments in FY 2016-2017	(6) Outstanding Balance at Aug 31, 2017 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2016-2017	Interest Payments in FY 2016-2017	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/ 0

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditures on Page TVF 1 under 34 - Transportation Equipment Major Equipment

3/ Budget as part of 91 Principal or 92 Interest, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on Page TVF1.

MEMORANDUM OF UNDERSTANDING

This Agreement is entered into by and between Columbia Valley Community Health (“CVCH”) and Wenatchee School District (WSD), (collectively referred to as the “Parties”) as of June 1st, 2016.

RECITALS

- A. The parties have been discussing CVCH providing health care services on the WSD campus, and desire to formalize these discussions.
- B. The parties desire to enter into this Agreement while a more detailed service agreement is prepared.

NOW, THEREFORE, for good and valuable consideration, including the actions and commitments described herein, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to outline the terms upon which CVCH will provide health care services on the WSD campus.
2. Services Agreement. Within thirty (30) days of the execution of this Agreement by all parties, the parties shall negotiate and enter into a binding Agreement concerning the consummation of the transaction contemplated by the parties and outlined in this Agreement.
3. Services to be Provided by CVCH. Family Practice Medicine, details TBD.
4. Payment Terms. TBD
5. Amendment. This Agreement may be amended at any time by mutual agreement of the parties. Such amendments shall not be binding upon either party unless they are in writing and signed by personnel authorized to bind each of the parties.
6. Termination. Either party may terminate this Agreement upon 14 days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.
7. Costs. Each Party shall bear its own costs related to this Agreement and in the negotiation of the services contemplated herein.
8. Authority to Sign. The persons signing below certify by their signatures that they are authorized to sign this Agreement on behalf of the party they represent, and that this Agreement has been authorized by said party.

Agreed to on this _____ day of _____, 2016.

COLUMBIA VALLEY COMMUNITY HEALTH

By: Joshua E. Gilmore, MBA

J E G

Title: Chief Administrative Officer

Date: July 28, 2016

WSD, Lincoln Elementary

By: _____

Title: _____

Date: _____

Business Associate Agreement

THIS BUSINESS ASSOCIATE AGREEMENT ("Agreement") is made and entered into as of the 6th day of June 2016, by and between Columbia Valley Community Health and Lincoln Elementary, Wenatchee School District (WSD), both of whom may hereinafter collectively be referred to as the "Parties."

RECITALS

WHEREAS, The Parties hereto are parties to or intend to become parties to an agreement (a "Business Services Agreement") for the provision of services that require or may require the exchange of protected health information;

WHEREAS, The Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH Act"), establishes legal requirements relating to disclosure and use of protected health information that did not exist under HIPAA prior to amendment;

WHEREAS, The Parties desire to comply with HIPAA as amended by the HITECH Act so that they can in compliance with the law and so they can initiate or carry on a business relationship under Business Services Agreement involving protected health information;

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and conditions in the Business Services Agreement and in this Agreement as hereinafter set forth, including the ability of the parties to exchange protected health information in compliance with the law, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing Recitals are incorporated herein by this reference.

2. Effectiveness of Business Associate Agreement. This Agreement shall become effective immediately upon its execution and shall continue in effect as set forth hereafter. If the parties previously entered into an agreement relating to HIPAA that is effective at the time of this Agreement, then this Agreement shall be deemed to and shall amend such agreement.

3. Definitions. Terms used, but not otherwise defined in this Agreement, shall have the same meaning as those terms in the Privacy Rule and the Security Rule at 45 CFR Part 160 and Part 164, Subparts A, C, and E.

a. Business Associate. "Business Associate" shall mean the party providing services to Columbia Valley Community Health as identified in the Business Services Agreement between the parties.

b. Covered Entity. "Covered Entity" shall mean Columbia Valley Community Health.

c. Individual. "Individual" shall have the same meaning as the term has in 45 CFR §160.103 and shall include a person who qualified as a personal representative in accordance with 45 CFR §164.502(g).

d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

e. Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR §160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.103.

g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his or her designee.

h. Security Rule. "Security Rule" shall mean the Standards for Security of Electronic Protected Health Information at 45 CFR parts §160 and §164, Subparts A and C.

4. Minimum Necessary Disclosure of Protected Health Information. The parties covenant and agree that they will limit all requests for Protected Health Information received from, or created or received by either of them from or on behalf of the other to the amount reasonably necessary to perform or otherwise accomplish the stated services or objectives set forth in the Agreement. In accordance therewith, the parties represent and warrant in accordance with 45 CFR §164.514(d)(3)(iii) that all Protected Health Information which may be requested by one party from the other shall be the minimum necessary for the stated purpose(s) as set forth in the Agreement.

5. Permitted Use and Disclosure By Business Associate.

a. Except as otherwise limited by this Agreement, Business Associate may make any uses and disclosures of Protected Health Information necessary to perform its services to Covered Entity and otherwise meet its obligations under this Agreement, if such use or disclosure would not violate the Privacy Rule if done by Covered Entity. All other uses or disclosures by Business Associate not authorized by this Agreement or by specific instruction of Covered Entity are prohibited.

b. Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

c. Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required By Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

d. To provide Data Aggregation services relating to the health care operations of the parties as permitted by 45 CFR §164.504(e)(2)(i)(B).

e. To report violations of law to appropriate Federal and State authorities consistent with 45 CFR §164.502(j) (1).

6. Obligations and Activities of Business Associate.

a. Business Associate shall not to use or further disclose Protected Health Information other than as permitted or required by this Agreement or as Required by Law.

b. Business Associate shall use appropriate safeguards to prevent use or disclosure of Protected Health Information other than as provided for by this Agreement. Business Associate agrees to implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of any electronic Protected Health Information that Business Associate creates, receives, maintains or transmits on behalf of Covered Entity, as provided for in the Security Rule.

c. Business Associate shall report to the Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware and shall mitigate, to the extent practicable, any harmful effect that is known to that party as a result of use or disclosure of Protected Health Information (or its agents, employees and subcontractors) in violation of the requirements of this Agreement "as required by Section 164.410 of the breach notification rules."

d. Business Associate shall ensure that any agents, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by the Business Associate on behalf of, the Covered Entity, agrees to the same restrictions and conditions that apply to the Business Associate with respect to such information as set forth herein.

e. Business Associate shall provide access, at the request of Covered Entity and during normal business hours, to Protected Health Information in a Designated Record Set to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR §164.524, provided that Covered Entity delivers to Business Associate a written notice at least five (5) business days in advance of requesting such access. This provision does not apply if Business Associate and its employees, subcontractors and agents have no Protected Health Information in a Designated Record Set of Covered Entity.

f. Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR §164.526, at the request of Covered Entity or an Individual. This provision does not apply if Business Associate and its employees, subcontractors and agents have no Protected Health Information from a Designated Record Set of Covered Entity.

g. Business Associate shall maintain necessary and sufficient documentation of disclosures of Protected Health Information as would be required for Covered Entity to respond to a request by an Individual for an accounting of such disclosures, in accordance with 45 CFR §164.528.

h. On request of Covered Entity, Business Associate agrees to provide to Covered Entity documentation made in accordance with this Agreement to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR §164.528. Business Associate shall have a reasonable time within which to comply with such a request from Covered Entity and in no case shall Business Associate be required to provide such documentation in less than five (5) business days after Business Associate's receipt of such request.

i. Except as provided for in this Agreement, in the event Business Associate receives an access, amendment, accounting of disclosure, or other similar request directly from an Individual, Business Associate will redirect the Individual to the Covered Entity.

j. Unless otherwise protected or prohibited from discovery or disclosure by law, Business Associate agrees to make internal practices, books, and records, including policies and procedures, relating to the use or disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity, available to the Covered Entity or to the Secretary for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule or Security Rule. Business Associate shall have a reasonable time within which to comply with requests for such access and in no case shall access be required in less than five (5) business days after Business Associate's receipt of such request, unless otherwise designated by the Secretary.

k. Business Associate will enter into a Business Associate Agreement or another appropriate contract with all subcontractors insuring the handling and protection of patient health information by said subcontractors.

7. Obligations of Covered Entity.

a. Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

b. Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.

c. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

8. Term and Termination. This Agreement shall be subject to termination as follows:

a. Term. This Agreement shall be deemed effective as of the date of its execution and shall apply to all Protected Health Information currently in the possession of Business Associate and as may be subsequently received by Business Associate. Notwithstanding any termination of the Business Services Agreement between the parties, this Agreement shall continue in full force and effect until all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate, is destroyed or returned to the Covered Entity, or, if it is infeasible to return or destroy said Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section.

b. Termination for Cause. Notwithstanding anything to the contrary in the Agreement, if the either party, in its sole discretion, determines that the other has violated a material term of this Agreement, it shall either:

1. Provide an opportunity for the other to cure the breach or end the violation within twenty (20) calendar days of notice of violation; provided that if a party does not cure the breach or end the violation within the time specified, the Business Services Agreement shall be terminated; or

2. Immediately terminate the Business Services Agreement if a party has breached a material term and cure is not possible; or

3. If neither termination nor cure are feasible, report the violation to the Secretary of the Department of Health and Human Services.

c. Effect of Termination.

1. Except as provided in paragraph (2) of this sub-section, upon termination, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered entity, that Business Associate still maintains in any form and shall retain no copies of such Protected Health Information. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

2. In the event Business Associate determines that returning or destroying the Protected Health Information is infeasible, that party shall provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon receipt of such notification, the Covered Entity shall have twenty (20) calendar days within which to accept or reject the determination that returning or destroying the Protected Health Information is infeasible. If Covered Entity rejects the other party's determination, the dispute shall be resolved in accordance with those procedures for resolution of disputes applicable to the Business Services Agreement. Lacking a dispute resolution process, the dispute shall be resolved in any court of proper jurisdiction. If the Covered Entity accepts Business Associate's determination that return or destruction of Protected Health Information is infeasible, then Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as that party maintains such Protected Health Information.

9. Miscellaneous

a. Regulatory References. A reference in this Agreement to a section in the Privacy Rule or Security means the section as in effect or as amended.

b. Amendment. Each party agrees to take such action as is necessary to amend this Agreement from time to time as is necessary for covered entity to comply with the requirements of the Privacy Rule, Security Rule, and the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191.

c. Survival. The respective rights and obligations of each party under this Agreement shall survive the termination of the Business Services Agreement between them.

d. Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule or Security Rule.

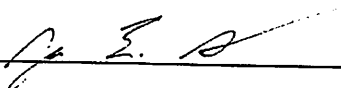
e. Authority. Both Parties to this Agreement represent and warrant that they have full authority to enter into and be bound by this Agreement. The Parties further represent and warrant to each other that the person/officer signing this Agreement has the necessary

authority to do so, and has the authority to bind the Party on whose behalf he is signing to perform its duties and obligations under this Agreement.

f. Counterpart and Facsimile Signatures. This Agreement may be signed in counterparts, each of which shall be an original but all of which shall constitute one and the same document. Signatures transmitted by facsimile shall be deemed valid execution of this Agreement and binding on the parties.

Columbia Valley Community Health

Lincoln Elementary, WSD



By: Joshua E. Gilmore, CAO CVCH

By: _____



NEW BUSINESS

Wenatchee School District No. 246

MEMORANDUM

TO: Les Vandervort
FROM: Greg Thompson
DATE: August 16, 2016
RE: Paper and Plastic Supplies for 2016/2017 School Year

I recommend the following vendors for Paper and Plastic custodial supplies for 2016/2017 school year:


Paper and Plastic Supplies (Can Liners and Paper Towels):

WCP Solutions

Toilet Paper:

Supplyworks

Copies of all the bid documents are attached should the need arise that they be reviewed.



Greg Thompson, Director of Maintenance and Operations
Wenatchee School District

Wenatchee School District No. 246
MEMORANDUM

To: Wenatchee School Board
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: August 19, 2016

Re: Rentals

Over the years as Wenatchee School District has purchased property, surplus houses or vacant lots have been made available to the general public for rent.

WSD has contracted with Wenatchee Housing Authority for several years to manage these properties. WSD is still responsible to maintain these properties.

Typically, repairs and maintenance are not excessive. That has changed recently and the costs to maintain the rentals is prohibitive.

WSD has 3 houses and 9 lots that are currently being rented out.
All 9 lots and 1 house are in Malaga.
2 houses are on Okanogan Ave in Wenatchee.

I believe the potential cost to maintain these properties is not reasonable for WSD to assume.

As noted in the attached attorney letter, WSD can fail to renew a tenancy for change of land use. WSD can change the land use to vacant property.

I believe eliminating rental and leased property will reduce the liability of the district.

I recommend WSD terminate the leases to all rented or leased property, as provided by law.



ROBIN R. GAUKROGER
STEVE D. SMITH
DANIELLE R. MARCHANT
AARON J. HARRIS
MICHAEL G. BRADFORD
MELANIE R. BAILEY
SAMANTHA B. ZIMMERMAN

OF COUNSEL
PHILLIP R. JOHNSON

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OFFICES
WATERVILLE * WENATCHEE

August 18, 2016

RETIRED
R.A. HENSEL (2006)
DAVID J. WHITMORE (2005)
JAMES B. DREWELLOW (2006)
JOE R. WOOLETT (2010)

GRANT M. JOHNSON (1957 - 2009)
CHARLES W. CONE (1925 - 2009)

FILE NUMBER
6410.31

Mr. Les Vandervort
Chief Financial Officer
Wenatchee School District
235 Sunset Avenue
Wenatchee, WA 98801

Re: Termination of Shielded R's Mobile Home Tracts Subdivision Tenancies

Dear Mr. Vandervort,

The purpose of this letter is to address the options available to the school district pertaining to termination of the tenancies at the Shielded R's Mobile Home Tracts Subdivision.

Shielded R's Mobile Home Lots

Wenatchee School District ("WSD") is the owner of nine (9) mobile home lots at what is commonly known as Shielded R's Mobile Home Tracts Subdivision ("Shielded R's"), located in Malaga. The nine (9) mobile home lots are identified as follows:

- 1) 3405 Saturday Avenue;
- 2) 3427 Saturday Avenue;
- 3) 3445 Saturday Avenue;
- 4) 3471 Saturday Avenue;
- 5) 3493 Saturday Avenue;
- 6) 3515 Saturday Avenue;
- 7) 3537 Saturday Avenue;
- 8) 3559 Saturday Avenue; and
- 9) 3581 Saturday Avenue.

Term of One Year or More

Chapter 59.20 RCW, the Manufactured/ Mobile Home Landlord-Tenant Act (the “Act”), governs the rental of mobile home lots and the termination of the tenancies at Shielded R’s. There are Mobile Home Space Rental Agreements which govern the tenancies at each of the nine mobile home lots at Shielded R’s. Each Mobile Home Space Rental Agreement provides for a one year term, which automatically renews for successive one year terms unless terminated by the Tenant. Pursuant to the Act, WSD may not offer a mobile home lot for rent to anyone without offering a written rental agreement for a term of one year or more.

Waiver of One Year or More Term

Anyone who desires to occupy a mobile home lot for other than a term of one year or more may have the option to be on a month-to-month basis. In order to do so, he or she must waive, in writing, the right to such one year or more term. All tenants at Shielded R’s have waived in writing their right to a one year or more term. Eight out of the nine Mobile Home Space Rental Agreements provide:

This rental agreement is for a term of one (1) year, beginning February 1, 2010, and terminating January 31, 2011. Subject to the provisions of paragraph 20 below [the recapture provision discussed later in this letter], this Agreement shall automatically renew for successive one (1) year terms unless terminated by the Tenant upon written notice to Landlord not less than thirty (30) days prior to the end of the expiring term.

* Waiver of one year lease:

I/We understand that I/we have the right under the state law to a one year lease on terms as favorable as a lease for a shorter term or a month-to-month agreement. I/We hereby waive my/our right to a one year lease with the understanding that I/we can request a one year lease one year from the date I/we sign this Agreement.

The ninth Mobile Home Space Rental Agreement has similar language, but a start date of March 17, 2010, rather than February 1, 2010.

Due to the inclusion of the waiver of one year lease in the Mobile Home Space Rental Agreements, it appears at first glance that the tenants desired to exercise their statutory option to occupy the mobile home lots on a month-to-month basis. Consequently, it was our original position that because all tenants at Shielded R’s had waived, in writing, the right to a term of one

year or longer, the tenants were each renting the mobile home lots on a month-to-month basis. It followed that WSD could therefore terminate the tenancies to each mobile home lot at Shielded R's by providing written notice of termination at least one month preceding the end of any month.

Correspondence at Initiation of Mobile Home Space Rental Agreements

The provision for a one year term in the Mobile Home Space Rental Agreements and the inclusion of a waiver of the one year lease agreement in the same section creates a slight degree of ambiguity and we investigated further into the drafting of the agreements. In our review of the original file and correspondence, we uncovered correspondence between our office and District personnel regarding the original intent of the Mobile Home Space Rental Agreements relating to the term of the lease agreements. This correspondence confirms that the lease agreements were intended to create tenancies for a term of one year, as opposed to tenancies for a term of month-to-month. Specifically, the correspondence states that it was the District's intent that the "leases will be good for one calendar year." As a result, it is our opinion that WSD is unable to treat the leases as a month-to-month tenancy. In other words, even in light of the waiver language, the WSD should treat the leases as one year lease agreements.

Termination of Tenancies

WSD has additional options under the Common School Provisions, Manufactured/Mobile Home Landlord-Tenant Act and Mobile Home Space Rental Agreements to terminate the tenancies. These options include 1) increasing the monthly rental amount; 2) recapture of the premises for school purposes; and 3) change of land use.

1) Rent Increase. First, WSD may increase the monthly rental amount which the tenants are required to pay. Pursuant to the Act, a landlord seeking to increase the rent upon expiration of the term of a rental agreement of any duration shall notify the tenant in writing three months prior to the effective date of any increase in rent. The renewal one-year terms of eight of the Mobile Home Space Rental Agreements terminate on January 31, 2017. The renewal one-year term for the ninth Mobile Home Space Rental Agreement terminates on March 31, 2017. WSD would be required to notify the tenants in writing of the increase in rent three months prior to the termination of the renewal terms. A rent increase would enable WSD to recapture its loss for improving the property. It may also prompt a tenant to voluntarily terminate his or lease and vacate the property. However, a rent increase could create negative publicity for WSD.

2) Recapture. The Mobile Home Space Rental Agreements all provide as follows:

20. Recapture:

In accordance with RCW 28A.335.040 Landlord may terminate the Lease and recapture the premises if the premises be needed for school purposes in the future. If Landlord so elects to terminate the Lease and recapture the premises, then a written notice of termination and recapture shall be delivered to Tenant in person, and Tenant shall not be compelled to vacate or surrender the premises until sixty (60) days after receipt of that notice.

The Common School Provisions of the Revised Code of Washington permit rental of any portion of any surplus real property owned by the district as long as the lease agreement includes provisions which permit the recapture of the leased property should such property be needed for school purposes in the future. The Mobile Home Space Rental Agreements for Shielded R's include this provision. The advantage of recapture is the shorter 60-day notice time period. However, WSD is required to terminate the Mobile Home Space Rental Agreements and recapture the premises upon necessity for school purposes in the future. WSD must have a readily recognizable school purpose in order to pursue this option.

3) Change of Land Use

The Manufactured/ Mobile Home Landlord-Tenant Act authorizes termination or failure to renew a tenancy for change of land use of the mobile home park. Specifically, RCW 59.20.080 (1) states in pertinent part:

A landlord shall not terminate or fail to renew a tenancy of a tenant or the occupancy of an occupant, of whatever duration except for one or more of the following reasons:

...

(e) Change of land use of the mobile home park including, but not limited to, conversion to a use other than for a mobile homes, manufactured home, or park models or conversion of the mobile home park to a mobile home park cooperative or mobile home park subdivision. The landlord shall give the tenants twelve months' notice in advance of the effective date of such change[.]

WSD can change the use of the mobile home park to be vacant property, pasture land to be used by the District's FFA students, etc. Twelve months' notice to tenants is required in advance of the effective date of such change. This method of termination is advantageous because it is statutory, however, the one-year notice requirement causes a delay in terminating the lease agreements.

Conclusion

WSD has three viable options to terminate the tenancies at Shielded R's. They include 1) increase in monthly rent, which requires three months' notice prior to the effective date of any increase in rent, which may prompt tenants to voluntarily terminate their lease agreement; 2) recapture of the premises for school purposes, which requires sixty days' notice, and 3) change of land use, which requires twelve months' notice in advance of the effective date of such change.

If you would like to discuss this matter further, please do not hesitate to contact me.

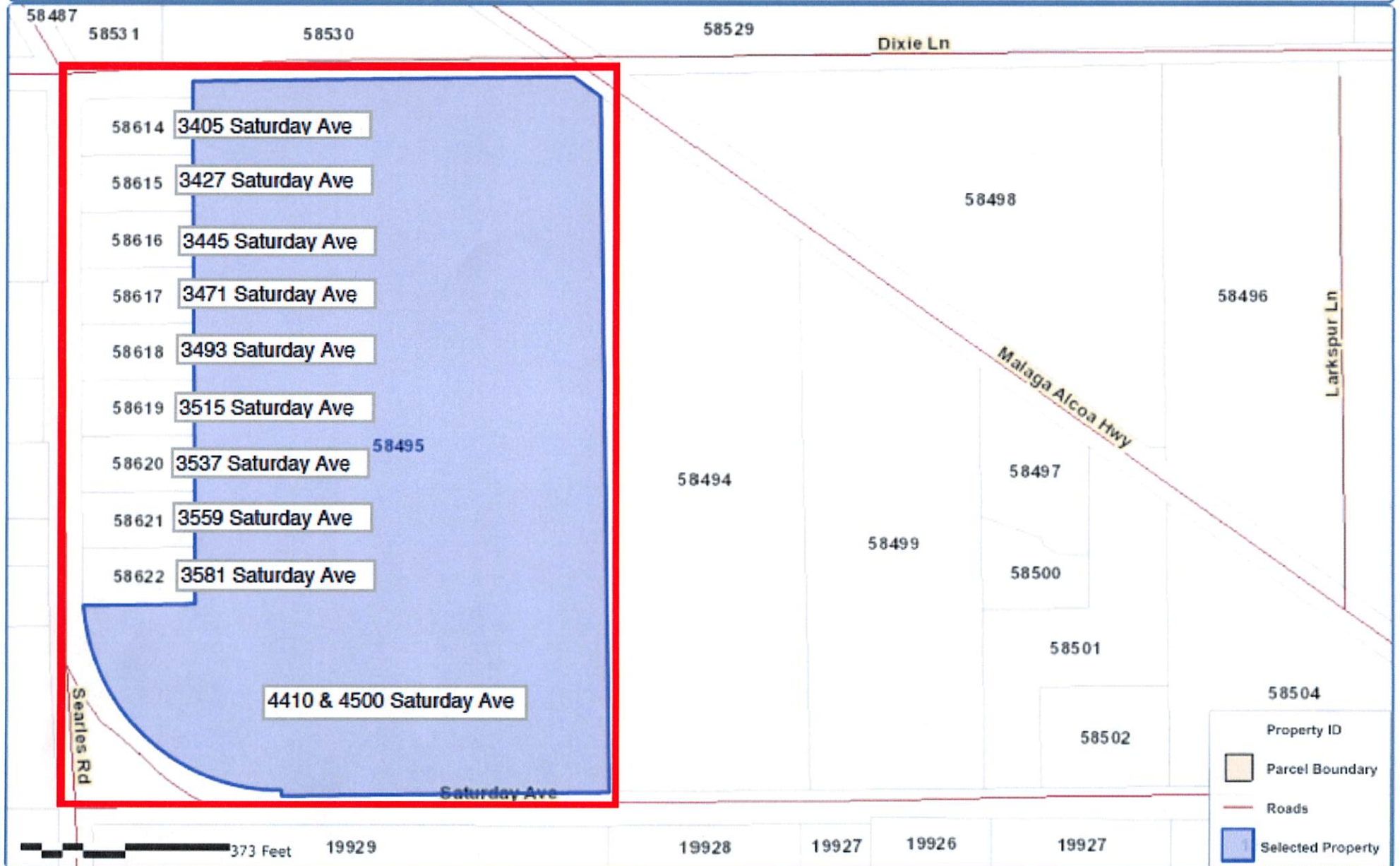
Sincerely,

Danielle R. Marchant

Danielle Marchant
Attorney at Law

MGB/drm

Chelan County Assessor - Map of Property ID 58495 for Year 2016





DISTRICT POLICY

UPDATES

**THIS GROUP OF POLICIES/PROCEDURES HAVE BEEN RECOMMENDED BY WSSDA
FOR REVISIONS & Possible WSD Changes Added**

3000 Policy Series Review

Policy	Title	Suggested Action	District Recommendation	Rationale
3210	Nondiscrimination	Essential	Approve	Added Auxiliary Devices to be offered to students.
3210P	Nondiscrimination Procedure	FYI		
				August 2016

NONDISCRIMINATION

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or genetic information, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to the Boy Scouts and other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs shall be free from sexual harassment. [Auxiliary aids and services will be provided upon request to individuals with disabilities.](#)

Conduct against any student that is based on one of the categories listed above that is sufficiently severe, persistent or pervasive as to limit or deny the student's ability to participate in or benefit from the district's course offerings; educational programming or any activity will not be tolerated. When a district employee knows, or reasonably should know, that such discriminatory harassment is occurring or has occurred, the district will take prompt and effective steps reasonably calculated to end the harassment, prevent its recurrence and remedy its effects.

The district's nondiscrimination statement will be included in all written announcements, notices, recruitment materials, employment applications, and other publications made available to all students, parents, or employees. The statement will include: 1) notice that the district will not discriminate in any programs or activities on the basis of any of the above-listed categories; 2) the name and contact information of the district's compliance officer designated to ensure compliance with this policy; and 3) the names and contact information of the district's Section 504 and Title IX compliance officers.

The district will annually publish notice reasonably calculated to inform students, students' parents/guardians (in a language that they can understand, which may require language assistance), and employees of the district's discrimination complaint procedure.

The superintendent will designate a staff member to serve as the compliance officer for this policy. The compliance officer will be responsible for investigating any discrimination complaints communicated to the district.

The district will provide training to administrators and certificated and classroom personnel regarding their responsibilities under this policy and to raise awareness of and eliminate bias and discrimination based on the protected classes identified in this policy.

Cross References: Board Policy 2020 Curriculum Development and Adoption
 Board Policy 2140 Guidance and Counseling
 Board Policy 2150 Co-Curricular Program
 Board Policy 2151 Interscholastic Activities
 Board Policy 2030 Service Animals in Schools
 Board Policy 4260 Use of School Facilities

Board Policy 4217 – Effective Communication

Legal References:	RCW 28A.640 Sexual Equality RCW 49.60 Discrimination — Human rights commission RCW 28A.642 Discrimination prohibition 42 U.S.C. §§ 12101-12213 Americans with Disabilities Act WAC 392-400-215 Student rights WAC 392-190-020 Training—Staff responsibilities—Bias awareness WAC 392-190-060 Compliance – School district designation of responsible employee - Notification 20 U.S.C. § 7905 Boy Scouts of American Equal Access Act
Management Resources:	2014 December Issue 2013 April Issue 2012 December Issue 2011 June Issue Policy News, August 2007 Washington’s Law Against Discrimination

Adoption Date: 7/25/1994 Wenatchee School District
Revised: 12/11/07, 10/26/11; 6.29.12, 8/2015; 8.16

**THIS GROUP OF POLICIES HAVE BEEN APPROVED BY
FOR REVISIONS BASED ON WSSDA RECOMMENDATIONS**

5000 Policy Series Review

“OK” or “YES” –(means): follow WSSDA’s recommendation

Policy	Title	Suggested Action	District Recommendation	Rationale
5222	Job Sharing Staff Members	Essential – update	Revise	Updated to require that employees develop a written plan for sharing performance (creating equity) of the position and to secure approval from their supervisor.
5202	Federal Highway Administration Mandated Drug and Alcohol Testing Program	Priority – Update	Revise	Updates to policy addressing cannabis, amount of substances and prescription medications. Policy was recommended for update in 2012, but we did not adopt at that time.
5253	Maintaining Professional Staff/Student Boundaries	Priority – Update	Revise	Updated to address pre-existing social/familial relations between student and staff – expand definition of staff

FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION MANDATED DRUG AND ALCOHOL TESTING PROGRAM

The superintendent/designee will establish programs and procedures as mandated by the Federal Motor Carrier Safety Administration (FMCSA) controlled substances, including marijuana (cannabis), and alcohol testing rules.

Prohibited Alcohol And Controlled Substance-Related Conduct

The district prohibits the following alcohol and controlled substance-related activities for drivers required to possess a commercial driver's license (CDL) as part of their job responsibilities.

- A. Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration in excess of the standard set by the FMCSA.
- B. Being on duty or operating a vehicle while the driver possesses alcohol or controlled substances in any amount.
- C. Using alcohol while performing safety-sensitive functions.
- D. When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first.
- E. Refusing to submit to an alcohol or controlled substance test required by post-accident, random, reasonable suspicion, or follow-up testing requirements.
- F. Reporting for duty or remaining on duty when using any controlled substance, except when instructed by a prescribing authority who has advised the driver and the district in writing that the substance does not adversely affect the driver's ability to safely operate a vehicle. Drivers are required to inform the district of any therapeutic drug use, upon it being prescribed, although the specific medication that has been prescribed does not have to be provided. The use of any medication that could affect a driver's safe job performance is prohibited while working.
- G. Reporting for duty, remaining on duty or driving if the driver tests positive or would test positive for controlled substances.

No supervisor having actual knowledge of the above violations shall permit a driver to perform or continue to perform safety-sensitive functions.

Violations of this policy will result in appropriate corrective actions ranging from removal from the performance of safety-sensitive functions up to an including discharge.

Cross References: Board Policy 5201 Drug-Free Schools, Community and Workplace
 Board Policy 5203 Staff Assistance Program
 Board Policy 5281 Disciplinary Action and Discharge

Legal Reference: 49 CFR §§ 382. Controlled substance and alcohol use and testing
 49 CFR § 40 Procedures for transportation workplace drug and alcohol testing programs

Management Resources:

Policy & Legal News, October 2015	Policy Revisions
Policy & Legal News, February 2013	Policy Revisions
Policy News, April 2012	Federal Motor Carrier Safety Administration mandated drug and alcohol testing program
<i>Policy News</i> , February 1999	Bus drivers still tested for marijuana
<i>Policy News</i> , December 2001	Federal Government Amends Bus Driver Drug Testing Rules

Adoption Date: 11.28.95
Wenatchee School District
Revised 08.16
Classification: Priority

MAINTAINING PROFESSIONAL STAFF/STUDENT BOUNDARIES

Purpose

The purpose of this policy is to provide all staff, students, volunteers and community members with information about their role in protecting children from inappropriate conduct by adults. This policy applies to all district staff and volunteers. For purposes of this policy and its procedure, the terms “district staff,” “staff member(s),” and “staff” also include volunteers.

General Standards

The Board expects all district staff to maintain the highest professional standards when they interact with students. District staff is required to maintain an atmosphere conducive to learning, by consistently maintaining professional boundaries.

Professional staff/student boundaries are consistent with the legal and ethical duty of care that district employees have for students.

The interactions and relationships between district staff and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the district.

District staff will not intrude on a student’s physical and emotional boundaries unless the intrusion is necessary to serve a demonstrated educational purpose. An educational purpose is one that relates to the staff member’s duties in the district. Additionally, staff members are expected to be aware of the appearance of impropriety in their own conduct and the conduct of other staff when interacting with students. District staff will notify and discuss issues with their building administrator or supervisor whenever they suspect or question whether their own or another staff member’s conduct is inappropriate or constitutes a violation of this policy.

The board recognizes that staff may have familial and pre-existing social relationships with parents or guardians and students. Staff members should use appropriate professional judgment when they have a dual relationship to students to avoid violating this policy, the appearance of impropriety, and the appearance of favoritism. Staff members shall pro-actively discuss these circumstances with their building administrator or supervisor.

Use of Technology

The Board supports the use of technology to communicate for educational purposes. However, district staff is prohibited from inappropriately communicating with students on-line or from engaging in any conduct on social networking websites that violates the law, district policies or procedures, or other generally recognized professional standards. Staff whose conduct violates this policy may face discipline and/or termination, consistent with the district’s policies and procedures, acceptable use agreement and collective bargaining agreements, as applicable.

The superintendent/designee will develop protocols for reporting and investigating allegations and develop procedures and training to accompany this policy.

Legal References:

Title IX of the Education Amendments of 1972
Chapter 9A.44, RCW – Sex offenses

Chapter 9A.88, RCW –	Indecent exposure – Prostitution
RCW 28A.400	Crimes against children
RCW 28A.405.470	Crimes against children - Mandatory termination of certificated employees - Appeal - Recovery of salary or compensation by district.
RCW 28A.405.475	Termination of certificated employee based on guilty plea or conviction of certain felonies - Notice to superintendent of public instruction - Record of notices.
RCW 28A.410.090	Revocation or suspension of certificate or permit to teach - Criminal basis - Complaints - Investigation - Process.
RCW 28A.410.095	Violation or noncompliance - Investigatory powers of superintendent of public instruction - Requirements for investigation of alleged sexual misconduct towards a child - Court orders - Contempt - Written findings required.
RCW 28A.410.100	Revocation of authority to teach - Hearings.
Chapter 28A.640, RCW	Sexual Equality
Chapter 28A.642, RCW	Discrimination Prohibition
Chapter 49.60, RCW –	Washington State Law Against Discrimination
WAC 181-87	Professional Certification - Acts of Unprofessional Conduct
WAC 181-88	Sexual Misconduct, Verbal and Physical Abuse - Mandatory Disclosure - Prohibited Agreements

Cross References: 3205 – Sexual Harassment of Students Prohibited
3207 - Prohibition of Harassment, Intimidation and Bullying
3210 – Nondiscrimination

Management Resources: 2015- October Issue

Adoption Date: 5.10.11
Wenatchee School District
Revised: 08.16

INSTRUCTION

Procedure No. 2161P

Special Education and Related Services for Eligible Students

The purpose of the district's special education program procedures is to address program areas where state and federal regulations require specific local procedures or permit local discretionary choices.

The state regulations governing implementation of special education services pursuant to the Individuals with Disabilities Education Improvement Act (IDEA) of 2004 are addressed in Chapter 392-172A WAC. These procedures do not address all of the requirements established in the regulations. District personnel who are not familiar with the regulations need to contact the special education department director if there are questions regarding special education. These procedures describe how the district implements its special education program.

Free Appropriate Public Education (FAPE)

The district will apply annually for Federal Part B and state special education funding to assist in the provision of special education and any necessary related services. This funding is in addition to students' basic education funding and state special education funding.

The superintendent, in consultation with building staff, ~~shall~~ will annually determine whether to use Early Intervening Services (EIS) funding for students who have not been identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment.

The district ~~shall~~ will annually report to the Office of Superintendent of Public Instruction (OSPI) the number of students receiving EIS; and the number of students who received EIS and subsequently received special education and related services under Part B of IDEA during the preceding two-year period.

Services to eligible special education students age three to 21 will be provided without charge to the student. This does not include incidental fees that are normally charged to all students. Special education services will include preschool, elementary and secondary education and are provided in conformance with the student's Individual Education Program (IEP).

The district provides a continuum of services for students, regardless of the funding source. Where the district is unable to provide all or part of the special education or necessary related services, it will make arrangements through contracts with other public or non-public sources, inter-district agreements or interagency coordination.

Early Intervention

~~The district participates in the provision of early intervention services to eligible children with a disability, birth to three, consistent with the state lead educational agency's policies and procedures and the regulations implementing Part C of the IDEA.~~

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Students Covered by Public or Private Insurance

The district may use Medicaid or other public insurance benefits programs in which a student participates to provide or pay for services required to provide a FAPE, as permitted by the public insurance program. However, the district ~~shall~~will not:

- A. Require parents to sign up for or enroll in public benefits or insurance programs in order for their student to receive FAPE under Part B of the IDEA;
- A.
-
- B. Require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim;
- C. Use a parent or student's benefits under a public insurance program if that use would:
 1. Decrease available lifetime coverage or any other insured benefit;
 2. Result in the family paying for services required after school hours that would otherwise be covered by the public insurance program;
 3. Increase premiums or result in discontinuation of insurance; or
 4. Risk loss of eligibility for home and community-based waivers, based on aggregate health-related expenditures.

The district may access a parent's ~~public or~~ private insurance proceeds to provide FAPE to an eligible student only if the parent provides informed consent to the district. Whenever the district proposes to access the parent's ~~public benefits or~~ private insurance proceeds, the district ~~shall~~will:

- A. Obtain parent consent in accordance with Chapter 392-172A WAC each time the district uses ~~wishes to access~~ benefits for a new procedure; and
- B. Inform the parents that their refusal to permit the district to access their insurance does not relieve the district of its responsibility to ensure that all required services are provided at no cost to the parents.

Before first accessing a parent's public benefits, for the first time and annually after the first notification, the district will provide written notification using the prior written notice provisions under WAC 392-172A-05010(3) that includes:

1. a statement of the parental consent provisions;
2. a statement of the "no cost" provisions;
3. a statement that the parents may withdraw their consent to disclose personally identifiable information to the agency responsible for administering the state's public benefits or insurance, and
4. a statement that a parent's withdrawal or refusal to consent does not relieve the school district of its responsibility to ensure that all required services are provided at no cost to the parents.

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After providing the required notification, the district will obtain written informed consent from the parent allowing the district to disclose information from the student's educational records to the agency responsible for administering the state's public benefits or insurance programs. The consent will specify:

1. The personally identifiable information that may be disclosed, such as records or information about the services that may be provided to the student;
2. The purpose of the disclosure;
3. The agency to which the disclosure will be made; and
4. That the parent understands and agrees that the public agency may access the parent's or student's public benefits or insurance to pay for services under the act.

To avoid financial cost to parents who would otherwise consent to use private insurance, or public benefits if the parent would incur a cost such as a deductible or co-pay, the district may use its Part B funds to pay the cost the parents would incur.

The Special Education Director is responsible for providing the required notices and requests for consent to parents under this section.

Parent Participation in Meetings

The district encourages parental involvement and sharing of information between district and parents to support the provision of appropriate services to its students. As used in these procedures, the term "parent" includes biological and adoptive parents, legal guardians, persons acting in the place of a parent, such as relatives and stepparents, foster parents, persons appointed as surrogate parents and adult students.

Parents (and as appropriate, students) will be provided the opportunity to participate in any meetings with respect to the identification, evaluation, educational placement and provision of a FAPE.

When a meeting is scheduled parents will be:

- A. Notified of the meeting early enough that they will have an opportunity to attend; and
- B. Notified of the purpose, time, and location of the meeting and who will be in attendance.

When the meeting is to address the IEP or placement, ~~the parent will be:~~

- A. The parent will be Notified that the district or the parent may invite others who have knowledge or special expertise of the student; and
- B. The mMeetings ~~shall~~ will be scheduled at a mutually agreeable time and place.

The district ~~shall~~ will take whatever action is necessary to ensure that the parent understands the proceedings of the IEP team meeting, including arranging for an interpreter for parents with deafness or whose native language is other than English.

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The staff person responsible for inviting the parents to meetings will keep documentation of the information provided and the methods used to notify the parents of the meeting. The district may proceed with the IEP or placement meeting if the district is not able to convince the parent to attend. In this case, the district will document its attempts to arrange the meeting. This documentation will include records of telephone calls and the results, copies of correspondence sent to the parent and/or other means used to contact the parent.

This documentation will be kept in the student's special education file.

The IEP coordinator is responsible for notification, form use and other arrangements.

If the parent cannot attend the IEP or placement meeting but wishes to participate, the district will arrange for other means to participate. This can include individual or conference phone calls, or other means of conferencing.

A meeting does not include informal or unscheduled conversations involving district personnel; conversations on issues such as teaching methodology, lesson plans, coordination of service provisions; or preparatory activities that district personnel engage in to develop a proposal or a response to a parent proposal to be discussed at a later meeting.

~~The district will ensure parents have access to their child's classroom and school-sponsored activities for purposes of observing class procedures, teaching material and class conduct. Such access must not disrupt the classroom procedure or learning activities.~~

Identification and Referral (Child Find)

Identification

The purpose of child find is to locate, evaluate and identify children with suspected disabilities in need of special education services including those who are not currently receiving special education and related services and who may be eligible for those services. Activities are to reach:

- 1. Children residing in the school district boundaries including preschool-aged children;
- 2. Children attending **approved non profit** private elementary and secondary schools located within the district boundaries. ~~Elementary or secondary schools includes public schools, nonprofit institutional day or residential schools and private schools;~~
- 3. Highly mobile children (such as homeless, foster care and migrant children);
- 4. Children who have a disability and may need special education services even though they are advancing from grade to grade; and
- 5. Children at home or home schooled.

The district will consult with parents and representatives of private school students to ensure its child find activities are comparable in **approved non profit** private schools located within district boundaries. These consultations will occur ~~annually~~ through meetings ~~and letters~~.

The district reaches students who may be eligible for special education services through:

- 1. Notification to parents of child find activities in its ~~annual informational packet~~ **the Procedural Safeguards**;

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- 2. Notification to parents district-wide through local papers or other media;
- 3. Information regarding child find on the district's Web site;
- 4. Notification to private schools located in the district's boundaries;
- 5. District informational mailings;
- 6. Posting notices regarding screening and referral in school buildings and public locations including DSHS community service offices, Employment Security offices, grocery stores, Laundromats, day cares, community preschool sites and physicians' offices;
- 7. Notifying and coordinating with the designated Part C lead agencies;
- 8. Early childhood screenings conducted by the district;
- 9. Coordination with other public and private agencies and practitioners;
- 10. Written information provided to district staff on referral procedures;
- 11. Training teachers and administrators on referral/evaluation/identification procedures;
- 12. Review of student behavior, discipline and absentee information and information gathered from district-wide assessment activities.

When district staff ~~has~~ have concerns that a student may have a suspected disability, which could result in eligibility for special education services, they will notify their building child study team.

The district's special education department conducts early childhood screenings for ages ~~birth~~ three to five. These occur weekly at the special education department office. When parents or others inquire about screenings, the caller will be referred to the Early Childhood Coordinator. All children ages birth to three will be referred to the local lead agency.

The screening process involves the following:

- 1. Parents are asked to provide information to assist in assessing their child; and
- 2. Children are screened to assess cognitive, communication, ~~physical,~~ social-emotional, adaptive development and motor skills.

Parents will be notified at the screening of the results and the parents will also be provided written notice of the results within ten days of the screening. If the screening supports evaluation, obtain written consent for evaluation at the exit interview if possible, or include consent forms with the written notice notifying the parents of the results. If the screening results indicate that the child does not need an evaluation, written notice ~~shall~~ will be sent to the parents within 10 days of the screening explaining the basis for the district's decision not to evaluate. Evaluation occurs in accordance with evaluation procedures.

Referral

A student, whether or not enrolled in school, may be referred for a special education evaluation by parents, district staff or other persons knowledgeable about the student. Each building principal will designate a person responsible for ensuring that district staff understands the referral process. Referrals are required to be in writing unless the person referring is unable to write. A

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person who makes a referral orally should be asked to either make the referral in writing or go to the Special Education Office for assistance in making the referral.

When a referral is made, the district must act within a 25 school-day timeline to make a decision about whether or not the student will receive an evaluation for eligibility for special education services.

All certificated employees will document referrals immediately upon a referral being made to or by them. All other staff receiving a referral from another person ~~shall~~ will notify the Special Education department. The special education department: (a) records the referral; (b) provides written notice of the referral to the parent; and (c) advises the evaluation team leader to collect and review district data and information provided by the parent to determine whether evaluation is warranted.

During the referral period, the ~~evaluation~~ district referral team will collect and review existing information from all sources, including parents. Examples may include:

- 1. Child's history, including developmental milestones;
- 2. Report cards and progress reports;
- 3. Individual teacher's or other provider information regarding the child including observations;
- 4. Assessment data;
- 5. Medical information, if provided;
- 6. Other information that may be relevant to assist in determining whether the child should be evaluated.

If the review of data occurs at a meeting, the parent will be invited. The special education department provides written notice to the parents of the decision regarding evaluation, whether or not the parents attend the meeting.

Recommendations regarding evaluation are forwarded to the special education department.

After ~~an evaluation~~ the district district referral team reviews the request for evaluation and supporting data and does not suspect that the child has a disability, the district may deny the request. In this case written notice, including the reason for the denial and the information used as the basis for the denial, must be given to the parent.

If the determination is that the child should be evaluated, the reviewers shall include information about the recommended areas of evaluation, including the need for further medical evaluation of the student. This information will assist the district in providing parents prior written notice and will assist the district in selecting appropriate evaluation group members. The records clerk is responsible for notifying parents of the results using prior written notice. When the determination is that the child will be evaluated, parent consent for evaluation and consent for release of appropriate records will be sent with the notice.

The special education department will seek parental consent to conduct the evaluation. The school district is not required to obtain consent from the biological parent if:

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- 1. The student is a ward of the state and does not reside with a parent;
- 2. The parent cannot be located, or their rights have been terminated; or
- 3. Consent for an evaluation is given by an individual appointed to represent the student.

When the parent provides consent, the district shall select an evaluation group. The evaluation group is to complete the evaluation within 35 school days after district's receipt of parent consent, unless:

- 1. The parents and district agree in writing to extending the timeline;
- 2. The parent fails or refuses to make the student available for the evaluation; or
- 3. The student enrolls in another school district after the evaluation is begun but before completion and the parent and new district have an agreement for completion of the evaluation.

If a parent does not provide written, informed consent for the evaluation, notify the special education administration. District staff will make a determination as to whether it wishes to use mediation to seek agreement to evaluate or file a due process hearing to override the parent's refusal to consent. The district may not override a parent's refusal to consent for an evaluation if the student is home-schooled or is unilaterally placed in a private school. If the parent does not provide written informed consent and the district does not use mediation or due process, the records clerk will provide the parent with prior written notice informing the parent that the district cannot proceed with the evaluation to determine eligibility and is not responsible for providing special education and related services without an initial evaluation to determine eligibility.

Eligibility – Part C students

Evaluation of Students moving from Part C to Part B and Participation in Transition Planning Conferences

The district will participate in transition planning conferences, arranged by the local lead agency as designee of the Part C lead agency for each student who may be eligible for preschool services. Transition plans will be designed to promote uninterrupted provision of appropriate services to the child.

1. Early Childhood Coordinator will serve as the point of contact with the family resource coordinator for timely execution of transition planning conferences that are arranged at least 90 days before the student's third birthday by the designee of the Part C agency;
2. The district will follow the procedures for obtaining consent and conducting an initial evaluation, if it determines that the student will be evaluated to determine eligibility for Part B services;

The district will follow the procedures for timelines and evaluation requirements for students moving from Part C to Part B except:

1. Students turning three, who were previously determined eligible for early intervention services under Part C of IDEA, may be evaluated for initial eligibility for special educa-

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tion services under Part B of IDEA. The evaluation must be completed in enough time to develop an initial IEP by the date of the student's third birthday.

Students turning three, who were previously determined eligible for early intervention services under Part C of IDEA, ~~must~~will be evaluated for initial eligibility for special education services. The evaluation must be completed in enough time to develop an initial IEP by the date of the student's third birthday.

Evaluation Requirements

The purpose of the evaluation is to collect information about a student's functional, developmental and academic skills and achievements from a variety of sources, to determine whether a student qualifies for special education and related services, and to develop an IEP. This includes information provided by the parent. All information gathered in this process is reviewed by the IEP team or other group of qualified professionals.

The evaluation must be an individual assessment designed to determine:

- A. Whether the student is eligible for special education and any necessary related services; and,
- B. The nature and extent of special education and related services needed by the student, including information related to enabling the child to be involved in and progress in the general education curriculum.

The district's special education administration ~~shall~~will select the members of the evaluation group. Members selected must be knowledgeable about the student and the areas of suspected disabilities. Qualifications of a group member include having the appropriate professional license or certification and may include outside practitioners when necessary. When assessing for specific learning disabilities, the parent and a group of qualified professionals must be part of the group. If the student requires a medical evaluation in order to determine eligibility, the district will coordinate with the parents to arrange for the evaluation at district expense or through the use of public or private insurance if the parent consents to allow the district to use the ~~of the~~ insurance.

There are many legal requirements for conducting evaluations. Evaluation procedures or materials must be free of racial, cultural or sexual/gender bias and they must be used for the purpose for which they are valid and reliable. Tests must be appropriate for the student's age and stage of developmental level. Tests should be administered in the native language of the student or conducted in the mode of communication most familiar to the student. If it appears to be clearly not feasible to conduct a procedure or test in the mode of communication most frequently used by the student, the IEP team will contact the special education administrator to develop an individualized strategy for valid evaluation of the student's skills. The inclusion of parents in this collaboration is desirable and strongly encouraged.

Specific areas to be included in the evaluation are determined by the evaluation team leader and other qualified professionals, as appropriate, as part of a review of existing data concerning the student. The evaluation does not rely on one source or procedure as the sole criterion for determination and should include:

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- 1. Review of existing data, including corresponding response to intervention (RTI) documentation;
- 2. Relevant functional and developmental information;
- 3. Information from parents;
- 4. Information from other providers;
- 5. Information related to enabling access to and progress within the general education curriculum and assisting in determining whether there is a disability and the content of the IEP;
- 6. Current classroom-based evaluations, using criterion-referenced and curriculum-based methods, anecdotal records and observations;
- 7. Teacher and related service providers' observations; and
- 8. Testing and other evaluation materials, which may include medical or other evaluations when necessary.

All current evaluation data as well as data previously reviewed by the team must be considered. Professional members of the evaluation team need to be familiar with qualifying disability definitions and criteria in federal and state rules.

This review of existing data may be in the form of a meeting of IEP team members, or may be conducted without a meeting. It ~~could~~ includes data provided by parents, data gathered in the general education classroom or from state and district level assessments. The data may provide information about the student's physical condition, social or cultural background and adaptive behavior.

When additional assessments are necessary, the group members have the responsibility of selecting, administering, interpreting and making judgments about evaluation methods and results, and ensuring that the tests and assessments are administered by qualified personnel in accordance with the instructions of the test producer. The gathering of additional data in combination with existing data must be sufficiently comprehensive to address all areas of the suspected disability and any special education needs, whether linked to the disability category or not. If the IEP Team determines that no additional data is are needed, the IEP team will notify the student's parent of that determination and the reasons for it, and inform them of their right to request additional assessments. The district will complete the evaluation using existing data. ~~follow the evaluation procedures outlined in WAC 392-172A.~~

Parents and district staff are encouraged to work towards consensus, but the school district has the ultimate responsibility to determine whether the student has a disability or not. The evaluation team leader ~~school district~~ will provide the parent with prior written notice of the eligibility decision, as well as a copy of the evaluation report. If the parent disagrees with the eligibility decision they will ~~need to~~ be informed of their dispute resolution options described in the procedural safeguards.

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Specific Learning Disability (SLD)

- A. The district continues to use the severe discrepancy approach for identifying students with a SLD.

Evaluation of Transfer Students

If a student transfers into the school district while an evaluation process is pending from the other district, the evaluation team leader is responsible for determining the status of evaluations conducted to date and making a determination as to whether the evaluation can be completed within the 35 school day timeline from the date the parent provided consent. If the determination is that additional time will be needed, the evaluation team leader will notify the parent and obtain the parents' agreement to establish a new timeline. ~~the parents will be provided prior written notice of the timeline needed to complete the evaluation and the reasons for the additional time needed.~~

A. Eligibility

The evaluation group and the parent will determine whether or not the student is a special education student.

- 1. A student is not eligible if the determinant factor is lack of appropriate instruction in reading or math, based upon the state's grade level expectations or limited English proficiency.
- 2. Eligibility may be determined by documented professional judgment when:
 - ~~1.a.~~ Properly validated tests are unavailable; or
 - 2.b. Corroborating evidence indicates that results were influenced due to measuring a disability.

The parent will be provided with a copy of the evaluation report and the documentation of determination of eligibility.

Parents will also be provided with prior written notice of the eligibility decision within ten school days of the decision. The evaluation team leader ~~special education department~~ is responsible for sending the notice.

Students remain eligible for special education services until one of ~~three~~ four events occur:

- 1. The student is determined through a reevaluation to no longer be eligible for special education;
- 2. The student has met the district's high school graduation requirements; ~~or~~
- 3. The student has reached age 21. A special education student, whose 21st birthday occurs after August 31, ~~shall~~ will continue to be eligible for special education and any necessary related services for the remainder of the school year; or
- 4. The student no longer receives special education services based upon a parent's written revocation of services.

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When a special education student is expected to graduate prior to age 21, or when graduation is part of the transition plan, the IEP team will document a student's progress towards achieving course credits towards graduation on the transition portion of the IEP. The district will provide prior written notice to parents and adult students that the student is expected to graduate and will no longer be eligible for special education services. The district will also provide the parents and student with a summary of academic achievement and functional performance and recommendations to assist the student with postsecondary goals.

(Please also note that WAC 180-51-115 requires schools to develop procedures for granting high school graduation credits for students with disabilities as cross-referenced by the Wenatchee School District Policy #2410.)

B. Evaluation Report

Each person conducting an assessment of the student will specify the procedures and instruments used and their results and the significance of findings related to the student's instructional program, including a specification of the factors interfering with performance and the special education and related services needed.

The evaluation group will determine who is most appropriate to develop the evaluation report reflecting the evaluation information. This will be completed before the conclusion of the evaluation period and will, at a minimum:

- 1. Identify the disability which requires special education and related services, if a disability exists;
- 2. Discuss assessments and review data supporting conclusions regarding eligibility;
- 3. Include the additional information required for the specific learning disability eligibility category;
- 4. Describe how the disability or disabilities affect the student's involvement and progress in the general curriculum;
- 5. Make recommendations to the IEP team with respect to special education and related services needed, materials or equipment, instructional and curricular practices, student management strategies, the need for extended school year services beyond 180 school days and location of services;
- 6. Include other information, as determined through the evaluation process and parent input;
- 7. Include the additional information required for the specific learning disability eligibility category;
- 8. Provide any necessary professional judgments and the facts or reasons in support of the judgments; and

~~Be signed and dated by the evaluation group members certifying their agreement. Any group member who disagrees with the conclusions shall prepare a statement presenting the conclusion.~~

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9. Be signed and dated by the evaluation group members certifying their agreement. Any group member who disagrees with the conclusions shall prepare a statement presenting the conclusion.
10. The evaluation team leader is responsible for notifying parents of the date, time and location of evaluation meetings by following the procedures in the parent participation section for inviting parents to meetings. The evaluation team leader will mail home an invitation to discuss meeting evaluation results to the parent and appropriate team members.

C. Reevaluations

A reevaluation of a student receiving special education or related services is conducted if academic achievement and functional performance has improved to warrant a reevaluation, if the IEP team suspects that the student may no longer be a student with a disability or if the child's parent or teacher requests a reevaluation. A reevaluation does not occur more than once per year, unless parent and school agree otherwise. A reevaluation must occur at least once every three years, unless parent and school staff agree that a reevaluation is unnecessary. An agreement that an evaluation is unnecessary shall be confirmed in writing to the parent. The evaluation team leader will schedule a review of this determination and notify the special education department.

Students who turn six who met the eligibility requirements for the disability category of "Developmentally Delayed" (DD) under the criteria for ages three to six years need not be reevaluated at age six under the criteria for six to nine years until three years after their initial evaluation was completed.

Students who were previously eligible under the category "Developmentally Delayed" must be reevaluated before age nine to determine eligibility within another category.

As part of any reevaluation, the IEP team members and other professionals the district determines appropriate will review existing data that includes:

- 1. Evaluations and information provided by the parents;
- 2. Current classroom-based assessment, local or state assessments and classroom based observations; and
- 3. Observations by other teachers and related services providers data.

Based on this review the team will determine whether any additional data is necessary to determine:

- 1. Whether the student continues to be eligible for special education and any necessary related services;
- 2. The present levels of performance and educational needs; and
- 3. Whether any additions or modifications to the student's program are needed.

This review can occur with or without a meeting or through individual review. If the IEP team members and any other persons reviewing the data determine that no further testing is necessary, the district will notify the parents of this determination, using written prior notice and will inform parents that they have the right to

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request assessments if they disagree with the determination that additional testing is not necessary. Parent consent is not required if the reevaluation does not require additional testing:

- a. If additional testing is needed, the ~~district~~ evaluation team leader will request written parental consent for reevaluation and provide prior written notice identifying the areas of assessment;
- b. If the parents do not return the signed consent form, the district shall send another letter explaining the need for reevaluation and parent consent and will enclose another consent form and a copy of the prior written notice. In addition, the district will document its reasonable attempts to obtain consent as telephone calls, emails, personal contact and other efforts to obtain consent;
- c. If the parents do not respond to the request for consent and the district has documented its reasonable attempts to obtain consent, the district can proceed with the reevaluation;
- d. If the parents refuse to consent to the reevaluation, the evaluation group will notify the special education department so that the district can determine whether it will seek mediation in order to obtain consent or request a due process hearing to ask an administrative judge to override the parents refusal to consent.

After the reevaluation is completed, the district will both invite parents to the eligibility meeting and will provide prior written notice of the results of reevaluation to parents in their primary language, indicating one or more of the following:

- 1. Whether the student continues to be eligible and in need of special education;
- 2. Present levels of performance and educational needs of the student; and
- 3. Whether any additions or modifications to the special education and related services are needed to enable the student to meet IEP annual goals and to participate, as appropriate, in the general curriculum.

This notice will occur within ten school days of the eligibility decision. The evaluation team leader is responsible for sending the notice.

D. Reevaluation and Graduation

No reevaluation is required when special education eligibility terminates due to graduation from high school with a regular diploma or due to reaching the end of the school year during which the student turned 21. Instead, the district will provide prior written notice to the student and the parent and the IEP team will provide the student with a summary of academic achievement and functional performance including recommendations on how to assist the student in meeting post-secondary goals. This summary will be provided to the student at the time of the ~~final~~ student's graduation ~~year's IEP meeting.~~

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Independent Educational Evaluations (IEE)

Parents of students eligible for special education, students referred for special education and determined to not be eligible or students determined not to need an evaluation have a right to obtain an IEE at public expense, each time the district conducts an evaluation of the student.

When parents request an IEE the district must decide within 15 calendar days whether or not it agrees to provide it. Any parent request for an independent evaluation should be immediately referred to the special education director. The special education director shall review the request and determine whether or not the request is warranted. If the district denies the request to pay for an IEE, it must file for a due process hearing within 15 calendar days of the parent's request. The district may request mediation as an option after filing the due process hearing. If the parents withdraw their request for an IEE the due process hearing can be dismissed.

When a parent requests an IEE, the district must provide parents a list of district criteria and evaluators. If the school district initiates a hearing and a decision is made that the district's evaluation is appropriate, the parent still has the right to an IEE but not a public expense. A parent is only entitled to one IEE at public expense each time the district conducts an evaluation with which the parent disagrees.

If the parent obtains an IEE at either public or private expense, any results of the IEE must be considered by the district if providing FAPE. The IEE may also be presented as evidence at a hearing regarding the student.

The following criteria are established for the selection of an individual to conduct an IEE at public expense. These criteria are established in order to identify the knowledge, experience and qualifications of individuals selected to conduct the evaluations. Any individual selected to conduct either a district evaluation or an IEE must be:

- 1. Licensed, credentialed or otherwise qualified within the state of Washington or state of residence/practice to perform an evaluation in the specific professional discipline for which an independent evaluation is sought;
- 2. Knowledgeable and experienced in evaluating children with similar disabilities;
- 3. Geographically located within the state of Washington; and
- 4. Available to the district at a maximum fee, which does not exceed by more than 25% the prevailing average for similar evaluations within the state of Washington.

Exceptions to the criteria will be granted only when it can be shown that the unique circumstances of the child or the disability:

- 1. Make it impossible to identify anyone within the state of Washington who holds the appropriate credentials or experience necessary to conduct the evaluation; or
- 2. Require a specialized evaluator whose fee exceeds the prevailing average by more than 25%; or
- 3. Include factors which would warrant an exception in order to obtain an appropriate evaluation.

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Individualized Education Programs (IEP)

Transitions of Birth-to-Three Students to Preschool

The district will participate in transition planning conferences, arranged by the designated Part C lead agency, for each student who may be eligible for preschool services. Transition plans will be designed to promote uninterrupted provision of appropriate services to the child.

- The Early Childhood Coordinator is responsible for coordinating with the Regional Family Resource coordinator for timely execution of transition planning conferences, that are arranged at least 90 days before the student's third birthday;
- Participants will review the child's program options for the period from the child's third birthday through the remainder of the school year;
- If a student is determined eligible for special education services, an IEP will be developed and implemented by the student's third birthday. If the third birthday is not during the school year and when appropriate, the IEP may set a start date of the beginning of the school year.

A. IEP Development

The IEP is the written statement reflecting the implementation of instructional programs and other services for special education students based on the evaluation and student needs.

An IEP must be in effect before initiation of special education services. The IEP must be developed within 30 calendar days after the student's initial determination of eligibility for special services. IEPs must be updated annually, or revised more frequently if needed to adjust the program and services.

Parent consent is required before the initial provision of special education services. If a parent refuses to consent to the provision of special education services, the district may not use mediation or due process to override a parent's refusal. When a parent refuses to provide consent the special education director will notify ~~that~~ the parent that the district does not have a FAPE obligation to the student. The notification will be documented in the student's file.

The district will maintain a copy of the current IEP, which is accessible to all staff members responsible for providing education, other services or implementation of the IEP. All staff members will be informed of their responsibilities for its implementation. This includes not only teachers and other service providers, but also bus drivers, playground and lunchroom supervisors, nursing staff and others who may be responsible for the proper implementation. The building principal or IEP coordinator is responsible for ensuring that staff members are knowledgeable about their responsibilities.

IEPs will be implemented without undue delay following IEP meetings, regardless of the payment source for special education and or related services.

Parents are members of the IEP team and shall have the opportunity to fully participate. The district will make sure that the parents understand the proceedings, including arranging for an interpreter for parents who are deaf or whose native language is other than English. The district will also ensure that meeting locations are accessible. The IEP coordinator is responsible for coordinating interpreters and making arrangements for the meeting location.

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The district will provide parents/guardians with a copy of the district's Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans policy (Policy 3247) with each initial and annual IEP when the student's IEP is created.

The IEP team includes:

- 1. The parents of the student;
- 2. Not less than one general education teacher (or preschool teacher) of the student if the student is, or will be, participating in the general education environment;
- 3. Not less than one special education teacher, or if appropriate, not less than one special education provider of the student;
- 4. School psychologists, program coordinators or other special education staff of the district, who are qualified to provide or supervise the provision of special education and related services, are knowledgeable about general education curriculum, and are knowledgeable about the availability of district resources;
- 5. An individual who can interpret the instructional implications of the evaluation results;
- 6. Any other individuals who have knowledge or special expertise about the student. These individuals may be invited by both the district and the parents, at the discretion of the person making the invitation;
- 7. The student, when appropriate, or when required;
- 8. Students must be invited when the purpose of the meeting includes discussion of transition needs or services;
- 9. If another agency is or may be responsible for payment or provision of transition services, an agency representative will be invited, with the parent's consent. If the agency representative can not attend the meeting, district personnel shall keep the representative informed of the meeting and obtain agency information that will assist in the service provision;
- 10. Parents will be notified of the participation of the Part C service coordinator or other designated representatives of the Part C system as specified by the state lead educational agency for Part C at the initial IEP meeting for a child previously served under Part C of IDEA.

The parents and district must agree in writing before any of the above team members are excused from all or part of a meeting. If a team member's area of the IEP is being discussed or modified, then the parent and district must consent to their excusal; and that specific team member must provide advance written input for their part of the IEP prior to the meeting. The IEP coordinator will contact the parent prior to the meeting and will provide written documentation of the parent's decision.

Existing team members may fill more than one of these roles if they meet the criteria for the role.

Sometimes parents do not attend IEP meetings. There will also be times the parents do not agree with the IEP as proposed, and despite attempts to reach agreement on IEP content, the

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team does not reach agreement. If a parent attends the IEP meeting and agreement is not reached on the IEP, the team shall determine whether another IEP meeting should be scheduled as soon as mutually possible, or whether there is enough information to complete the IEP. When the decision is made that the IEP will be implemented the district must send prior written notice of the decisions reached to the parent, including the date the IEP will be implemented.

When the parents do not attend the IEP meeting, despite the district's efforts to ensure participation, or if the team does not reach agreement, it is the district's obligation to offer an appropriate educational program:

- 1. Have IEP members present sign the IEP (or document participation if any member is unwilling to sign);
- 2. Send a copy to the parent, and provide the parent prior written notice that the district intends to implement the IEP;
- 3. Forward the documentation of actual or attempted contacts to the special education department for processing when parents do not attend the meeting;

When making changes to an IEP after the annual IEP meeting for a school year, the parent and the district may agree not to convene an IEP meeting for the purpose of making changes. The parent and the district must complete a written document indicating the changes and inform IEP team members and appropriate individuals of the changes. IEP coordinators are responsible for IEP amendments. If the parent requests that the district revise the IEP to include the amendments, the IEP coordinator will revise the IEP.

B. IEP Preparation and Content:

IEP teams will consider the recommendations in the most recent evaluation to develop the IEP. In developing the IEP, the team should consider:

- 1. The strengths of the student including the academic, developmental and functional needs of the student and the concerns of the parents for enhancing the education of their child;
- 2. Whether a positive behavioral interventions and supports, including a behavioral intervention plan, as defined by WAC 392-172A-01031, are needed to address the student's behavior; ~~behavior plan, including positive supports and possible aversive interventions should be considered;~~
- 3. Whether the student with limited English proficiency has language needs;
- 4. Whether Braille instruction is appropriate for a student who is blind or visually impaired;
- 5. Whether a student has other language and communication needs; and
- 6. Whether assistive technology devices or services are needed.

IEP content includes:

- 1. The student's present levels of academic and functional performance with a description of how the disability(ies) affect the student's involvement and progress in the general curriculum or preschool activities;

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- 2. Measurable academic and functional annual goals for the student (including benchmarks or short term objectives if the student is participating in alternate assessments) that will meet the student's needs resulting from the disability(ies) to enable involvement and progress in the general curriculum or in preschool activities, and will meet the student's other educational needs;
- 3. A statement of special education services, any necessary related services, and supplementary aids and services based on peer-reviewed research to the extent practicable to be provided to the student and program modifications or supports for personnel so that the student may advance towards annual goals, progress in the general curriculum and be educated and participate with other special education students and non-disabled students and participate in extracurricular and other nonacademic activities;
- 4. A statement of the extent, if any, that the student will not participate with non-disabled students in general classroom, extra-curricular and non-academic activities;
- 5. A statement of any individual appropriate accommodations in the administration of state or district-wide assessments of student achievement that are needed to measure academic achievement and functional performance of the child on state assessments. If the team determines that the student will not participate in a particular assessment, the IEP will address why the student cannot participate in the regular assessment(s) and why the particular alternative assessment is appropriate for the child;
- 6. The date for the beginning of services and the anticipated frequency, location and duration of services and modifications;
- 7. A statement of how the student's progress towards goals will be measured, how the student's parents will be regularly informed of their child's progress towards the annual goals and whether the progress is sufficient to enable the student to achieve the goal by the end of the year. Measurement of the student's progress will be based on the data collected as designated on the IEP. The individual responsible for implementing the goal is responsible for the data used to measure progress. Information to the parents can be provided at the same time the district issues ~~through the use of progress reports or report cards or other agreed~~ times as identified in the IEP ~~means,~~ ~~but the information must be provided at least as often as information is provided to students without disabilities;~~
- 8. The projected beginning date for the special education and related services;
- 9. With an IEP that is in effect when the child turns 16, or sooner if the IEP team determines it is appropriate, a statement of needed transition services and any interagency responsibilities or needed linkages. ~~Transition services description~~ The transition component must include appropriate measurable postsecondary goals based on age appropriate transition and assessments related to training, education, employment, and independent living skills where appropriate; and the transition services (including courses of study) needed to assist the child in reaching those goals;
- 10. Emergency Response Protocols, if determined necessary by the IEP team for a student to receive FAPE and parents to provide consent. Emergency response protocols must meet the requirements stated in WAC 392-172A-02105;

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- 11. A behavioral intervention plan (BIP), if determined necessary by the IEP team for a student to receive FAPE. The BIP must meet requirements stated in WA 392-172A-01031;

~~Aversive interventions, if required. Any use of aversive interventions are only considered after the determination has been made that positive interventions alone are not effective, and there is a need for an aversive intervention plan. The plan will address which staff with required training and certification may use the interventions. , any interventions considered must be provided by trained staff and only considered after the determination has been made that positive interventions alone are not effective. Any questions about the need for or use of aversive interventions should be referred to the special education director. When aversive interventions are considered the IEP team will include a certificated employee who understands the appropriate use of interventions and concurs with the need and shall include a person who works directly with the student. The district will establish a process for evaluating the effects of the use of aversive interventions, at least every three months when school is in session during the school year;~~

- 12. The procedures by which parents/guardians will be notified of the use of isolation or restraint or a restraint device on their student (see Procedure 32467).

- 13. A statement regarding transfer of rights at the age of majority. IEP coordinators will provide prior written notice to the student one year prior to student turning 18 years of age;

14. Extended school year (ESY) services. The consideration for ESY services is a team decision, based on information provided in the evaluation report and based on the individual needs of a student. ESY services are not limited by categories of disability, or limited by type amount or duration of the services. If the need for ESY services is not addressed in the IEP and ESY services may be appropriate for the student, the IEP team will meet by March 31 to address the need for ESY. Factors for the team to consider when determining the need for ESY may include, but are not limited to: 1) Evidence of regression or recoupment time based on documented evidence; or 2) A documented determination based on the professional judgment of the IEP team including consideration of the nature and severity of the student’s disability, the rate of progress and emerging skills.

Use of isolation, restraint and restraint devices:

A. Definitions

1. **Imminent:** The state or condition of being likely to occur at any moment or near at hand, rather than distant or remote.
2. **Isolation:** Restricting a student alone within a room or any other form of enclosure, from which the student may not leave. It does not include a student’s voluntary use of a quiet space for self-calming, or temporary removal of a student from his or her regular instructional area to an unlocked area for purposes of carrying out an appropriate positive behavior intervention plan.
3. **Likelihood of serious harm:** A substantial risk that physical harm will be inflicted by a student:

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- a. upon his or her own person, as evidenced by threats or attempts to commit suicide or inflict physical harm on oneself;
 - b. upon another, as evidenced by behavior that has caused such harm or that places another person or persons in reasonable fear of sustaining such harm;
 - c. upon the property of others, as evidenced by behavior that has caused substantial loss or damage to the property of others; or
 - d. after the student has threatened the physical safety of another and has history of one or more violent acts.
4. **Positive behavioral intervention:** Strategies and instruction that can be implemented in a strategic manner in order to provide alternatives to challenging behaviors, reinforce desired behaviors, and reduce or eliminate the frequency and severity of challenging behaviors. Positive behavioral interventions include the consideration of environmental factors that may trigger challenging behaviors and teaching a student the skills to manage his or her own behavior.
5. **Restraint:** Physical intervention or force used to control a student, including the use of a restraint device. It does not include appropriate use of a prescribed medical, orthopedic or therapeutic device when used as intended, such as to achieve proper body position, balance or alignment or to permit a student to safely participate in activities.
6. **Restraint device:** A device used to assist in controlling a student, including, but not limited to, metal handcuffs, plastic ties, ankle restraints, leather cuffs, other hospital-type restraints, pepper spray, tasers, or batons. Restraint device does not mean a seat harness used to safely transport students. This definition is consistent with RCW 28A.600.485(1)(c), and is not intended to endorse or encourage the use of such devices or techniques with district students.
- B. Practices presumed to be unreasonable when correcting or restraining any student under the age of 18:**
Under RCW 9A.16.100, the following is a non-exclusive list of acts that are presumed unreasonable when correcting or restraining a child:
1. throwing, kicking, burning, or cutting a child;
 2. striking a child with a closed fist;
 3. shaking a child under the age of three;
 4. interfering with a child's breathing;
 5. threatening a child with a deadly weapon; or
 6. doing any other act that is likely to cause bodily harm to a student greater than transient pain or minor temporary marks.

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This non-exclusive list should not be read so as to imply that another, unlisted form of correction or restraint is permissible. Whether or not an unlisted use of force or restraint is presumptively permissible depends upon a balanced consideration of all relevant state laws and regulations, and whether the use is reasonable under the totality of the circumstances.

C. Conditions specific to use of isolation:

1. The isolation must be discontinued as soon as the likelihood of serious harm has dissipated;
2. The enclosure will be ventilated, lighted and temperature controlled from inside or outside for purposes of human occupancy.
3. The isolation enclosure will permit continuous visual monitoring of the student from outside the enclosure.
4. An adult responsible for supervising the student will remain in visual or auditory range of the student at all times.
5. Either the student shall be capable of releasing himself or herself from the enclosure, or the student shall continuously remain within view of an adult responsible for supervising the student.
6. Any staff member or other adults using isolation must be trained and certified by a qualified provider in the use of isolation, unless trained personnel are not immediately available due to the unforeseeable nature of the emergency.

D. Conditions specific to use of restraint and restraint devices:

1. The use of restraint or a restraint device must be discontinued as soon as the likelihood of serious harm has dissipated;
2. The restraint or restraint device will not interfere with the student's breathing;
3. Any staff member or other adults using restraint or restraint devices must be trained and certified by a qualified provider in the use of such restraint or restraint devices, unless trained personnel are not immediately available due to the unforeseeable nature of the emergency.
4. In the case of a restraint device, either the student will be capable of releasing himself or herself from the restraint device or the student shall continuously remain within view of an adult responsible for supervising the student.

E. Prohibited practices involving restraint, use of force, and discipline:

The following practices are prohibited with students eligible for special education services:

1. District personnel are prohibited from using aversive interventions;

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2. District personnel are prohibited from physically restraining or isolating a student, except when the student's behavior poses an imminent likelihood of serious harm as defined above;
3. No student may be stimulated by contact with electric current, including, but not limited to, tasers;
4. A student may not be denied or subjected to an unreasonable delay in the provision of food or liquid as a form of punishment;
5. A student may not be the recipient of force or restraint that is either unreasonable under the circumstances or deemed to be an unreasonable form of corporal punishment as a matter of state law (see above, for example, for a list of practices presumed to be unreasonable when used in correcting or restraining a child);
6. A student must not be denied or subjected to an unreasonable delay in the provision of common hygiene care;
7. A student must not be denied or subjected to an unreasonable delay in the provision of medication;
8. A student may not be excluded from his or her regular instructional or service area and isolated within a room or any other form of enclosure, except under the conditions set forth in WAC 392-172A-02110;
9. A student must not be forced to listen to noise or sound that the student finds painful;
10. A student must not be forced to smell or be sprayed in the face with a noxious or potentially harmful substance;
11. A student must not be forced to taste or ingest a substance which is not commonly consumed or which is not commonly consumed in its existing form or concentration;
12. A student's head must not be partially or wholly submerged in water or any other liquid.
13. A student must not be physically restrained or immobilized by binding or otherwise attaching the student's limbs together or by binding or otherwise attaching any part of the student's body to an object, except under the conditions set forth in WAC 392-172A.02110.

F. Documentation and Reporting Requirements

Districts must follow the documentation and reporting requirements for any use of isolation, restraint, or a restraint device consistent with RCW 28A.600.485 and the parental notification requirement of RCW 28A.155.210. See Policy and Procedure 3246. Reporting process and procedures are outlined in 3246.

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Transfer Students

Students who transfer from one district to another within the state continue to be eligible for special education and any necessary related services. When an eligible ~~special education~~ student transfers into the district, the building principal or designee will notify the special education department. The special education department and school psychologist in consultation with parents will review the student's IEP to ensure the district provides services comparable to those in the previous IEP until the district adopts the previous IEP or develops, adopts and implements a new IEP.

When a student who was identified as eligible for special education transfers from out of state into the district, the building principal or designee will notify the special education department as soon as possible. The school psychologist will review the evaluation, eligibility documentation and IEP to determine whether or not the student meets state eligibility criteria. If the student meets the state eligibility criteria, the district will follow the procedures described in the previous paragraph to provide comparable services until the district develops an IEP for the student. If the student needs to be evaluated to determine eligibility in this state, the school psychologist will notify the parents, obtain consent and evaluate the student for eligibility within 35 school days of the receipt of the parent's consent. The district, in consultation with the parents, will continue to provide special education services comparable to the services on the student's IEP, pending the results of the initial evaluation.

The district must take reasonable steps to promptly obtain records, including IEP supporting documents and any other records related to special education or related services from the previous school. The records clerk is responsible for obtaining records and ensuring follow-up if the records are not provided.

A. Placement

No student may receive special education and related services without being determined eligible for services, and thus the evaluation process and IEP development precedes a-the determination of the special education placement. When a student has been evaluated and the evaluation team and parent have determined student eligibility and the need for special education and related services, programming decisions must occur. These decisions are made on the basis of information generated through the evaluation and IEP processes. The actual program is considered within the context of least restrictive environment (LRE) and the continuum of placement alternatives (reviewed below). When determining initial eligibility for special education, including determination of the appropriate placement, the parent or adult student must provide written consent for services before the student receives special education services. If the parents do not consent to the provision of special education and related services, the district will not provide special education services to the student. The district will notify the parents that the student is eligible for services and that the district is willing to provide the services when the parent provides written consent. The notification will also inform parents that the district has no FAPE obligation to the student when parents refuse to provide consent.

When program decisions are addressed by the IEP team, proper consideration must be given to the LRE. Within the educational setting, the student should be placed, whenever possible:

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- 1. In the school the disabled student would normally attend; and,
- 2. With non-disabled students in the general educational setting to the maximum extent possible.

Special classes, separate schools or removal of students with disabilities from the general education environment occurs only when the nature or severity of the disability is such that education in the general education classroom with use of supplementary aids and services cannot be satisfactorily achieved.

If the IEP team believes that the student will not be successful within the general education classroom, the team will consider:

- 1. The educational benefits of full-time placement in a regular classroom;
- 2. The non-academic benefits of such a placement;
- 3. The effect the student will have on the teacher and other students in the regular classroom; and
- 4. The costs of placing the student in the regular classroom.

The degree to which the student is to be integrated into the general classroom setting is dependent upon the identified needs of the student. This placement is to occur unless the nature of the needs are so severe that this cannot be satisfactorily achieved, even with supplementary aids and services. If the placement is in another building, the appropriate educational placement will be as close to the student's home as reasonably possible.

Within the nonacademic setting, students will be provided nonacademic and extracurricular activities with non-disabled students which includes but is not limited to: counseling services, athletics, transportation, health services, recreational activities, clubs, etc. Limits on nonparticipation or conditions of participation must be designated in the IEP.

The district will also make opportunities available for students eligible for special education to participate with non-disabled students in the district's art, music, industrial arts, computer, consumer classes, home economics classes and skills center (for juniors and seniors). Within the district, a continuum of alternative placement options exists spanning within a class, resource room, self-contained, homebound and out-of-district provisions. These options are intended to address the individual needs of students and they are considered according to the following process:

The placement of each student with a disability will be determined annually, or sooner if appropriate, by the IEP team.

The appropriateness of placement options will be based upon various decisions including:

- 1. Data-based judgments in IEP development;
- 2. Judgments (data-based) in determining LRE;
- 3. The reasonable probability of the placement option(s) assisting the student to attain annual goals and objectives and the quality of services needed; and
- 4. The consideration of potentially harmful effects upon the student or on the quality of services needed.

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Placement options along the continuum must include alternative placement options identified in the definition of special education and make provisions for supplementary services such as resource room or itinerant instruction to be provided in concert with the general education placement.

B. Students Unilaterally Enrolled in Private Schools by Parents

By the first Monday in November, each year, the district shall conduct an annual count of the number of private elementary and secondary school students eligible for special education who are unilaterally enrolled by their parents in a private school located within district boundaries and who do not wish to enroll in a public school to receive special education and related services. The district special education administration ~~shall~~ will have timely and meaningful consultation with appropriate representatives ~~and parents of private schools~~ and representatives of parents of private school students *and* make determinations about who will receive services and what services will be provided. The purpose of the child count is to determine the proportionate amount that the district must spend on providing special education and related services, including transportation, to private elementary or secondary school students in the next fiscal year.

The district is required to spend a proportionate amount of federal special education Part B and Section 619 funds to provide special education and related services to private elementary school students. In order to determine which students will receive services, what services will be provided, how and where the services will be provided, and how services provided will be evaluated, the district shall consult with appropriate representatives and parents of private school students. The district ~~shall~~ will make the final decision with respect to services to be provided to eligible private school students. The special education office will notify each approved nonprofit private school or preschool operating in the district seeking recommendations of persons to serve as representatives of special education private school students in consultations with the district. An initial meeting will be called by the district to establish a work plan and schedule with the private school ~~student~~ representatives and representatives of private school parents to discuss how to identify students, the amount of proportionate share, how the proportionate share was calculated, which students will receive services, what services will be provided, how and where services will be provided, and how services will be evaluated. The special education administration will make a final decision and develop the service plan after consultation with representatives from the private schools.

A private school student has no individual entitlement to any service or amount of service (s) he would have received if enrolled in a public school to receive FAPE. However, for each private school student receiving special education or related services, the district shall initiate and conduct meetings to develop, review and revise a services plan describing the specific special education and related services that the district will provide. The services plan must: (1) meet IEP content requirements ~~with respect to the services to be provided~~ as appropriate; and (2) be developed, reviewed, implemented and revised annually consistent with the requirements for IEP review. The district shall make every effort to include a representative from the private school at each meeting. If the private school representative is not able to attend, the district shall use other methods, including individual or conference telephone calls, to assure the representative's participation.

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Private school students may receive a different amount of services than special education students in public schools. However, the services provided to special education private school students will be provided by personnel meeting the same standards as personnel providing the services in the district.

Services to students in private schools including private sectarian schools may be provided on-site. District personnel may be made available to private schools only to the extent necessary to provide the services required, if those services are not normally provided by the private school. Services shall not include payment of private school teachers' or other employees' salaries, except for services performed outside regular private school hours and under public supervision and control.

Equipment and/or supplies may be placed on private school premises for the period of time necessary for the services plan program, but the district shall retain and exercise title and administrative control of said equipment/supplies. The district shall keep records and make an accounting assuring that said equipment/supplies is/are used solely for the services plan program. Said equipment/supplies shall be removed if necessary to avoid its/their use for other purposes or if no longer needed for the services plan program. No district funds shall be used for repairs, minor remodeling or construction of private school facilities.

The district shall provide services to students in private schools in a manner that: (1) maintains physical and administrative separation between the private and public school programs; and (2) does not benefit the private school at public expense.

Procedural Safeguards

A. Consent

The district will obtain informed, written parental consent before:

- 1. Conducting an initial evaluation;
- 2. Providing initial special education and related services to a student; and
- 3. Conducting a reevaluation if the reevaluation includes administration of additional assessments.

Parental consent is not required to review existing data as part of an evaluation or reevaluation, or to administer a test or other evaluation that is administered to all students unless consent is required of all students' parents.

Informed consent means that the parent or adult student:

- 1. Has been fully informed of all information that is relevant to the activity for which the district is asking consent, and that the information is provided in his or her native language or other mode of communication;
- 2. Understands and agrees in writing to the activity for which consent is sought and the consent describes the activity and lists any records which will be released and to whom; and
- 3. Understands that the granting of consent in writing is voluntary and may be revoked at any time. If consent is revoked, the revocation does not negate an action that has occurred after the consent was given and before the consent was revoked.

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The district may not use a parent's refusal to consent to one service or activity to deny the parent or child any other service, benefit or activity of the district.

If the district is unable to obtain a parent's consent, the district may use mediation procedures to obtain a parent's consent or request a due process hearing asking the administrative law judge to override the parent's refusal to consent to an evaluation or reevaluation. The district may not request a due process hearing to override a parent's refusal to consent to initial special education services. The district may not use mediation or due process procedures to override a parent's refusal to consent to an evaluation or reevaluation if the student is homeschooled or enrolled in a private school.

B. Revocation of Consent

Parents may revoke consent for the continued receipt of special education and related services. If parents revoke consent, the staff member receiving the revocation will forward the revocation to the Special Education Director. ~~If a parent revokes consent after the district has provided special education and related services, the district will not amend the student's educational records to remove any reference to the student's receipt of special education and related services.~~

Upon receipt of the parent's written notice of revocation, the ~~district~~ Special Education Director:

- ~~1.~~ A. Will provide prior written notice **for a reasonable time** before **the district stops providing services.** The notice will include information about the effect of revocation and will **inform the parent of the date the district will stop providing special education and related services** ~~ceasing services;~~
- ~~2. Stop providing special education and related services after the effective date contained in the district's prior written notice;~~
- ~~3. Will not use mediation of the due process procedure to obtain agreement.~~

Discontinuation of special education and related services in response to the parent's written revocation will not be in violation of FAPE and eliminates the district's requirement to convene an IEP meeting or develop an IEP. However, the district does have a continuing Child Find duty, and staff will follow referral procedures if they believe the student should be referred for special education. In addition, parents may request that the district conduct an initial evaluation for eligibility for special education services after they have revoked consent for continued services.

C. ~~C.~~ Notice of Procedural Safeguards

In addition to protections provided to parents of eligible students, parents also have procedural safeguard protections when a student's identification, evaluation or placement is at issue. The school district shall provide or offer a copy of the procedural safeguards notice to the parents of eligible ~~special education students and students referred for special education~~ and adult students one time a year and:

1. Upon initial referral or parent request for evaluation;
2. Upon receipt of the parent's first state complaint and first request for due process hearing in a school year;

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- 3. Upon a disciplinary action that will result in a disciplinary change of placement; and
- 4. Upon request by the parent.

The procedural safeguard notice used by the district includes a full explanation of all the procedural safeguards relating to independent educational evaluation, prior written notice, parental consent, access to educational records, discipline procedures for students who are subject to placement in an interim alternative educational setting, requirements for unilateral placement by parents of children in private schools at public expense, state complaint procedures, mediation, the child's placement during pendency of due process proceedings including requirements for disclosure of evidence, due process hearings, civil actions and attorney's fees. Copies of the district's special education procedural safeguards are available at the Special Education Office or from the OSPI Special Education and Administrative Resources Web site.

D. D. Prior Written Notice

Prior written notices are provided to parents when a district makes a decision relating to a student's identification, evaluation, placement or provision of a FAPE. Prior written notices document the decisions made by the IEP teams and evaluation group.

The district will provide prior written notice to the parent ~~of an eligible student or of a student referred for a special education evaluation~~ whenever the district proposes or refuses to initiate or change the identification, evaluation, educational placement or provision of a FAPE to the student.

The prior written notice will include:

- 1. A statement that the parents ~~of a special education student~~ have procedural safeguard protections and if a copy of the procedural safeguards do not accompany the notice, a statement that describes how a copy of the statement of procedural safeguards may be obtained;
- 2. A description of the action proposed or refused by the district;
- 3. An explanation of why the district proposes or refuses to take the action and a description of other options that the district considered and the reasons why the options were rejected;
- 4. A description of any other factors which are relevant to the district's proposal or refusal;
- 5. A description of each evaluation procedure, test, record or report the district used as a basis for the proposal or refusal;
- 6. A description of any evaluation procedures the district proposes to conduct and sources for parents to contact to obtain assistance in understanding the procedural safeguards provision of this chapter.

Prior written notice and the notice of procedural safeguards must be provided in the native language of the parent or other mode of communication used by the parent unless it is clearly not feasible to do so. If the native language or other mode of communication of the parent is not a written language, the district will take steps to ensure that the notice is translated orally or by other means to the parent. This may involve:

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- 1. Arranging for an interpreter if English is not the native language of the parent or if the parent has a hearing impairment; or
- 2. Providing notice orally if the written language is not a native language.

The district will document in writing how this information was provided and that the parent understands the content of the notice. The evaluation team leader or IEP coordinator is responsible for sending prior written notices after evaluation, eligibility, IEP team and placement decisions.

E. Transfer of Educational Rights to an Adult Student

When a student eligible for special education reaches the age of 18, all educational rights under Part B of the IDEA, previously exercised by the parent, transfer to the student, unless the student is determined incapacitated in a guardianship proceeding or the district has appointed an educational representative for the student. When the student turns 18, the district will notify the parent and student that the educational rights have transferred to the student and will send any required notices to both the parent and the adult student. The special education department is responsible for providing the notice.

At an IEP meeting occurring one year before the student turns 18, the district will inform the parents and the student that educational rights will transfer to the student and the district will inform the student about those educational rights. This information will be documented on the IEP.

Appointment of an Educational Representative

A student over the age of eighteen is presumed to be capable of making educational decisions and able to provide informed consent unless he or she is determined to be “incapacitated” through a legal guardianship proceeding. If a parent, another interested party, or the district believes that ~~The district may determine that a student over the age of eighteen and not legally incapacitated is unable to provide informed consent or to make educational decisions, and the students does not have a legal guardian, the parent or other interested party may ask the district to~~ and appoint an educational representative. This determination will only be made if two separate professionals state that they conducted an examination and interviewed the student, and concluded the student is incapable of providing informed consent. The district will inform the student of the decision and appoint: either the spouse, the student’s parents, another adult or a surrogate educational representative to represent the student. The appointment of the educational representative will continue for one year.

The student or other adult may challenge the certification at any time. If a challenge occurs, the district will not rely on the education representative, until the representative is recertified.

Confidentiality and Records Management

The superintendent or administrator at each building is responsible for maintaining the confidentiality of personally identifiable information pertaining to special education and all other students. The special education administration office will maintain, for public inspection, a current list of the names and positions of district employees who have access to personally identifiable information of special education students. The district will provide parent and adult students, up-

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on request, a list of the types and locations of educational records collected, maintained or used by the district.

The district will provide instruction annually to employees collecting or using personally identifiable information on the procedures to protect the confidentiality of personally identifiable information. The training will address the protections outlined in WAC 392-172A, state law and federal regulations implementing the Family Educational Rights and Privacy Act, FERPA, (34 CFR Part 99).

Upon request, the parent(s) of a special education student or adult student will be afforded an opportunity to inspect, review and challenge all educational records which shall include, but not be limited to, the identification, evaluation, delivery of educational services and provision of FAPE to the student. The district shall comply with the request promptly and before any meeting regarding an IEP or hearing relating to the identification, evaluation, educational placement of the student or provision of FAPE to the student, including disciplinary proceedings. In any case, the district shall respond no more than 45-calendar days after the date the district received the request. If an educational record includes information on more than one student, the parents (and/or adult student) may only inspect and review information relating to their child. School personnel receiving requests for educational records will immediately forward the request to the special education director.

If parents believe that information in an education record is inaccurate or misleading or violates the privacy or rights of the student, they may request that the district amend the information. Policy and Procedure 3231, Student Records, describes the process and timelines for challenges and hearings regarding student records.

The district follows the guidelines for records retention outlined in the Secretary of State's, *General Records Retention Schedule and Records Management Manual*. The district shall inform parents or adult students when personally identifiable information collected, maintained or used is no longer needed to provide educational services to the student. The information shall be destroyed at the request of the parent(s) or adult student, or will be provided to the parent or adult student upon their request. However, a permanent record of the student's name, address and phone number, his or her grades, attendance, record, classes attended, grade level completed and year completed will be maintained without time limitation.

Records management is also governed by Policy and Procedure 4340, Public Access to District Records.

A. Surrogate Parents

A surrogate parent is a person appointed by the school district to act on behalf of a student to help ensure the rights of the student to a FAPE when a parent cannot be identified, the whereabouts of the parent are unknown or the student is a ward of the state and does not have a foster parent.

The special education administration is responsible for determining the need for appointment of a surrogate parent.

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Natural or adoptive parents, foster parents, persons acting in the place of a parent such as stepparents or relatives and persons with legal custody or guardianship are considered parents. Students who are homeless and not living with a parent may need a surrogate parent.

The following is guidance for the district to follow to assist in determining the status of the parent's rights to make educational decisions:

In cases where the student is in out of home care the district must determine the legal custodial status of the child.

- 1. Parents who have voluntarily placed their child in state placement still retain legal custody of the child and retain the right to make educational decisions. In this situation the student is not a ward of the state.
- 2. Parents whose children are placed in group care, pending a determination of "dependency" may still retain rights to make educational decisions unless otherwise ordered by the court.
- 3. When a disposition order and order of dependency is issued, the state becomes the legal as well as physical custodian of the child. Parents may no longer have the right to make educational decisions during this stage of dependency.
- 4. Parents whose parental rights are terminated no longer have the right to make educational decisions on behalf their child.

When a student is placed in foster care the foster parent may act as the parent. When a student is placed in group care, the district will work with the parents, case-worker(s), foster parents and others who have knowledge of the student's legal status in order to determine the need for appointment of a surrogate.

When selecting a surrogate parent the district will select a person willing to participate in making decisions regarding the student's educational program, including participation in the identification, evaluation, placement of and provisions of FAPE to the student.

If a student is referred for special education or a special education student transfers into the district who may require a surrogate parent, the district special education office will be notified of the potential need. The special education office will then select a trained individual who can adequately represent the student to ensure that all student rights are observed.

The person selected as a surrogate:

- 1. ~~(1)~~ Must have no interest that conflicts with the interests of the student he or she represents;
- 2. ~~(2)~~ Must have knowledge and skills that assure adequate representation of the student; and
- 3. ~~(3)~~ May not be an employee of a school district and/or other agency which is involved in the education or care of the student. This includes OSPI, DSHS, district employees and group care providers.

The district will at a minimum, review with the surrogate parent procedural safeguards, parent involvement in the special education process, parent education publications and special educa-

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tion regulations. The district will also cooperate with other districts, the ESD or OSPI in training surrogate parents and in establishing a list of persons willing and able to serve as surrogate parents.

B. Mediation

The purpose of mediation is to offer both the parent and the school district an alternative to a formal due process hearing. Mediation is voluntary and requires the consent and agreement of both parties. Mediation cannot be used to deny or delay access by a parent to a due process hearing. Mediation is used to resolve disagreements concerning the identification, evaluation and delivery of educational services or provision of a FAPE to a special education student. Mediation may be terminated by either party, at any time during the process.

The primary participants are the parents, school district representatives and mediator. The process is voluntary, confidential and informal. It is a collaborative process, conducted in a nonadversarial manner. Mediation services will be provided by the Office of Superintendent of Public Instruction (OSPI) at no cost to either party.

The district's special education director is responsible for coordinating requests for mediation. If a parent requests mediation, notify the director and the director will respond to the parent and coordinate with OSPI's contracted agent. Staff members are reminded that discussions that occur during the mediation process are confidential.

One person designated by the district to attend the mediation must have authority to bind the district in any agreement reached through mediation.

Due Process Hearing

Both parents and districts may file due process hearings involving the identification, evaluation, placement or provision of FAPE to a student. IDEA requires that specific information be provided as part of a due process hearing request. The requirements are identified in the notice of procedural safeguards. If parents request information about how to file a due process hearing, the district will provide the parent with a due process hearing request that contains the required information. Due process hearing request forms are available from the special education office and on the OSPI Special Education and Administrative Resources Web site.

If any staff receives a request for a due process hearing, a copy of the request should be immediately forwarded to the special education director. If the parent has not filed the request for hearing with OSPI, the district will forward the parent request to OSPI Administrative Resources Section. The district may not delay or deny a parent's due process hearing request. Parents are entitled to a copy of the notice of procedural safeguards if this is the first due process hearing in a school year. The district special education director is responsible for providing the parents a copy of the procedural safeguards in this situation and documenting that the safeguards were provided to the parent.

When a parent files a due process hearing, the student remains in the placement at the time of the request for hearing unless the parents and district agree to a different placement. See the discipline section below for placements when a disciplinary action is challenged.

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When parents file a request for a due process hearing, the special education administrator will immediately schedule a resolution meeting. The meeting must occur within 15 days after a parent files a due process request for hearing with the district and provides a copy of the request to OSPI, or within seven days if the hearing request involves an expedited hearing regarding discipline. The special education director will determine the appropriate district staff that will attend the resolution meeting. The district will ensure that one of the district representatives attending the resolution meeting has authority to bind the district in any resolution agreement. The district will not bring district counsel to a resolution meeting unless the parent is bringing an attorney to the meeting.

Any resolution agreement reached will be documented in writing and is binding on the parties. The document will inform the parent of their right to void the agreement within three business days of signing the agreement.

Discipline

Students eligible for special education may be disciplined consistent with the disciplinary rules that apply to all students. The district shall determine on a case-by-case basis whether discipline that is permitted under WAC 392-400 should occur. However, students eligible for special education must not be improperly excluded from school for disciplinary reasons that are related to their disability or related to the district's failure to implement a student's IEP. The district shall take steps to ensure that each employee, contractor and other agents of the district responsible for education or care of a student is knowledgeable of special education disciplinary rules.

A. Removal Up to Ten Days

The building administrator may order the removal of a special education student from a current placement. The district need not provide services to a ~~special education~~ student who is removed from the current placement for ten school days or less in any school year, if services are not provided to a student without disabilities.

B. Removal for More than Ten Days

Once a student has been removed from placement for a total of ten school days in the same school year, and if the district determines that the removal is not a change of placement, the district must, during subsequent days of removal, provide appropriate services to the extent necessary to enable the student to participate in the general curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP. The building principal and IEP coordinator, in consultation with one or more of the student's teachers, shall make the determination of such necessary services.

~~If the IEP team members described in the manifestation determination section determine that the behavior is not a manifestation of the student's disability and the removal is a change of placement, the district may apply the same disciplinary measures that apply to students without disabilities. However, the student must continue to receive services to the extent necessary to enable the student to participate in the general curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP. The relevant IEP team members, selected by the parent and the district, shall determine appropriate services.~~

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C. Change in Placement

A change of placement occurs when an eligible ~~special education~~ student is:

- 1. Removed from his or her current placement for more than ten consecutive school days in a school year; or
- 2. Subjected to a series of removals in a school year and which constitute a pattern of removal because: 1) the series of removals total more than ten school days in a year; 2) the student behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals; and 3) because of factors such as the length of each removal, the total amount of time a student is removed, and the proximity of the removals to one another.

Whether a pattern of removal constitutes a change in placement is determined on a case-by-case basis by the building principal and special education director or IEP coordinator and is subject to review through due process and judicial proceedings. The building administrator or designee will inform the IEP coordinator or school psychologist within twenty-four hours of the disciplinary action.

D. Manifestation Determination

Within ten school days after the date on which the district makes a decision to change the student's placement ~~is made~~ the district ~~shall conduct~~ will schedule a "manifestation determination" meeting to determine of the relationship between the student's disability and the behavior subject to the disciplinary action.

The review of the relationship between a student's disability and the behavior subject to the disciplinary action ~~shall be done~~ will occur at in a meeting by ~~that includes~~ the parent and relevant members of the IEP team who are selected by the parent and the district. The IEP coordinator is responsible for contacting the parent in order to determine relevant IEP team members and providing notice of the meeting. The team shall review all relevant information in the student's file, including the IEP, teacher observations and information provided by the parent to determine:

- 1. If the conduct was caused by or had a direct and substantial relationship to the child's disability; or
- 2. If the conduct in question was the direct result of the district's failure to implement the student's IEP.

If the team determines that the behavior resulted from any of the above, the behavior must be considered a manifestation of the student's disability ~~and the contemplated disciplinary action shall not proceed.~~

If the team determines, specifically, that the conduct was the direct result of the district's failure to implement the IEP, ~~the district must~~ will take immediate action to remedy the deficiencies, and will:

If the IEP team determines that the conduct was a manifestation of the student's disability, the team must:

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1. Conduct a functional behavioral assessment (unless already completed) and implement a behavioral intervention plan; ~~or if one is not already in place; or~~
2. Review the existing behavioral intervention plan and modify it to address the behavior; and
3. Return the child to the placement from which he or she was removed from unless the parents and the district agree a change is necessary as part of the behavioral intervention plan, or unless the infraction involves drugs, weapons or serious bodily harm.

Special Circumstances

School personnel may order a change in placement to an appropriate interim alternative educational setting for the same amount of time that a student without disabilities would be subject to discipline, but for not more than 45 school days, if a special education student:

- 1. Possesses a “dangerous weapon” or carries such a weapon to school or to a school function; or
- 2. Knowingly possesses or uses “illegal drugs” while at school or a school function; or
- 3. Sells or solicits the sale of a “controlled substance” while at school or a school function.
- 4. Inflicts serious bodily injury upon another person while at school or a school function. Serious bodily injury means a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.

Any interim alternative educational setting in which the student is placed is determined by the student’s IEP team and will:

- 1. Be selected so as to enable the student to participate in the general curriculum, although in another setting and to progress toward meeting the goals set out in the student’s IEP; and
- 2. Include services and modifications designed to address the behavior or to prevent the behavior from recurring.

The district may ask an administrative law judge, or seek injunctive relief through a court having jurisdiction of the parties, to order a change in placement to an appropriate interim alternative educational setting for not more than 45 ~~calendar~~ school days or seek injunctive relief through a court having jurisdiction of the parties when:

- 1. The district ~~can demonstrate beyond a preponderance of the evidence~~ believes that maintaining the ~~said~~ student’s current placement is substantially likely to result in injury to the student or others. If the student’s IEP team believes that the student may not be maintained in his or her current placement, the IEP team should work with the district’s Special Education Director;
- ~~The district has made reasonable efforts to minimize the risk of harm in the current placement, including the use of supplementary aids and services; and~~

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- ~~• The proposed interim alternative educational setting has been proposed by school personnel in consultation with the student's special education teacher and meets the requirements of WAC 392-172A.~~

Unless the parent and the district agree otherwise, if a parent requests a hearing to challenge either the manifestation determination or the interim alternative educational setting, the student must remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the 45 day period, whichever occurs first.

Basis of Knowledge

A student who has not been determined eligible for special education services may assert the protections if the district had knowledge that the student was eligible for special education before the behavior that precipitated disciplinary action occurred.

The district is deemed to have knowledge if:

- A. The parent expressed concern in writing (or orally if the parent does not know how to write or has a disability that prevents a written statement) to district supervisory or administrative personnel or a teacher that the student is in need of special education and related services;
- B. The parent requested that the student be evaluated for special education services; or--
- C. The teacher or other school personnel has expressed specific concern about a pattern of behavior demonstrated by the student to the director of the special education department or to other supervisory staff.

If instituting disciplinary action that would exceed ten days and the principal believes that one or more of these events apply to the student, the principal will notify the special education department to determine the appropriate disciplinary procedures.

The district is not deemed to have knowledge if, as a result of receiving the information described above, the district either:

- A. Conducted a special education evaluation of the student and determined that the student was not eligible for services; or
- B. The parent of the student has not allowed an evaluation of the child or has refused services.

If the district is not deemed to have knowledge that a student is a special education student, the student may be disciplined as a student without disabilities who engages in comparable behaviors. The district shall conduct an evaluation, which is requested during the time period such a student is subjected to disciplinary measures, in an expedited manner. Until the evaluation is completed, such a student shall remain in the educational placement determined by the district, which can include suspension or expulsion without educational services.

Notwithstanding the foregoing, the district may report a crime committed by a special education student to appropriate authorities. In the event of such a report, the district shall ensure that copies of the student's special education and disciplinary records are transmitted for consideration

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by the appropriate authorities to whom the crime is reported, to the extent transmission of the records is permitted by the Family Educational Rights and Privacy Act (FERPA).

Staff Qualifications

All employees of the district funded in whole or part with state or federal excess special education funds will meet the standards established by the State Board of Education (SBE) and defined in WAC 392-172-A-02090.

All employees will hold such credentials, certificates or permits as are now or hereafter required by the SBE for the particular position of employment and shall meet such supplemental standards established by the district. The Wenatchee School District requires that all certificated staff hired to teach special education are endorsed by Washington state to teach special education and are highly qualified. Classified staff must meet the highly qualified standard if they are working in a school with a Title funded school-wide program.

All special education teachers providing, designing, supervising, evaluating or monitoring the provision of special education shall possess "substantial professional training." This shall be shown by the issuance of an appropriate special education endorsement on an individual teaching certificate issued by the superintendent of public instruction.

In the event a special education teacher does not have a certificate endorsed in special education, a district may apply for a pre-endorsement waiver through the special education section of the OSPI. To qualify for the special education pre-endorsement waiver, the teacher must meet SBE criteria.

If the district must temporarily assign a classroom teacher without a special education endorsement to a special education position, the district Director of Human Resources will document in writing that:

- A. The district is unable to recruit a teacher with the proper endorsement who was qualified for the position; and/or
- B. The need for a teacher with such an endorsement could not have been reasonably anticipated and the recruitment of such a classroom teacher at the time of assignment was not reasonably practical; and/or
- C. The reassignment of another teacher within the district would be unreasonably disruptive to the current assignments of other classroom teachers or would have an adverse effect on the educational program of the students assigned to the other teacher.

If one or more of these criteria can be documented and the district determines that a teacher has the competencies to be an effective special education teacher and the teacher has completed six-semester hours or nine-quarter hours of course work which are applicable to the special education endorsement, the district can assign the teacher to special education in compliance with the process for making out-of-endorsement assignments and reporting them to the state.

Classified staff will present evidence of skills and knowledge necessary to meet the needs of students with disabilities. The district will provide training to classified staff to meet the state recommended core competencies.

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Personnel Development

In order to provide a staff development program to improve the quality of instructional programs, the following procedures will be employed:

1. Special education concerns will be identified through a staff needs assessment completed by administrators, teachers, educational staff associates, program assistants, parents and volunteers;
- 2. All personnel who use restraint, restraint devices and/or isolation must be certified and annually trained in the use of such restraint, restraint devices and/or isolation;
- ~~Training must be provided annually to all personnel who may be providing aversive interventions under a student's IEP;~~
- 3. In-service training schedules will be developed based upon the results of the district assessment and in support of needs identified;
- 4. Training activities will be conducted for regular general and special education staff, staff of other agencies and organizations and private school staff providing services for special education student; and
- 5. Training for classified staff in the state recommended core competencies will occur through yearly monthly meetings and weekly email correspondence (Special Education Nuts and Bolts).

Public Participation

Any application and any required policies, procedures, evaluations, plans and reports are readily available to parents and other members of the public through the district's special education office and the office of the superintendent. A notice regarding the availability of such documents will be placed on the district's Web site and in the district's newsletter.

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