

Wenatchee School District Board of Directors



WSD Board Meeting February 14, 2017 WSD District Office Agenda

6:00 PM

I. PLEDGE OF ALLEGIANCE		TIME
II. CONSENT AGENDA:		02 Min
Minutes: Regular Board Meeting 1/24/17	Action 1+	
Personnel Report	Action 2+	
Vouchers	Action 3+	
Contracts	Action 4+	
Policies – 2nd Reading: No.'s 2320, 3432	Action 5+	
III. CITIZEN COMMENTS:		03 Min
IV. HIGH SCHOOL ASB REPORTS:		10 Min
V. FIELD TRIP REQUESTS:	Action	10 Min
VI. WENATCHEE LEARNS STRATEGIES:		125 Min
<i>Strategy Three – Use Best Tools & Resources to Advance Learning</i>		
<i>Objective 3.3 The Right Tools & Resources for Staff</i>		
Assessment Data Update & Review	Information	45 min
Ron Brown, Instructional Technology, Sarah Hanchey, Dir. Of Curriculum Bill Eagle, Director of State & Federal Programs		
<i>Objective 3.4: Facilities that Optimize Learning:</i>		
1) LIN CIP - Lydig Change Order 13	Action	05 min
2) Portables CIP - Smith Change Order 4	Action	05 min
3) PIO CIP - Forte Amendment 3	Action	05 min
4) PIO CIP - Forte Amendment 4	Action	05 min
5) Ph 2 Bond - TCF Architecture Amendment 4	Action	05 min
6) Ph 2 Bond - TCF Architecture Amendment 5	Action	05 min
7) Ph 2 Bond - TCF Architecture Amendment 6	Action	05 min
8) CIP - Hill Amendment 5		
9) Rec Park Hitting Facility Rejection of Bids Resolution #03-17	Action	10 min
Gregg Herkenrath, Director of Facilities & David Zeitlin, Hill International		
10) Levy M&O Replacement Resolution #02-17	Action	05 min
Les Vandervort, WSD Chief Financial Officer		
11) Levy M&O Presentation	Information	15 min
Brian Flones, Superintendent		
<i>Strategy Four – Balance Change for All with Excellence for All</i>		
<i>Objective 4.2: Sound Fiscal & Resource Management & Sound Human Resource Management</i>		
2017-18 & 2018-19 School Calendars	Action	05 min
Policy & Procedure 6512 Infectious Control Program – 1 st Reading	Information	10 min
Lisa Turner, HR Executive Director		
VII. BOARD COMMUNICATION		05 Min
VIII. SUPERINTENDENT’S REPORT		15 Min
• District Learning Team Update		
IX. ADJOURNMENT		
X. EXECUTIVE SESSION (As Needed)		



CONSENT AGENDA



Wenatchee School District Regular Board Meeting

Minutes of January 24, 2017
WSD District Office

Board Members Present

Robert Sealby, President
Laura R. Jaecks V.P.
Walter Newman
Claudia De Robles
Jennifer Talbot

6:00 PM

Staff Present

Brian Fiones, Superintendent
Cabinet

I. Regular Meeting 6:00 p.m.

Robert Sealby, Board President, opened the regular board meeting at 6:12 pm, with the Pledge of Allegiance. (The Board Appreciation Reception was held prior to meeting.)

President Sealby, asked for a motion to approve the consent agenda.

II. Consent Agenda

MOTION MADE: Walter Newman made the motion to approve the consent agenda.

SECONDED: By Jennifer Talbot

DISCUSSION: None

PASSED UNANIMOUSLY

Consent Agenda included:

1) Minutes

MINUTES:

1/10/16 Regular Board Meeting

2) Personnel Report

PERSONNEL REPORT PREPARED BY: Lisa Turner, HR Director:
01/24/2017 personnel report: On File

3) Vouchers/Payroll

VOUCHERS PREPARED BY:

Karen Walters, Director of Accounting:

1/24/17

General Fund

Check numbers 588426 through 588703 totaling \$895,717.42

Capital Projects Fund

Check number 588704 through 588714 totaling \$156,644.01

Associated Student Body Fund

Check number 588715 through 588764 totaling \$41,947.78

PAYROLL: Tammy Hubensack, Director of Payroll:

for the month of January. **\$6,345,415.15**

4) Surplus Report

SURPLUS REPORT: Karen Walters, Director of Accounting: 01/24/2017, on file

5) Contracts

CONTRACTS: Karen Walters, Director of Accounting: 01/24/17

Date	New or Renewal or Revision	Agency	Purpose	Date	New or Renewal or Revision	Agency	Purpose	Date	New or Renewal or Revision	Agency	Purpose
01/09/17	New	Anne Glenoid Consulting NTC GLAD Tier I Trainer- Consultant	Grant required to provide Spanish Literacy teachers P.D. in Spanish	01/01/17	New	ESD 113	An MOU is needed to reimburse	Jan. 4, 2017	New	NOISE (Northwest Opera in Schools Etc.)	Performance Contract for March 28, 2017 @ 1:00 PM
01/10/17	Renewal	Chelan County PUD	Cross Country Races & Softball Games & Practices	Jan. 5, 2017	New	Girls on the Run Columbia Valley	Girls on the Run program New Site Application	01/04/17	New	Music Theatre International	License for 2017-18 District Musical
01/09/17	New	Campbells	Leadership Advance	1/10/17	New	Local Tel. Loc.	Monitoring agreement 4 locations, Clewiston, FMS, DC, WBS, POC	12/15/16	Renewal	Washington State Center for Childhood Deafness and Hearing Loss	To provide an evaluation and up to two follow up consultation services for WSD student, YPM

6) Other

1) 2nd Reading Policies: No. 2255, No. 5281, No. 5280

2) Boys Basketball Youth Camp & Football Team Camp

III. Recognitions

Lisa Turner, HR Executive Director, recognized teacher Julie Parker for achieving National Board Certification. Ms. Turner read the following statement to highlight this outstanding achievement:

On December 12, 2016, the National Board for Professional Teaching Standards publicly announced the latest class of National Board Certified Teachers. I am proud to announce that Wenatchee School District has one (1) new National Board Certified teacher.

In a press release from the NBPTS, it was reported that for 2016 533 teachers earned their National Board Certification while another 3,384 renewed their Board Certification, and more than 20,000 are in the process. "I couldn't be more proud of our class of new and renewed NBCTs and of all Board-certified teachers. These teachers have proven that they teach to the highest standards – and research makes clear that their students are the ones who benefit. At the National Board, we've worked to engage more teachers in the process, which has been revised to be more flexible and affordable, while the standards remain unchanged. In response to these revisions, and with the support of states and districts across the U.S., we've seen significant interest in pursuing Board certification, exhibited by the 20,000 candidates in progress. The future becomes brighter as we all work towards an accomplished teacher for every student across the country," said Peggy Brookins, NBCT, President and CEO of the National Board.

New certifications are down by about 66% with the change in the certification process. Previously a candidate would complete all the components in one year. Now candidates have the opportunity to certify over a 3-year period.

Wenatchee School District currently has 79 National Board Certified teachers, we lost 6 this year to resignations and 1 to retirement.

Congratulations to our new Board Certified teacher! You are an inspiration to all of us and I believe many other great Wenatchee School District certificated employees will follow your path.

Newly Certified Teacher

1. Julie Parker at Pioneer MS

Ms. Parker was congratulated by each board member and Superintendent Flones. Pictures were taken for the press.

IV. Citizens Comments

None

V. High School ASB Report:

Wenatchee High School: None

WestSide High School Jade Medi, Leadership Member

- WSHS thanked the board for their service and support to WSHS, they gave cards to the board.
- She reported on *Pennies for Patients* fundraiser.
- Care Gifts for the *Homeless Drive* was a big success.
- *Kids with Cancer* in our state, box fundraiser going on. Mr. Kalahar will shave off his goatee if they raise enough money.
- Third Annual Spaghetti Feed/Silent Auction - coming up, more details in February.
- Wendy Skalisky was chosen to be the recipient of this year's *Janice Franz Talent Show* proceeds. WSHS thanked WHS for choosing her.

VI. Wenatchee Learns Strategies

Strategy One – Design the Personalized Learning of the Future

Objective 1.1: Personalized Learning/School Schedules

WHS Schedule Update: Eric Anderson, WHS Principal presented the following Powerpoint to the board.

Staff Professional Development Building the Schedule - Priorities

■ Book Studies – Teaching in the Block



- Univ. of Washington Center for Educational Leadership
 - Learning Labs – Extended Teaching Times
- Bureau of Education and Research
 - Practical Teaching Strategies for Block Schedule Classes
- Gayle Gregory Training
 - Author of *Differentiated Instruction in the Block Schedule*

- All Foreign Lang is offered in a year-long format (A/B Rotation)
- All Music is offered in a year-long format (A/B Rotation)
- Most AP Classes offered in a year-long format (A/B Rotation)
- 9th Grade English is paired with 9th Grade Science (IPC)
 - All year working on ELA standards
- 10th – 12 Grade English is paired with Social Studies
 - All year working on ELA standards (Humanities all year)
- No Gap in Math sequence from Pre Algebra through Algebra 2
 - SBAC Test covers Alg 2 content and below
- Appropriate mix of classes running in an semester and an A/B rotation to allow for maximum flexibility in student schedules.

Proposed Math Sequencing

CURRENT STUDENTS

2016/17	2017/18	2018/19	2019/20
Pre Algebra	Algebra 1/Algebra 1	Geometry/ Alg II or App Math	Trig (A/B)
Algebra	Geometry/Alg II or App Math	Trig (A/B)	Precalc (A/B)
Geometry	App Math or Alg II/Trig	Precalc (A/B)	AP Calc AB/BC AP Stats (A/B)
Algebra II	Trig (A/B)	Precalc (A/B)	AP Calc AB/BC AP Stats (A/B)
Acc Alg II	Precalc (A/B)	AP Calc AB/BC AP Stats (A/B)	Calc III / III AP Stats (A/B)

INCOMING STUDENTS

YEAR 1	YEAR 2	YEAR 3	YEAR 4
Pre Algebra/Algebra I	Algebra 1/Geometry	Algebra II or App Math	Trig (A/B)
Algebra IA/Algebra I	Geometry/Alg II or App Math	Trig (A/B)	Precalc (A/B)
Geometry/Alg II or App Math	Trig (A/B)	Precalc (A/B)	AP Calc AB/BC AP Stats (A/B)
Acc Alg II (A/B)	Adv. Math Concepts/ Precalc.	AP Calc AB/BC AP Stats (A/B)	Calc III / III AP Stats (A/B)

Class Structure

- All classes (with the exception of some math and intervention classes) will meet 90 times during the school year.
- Semester long classes will meet for 90 consecutive days either first or second semester
- A/B Rotation classes will meet every other day for the entire school year.

	Semester 1	Semester 2
Block 1 (Sem Class)	Biology	Intro to Auto Cad

	Semester 1	Semester 2
Block 1 (A/B Rotation)	French 2 / Orchestra	

Hybrid 4 Period Block Foundation

Hybrid 4 Period Structure

	Semester 1	Semester 2
Block 1 (Sem Class)	Semester Class	Semester Class
Block 2 (Sem Class)	Semester Class	Semester Class
Block 3 (Sem Class)	Semester Class	Semester Class
Block 4 (Sem Class)	Semester Class	Semester Class

OR

	Semester 1	Semester 2
Block 1 (A/B Rotation)	A/B Rotation	
Block 2 (A/B Rotation)	A/B Rotation	
Block 3 (A/B Rotation)	A/B Rotation	
Block 4 (A/B Rotation)	A/B Rotation	

Students could be enrolled in between 4 and 8 classes at a time but would only attend 4 classes per day.

Example Schedule (5 Classes)

Enrolled in 5 Courses

	Semester 1	Semester 2
Block 1	Semester Class (1 cr)	Semester Class (1 cr)
Block 2	2 Classes A/B Rotation (2 Cr)	
Block 3	Semester Class (1 cr)	Semester Class (1 cr)
Block 4	Semester Class (1 cr)	Semester Class (1 cr)
	5 Classes at a Time (4 Cr)	5 Classes at a Time (4 Cr)

	Semester 1	Semester 2
Block 1	World History	English 10
Block 2	Marketing/Band	
Block 3	Biology	Ceramics
Block 4	Geometry	Algebra 2

4 Period Block Schedule (Draft)

- Classes meet 5 days per week (A/B Rotation Courses meet every other day all year long)
- Instructional Minutes
 - Mon - 65
 - Tue, Wed, Thur, Fri - 85

	Monday	Wednesday
Period 1	9:45 - 10:52	7:00 - 8:05
Period 2	10:58 - 12:03	8:15 - 9:40
1st Lunch	12:03 - 12:38	Break/Tutorial 9:40 - 9:53
Period 3A	12:44 - 1:49	Period 2 9:59 - 11:24
Period 3B	12:09 - 1:14	1st Lunch 11:24 - 11:58
2nd Lunch	1:14 - 1:49	Period 3A 12:04 - 1:29
Period 4	1:55 - 3:00	Period 3B 11:30 - 12:55
		2nd Lunch 12:55 - 1:29
		Period 4 1:35 - 3:00

	Tuesday	Thursday
Period 0	7:00 - 8:05	Period 0 7:00 - 8:05
Period 1	8:15 - 9:40	Period 1 8:15 - 9:40
Break/Tutorial	9:40 - 9:53	Break/Tutorial 9:40 - 9:53
Period 2	9:59 - 11:24	Period 2 9:59 - 11:24
1st Lunch	11:24 - 11:58	1st Lunch 11:24 - 11:58
Period 3A	12:04 - 1:29	Period 3A 12:04 - 1:29
Period 3B	11:30 - 12:55	Period 3B 11:30 - 12:55
2nd Lunch	12:55 - 1:29	2nd Lunch 12:55 - 1:29
Period 4	1:35 - 3:00	Period 4 1:35 - 3:00

	Friday
Period 0	7:00 - 8:05
Period 1	8:15 - 9:40
Break/Tutorial	9:40 - 9:53
Period 2	9:59 - 11:24
1st Lunch	11:24 - 11:58
Period 3A	12:04 - 1:29
Period 3B	11:30 - 12:55
2nd Lunch	12:55 - 1:29
Period 4	1:35 - 3:00

A/B Rotation Example

Week 1

Monday (A)	Tuesday (B)	Wednesday (A)	Thursday (B)	Friday (A)
French 2	Orchestra	French 2	Orchestra	French 2

Week 2

Monday (B)	Tuesday (A)	Wednesday (B)	Thursday (A)	Friday (B)
Orchestra	French 2	Orchestra	French 2	Orchestra

Example Schedule (4 Classes)

Enrolled in 4 Courses

	Semester 1	Semester 2
Block 1	Semester Class (1 cr)	Semester Class (1 cr)
Block 2	Semester Class (1 cr)	Semester Class (1 cr)
Block 3	Semester Class (1 cr)	Semester Class (1 cr)
Block 4	Semester Class (1 cr)	Semester Class (1 cr)
	4 Classes at a Time (4 Cr)	4 Classes at a Time (4 Cr)

	Semester 1	Semester 2
Block 1	US History	Jr. American Literature
Block 2	Alg 2	Trig
Block 3	Horticulture Science	Chemistry
Block 4	Debate and Speech	Psychology

Example Schedule (6 Classes)

Enrolled in 6 Courses

	Semester 1	Semester 2
Block 1	Semester Class (1 cr)	Semester Class (1 cr)
Block 2	2 Classes A/B Rotation (2 Cr)	
Block 3	2 Classes A/B Rotation (2 Cr)	
Block 4	Semester Class (1 cr)	Semester Class (1 cr)
	6 Classes at a Time (4 Cr)	6 Classes at a Time (4 Cr)

	Semester 1	Semester 2
Block 1	20th Century Literature	CWP
Block 2	AP Biology/Sports Medicine 4	
Block 3	AP Stats/Newspaper Production	
Block 4	AP Physics	Graphic Art

Example Schedule (7 Classes)

Enrolled in 7 Courses

	Semester 1	Semester 2
Block 1	Semester Class (1 cr)	Semester Class (1 cr)
Block 2	2 Classes A/B Rotation (2 Cr)	
Block 3	2 Classes A/B Rotation (2 Cr)	
Block 4	2 Classes A/B Rotation (2 Cr)	
	7 Classes at a Time (4 Cr)	7 Classes at a Time (4 Cr)

	Semester 1	Semester 2
Block 1	Health & Cooking	Intro to Chem & Physics
Block 2	Fitness 4/Spanish 2	
Block 3	Acc Algebra 2/Modern Media	
Block 4	Band/Pre AP English 9	

Potential Courses Offered in the A/B Rotation (9th Grade)

- Orchestra
- Chamber Orchestra
- Wind Ensemble
- Percussion Ensemble
- GA Band
- Bel Canto
- Treble & Bass Clef
- Chamber Singers
- Mariachi
- Intermediate Mariachi
- Advanced Mariachi
- Fitness 2
- Fitness 3
- Fitness 4
- Health
- Intro to Business
- Tech Lab
- Modern Media
- Pre AP English 9
- Spanish 1
- Spanish 2
- French 1
- German 1
- Acc Algebra 2
- Academic Support
- AVID

Potential Courses Offered in the A/B Rotation (11th & 12th Grade)

- 9th & 10th Grade Offerings +
- Spanish 4
- French 3
- French 4
- German 3
- German 4
- AP US History
- AP Language
- AP Literature
- AP Human Geography
- AP Biology
- AP Studio Art 2D
- AP Studio Art 3D
- AP Chemistry
- American Studies
- AP Statistics
- Sports Medicine 2
- Sports Medicine 3
- DECA Store
- CORE Leadership
- Biology EOC
- Math EOC
- English EOC
- Teachers Assistant
- Senior Release
- Directed Study
- AP Support

Courses Offered Outside the Schedule

- 0 Hour
 - Business Law Mock Trial
 - Fitness 4
 - AP Language
 - AP Literature
 - Pre Calculus
 - Jazz Ensemble
 - Vocal Jazz
- Online
 - US History
 - World Studies
 - Contemporary World Problems
 - Fitness
 - In Conjunction w/ Athletics & Marching Band
 - Health
 - Biology
- Directed Study
 - Varying courses by approval

Discussion:

- Mr. Anderson answered questions about how this word is getting out to the public and parents, they are using:
 - Webpage
 - Facebook
 - Letter sent to Parents
 - Email
 - In English and Spanish

Hybrid 4 Period Block Foundation

Hybrid 4 Period Structure

	Semester 1	Semester 2
Block 1 (Sem Class)	Semester Class	Semester Class
Block 2 (Sem Class)	Semester Class	Semester Class
Block 3 (Sem Class)	Semester Class	Semester Class
Block 4 (Sem Class)	Semester Class	Semester Class
OR		

	Semester 1	Semester 2
Block 1 (A/B Rotation)	A/B Rotation	
Block 2 (A/B Rotation)	A/B Rotation	
Block 3 (A/B Rotation)	A/B Rotation	
Block 4 (A/B Rotation)	A/B Rotation	

Students could be enrolled in between 4 and 8 classes at a time but would only attend 4 classes per day.

Potential Courses Offered in the A/B Rotation (10th Grade)

- 9th Grade Offerings +
- Spanish 3
- French 2
- German 2
- AP World History
- Newspaper Production
- Yearbook Production
- Trigonometry
- Pre Calculus
- Sports Medicine 1
- Marketing
- Video Production
- Fitness – Walking
- Fitness – Advanced Strength Training
- Pre AP English 10

Proposed New Class Offerings

- Fundamentals of Music Theory
- History of Jazz (CWU Music 101)
- Introduction to Music (CWU Music 102)
- Keyboard Lab
- Digital Music
- Popular Music and Society
- Rock Orchestra
- Walking for Fitness
- Advanced Strength & Conditioning
- Advanced Swimming & Lifeguarding
- Latin American Literature
- Graphic Novel
- CWU English 101
- Exercise Science
- AP Environmental Science
- AP Computer Science Principles
- International Business & Commerce
- Personal Finance
- Economics
- Sports Entertainment & Marketing Management
- Environmental & Natural Resource Science
- Forestry, Fish and Wildlife
- Video Productions
- Modern Media
- Health & Cooking
- CTE Work Based Learning
- The Media and You
- Sports and Society
- Pre AP Social Studies
- 20th Century American Pop Culture
- Asian Cultures and History
- Contemporary Politics and Government

Tentative Registration Timeline

Student Input of Course Requests (Completed in English or history class in writing)	February/March
Request Adjustments/Building of Master Schedule	March
Proposed Registration Windows (Registration windows open on Monday at 8 am and closes on Wednesday at midnight)	
Current Juniors	May 1-3
Current Sophomores	May 8-10
Current Freshmen	May 15-17
Student Initiated Schedule Corrections/Changes (Students submit Schedule Change Request Form)	June 5-8 / Aug 17-25

- Audio and Video online for them to view, We have over 210 hits already and it was just posted
- Met with parents who had concerns all along, 3 members - good meeting, they are sharing about the meeting and the information.
- Will meet with parents of 8th graders at Feb. 17th meeting
- Mr. Anderson answered the board questions about environment science classes, not replacing anything at the Tech Center. The video production will not compete with the Tech Center, smaller scale can lead up to the Tech Center program.
- Discussion on creating a parent advisory committee followed. The idea of asking 3 parents from each district (Middle School areas) so all demographics are represented.
- The Board was invited to help select the parent advisory group. Discussion followed about the prospect of that process. They would be represented in all decisions that would affect the students. Want to keep at it a manageable number. Encouraged to have more demographics represented.
- Dr. Newman thanked Mr. Anderson for his professionalism and patience and grace in handling this sensitive issue with the community and parents.

Strategy Three – Use Best Tools & Resources to Advance Learning

Objective 3.4: Facilities that Optimize Learning:

1) Facilities Updates:

David Zeitlin, Hill International and Gregg Herkenrath, Director of Facilities gave updates of the projects in the district.

GC/CM Contingency					
Owner Contingency Balance	GC/CM Contingency	GC/CM Change Orders***	Potential Changes	GC/CM Contingency Balance	Total Uncommitted Funds (as of 11/4/2016)
\$ 1,439,915	\$ 2,217,918	\$ 1,524,178	\$ 436,857	\$ 256,883	\$ 3,916,015

David Zeitlin shared the latest on the Owner Contingency Balance \$1,439,915 and GC/CM contingency balance \$254,883 leaving a Total Uncommitted Funds amount of \$3,916,015.

20.7 % Change Order broken down for board to see how it falls into a reasonable range:

- 8.6% Owner request changes
- 5.5% Unforeseen condition changes
- 3.9% Item change requests by city – building inspector and fire marshal
- 2.6% Design coordination changes

Discussion followed on existing issues:

- Pioneer storm water issue – consulting with civil engineer on how to address that
- Sewer issue is also being addressed
- Went from a grass field to synthetic field creating more runoff
- There is a small drip that we do not know where it is coming from, not enough to do anything but needs to be isolated and fixed.
- Gate latches need to be redone, not working properly – we are putting heavy duty closers on the gates
- Lincoln – change orders will be back for Feb. 14 board meeting – the problem of contaminated soil
- WA soccer field has a drain field issue – WA gym is looking great
- Intercom system between WA and Castle Rock will be added

3) **Levy M&O Replacement Resolution #02-17:** Supt. Flonex presented the resolution which was prepared by Jim McNeil, only amounts have changed. Page 3 reviewed.

Section 2. Calling of Election. The Auditor of Chelan County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the District in the manner provided by law to be held therein on April 25, 2017, for the purpose of submitting to the District's voters, for their approval or rejection, the proposition of whether a renewal General Fund educational programs and operation tax levy shall be made annually for four years commencing in 2017 for collection in 2018 on all of the taxable property within the District of \$12,527,890, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value (such assessed value representing 100% of true and fair value unless specifically provided otherwise by law), in 2018 for collection in 2019 of \$12,903,727, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, in 2019 for collection in 2020 of \$13,290,839, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, and in 2020 for collection in 2021 of \$13,689,564, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

RENEWAL OF EXPIRING EDUCATIONAL
PROGRAMS AND OPERATION LEVY

RESOLUTION NO. 02-17

A RESOLUTION of the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington, providing for the submission to the voters of the District at a special election to be held therein on April 25, 2017, of a proposition authorizing a tax levy to be made annually for four years commencing in 2017 for collection in 2018 on all of the taxable property within the District of \$12,527,890, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value (such assessed value representing 100% of true and fair value unless specifically provided otherwise by law), in 2018 for collection in 2019 of \$12,903,727, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, in 2019 for collection in 2020 of \$13,290,839, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, and in 2020 for collection in 2021 of \$13,689,564, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval, for the District's General Fund, the proceeds of such levies to be used for support of the District's educational programs and operation expenses, all as more particularly set forth herein; designating the District's Chief Financial Officer and special counsel to receive notice of the ballot title from the Auditor of Chelan County, Washington; and providing for other matters properly related thereto, all as more particularly set forth herein.

ADOPTED: FEBRUARY 14, 2017

Supt. Flonex explained it will be up for approval at the next board meeting.

3) Columbia Valley Community Health MOU: Mark Helm, Executive Dir. Student Services presented the following MOU for approval. It was reviewed at the last board meeting.

Memorandum of Understanding
between
Columbia Valley Community Health (CVCH)
and
Wenatchee School District (WSD)

Lincoln Elementary School

1. Purpose

This Memorandum of Understanding ("MOU") is intended to formalize CVCH's provision of health services, which includes but is not limited to mental, behavioral and physical health issues, to WSD students by CVCH staff through a school-based health care program ("SBHC") at Lincoln Elementary School ("Lincoln"). The parties desire to enter into this MOU while a more detailed service agreement and business associate agreement are being negotiated and prepared.

2. Background

CVCH shares a commitment with Chelan-Douglas Health District, WSD, and the Coalition for Children and Families to reduce health disparities and reduce the achievement gap for students in WSD. By addressing student mental, behavioral, and physical health issues at Lincoln, CVCH, through the SBHC, is in a unique position to help students resolve issues that provide health coordination services to assist students and families with navigating the healthcare system and Lincoln's student support systems.

CVCH staff performing services through a SBHC address a broad range of student needs and issues (see Scope of Services, Appendix A). Academic problems are a subset of these issues and are, at times, addressed directly with students. There exists evidence (see Appendix B) that addressing mental, behavioral and physical health issues enhances students' academic readiness and performance. As such, it is CVCH's philosophy that every student receiving care through the SBHC receives academic support -- either directly or indirectly.

3. Plan to Support School Success

CVCH will work closely with WSD to identify and support students at academic risk who would benefit from CVCH mental, behavioral and physical health services. CVCH will work closely with the school nurse, family support worker, Lincoln administration, teachers, guidance counselors, and other Lincoln staff and community agencies (see List of Community Agencies/Resources, Appendix C) such that these entities regularly refer students for mental, behavioral and physical health services. CVCH will distribute information regarding its services and referral procedures to Lincoln staff as appropriate and as approved by WSD.

CVCH's School-Based Health Care Program leadership team will meet with Lincoln's leadership team on a regular basis, but no less than once a month during the school year, to discuss SBHC monitoring and evaluation. CVCH staff providing health coordination services will coordinate with Lincoln's staff providing student support systems on a weekly basis during the school year to offer consistent on-site support.

4. School Functioning

CVCH will receive referrals from a variety of sources within Lincoln, including the school nurse, administration, teachers, guidance counselors and other school personnel. CVCH will work with WSD to identify ways in which students who are in need of health services, including those who are at risk academically, are referred appropriately. All students seen by CVCH medical staff will undergo a comprehensive health assessment, including areas of academic and school functioning. In the event that a mental health or behavioral concern is identified, the student will be referred to the SBHC mental health/behavior therapist. If academic and school functioning is identified as an area of concern CVCH will collaborate with Lincoln staff to determine the appropriate student support systems within Lincoln for the student. In the event that academic and school functioning is determined to be an area of concern, increasing this functioning will become a direct or indirect focus of services provided by CVCH.

5. Costs

WSD and CVCH shall each bear their own costs, including attorney fees, related to the services provided by this MOU and the negotiation of the terms of the more detailed service agreement and business associate agreement. The space, including utilities, at Lincoln for the SBHC will be provided to CVCH at no cost to CVCH by WSD. It is anticipated that WSD and CVCH will cooperate to request grant funding from available resources to assist in offsetting any costs to CVCH and/or WSD for the SBHC.

6. Provisions

- A. Each party to this MOU will be responsible for the negligent acts or omissions of its own employees, officers, trainees, or agents in the performance of this MOU. No party will be considered an agent of the other and neither party assumes any responsibility to the other party for the consequences of any act of omission of any person, firm, or corporation not a party to this MOU.
- B. This MOU does not create or establish a joint venture or a partnership between WSD and CVCH.
- C. This MOU will be construed in accordance with the laws of the State of Washington.
- D. If any provision of this MOU or of any agreement, document, or writing, pursuant to or in

connection with this MOU, is held to be wholly or partially invalid or unenforceable under applicable law, that provision will be ineffective to that extent only, without in any way affecting the remaining parts or provisions of the MOU, agreement, document or writing.

- E. Neither a waiver by any of the parties hereto of a breach of or a default under any of the provisions of this MOU, not the failure of either of the parties, on one or more occasions, to enforce any of the provisions of this MOU or to exercise any right or privilege hereunder, will thereafter be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any of such provisions, rights or privileges hereunder.

7. Confidential Student Information

WSD understands that protected health information received from CVCH is considered confidential and will not be disclosed in any manner to any other person, agency, or entity without the prior written consent of the student or parent, unless allowed or required to make such a disclosure under an applicable law, subpoena or court order.

Washington State regulations and case law allow minors age 13 years and older to independently consent for and receive the following confidential health services:

- Alcohol/drug abuse treatment
- Outpatient mental health treatment
- Birth control
- Pregnancy care
- STD/HIV diagnosis and testing.

WSD and CVCH understand that all information maintained by WSD pertaining to a student's educational record is governed by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. Section 1232g, and therefore the educational record is available for parental review until the student turns 18 years of age. This means that a student's right to privacy in health records is at risk of being violated when an educational record includes information about confidential health services listed above. WSD agrees to consider what information from CVCH would be appropriate to include in a student's educational record in light of the student's right to privacy in health records.

CVCH agrees and understands that WSD will only provide personally identifiable student information or academic records to CVCH upon a signed release of information, which must be signed by a parent or the student, if the student is 18 years of age or older. CVCH has the responsibility to obtain the signed consent form from the parent or student.

CVCH also agrees and understands that any educational record received from the District is considered confidential student information protected by state and federal law, including FERPA. CVCH further agrees that an educational record received from WSD will not be disclosed to any other person, agency, or entity without the prior written consent of WSD, the parent or the student unless required to make such a disclosure under an applicable law, subpoena or court order. The unauthorized or unlawful disclosure of an educational record is just cause for WSD to immediately terminate the SBHC with CVCH at Lincoln.

8. Termination

Unless otherwise provided for in this MOU, WSD or CVCH may terminate this MOU by providing the other party 30 calendar days written notice. This MOU shall automatically terminate when the parties enter into the written service agreement contemplated in Section 1, above.

9. Notice

All notices and other communications required or permitted to be given under this MOU shall be in writing and shall be personally served or mailed, by certified mail, return-receipt requested, addressed to the respective parties as follows:

Appendix A, B and C on file.

Mr. Helm gave a brief update on the eye-screening monitor that CVCH will have for testing vision. It complies with the latest state statutes. We can take the machines to classroom for quicker screening.

MOTION MADE: Laura R. Jaecks made the motion to approve the Columbia Valley Community Health MOU as presented by Mark Helm, Executive Director of Student Services.

SECONDED: By Walter Newman

DISCUSSION: Mention was made that it should be located at WHS, to serve more students. Also the board sees it as a good move to partnership with CVCH would like to see the district continue this conversation of serving our students in the future.

PASSED UNANIMOUSLY

Objective 4.3: College and Career Readiness for All

Policy & Procedures - Information & 1st Reading of Policy & Procedure 2320/2320P Field Trips, Excursions & Outdoor Ed – 4 criteria to meet opt-out for parents. Two efforts made to parents prior to field trips to communicate.

This procedure and policy is just bringing them up to date: 3120P Enrollment & 3432 Emergencies
Mark Helm, Executive Director of Student Services explained changes for the first reading.

Policy	Title	Suggested Action	District Recommendation	Rationale
2320	Field Trips, Excursions and Outdoor Education		Approve	Adds an Opt-Out option for specific situations
2320P	Field Trips, Excursions and Outdoor Education		FYI	
3120P	Enrollment		FYI	Updated to reflect new attendance requirements for counting a student
3432	Emergencies		Approve	Updated to new drill requirements

Strategy Four – Balance Change for All with Excellence for All

Objective 4.2: Sound Fiscal & Resources Management & Sound Human Resource Management.

HR Request for Waiver Resolution #01-17 – for conferences reasons. (changed agenda spots with the 2017-18 calendar), Lisa Turner gave a brief summary for the need to adopt this resolution before approving the calendar.

RESOLUTION NO. 01-17

REQUEST A WAIVER OF THE MINIMUM 180-DAY SCHOOL YEAR FOR GRADES K-12 (WAC 180-18-040)

WHEREAS, the state legislature requires that the school year consists of 180 school days, Wenatchee School District No. 246 is requesting a waiver of the minimum 180-day school year for the 2017 – 2018 school year; 2018 – 2019 school year; and the 2019 – 2020 school year for grades K-12; and

WHEREAS, the State Board of Education is authorized to approve a waiver of this requirement, conditional upon the district’s providing adequate evident that it is improving student learning through increased parental involvement and parent teacher communication by attending parent teacher conferences; and

WHEREAS, the Wenatchee School District has reviewed attendance at parent teacher conferences. Fewer days of full-day parent conferences cause less loss of quality learning time compared to more days of half-day parent conferences. In reviewing perceptual data from teachers and administrators, satisfaction with the half-day conference has dropped. Teaching and conferencing on the same day is not desirable. Full day options increase the total amount of time for conferencing.

WHEREAS, the Wenatchee School District will continue to meet the minimum instructional hours requirement per RCW 28A.150.220(2) under the waiver plan.

THEREFORE, BE IT RESOLVE THAT, the Board of Directors of the Wenatchee School District No. 246 approves the request for a three-year waiver from the State Board of Education to move from 180 school days to 176 school days.

ADOPTED by the Wenatchee School District No. 246 Board of Directors, Chelan County, Washington, at the regular meeting thereof, held on January 24, 2017 the following Directors being present and voting thereon:

MOTION MADE: Jennifer Talbot made the motion to approve the Resolution No. 01-17 as presented by Lisa Turner, HR Executive Director.

SECONDED: Laura R. Jaecks

DISCUSSION: None

PASSED UNANIMOUSLY

WSD 2017-2018 Student Calendar , Lisa Turner, Executive Director of Human Resources, reported that the Student School Calendar 2017-18 School Year had over 80% staff participation in voting. The vote came out in favor of the following calendar:

July - 2017						0	2017 - 2018						January - 2018						29
M	T	W	T	F	S	Student Calendar						Wenatchee Public Schools	M	T	W	T	F	S	1-3 New Year's Observed (No School)
3	4	5	6	7	8								8	9	10	11	12	13	15 - Martin Luther King Day (No School)
10	11	12	13	14	15								15	16	17	18	19	20	Non-Contract Day - No School
17	18	19	20	21	22								22	23	24	25	26	27	
24	25	26	27	28	29								29	30	31				

August - 2017						2	February - 2018						29					
M	T	W	T	F	S							M	T	W	T	F	S	
7	8	9	10	11	12	21-22 District Professional Development Days						5	6	7	8	9	10	
14	15	16	17	18	19	23 - All Staff Opening Day - Vendor Fair						12	13	14	15	16	17	
21	22	23	24	25	26	23-24 Principal Days						19	20	21	22	23	24	19 - President's Day (No School)
28	29	30	31			30 - First Day of School						26	27	28				

September - 2017						20	March - 2018						22					
M	T	W	T	F	S							M	T	W	T	F	S	
4	5	6	7	8	9	4 - Labor Day (No School)						5	6	7	8	9	10	7 - Spring Parent / Teacher Conferences (K-12 no students)
11	12	13	14	15	16							12	13	14	15	16	17	
18	19	20	21	22	23							19	20	21	22	23	24	
25	26	27	28	29	30							26	27	28	29	30	31	

October - 2017						21	April - 2018						16					
M	T	W	T	F	S							M	T	W	T	F	S	
2	3	4	5	6	7							2	3	4	5	6	7	2 - 6 Spring Break (No School)
9	10	11	12	13	14	13 - District Professional Development Day - No School						9	10	11	12	13	14	
16	17	18	19	20	21							16	17	18	19	20	21	
23	24	25	26	27	28							23	24	25	26	27	28	
30	31											30						

November - 2017						19	May - 2018						21					
M	T	W	T	F	S							M	T	W	T	F	S	
6	7	8	9	10	11	1-3 Fall Parent / Teacher Conferences (K-12 No Students)						7	8	9	10	11	12	Non-Contracted Day - No School
13	14	15	16	17	18	1-3 - Classified Training Days						14	15	16	17	18	19	
20	21	22	23	24	25	10 - Veteran's Day Observed (No School)						21	22	23	24	25	26	
27	28	29	30			22 - Early Release - Students Dismissed 3 hours early						28	29	30	31			28 - Memorial Day (No School)
						23-24 Thanksgiving Holiday (No School)												

December - 2017						10	June - 2018						11					
M	T	W	T	F	S							M	T	W	T	F	S	
4	5	6	7	8	9	8 - District Professional Development Day						4	5	6	7	8	9	
11	12	13	14	15	16							11	12	13	14	15	16	15 - Last Day of School - Students dismissed 3 hours early
18	19	20	21	22	23	18 - 29 Winter Break (No School)						18	19	20	21	22	23	
25	26	27	28	29	30							25	26	27	28	29	30	18 & 19 - Make up days if needed

Significant Dates		Elementary Grading Period	
August 10th	New Employee Orientation	August 30 - November 28	First Trimester (60 days)
November	WAAS-DAPE (TBA)	November 29 - March 14	Second Trimester (60 days)
January - February	Winter EOC (TBA)	March 15 - June 15	Third Trimester (60 days)
February - March	WELPA (TBA)	Secondary Grading Period	
March	WAAS-DAPE (TBA)	August 30 - October 31	First Quarter (43 days)
March 12-16	Classified Employees Week	November 1 - January 25	Second Quarter (65 days)
March - May	Smarter Balance Grades 3-8	August 30 - January 25	First Semester (98 days)
March	State Testing for Grades 9-12	January 29 - March 30	Third Quarter (46 days)
April - May	Smarter Balance Grade 11	April 9 - June 15	Fourth Quarter (48 days)
April	Kindergarten Registration Begins	January 29 - June 15	Second Semester (92 days)
April - June	MSP for Grades 5 & 8	Parent Teacher Conference Schedule	
April 30 - May 4	Teacher Appreciation Week	Fall Conferences: Wednesday - Friday, flexible times available	
May - June	Spring EOC	Spring Conferences: Wednesday, flexible times available	
June 8	WHS Graduation	School Board Approved:	
June 12	WHS Graduation	Revised:	

MOTION MADE: Claudia De Robles made the motion to approve the 2017-18 Student Calendar as presented by Lisa Turner, Executive Director of Human Resources.

SECONDED: By Jennifer Talbot

DISCUSSION: None

PASSED UNANIMOUSLY

Memorial Bequests: Brian Flonex, Superintendent asked for approval for the district to accept the two Memorial Bequests - Steve Brady's and Whitley Memorial, see memo:

To: School Board Members

From: Brian Flonex

Subject: Memorial Bequests

Board Members,

In accordance with school district policy 6114 gifts and donations are required to be accepted by board approval.

We have two donations for the school board to approve:

Steve Brady Memorial- \$50,425

The funds are to be spent on library book replacement and new additions for the elementary schools.

Whitley Memorial- \$25,000

The funds are to be spent on library equipment in the district.

We will send a letter of appreciation to both for the Memorial Bequests.

We made plaques for each library to acknowledge the gifts.

Thank you from the board to Karin Abbott for the letter explaining the memorial gift from her parents.

MOTION MADE: Jennifer Talbot made the motion to approve the Memorial Requests as presented by Brian Fones, Superintendent, with much gratitude.

SECONDED: By Laura R. Jaacks

DISCUSSION: None

PASSED UNANIMOUSLY

VII. Board Communication

Board President Sealby asked for board communications:

- Jennifer Talbot thanked the district for training the classified staff in PBIS procedures, she noted that they are an important part of our behavioral and education process of our students.
- She also thanked the Superintendent, Cabinet and others in the district for their dedication, efforts and hard work in keeping things rolling along smoothly in the district.
- She thanked the board for their teamwork and dedication also.
- Board Director Claudia De Robles commented on the excellent video explaining the schedule changes that WHS administration put together for the community and parents. It is posted on the WHS Webpage and Facebook. Ms. De Robles was very impressed.

VIII. Superintendent's

Superintendent Fones reported the following:

- Mr. Fones reminded everyone about the Career Summit at the Convention Center, we had a great opening there, a lot of community business owner along with Wenatchee Learns Connect and there were over 60 junior and seniors involved.
- The Jazz Nights at the PAC are coming up please RSVP – and be sure to get your tickets to attend.

IX. Meeting Adjourned

MEETING ADJOURNED:

Board President Robert Sealby adjourned the meeting at 7:20 p.m.

President

Superintendent

Date

WENATCHEE SCHOOL DISTRICT NO. 246
February 14, 2017

TO: BOARD OF EDUCATION

FROM: Brian L. Fiones, Superintendent

PREPARED BY: Lisa N. Turner, Executive Director of Human Resources

SUBJECT: PERSONNEL REPORT

APPOINTMENTS

We ask the Board to appoint:

Classified:

- Teresa Adams: Secondary Prod/ Prep for 7 hrs/day at OMS, effective February 6, 2017;
- Brea Blakney: Elementary Lead Server for 3 hrs/day at SS, effective January 30, 2017;
- Lana Bromiley: ASP Activity Instructor for 2.5 hrs/day at L&C, effective January 24, 2017 through August 30, 2017;
- Sherry Comedown: Elementary Server for 2 hrs/day at SS, effective January 30, 2017;
- Javier Fox: Preschool Sped Para for 6 hrs/day at ECLC, effective January 23, 2017;
- Gemma McCullough: AVID Tutor at WSD, effective January 19, 2017 through August 30, 2017;
- Henry Newman: AVID Tutor at WHS/MS, effective January 17, 2017 through June 13, 2017;
- Christine Payton: Asst. Secretary Music Dept for 3.5 hrs/day at WHS, effective February 8, 2017;
- Karen Sheppard: Transportation Secretary for 8 hrs/day at Transportation, effective January 17, 2017;
- Kendra Wallin: ASP Staff/ Tutor for 3 hrs/day at PIO, effective January 24, 2017 through August 30, 2017;

Certificated:

- Jean Butler: Non-Continuing 0.6 FTE Journalism Teacher at WHS, effective January 23, 2017 through June 9, 2017;

CHANGE OF STATUS

Classified:

- Doretha Aguilar: Change as Cashier/Para Ed for 5 hrs/day at L&C to Para Ed for 6 hrs/day at LNC, effective February 9, 2017;

- Craig Anderson: Change as Sped Para Ed for 5 hrs/ day to 6 hrs/day at LNC, effective January 3, 2017;
- Josh Bollinger: Change as Para Ed for 6.25 hrs/day to 3.75 hrs/day at WVTSC, effective February 1, 2017;
- Paige Forhan: Change as Para Ed for 6 hrs/day at LNC to Sped Para Ed for 6 hrs/day at NBY, effective January 19, 2017;
- Laurel Frede: Change as Bus Driver for 7.3 hrs/day to 8 hrs/day at Transportation, effective January 2, 2017;
- Jennifer Howard: Change as Bus Driver for 7.5 hrs/day to 7.25 hrs/day at Transportation, effective January 9, 2017;
- Theresa Howard: Change as Bus Driver for 3.75 hrs/day to Assistant Secretary for 3.75 hrs/day at Transportation, effective January 25, 2017 through February 26, 2017;
- Bob Leishman: Change as Elem Lead Custodian for 8 hrs/day to Utility Custodian for 5 hrs/day at LNC, effective February 1, 2017 through February 15, 2017;
- Heather McCourt: Change as Bus Driver for 7.8 hrs/day to 8 hrs/day at Transportation, effective January 3, 2017;
- Nereida Farias: Change from Para Ed for 6.65 hrs/day to Para/Elem Sec for 8 hrs/day at MV, effective January 17, 2017 through June 9, 2017;
- Lisa Rose: Change as Bus Driver for 7.05 hrs/day to 7.85 hrs/day at Transportation, effective December 1, 2017;
- Maria Tapia: Change as ASP Activity Instructor for 2 hrs/day to add Elementary Server for 2 hrs/day at COL, effective January 30, 2017;
- Zane Thackeray: Change as Bus Driver for 6.5 hrs/day to 6.75 hrs/day at Transportation, effective January 3, 2017;
- Joanna Theiss: Change as Para/ Library Secretary for 7.94 hrs/day to 7.69 hrs/day at MV, effective January 17, 2017;

Certificated:

- Evelyn Williams: Change as Non-Continuing 1.0 FTE Preschool Sped Teacher at ECLC, effective January 27, 2017 through June 9, 2017

LEAVE OF ABSENCE

The following employees have requested a Leave of Absence:

Classified:

- Elmer Henderson: Leave as Warehouse Delivery Driver for 8 hrs/day at M&O, effective January 21, 2017 through February 3, 2017;
- Roberta Hotchkiss: Leave as RN for 6 hrs/day at LNC, effective January 23, 2017 through January 27, 2017;
- Tami Long: Extend Leave as Elementary Server/Lead Server for 4 hrs/day at L&C, effective December 31, 2016 through January 30, 2017;

- Heather McCourt: Leave as Bus Driver for 8 hrs/day at Transportation, effective January 20, 2017 through February 2, 2017;
- Les Scott: Extend Leave as Utility Custodian for 8 hrs/day at FMS, effective February 1, 2017 through March 30, 2017;
- Veronica Yunker: Leave as Sped Para for 6 hrs/day at LNC, effective April 14, 2017 through June 9, 2017;

Certificated

- Julie Middleton-Duran: Extend Leave as 1.0 FTE 8th Grade Core Teacher at OMS, effective January 20, 2017 through April 10, 2017;

RETURN FROM LEAVE OF ABSENCE

Classified:

- Danielle Bailey: Return as MS Secretary for 7 hrs/day at OMS, effective March 10, 2017;
- Therese Howard: Return as Bus Driver for 3.75 hrs/day at Transportation, effective February 2, 2017;
- Heather McCourt: Return as Bus Driver for 8 hrs/day at Transportation, effective January 25, 2017;
- Vicki Reed: Return as Director's Secretary for 8 hrs/day at FS, effective January 25, 2017;

Certificated:

- Lyndsay Brewer: Return as 1.0 FTE Occupational Therapist at Sped, effective January 11, 2017;
- James Broome: Return as 1.0 FTE Counselor at NBY, effective January 17, 2017;
- Mandy Hupp: Return as 1.0 FTE Psychologist at WHS/ECLC, effective January 23, 2017;
- Jon Magnus: Return as 1.0 FTE Foreign Language Teacher at WHS, effective January 17, 2017;
- Danielle Ouellette: Return as 1.0 FTE Sped Teacher at WHS, effective January 24, 2017;

RESIGNATION

Classified:

- Jessica Anderson: Resign as Payroll Specialist for 8 hrs/day at DO, effective January 17, 2017;
- Brea Blakney: Resign as Elementary Server for 3.25 hrs/day at WA, effective January 6, 2017;
- Carrie Bock: Resign as Para Ed for .25 hrs/day at NBY, effective January 9, 2017;

- Paige Forhan: Resign as Sped Para Ed for 6 hrs/day at NBY, effective January 31, 2017;
- Brittany Fuller: Resign as Sped Preschool Para Ed for 6 hrs/day at ECLC, effective January 31, 2017;
- Judy Jaso: Resign as Lead Server for 6 hrs/day at WA, effective March 31, 2017;
- Jenaia Narte: Resign as ASP Activity Instructor for 2 hrs/day at PIO, effective January 12, 2017;
- Michelle Ross: Resign as Lead Server for 4.75 hrs/day at NBY, effective January 31, 2017;
- Jacqueline Turner: Resign as ASP Activity Instructor for 2.5 hrs/day at Multiple Bldgs, effective December 31, 2016;

Certificated:

- Roxcy Allen: Resign as 0.5 FTE Family & Consumer Science Teacher at WHS, effective June 30, 2017;
- Drew Gaylord: Resign as 1.0 FTE Math Teacher at WHS, effective August 31, 2017;
- Julie Martin: Resign as 0.8 FTE Nurse at COL/NBY/OMS, effective June 9, 2017;

RETIREMENT

Classified:

- Roberta Hotchkiss: Retire as Nurse for 6 hrs/day at LNC, effective June 30, 2017;

Certificated:

- Kim Berg: Retire as 1.0 FTE Art Specialist at COL/WA, effective August 30, 2017;
- Adchara DeLong: Retire as 1.0 FTE Science Teacher at WHS, effective August 31, 2017;
- Pamela DePersio: Retire as 0.715 FTE Life Skills/ Healthy Living Teacher at OMS, effective July 1, 2017;
- John Spencer: Retire as 1.0 FTE Science Teacher at WHS, effective August 30, 2017;

SUPPLEMENTAL ASSIGNMENTS FOR THE 16-17 SCHOOL

YEAR The following persons are recommended for employment tendered for Supplemental Contract for the 2016-2017 school year:

Pioneer Middle School

Fona Sugg
Basketball

0.875 FTE 6th Grade Girls

Wenatchee High School
Judith Jimenez-Leon

Assistant Mariachi Dance



Approval of vouchers and warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment

General Fund

Check numbers 589194 through 589433 totaling \$701,836.29

Capital Projects Fund

Check numbers 589434 through 589449 totaling \$226,929.00

Associated Student Body Fund

Check numbers 589450 through 589490 totaling \$25,063.26

Transportation Vehicle Fund

Check number totaling \$

Check numbers and amount of expenses will be provided at the board meeting.

Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Wenatchee School District, and that I am authorized to authenticate and certify to said claim.

Signature of Auditing Officer

Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 14, 2017, the board, by a _____ vote, approves payments, totaling \$953,828.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP WARRANTS:
Warrant Numbers 589194 through 589490, totaling \$953,828.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
589194	4 KLIFT SERVICES INC.	02/15/2017	1,183.71
589195	A & A MOTORCOACH	02/15/2017	9,256.75
589196	A CAB N COURIER	02/15/2017	10.00
589197	ACADEMIC TOOL BOX	02/15/2017	138.20
589198	ACCU TECH	02/15/2017	1,298.26
589199	AG SUPPLY COMPANY	02/15/2017	36.50
589200	AMER BUILDING AND ROOFING INC	02/15/2017	95.67
589201	AMERICAN PRODUCE EXPRESS, LLC	02/15/2017	6,000.35
589202	AMERIGAS	02/15/2017	1,965.77
589203	ANDERSON, KIM T	02/15/2017	25.99
589204	ANGUIANO, STEFANIE J	02/15/2017	96.75
589205	APPLE COMPUTER INC	02/15/2017	5,649.44
589206	AQUATIC SPECIALTY SERVICES INC	02/15/2017	1,267.60
589207	ART WITH HEART	02/15/2017	304.00
589208	AVALON MUSIC INC	02/15/2017	663.43
589209	B & H PHOTO & VIDEO	02/15/2017	129.90
589210	BALTAZAR LOPEZ, EDGAR	02/15/2017	364.75
589211	BATTERY SYSTEMS	02/15/2017	957.78
589212	BEESON, JAMES ARTHUR	02/15/2017	4.56
589213	BLANKENSHIP, TRINA M	02/15/2017	39.52
589214	BLICK ART MATERIALS	02/15/2017	1,083.17
589215	BOUND TO STAY BOUND	02/15/2017	50.19
589216	BREWER, LYND SAY LEE	02/15/2017	20.98
589217	BROWN, RONALD EDWARD	02/15/2017	1,560.21
589218	BROWN, TAUNYA C	02/15/2017	480.28
589219	BRYSON SALES & SERVICE	02/15/2017	589.26
589220	BULLIS, JACOB J	02/15/2017	53.19
589221	BULLIS, ROBERT W	02/15/2017	110.00
589222	CAEMMERER, ADELE L	02/15/2017	58.03
589223	CARVITTO, JUSTIN JOSEPH	02/15/2017	33.81
589224	CASCADE NATURAL GAS CORP	02/15/2017	33,365.19
589225	CASCADE QUALITY WATER CENTER	02/15/2017	62.25
589226	CDWG	02/15/2017	203.27

Check Nbr	Vendor Name	Check Date	Check Amount
589227	CENTRAL WA HEATING	02/15/2017	28.13
589228	CHELAN CO COMMUNITY DEVELOPMEN	02/15/2017	400.00
589229	CHINOOK MUSIC SERVICE INC	02/15/2017	1,507.81
589230	CINTAS CORPORATION	02/15/2017	1,752.93
589231	CITY TREASURER	02/15/2017	15,727.91
589232	COLEMAN OIL	02/15/2017	15,646.16
589233	COLUMBIA PAINT CO	02/15/2017	45.13
589234	COMMERCIAL PRINTING INC	02/15/2017	2,118.08
589235	COMMERCIAL TIRE	02/15/2017	4,170.29
589236	COMMUNITY GLASS	02/15/2017	322.97
589237	CONSOLIDATED ELECTRICAL DISTRI	02/15/2017	7,002.21
589238	CORTEZ, ARMANTINA	02/15/2017	615.00
589239	CORTES, TONYA ALICIA	02/15/2017	53.02
589240	CRAFT WAREHOUSE	02/15/2017	432.33
589241	CROWN, KIMBERLY SUSAN	02/15/2017	10.91
589242	CUMMINS INC	02/15/2017	10,097.25
589243	DACEY, MICHAEL E	02/15/2017	96.92
589244	DALE, DENISE M	02/15/2017	18.00
589245	DAY WIRELESS SYSTEMS	02/15/2017	4,062.29
589246	DELL COMPUTER CORP	02/15/2017	7,013.25
589247	DEMCO INC	02/15/2017	660.56
589248	DEVEREAUX, JENNIFER L	02/15/2017	212.88
589249	DEVEREAUX, SCOTT L	02/15/2017	110.00
589250	DILLARD, SHAUNA	02/15/2017	17.84
589251	DIMENSIONAL COMMUNICATIONS	02/15/2017	1,515.43
589252	DISCOUNT TIRE	02/15/2017	578.52
589253	DON SANGSTER MOTORS INC	02/15/2017	633.68
589254	DOREY, KATHY L	02/15/2017	77.73
589255	DOTSON, BENJAMIN J	02/15/2017	31.44
589256	DYNAMISM, INC	02/15/2017	4,544.00
589257	EADIE, KAREN R	02/15/2017	225.00
589258	ELLENSBURG HIGH SCHOOL ASB	02/15/2017	500.00
589259	EQUAL OPPORTUNITY SCHOOLS	02/15/2017	340.21
589260	EQUIPMENT MANUFACTURING CO	02/15/2017	834.46
589261	ESCHWIG, LISA	02/15/2017	29.85
589262	ESD 112	02/15/2017	550.00
589263	FASTENAL COMPANY	02/15/2017	1,332.75
589264	FERGUSON ENTERPRISES INC #3202	02/15/2017	127.72
589265	FERRIS, SONJA	02/15/2017	14.75
589266	FISHER, DUSTIN S	02/15/2017	55.14
589267	FMS ASB FUND	02/15/2017	30.00
589268	FOOD SERVICE OF AMERICA	02/15/2017	58,004.13
589269	FRANZ FAMILY BAKERIES	02/15/2017	3,050.63
589270	FRED MEYER CUSTOMER CHARGES	02/15/2017	576.24
589271	GEBBERS CATTLE, LTD.	02/15/2017	610.75
589272	GLAZE BAKERY LLC	02/15/2017	53.94
589273	GLOBAL MUSIC SUPPLY	02/15/2017	3,344.00
589274	GOOD SAMARITAN FIRST AID	02/15/2017	605.00
589275	GRAINGER INDUSTRIAL SUPPLY	02/15/2017	110.61
589276	HAGLUND, DIANA JO	02/15/2017	70.00

Check Nbr	Vendor Name	Check Date	Check Amount
589277	HAGLUNDS TROPHIES	02/15/2017	21.14
589278	HAMMOND ENTERPRISES	02/15/2017	135.50
589279	HANFORD HIGH SCHOOL	02/15/2017	205.00
589280	HANSEN, AARON A	02/15/2017	164.60
589281	HARLE, KARISSA JANELL	02/15/2017	250.00
589282	HAUG, ALISON M	02/15/2017	73.77
589283	HEATH, MELINDA L	02/15/2017	18.73
589284	HELFRICH, JOHN	02/15/2017	53.34
589285	HERRON, TINA M	02/15/2017	27.82
589286	HOME DEPOT	02/15/2017	287.75
589287	INLAND PIPE AND SUPPLY	02/15/2017	586.69
589288	J & G DISTRIBUTING INC	02/15/2017	19,408.50
589289	JAEGER, JEFF	02/15/2017	28.00
589290	JCD REPAIR LLC	02/15/2017	1,863.94
589291	JELSING, PETER E	02/15/2017	271.04
589292	JERRYS AUTO SUPPLY	02/15/2017	768.38
589293	JOHNSON, ELISA ANN	02/15/2017	37.02
589294	JOHNSON GAUKROGER SMITH &	02/15/2017	16,265.00
589295	JOSTENS	02/15/2017	50.30
589296	JW PEPPER & SON INC	02/15/2017	159.37
589297	KELLER SUPPLY COMPANY	02/15/2017	30.67
589298	KENNELLY KEYS MUSIC	02/15/2017	1,121.67
589299	KING, ANDREW RAY	02/15/2017	12.00
589300	KING COUNTY DIRECTORS ASSN	02/15/2017	11,385.03
589301	LAMINATOR.COM	02/15/2017	174.43
589302	LIQUIDS POWDERS & MACHINES	02/15/2017	9.11
589303	LOOKOUT BOOKS	02/15/2017	548.90
589304	LOPEZ, ADRIANA	02/15/2017	13.25
589305	LOWES HOME IMPROVEMENT	02/15/2017	876.08
589306	MACKENZIE, AARON GRAHAM	02/15/2017	98.37
589307	MACKIN LIBRARY MEDIA	02/15/2017	2,165.36
589308	MADLAND, MARY	02/15/2017	208.33
589309	MARSON AND MARSON LUMBER INC	02/15/2017	12.90
589310	MARTIN, JULIE A	02/15/2017	68.73
589311	MASON, TAYLOR B	02/15/2017	11.00
589312	MAYNARD, TRACY MEARL	02/15/2017	52.83
589313	MCCOURT, HEATHER G	02/15/2017	22.00
589314	MCLESTER, DOUGLAS L	02/15/2017	18.00
589315	MCQUOID, PATRICIA ANN	02/15/2017	18.90
589316	MELOY, MARK	02/15/2017	9.42
589317	MENDOZA, SILVIA	02/15/2017	9.04
589318	MERRED, ALEXA	02/15/2017	5.00
589319	MERRILL, DOUGLAS RAY	02/15/2017	389.41
589320	MICRO COMPUTER SYSTEMS	02/15/2017	6,410.89
589321	MILANUK, KATHLEEN A	02/15/2017	17.88
589322	MONTALVO, EDY	02/15/2017	32.53
589323	MOSER, DARRELL J	02/15/2017	142.32
589324	MOTOR MART	02/15/2017	672.08
589325	NC MACHINERY	02/15/2017	48.43
589326	NEELY, DEBORAH J	02/15/2017	7.31

Check Nbr	Vendor Name	Check Date	Check Amount
589327	NEOFUNDS BY NEOPOST	02/15/2017	2,000.00
589328	NOR-PAC SYSTEMS	02/15/2017	2,606.54
589329	NORTH CASCADES HEATING & AIR	02/15/2017	130.08
589330	NORTH CENTRAL ESD	02/15/2017	28,251.62
589331	NORTH COAST ELECTRIC	02/15/2017	347.91
589332	NW BEARING-BDI	02/15/2017	21.76
589333	NW OPERA IN SCHOOLS ETC	02/15/2017	325.00
589334	NW SNOW & ICE EQUIPMENT	02/15/2017	108.20
589335	NW TEXTBOOK DEPOSITORY	02/15/2017	398.21
589336	O'REILLY AUTOMOTIVE STORES	02/15/2017	146.42
589337	OFFICE DEPOT	02/15/2017	3,658.08
589338	OLYMPIC HIGH SCHOOL	02/15/2017	482.00
589339	ON THE MEND MUSICAL INSTM REPA	02/15/2017	379.40
589340	OSPI CHILD NUTRITION SERV	02/15/2017	20,993.77
589341	OXARC	02/15/2017	207.57
589342	PACIFIC SECURITY	02/15/2017	4,340.00
589343	PALMER, BETTY D	02/15/2017	27.20
589344	PASS, SCOTT	02/15/2017	117.99
589345	PC & MACEXCHANGE	02/15/2017	1,995.00
589346	PEARSON EDUCATION	02/15/2017	985.69
589347	PERKINS, BRIAN MORGAN	02/15/2017	25.41
589348	PERKINS, DAVID D	02/15/2017	28.18
589349	PLATT ELECTRICAL SUPPLY	02/15/2017	1,624.93
589350	POSTMASTER	02/15/2017	225.00
589351	PRO BUILD CO., LLC	02/15/2017	30.86
589352	PSAT NMSQT	02/15/2017	2,355.00
589353	PTOLEMY, WENDY MARIE	02/15/2017	84.14
589354	PUD NO 1 OF CHELAN COUNTY	02/15/2017	53,181.58
589355	QMS	02/15/2017	807.40
589356	QUALTRICS LLC	02/15/2017	48,183.80
589357	REED, VICKI L	02/15/2017	17.68
589358	RENAISSANCE LEARNING INC	02/15/2017	2,262.31
589359	REV.COM INC	02/15/2017	13.00
589360	RICHERSON, KRISSY D	02/15/2017	83.33
589361	RICOH USA, INC.	02/15/2017	16,454.95
589362	RIGGS JR, DAVID L	02/15/2017	41.84
589363	ROSS, MICHELLE K	02/15/2017	24.98
589364	ROWES TRACTOR LLC	02/15/2017	426.63
589365	RUSHING, KIM A	02/15/2017	33.00
589366	RWC GROUP	02/15/2017	1,668.42
589367	SAUCEDA, MIGUEL L	02/15/2017	40.66
589368	SBS FOODS, INC	02/15/2017	700.24
589369	SCHETKY NORTHWEST SALES	02/15/2017	702.32
589370	SCHOLASTIC INC	02/15/2017	213.34
589371	SCHOOL HEALTH CORP	02/15/2017	167.53
589372	SCHOOL NUTRITION ASSOC	02/15/2017	40.50
589373	SCHOOLS INSURANCE ASSOC OF WA	02/15/2017	39,277.42
589374	SCHUTT RECONDITIONING	02/15/2017	3,114.21
589375	SEARS, CYNTHIA W	02/15/2017	14.91
589376	SHIPWICK-SMITH COUNSELING	02/15/2017	208.33

Check Nbr	Vendor Name	Check Date	Check Amount
589377	SHORT, CHERYL	02/15/2017	208.33
589378	SIAS, KATRINA IRENE	02/15/2017	225.00
589379	SKILLSOURCE	02/15/2017	46,657.37
589380	SMITH EXCAVATION INC	02/15/2017	52,303.00
589381	SOLARWINDS.NET INC	02/15/2017	943.08
589382	SOLID WASTE SYSTEMS INC	02/15/2017	51.04
589383	STANDARD PLUMBING AND HEATING	02/15/2017	1,273.70
589384	STANS MERRY MART	02/15/2017	239.73
589385	STATE CHEMICAL MANUFACTURING	02/15/2017	471.22
589386	STOLLER, HEIDI	02/15/2017	18.87
589387	STONEWAY ELECTRIC	02/15/2017	266.60
589388	STUMPF FARMS INC.	02/15/2017	2,340.36
589389	SUPPLYWORKS	02/15/2017	4,036.53
589390	SWANSON, JAMES R	02/15/2017	30.12
589391	TACOMA SCREW PRODUCTS INC	02/15/2017	259.26
589392	TEXTBOOK WAREHOUSE LLC	02/15/2017	113.20
589393	THOMPSON, MITCHELL W	02/15/2017	17.73
589394	THYSSENKRUPP ELEVATOR INC	02/15/2017	685.15
589395	TOBII DYNAVOX LLC	02/15/2017	1,791.00
589396	TOLEDO, NOEL A	02/15/2017	24.02
589397	TOUCH, KATHRYN L	02/15/2017	225.00
589398	TOWN FORD	02/15/2017	66.36
589399	TROXELL COMMUNICATIONS	02/15/2017	175.02
589400	TURNER, LISA NAOMI	02/15/2017	28.00
589401	ULINE	02/15/2017	323.05
589402	US BANK CORPORATE PAYMENT SYST	02/15/2017	33,427.66
589403	VALDEZ, EDWARD L	02/15/2017	48.33
589404	VARIDESK LLC	02/15/2017	360.00
589405	WA ELEMENTARY PTSA	02/15/2017	150.00
589406	WABE	02/15/2017	3,048.00
589407	WAXIE SANITARY SUPPLY	02/15/2017	74.47
589408	WEBER, KAREN MARIE	02/15/2017	48.41
589409	WEINSTEIN BEVERAGE CO	02/15/2017	2,100.38
589410	WELLS AND WADE MECHANICAL	02/15/2017	120.76
589411	WEN PETROLEUM CO	02/15/2017	2,358.02
589412	WEN SAND & GRAVEL	02/15/2017	599.18
589413	WEN VALLEY HOSPITAL	02/15/2017	210.00
589414	WENATCHEE ELECTRIC LLC	02/15/2017	12,500.00
589415	WENGER	02/15/2017	1,021.41
589416	WESCO PAINT & EQUIPMENT SUPPLY	02/15/2017	140.87
589417	WEST COAST PAPER CO	02/15/2017	4,738.16
589418	WEST MUSIC CO	02/15/2017	2,440.04
589419	WHITE, CHRISTINA J	02/15/2017	225.00
589420	WHS ASB	02/15/2017	22.00
589421	WILLIAMS, DAVID WAYNE	02/15/2017	27.97
589422	WILLIAMS, DIANNA LYNN	02/15/2017	41.66
589423	WILLIAMS, TRAVIS	02/15/2017	9.06
589424	WILSON, DANIEL K	02/15/2017	433.59
589425	WILSON, MICHAEL E	02/15/2017	89.29
589426	WITEA SPRING CONFERENCE	02/15/2017	320.00

Check Nbr	Vendor Name	Check Date	Check Amount
589427	WSD	02/15/2017	100.00
589428	WSD ADMIN IMPREST	02/15/2017	93.37
589429	WSD FOODSERVICES MEAL TIME	02/15/2017	1,000.00
589430	WSSDA	02/15/2017	750.00
589431	WVTSC PETTY CASH	02/15/2017	45.21
589432	YAKSUM ORCHARD	02/15/2017	352.00
589433	YMCA	02/15/2017	200.00
589434	ALL DOORS & HARDWARE CO	02/15/2017	973.43
589435	BUSINESS INTERIORS OF IDAHO	02/15/2017	41,061.44
589436	FORTE ARCHITECTS INC	02/15/2017	26,359.50
589437	FOSTER PEPPER PLLC	02/15/2017	355.90
589438	HILL INTL INC	02/15/2017	3,863.16
589439	LIFE FITNESS	02/15/2017	5,268.06
589440	LIQUIDS POWDERS & MACHINES	02/15/2017	8,462.00
589441	LYDIG CONSTRUCTION INC	02/15/2017	86,273.77
589442	MARIANNA INDUSTRIES INC	02/15/2017	4,643.38
589443	MATCO TOOLS CORPORATION	02/15/2017	10,590.33
589444	MENG ANALYSIS	02/15/2017	2,271.05
589445	MONOPRICE INC	02/15/2017	16.43
589446	PRECISE PLUMBING INC	02/15/2017	26,697.84
589447	US BANK CORPORATE PAYMENT SYST	02/15/2017	9,274.15
589448	WESCO PAINT & EQUIPMENT SUPPLY	02/15/2017	768.56
589449	WSD ADMIN IMPREST	02/15/2017	50.00
589450	ACADEMICS ARE COOL	02/15/2017	100.00
589451	BROWN, LOREN DEAN	02/15/2017	10.76
589452	CAFFE D'ARTE	02/15/2017	194.25
589453	CAMPBELL, MARILEE	02/15/2017	82.23
589454	CHAMPIONSHIP AWARDS	02/15/2017	50.00
589455	CHINOOK MUSIC SERVICE INC	02/15/2017	210.69
589456	DES MOINES SUPPLY COMPANY	02/15/2017	96.00
589457	EASTMONT LANES INC	02/15/2017	39.92
589458	FAN CLOTH PRODUCTS LLC	02/15/2017	1,004.00
589459	FISCHER, PATRICK	02/15/2017	530.87
589460	GLAZE BAKERY LLC	02/15/2017	47.29
589461	GO USA	02/15/2017	180.17
589462	HAGLUNDS TROPHIES	02/15/2017	585.79
589463	HOME DEPOT	02/15/2017	133.72
589464	JENSEN, BETH A	02/15/2017	233.07
589465	KENNELLY KEYS MUSIC	02/15/2017	514.36
589466	KIMMEL ATHLETIC SUPPLY	02/15/2017	9,278.44
589467	LA QUINTA INNS	02/15/2017	205.04
589468	MERRED, ALEXA	02/15/2017	49.00
589469	MOSES LAKE HIGH SCHOOL	02/15/2017	200.00
589470	NSPA MEMBERSHIP	02/15/2017	1,280.00
589471	NW SILK SCREEN & EMBROIDERY LL	02/15/2017	547.31
589472	OFFICE DEPOT	02/15/2017	29.69
589473	PARSONS PHOTOGRAPHY	02/15/2017	60.53
589474	PINS AND NEEDLES	02/15/2017	150.68
589475	PIO ASB IMPREST	02/15/2017	167.04
589476	PIONEER PTO	02/15/2017	150.00

Check Nbr	Vendor Name	Check Date	Check Amount
589477	PNTA	02/15/2017	753.78
589478	POCKET VIDEOS LLC	02/15/2017	526.01
589479	R & S VENDING	02/15/2017	429.00
589480	RICHERSON, KRISSY D	02/15/2017	25.82
589481	SANDERS, MARY	02/15/2017	1,500.00
589482	STEWART, NATHAN W	02/15/2017	75.13
589483	SUMNER HIGH SCHOOLD	02/15/2017	200.00
589484	THE TRACK MAN LLC	02/15/2017	1,120.00
589485	US BANK CORPORATE PAYMENT SYST	02/15/2017	1,256.36
589486	VALDEZ, SUSAN L	02/15/2017	420.63
589487	WEN WORLD	02/15/2017	922.48
589488	WHS	02/15/2017	24.00
589489	WHS ASB IMPREST	02/15/2017	920.00
589490	WIAA	02/15/2017	759.20
297	Computer	Check(s) For a Total of	953,828.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	297	Computer	Checks For a Total of	953,828.55
Total For	297	Manual, Wire Tran, ACH & Computer	Checks	953,828.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	953,828.55

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-2,392.90	0.00	704,229.19	701,836.29
20	Capital Projects	-346.99	0.00	227,275.99	226,929.00
40	Associated Stude	-182.62	0.00	25,245.88	25,063.26

February 14, 2017 Board Meeting

Submission Summary Form for District Contracts

Submit **unsigned** contracts to Les Vandervort for pre-approval at least two weeks before the scheduled School Board meeting. Upon pre-approval, Les will submit the contracts to the Superintendent's office, to be included on the consent agenda for School Board approval. Federally funded contracts must be accompanied with proof that the vendor has not been "Suspended or Debarred". *All District contracts require school board approval. The only authorized signatures on contracts are Brian Flones, Jon Dejong, Les Vandervort, or the School Board.*

Date	New or Renewal or Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract has read and has recommended this contract for Board approval	Reviewed by Les?	PO Required?
02/03/17	New	No	Zfx Flying Affects	License for District Musical	\$4,310	10/20/17-11/19/17	Karen Walters	Yes	Yes
					Budget Code				
					0105-28-7000-000				
01/24/17	New	No	Colleagues on Call	Consultant Services	6500-31-7000-000	4/17/17	Jodi Payne Smith	Yes	Yes
					Budget Code				
					5200-31-7000-000-3010				
02/02/17	New	No	Discovery Education, Inc.	WSHS Science Tech Book Pilot	\$2,380	2/1/17 - 1/31/18	Sarah Hanchey	Yes	Yes
					Budget Code				
					0111-33-5011-000				
02/02/17	New	No	Achieve3000	Instruction for nonfiction reading and writing for student	\$14,475	2/2/17 - 6/15/19	Cyndy Valdez	Yes	Yes
					Budget Code				
					6500-31-7000-000 6500-33-5011-000				

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/01/17	REVISION	THYSSENKRUPP ELEVATOR CORPORATION	CONTRACT RENEWAL AND REVISION	\$2,268	Upon signature	<u>Greg Thomsson</u>			
				Budget Code		I have read this contract and recommend it for board approval.			
				9700-64-7000		Initial <u>GT</u> Date <u>2/9/17</u>			

The City authorized signatures on a contract are Brian Jones, Scott DeLong, Les Vanderhoff, or the School Board.

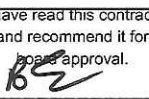

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/01/17	REVISION	THYSSENKRUPP ELEVATOR CORPORATION	CONTRACT RENEWAL AND REVISION	\$2,268	Upon signature	<u>Greg Thomsson</u>			
				Budget Code		I have read this contract and recommend it for board approval.			
				9700-64-7000		Initial <u>GT</u> Date <u>2/9/17</u>			

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/02/17	New	Achieve3000	Instruction for nonfiction reading and writing for student	\$5,381.60 for 2016-17 and \$9,094.00 for 2017-18 Budget Code 6500 31 7000 000 & 6500 33 5011 000	2/2/17 - 6/15/19	<u>Cyndy Valdez</u> I have read this contract and recommend it for board approval.  Initial <u>CV</u> Date <u>2/2/17</u>		Yes	

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Achieve3000
 Attention: _____
 Street address or PO Box 1985 Cedar Bridge Ave., Suite 3
 City, State, Zip Code Lakewood NJ 08701
 Email Address office@achieve3000.com
 Phone Number 1-888-968-6822

Contract Details (Give a brief description of the contract):

Cloud based solutions that deliver daily differentiated instruction for nonfiction reading and writing that is precisely tailored to each student's Lexile® reading level. This would be a 1 1/2 year contract starting second semester 2017 and continuing for a full year in 2018-2019. Contract includes student licenses and professional development.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____



Quote ID: 85621

Quote Date: 01/31/17

Subscription Period: 01/31/17 - 06/30/18

Valid Until: 03/02/17

Client Information

Account Name: Wenatchee School District 246	
Address	Client
PO Box 1767 Wenatchee, WA 98807-1767 Phone: 509-663-8161	Cyndy Valdez Email: valdez.c@wenatcheeschools.org Phone: (509) 662-9634

Order Information

Participating Schools
Foothills Middle School
Lewis & Clark Elem School
Lincoln Elementary School
Mission View Elementary School
Orchard Middle School
Pioneer Middle School

Year 1 (2016-2017)

Item #	Product	Cost	Qty	Total
2016-PLIT-PRO-STDT	Achieve3000@s Pro Differentiated Literacy Solution: includes 1 student license. One semester.	\$28.80 per student	107	\$3,081.60
2016-PDI	Professional Development Services: Launch	\$2,200.00 per session	1	\$2,200.00
Imp Resources	Achieve3000 Implementation Resources for teachers and students.			\$100.00
Subtotal:				\$5,381.60

Year 2 (2017-2018)

Item #	Product	Cost	Qty	Total
2016-LIT-PRO-STDT	Achieve3000@s Pro Differentiated Literacy Solution: includes 1 student license	\$42.00 per student	107	\$4,494.00
2016-PDI	Professional Development Services: Launch	\$2,200.00 per session	2	\$4,400.00
Imp Resources	Achieve3000 Implementation Resources for teachers and students.			\$200.00
Subtotal:				\$9,094.00

Summary of Fees

Year	Total
2016-2017	\$5,381.60
2017-2018	\$9,094.00

Subtotal	\$14,475.60
1.5 YEAR TOTAL	\$14,475.60
Sales Tax:*	\$636.35
1.5 YEAR TOTAL AFTER TAX	\$15,111.95
* State tax rates are subject to change.	

NOTE: Please note that this quote includes all applicable sales tax as required by the State of WA

See Next Page for Quote Acceptance



Quote ID: 85621

Acceptance

_____	Achieve3000
<i>Account Name</i>	
_____	_____
<i>Signature</i>	<i>Signature</i>
_____	_____
<i>Name, Title</i>	<i>Name, Title</i>
_____	_____
<i>Date</i>	<i>Date</i>

The Complete Signed Quote and Purchase Orders can be sent to:

Achieve3000
1985 Cedar Bridge Ave., Suite 3
Lakewood, NJ 08701
Fax: 316-221-0718
Email: orders@achieve3000.com

This quote is governed by and subject to the Achieve3000 terms and conditions at www.achieve3000.com/terms-of-service. By signing this quote, you are agreeing to such terms and conditions.



Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flonex, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/02/17	New	Discovery Education, Inc.	WSHS Science Tech Book Pilot	\$2,380	2/1/2017 - 1/31/2018	<u>Sarah Hanchey</u>	 Yes	Yes	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				0111.33.5011.000.000		 initial <u>2/6/17</u> Date			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Discovery Education
 Attention: Jennifer Garrison
 Street address or PO Box 10100 Santa Monica Blvd
 City, State, Zip Code Los Angeles, CA 90067
 Email Address jennifer_garrison@discovery.com
 Phone Number 203.304.8758

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____



**Techbook Purchase Agreement ("Agreement")
made 01/13/2017 between Discovery Education, Inc. ("Discovery") and
WENATCHEE SCHOOL DISTRICT 246, WA ("Subscriber")**

1. Subject to the terms and conditions of this Agreement, Discovery grants to Subscriber, and the teachers and students (collectively, "Users") enrolled in the school(s) listed in Exhibit A hereto (the "Community") a limited, non-exclusive, terminable, non-transferable license to access the digital textbook platform known as Discovery Education Science Techbook ("Techbook") via the website currently at <http://streaming.discoveryeducation.com>, or by any other means on which the parties may agree, and to use Techbook as set forth in the Terms of Use located at http://www.discoveryeducation.com/aboutus/terms_of_use.cfm, as Discovery may revise such Terms of Use from time to time (the Discovery Education Subscription Services "Terms of Use").
2. The "Term" shall be 02/01/2017 through and including 01/31/2018.
3. The pricing for this license (the "Fees") shall be as follows:

Discovery Education Techbook

Quantity	Description	Price Per Techbook Package	No. of Students	Total
	Discovery Education Science Techbook			
1	Science Techbook - High School Courses	\$20.00	119	\$2,380.00
2	On-Line Professional Development (Three-Hour Series)	\$0.00	n/a	\$0.00
	Total			\$2,380.00

4. The Fees are non-cancellable and are due and payable no later than 30 days after receipt of invoice.
5. The professional development shall take place on such date(s), time(s) and place(s) to be mutually agreed to by the parties.
6. All other terms and conditions governing this license shall be as set forth in the Terms of Use, and this Agreement, together with the Terms of Use constitute the complete and exclusive terms of the agreement between the parties regarding the subject matter and supersedes all other prior and contemporaneous agreements, negotiations, communications or understandings, oral or written, with respect to the subject matter hereof. There shall be no modifications to this Agreement unless they are in writing, and duly signed by both parties. In no event shall the terms and conditions of a purchase order or any other purchase agreement amend or modify the terms and conditions of this Agreement or the Terms of Use. In the event of a direct conflict between the terms of this Agreement and the terms of the applicable then-current Terms of Use, the terms of this Agreement shall control.
7. While Subscriber acknowledges that no student personal information is required for the use of any of the basic Discovery Education services, in the event Subscriber or its Users elect to use any of the functionality within the Discovery Education services which provide personalized pages, individual accounts, other user-specific customization, or otherwise submit or upload information (all such data is generally limited to the following: school name, first name, last name, grade level), Subscriber represents and warrants that Subscriber has all necessary authorization to provide to Discovery any information it provides through Discovery services in order to use such functions. Consent is required for the collection, use and disclosure of personal information obtained from children through certain online services, and to the extent required, Subscriber consents to Discovery's use of such information in the course of providing the Discovery Education services. Discovery agrees to use any student personal information and data provided to it by Subscriber in compliance with (i) the Children's Online Privacy Protection Act of 1988 ("COPPA"), the Family Educational Rights & Privacy Act of 1974 ("FERPA"), Children's Internet Protection Act ("CIPA") and any other laws, regulations and statutes, all solely to the extent applicable, and (ii) Discovery's standard terms of use and privacy policy.



- 8. Discovery understands that government entities, such as Subscriber, may be required to disclose information pursuant to applicable open records acts. Prior to any such disclosure, Subscriber shall make any claim of privilege that may be applicable to prevent such disclosure and will make reasonable efforts to give Discovery reasonable prior notice and a reasonable opportunity to resist such disclosure. In all other respects, all provisions of this Agreement ("Confidential Information") shall be kept strictly confidential by Subscriber and may not be disclosed without prior written consent, except for any disclosure required by any order of a court or governmental authority with jurisdiction over Subscriber.
- 9. Background Checks. Discovery represents and warrants the following regarding security clearances of those Professional Development Specialists ("PD Specialists") who deliver professional development services. Discovery conducts the following checks on any PD Specialist it sends onto school campuses to perform professional development and related services where students may be present at the time of hire and refreshes such checks on an annual basis:
 - Criminal Records Check
 - FBI Fingerprint Clearance
 - Check of all state, local and tribal sex offender (and related) registries that are linked to the national search maintained by the United States Department of Justice Sex Offender Public Website located at <http://www.nsopw.gov/>

For the sake of clarity, the nature of the services offered by Discovery are such that Discovery's PD Specialists are always in the presence of and under the supervision of school district personnel. Further, Discovery agrees to provide, upon request, copies of records documenting the above-referenced background checks for such PD Specialists that shall be performing professional development services on school grounds.

- 10. Subscriber certifies that Subscriber is exempt from all federal, state, and local taxes and will furnish Discovery with copies of all relevant certificates demonstrating such tax-exempt status upon request. In the event Subscriber is not exempt from certain of such taxes, Subscriber agrees to remit payment for such taxes to Discovery.
- 11. This Agreement contains the entire understanding and supersedes all prior understandings between the parties relating to the subject matter herein. The terms and conditions set forth herein shall not be binding on Discovery, or any of its affiliates, until fully executed by an authorized signatory for both Subscriber and Discovery (or its applicable affiliate). Signatures may be exchanged in counterparts. Signatures transmitted electronically by fax or PDF shall be binding and effective as original ink signatures.

WENATCHEE SCHOOL DISTRICT 246

DISCOVERY EDUCATION, INC.

By: _____
(Signature Required)

By: _____

Title: _____

Title: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

RETURN THE ATTACHED EXHIBIT A WITH THIS SIGNED AGREEMENT

Billing Entity: _____

Billing Entity Address: _____

Billing Entity Phone Number: _____

Ref. No. O6UJ9C002D6V


Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are *Brian Flores, Jon DeJong, Les Vandervort, or the School Board.*

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/03/17	New	Zfx Flying Effects	License for 2017-18 District Musical	\$4,310 plus expenses for director and equipment shipping. (\$2,125 payment required with contract) Budget Code 0105 28 7000 000	Oct 20 - Nov 19 2017	<i>Karen Walters</i> I have read this contract and recommend it for board approval. <i>KW</i> Initial <i>2-3-17</i> Date		Yes	

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Zfx Flying Effects
 Attention: _____
 Street address or PO Box 611 Industry Road
 City, State, Zip Code Louisville, KY 40208
 Email Address _____
 Phone Number (502) 637-2500

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney

Requires Edits? _____

Signature

Contract Details (Give a brief description of the contract):

Service agreement for flying effects during production of Disney's The Little Mermaid, District Musical for 2017-18



611 Industry Rd.
Louisville, KY 40208
Ph. (502) 637-2500
Fx. (866) 541-9389

Service Agreement

This agreement is made by and between "ZFX" and the client listed below hereinafter named "Client." Please read this agreement carefully as it represents all aspects and promises made to Client. ZFX will provide services based on the description in the Artistic Vision. Everything required including equipment and staff are listed. Terms and Conditions contain information regarding client responsibility for payment, travel expenses, shipping, insurance and other important items. It is your responsibility to read and understand them.

Company: Wenatchee High School
Contact: James Wallace
Address: 1101 Millerdale Ave.,
Wenatchee, WA, 98801
Phone: (509) 679-2159
Email: wallace.j@wenatcheeschools.org

Date: 1/25/2017
Valid Until: **2/24/2017**
Terms: See below
Producer: Jessica May
Contact Ph: (502) 637-2500 ext. 269

Artistic Vision:

Classic flying for the show, including 5 characters (TBD)

Production Name	Load-In Date	Open	Close	Strike
Little Mermaid	10/20/2017	11/9/2017	11/19/2017	11/19/2017

Item	Qty	Description
1.	2	Manual Flying Track Systems
2.	5	Harnesses
3.	1	ZFX Flying Director on-site 3 days (10/20 - 10/22) for installation, choreography and training
4.		
5.		
6.		
7.		
8.		

(See Terms and Conditions on Pages 2 & 3 for additional financial responsibilities.)

TOTAL (USD) \$ 4,250.00

Optional Items: Initial below if you would like us to ship and add these items to your final invoice. (Many Optional Items are limited quantity, and subject to availability at time Contract is signed.)	Additional Cost	Initial Here
1. 4 Pairs of Flying Operator gloves (*special sale price, limited time only - \$15/pair*)	\$60.00	

Contract Notes:

1. While it isn't mandatory to use our gloves, without gloves rope burn will occur, so gloves are an important consideration.
2. Client is being offered discounted rate in exchange for load-in flexibility based on remaining available ZFX labor at the time of contracting. Contract rate is not an indication of future flying costs.
3. Client is contracted for 5 harnesses. If additional harnesses are needed to accommodate performers for effects in Client's artistic vision, the rental cost will be \$85/harness/week.

Other Important Dates

Staff	Hotel Check-In	Hotel Check-Out	Days on Location	Payment Schedule	Amount (USD)	Due
1 ZFX FD	10/19/2017	10/23/2017	3	1st Payment:	\$ 2,125.00	2/24/2017
				Balance:	\$ 2,125.00	10/20/2017
				Expenses:	TBD	10/20/2017

Client Signature / Date _____ / _____

Terms & Conditions

1. Client Responsibility

Initial
Here

- a. Client is responsible for all expenses for each ZFX Director including daily meal allowance (including travel days), three star hotel with in-room high speed internet access included, air transportation, baggage fees, rental car including fuel and any applicable parking fees, and round trip equipment freight charges. Client will be invoiced accordingly.
- b. Air transportation will be arranged by ZFX based on show date requirements and calendar schedules. ZFX is not responsible for airline reservations made by Client on behalf of the production.
- c. ZFX carries corporate accounts with car rental companies allowing for discounted rates and hassle-free booking. ZFX will book rental car, and is not responsible for car rental reservations made by Client on behalf of the production.
- d. Client is responsible for hotel reservations with guaranteed late arrival and direct billing to Client (one room per ZFX Director).
- e. **IMPORTANT:** Unless contract specifies otherwise, final balance due for cost of services and all expenses to date must be presented to the Flying Director prior to installation of equipment. The ZFX Director will not load-in your show without payment in full.
- f. **DO NOT MAIL YOUR BALANCE DUE CHECK.** Please present it to your ZFX Director.

2. Indemnification and Insurance

Initial
Here

- a. If requested, ZFX agrees to add Client to its Commercial General Liability Insurance Policy as an additional insured, but only as respects to the operations and/or negligence of ZFX. A Certificate of Insurance reflecting this shall be provided to the Client upon request.
- b. Client expressly agrees to ensure that anyone utilizing the ZFX equipment is covered by Client's own Workers' Compensation Insurance, or Client's own liability insurance, whichever applies. Any release must include ZFX and its employees among those released from responsibility and liability. The client agrees to endorse, at their own expense, their General Liability policy to include ZFX, Inc. as an Additional Insured.
- c. Client agrees to defend, indemnify and hold harmless ZFX, Inc., its officers, agents, sub-contractors and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind of nature which ZFX, Inc., its officers, agents, sub-contractors and employees may sustain or incur or which may be imposed upon them for injury to or death of person or damage to property as a result of, arising out of, or in any manner relating to the use and operation of ZFX, Inc.'s Equipment under the terms of this Agreement, excepting only liability arising out of negligence or intentional wrongdoings by ZFX, Inc.
- d. ZFX, Inc. agrees to defend, indemnify and hold harmless Client, its officers, agents, sub-contractors and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind of nature which Client, its officers, agents, sub-contractors and employees may sustain or incur or which may be imposed upon them for injury to or death of person or damage to property as a result of, arising out of, or in any manner relating to the use and operation of ZFX, Inc.'s Equipment under the terms of this Agreement, excepting only liability arising out of negligence or intentional wrongdoings by Client.
- e. All individuals using the ZFX equipment must sign an indemnification form prior to the first flight.

3. Equipment Shipment and Return

Initial
Here

- a. Equipment is shipped ground freight and will be delivered directly to the performance venue. Once equipment is shipped, you will be notified of carrier and tracking information. Client will be given an approximate arrival date and is responsible for tracking such date through carrier. A Client representative must be present to accept the shipment. For scenic rentals, Client must provide a minimum of 6 able-bodied hands to assist with unloading & loading of the truck. Any additional delivery charges due to non-acceptance of the equipment are the sole responsibility of the Client.
- b. The Client will accept the equipment as received and will be considered in good condition unless otherwise listed in writing and presented to the ZFX Director.
- c. Unless your Flying Director is staying on location during the run of the show or return arrangements have been made, the flying equipment must be taken down by the Client. The Flying Director will provide full removal instructions before leaving the venue. Unless ZFX receives a call from the Client, we will assume you have been properly trained for removal of equipment.
- d. The equipment must be returned in the same shipping method sent within two days of show closing (late fee will apply.) Client is responsible for any damage to the equipment during return shipping until it arrives at the ZFX warehouse.
- e. Upon return, if it is determined that the equipment has suffered more than expected wear and tear, repair charges will be assessed at the sole discretion of ZFX and the Client will be invoiced accordingly. If any items are lost or permanently damaged, Client will pay full replacement costs.

Client Signature / Date _____ / _____

4. Installation and Removal Requirements

Initial Here

- a. Technical worksheets and harness charts are due at least 30 days prior to load in. For signed contracts received less than 30 days prior to load in, technical worksheets are due two days after receipt of contract and harness charts are due seven days after receipt of contract. ZFX may assess a \$100 per day late fee for technical worksheets and/or harness charts received after due date. Equipment shipping costs may be increased as a result of late worksheets or harness charts; Client is responsible for all shipping costs. Client may be responsible for additional installation charges once technical worksheet has been received.
- b. For safety reasons, flying performers in excess of 225 lbs may require custom harnesses and additional flying equipment. This could result in additional costs. Please notify your Flying Producer immediately if you have a flying performer who exceeds this threshold.
- c. Any charges for overnight harness shipments due to late harness charts are the sole responsibility of Client.
- d. Client is responsible for providing a minimum of one person per travel line and one person per lift line (heavier loads may require two people per lift line.) All operators must be at all rehearsals.
- e. Client must provide a minimum of four capable people to assist with load-in. If sufficient personnel are not provided for load-in and strike, Client will incur an additional charge of \$1,000 per day delayed, due immediately upon invoicing. ZFX is not responsible for venue overtime fees for extended installation and removal time due to lack of personnel assistance.
- f. Client must provide access (lift or otherwise) to the structure from which ZFX will hang the flying equipment.
- g. For productions using Automated/Motorized Equipment, Client must provide appropriate, convenient electrical power tie-in to a 208-240v 3-phase power source, with an allotment of 30 amps per hoist. For rentals of 3 or more hoists, ZFX will provide a CAM-lok distro free of charge. For rentals of fewer than 3 hoists, Client is responsible for providing an alternative to CAM-lok style power tie in. Acceptable alternative methods include: a 30 Amp cable tail from the power source with a ZFX approved L21-30 or Hubbel 50amp twistlock connector; a 30 Amp tail (with a female plug) from the power source and a matching male plug to be given to ZFX at installation; a fused disconnect in an accessible panel. If the client is unable to provide an alternate tie-in method, an additional \$150 per week rental charge will apply for a ZFX provided CAM-lok power distro.
- h. Client will ensure the facility is safe to install and operate the illusion and equipment. ZFX has the final say whether a facility is safe to rig. If ZFX deems the facility unsafe once on location, Client is responsible for 50% payment and all expenses to date.

5. Other Important Information

Initial Here

- a. Title page and bio program credit and/or scrolling video credit are required in legible font to read "Flying Effects provided by ZFX, Inc." Client is subject to a \$500 penalty charge if program credit is not provided. Any advertising or poster publicity must mention ZFX with the same wording.
- b. Videotaping or photographing of the operation and design of harness and/or equipment is strictly prohibited without prior approval of ZFX.
- c. ZFX has the right to enter the venue at anytime to remove the equipment due to non-payment. Client is not authorized to utilize the ZFX equipment any longer than contracted unless prior authorization and additional payment in full has been received. No one other than a ZFX representative is authorized to alter or modify the ZFX equipment or harnesses. Any unapproved modifications will be invoiced to the Client at the full discretion of ZFX.
- d. Cancellations must be received 45 days prior to load-in date. Booking deposits are non-refundable. In the event of a cancellation, Client is responsible for all expenses to date including airline reservations, freight costs and any custom equipment that has been produced specifically for this production. This applies also to "Optional Items" selected on page 1 of this Agreement. In the event of a Client request to amend or remove "Optional Items" previously selected, if within 45 days of load-in ZFX reserves the right to invoice Client for the full amount of the limited availability item, as it was reserved for this production and therefore unrentable to another production.
- e. The signatures of both parties here below signify mutual agreement to all the terms herein. I have read each section thoroughly and my initials indicate that I understand and agree in full. Furthermore, I acknowledge I am an officer of my organization with appropriate authorities to enter into this Agreement on behalf of my organization, and that in the event I do not have proper authorities, I am personally accepting the responsibilities and liabilities in this Agreement. This agreement shall be construed to be in accordance with and governed by the laws of the Commonwealth of Kentucky.

Client Authorized Officer Printed Name

Title

Client Authorized Officer Signature

Date

ZFX Authorized Printed Name

Title

ZFX Authorized Signature

Date

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
01/24/17	NEW	Colleagues on Call	John Antonetti to provide consultant services on Monday, April 17, 2017 for Staff Job Alike Day	\$6,500	April 17, 2017	<u>Jodi Smith Payne</u>	<input checked="" type="checkbox"/>		This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				5200.31.7000.000.3010		Initial <u>JSP</u>			
						Date <u>1.24.2017</u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name: Colleagues on Call
 Attention: John V. Antonetti, Owner/Consultant
 Street address or PO Box: 17200 Chenal Pkwy, Ste. 300-114
 City, State, Zip Code: Little Rock, AR 72223
 Email Address: info@colleaguesoncall.com
 Phone Number: 877-411-6622

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

**PLEASE SEND COPY TO ANGIE KNUDTSON
 John Antonetti will provide consultant services for the WSD Job Alike time in the morning and then provide afternoon consulting time for administrators and staff on April 17, 2017.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____



Education Consultants

Professional Services Agreement

Presented to:

Jodi Smith, Assistant Superintendent
Learning and Teaching
Wenatchee School District
235 Sunset Avenue
Wenatchee, WA 98801
smith.j@wenatcheeschools.org

This Professional Services Agreement (hereinafter referred to as "Agreement") is entered into on **April 17th, 2017** by and between Colleagues on Call, an Arizona Limited Liability Company, and **Wenatchee School District, WA** (hereinafter referred to as "Customer"), and is subject to the following terms and conditions:

- I. Customer contracts for Colleagues on Call Professional Services, entitling Customer to receive:
 - Consultant services from John Antonetti to be delivered on **Monday, April 17th 2017**.
 - Content will be determined between the customer and the consultant.
 - Fee is \$6500.00 per day, all-inclusive of travel, lodging, and related expenses.
 - Total contract price is **\$6,500.00**

- II. General Provisions.
 - a. GOVERNING LAW. Unless otherwise specified by state law, this Agreement is made and entered into in the State of Washington and the internal laws of said state shall govern the validity and interpretation hereof and the performance by the parties hereto of their respective duties and obligations hereunder.

 - b. CONSENT TO JURISDICTION. Unless otherwise specified by state law, all parties agree that all suits, actions, or legal proceedings arising out of this Agreement may be brought only in a court of competent jurisdiction in Chelan County, Washington. Each party consents to the jurisdiction of such court in any such suit, action, or proceeding.

- III. Intellectual Property Rights: Customer acknowledges all documents and electronic media presented are owned exclusively by Colleagues on Call. Any reproduction requires prior, written permission from the presenter.

- IV. Payment Schedule and Terms. The following represents the payments to be received by Colleagues on Call from Customer, and the scheduled payment dates. The term of the contract runs from execution through April 17, 2017.
 - Customer will be invoiced \$6,500.00 close to April 17, 2017 with payment expected by mail within 30 days following delivery of services.

PAYMENT CHECK to be written to:
PAYMENT CHECK to be mailed to:

Colleagues on Call
Colleagues on Call's Little Rock office.



Education Consultants

By signing in the spaces provided below, Colleagues on Call and Customer agree to the terms and conditions of this Agreement. This agreement reflects the entire understanding in writing and supersedes any communications and/or agreements concerning this contract.

District Colleagues on Call
Signature Date Signature Date
Printed Name and Title John V. Antonetti, owner/consultant

Please provide the following information in both sections:

Who will be the contact person for the work?

Contact Jodi Smith Payne
Title Asst. Superintendent of LIT
Phone 509-663-8161
Email smith.j@wcnatcheeschools.org
Fax 509-663-3082

Who will receive and pay the invoice?

Contact Accounts Payable
Address 235 Sunset Ave, Wenatchee, WA 98801
Phone 509-663-8161
Email
Fax 509-663-5929

PLEASE NOTE:

Contract must be signed and delivered to Colleagues on Call by February 1, 2017 to guarantee terms stated above. Depending on time frame, receipt of contract after this date may result in a higher fee due to increased travel expenses.

Please sign and date two copies of this contract. Keep one copy and forward the other copy to Colleagues on Call at the email address below. A countersigned copy will be sent to you upon receipt.

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/01/17	REVISION	THYSSENKRUPP ELEVATOR CORPORATION	CONTRACT RENEWAL AND REVISION	\$2,268	Upon signature	<u>Greg Thomspson</u>			This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval <i>[Signature]</i>			
				9700-64-7000		Initial <i>[Signature]</i> Date <i>2/9/17</i>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name ThyssenKrupp Elevator Corporation
 Attention: Tyson Guthrie
 Street address or PO Box 9711 E Knox Ave Ste 1
 City, State, Zip Code Spokane WA 99206
 Email Address Tyson.Guthrie@thyssenkrupp.com
 Phone Number 509-533-2701

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Contract has changed from Bronze to Gold due to the fact that the elevators are older and will potentially require more maintenance as they age.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

Signature

Requires Edits? _____

Gold Service Agreement

Purchaser: Wenatchee School District
PO Box 1767
Wenatchee, WA 98807-1767

Hereinafter referred to as "Purchaser", "you", and "your".

By: ThyssenKrupp Elevator Corporation
9711 E Knox Ave Ste 1
Spokane Valley, WA 99206
Phone: 509-533-2701
Fax: 866-774-1635
www.thyssenkruppelevator.com

Hereinafter referred to as "ThyssenKrupp Elevator Corporation", "ThyssenKrupp Elevator", "we", "us" and "our".

GOLD SERVICE AGREEMENT

ThyssenKrupp Elevator agrees to maintain Purchaser's elevator equipment described below in accordance with this agreement. We will endeavor to provide a comprehensive maintenance program designed to protect your investment and maximize the performance, safety, and life span of the elevator equipment to be maintained.

Equipment To Be Maintained

Building Name	Building Location	Manufacturer	Type Of Unit	Unit ID	# Of Stops
SUPPORT SERVICES BLDG	235 Sunset Ave	Dover	Hydraulic	EF6042	2

ThyssenKrupp Elevator Americas



Gold Service Agreement

Preventative Maintenance Program

We will service your equipment described in this agreement on a regularly scheduled basis. These service visits will be performed during normal business working days and hours, which are defined as Monday through Friday, 8:00 AM to 4:30 PM (except scheduled holidays). All work performed before or after normal business working days and hours shall be considered "Overtime".

ThyssenKrupp Elevator will perform the following services:

- Examine your elevator equipment for optimum operation. Our examination, lubrication and adjustment will cover the following components of your elevator system:
 - o Control and landing positioning systems
 - o Signal fixtures
 - o Machines, drives, motors, governors, sheaves, and wire ropes
 - o Power units, pumps, valves, and jacks
 - o Car and hoistway door operating devices and door protection equipment
 - o Loadweighers, car frames and platforms, and counterweights
 - o Safety mechanisms
- Lubricate equipment for smooth and efficient performance
- Adjust elevator parts and components to maximize performance and safe operation

Full Coverage Parts Repair and Replacement

ThyssenKrupp Elevator will provide full coverage parts repair and/or replacement for all components worn due to normal wear, unless specifically excluded in the "Items Not Covered" or "Other Conditions" provisions herein. We maintain a comprehensive parts inventory to support our field operations. All replacement parts used in your equipment will be new or refurbished to meet the quality standards of ThyssenKrupp Elevator. Most specialized parts are available within 24 hours, seven days a week. We will relamp all signals as required (during regularly scheduled visits).

Maintenance Control Program

ThyssenKrupp Elevator performs service in accordance with A17.1 – 2010 / CSA B44-10. Section 8.6 of the code requires the unit owner to have a Maintenance Control Program (MCP), ThyssenKrupp's MCP meets or exceeds all requirements outlined in Section 8.6. The Maintenance Control Program includes ThyssenKrupp Elevator's Maintenance Tasks & Records documentation which shall be used to record all maintenance, repairs, replacements and tests performed on the equipment and is provided with each unit as required by code. ThyssenKrupp Elevator also provides per Section 8.6 of the code, a maintenance tasks procedures manual with each unit; TKE calls this manual the BEEP Manual, or Basic Elevator, Escalator Procedures Manual. We do not perform any tests unless such tests are specifically listed as included elsewhere in this agreement.

Quality Assurance

To help increase elevator performance and decrease downtime, our technicians utilize the latest industry methods and technology available to us for your specific brand of elevator. They will be equipped with our tools, documentation and knowledge to troubleshoot your unique system, as well as access to a comprehensive parts replacement inventory system.

Behind our technicians is a team devoted to elevator excellence. Technicians are supported around the clock by a team of engineers and field support experts. Our North American technical support facilities continuously research advancements in the industry and in your equipment. Also, our internal quality control program ensures optimum and reliable operation of your elevator equipment.

To assure that quality standards are being maintained, we may conduct periodic field quality audit surveys. Your

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dedicated ThyssenKrupp Elevator representative will be available to discuss your elevator needs with you in all aspects of service and modernization. In addition, you may receive recommendations for upgrades that will also provide you with budget options designed to enhance the appearance, performance and safety of or meet Code requirements for your equipment over time.

Service Requests During Normal Working Days and Hours

Service requests are defined as any request for dispatch of our technician to the location of the equipment covered in this agreement from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the elevator's communication device and/or from Vista Remote Monitoring through the elevator's communication line. Service requests include minor adjustments and response to emergency entrapments that can be accomplished in two hours or less (excluding travel time) and do not include regularly scheduled maintenance visits.

We will respond to service requests during normal business working days and hours, as defined above, at no additional charge.

Overtime Service Requests

On all overtime service requests, you will be responsible for all labor costs including travel time, travel expenses, and time spent on the job. Such costs will be invoiced at our standard overtime billing rates. Overtime service requests are performed before or after normal business working days and hours.

Service History Website:

This agreement includes Premium access to ThyssenKrupp Elevator's website in accordance with the following terms and conditions. During the term of this Agreement, ThyssenKrupp Elevator agrees to provide Purchaser with a user name and password to ThyssenKrupp Elevator's website for access to maintenance and service call data generated following the effective date of this Agreement. Purchaser shall, at its sole cost, provide and ensure the functioning integrity of its own hardware, software and internet connection necessary to access the website. By executing this Agreement, Purchaser acknowledges that any work performed by ThyssenKrupp Elevator modernization and/or construction personnel may not be included or accessible on the website. ThyssenKrupp Elevator reserves the right to restrict access to the website if any of Purchaser's accounts with ThyssenKrupp Elevator has an outstanding unpaid balance greater than 30 days or in the event of anticipated or pending litigation of any kind.

THE WEBSITE IS PROVIDED TO CUSTOMER "AS IS" AND WITH ALL FAULTS AND DEFECTS WITHOUT WARRANTY OF ANY KIND. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, THYSSENKRUPP ELEVATOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO THE WEBSITE INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND WARRANTIES THAT MAY ARISE OUT OF COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. WITHOUT LIMITATION TO THE FOREGOING, THYSSENKRUPP ELEVATOR PROVIDES NO WARRANTY OR UNDERTAKING, AND MAKES NO REPRESENTATION OF ANY KIND THAT THE CP WILL BE ACCESSIBLE TO CUSTOMER, ACHIEVE ANY INTENDED RESULTS, MEET CUSTOMER'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, MEET ANY PERFORMANCE OR RELIABILITY STANDARDS OR BE ERROR FREE OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW IN NO EVENT WILL THYSSENKRUPP ELEVATOR OR ITS AFFILIATES, BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY USE, INTERRUPTION, DELAY OR INABILITY TO USE THE WEBSITE OR FOR THE ACT OF ANY THIRD PARTY INCLUDING THE INCORPORATION OF A VIRUS, SPYWARE OR ANY OTHER MALICIOUS PROGRAMS.

ThyssenKrupp Communications® (Check box if included)

ThyssenKrupp Communications is ThyssenKrupp Elevator's 24-hour telephone monitoring and emergency call service. Our representatives are trained to handle elevator calls and they can assess the situation and quickly dispatch a technician when necessary. If needed, they can stay on the line to reassure a stranded passenger that help is on the way.

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ThyssenKrupp Communications maintains digital recordings and computerized records of the time, date, and location of calls received and action taken for the benefit of passengers and building owners. Special considerations regarding ThyssenKrupp Communications are set forth below.

Through its centralized ThyssenKrupp Communications call center, ThyssenKrupp Elevator will provide 7 days per week, 24 hours per day, 365 days per year dispatching service for calls placed by Purchaser after normal business working days and hours to the local ThyssenKrupp Elevator branch office and telephone monitoring on all elevator(s) maintained under this Agreement that have operational telephone equipment capable of placing a call to that call center. Depending on the nature of the call and circumstances, ThyssenKrupp Elevator's operators can call one or more of the following: Purchaser's Designated Contacts set forth in Section 2 below; Local Emergency Services at phone numbers provided by Purchaser in Section 3 below; and/or a local ThyssenKrupp Elevator service technician to be dispatched to the location of the equipment.

Purchaser hereby acknowledges that as a condition precedent to ThyssenKrupp Elevator's placement of calls to Purchaser's Designated Contacts and any Local Emergency Services under this Agreement, Purchaser must first complete Sections 1 and 2 below. Purchaser further acknowledges that it is Purchaser's sole responsibility to advise ThyssenKrupp Elevator immediately in writing of any changes to the information contained in those two (2) sections during the term of this Agreement. Purchaser acknowledges that no revision to that information will be made without ThyssenKrupp Elevator first receiving such request in writing from Purchaser's authorized representative.

Under those circumstances where ThyssenKrupp Elevator is unable to reach Purchaser's Designated Contacts set forth in Section 2 below, Purchaser hereby gives ThyssenKrupp Elevator express permission to dispatch a ThyssenKrupp Elevator service technician to the location of the equipment at Purchaser's expense in accordance with ThyssenKrupp Elevator's applicable billing rates. Purchaser further agrees that ThyssenKrupp Elevator does not assume any duty or responsibility to advise any caller, regardless of his or her location within or outside the elevator, to take or not take any specific action resulting from a medical or other emergency or any other situation including, but not limited to, entrapment of persons, evacuation, repair or return to service of any equipment.

In the event that a ThyssenKrupp Elevator call center operator perceives that a call from within the elevator constitutes a medical or other emergency, Purchaser hereby gives ThyssenKrupp Elevator the express permission to call Local Emergency Services at the telephone numbers provided by the Purchaser in Section 3 below at ThyssenKrupp Elevator's sole discretion. Under those circumstances, Purchaser agrees to pay all related charges for services provided by any Local Emergency Services in response to that call. Purchaser agrees that ThyssenKrupp Elevator shall not be responsible for ensuring an appropriate (or any) response by Local Emergency Services to that call.

None of the services described anywhere in this Agreement includes maintenance of any type or kind of the Purchaser's telephone or other communication equipment. The Purchaser retains possession and control of its telephone and other communication equipment and is responsible for ensuring uninterrupted operation of that equipment so that it is capable of placing a call to ThyssenKrupp Communication's call center.

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ThyssenKrupp Communications Contact Information - To Be Completed by Purchaser

Section 1, Elevator Detail:

Total number of elevators in Building : 1

Elevator #	Elevator Telephone Number including Area Code	Elevator #	Elevator Telephone Number including Area Code
1	509-888-8328		

Section 2, Purchaser Designated Contacts:

In the event of an emergency, or perceived emergency affecting the equipment covered by this Agreement, the Purchaser designates the following as its decision-making contacts:

	Contact Name	Title	Primary Telephone #	Secondary Telephone #
1	Greg Thompson	Director MRO	509-663-0555	509-264-0131
2				
3				

Section 3, Local Emergency Services Contact Information:

Phone # for Local Police Department:

509 1663-9911

Phone # for Local Fire Department:

(509) 664 - 3950

Section 4, Purchaser's Special Instructions:

The following are special instructions provided by Purchasers with respect to the information supplied above:

Periodic Safety Testing (Check box if included)

ThyssenKrupp Elevator will test your equipment in accordance with those periodic testing requirements as outlined in the American National Safety Code for Elevators and Escalators, ANSI A 17.1, which are in effect at the time this agreement is executed. In the event that the state, city or local governing authority in which the equipment is located has adopted different requirements, ThyssenKrupp Elevator will test your equipment in accordance with those periodic testing requirements in effect at the time this agreement is executed. You agree to pay for any costs of the inspector and/or inspection fees. Special Considerations regarding periodic safety testing are set forth below.

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Product Information

You agree to provide ThyssenKrupp Elevator with current wiring diagrams that reflect all changes, parts catalogs, and maintenance instructions for the equipment covered by this agreement (exception: we will supply all of the above for new ThyssenKrupp elevators at no additional cost). You agree to authorize us to produce single copies of any programmable device(s) used in the equipment for the purpose of archival back-up of the software embodied therein. These items will remain your property.

Safety

You agree to instruct or warn passengers in the proper use of the equipment and to keep the equipment under continued surveillance by competent personnel to detect irregularities between elevator examinations. You agree to immediately report any condition that may indicate the need for correction before the next regular examination. You agree to immediately shut down the equipment upon manifestation of any irregularities in either the operation or the appearance of the equipment, to immediately notify us, and to keep the equipment shut down until the completion of any repairs. You agree to give us immediate verbal notice and written notice within ten (10) days after any occurrence or accident in or about the elevator. You agree to provide our personnel with a safe place to work. You agree to provide a suitable machine room, including secured doors, waterproofing, lighting, ventilation, and appropriate air temperature control to maintain that room at a temperature between 50°F and 90°F. You also agree to maintain the elevator pit in a dry condition at all times. Should water or other liquids become present, you will contract with others for removal and the proper handling of such liquids. We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place to work. You also agree that if ThyssenKrupp Elevator's inspection of a piece of equipment serviced under this agreement reveals an operational problem which, in ThyssenKrupp Elevator's sole judgment, jeopardizes the safety of the riding public, ThyssenKrupp Elevator may shut down the equipment until such time as the operational problem is resolved. In that event, ThyssenKrupp Elevator will immediately advise you in writing of such action, the reason for such action, and whether any proposed solution is covered by the terms of this agreement.

Other

You agree not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the equipment during the term of this agreement. You agree to accept our judgment as to the means and methods employed by us for any corrective work under this agreement. Since ThyssenKrupp Elevator's top priority is the satisfaction of its customers, if you should have any concern(s) with the means and methods used to maintain or repair the equipment covered under this agreement, you agree to provide us with written notice of that concern and give us thirty (30) days to respond either in writing or commence action to appropriately resolve it.

In the event of the sale, lease or other transfer of the ownership or management of the premises in which the elevator(s) or equipment described herein are located, you agree to see that such transferee is made aware of this agreement and agrees to assume and/or be bound by the conditions hereof for the balance of the unexpired term of this agreement. Should the transferee fail to assume this agreement, you shall remain liable for all unpaid amounts, including those owed for the balance of the current unexpired term of this agreement.

Items Not Covered

We do not cover cosmetic, construction, or ancillary components of the elevator system, including the finishing, repairing, or replacement of the cab enclosure, ceiling frames, panels, and/or fixtures, hoistway door panels, door frames, swing door hinges and closing devices, sills, car flooring, floor covering, lighting fixtures, ceiling light bulbs and tubes, main line power switches, breaker(s), feeders to controller, below ground or unexposed hydraulic elevator system, including but not limited to, jack cylinder, piston, PVC or other protective material; below ground or unexposed piping, alignment of elevator guide rails, smoke and fire sensors, fire service reports, all communication and entertainment devices, security systems not installed by us, batteries for emergency lighting and emergency lowering, air conditioners, heaters, ventilation fans, pit pumps and all other items as set forth and excluded in this agreement.

Gold Service Agreement

Category 5 testing not included

Other Conditions

With the passage of time, equipment technology and designs will change. If any part or component of your equipment covered under this agreement cannot, in our sole opinion, be safely repaired and is no longer stocked and readily available from either the original equipment manufacturer or an aftermarket source, that part or component shall be considered obsolete. You will be responsible for all charges associated with replacing that obsolete part or component as well as all charges required to ensure that the remainder of the equipment is functionally compatible with that replacement part or component. In addition, we will not be required to make any changes or recommendations in the existing design or function of the unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party. Moreover, we shall not be obligated to service, renew, replace and/or repair the equipment due to any one or more of the following: anyone's abuse, misuse and/or vandalism of the equipment; anyone's negligence in connection with the use or operation of the equipment; any loss of power, power fluctuations, power failure, or power surges that in any way affect the operation of the equipment; fire, smoke, explosions, water, storms, wind, lightening, acts of civil or military authorities, strikes, lockouts, other labor disputes, theft, riot, civil commotion, war, malicious mischief, acts of God, or any other reason or cause beyond our control that affects the use or operation of the equipment. You expressly agree to release and discharge us and our employees for any and all claims and/or losses (including personal injury, death and property damage, specifically including damage to the property which is the subject matter of this agreement) associated therewith or caused thereby. ThyssenKrupp Elevator shall also automatically receive an extension of time commensurate with any delay in performance caused by or related to the aforementioned and you expressly agree to release and discharge ThyssenKrupp Elevator from any and all claims for consequential, special or indirect damages arising out of the performance of this agreement. In no event shall ThyssenKrupp Elevator's liability for damages arising out of this agreement exceed the remaining unpaid installments of the current, unexpired term of this agreement

Should your system require any of the safety tests on the commencement date of this agreement, ThyssenKrupp Elevator assumes no responsibility for the day-to-day operation of the governor or safeties on traction elevators, or the hydraulic system on hydraulic elevators under the terms of this agreement until the test has been completed and the equipment passed. Should the respective system fail any of those tests, it shall be your sole responsibility to make necessary repairs and place the equipment in a condition that we deem acceptable for further coverage under the terms of this agreement. We shall not be liable for any damage to the building structure or the elevator resulting from the performance of any safety tests we perform at any time under this agreement. If during the initial firefighter's service test, that feature is found to be inoperable, you shall be responsible for all costs associated with necessary repair(s) to bring the elevator(s) into compliance with the applicable elevator codes in your local jurisdiction.

In the event an Attorney is retained to enforce, construe or defend any of the terms and conditions of this agreement or to collect any monies due hereunder, either with or without litigation, the prevailing party shall be entitled to recover all costs and reasonable attorney's fees.

You hereby waive trial by jury. You agree that this agreement shall be construed and enforced in accordance with the laws of the state where the equipment is located. You consent to jurisdiction of the courts, both state and Federal, of the state in which the equipment is located as to all matters and disputes arising out of this agreement.

In the event any portion of this agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this agreement.

Our rights under this agreement shall be cumulative and our failure to exercise any rights given hereunder shall not

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operate to forfeit or waive any of said rights and any extension, indulgence or change by us in the method, mode or manner of payment or any of its other rights shall not be construed as a waiver of any of its rights under this agreement.

Price.

The price for the services as stated in this agreement shall be One Hundred Eighty Nine Dollars (\$189.00) per month, excluding taxes, payable Annually in advance.

Term

This agreement is effective for Sixty (60) month(s) starting upon acceptance and is non-cancelable. To ensure continuous service, this agreement will be automatically renewed for successive Sixty (60) month periods, unless either party timely serves written notice upon the other party of its intention to cancel renewal at least ninety (90) days ~~but not more than 120 days before the end of the initial Sixty (60) month period, or at least ninety (90) days but not more than 120 days~~ before the end of any subsequent Sixty (60) month renewal period. Notice shall be sent by certified mail, return receipt requested to the address set forth on page 1 of this agreement. Time is of the essence. TK
MMA

Annual Price Adjustments

Since our costs to provide you with the service set forth in this agreement may increase, we reserve the right to adjust the price of our service under this agreement accordingly. In the event this occurs, we will adjust your monthly price based on the percentage change in the average rate paid to elevator examiners. This rate paid to elevator examiners consists of the hourly rate paid to examiners plus fringe benefits and union welfare granted in place of or in addition to the hourly rate. Fringe benefits include pensions, vacations, paid holidays, group insurance, sickness and accident insurance, and hospital insurance. We also reserve the right to make additional adjustment to the price of our service under this agreement and/or enact surcharges as needed to account for increased fuel prices when such increases exceed the Consumer Price Index (CPI) current rate. We also reserve the exclusive right to make additional adjustment to the price of our service under this agreement in the event that the equipment covered by this agreement is modified from its present state.

Overdue Invoices

A service charge of 1½% per month, or the highest legal rate, whichever is more, shall apply to all overdue accounts you have with ThyssenKrupp Elevator that are in any way related to your equipment described in this agreement. If you do not pay any sum due to ThyssenKrupp Elevator related to your equipment described in this agreement, regardless of whether it is billed pursuant to this agreement or any other with us, within sixty (60) days from the billing date, we may also choose to do one or more of the following: 1) suspend all service until all amounts due have been paid in full, and/or 2) declare all sums for the unexpired term of this agreement due immediately as liquidated damages and terminate our obligations under this agreement. If ThyssenKrupp Elevator elects to suspend service, we shall not be responsible for personal injury, death, damage to property (including damage to the equipment that is the subject matter of this agreement) or losses of any other type or kind that is in any way related the ThyssenKrupp Elevator's suspension of service. Upon resumption of service, you will be responsible for payment to ThyssenKrupp Elevator for all costs we incur that result from our suspension of service and to remedy any damage caused to your equipment during that time. Time is of the essence.

Alternate Payment Plan – Less Than Annual Frequency

This agreement includes a standard annual payment plan. If an alternate payment plan is selected below as indicated by your acceptance, additional cost will be added to the net billing amount in accordance with the percentages shown:

Billing Frequency	Agreement Price Increase	Check for Selection	Purchaser's Initial Acceptance
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Semi-Annual	1%		
Tri-Annual	2%		
Quarterly	3%		
Monthly	4%		

Special Considerations

Maintenance Control Program

ThyssenKrupp will perform service in accordance with our written Maintenance Control Program accepted by the State of Washington. This program shall meet or exceed the requirements of the authority having jurisdiction when pertaining to ASME A17.1-2010 Code, Section 8.6 and 8.11 and the applicable WAC Codes that are in affect at the time of the signing of this addendum. The Maintenance Control Program includes ThyssenKrupp Elevator's Maintenance Tasks & Records documentation which shall be used to record all work performed on the equipment and is provided onsite with each controller as required by code. The work shall be completed in accordance with the ThyssenKrupp Elevator maintenance procedures that have been reviewed and approved by the State of Washington, Department of Labor and Industries, Elevator Division as of July 2013. We will also perform the Category 1 testing outlined in ASME A17.1-2010 as part of this agreement, but do not perform any Category 3 of 5 tests as part of this agreement unless such tests are specifically listed as included elsewhere in this agreement.

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Acceptance

Your acceptance of this agreement and its approval by an authorized manager of ThyssenKrupp Elevator will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this agreement will be recognized unless made in writing and properly executed by both parties. Should your acceptance be in the form of a purchase order or other similar document, the provisions of this agreement will govern, even in the event of a conflict. This proposal is hereby accepted in its entirety and shall constitute the entire agreement as contemplated by you and us. This proposal is submitted for acceptance within one-hundred twenty (120) days from the Date Submitted by the ThyssenKrupp Elevator representative indicated below.

No agent or employee shall have the authority to waive or modify any of the terms of this agreement without the prior written approval of an authorized ThyssenKrupp Elevator manager.

ThyssenKrupp Elevator Corporation:	Wenatchee School District:	ThyssenKrupp Elevator Corporation Approval:
<p>By: _____ (Signature of ThyssenKrupp Elevator Representative)</p> <p>Tyson Guthrie Account Manager tyson.guthrie@thyssenkrupp.com</p> <p>_____ (Date Submitted)</p>	<p>By: _____ (Signature of Authorized Individual)</p> <p>_____ (Print or Type Name)</p> <p>_____ (Print or Type Title)</p> <p>_____ (Date of Approval)</p>	<p>By: _____ (Signature of Authorized Individual)</p> <p>Eric Jensen Branch Manager</p> <p>_____ (Date of Approval)</p>

Foothills



Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/01/17	REVISION	THYSSENKRUPP ELEVATOR CORPORATION	CONTRACT RENEWAL AND REVISION	\$2,268	Upon signature	<u>Greg Thomspen</u>			This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval. 			
				9700-64-7000		Initial <u>2/9/17</u> Date			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name ThyssenKrupp Elevator Corporation
 Attention: Tyson Guthrie
 Street address or PO Box 9711 E Knox Ave Ste 1
 City, State, Zip Code Spokane WA 99206
 Email Address Tyson.Guthrie@thyssenkrupp.com
 Phone Number 509-533-2701

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Contract has changed from Bronze to Gold due to the fact that the elevators are older and will potentially require more maintenance as they age.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

Gold Service Agreement

Purchaser: Wenatchee School District
PO Box 1767
Wenatchee, WA 98807-1767

Hereinafter referred to as "Purchaser", "you", and "your".

By: ThyssenKrupp Elevator Corporation
9711 E Knox Ave Ste 1
Spokane Valley, WA 99206
Phone: 509-533-2701
Fax: 866-774-1635
www.thyssenkruppelevator.com

Hereinafter referred to as "ThyssenKrupp Elevator Corporation", "ThyssenKrupp Elevator", "we", "us" and "our".

GOLD SERVICE AGREEMENT

ThyssenKrupp Elevator agrees to maintain Purchaser's elevator equipment described below in accordance with this agreement. We will endeavor to provide a comprehensive maintenance program designed to protect your investment and maximize the performance, safety, and life span of the elevator equipment to be maintained.

Equipment To Be Maintained

Building Name	Building Location	Manufacturer	Type Of Unit	Unit ID	# Of Stops
FOOTHILLS MIDDLE SCHOOL	1410 Maple St	Otis	Hydraulic	HC15427	2

ThyssenKrupp Elevator Americas



Gold Service Agreement

Preventative Maintenance Program

We will service your equipment described in this agreement on a regularly scheduled basis. These service visits will be performed during normal business working days and hours, which are defined as Monday through Friday, 8:00 AM to 4:30 PM (except scheduled holidays). All work performed before or after normal business working days and hours shall be considered "Overtime".

ThyssenKrupp Elevator will perform the following services:

- Examine your elevator equipment for optimum operation. Our examination, lubrication and adjustment will cover the following components of your elevator system:
 - o Control and landing positioning systems
 - o Signal fixtures
 - o Machines, drives, motors, governors, sheaves, and wire ropes
 - o Power units, pumps, valves, and jacks
 - o Car and hoistway door operating devices and door protection equipment
 - o Loadweighers, car frames and platforms, and counterweights
 - o Safety mechanisms
- Lubricate equipment for smooth and efficient performance
- Adjust elevator parts and components to maximize performance and safe operation

Full Coverage Parts Repair and Replacement

ThyssenKrupp Elevator will provide full coverage parts repair and/or replacement for all components worn due to normal wear, unless specifically excluded in the "Items Not Covered" or "Other Conditions" provisions herein. We maintain a comprehensive parts inventory to support our field operations. All replacement parts used in your equipment will be new or refurbished to meet the quality standards of ThyssenKrupp Elevator. Most specialized parts are available within 24 hours, seven days a week. We will relamp all signals as required (during regularly scheduled visits).

Maintenance Control Program

ThyssenKrupp Elevator performs service in accordance with A17.1 – 2010 / CSA B44-10. Section 8.6 of the code requires the unit owner to have a Maintenance Control Program (MCP), ThyssenKrupp's MCP meets or exceeds all requirements outlined in Section 8.6. The Maintenance Control Program includes ThyssenKrupp Elevator's Maintenance Tasks & Records documentation which shall be used to record all maintenance, repairs, replacements and tests performed on the equipment and is provided with each unit as required by code. ThyssenKrupp Elevator also provides per Section 8.6 of the code, a maintenance tasks procedures manual with each unit; TKE calls this manual the BEEP Manual, or Basic Elevator, Escalator Procedures Manual. We do not perform any tests unless such tests are specifically listed as included elsewhere in this agreement.

Quality Assurance

To help increase elevator performance and decrease downtime, our technicians utilize the latest industry methods and technology available to us for your specific brand of elevator. They will be equipped with our tools, documentation and knowledge to troubleshoot your unique system, as well as access to a comprehensive parts replacement inventory system.

Behind our technicians is a team devoted to elevator excellence. Technicians are supported around the clock by a team of engineers and field support experts. Our North American technical support facilities continuously research advancements in the industry and in your equipment. Also, our internal quality control program ensures optimum and reliable operation of your elevator equipment.

To assure that quality standards are being maintained, we may conduct periodic field quality audit surveys. Your

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dedicated ThyssenKrupp Elevator representative will be available to discuss your elevator needs with you in all aspects of service and modernization. In addition, you may receive recommendations for upgrades that will also provide you with budget options designed to enhance the appearance, performance and safety of or meet Code requirements for your equipment over time.

Service Requests During Normal Working Days and Hours

Service requests are defined as any request for dispatch of our technician to the location of the equipment covered in this agreement from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the elevator's communication device and/or from Vista Remote Monitoring through the elevator's communication line. Service requests include minor adjustments and response to emergency entrapments that can be accomplished in two hours or less (excluding travel time) and do not include regularly scheduled maintenance visits.

We will respond to service requests during normal business working days and hours, as defined above, at no additional charge.

Overtime Service Requests

On all overtime service requests, you will be responsible for all labor costs including travel time, travel expenses, and time spent on the job. Such costs will be invoiced at our standard overtime billing rates. Overtime service requests are performed before or after normal business working days and hours.

Service History Website:

This agreement includes Premium access to ThyssenKrupp Elevator's website in accordance with the following terms and conditions. During the term of this Agreement, ThyssenKrupp Elevator agrees to provide Purchaser with a user name and password to ThyssenKrupp Elevator's website for access to maintenance and service call data generated following the effective date of this Agreement. Purchaser shall, at its sole cost, provide and ensure the functioning integrity of its own hardware, software and internet connection necessary to access the website. By executing this Agreement, Purchaser acknowledges that any work performed by ThyssenKrupp Elevator modernization and/or construction personnel may not be included or accessible on the website. ThyssenKrupp Elevator reserves the right to restrict access to the website if any of Purchaser's accounts with ThyssenKrupp Elevator has an outstanding unpaid balance greater than 30 days or in the event of anticipated or pending litigation of any kind.

THE WEBSITE IS PROVIDED TO CUSTOMER "AS IS" AND WITH ALL FAULTS AND DEFECTS WITHOUT WARRANTY OF ANY KIND. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, THYSSENKRUPP ELEVATOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO THE WEBSITE INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND WARRANTIES THAT MAY ARISE OUT OF COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. WITHOUT LIMITATION TO THE FOREGOING, THYSSENKRUPP ELEVATOR PROVIDES NO WARRANTY OR UNDERTAKING, AND MAKES NO REPRESENTATION OF ANY KIND THAT THE CP WILL BE ACCESSIBLE TO CUSTOMER, ACHIEVE ANY INTENDED RESULTS, MEET CUSTOMER'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, MEET ANY PERFORMANCE OR RELIABILITY STANDARDS OR BE ERROR FREE OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW IN NO EVENT WILL THYSSENKRUPP ELEVATOR OR ITS AFFILIATES, BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY USE, INTERRUPTION, DELAY OR INABILITY TO USE THE WEBSITE OR FOR THE ACT OF ANY THIRD PARTY INCLUDING THE INCORPORATION OF A VIRUS, SPYWARE OR ANY OTHER MALICIOUS PROGRAMS.

ThyssenKrupp Communications® (Check box if included)

ThyssenKrupp Communications is ThyssenKrupp Elevator's 24-hour telephone monitoring and emergency call service. Our representatives are trained to handle elevator calls and they can assess the situation and quickly dispatch a technician when necessary. If needed, they can stay on the line to reassure a stranded passenger that help is on the way.

Gold Service Agreement

ThyssenKrupp Communications maintains digital recordings and computerized records of the time, date, and location of calls received and action taken for the benefit of passengers and building owners. Special considerations regarding ThyssenKrupp Communications are set forth below.

Through its centralized ThyssenKrupp Communications call center, ThyssenKrupp Elevator will provide 7 days per week, 24 hours per day, 365 days per year dispatching service for calls placed by Purchaser after normal business working days and hours to the local ThyssenKrupp Elevator branch office and telephone monitoring on all elevator(s) maintained under this Agreement that have operational telephone equipment capable of placing a call to that call center. Depending on the nature of the call and circumstances, ThyssenKrupp Elevator's operators can call one or more of the following: Purchaser's Designated Contacts set forth in Section 2 below; Local Emergency Services at phone numbers provided by Purchaser in Section 3 below; and/or a local ThyssenKrupp Elevator service technician to be dispatched to the location of the equipment.

Purchaser hereby acknowledges that as a condition precedent to ThyssenKrupp Elevator's placement of calls to Purchaser's Designated Contacts and any Local Emergency Services under this Agreement, Purchaser must first complete Sections 1 and 2 below. Purchaser further acknowledges that it is Purchaser's sole responsibility to advise ThyssenKrupp Elevator immediately in writing of any changes to the information contained in those two (2) sections during the term of this Agreement. Purchaser acknowledges that no revision to that information will be made without ThyssenKrupp Elevator first receiving such request in writing from Purchaser's authorized representative.

Under those circumstances where ThyssenKrupp Elevator is unable to reach Purchaser's Designated Contacts set forth in Section 2 below, Purchaser hereby gives ThyssenKrupp Elevator express permission to dispatch a ThyssenKrupp Elevator service technician to the location of the equipment at Purchaser's expense in accordance with ThyssenKrupp Elevator's applicable billing rates. Purchaser further agrees that ThyssenKrupp Elevator does not assume any duty or responsibility to advise any caller, regardless of his or her location within or outside the elevator, to take or not take any specific action resulting from a medical or other emergency or any other situation including, but not limited to, entrapment of persons, evacuation, repair or return to service of any equipment.

In the event that a ThyssenKrupp Elevator call center operator perceives that a call from within the elevator constitutes a medical or other emergency, Purchaser hereby gives ThyssenKrupp Elevator the express permission to call Local Emergency Services at the telephone numbers provided by the Purchaser in Section 3 below at ThyssenKrupp Elevator's sole discretion. Under those circumstances, Purchaser agrees to pay all related charges for services provided by any Local Emergency Services in response to that call. Purchaser agrees that ThyssenKrupp Elevator shall not be responsible for ensuring an appropriate (or any) response by Local Emergency Services to that call.

None of the services described anywhere in this Agreement includes maintenance of any type or kind of the Purchaser's telephone or other communication equipment. The Purchaser retains possession and control of its telephone and other communication equipment and is responsible for ensuring uninterrupted operation of that equipment so that it is capable of placing a call to ThyssenKrupp Communication's call center.

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ThyssenKrupp Communications Contact Information - To Be Completed by Purchaser

Section 1, Elevator Detail:

Total number of elevators in Building : 1

Elevator #	Elevator Telephone Number including Area Code	Elevator #	Elevator Telephone Number including Area Code
1	509-663-7143		

Section 2, Purchaser Designated Contacts:

In the event of an emergency, or perceived emergency affecting the equipment covered by this Agreement, the Purchaser designates the following as its decision-making contacts:

	Contact Name	Title	Primary Telephone #	Secondary Telephone #
1	Greg Thompson	Director M+D	509-663-0555	509-264-0131
2				
3				

Section 3, Local Emergency Services Contact Information:

Phone # for Local Police Department: 509 663 - 9911
 Phone # for Local Fire Department: (509) 664 - 3958

Section 4, Purchaser's Special Instructions:

The following are special instructions provided by Purchasers with respect to the information supplied above:

Periodic Safety Testing (Check box if included)

ThyssenKrupp Elevator will test your equipment in accordance with those periodic testing requirements as outlined in the American National Safety Code for Elevators and Escalators, ANSI A 17.1, which are in effect at the time this agreement is executed. In the event that the state, city or local governing authority in which the equipment is located has adopted different requirements, ThyssenKrupp Elevator will test your equipment in accordance with those periodic testing requirements in effect at the time this agreement is executed. You agree to pay for any costs of the inspector and/or inspection fees. Special Considerations regarding periodic safety testing are set forth below.

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Product Information

You agree to provide ThyssenKrupp Elevator with current wiring diagrams that reflect all changes, parts catalogs, and maintenance instructions for the equipment covered by this agreement (exception: we will supply all of the above for new ThyssenKrupp elevators at no additional cost). You agree to authorize us to produce single copies of any programmable device(s) used in the equipment for the purpose of archival back-up of the software embodied therein. These items will remain your property.

Safety

You agree to instruct or warn passengers in the proper use of the equipment and to keep the equipment under continued surveillance by competent personnel to detect irregularities between elevator examinations. You agree to immediately report any condition that may indicate the need for correction before the next regular examination. You agree to immediately shut down the equipment upon manifestation of any irregularities in either the operation or the appearance of the equipment, to immediately notify us, and to keep the equipment shut down until the completion of any repairs. You agree to give us immediate verbal notice and written notice within ten (10) days after any occurrence or accident in or about the elevator. You agree to provide our personnel with a safe place to work. You agree to provide a suitable machine room, including secured doors, waterproofing, lighting, ventilation, and appropriate air temperature control to maintain that room at a temperature between 50°F and 90°F. You also agree to maintain the elevator pit in a dry condition at all times. Should water or other liquids become present, you will contract with others for removal and the proper handling of such liquids. We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place to work. You also agree that if ThyssenKrupp Elevator's inspection of a piece of equipment serviced under this agreement reveals an operational problem which, in ThyssenKrupp Elevator's sole judgment, jeopardizes the safety of the riding public, ThyssenKrupp Elevator may shut down the equipment until such time as the operational problem is resolved. In that event, ThyssenKrupp Elevator will immediately advise you in writing of such action, the reason for such action, and whether any proposed solution is covered by the terms of this agreement.

Other

You agree not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the equipment during the term of this agreement. You agree to accept our judgment as to the means and methods employed by us for any corrective work under this agreement. Since ThyssenKrupp Elevator's top priority is the satisfaction of its customers, if you should have any concern(s) with the means and methods used to maintain or repair the equipment covered under this agreement, you agree to provide us with written notice of that concern and give us thirty (30) days to respond either in writing or commence action to appropriately resolve it.

In the event of the sale, lease or other transfer of the ownership or management of the premises in which the elevator(s) or equipment described herein are located, you agree to see that such transferee is made aware of this agreement and agrees to assume and/or be bound by the conditions hereof for the balance of the unexpired term of this agreement. Should the transferee fail to assume this agreement, you shall remain liable for all unpaid amounts, including those owed for the balance of the current unexpired term of this agreement.

Items Not Covered

We do not cover cosmetic, construction, or ancillary components of the elevator system, including the finishing, repairing, or replacement of the cab enclosure, ceiling frames, panels, and/or fixtures, hoistway door panels, door frames, swing door hinges and closing devices, sills, car flooring, floor covering, lighting fixtures, ceiling light bulbs and tubes, main line power switches, breaker(s), feeders to controller, below ground or unexposed hydraulic elevator system, including but not limited to, jack cylinder, piston, PVC or other protective material; below ground or unexposed piping, alignment of elevator guide rails, smoke and fire sensors, fire service reports, all communication and entertainment devices, security systems not installed by us, batteries for emergency lighting and emergency lowering, air conditioners, heaters, ventilation fans, pit pumps and all other items as set forth and excluded in this agreement.

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Category 5 testing not included

Other Conditions

With the passage of time, equipment technology and designs will change. If any part or component of your equipment covered under this agreement cannot, in our sole opinion, be safely repaired and is no longer stocked and readily available from either the original equipment manufacturer or an aftermarket source, that part or component shall be considered obsolete. You will be responsible for all charges associated with replacing that obsolete part or component as well as all charges required to ensure that the remainder of the equipment is functionally compatible with that replacement part or component. In addition, we will not be required to make any changes or recommendations in the existing design or function of the unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party. Moreover, we shall not be obligated to service, renew, replace and/or repair the equipment due to any one or more of the following: anyone's abuse, misuse and/or vandalism of the equipment; anyone's negligence in connection with the use or operation of the equipment; any loss of power, power fluctuations, power failure, or power surges that in any way affect the operation of the equipment; fire, smoke, explosions, water, storms, wind, lightning, acts of civil or military authorities, strikes, lockouts, other labor disputes, theft, riot, civil commotion, war, malicious mischief, acts of God, or any other reason or cause beyond our control that affects the use or operation of the equipment. You expressly agree to release and discharge us and our employees for any and all claims and/or losses (including personal injury, death and property damage, specifically including damage to the property which is the subject matter of this agreement) associated therewith or caused thereby. ThyssenKrupp Elevator shall also automatically receive an extension of time commensurate with any delay in performance caused by or related to the aforementioned and you expressly agree to release and discharge ThyssenKrupp Elevator from any and all claims for consequential, special or indirect damages arising out of the performance of this agreement. In no event shall ThyssenKrupp Elevator's liability for damages arising out of this agreement exceed the remaining unpaid installments of the current, unexpired term of this agreement

Should your system require any of the safety tests on the commencement date of this agreement, ThyssenKrupp Elevator assumes no responsibility for the day-to-day operation of the governor or safeties on traction elevators, or the hydraulic system on hydraulic elevators under the terms of this agreement until the test has been completed and the equipment passed. Should the respective system fail any of those tests, it shall be your sole responsibility to make necessary repairs and place the equipment in a condition that we deem acceptable for further coverage under the terms of this agreement. We shall not be liable for any damage to the building structure or the elevator resulting from the performance of any safety tests we perform at any time under this agreement. If during the initial firefighter's service test, that feature is found to be inoperable, you shall be responsible for all costs associated with necessary repair(s) to bring the elevator(s) into compliance with the applicable elevator codes in your local jurisdiction.

In the event an Attorney is retained to enforce, construe or defend any of the terms and conditions of this agreement or to collect any monies due hereunder, either with or without litigation, the prevailing party shall be entitled to recover all costs and reasonable attorney's fees.

You hereby waive trial by jury. You agree that this agreement shall be construed and enforced in accordance with the laws of the state where the equipment is located. You consent to jurisdiction of the courts, both state and Federal, of the state in which the equipment is located as to all matters and disputes arising out of this agreement.

In the event any portion of this agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this agreement.

Our rights under this agreement shall be cumulative and our failure to exercise any rights given hereunder shall not

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operate to forfeit or waive any of said rights and any extension, indulgence or change by us in the method, mode or manner of payment or any of its other rights shall not be construed as a waiver of any of its rights under this agreement.

Price.

The price for the services as stated in this agreement shall be One Hundred Eighty Nine Dollars (\$189.00) per month, excluding taxes, payable Annually in advance.

Term

This agreement is effective for Sixty (60) month(s) starting upon acceptance and is non-cancelable. To ensure continuous service, this agreement will be automatically renewed for successive Sixty (60) month periods, unless either party timely serves written notice upon the other party of its intention to cancel renewal at least ninety (90) days ~~but not more than 420 days before the end of the initial Sixty (60) month period, or at least ninety (90) days but not more than 420 days~~ before the end of any subsequent Sixty (60) month renewal period. Notice shall be sent by certified mail, return receipt requested to the address set forth on page 1 of this agreement. Time is of the essence.

FG
MJD

Annual Price Adjustments

Since our costs to provide you with the service set forth in this agreement may increase, we reserve the right to adjust the price of our service under this agreement accordingly. In the event this occurs, we will adjust your monthly price based on the percentage change in the average rate paid to elevator examiners. This rate paid to elevator examiners consists of the hourly rate paid to examiners plus fringe benefits and union welfare granted in place of or in addition to the hourly rate. Fringe benefits include pensions, vacations, paid holidays, group insurance, sickness and accident insurance, and hospital insurance. We also reserve the right to make additional adjustment to the price of our service under this agreement and/or enact surcharges as needed to account for increased fuel prices when such increases exceed the Consumer Price Index (CPI) current rate. We also reserve the exclusive right to make additional adjustment to the price of our service under this agreement in the event that the equipment covered by this agreement is modified from its present state.

Overdue Invoices

A service charge of 1½% per month, or the highest legal rate, whichever is more, shall apply to all overdue accounts you have with ThyssenKrupp Elevator that are in any way related to your equipment described in this agreement. If you do not pay any sum due to ThyssenKrupp Elevator related to your equipment described in this agreement, regardless of whether it is billed pursuant to this agreement or any other with us, within sixty (60) days from the billing date, we may also choose to do one or more of the following: 1) suspend all service until all amounts due have been paid in full, and/or 2) declare all sums for the unexpired term of this agreement due immediately as liquidated damages and terminate our obligations under this agreement. If ThyssenKrupp Elevator elects to suspend service, we shall not be responsible for personal injury, death, damage to property (including damage to the equipment that is the subject matter of this agreement) or losses of any other type or kind that is in any way related the ThyssenKrupp Elevator's suspension of service. Upon resumption of service, you will be responsible for payment to ThyssenKrupp Elevator for all costs we incur that result from our suspension of service and to remedy any damage caused to your equipment during that time. Time is of the essence.

Alternate Payment Plan – Less Than Annual Frequency

This agreement includes a standard annual payment plan. If an alternate payment plan is selected below as indicated by your acceptance, additional cost will be added to the net billing amount in accordance with the percentages shown:

Billing Frequency	Agreement Price Increase	Check for Selection	Purchaser's Initial Acceptance
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Semi-Annual	1%		
Tri-Annual	2%		
Quarterly	3%		
Monthly	4%		

Special Considerations

Maintenance Control Program

ThyssenKrupp will perform service in accordance with our written Maintenance Control Program accepted by the State of Washington. This program shall meet or exceed the requirements of the authority having jurisdiction when pertaining to ASME A17.1-2010 Code, Section 8.6 and 8.11 and the applicable WAC Codes that are in affect at the time of the signing of this addendum. The Maintenance Control Program includes ThyssenKrupp Elevator's Maintenance Tasks & Records documentation which shall be used to record all work performed on the equipment and is provided onsite with each controller as required by code. The work shall be completed in accordance with the ThyssenKrupp Elevator maintenance procedures that have been reviewed and approved by the State of Washington, Department of Labor and Industries, Elevator Division as of July 2013. We will also perform the Category 1 testing outlined in ASME A17.1-2010 as part of this agreement, but do not perform any Category 3 of 5 tests as part of this agreement unless such tests are specifically listed as included elsewhere in this agreement.

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Acceptance

Your acceptance of this agreement and its approval by an authorized manager of ThyssenKrupp Elevator will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this agreement will be recognized unless made in writing and properly executed by both parties. Should your acceptance be in the form of a purchase order or other similar document, the provisions of this agreement will govern, even in the event of a conflict. This proposal is hereby accepted in its entirety and shall constitute the entire agreement as contemplated by you and us. This proposal is submitted for acceptance within one-hundred twenty (120) days from the Date Submitted by the ThyssenKrupp Elevator representative indicated below.

No agent or employee shall have the authority to waive or modify any of the terms of this agreement without the prior written approval of an authorized ThyssenKrupp Elevator manager.

ThyssenKrupp Elevator Corporation:	Wenatchee School District:	ThyssenKrupp Elevator Corporation Approval:
<p>By: _____ (Signature of ThyssenKrupp Elevator Representative)</p> <p>Tyson Guthrie Account Manager tyson.guthrie@thyssenkrupp.com</p> <p>_____ (Date Submitted)</p>	<p>By: _____ (Signature of Authorized Individual)</p> <p>_____ (Print or Type Name)</p> <p>_____ (Print or Type Title)</p> <p>_____ (Date of Approval)</p>	<p>By: _____ (Signature of Authorized Individual)</p> <p>Eric Jensen Branch Manager</p> <p>_____ (Date of Approval)</p>

**Contract Coversheet (Non-Federal)
 Request Board Approval**

Please submit this form with your unsigned contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required ?	Attorney Review Required?
01/26/17	New	Numerica Performing Arts Center	Ticket sales fro WHS spring play the Stage Door	490 Commission + gross sales + 20¢ a ticket parking fee Budget Code 402-4490	ASAP to March 18, 2017	Paul Atwood I have read this contract and recommend it for board approval. R.I. Initial 1/30/17 Date		no	

Agency Contact Information (who & where contract needs to be mailed to for signing):

Contract Details (Give a brief description of the contract):

Agency Name: Numerica Performing Arts Center
 Attention: _____
 Street address or PO Box: 123 North Wenatchee Ave.
 City, State, Zip Code: Wenatchee WA 98801
 Email Address: _____
 Phone Number: 509-663-2787

Ticket sales for the WHS Spring Play Stage Door. Play will run March 9-18. This includes two Matinees.

Be sure to follow state bid requirements as outlined in RCW

Reviewed by Attorney _____
 Signature

Requies Edits? _____



Numerica Performing Arts Center at the Stanley
 Civic Center
 123 North Wenatchee Avenue
 Wenatchee, WA 98801
 Phone: 509-663-2787

BOX OFFICE CONTRACT

THIS AGREEMENT ("Agreement") is made and entered into by and between The Supporters of the Center, Inc., a Washington non-profit corporation, d/b/a Numerica Performing Arts Center (hereinafter referred to as "PAC"), and WHS Drama Club Wenatchee School District (hereinafter referred to as "Group") both of whom may hereinafter collectively be referred to as the "Parties."

RECITALS

WHEREAS, PAC owns and manages the performing arts facility known as the Numerica Performing Arts Center at the Stanley Civic Center located at 123 N. Wenatchee Avenue, Wenatchee, Washington (hereinafter referred to as the "Theatre") which includes box office facilities,

WHEREAS, Group desires to utilize the Theatres box office facilities for purpose identified in the Box office Form (hereinafter referred to as the "Event"), a copy of which is attached hereto as Exhibit A.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

AGREEMENT

- Incorporation of Recitals. The foregoing Recitals are incorporated herein by this reference.
- Marketing and Contact Information. The Group shall include the following on all marketing materials:

It is recommended that this information is included on all marketing material:

Numerica Performing Arts Center Box Office

509-663-ARTS (2787)

www.numericapac.org

123 North Wenatchee Avenue, Wenatchee, WA 98801

Box Office Hours: 10:00 PM – 5:30 PM, Monday – Friday

3. **Fee Schedule.** Group shall pay to the PAC 4 % of the gross ticket sales for the Event and \$0.20 per ticket printed. For customers ordering ticket(s) over the phone or on the web site, an additional charge of \$2.00 per ticket plus a \$3.00 mailing/\$2.00 will call fee will be charged to the buyer. A \$1.00 per ticket online and a \$1.50 per order by phone will also be incurred by the buyer. A \$1.00 per ticket fee will be charged to exchange or reprint a ticket due to loss or theft.
4. **Refund Policy.** All tickets are printed "All Sales final, no refunds or exchanges." No refund shall be granted for ticket purchases. The PAC will accommodate exchanges within the same event, but will not exchange for different events. Refunds will not be given for an exchange of lesser value than the original purchase amount. The PAC shall not hold tickets that have not been paid for. A credit card may be used to purchase over the phone.
5. **Box Office.** The PAC shall have sole and exclusive right to sell tickets, control, and supervise the box office and its personnel pursuant to its normal operating procedures, and all Receipts shall be under control, disposition and supervision of PAC. All tickets or other documents evidencing or affecting the right of admission to the premises shall be ordered by PAC, and Group warrants that it will not order, distribute, or issue same without PAC's express prior written consent. Persons two years and older are required to have a ticket for the Event. No marketing or sales shall be conducted until such time as the Box Office Form has been completed and approved by the PAC. PAC reserves the right to retain a copy of all box office records for its own marketing purposes. Any mailing lists released to Group shall be for the sole purpose of promoting the Event or like events, and said list shall not be sold or otherwise distributed. Any patron requesting to be removed from the mailing list shall be removed immediately therefrom. Box Office hours shall be 10:00 to 5:30 PM, Monday through Friday, not including Federal holidays, and 90 minutes prior to event start time. These hours may change at any time. Online ticket sales will conclude not more than three (3) hours prior to event start time, unless otherwise noted.
6. **Receipts.** Receipts shall, as used herein, mean all monies received in respect of the engagement from the sale of tickets less admissions and other taxes, if any, and less broker's fees, commissions, and discounts, if any, payable in respect of

such monies. Application of the Receipts in accordance with this Agreement shall not be made until after the conclusion of each performance. The Receipts of each engagement shall be ascertained by a statement of the sale at the Theatre box office, to be prepared by PAC. The PAC is authorized in its sole discretion to accept, in payment for tickets, personal checks, money orders, credit cards or other conventional orders for the payment of funds. All losses in the event of nonpayment or otherwise in connection with any such personal checks, money, orders, credit cards or orders for the payment of funds, shall be deemed to reduce the Receipts. PAC shall have the right to commingle Receipts with PAC's other ticketing funds until such time as settlement is made in accordance herewith. PAC shall have the right to deposit Receipts with a bank or invest same and any increments, interests, or profits earned thereon shall be and remain the sole property of PAC and Group shall not be entitled to participate therein.

7. **Settlement.** Final settlement shall be completed within a reasonable time and final payment shall be made to Group in lawful money of the United States issued on a PAC company check after Group completes the Event. Additional charges may apply to any special payment arrangements.
8. **Lien.** PAC shall have the first lien against Receipts and for all unpaid fees. PAC is empowered to withhold funds from Receipts for all such items.
9. **Attorney's Fees.** In the event it is necessary for any party to utilize the services of an attorney to enforce any of the terms of this Agreement, such enforcing party or parties shall be entitled to compensation from the other parties for its reasonable attorney's fees and costs. In the event of arbitration or litigation regarding any of the terms of this Agreement, the substantially prevailing party or parties shall be entitled, in addition to other relief, to such reasonable attorney's fees and costs as determined by the arbitrator or court, to be paid by the other party or parties.
10. **Governing Law; Venue.** This Agreement is governed by the laws of the state of Washington. The jurisdiction of any action hereunder shall be in the Superior Court, Chelan County, Washington.
11. **Interpretation.** This Agreement and any other documents related to it will be interpreted in a fair and neutral manner, without favoring one Party over the other. No provision of this Agreement or any other document related to it will

be interpreted for or against any party because the provision was drafted by the party or its legal representative.

12. Amendment, Modification, or Waiver. No amendment to this Agreement shall be binding upon either party unless set forth in writing or confirmation signed by both parties hereto. No purported oral modification, waiver or rescission of this Agreement by an employee or agent of the Parties shall operate as a modification, waiver, or rescission of any of the provisions of this Agreement. No course of prior dealing, usage or trade or course of performance shall be used to modify, supplement or explain any terms of this Agreement.
13. Severability. If a court of competent jurisdiction finds any provision in this Agreement to be invalid or unenforceable as to any person or circumstance, such finding shall not render that provision invalid or unenforceable as to any other persons or circumstances. If feasible, any such offending provision shall be deemed modified to be within the limits of enforceability or validity; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.
14. Force Majeure. If the performance of any part of this contract by the Parties is prevented, hindered or delayed by reason of any cause or causes beyond the control of the Parties, as the case may be, and which cannot be overcome by due diligence, the party affected shall be excused from such performance to the extent that it is necessarily prevented, hindered or delayed thereby, during the continuance of any such happening or event, and this contract shall be deemed suspended so long as and to the extent that any such cause prevents or delays its performance. The party claiming to be affected thereby shall give notice to the other party within a reasonable time after the happening thereof of the nature and extent of any force majeure condition claimed to exist and the terms and conditions of this paragraph shall not become operative unless such notice has been given.
15. Notice. Wherever under this Agreement provision is made of any demand, notice or declaration of any kind, or where it is deemed desirable or necessary by either party to give or serve any such notice, demand or declaration to the other party, it shall be in writing and served either personally or sent by United States mail, postage prepaid, addressed to the address set forth herein below:

The Numerica Performing Arts
Center
At the Stanley Civic Center
123 N. Wenatchee Avenue

Tami Walter ~~WHS~~ / Deanna Roman - WHS
1101 Millerdale
Wenatchee, WA 98801

Wenatchee, WA 98807

16. Entire Agreement. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, of the Parties.
17. Binding Nature of Agreement, No Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that no party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other parties hereto.
18. Caption Headings. Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of this Agreement.
19. Authority. Both Parties to this Agreement represent and warrant that they have full authority to enter into and be bound by this Agreement. The Parties further represent and warrant to each other that the person/officer signing this Agreement has the necessary authority to do so, and has the authority to bind the Party on whose behalf he is signing to perform its duties and obligations under this Agreement.
20. Gender, Etc. Words used herein, regardless of the number and gender specifically used, shall be deemed and construed to include any other number, singular or plural, and any other gender, masculine, feminine or neuter, as the context requires.
21. Counterpart Signatures. This Agreement may be signed in counterparts, each of which shall be an original but all of which shall constitute one and the same document. Signatures transmitted electronically shall be deemed valid execution of this Agreement and binding on the parties.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

BOX OFFICE FORM

NUMERICA PERFORMING ARTS CENTER

BOX OFFICE FORM

Please Note: This information will be used for event marketing and internal PAC communication and may be made available to the public upon request.

CONTACT NAME: Jill Sheets or Tami Walters / Deanna Roman

ADDRESS: 1101 Millerdale

CITY: Wenatchee

STATE: WA

ZIP: 98801

PHONE 1: 509-885-0352

PHONE 2: 509-664-3678

EMAIL: jillsheets@gmail.com

roman.d@wenatcheeschools.org
walters.t@wenatcheeschools.org

EVENT DETAILS

TITLE OF EVENT: Stage Door

DATE/S: March 9,10,11,16,17,18

SPONSORED/PRESENTED BY: Wenatchee High School Drama Club

VENUE (circle): PAC Other: WHS Auditorium

EVENT TYPE (circle): Concert Lecture Dance Theatre Other:

PERFORMANCE DETAILS

TOTAL RUNNING TIME (with intermission): 2 hours

INTERMISSION (circle): Yes No If Yes, LENGTH OF INTERMISSION: 15 min

EVENING PERFORMANCE (Date/s): 3/9,10,11,16,17,18 Start Time: 7:30

MATINEE PERFORMANCE (Date/s): 3/11,18 Start Time: 2:00

Please note: Box office must be informed immediately of any changes in this schedule

Will you be videotaping the show? YES ___ X ___ NO ___

If yes, please indicate where you want seats blocked off: balcony

THEATRE AREA	ROW	SEAT #
<i>Main Floor Rear Center</i>		
<i>Next to Sound Booth</i>		
<i>Main Rear Right</i>		
<i>Main Rear Left</i>		
<i>Balcony Wing Right</i>	<i>All</i>	
<i>Balcony Wing Left</i>	<i>All</i>	
<i>Other</i>		

TICKET DETAILS

TICKETING TYPE (circle): General Admission Reserved Seating

MAXIMUM CAPACITY (circle): 535 other: _____ Estimated

Attendance: _____

TICKET SALES BEGIN (date): ASAP _____ INTERNET (date): ASAP _____

COMPLIMENTARY TICKETS (total): 30 _____

Please check those which apply below:

- *All tickets are the same price.
- *Tiered pricing for this event. Please indicate pricing structure below and on attached seating chart.
- *Manner of ticket delivery (circle all desired):
 Box office print-at-home mobile delivery will call mail

TIERED TICKET PRICING OPTIONS (Price per ticket)

Category	Detail	Ticket Price
BY AGE		
Adult		\$10
Seniors	62 and over?	\$5
Student	What level student? all	\$5
Child	Age applicable?	\$
BY THEATER AREAS		
Section 1		\$
Section 2		\$
Section 3		\$
BY PURCHASE TIME		
Advance Ticket Price		\$
At-the-Door Ticket Price		\$

** Artist Holds, Equipment Placement, Sponsor and Complimentary tickets or any tickets held from public sale shall be indicated and marked on your seating chart*

BOX OFFICE FEES

**BOX OFFICE COMMISSION (Gross Sales): For-Profit: 6% Non-Profit: 5%
Education: 4%*

**PRINTING FEE (Per Ticket): For-Profit: \$0.27 Non-Profit & Education:
\$0.20*

**CUSTOMER: Phone/Net \$2 per ticket Credit Card use \$1 per ticket Delivery \$2
mail or \$3 will call*

Cash/check payment, print-at-home or mobile delivery free

Reprint Fee: \$1 per ticket exchanged or reprinted due to loss or theft.

BOX OFFICE POLICIES

All tickets are required to be sold through the PAC box office only, unless otherwise agreed upon. Persons two years and older are required to have a ticket to attend a ticketed event.

All ticket sales are non-refundable. Upon discovery of Box Office error, the ticket may be refunded. Tickets must be paid in full at the time of purchase. The PAC does not "hold" or "reserve" tickets to be paid at a later time. Exchanges will be accommodated within the same event only. If an exchange results in the customer selecting a seat of lesser value than the original purchase, there are no refunds, as above. The dollar amount above the new ticket cost will be recorded as a donation to the organization presenting the event.

Ticket sale information will only be released to authorized individual(s), named below. Information will be provided by the Office Manager. Please do not request information from PAC volunteers or support staff. A log-in guide will be provided to authorized vendors at the same time tickets go on sale for the event.

Ticket revenues will be audited and remitted to you post-event. If you are renting the PAC, please refer to the Receipt Policy and Revenue Disbursements in the Venue Use Contract. Other arrangements require a contract rider.

AUTHORIZATION

Please list any individuals who are authorized to make changes to this agreement, attain sales reports or request a release of tickets. We will not release sales figures or tickets to any person not listed below:

1. NAME: Paul Atwood

TITLE: Director

PHONE: 509-670-1048

2. NAME: Jill Sheets

TITLE: Producer

PHONE: 509-885-0352

3. NAME: Tami Walter / Deanna Roman

TITLE: ASB

PHONE: 509-664-3678

_____ Initial if the person who signs this contract is the only person who may make changes, attain sales reports or request tickets.

If ticket reimbursement check should be mailed to someone other than the contact person, please state below:

NAME: Tami Walters / Deanna Roman

ADDRESS: 1101 Millerdale

CITY: Wenatchee

STATE: WA

ZIP: 98801

EMAIL: roman.d@wenatcheeschads.org

PHONE: 509-663-8117

PAC Box Office reserves the right to retain a copy of all box office records for PAC marketing purposes. Financial information will be kept confidential. By signing this agreement, it is agreed that any mailing lists released to you will be for the sole purpose of promoting arts and entertainment events, and said list will not be

sold or otherwise distributed. You are obliged to remove patrons from the mailing list who have requested you do so.

Authorizing Signature

Date

PAC Executive Director

Date

*To view your promoter information on-line
please request your password from the Office Manager.*

Two weeks

ELECTRONIC SIGN

VENUE USER ELECTRONIC SIGN FORM

Included with Venue Use:

Up to three consecutive impressions on the Numerica PAC electronic sign, Your impressions may be used as described below. Please create your impressions below, and our sign programmer will do his/her best to incorporate your request into an aesthetically pleasing message. Please remember "LESS IS MORE!"

FIRST IMPRESSION: (One, Two or Three lines of up to 11 characters per line including spaces)

SECOND IMPRESSION:

THIRD IMPRESSION:

Information MUST be submitted a minimum of 14 days prior to the beginning date of your event promotion, and all information is final after programming. All promotions are subject to the regulations of Wenatchee City Zoning Ordinance #3070 and Numerica PAC approval. Numerica PAC reserves the right to refuse promotion. For additional, paid promotion opportunities, see below:

Additional impressions or promotion days may be purchased as follows:

\$50.00 / 14 consecutive days / Up to Three Impressions.

FIRST IMPRESSION: One, Two or Three lines of up to 11 characters per line including spaces

SECOND IMPRESSION:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

THIRD IMPRESSION:

For additional days of messaging on the Electronic Sign, please complete:

Additional 14-day Block(s) _____ x \$50 = \$_____ Requested END

Date: _____

**THIS GROUP OF POLICIES/PROCEDURES HAVE BEEN RECOMMENDED BY WSSDA
FOR REVISIONS & Possible WSD Changes Added**

2000/3000 Policy Series Review

Policy	Title	Suggested Action	District Recommendation	Rationale
2320	Field Trips, Excursions and Outdoor Education		Approve	Adds an Opt-Out option for specific situations
3432	Emergencies		Approve	Updated to new drill requirements



OVERNIGHT / OUT OF STATE FIELD TRIP REQUESTS

Out of District/Overnight & Out of State Field Trip Requests for Board Approval on February 14, 2017

Requesting Location	Trip No.	Dates	Destination	Round Trip Miles	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
203 Pioneer Middle School	2070	05/24/2017 09:00:00 AM - 05/25/2017 12:30:00 PM	Tall Timbers Ranch - Leavenworth WA	110.22	Sally Knipfer	All sixth grade students who clear with a parent permission form.	To build leadership and knowledge of science through hands on activities in a outdoor environment.	20	100	\$1,292.50	Pioneer - ASB
203 Pioneer Middle School	2073	05/25/2017 09:00:00 AM - 05/26/2017 12:30:00 PM	Tall Timbers Ranch - Leavenworth WA	110.22	Sally Knipfer	All sixth grade students will attend who have been cleared by having a signed parent permission form.	Students will gain leadership and knowledge of science in an outdoor educational setting.	20	100	\$1,292.50	Pioneer - ASB
402.2 Wenatchee High School - CTE	2040	04/14/2017 05:30:00 AM - 04/15/2017 07:00:00 PM	Greater Tacoma Convention & Trade Center 1500 Broadway Tacoma WA	323.4	Dale Blair	Sports Medicine Program	To compete at the 2017 Washington Career and Technical Sports Medicine Association State Competition.	3	30	\$1,369.58	CTE - WHS
402.2 Wenatchee High School - CTE	2031	04/23/2017 08:00:00 AM - 04/24/2017 08:00:00 PM	Stanwood Fairgrounds	294.42	Matt Kline	Wenatchee FFA members competing in the State Environmental Natural Resources Competition	Students will compete in the Washington State FFA Environmental Natural Resources Competition, evaluating water quality, soil quality, air quality, wildlife principles, and all these together as ecosystems. Students will also expand their knowledge of the biomes of the western side of the State of Washington.	2	10	\$0.00	CTE - WHS
402.2 Wenatchee High School - CTE	2024	04/20/2017 05:00:00 AM - 04/23/2017 11:00:00 PM	Dallas, TX, USA	4000	Doug Merrill	Engineering students from AutoCAD	National Bridge Building Contest	1	2	\$450.00	
402.2 Wenatchee High School - CTE	2056	01/03/2018 03:15:00 PM - 01/06/2018 04:00:00 PM	Spokane, WA, USA	350	Loren Brown	FBLA	FBLA State Competition	2	19	\$3,793.75	
402.5 Wenatchee High School - ASB	2064	03/31/2017 08:00:00 AM - 04/02/2017 06:00:00 PM	Portland Convention Center 777 NE Martin Luther King Jr Blvd, Portland, OR 97232, USA	600	Diane Owen	WHS Key Club Sophia Dillon Emilia Kolde Hannah Johnson	Key Clubbers get to meet and collaborate with others from all over the region including Canada and Alaska. They learn leadership skills, get fundraising ideas, and share ways to serve their community.	1	3	\$0.00	

WENATCHEE LEARNS

STRATEGIES

- *Strategy One - Personalized Learning*
- *Strategy Two – Tapping into the Power of the Community*
- *Strategy Three – Use Best Tools & Resources to Advance Learning*
- *Strategy Four – Balance Change for All with Excellence for All*

FORMAL Grade Level Data Review Protocol

School: _____ Grade Level: _____ Content Area: _____ Date: _____

Purposes:

- Analyze current status of students using multiple data points to inform instruction and intervention placement.
- Assessment data can be used to answer the following questions:
 - How are our students growing over time?
 - Are we closing the achievement gap?
 - Which students need intervention support or enrichment?
 - Are students mastering the content/standards?
 - How will our students perform on the state tests (SBA)?
 - What consistent data can be used to inform our CIPP Review?
- Determine action plan/steps

Norms:

- Maintain focus on the data protocol
- Engage in productive, respectful discussion

PLC Question #2: How will we know students are learning? Specifically, how are our students growing over time? Are we closing the achievement gap?

Using the *Summary Data Report*:

- Review like-data sets across time. Look for changes in performance bands over time.
- What growth can we celebrate according to the data?
- What does this data tell us? What does the data NOT tell us?

Action Planning: What intentional actions can we make to increase student achievement? List specific actions and areas of focus (*Example: If Dibels shows little growth from Fall to Winter, the team will look deeper at the Dibels predominate measures to identify specific area of need for the grade level, and identify strategies to teach more intentionally in that area.*)

- _____
- _____

PLC Question #3: How will we respond if students don't learn? Specifically, are students progressing toward mastery of the content/standards? Which students need additional support?

Using the *Grade Level Report*:

- Are our students in greatest need being served in a program intervention? (Per district guidance, students currently in program intervention stay in program intervention until exit criteria is reached.)
- If not, can they be (based on program intervention capacity and funding)?

Action Planning: If not served, what other building/grade level/classroom support can we commit to providing to these students?

- _____
- _____

Closure: How has this data review helped inform our instruction?

From: Ron Brown (via Google Docs) drive-shares-noreply@google.com
Subject: 2016-2017 CIPP Assessment Links and Resources (School Board, Cabinet, Leadership, Principals) - Invitation to view
Date: February 6, 2017 at 1:09 PM
To: akers.l@wenatcheeschools.org

RB

Ron Brown has invited you to **view** the following document:

 [2016-2017 CIPP Assessment Links and Resources \(School Board, Cabinet, Leadership, Principals\)](#)



This is one of the documents we will be using for our assessment review with the board on 2/14.

Use the following link for them to use:
<https://docs.google.com/document/d/1Tshd32kQyfC-iOCFI3BdLElly6TkYYloygiP0zg3pVw/preview>

[Open in Docs](#)

Google Docs: Create and edit documents online.

Google Inc. 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

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FACILITY

PROJECTS UPDATES

ITEM # 1

LINCOLN ELEMENTARY SCHOOL
MODERNIZATION AND ADDITION
CHANGE ORDER NO. 13

February 14, 2017

SITUATION

Change Order No. 13 is attached for your review. The change order includes five (5) additive changes to the construction contract for the Lincoln Elementary School Modernization and Addition project. One (1) change is an owner request; two (2) of the changes are unforeseen soil conditions are related to construction coordination; two (2) of the changes were requested by the City of Wenatchee Public Works and the Fire Marshall.

The total for change order percentages is 9.17% of the construction contract amount of which 4.51% is for owner selected alternates; 0.38% is for owner requested changes during construction; 0.21% is for agency requirements; 3.03% is for unforeseen soil conditions; 0.91% is for construction coordination.

<u>Original Construction Contract Amount</u>	\$19,445,406.00
<u>Current Change Order</u>	
Change Order No 12	\$267,723.00
<u>Total Change Orders</u>	
Change Order 1 thru 13	\$1,756,203.00
<u>Contract Amount including this Change Order</u>	\$21,201,609.00

RECOMMENDATION

The Board of Directors approves Change Order No. 13 to Lydig Construction, Inc. for the Lincoln Elementary School Modernization and Addition Project in the amount of \$267,723.00 increasing the contract amount to \$21,201,609.00.

AIA Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i> Abraham Lincoln Elementary School Addition and Modernization 1224 Methow Street Wenatchee, Washington 98801	CHANGE ORDER NUMBER: 013 DATE: February 07, 2017 ARCHITECT'S PROJECT NUMBER: 1408 CONTRACT DATE: June 04, 2015 CONTRACT FOR:	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> PROJECT MANAGER: <input checked="" type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Lydig Construction 11001 East Montgomery Drive Spokane Valley, Washington 92206		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

CCD	PCO	DESCRIPTION	COST
149	196	ASI 005 Bus Loop and Cascade Street Revisions	\$22,558.00
162	245	Contaminated Soils	\$186,510.00
193	297	Fall Guard at Special Education Counter	\$1,673.00
199	262	Contaminated Soils Small Quantities	\$54,042.00
214	305	Remove Fire Alarm Pull Stations	\$2,940.00
Total:			\$267,723.00

The original Contract Sum was	\$ 19,445,406.00
The net change by previously authorized Change Orders	\$ 1,488,480.00
The Contract Sum prior to this Change Order was	\$ 20,933,886.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 267,723.00
The new Contract Sum including this Change Order will be	\$ 21,201,609.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is October 31, 2016

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Forte Architects, Inc. ARCHITECT <i>(Firm name)</i> 240 North Wenatchee Avenue Wenatchee, Washington 98801 ADDRESS BY <i>(Signature)</i> Mr. Tom Bassett <i>(Typed name)</i> 2/7/2017 DATE	Lydig Construction CONTRACTOR <i>(Firm name)</i> 11001 East Montgomery Drive Spokane Valley, Washington 92206 ADDRESS BY <i>(Signature)</i> Mr. Andy Semprimoznik <i>(Typed name)</i> 2/7/2017 DATE	Wenatchee School District No. 246 OWNER <i>(Firm name)</i> 235 Sunset Avenue Wenatchee, Washington 98801 ADDRESS BY <i>(Signature)</i> DATE
---	--	---

February 02, 2017

Re: **Abraham Lincoln Elementary School Addition and Modernization
Change Order No. 013**
Wenatchee School District

Below is a brief description of each of the construction change directives (CCD's) which make up Change Order No. 013

**CCD #149 - ASI 005 Bus Loop and Cascade Street Revisions -
\$22,558.00**

- (PCO 196) Per the City of Wenatchee Public Works plan review, off site changes were requested along Cascade Street and Methow Street which included but were not limited to adding a storm drain, fixing a storm drain, adding ADA sidewalk ramps, adding sidewalks, and repaving a portion of the street. These changes were incorporated into the contract by ASI 005. In addition, the curb elevations provided in the as-built drawings were inconsistent with actual conditions along Cascade. The area was re-shot and re-designed which resulted in an asphalt patch along Cascade and revised grading at the bus loop.

CCD #162- Contaminated Soils - \$186,510.00

- (PCO 245) When starting the project we understood that a certain amount of remediation would need to take place to the contaminated soils onsite, it was undetermined what would be the best/most cost effective solution for the remediation. After the contract was set forth, the project team had multiple meetings and discussions on how to proceed. The manner of remediation was directed by the environmental consultant Fulcrum. The area of which this work was to occur is defined within the CCD.

CCD #193- Fall Guard at Special Education Counter - \$1,673.00

- (PCO 297) After the installation of the changing tables in the special education observation room, the staff requested to have a fall guard added to the front edge to prevent students from potentially rolling off the edge, the solution is being fabricated and added by the casework manufacturer.

(continued on next page)

CCD #199 - Contaminated Soils Small Quantities - \$50,042.00

- (PCO 262) This CCD addressed additional isolated areas where contaminated soil were found. The solution to remediate these soils was to bury in the field at the north end of the site consistent with the steps taken for other contaminated soil change conditions as prescribed by the environmental consultant Fulcrum.

CCD #214 - Remove Fire Alarm Pull Stations - \$2,940.00

- (PCO 305) Per Wenatchee Building Department final punchlist, and as required by the Washington State Fire Marshall, all fire alarm pull stations are to be removed and covered with a blank plate with the exception of four locations. The locations that will remain are in the kitchen, boiler room, at the fire alarm control panel, and the front reception deck. Reprogramming the entire system will be required upon completion of removal of the pull stations.



FACILITY

PROJECTS UPDATES

ITEM # 2

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
01/18/17	Revision 4	Smith Excavation	Change Order #4 to contract dated June 22, 2016	58,916.59	June 22, 2016 thru Spring 2017	<u>Gregg Herkenrath</u>		No. Increase PO 842150015 4 by \$58,916.59	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				1611 12 7000 300 1626 12 7000 300 1627 12 7000 300		Initial <u>GH</u> Date <u>2-9-17</u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Smith Excavation
 Attention: Gregg Smith
 Street address or PO Box P.O. Box 284
 City, State, Zip Code Cashmere, WA 98815
 Email Address _____
 Phone Number (509) 782-0446

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Change Order #4 includes five (5) changes. All are owner requested items and all are additive to the contract amount.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____



AIA®

Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 004	OWNER: <input checked="" type="checkbox"/>
1626	DATE: January 10, 2017	ARCHITECT: <input checked="" type="checkbox"/>
Wenatchee High School		CONTRACTOR: <input checked="" type="checkbox"/>
1101 Millerdale Avenue		FIELD: <input type="checkbox"/>
Wenatchee, Washington 98801		HILL INTERNATIONAL: <input checked="" type="checkbox"/>
WestSide High School		
1510 9 th Street		
Wenatchee, Washington 98801		
Columbia Elementary School		
600 Alaska Street		
Wenatchee, Washington 98801		
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 1626	
Smith Excavation, Inc.	CONTRACT DATE: June 22, 2016	
P.O. Box 284	CONTRACT FOR: General Construction	
Cashmere, Washington 98815		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Per CCD 20, dated September 27, 2016; ADD:	\$36,445.00
To Architectural drawing WS-A1.2:	
1. Provide pad for new portable as indicated in sheet WS-A1.2	
Per CCD 26, dated October 6, 2016; ADD:	\$19,255.45
To Civil Drawings WS-C1.21:	
1. Provide water and sewer infrastructure for new portable as indicated.	
Per CCD 18, dated September 9, 2016; ADD:	\$1,232.11
To Columbia Elementary School site:	
1. Reroute intrusion alarm to correct panel location.	
Per CCD 32R, dated November 28, 2016; ADD:	\$1,050.28
To Wenatchee High School site miscellaneous work:	
Deduct Waterline and Sleeve and lower existing communication conduits. Substitute plastic in lieu of concrete valve boxes and locate waterline. Upsize water from 3/4" to 2" and extend storm to 2 future portables and add cmu wall at transformer per PUD.	
Per CCD 33, dated November 7, 2016; ADD:	\$933.75
To WestSide High School site miscellaneous work:	
1. Lower existing storm drain and excavate around unlocated utilities.	

TOTAL ADDITION: \$58,916.59

The original Contract Sum was	\$ 995,000.00
The net change by previously authorized Change Orders	\$ 119,885.57
The Contract Sum prior to this Change Order was	\$ 1,114,885.57
The Contract Sum will be increased by this Change Order in the amount of	\$ 58,916.59
The new Contract Sum including this Change Order will be	\$ 1,173,802.16

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 10, 2017

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

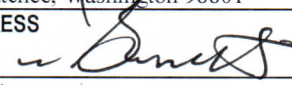
NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Forte Architects, Inc.

ARCHITECT *(Firm name)*

240 North Wenatchee Avenue
Wenatchee, Washington 98801

ADDRESS



BY *(Signature)*

Mr. Tom Bassett
(Typed name)

1/10/2017

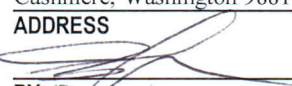
DATE

Smith Excavation, Inc

CONTRACTOR *(Firm name)*

P.O. Box 284
Cashmere, Washington 98815

ADDRESS



BY *(Signature)*

Brian Morrison
(Typed name)

1/11/17

DATE

Wenatchee School District No. 246

OWNER *(Firm name)*

235 Sunset Avenue
Wenatchee, Washington 98801

ADDRESS

BY *(Signature)*

(Typed name)

DATE



FACILITY

PROJECTS UPDATES

ITEM # 3

**Contract Coversheet (Non-Federal)
 Request Board Approval**

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Amendment 3 to PO 8421300061	Forte Architects, Inc.	Amendment No. 003 to contract dated 6/09/14 for limited engineering services: additional mechanical unit design and coordination	\$2,750	Upon approval through Dec 2016	<u>Gregg Herkenrath</u>		No. Add \$2,750.00 to PO 8421300061	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				1423 22 7000 100		Initial <u>GH</u> Date <u>2-9-17</u>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Forte Architects, Inc.
 Attention: Tom Bassett
 Street address or PO Box 240 North Wenatchee Ave.
 City, State, Zip Code Wenatchee, WA 98801
 Email Address tom@fortearchitects.com
 Phone Number (509) 293-5566

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Provide architectural and engineering services for additional mechanical unit design and coordination.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

 **AIA® Document G802™ – 2007**

Amendment to the Professional Services Agreement

Amendment Number: 003

TO:
(Owner or Owner's Representative)

In accordance with the Agreement dated: June 9, 2014

BETWEEN the Owner:
(Name and address)
Wenatchee School District No. 246
235 Sunset Avenue
Wenatchee, Washington 98801

and the Architect:
(Name and address)
Forte Architects, Inc.
23 South Mission Street, Suite C
Wenatchee, Washington 98801

for the Project:
(Name and address)
Pioneer Middle School Gymnasium
Additions to and Modernization of
1620 Russell Street
Wenatchee, Washington 98801

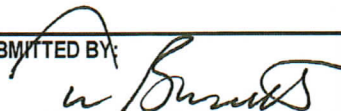
Authorization is requested
 to proceed with Additional Services.
 to incur additional Reimbursable Expenses.

As follows:
In accordance with Forte Architects Proposal for Additional Architectural Services letter, dated September 29, 2015, attached.

The following adjustments shall be made to compensation and time.
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:
Not to exceed amount of:
\$2,750.00

Time:
No change in time

SUBMITTED BY: 
(Signature)
Mr. Tom Bassett, President
(Printed name and title)
9.29.2015
(Date)

AGREED TO: _____
(Signature)

(Printed name and title)

(Date)



23 South Mission Street
Suite C
Wenatchee, WA 98801

Tel: (509) 293-5566
Fax: (509) 664-6817

September 29, 2015

Wenatchee School District #246
1001 Circle Street
Wenatchee, Washington 98801
Attention: Patrick McCord

Additional Services Memo:
**Pioneer Gym – Additional Mechanical unit
design and coordination**

Patrick,

Attached you will find the addendum to the owner-architect contract with the Structural Engineer's costs and Forte Architects costs relating to the addition of a service platform at the west end of the west air handling unit.

This additional work was due to the Contractor's substitution of alternate air handling units from those already submitted and approved, and the Contractor's subsequent decision to place the air handling units in their current orientation and position and to proceed without additional prior recommended architectural and engineering coordination or review. Other orientations or positioning would not have required the addition of a platform.

Engineer's costs are hourly not to exceed \$2000.00

Forte Architect's costs are hourly not to exceed \$750.00

Sincerely,
Forte Architects, Inc.

Tom Bassett AIA, LEED AP
Principal



FACILITY

PROJECTS UPDATES


ITEM # 4

**Contract Coversheet (Non-Federal)
Request Board Approval**

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Fiones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Amendment 4 to PO 8421300061	Forte Architects, Inc.	Amendment No. 004 to contract dated 6/09/14 for limited engineering services: drainage system evaluation/drainage system design.	\$55,692	Upon approval through Dec 2016	<u>Gregg Herkenrath</u>		No. Add \$55,692.00 to PO 842130006 1	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval. 			
				1423 22 7000 100		Initial <u>2-9-17</u> Date			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Forte Architects, Inc.
 Attention: Tom Bassett
 Street address or PO Box 240 North Wenatchee Ave.
 City, State, Zip Code Wenatchee, WA 98801
 Email Address tom@fortearchitects.com
 Phone Number (509) 293-5566

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Provide architectural and engineering services for drainage system evaluation and drainage system design work.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
Signature

Requires Edits? _____

 **AIA**[®] Document G802[™] – 2007

Amendment to the Professional Services Agreement

Amendment Number: 004

TO: Mr. Gregg Herkenrath, Director of Facilities
(Owner or Owner's Representative)

In accordance with the Agreement dated: June 9, 2014

BETWEEN the Owner:

(Name and address)

Wenatchee School District No. 246
235 Sunset Avenue
Wenatchee, Washington 98801

and the Architect:

(Name and address)

Forte Architects, Inc.
240 North Wenatchee Avenue
Wenatchee, Washington 98801

for the Project:

(Name and address)

Pioneer Middle School Gymnasium
Addition and Modernization
1620 Russell Street
Wenatchee, Washington 98801

Authorization is requested

to proceed with Additional Services.

to incur additional Reimbursable Expenses.

As follows:

Provide Civil Engineering Services for storm water capacity modifications per Attached Erlandsen and Associates Proposals.

The following adjustments shall be made to compensation and time.

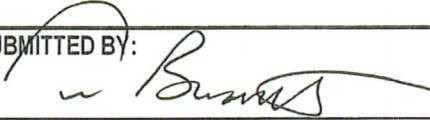
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:

Drainage System Evaluation	\$14,117
Drainage System Design	\$36,512
Forte Mark-Up (10%)	\$ 5,063
Total Fixed Fees	\$55,692

Time:

No change in time

SUBMITTED BY: 

(Signature)

Mr. Tom Bassett, President
(Printed name and title)

11-3-2014
(Date)

AGREED TO:

(Signature)

(Printed name and title)

(Date)



FACILITY

PROJECTS UPDATES

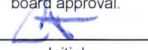
ITEM # 5

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Revision 4	TCF Architecture	Reallocation of funds from Ph 2 Bond Study for relocation of double portable from Lincoln Elem. to Westside High.	1500 22 7000 100		<u>Gregg Herkenrath</u> I have read this contract and recommend it for board approval. <div style="text-align: center;">  Initial <u>2-9-17</u> Date </div>	No	No	This is decided at the district office.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name TCF Architecture
 Attention: Brian Fitzgerald
 Street address or PO Box 902 North Second Street
 City, State, Zip Code Tacoma, WA 98403
 Email Address brian@tcfarchitecture.com
 Phone Number (253) 572-3993

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Reallocation of funds from Ph 2 Bond Study for relocation of a double portable from Lincoln Elementary to Westside High School - electrical/telecommunications design and construction administration services.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____



Wenatchee School District #246
 235 Sunset Avenue
 Wenatchee, WA 98801
 P: (509) 663-8161
 F: (509) 663-5929

Wenatchee Schools No. 246 PROFESSIONAL SERVICES CONTRACT MODIFICATION	CONTRACT NO. / PO NO. 8421400162
	MODIFICATION NO. 4

CONSULTANT NAME & ADDRESS		February 8, 2017
TCF Architecture	Vendor No. _____	Date
Name 902 North Second Street, Tacoma, WA 98403		
Telephone Number (253) 572-3993		FEDERAL ID TAX NUMBER

FISCAL YR.	ACCOUNT CODE	OBJECT CODE	LOCATION/SOURCE	MODIFICATION AMOUNT
2015-2016	20 E 530 1500 22 7000 100			\$0

The following changes in your contract with the Wenatchee School District No 246 dated June 8, 2015 are hereby approved as indicated below:
 DESCRIPTION OF SERVICES CHANGE: ** Except as specifically modified below, the Original contract remains in force.*
 This modification reallocates unused fees remaining from the Phase 2 Bond Study in the amount of \$33,979.00 for relocation of a double portable from Lincoln Elementary School to Westside High School. Scope will include Architectural, Civil and Electrical/Telecommunications design and construction administration services. See Owner/Architect Contract Amendment No. 4 dated December 7, 2016 for breakdown of services.

DATE EXTENSION CHANGE: (Indicate reason for extension of time in description of service change area)	
DOLLAR AMOUNT CHANGE: (indicate reason for dollar change in description of service change area)	
Original Contract Sum:	\$ 885,602.30 (not to exceed)
Net Change of Prev. Authorized Mods # 1 thru #3:	0.00
Contract Sum Prior to this Modification:	\$ 885,602.30 (not to exceed)
Contract Sum change by this Modification:	0.00
Net Contract Sum Including this Modification:	\$ 885,602.30

This modification becomes a part of the original contract when signed by the consultant and the Wenatchee School District No 246:
 I hereby approve and authorize change to this contract:

SIGNED: _____	Date _____
Consultant	
SIGNED: _____	Date _____
Project Manager	

DISTRICT USE ONLY	
SIGNED: _____	Date _____
Facilities Director	
SIGNED: _____	Date _____
Superintendent	

TCF Architecture

OWNER / ARCHITECT CONTRACT AMENDMENT NO. 4

CONTRACT BETWEEN:	Wenatchee School District #246 and TCF Architecture, PLLC
CONTRACT FOR:	Architectural Services
CONTRACT DATE:	June 8, 2015
CONTRACT AMENDMENT DATE:	December 7, 2016
PROJECT TITLE:	Wenatchee School District Prebond Studies
OWNER:	Wenatchee School District #246 P. O. Box 1767 Wenatchee, WA 98801
TCF PROJECT NO.:	2015-008

DESCRIPTION OF AMENDED SERVICES:

Relocation of a double portable from Lincoln Elementary School to WestSide High School. Scope will include Architectural, Civil and Electrical/Telecommunications design and construction administration services.

FEE TYPE FOR AMENDED SERVICES:

Hourly, Not-to-Exceed Fees, which shall be reallocated from the Study.

AMENDED SERVICES FEE:		
Doublewide Portable Placement at WestSide High School		
Consultant's Total:		\$30,890.00
Hargis Engineers	\$12,420.00	
RH2	\$5,000.00	
Forte Architects	\$12,470.00	
Reimbursable Expense Budget	\$1,000.00	
TCF Mark-up (10%)		\$3,089.00
Sub-Total		\$33,979.00
Reallocation of Unused Fees Remaining from Study		-\$33,979.00
Amendment Total		\$0.00

PROJECT FEES SUMMARY:

Original Contract Fee		\$885,602.30
WHS Modernization Study	\$298,992	
WHS STEAM Building Study	\$46,513	
Transportation Facility Relocation Study	\$73,711	
Pioneer MS as STEAM Facility Study	\$102,726	
New MS Study	\$170,723	
New 2nd HS Study	\$175,738	
Reimbursable Expense Budget	\$17,200	
Previous Amendments		\$0.00
Total Current Contract Fee		\$885,602.30
Amount of this Amendment #4		\$0.00
Total New Contract Amount		\$885,602.30

IMPACT ON PROJECT SCHEDULE:

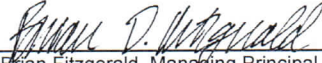
N/A

EXHIBITS

TCF Additional Services Letter dated September 28, 2016 & Revised December 7, 2016 with attachments.

APPROVED BY:

TCF Architecture PLLC


 Brian Fitzgerald, Managing Principal

Date: December 7, 2016

Wenatchee School District

 Brian Flones, Superintendent

Date: _____

September 27, 2016
 Revised December 7, 2016

Mr. Brian Fones
 Superintendent
 Wenatchee School District
 235 Sunset Avenue
 Wenatchee, WA 98801

Re: Wenatchee School District
 Portable Classrooms – Relocation of Portable(s) to WestSide HS

Dear Brian:

Thank you for asking TCF and our Consultants to assist WSD with the additional scope needed to properly provide design through construction administration for relocation of two portables to the WestSide High School. Originally, it was intended that this amendment would be for one portable, however per a discussion between Gregg Herkenrath and Mark Humiston (Hargis Engineers) dated October 7, 2016, it was determined that an additional double portable would be relocated to the Southwest corner of West Side HS. This letter, including attachments, is our fee estimate for these services. These services will be provided under our current WSD CIP Phase 2 Study contract. We are not requesting additional fees – we propose to reallocate fees that we believe will be unused from the study to the Portable Placement Project to compensate our team for these services, thus this is a no cost amendment to our contract.

Scope and Intent: Relocation of portables from Lincoln ES to WestSide HS will require Architectural, Civil and Electrical/Telecommunication design through construction administration services.

Fees: We propose continuing with our hourly fee contract, based on the services and tasks identified in the attached consultant fee proposal. This approach will keep our study costs to a minimum. Following is an estimate of the anticipated costs for our team’s services:

Hargis Engineers (Electrical/Telecom)	\$ 6,210
Hargis Engineers (Electrical/Telecom) additional Portable	\$ 6,210
RH2 Engineers (Civil)	\$ 5,000
Forte Architects	<u>\$12,470</u>
Sub Total	\$29,890
Consultants’ Reimbursable Budget	\$ 1,000
<u>TCF Mark-Up at 10% on Consultants</u>	<u>\$ 3,089</u>
Total Estimated Fees and Expenses	\$33,979



Reimbursable Expenses: Reimbursable Expenses plus mark-ups will be charged in addition to our Services fees. We will bill our expenses on the project as incurred plus a mark-up of 10%.

Please give me a call if you have any questions.

Respectfully,
TCF Architecture pllc

A handwritten signature in black ink, appearing to read 'Brian D. Fitzgerald'.

Brian D. Fitzgerald, AIA, REFP
Managing Principal

Attachment: Consultants' Fee Proposals

SEPTEMBER 26, 2016

TCF Architecture
902 N 2nd Street
Tacoma, WA 98403

ATTENTION Brian Fitzgerald, AIA

REGARDING Wenatchee School District | Portable Addition at West Side HS –
Additional Services Request_Revision 1
Electrical and Telecommunications
Engineering and Consulting Services

REFERENCES Email correspondence from Brian Fitzgerald dated Sept. 26, 2016
Phone conversation with Gregg Herkenrath on September 20, 2016
Email correspondence from David Zeitlin on September 20, 2016
Email correspondence from Pat McCord on September 19, 2016

We are pleased to provide this proposal for Electrical and Telecommunications engineering and consulting services for design and construction administration of a double portable classroom at West Side High School within Wenatchee School District (WSD).

Based on our discussions on September 20, 2016, the Wenatchee School District would like to relocate a double portable from Lincoln Elementary School to West Side High School. This new scope of work will be added by change order and issued to Smith Excavation for incorporation into their current contract. Smith Excavation is the General Contractor for the 2016 Portable project which is currently under construction.

It is our understanding that these portables will require new conduit, wire, vaults, supporting infrastructure, and systems between the existing building headends and the proposed portable location. Existing infrastructure installed under the 2016 Portable project will be utilized to the greatest extent possible. TCF Architecture is assisting WSD with the contract portion of this project and Forte Architects is assisting WSD with development of the CAD backgrounds and architectural design services.

Based on email correspondence from Pat McCord, design documents are to be issued in approximately two weeks, or by October 5th. Substantial completion for all portable work at all three project sites is currently scheduled for November 4, 2016.

The following are the tasks required for support of the design, quoting, and construction administration phases based upon the scope of work.

1201 third avenue, suite 600
seattle, washington 98101
t 206.448.3376 w hargis.biz

H A R G I S
mechanical
electrical
telecommunications
security
energy

SCOPE OF BASIC SERVICES

Design Phase:

- Participate in weekly Design Team conference calls as needed to discuss project progress.
- Coordinate with Architect, Civil, and Owner.
- Coordinate new services with Chelan County PUD.
- Review and coordination with manufacturer and shop drawings.
- Provide Construction Document drawings to include:
 - Electrical:
 - Site plans including primary and/or secondary power distribution.
 - Fire alarm routing and connections to existing building systems.
 - Electrical one-line diagrams.
 - Telecommunications:
 - Site plans including low-voltage systems pathways.
 - Develop low-voltage floor plans for portable classrooms.
 - Enlarged room plans and rack elevations
 - Low-voltage one-line diagrams.
- Final coordination and quality assurance review with all disciplines.
- If required, submit plans to Department of Labor & Industries for Electrical Plan Review. Estimated review time is three to four weeks.
- Submit final electronic sketches to be issued by change order.

Construction Administration Phase:

- Review and respond to Contractor's submittals, requests for information, proposals, claims, and questions.
- Conduct one (1) additional progress construction site visit. One individual representing both E&T.
- Conduct punch list and back-punches to be included with primary portable project.

BASIC SERVICES FEE

We propose an hourly to a max fee for Design and Construction Administration services as follows:

Construction Document design services:	\$4,320
Construction Administration services:	\$1,890
Sub-total basic services fee:	\$6,210

REIMBURSABLE EXPENSES

Reimbursable Expenses expected for this project shall be billed at 1.1 times the cost. These expenses include the Electrical Plan Review submittals to Labor & Industries, mileage, and per diem for travel expenses. An initial allowance of \$500 shall be budgeted for expenses noted above.

FEE SUMMARY

Basic services	\$6,210
Reimbursable expenses:	\$500
Total:	\$6,710

ADDITIONAL SERVICES IF REQUESTED

The following items may be contracted as additional services in addition to our proposal.

- Utility rebate programs
- Generation and distribution of a Construction Set
- Generation and distribution of a Record Drawing Set
- Permit intake and submission
- Warranty walkthrough
- Commissioning
- Additional site visits will be billed at \$1,620 per person per visit

We appreciate the opportunity to work with TCF Architecture, Forte Architecture, and Wenatchee School District on this project. We will utilize our past experience on similar projects to promote a successful design and construction process. Please review and call us with any questions regarding this proposal.

Mark Humiston, PE
Senior Associate, Electrical

David Bultez, RCDD, OSP
Associate, Telecom

ACCEPTED BY

Signed

Name

Title

Date

MH/DB
m:\gg.vol\admin.vol\fee\client (owner)\education - k-12\wenatchee school district (wsd)\tcf\2016 - 2016
portables\asr\asr 20160921-hargis-mmh-tcf-wsd-wshs portable.docx

OCTOBER 7, 2016

TCF Architecture
902 N 2nd Street
Tacoma, WA 98403

ATTENTION Brian Fitzgerald, AIA

REGARDING Wenatchee School District | Portable Addition at West Side HS –
Additional Services Request
Electrical and Telecommunications
Engineering and Consulting Services

REFERENCES Phone conversation with Gregg Herkenrath on October 7, 2016
Design Team conference call on October 6, 2016

We are pleased to provide this proposal for Electrical and Telecommunications engineering and consulting services for design and construction administration of another double portable classroom at the Southwest corner of West Side High School within Wenatchee School District (WSD).

Based on our discussions on October 6, 2016, the Wenatchee School District would like to relocate an additional double portable from Lincoln Elementary School to West Side High School. This new scope of work will be added by change order and issued to Smith Excavation for incorporation into their current contract. Smith Excavation is the General Contractor for the 2016 Portable project which is currently under construction.

It is our understanding that new wire, supporting infrastructure, and systems will be installed between the existing building headends and the proposed portable location. Existing infrastructure installed under the 2016 Portable project will be utilized to the greatest extent possible. TCF Architecture is assisting WSD with the contract portion of this project and Forte Architects is assisting WSD with development of the CAD backgrounds and architectural design services.

Based on discussions during the conference call, revised sketches are to be issued to Smith Excavation as soon as possible for execution. Substantial completion for all portable work at all three project sites is currently scheduled for November 4, 2016.

The following are the tasks required for support of the design, quoting, and construction administration phases based upon the scope of work.

1201 third avenue, suite 600
seattle, washington 98101
t 206.448.3376 w hargis.biz

H A R G I S
mechanical
electrical
telecommunications
security
energy

SCOPE OF BASIC SERVICES

Design Phase:

- Participate in weekly Design Team conference calls as needed to discuss project progress.
- Coordinate with Architect, Civil, and Owner.
- Coordinate new services with Chelan County PUD.
- Review and coordination with manufacturer and shop drawings.
- Provide Construction Document drawings to include:
 - Electrical:
 - Site plans including primary and/or secondary power distribution.
 - Fire alarm routing and connections to existing building systems.
 - Electrical one-line diagrams.
 - Telecommunications:
 - Site plans including low-voltage systems pathways.
 - Develop low-voltage floor plans for portable classrooms.
 - Enlarged room plans and rack elevations
 - Low-voltage one-line diagrams.
- Final coordination and quality assurance review with all disciplines.
- If required, submit plans to Department of Labor & Industries for Electrical Plan Review. Estimated review time is three to four weeks.
- Submit final electronic sketches to be issued by change order.

Construction Administration Phase:

- Review and respond to Contractor's submittals, requests for information, proposals, claims, and questions.
- Conduct one (1) additional progress construction site visit. One individual representing both E&T.
- Conduct punch list and back-punches to be included with primary portable project.

BASIC SERVICES FEE

We propose an hourly to a max fee for Design and Construction Administration services as follows:

Construction Document design services:	\$4,320
Construction Administration services:	\$1,890
Sub-total basic services fee:	\$6,210

REIMBURSABLE EXPENSES

Reimbursable Expenses expected for this project shall be billed at 1.1 times the cost. These expenses include the Electrical Plan Review submittals to Labor & Industries, mileage, and per diem for travel expenses. An initial allowance of \$500 shall be budgeted for expenses noted above.

FEE SUMMARY

Basic services	\$6,210
Reimbursable expenses:	\$500
Total:	\$6,710

ADDITIONAL SERVICES IF REQUESTED

The following items may be contracted as additional services in addition to our proposal.

- Utility rebate programs
- Generation and distribution of a Construction Set
- Generation and distribution of a Record Drawing Set
- Permit intake and submission
- Warranty walkthrough
- Commissioning
- Additional site visits will be billed at \$1,620 per person per visit

We appreciate the opportunity to work with TCF Architecture, Forte Architecture, and Wenatchee School District on this project. We will utilize our past experience on similar projects to promote a successful design and construction process. Please review and call us with any questions regarding this proposal.

Mark Humiston, PE
Senior Associate, Electrical

David Bultez, RCDD, OSP
Associate, Telecom

ACCEPTED BY

Signed

Name

Title

Date

MH/DB
m:\gg.vol\admin.vol\fee\client (owner)\education - k-12\wenatchee school district (wsd)\tcf\2016 - 2016
portables\asr\asr 20161007-hargis-mmh-tcf-wsd-wshs portable.docx



RH2 ENGINEERING, INC
www.rh2.com
mailbox@rh2.com
1.800.720.8052

BELLINGHAM
454 W Horton Rd
Bellingham, WA 98226

BOTHELL
22722 29th Dr SE, Ste 210
Bothell, WA 98021

EAST WENATCHEE
300 Simon St SE, Ste 5
East Wenatchee, WA 98802

GOLD HILL
13677 Highway 234
Gold Hill, OR 97525

RICHLAND
114 Columbia Point Dr, Ste C
Richland, WA 99352

SHERWOOD
18850 SW Parrett Mtn Rd
Sherwood, OR 97410

SILVERDALE
2021 NW Myhre Rd, Ste 107
Silverdale, WA 98383

TACOMA
One Pacific Building
621 Pacific Ave, Ste 104
Tacoma, WA 98402

September 26, 2016

Mr. Brian Fitzgerald
TCF Architecture
902 North Second Street
Tacoma, WA 98043

Sent Via: Email and US Mail

Subject: Wenatchee School District Portables

Dear Brian:

Thank you for the opportunity to continue our services with the Wenatchee School District (WSD) Portables project. The purpose of this letter is to formally request a supplement to our previous engineering services to provide services during design and construction for one portable classroom adjacent to the existing portable classrooms on the West Side High School campus.

Our proposed services include design of the water and sewer connections for the proposed classroom. One plan sheet revision will be provided showing the proposed utility improvements. This work does not include grading the proposed pad. Grading is assumed to be field-fit by the Contractor. This scope includes approximately four hours per week during construction and review of the materials associated with the proposed water and sewer utilities. Construction is estimated to be completed in three weeks. If additional effort is desired for more assistance, or if the construction schedule is lengthened, this can be accommodated through a future supplement.

We would propose supplementing our current budget to include this additional work on an hourly fee basis not to exceed the amount of \$5,000.00. This proposed fee brings our total engineering services to \$60,000.00.

We will continue our services upon your authorization to proceed. We appreciate you choosing RH2 Engineering, Inc., to assist you with this work.

Thank you

Sincerely,

RH2 ENGINEERING, INC.

Erik Howe, P.E.
Project Manager

EH/kj



240 North Wenatchee Avenue
Wenatchee, WA 98801

(509) 293-5566
www.fortearchitects.com

September 28, 2016

TCF Architecture

902 N Second Street
Tacoma, Washington 98403

Attention: Brian Fitzgerald, Principal

Proposal for Architectural Services

Revised 9.28.2016

WestSide Portable Relocation
Wenatchee School District

Thank you for the opportunity to present you with this Proposal for the architectural design portion of WestSide Portable Relocation. This proposal is based on preliminary discussions on September 20, 2016.

It is our understanding the District will be placing a portable at WestSide High School in the immediate future, to be relocated from Lincoln Elementary. Pad preparation as previously designed will be completed by Change Order with Smith Excavation. Building permit will be required. Civil and electrical design and documents are to be prepared by others, under separate contracts.

Scope of Work to include:

- Construction (and permitting) Documents (including coordination with consultants and preparation of final package)
- Prepare and administer building permit application
- Construction Contract Administration;
 - Weekly jobsite meeting/site visits;
 - Review pay applications;
 - Review and process RFI's, CCD's and Change Orders;
 - Project Closeout.

Total Hourly not-to exceed fee:

\$12,470

Reimbursable expenses will be billed at 1.1 times cost.

Sincerely,
Forte Architects, Inc

Tom Bassett AIA, LEED AP
Principal



FACILITY

PROJECTS UPDATES

ITEM # 6


Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Revision 5	TCF Architecture	Reallocation of funds from Ph 2 Bond Study for Foothills Middle School HVAC Replacement Study.	1500 22 7000 100		<u>Gregg Herkenrath</u> I have read this contract and recommend it for board approval.  Initial <u>GH</u> Date <u>2-9-17</u>	No	No	This is decided at the district office.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name TCF Architecture
 Attention: Brian Fitzgerald
 Street address or PO Box 902 North Second Street
 City, State, Zip Code Tacoma, WA 98403
 Email Address brian@tcfarchitecture.com
 Phone Number (253) 572-3993

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Reallocation of funds from Ph 2 Bond Study for Foothills Middle School HVAC Replacement Study - review and identification of all HVAC, plumbing and lighting equipment that would be impacted by an HVAC upgrade and estimated costs for the recommended improvements.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____



Wenatchee School District #246
 235 Sunset Avenue
 Wenatchee, WA 98801
 P: (509) 663-8161
 F: (509) 663-5929

Wenatchee Schools No. 246 PROFESSIONAL SERVICES CONTRACT MODIFICATION	CONTRACT NO. / PO NO. 8421400162
	MODIFICATION NO. 5

CONSULTANT NAME & ADDRESS		February 8, 2017
TCF Architecture		Date
Name	Vendor No.	
902 North Second Street, Tacoma, WA 98403		
(253) 572-3993		
Telephone Number		FEDERAL ID TAX NUMBER

FISCAL YR.	ACCOUNT CODE	OBJECT CODE	LOCATION/SOURCE	MODIFICATION AMOUNT
2015-2016	20 E 530 1500 22 7000 100			\$0

The following changes in your contract with the Wenatchee School District No 246 dated June 8, 2015 are hereby approved as indicated below:
 DESCRIPTION OF SERVICES CHANGE: ** Except as specifically modified below, the Original contract remains in force.*
 This modification reallocates unused fees remaining from the Phase 2 Bond Study in the amount of \$19,792.00 for Foothills Middle School HVAC Replacement Study. Scope will include review and identification of all HVAC, plumbing and lighting equipment that would be impacted by an HVAC upgrade and estimated costs for the recommended improvements. See Owner/Architect Contract Amendment No. 5 dated November 17, 2016 for breakdown of services.

DATE EXTENSION CHANGE: (Indicate reason for extension of time in description of service change area)	
DOLLAR AMOUNT CHANGE: (indicate reason for dollar change in description of service change area)	
Original Contract Sum:	\$ 885,602.30 (not to exceed)
Net Change of Prev. Authorized Mods # 1 thru #4:	0.00
Contract Sum Prior to this Modification:	\$ 885,602.30 (not to exceed)
Contract Sum change by this Modification:	0.00
Net Contract Sum Including this Modification:	\$ 885,602.30

This modification becomes a part of the original contract when signed by the consultant and the Wenatchee School District No 246:
 I hereby approve and authorize change to this contract:

SIGNED: _____	Date _____
Consultant	
SIGNED: _____	Date _____
Project Manager	

DISTRICT USE ONLY	
SIGNED: _____	Date _____
Facilities Director	
SIGNED: _____	Date _____
Superintendent	

OWNER / ARCHITECT CONTRACT AMENDMENT NO. 5

CONTRACT BETWEEN: Wenatchee School District #246 and TCF Architecture, PLLC
CONTRACT FOR: Architectural Services
CONTRACT DATE: June 8, 2015
CONTRACT AMENDMENT DATE: November 17, 2016

PROJECT TITLE: Wenatchee School District Prebond Studies

OWNER: Wenatchee School District #246
 P. O. Box 1767
 Wenatchee, WA 98801

TCF PROJECT NO.: 2015-008

DESCRIPTION OF AMENDED SERVICES:
Foothills Middle School HVAC Replacement Study

FEE TYPE FOR AMENDED SERVICES:
Hourly, Not-to-Exceed Fees, which shall be reallocated from the Study.

AMENDED SERVICES FEE:

Foothills Middle School HVAC Replacement Study		
TCF Fee		\$2,060.00
Principal: 4 hours @ \$245	\$980.00	
Associate: 8 hours @\$135	\$1,080.00	
Consultant's Total:		\$16,120.00
Hargis Engineers	\$15,120.00	
The Robinson Company (Allowance)	\$1,000.00	
TCF Mark-up (10%)		\$1,612.00
Sub-Total		\$19,792.00
Reallocation of Unused Fees Remaining from Study		-\$19,792.00
Amendment Total		\$0.00

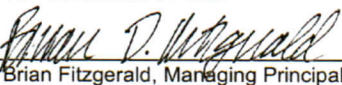
PROJECT FEES SUMMARY:

Original Contract Fee		\$885,602.30
WHS Modernization Study	\$298,992	
WHS STEAM Building Study	\$46,513	
Transportation Facility Relocation Study	\$73,711	
Pioneer MS as STEAM Facility Study	\$102,726	
New MS Study	\$170,723	
New 2nd HS Study	\$175,738	
Reimbursable Expense Budget	\$17,200	
Previous Amendments		\$0.00
Total Current Contract Fee		\$885,602.30
Amount of this Amendment #5		\$0.00
Total New Contract Amount		\$885,602.30

IMPACT ON PROJECT SCHEDULE:
N/A

EXHIBITS
TCF Additional Services Letter dated November 17, 2016 with attachments.

APPROVED BY:

TCF Architecture PLLC  Brian Fitzgerald, Managing Principal Date: November 17, 2016	Wenatchee School District _____ Brian Fones, Superintendent Date: _____
---	--

November 17, 2016

Mr. Brian Fones
 Superintendent
 Wenatchee School District
 235 Sunset Avenue
 Wenatchee, WA 98801

Re: Wenatchee School District
 Foothills Middle School HVAC Replacement Study

Dear Brian:

Thank you for asking TCF and our Consultant to assist WSD with the HVAC replacement study for Foothills Middle School. This letter, plus attachments, is our fee estimate for these services. These services will be provided under our current WSD CIP Phase 2 Study contract. We are not requesting additional fees – we propose to reallocate fees that will be unused from the overall study to compensate our team for these services, thus this is a no cost amendment to our contract.

Scope and Intent: We understand that the study is to determine whether the HVAC system should be replaced, and if replacement of all equipment in the school is required. The study will include review and identification of all HVAC, plumbing and lighting equipment that would be impacted by an HVAC upgrade, and estimated costs for the recommended improvements.

Fees: We propose continuing with our hourly fee contract, based on the services and tasks identified in the attached consultant fee proposal. This approach will keep our study costs to a minimum. Following is an estimate of the anticipated costs for our team’s services:

TCF Fees:		
Principal	4 hours @ \$245	\$ 980
Associate	8 hours @ \$135	<u>\$ 1,080</u>
TCF Subtotal		\$ 2,060
TCF Consultants Fees		
Hargis Engineers (MET)		\$15,120
The Robinson Company (Cost Estimate)		\$ 1,000 (<i>Allowance</i>)
TCF Mark-Up at 10% on Consultants		<u>\$ 1,612</u>
Consultant Subtotal		<u>\$17,732</u>
Total Estimated Fees and Expenses		\$19,792



Reimbursable Expenses: Reimbursable Expenses plus mark-ups will be charged in addition to our Services fees. We will bill our expenses on the project as incurred plus a mark-up of 10%.

Please give me a call if you have any questions.

Respectfully,
TCF Architecture pllc

A handwritten signature in black ink that reads "Brian D. Fitzgerald".

Brian D. Fitzgerald, AIA, REFP
Managing Principal

Attachment: Consultant Fee Proposal

November 16, 2016

TCF Architecture
902 N Second Street
Tacoma, WA 98403

Attention: Brian Fitzgerald, AIA

Regarding: Wenatchee School District
Foothills Middle School | HVAC Replacement Study

References: Emails received November 8, 2016 and November 9, 2016
Phone Discussion with Gregg Herkenrath on November 10, 2016

We are pleased to provide this proposal for Mechanical and Electrical and engineering and consulting services for the Wenatchee School District Foothills Middle School HVAC Replacement Study to support Wenatchee School District 2017 Bond Planning.

Based on the information provided within emails and subsequent phone conversation with Brian Fitzgerald, David Zeitlin on November 8, 2016 as well as phone discussion with Gregg Herkenrath on November 10, 2016 we understand the project to be a study of Foothills Middle School HVAC Systems to determine whether or not the systems need to be replaced and if replacement is required for all equipment throughout the school. The study will include review and identification of replacement costs for all HVAC, plumbing and lighting equipment impacted by the HVAC upgrade. We will also identify and provide costs for distribution systems associated with equipment that may need replacement. Our study will include analysis of the systems in comparison to the 2015 WSEC and identify efficiency upgrade opportunities that could coincide with a potential HVAC equipment replacement project. In addition to the lighting modifications required as a result of the HVAC equipment replacement, the study will also include preliminary pricing to conduct a full replacement of all existing lighting systems with new LED luminaires and low-voltage lighting controls.

We understand the study is to start immediately and shall be completed no later than December 15, 2016. We have coordinated a site visit of FHMS on November 30, 2016 and will target completion of the narrative and cost opinion the first week of December.

Scope of Basic Services

Scope of basic services are outlined in the attached Task Breakout Summary. Please refer to the Task Breakout for specifics.

H A R G I S
1201 third avenue
suite 600
seattle, wa 98101

o 206.448.3376
f 206.448.4450

w hargis.biz

Reimbursable Expenses

We do not anticipate any reimbursable expenses as part of this proposal.

Basic Services

We propose hourly not to exceed fee of \$15,120. Please refer to attached Task Breakout for additional information.

Hourly Rate

Our flat hourly rate for 2016 is \$135/hr. We anticipate that all hours associated with this study will be conducted by Project Engineers at the flat hourly rate.

We appreciate this opportunity to work with TCF Architecture and Wenatchee School District to support the Foothills Middle School HVAC Study. We will utilize past experiences on similar projects to promote a collaborative process. Please review and call us with any questions regarding this proposal.

Jared Robillard, PE
Associate Principal
Mechanical

Mark Humiston, PE
Senior Associate
Electrical

ACCEPTED:

BY: _____
Signed

Name

Title
DATE: _____

JR/jz
m:\gg.vol\admin.vol\fee\client (owner)\education - k-12\wenatchee school district (wsd)\tcf\2016 - foothills ms hvac replacement study\pfg 20161113-hargis-jmr-tcf-wsd-fhms hvac replacement study-rev01.docx

H A R G I

WSD - Foothills Middle School HVAC Replacement Study
 Consulting Task Summary

1201 third avenue, suite 600
 seattle, washington 98101
 t 206.448.3376 w hargis.biz

H A R G I S
 mechanical
 electrical
 telecommunications
 security
 energy

	Rate / hr	
	\$135	total
mechanical		
Existing drawing review	8	\$ 1,080
Coordination with Electrical regarding HVAC and plumbing scope	2	\$ 270
Coordination with Owner regarding existing systems	4	\$ 540
Coordination with TCF to determine architectural scope to complete m&p work	4	\$ 540
Site visit and field investigation	10	\$ 1,350
Review code and impacts to proposed replacement of equipment	2	\$ 270
Develop Executive Summary Scope Narrative	22	\$ 2,970
Develop plumbing and mechanical Cost Opinion	12	\$ 1,620
total mechanical	64	\$ 8,640
electrical		
Existing drawing review	6	\$ 810
Obtain and review existing utility bills and peak demand info	1	\$ 135
Coordination with Mechanical regarding HVAC scope	2	\$ 270
Coordination with Owner regarding existing lighting systems	4	\$ 540
Coordination with TCF	3	\$ 405
Site visit and field investigation	10	\$ 1,350
Develop Executive Summary Scope Narrative	12	\$ 1,620
Develop preliminary Electrical Cost Opinion	10	\$ 1,350
total electrical	48	\$ 6,480
study total	112	\$15,120



FACILITY

PROJECTS UPDATES


ITEM # 7

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Revision 6	TCF Architecture	Reallocation of funds from Ph 2 Bond Study for a Portable Addition at Columbia Elementary School.	Budget Code 1500 22 7000 100		<u>Gregg Herkenrath</u> I have read this contract and recommend it for board approval.  Initial <u>2-9-17</u> Date	No	No	This is decided at the district office.

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name TCF Architecture
 Attention: Brian Fitzgerald
 Street address or PO Box 902 North Second Street
 City, State, Zip Code Tacoma, WA 98403
 Email Address brian@tcfarchitecture.com
 Phone Number (253) 572-3993

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Reallocation of funds from Ph 2 Bond Study for a Portalbe Addition at Columbia Elementary School - electrical and telecommunications engineering and consulting services for design and construction administration of an additional double portable classroom.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____



Wenatchee School District #246
 235 Sunset Avenue
 Wenatchee, WA 98801
 P: (509) 663-8161
 F: (509) 663-5929

Wenatchee Schools No. 246 PROFESSIONAL SERVICES CONTRACT MODIFICATION	CONTRACT NO. / PO NO. 8421400162
	MODIFICATION NO. 6

CONSULTANT NAME & ADDRESS		February 8, 2017
TCF Architecture	Vendor No. _____	Date
Name 902 North Second Street, Tacoma, WA 98403		
Telephone Number (253) 572-3993		FEDERAL ID TAX NUMBER

FISCAL YR.	ACCOUNT CODE	OBJECT CODE	LOCATION/SOURCE	MODIFICATION AMOUNT
2015-2016	20 E 530 1500 22 7000 100			\$0

The following changes in your contract with the Wenatchee School District No 246 dated June 8, 2015 are hereby approved as indicated below:
 DESCRIPTION OF SERVICES CHANGE: ** Except as specifically modified below, the Original contract remains in force.*
 This modification reallocates unused fees remaining from the Phase 2 Bond Study in the amount of \$13,332.00 for Portable Addition at Columbia Elementary School. Scope will include electrical and telecommunications engineering and consulting services for design and construction administration of an additional double portable classroom. See Owner/Architect Contract Amendment No. 6 dated January 31, 2017 for breakdown of services.

DATE EXTENSION CHANGE: (Indicate reason for extension of time in description of service change area)	
DOLLAR AMOUNT CHANGE: (indicate reason for dollar change in description of service change area)	
Original Contract Sum:	\$ 885,602.30 (not to exceed)
Net Change of Prev. Authorized Mods # 1 thru #5:	0.00
Contract Sum Prior to this Modification:	\$ 885,602.30 (not to exceed)
Contract Sum change by this Modification:	0.00
Net Contract Sum Including this Modification:	\$ 885,602.30

This modification becomes a part of the original contract when signed by the consultant and the Wenatchee School District No 246:
 I hereby approve and authorize change to this contract:

SIGNED: _____	Date
Consultant	
SIGNED: _____	Date
Project Manager	

DISTRICT USE ONLY	
SIGNED: _____	Date
Facilities Director	
SIGNED: _____	Date
Superintendent	

OWNER / ARCHITECT CONTRACT AMENDMENT NO. 6

CONTRACT BETWEEN:	Wenatchee School District #246 and TCF Architecture, PLLC
CONTRACT FOR:	Architectural Services
CONTRACT DATE:	June 8, 2015
CONTRACT AMENDMENT DATE:	January 31, 2017
PROJECT TITLE:	Wenatchee School District Prebond Studies
OWNER:	Wenatchee School District #246 P. O. Box 1767 Wenatchee, WA 98801
TCF PROJECT NO.:	2015-008

DESCRIPTION OF AMENDED SERVICES:		
Portable Addition at Columbia ES		
FEE TYPE FOR AMENDED SERVICES:		
Hourly, Not-to-Exceed Fees, which shall be reallocated from the Study.		
AMENDED SERVICES FEE:		
Portable Addition at Columbia ES		
Consultant's Total:		\$12,120.00
Hargis Engineers	\$11,620.00	
Hargis Reimbursable Budget	\$500.00	
TCF Mark-up (10%)		\$1,212.00
Sub-Total		\$13,332.00
Reallocation of Unused Fees Remaining from Study		-\$13,332.00
Amendment Total		\$0.00

PROJECT FEES SUMMARY:		
Original Contract Fee		
WHS Modernization Study	\$298,992	
WHS STEAM Building Study	\$46,513	
Transportation Facility Relocation Study	\$73,711	
Pioneer MS as STEAM Facility Study	\$102,726	
New MS Study	\$170,723	
New 2nd HS Study	\$175,738	
Reimbursable Expense Budget	\$17,200	
Previous Amendments		\$0.00
Total Current Contract Fee		\$885,602.30
Amount of this Amendment #6		\$0.00
Total New Contract Amount		\$885,602.30

IMPACT ON PROJECT SCHEDULE:
N/A

EXHIBITS
TCF Additional Services Letter dated January 31, 2017 with attachments.

APPROVED BY:

<p>TCF Architecture PLLC</p> <p>_____</p> <p>Brian Fitzgerald, Managing Principal</p> <p>Date: January 31, 2017</p>	<p>Wenatchee School District</p> <p>_____</p> <p>Brian Fiones, Superintendent</p> <p>Date: _____</p>
---	--

January 31, 2017

Mr. Brian Fones
 Superintendent
 Wenatchee School District
 235 Sunset Avenue
 Wenatchee, WA 98801

Re: Wenatchee School District
 Portable Addition at Columbia Elementary School

Dear Brian:

Thank you for asking TCF and our Consultant to assist WSD with the Portable Addition at Columbia Elementary School. This letter, plus attachments, is our fee estimate for these services. These services will be provided under our current WSD CIP Phase 2 Study contract. We are not requesting additional fees – we propose to reallocate fees that will be unused from the overall study to compensate our team for these services, thus this is a no cost amendment to our contract.

Scope and Intent: We understand that the Wenatchee School District would like to relocate an additional double portable from Lincoln Elementary to Columbia Elementary School. We further understand that new branch power conductors and new low-voltage systems will be installed between the existing building head-ends and existing portable to the new proposed portable location. Existing infrastructure installed previously under the 2016 Portable project, specifically conduit pathways and vaults, will be utilized to the greatest extent possible.

Fees: We propose continuing with our hourly fee contract, based on the services and tasks identified in the attached consultant fee proposal. This approach will keep our study costs to a minimum. Following is an estimate of the anticipated costs for our team’s services:

TCF Consultant Fees	
Hargis Engineers (MET)	
• Construction Document Services	\$ 6,580
• Construction Administration Services	\$ 5,040
• Reimbursable Budget	<u>\$ 500</u>
Consultant Subtotal	<u>\$12,120</u>
TCF Mark-Up at 10% on Consultants	<u>\$ 1,212</u>
Total Estimated Fees and Expenses	\$13,332



Reimbursable Expenses: Reimbursable Expenses plus mark-ups will be charged in addition to our Services fees. We will bill our expenses on the project as incurred plus a mark-up of 10%.

Please give me a call if you have any questions.

Respectfully,
TCF Architecture pllc

A handwritten signature in black ink that reads "Brian D. Fitzgerald".

Brian D. Fitzgerald, AIA, REFP
Managing Principal

Attachment: Consultant Fee Proposal

JANUARY 11, 2017

TCF Architecture
902 N 2nd Street
Tacoma, WA 98403

ATTENTION Brian Fitzgerald, AIA

REGARDING Wenatchee School District | Portable Addition at Columbia ES –
Additional Services Request
Electrical and Telecommunications
Engineering and Consulting Services

REFERENCES Conference call with Design Team and Owner’s Representative on
December 7, 2016

We are pleased to provide this proposal for Electrical and Telecommunications engineering and consulting services for design and construction administration of another double portable classroom at Columbia Elementary School within Wenatchee School District (WSD).

Based upon discussions on December 7, 2016, the Wenatchee School District would like to relocate an additional double portable from Lincoln Elementary School to Columbia Elementary School. This new scope of work will be added by change order and issued to Smith Excavation for incorporation into their current contract. Smith Excavation is the General Contractor for the 2016 Portable project which is still currently under construction.

It is our understanding that new branch power conductors and new low-voltage systems will be installed between the existing building head-ends and existing portable to the new proposed portable location. Existing infrastructure installed previously under the 2016 Portable project, specifically conduit pathways and vaults, will be utilized to the greatest extent possible. TCF Architecture is assisting WSD with the contract portion of this project and Forte Architects is assisting WSD with development of the CAD backgrounds and architectural design services.

Based on discussions during the conference call, design documents are to be issued to Forte Architects and Smith Excavation as soon as possible. Substantial completion for scope of work described is scheduled for Spring of 2017.

The following tasks are required for support of the design and construction administration phases of this project:

SCOPE OF BASIC SERVICES

Design Phase:

- Participate in conference calls as needed with Forte, Hill Int., and the District to discuss design progress and coordination items.
- Coordinate with Architect, Civil, and Owner regarding backgrounds, portable locations, etc.
- Coordinate electrical utility load information with Chelan County PUD.
- Review and coordination with manufacturer and shop drawings.
- Provide Construction Document drawings to include:
 - Electrical:
 - Site plans including primary and/or secondary power distribution.
 - Fire alarm routing and connections to existing building systems.
 - Electrical one-line diagrams.
 - Telecommunications:
 - Site plans including low-voltage systems pathways.
 - Develop low-voltage floor plans for portable classrooms.
- Final coordination and quality assurance review with all disciplines.
- Submit plans to the Department of Labor & Industries for Electrical Plan Review. Estimated review time is two (2) months.
- Submit final electronic Construction Documents to be issued by change order.

Construction Administration Phase:

- Review and respond to Contractor’s submittals, requests for information, proposals, and questions.
- Conduct one (1) progress construction site visit. One visit for Electrical only. .
- Conduct one (1) substantial completion punch list. One visit per discipline.

BASIC SERVICES FEE

We propose an hourly to a max fee billed at an hourly rate of \$140/hr for Design and Construction Administration services as follows:

Construction Document design services:	\$6,580
Construction Administration services:	\$5,040
Sub-total basic services fee:	\$11,620

REIMBURSABLE EXPENSES

Reimbursable Expenses expected for this project shall be billed at 1.1 times the cost. These expenses include the Electrical Plan Review submittals to Labor & Industries, mileage, and per diem for travel expenses. An initial allowance of \$500 shall be budgeted for expenses noted above.

FEE SUMMARY

Basic services	\$11,620
Reimbursable expenses:	\$500
Total:	\$12,120

ADDITIONAL SERVICES IF REQUESTED

The following items may be contracted as additional services in addition to our proposal.

- Utility rebate programs
- Generation and distribution of a Construction Set
- Generation and distribution of a Record Drawing Set
- Permit intake and submission
- Warranty walkthrough
- Commissioning
- Additional site visits will be billed at \$1,620 per person per visit

We appreciate the opportunity to work with TCF Architecture, Forte Architecture, and Wenatchee School District on this project. We will utilize our past experience on similar projects to promote a successful design and construction process. Please review and call us with any questions regarding this proposal.

Mark Humiston, PE
Senior Associate, Electrical

David Bultez, RCDD, OSP
Senior Associate, Telecom

ACCEPTED BY

Signed

Name

Title

Date

MH/DB
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portables\asr\asr 20170111-hargis-mmh-tcf-wsd-ces portable addition.docx



FACILITY

PROJECTS UPDATES

ITEM # 8

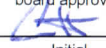
Contract Coversheet (Non-Federal)

Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3** weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?	Attorney Review Required?
02/08/17	Revision #5	Hill International, Inc.	Hill contract extension to Dec. 31, 2017 which will get the warranty period covered	No cost	Continued thru Dec. 31, 2017	Gregg Herkenrath		No	This is decided at the district office.
				Budget Code		I have read this contract and recommend it for board approval.			
				1400 22 7000 100		<div style="text-align: center;">  Initial GH Date 2-9-17 </div>			

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Hill International, Inc.
 Attention: David Zeitlin
 Street address or PO Box 818 West Riverside Ave., Suite 350
 City, State, Zip Code Spokane, WA 99201
 Email Address davidzeitlin@hillintl.com
 Phone Number (509) 747-8031 or (425) 531-0430

Contract Details (Give a brief description of the contract):

If this is a revision, what has changed?

Contract extension to December 31, 2017 which will cover the warranty period.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____
 Signature

Requires Edits? _____

**AGREEMENT
BETWEEN
Wenatchee School District No. 246
AND
HILL INTERNATIONAL, INC.
FOR
PROFESSIONAL CONSULTING SERVICES**

Amendment No. 5

February 8, 2017

This **Amendment No. 5** to the existing Agreement between Wenatchee School District No. 246 and Hill International, Inc., executed on August 15, 2013, is made for the purpose of extending the contract date to December 31, 2017 All other terms and conditions of the original agreement shall remain unchanged.

Contract Summary	Scope of Work	Contract Value	Contract End Date
Professional Consulting Services	Extend Contract to December 31, 2017		New End Date December 31, 2017
Amendments #1 thru #4		\$1,329,069.00	Old End Date January 31,2017
Current Value		\$1,329,069.00	

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year above written.

WENATCHEE SCHOOL DISTRICT

HILL INTERNATIONAL, INC.

By: _____

By: _____

Name: Brian Flones

Name: Gregory Heinz

Title: Superintendent

Title: Vice President

Date: _____

Date: _____



FACILITY

PROJECTS UPDATES

ITEM # 9

WENATCHEE SCHOOL DISTRICT

RESOLUTION #03-17 REJECTION OF BIDS FOR THE HITTING FACILITY AT REC PARK

A resolution of the Wenatchee School District rejecting all bids for the Hitting Facility project at Rec Park.

WHEREAS, RCW 28A.335.190 (5) provides that “The contract for the work or purchase shall be awarded to the lowest responsible bidder as described in

RCW 39.32.160(2) but the board may be resolution reject any and all bids and make further calls for bids in the same manner as the original call.”, and

WHEREAS, the School Board has determined that it is in the best interest of the School District to reject all bids submitted and received for this project, and to advertise for competitive bids for the same or redesigned project at a time of the district’s choosing in the future,

NOW, THEREFORE, be it resolved by the board of Wenatchee School District No.246, Chelan County, Washington, as follows:

1. The Wenatchee School Board does hereby reject any and all bids submitted and received relating to the HITTING FACILITY project.
2. This Resolution #03-17 shall be effective upon the date of its adoption.

APPROVED by the Board of Directors of Wenatchee School District,

Dated this 14th day of February, 2017.

Secretary to the Board of Directors

President, Board of Directors

Director

Director

Director

Director

BATTING FACILITY - WENATCHEE SCHOOL DISTRICT
Bids Due: Friday, January 27, 2017 @ 3:00 pm

Bid Sign In Sheet

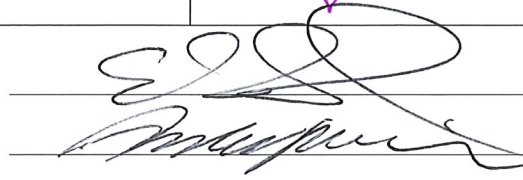
COMPANY NAME	ADDRESS	PHONE	CONTACT	EMAIL
Halme Builders, Inc.	27241 SR 25N Brewerport WA	509-725-1200	Dan Halme	Dan@halmebuilders.com
Halme Whitebird Inc	P.O. Box 1074 Wenatchee WA 98807	509 662 8907	Randy Zichuski	Randy2@nwi.net
Hale & Long	1040 Valley Mill East Wenatchee	509-884-6663	Jim Lillian	jiml-hl@nwi.net
Wright Bros.	PO BOX 877 Eagle, ID 83616	208-869-9237	Megan Swift	mswift@wbtdc.com
SLA LANDSCAPING	1825 SE 116th St Benton, WA	406-750-4024	Eric Sweet	ESSW@SLALANDSCAPING.COM
BERRY CONST.	4121 Knowles Rd Wenatchee, WA 98801	509 393 9655	John Berry	JBERRY@BERRYCON.COM
ZELVAS	209 PROSPECT B-HAM 98225	250 734 4744	ANDREW KRZYSIEK	ANDREW@ZELVASFLOW.COM

BATTING FACILITY - WENATCHEE SCHOOL DISTRICT

Bids Due: Friday, January 27, 2017 @ 3:00 pm

BIDDER NAME	Benny Construction	Halm & Builders	Hale + Long Gen. Contractors	Whitebird Const.	Wright Brothers	
Base Bid	575,413. ⁰⁰	575,000. ⁰⁰	572,200. ⁰⁰	595,945. ⁰⁰	697,242. ⁰⁰	
Trench Excavation	1,000. ⁰⁰	500. ⁰⁰	1. ⁰⁰	1,000. ⁰⁰	2,500. ⁰⁰	
Addenda Acknowledged	1-4	1-4	1-4	1-4	1-4	
Unit Price - 1 Soil Excavation	12. ⁰⁰ / 250cy = 3,000	12. ⁰⁰ / 250 = 3,000	+20. ⁰⁰ add or and -18. ⁰⁰ deduct = 4,500. ⁰⁰	10. ⁰⁰ cy * 250cy = 2,500	21. ⁷⁰ * 250cy = 5,425. ⁰⁰	
Unit Price - 2 Compact Fill	34. ⁰⁰ * 250cy = 8,500. ⁰⁰	35. ⁰⁰ / 250 = 8,750	17,000. ⁰⁰ 250cy +6. ⁰⁰ add or 18. ⁰⁰ deduct	15. ⁰⁰ cy * 250cy = 3,750	75. ⁰⁰ * 250cy 18,750. ⁰⁰	
Alt Bid 1 - Locker Room ADD	20,677. ⁰⁰	30,000. ⁰⁰	22,100. ⁰⁰	21,194. ⁰⁰	18,402. ⁰⁰	
Alt Bid 2 - Office ADD	24,108. ⁰⁰	30,000. ⁰⁰	28,400. ⁰⁰	25,506. ⁰⁰	25,976. ⁰⁰	
Alt Bid 3 - Synthetic Turf ADD	19,472. ⁰⁰	20,000. ⁰⁰	16,200. ⁰⁰	19,200. ⁰⁰	52,445. ⁰⁰	
Alt Bid 4 - Batting Cages ADD	26,348. ⁰⁰	50,000. ⁰⁰	38,000. ⁰⁰	55,328. ⁰⁰	21,618. ⁰⁰	
Alt Bid 5 - Plywood Wall Panels ADD	16,124. ⁰⁰	15,000. ⁰⁰	6,800. ⁰⁰	19,899. ⁰⁰	4,451. ⁰⁰	
Alt Bid 6 - O.F.C.I. Windows DEDUCT	<3,346. ⁰⁰ >	No tickets by school 3,000. ⁰⁰	<5,400. ⁰⁰ >	<1,480. ⁰⁰ >	<5400. ⁰⁰ >	
Alt Bid 7 - 6" Water Main 7.1 ADD	22,695. ⁰⁰	20,000. ⁰⁰	22,700. ⁰⁰	13,120. ⁰⁰	16,475. ⁰⁰	
Alt Bid 7 - 6" Water Main 7.2 ADD	7,100. ⁰⁰	7,500. ⁰⁰	7,100. ⁰⁰	5,728. ⁰⁰	3,527. ⁰⁰	
Alt Bid 7 - 6" Water Main 7.3 ADD	8,859. ⁰⁰	9,000. ⁰⁰	8,850. ⁰⁰	6,880. ⁰⁰	3,356. ⁰⁰	
Alt Bid 7 - 6" Water Main 7.4 ADD	2,560. ⁰⁰	3,500. ⁰⁰	2,600. ⁰⁰	2,088. ⁰⁰	2,788. ⁰⁰	
Alt Bid 8 - Restrooms & Storage ADD	87,278. ⁰⁰	100,000. ⁰⁰	87,300. ⁰⁰	95,709. ⁰⁰	72,490. ⁰⁰	
Alt Bid 9 - Water System ADD	30,755. ⁰⁰	35,000. ⁰⁰	36,900. ⁰⁰	11,138. ⁰⁰	13,426. ⁰⁰	
Alt Bid 10 - Clearing & Grading ADD	10,725. ⁰⁰	15,000. ⁰⁰	11,200. ⁰⁰	3,052. ⁰⁰	14,507. ⁰⁰	
Alt Bid 11 - Sewer System ADD	14,055. ⁰⁰	15,000. ⁰⁰	14,600. ⁰⁰	12,820. ⁰⁰	13,995. ⁰⁰	
Alt Bid 12 - Stormwater System ADD	29,164. ⁰⁰	35,000. ⁰⁰	35,200. ⁰⁰	22,140. ⁰⁰	46,649. ⁰⁰	
Alt Bid 13 - Grading ADD	16,395. ⁰⁰	35,000. ⁰⁰	15,200. ⁰⁰	24,200. ⁰⁰	17,579. ⁰⁰	
HVAC Subcontractor	Wells + Wade	Wells + Wade	Wells + Wade	Well + Wade	Scott + From	
Plumbing Subcontractor	Perfection	Perfection	Perfection	Perfection	Allied	
Earthwork Subcontractor	21 st Century	21 st Century	21 st Century	21 st Century	21 st Century	
Electrical Subcontractor	DW	DW Excavating	DW Excavation	Brenner	Smith Excavation	
Signed	✓	✓	✓	✓	✓	
Bid Bond	✓	✓	✓	✓	✓	

SLA Signature:



Zervas Signature:



WSD Signature:





FACILITY

PROJECTS UPDATES

ITEM # 10

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

RENEWAL OF EXPIRING EDUCATIONAL
PROGRAMS AND OPERATION LEVY

RESOLUTION NO. 02-17

A RESOLUTION of the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington, providing for the submission to the voters of the District at a special election to be held therein on April 25, 2017, of a proposition authorizing a tax levy to be made annually for four years commencing in 2017 for collection in 2018 on all of the taxable property within the District of \$12,527,890, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value (such assessed value representing 100% of true and fair value unless specifically provided otherwise by law), in 2018 for collection in 2019 of \$12,903,727, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, in 2019 for collection in 2020 of \$13,290,839, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, and in 2020 for collection in 2021 of \$13,689,564, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval, for the District's General Fund, the proceeds of such levies to be used for support of the District's educational programs and operation expenses, all as more particularly set forth herein; designating the District's Chief Financial Officer and special counsel to receive notice of the ballot title from the Auditor of Chelan County, Washington; and providing for other matters properly related thereto, all as more particularly set forth herein.

ADOPTED: FEBRUARY 14, 2017

This document prepared by:

*FOSTER PEPPER PLLC
618 West Riverside Avenue, Suite 300
Spokane, Washington 99201
(509) 777-1602*

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

RESOLUTION NO. 02-17

A RESOLUTION of the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington, providing for the submission to the voters of the District at a special election to be held therein on April 25, 2017, of a proposition authorizing a tax levy to be made annually for four years commencing in 2017 for collection in 2018 on all of the taxable property within the District of \$12,527,890, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value (such assessed value representing 100% of true and fair value unless specifically provided otherwise by law), in 2018 for collection in 2019 of \$12,903,727, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, in 2019 for collection in 2020 of \$13,290,839, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, and in 2020 for collection in 2021 of \$13,689,564, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval, for the District's General Fund, the proceeds of such levies to be used for support of the District's educational programs and operation expenses, all as more particularly set forth herein; designating the District's Chief Financial Officer and special counsel to receive notice of the ballot title from the Auditor of Chelan County, Washington; and providing for other matters properly related thereto, all as more particularly set forth herein.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WENATCHEE SCHOOL DISTRICT NO. 246, CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Wenatchee School District No. 246, Chelan County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Calendar year 2017 is the last year of collection of the District's current four-year General Fund educational programs and operation tax levy, which was authorized pursuant to Resolution No. 01-13, adopted by the Board on January 22, 2013, and a special election held and conducted within the District on April 23, 2013.

(b) With the expiration of the District's current four-year General Fund educational programs and operation tax levy, it appears certain that the money which will be available for the General Fund for the school years 2017-2018, 2018-2019, 2019-2020, 2020-2021 and 2021-2022 will be insufficient to permit the District to meet the educational needs of its students and support the District's educational programs and operation by paying expenses thereof, all as more particularly set forth in Section 3 of this resolution, during such school years, and that it is necessary that a renewal excess tax levy of \$12,527,890 be made in 2017 for collection in 2018, \$12,903,727

be made in 2018 for collection in 2019, \$13,290,839 be made in 2019 for collection in 2020, and \$13,689,564 be made in 2020 for collection in 2021, for the District's General Fund to provide the money required to meet those expenses.

(c) The District's proposed four-year General Fund educational programs and operation tax levy authorized in this resolution provides for approximately the same purpose as the District's expiring four-year General Fund educational programs and operation tax levy.

(d) The District is authorized pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053 to submit to the District's voters at a special election, for their approval or rejection, the proposition of whether the District shall levy excess property taxes for support of the District's educational programs and operation expenses.

Section 2. Calling of Election. The Auditor of Chelan County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the District in the manner provided by law to be held therein on April 25, 2017, for the purpose of submitting to the District's voters, for their approval or rejection, the proposition of whether a renewal General Fund educational programs and operation tax levy shall be made annually for four years commencing in 2017 for collection in 2018 on all of the taxable property within the District of \$12,527,890, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value (such assessed value representing 100% of true and fair value unless specifically provided otherwise by law), in 2018 for collection in 2019 of \$12,903,727, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, in 2019 for collection in 2020 of \$13,290,839, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, and in 2020 for collection in 2021 of \$13,689,564, the estimated dollar rate of tax levy required to produce such an amount being \$2.96 per \$1,000 of assessed value, all in excess of the maximum tax levy specified by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.

Section 3. Use of Levy Proceeds. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy excess property taxes and use the proceeds of such levies to meet the educational needs of its students and support the District's educational programs and operation by paying expenses thereof, during the school years 2017-2018, 2018-2019, 2019-2020, 2020-2021 and 2021-2022, all as may be authorized by law and deemed necessary by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and deemed necessary and advisable by the Board.

[*Remainder of page intentionally left blank*]

Section 4. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Chelan County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION 1

WENATCHEE SCHOOL DISTRICT NO. 246

RENEWAL OF EXPIRING EDUCATIONAL PROGRAMS AND OPERATION LEVY

The Board of Directors of Wenatchee School District No. 246 adopted Resolution No. 02-17, concerning a proposition for a renewal levy for education. This proposition would authorize the District to levy the following excess taxes, in place of an expiring levy, on all taxable property within the District, for support of the District's General Fund educational programs and operation expenses:

<u>Collection Year</u>	<u>Approximate Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2018	\$2.96	\$12,527,890
2019	\$2.96	\$12,903,727
2020	\$2.96	\$13,290,839
2021	\$2.96	\$13,689,564

all as provided in Resolution No. 02-17. Should this proposition be approved?

LEVY . . . YES

LEVY . . . NO

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the "Secretary") or his designee is directed to: (a) present a certified copy of this resolution to the Auditor no later than February 24, 2017; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition of whether the District shall levy excess property taxes for support of the District's educational programs and operation expenses.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the District's Chief Financial Officer (Les Vandervort), telephone: 509.663.8161; fax: 509.663.3082; email: vandervort.l@wenatcheeschools.org; and (b) special counsel, Foster Pepper PLLC (Jim McNeill), telephone: 509.777.1602; fax 800.533.2284; email: jim.mcneill@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, deemed necessary by the Auditor or the Chelan County Prosecuting Attorney.

Section 7. General Authorization and Ratification. The Secretary, the District’s Chief Financial Officer, the President of the Board, other appropriate officers of the District and special counsel, Foster Pepper PLLC, are severally authorized and directed to take such actions and to execute such documents as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution shall be declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of Directors of Wenatchee School District No. 246, Chelan County, Washington, at a regular open public meeting thereof, held this 14th day of February, 2017, the following Directors being present and voting in favor of the resolution.

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

BRIAN L. FLONES
Secretary to the Board of Directors

CERTIFICATION

I, BRIAN L. FLONES, Secretary to the Board of Directors (the “Board”) of Wenatchee School District No. 246, Chelan County, Washington (the “District”), hereby certify as follows:

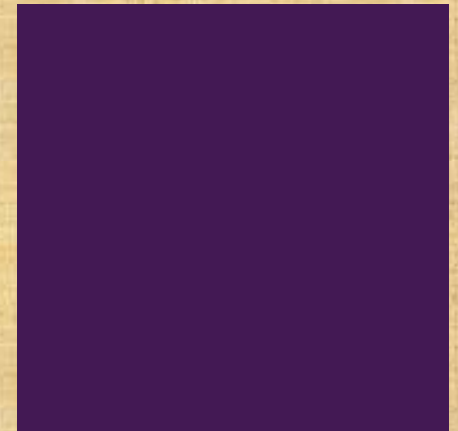
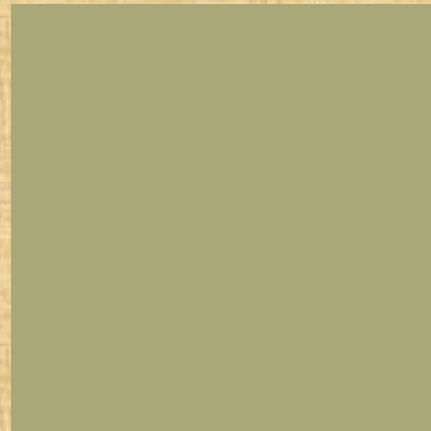
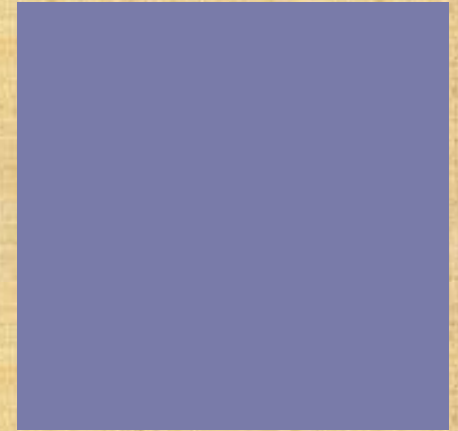
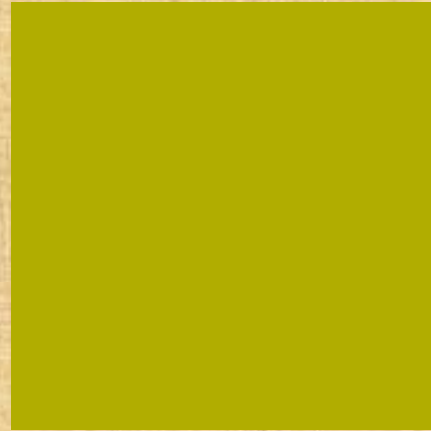
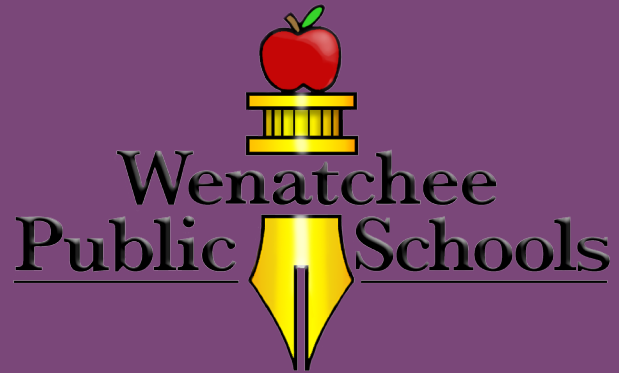
1. The foregoing Resolution No. 02-17 (the “Resolution”) is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board held at the regular meeting place thereof on February 14, 2017, as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect; and

2. A quorum of the members of the Board was present throughout the meeting and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 14th day of February, 2017.

WENATCHEE SCHOOL DISTRICT NO. 246
CHELAN COUNTY, WASHINGTON

BRIAN L. FLONES
Secretary to the Board of Directors



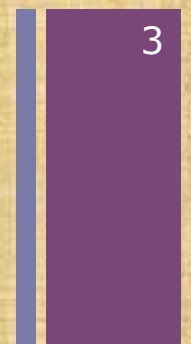
**Educational Programs & Operations
Replacement Levy
April 25, 2017**



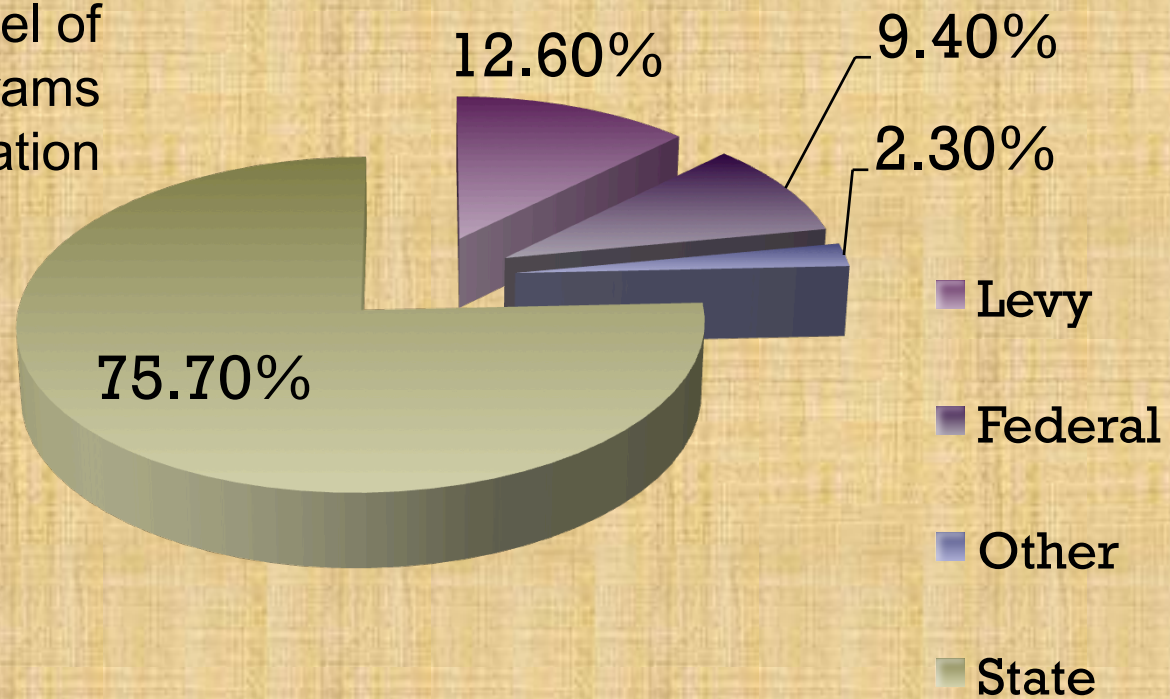
On April 25, 2017, the voters within the Wenatchee School District will be asked to vote on a **4-year** educational programs and operation levy (also known as a maintenance and operation levy) **to renew the prior levy** approved by the voters in 2013 and due to expire in 2017.



District Budget



The proposed levy will support approximately **12.6%** of the District's budget and will maintain the District's current level of educational programs and operation



+ What does it pay for?

The Maintenance and Operation Levy for 2017 provides funds for:

- **program support,**
- **equipment,**
- **supplies,**
- **technology**

for our district.

+ What does it pay for?

Program support includes:

- Lowering class size
- Instructional assistants and support
- Additional class offerings, such as online learning
- Music, athletics and other extra-curricular programs
- Elementary art specialists
- K-12 counselors
- Student Enrichment program
- AVID - Achievement Via Individual Determination

Equipment and supplies include:

- Classroom textbooks
- Schools Materials and supplies
- District operational costs
- Utilities
- Transportation services
- Capital equipment and replacement
- Nurses, Safety & Security Services

Technology includes:

- Technology hardware, software, training and operations support

+ Frequently Asked Questions

What is a “renewal of expiring educational programs and operation levy” (also called a maintenance and operations levy)?

An educational programs and operation levy (also called a maintenance and operations levy) is **a local property tax authorized by voters** to fund basic educational programs and operations.

+ Frequently Asked Questions

Why is an educational programs and operation levy necessary?

The State does not fully fund the District's basic education programs. The District's proposed educational programs and operation **levy makes up the shortfall.**

+ Frequently Asked Questions

Why is the proposed levy described as a renewal levy?

The Washington Constitution **limits educational programs and operation levies to a period not to exceed 4 years.** School districts must then submit a new levy request to the voters.

The District's proposed 4-year educational programs and operation levy will replace the prior levy approved by the voters in 2013 and due to expire in 2017.

+ Frequently Asked Questions

What levy taxes are being proposed for the next four years?

The new levy request in 2018 is for approximately **\$2.96 per \$1,000 of assessed value**. The levy collection increases 3% each year to account for cost of living adjustments. See the following table:

Collection years	Approximate Levy Rate per \$1,000 Assessed Value	Levy Amount
2018	\$2.96	\$12,527,890
2019	\$2.96	\$12,903,727
2020	\$2.96	\$13,290,839
2021	\$2.96	\$13,689,564

+ Frequently Asked Questions

How does Wenatchee School District's proposed educational programs and operation levy rate compare to the District's prior levy rates?

See the following table for a **history of levy rates per \$1,000**.

Collection Years	Tax Impact/ Yearly	Levy Rates /\$1,000
2013	\$775	\$3.10
2014	\$823	\$3.29
2015	\$793	\$3.17
2016	\$763	\$3.05
2017	\$740	\$2.96
Projected ↓	Projected ↓	Projected ↓
2018	\$740	\$2.96
2019	\$740	\$2.96
2020	\$740	\$2.96
2021	\$740	\$2.96

+ Frequently Asked Questions

What tax impact will the proposed levy have on a home assessed at \$250,000?

Current Levy Rate:

2017 - \$740.00 based on the current levy rate of \$2.96

Per \$1,000 of assessed value.

Estimated Rate Will Be:

2018 - \$740.00 based on the estimated levy rate of \$2.96

Per \$1,000 of assessed value.

2019 - \$740.00 based on the estimated levy rate of \$2.96

Per \$1,000 of assessed value.

2020 - \$740.00 based on the estimated levy rate of \$2.96

Per \$1,000 of assessed value.

2021 - \$740.00 based on the estimated levy rate of \$2.96

Per \$1,000 of assessed value.

+ Frequently Asked Questions

Is there a special tax exemption for senior or disabled citizens?

Yes, If you are at least 61 years old on December 31 of the application year with an annual household disposable income of \$35,000 or less, or unable to work because of a disability, or a veteran with a total disability rating for a service connected disability, you may be eligible for the Washington State property tax exemption program (dor.wa.gov).

For information about your status, contact the office of the Chelan County Assessor at (509) 667-6365.

+ Frequently Asked Questions

What are the voter-approval requirements for the District's proposed educational programs and operation levy?

Under State law, at least 40% of the number of voters in the immediate past general election must vote and of that amount, at least 50% plus 1 of the votes cast must be "yes".

+ Frequently Asked Questions

How will the ballot proposition describe the District's proposed educational programs and operation levy?

**PROPOSITION 1
WENATCHEE SCHOOL DISTRICT NO. 246
RENEWAL OF EXPIRING EDUCATIONAL
PROGRAMS AND OPERATION LEVY**

The Board of Directors of Wenatchee School District No. 246 adopted Resolution No. 02-17, concerning a proposition for a renewal levy for education. This proposition would authorize the District to levy the following excess taxes, in place of an expiring levy, on all taxable property within the District, for support of the District's General Fund educational programs and operation expenses:

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2018	\$2.96	\$12,527,890
2019	\$2.96	\$12,903,727
2020	\$2.96	\$13,290,839
2021	\$2.96	\$13,689,564
As provided in Resolution No. 02-17 should this proposition be approved?		
LEVY YES		LEVY NO

+ Frequently Asked Questions

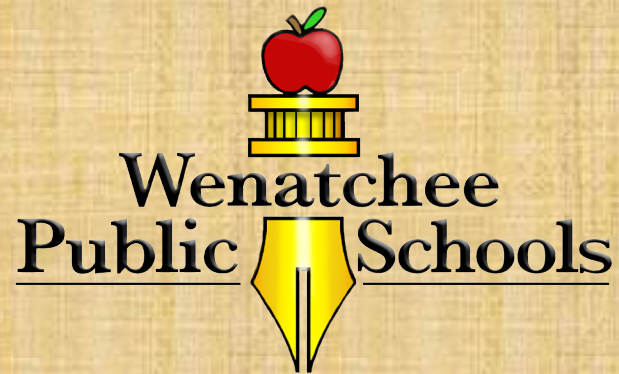
Who do I contact if I have more questions?

You may contact:

- **Brian Fiones**, Superintendent or
- **Les Vandervort**, Chief Financial Officer

Wenatchee School District

663-8161

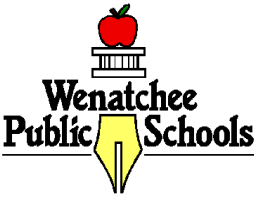


Maintenance & Operations
Levy **April 25th, 2017**
Thank you for listening!

WENATCHEE LEARNS

STRATEGIES

- *Strategy One - Personalized Learning*
- *Strategy Two – Tapping into the Power of the Community*
- *Strategy Three – Use Best Tools & Resources to Advance Learning*
- *Strategy Four – Balance Change for All with Excellence for All*

July - 2017					0	2017 - 2018 Student Calendar		January - 2018					19
M	T	W	T	F	M			T	W	T	F		
					1			2	3	4	5	1 - 2 New Year's Observed (No School)	
3	4	5	6	7	8			9	10	11	12		
10	11	12	13	14	15			16	17	18	19	15 - Martin Luther King Day (No School)	
17	18	19	20	21	22			23	24	25	26	Secondary Records day/ Elementary PD	
24	25	26	27	28	29	30	31			Non-Contracted day (No School)			

August - 2017					2		February - 2018					19
M	T	W	T	F			M	T	W	T	F	
											1	2
7	8	9	10	11	21-22 District Professional Development Days		5	6	7	8	9	
14	15	16	17	18	23 - All Staff Opening Day - Vendor Fair		12	13	14	15	16	
21	22	23	24	25	23-24 Principal Days		19	20	21	22	23	19 - President's Day (No School)
28	29	30	31		30 - First Day of School		26	27	28			


September - 2017					20		March - 2018					22
M	T	W	T	F			M	T	W	T	F	
				1						1	2	
4	5	6	7	8	4 - Labor Day (No School)		5	6	7	8	9	7 - Spring Parent / Teacher Conferences (K-12 no students)
11	12	13	14	15			12	13	14	15	16	
18	19	20	21	22			19	20	21	22	23	
25	26	27	28	29			26	27	28	29	30	

October - 2017					21		April - 2018					16
M	T	W	T	F			M	T	W	T	F	
							2	3	4	5	6	2 - 6 Spring Break (No School)
9	10	11	12	13	13 - District PD - Building Day - (No School)		9	10	11	12	13	
16	17	18	19	20			16	17	18	19	20	
23	24	25	26	27			23	24	25	26	27	
30	31						30					

November - 2017					19		May - 2018					21
M	T	W	T	F			M	T	W	T	F	
		1	2	3	1-3 Fall Parent / Teacher Conferences (K-12 No Students)			1	2	3	4	Non-Contracted Day (No School)
6	7	8	9	10	1 - 3 - Classified Training Days		7	8	9	10	11	
13	14	15	16	17	10- Veteran's Day Observed (No School)		14	15	16	17	18	
20	21	22	23	24	22 - Early Release - Students Dismissed 3 hours early		21	22	23	24	25	
27	28	29	30		23-24 Thanksgiving Holiday (No School)		28	29	30	31		28 - Memorial Day (No School)

December - 2017					10		June - 2018					11
M	T	W	T	F			M	T	W	T	F	
				1	1 - District Day (No School)						1	
4	5	6	7	8	Elementary Records day/ Secondary PD day		4	5	6	7	8	
11	12	13	14	15			11	12	13	14	15	15 - Last Day of School - Students dismissed 3 hours early
18	19	20	21	22	18 - 29 Winter Break (No School)		18	19	20	21	22	
25	26	27	28	29			25	26	27	28	30	18 & 19 - Make up days if needed

Significant Dates		Elementary Grading Period	
August 16th	New Employee Orientation	August 30 - November 28	First Trimester (60 days)
November	WAAS-DAPE (TBA)	November 29 - March 14	Second Trimester (60 days)
January - February	Winter EOC (TBA)	March 15 - June 15	Third Trimester (60 days)
February - March	WELPA (TBA)	Secondary Grading Period	
March	WAAS-DAPE (TBA)	August 30 - October 31	First Quarter (43 days)
March 12- 16	Classified Employees Week	November 1 - January 25	Second Quarter (45 days)
March - May	Smarter Balance Grades 3-8	August 30 - January 25	First Semester (88 days)
March	State Testing for Grades 9-12	January 29 - March 30	Third Quarter (44 days)
April - May	Smarter Balance Grade 11	April 9 - June 15	Fourth Quarter (48 days)
April	Kindergarten Registration Begins	January 29 - June 15	Second Semester (92 days)
April - June	MSP for Grades 5 & 8	Parent Teacher Conference Schedule	
April 30 - May 4	Teacher Appreciation Week	Fall Conferences: Wednesday - Friday, flexible times available	
May - June	Spring EOC	Spring Conferences: Wednesday, flexible times available	
June 8	WHS Graduation	School Board Approved:	1/24/17
June 12	WSHS Graduation	Revised:	REVISED 2-7-17

July - 2018					0	2018 - 2019 Student Calendar		January - 2019					20
M	T	W	T	F				M	T	W	T	F	
2	3	4	5	6					1	2	3	4	1 - New Year's Day (No School)
9	10	11	12	13				7	8	9	10	11	
16	17	18	19	20				14	15	16	17	18	21 - Martin Luther King Day (No School)
23	24	25	26	27				21	22	23	24	25	28 - Non-Contract Day - No Students
30	31					28	29	30	31		Secondary Records day/ Elementary PD		

August - 2018					3	February - 2019	February - 2019					19
M	T	W	T	F			M	T	W	T	F	
		1	2	3							1	
6	7	8	9	10	20 - All staff Opening Day - Vendor Fair		4	5	6	7	8	
13	14	15	16	17	21 - District PD		11	12	13	14	15	
20	21	22	23	24	22 - 23 Principal Days		18	19	20	21	22	18 - President's Day (No School)
27	28	29	30	31	29 - First Day of School	25	26	27	28			

September - 2018					19	March - 2019	March - 2019					21
M	T	W	T	F			M	T	W	T	F	
											1	
3	4	5	6	7	3 - Labor Day (No School)		4	5	6	7	8	6 - Spring Parent/Teacher Conferences (K-12 No School)
10	11	12	13	14			11	12	13	14	15	
17	18	19	20	21			18	19	20	21	22	
24	25	26	27	28		25	26	27	28	29		

October - 2018					22	April - 2019	April - 2019					17
M	T	W	T	F			M	T	W	T	F	
1	2	3	4	5			1	2	3	4	5	1 - 5 Spring Break (No School)
8	9	10	11	12	12 - District PD Day - Building Day (No School)		8	9	10	11	12	
15	16	17	18	19			15	16	17	18	19	
22	23	24	25	26			22	23	24	25	26	
29	30	31			31-Fall Parent/Teacher Conferences (K-12 No School)	29	30					

November - 2018					18	May - 2019	May - 2019					21
M	T	W	T	F			M	T	W	T	F	
			1	2	1-2 Fall Parent/Teacher Conferences (K-12 No School)				1	2	3	Non-Contracted Day - No Students
5	6	7	8	9	12- Veteran's Day Observed (No School)		6	7	8	9	10	
12	13	14	15	16	21 - Half Day Early Release		13	14	15	16	17	
19	20	21	22	23	22-23 Thanksgiving Holiday (No School)		20	21	22	23	24	
26	27	28	29	30	30 - District Day (No School)	27	28	29	30	31	27 - Memorial Day (No School)	
					Elementary Records day/ Secondary PD day							

December - 2018					10	June - 2019	June - 2019					10
M	T	W	T	F			M	T	W	T	F	
3	4	5	6	7			3	4	5	6	7	
10	11	12	13	14			10	11	12	13	14	14 - Last Day of School - Students dismissed 3 hours early
17	18	19	20	21			17	18	19	20	21	
24	25	26	27	28	17 - 31 Winter Break (No School)		24	25	26	27	28	17 & 18 - Make up days if needed
31												

Significant Dates		Elementary Grading Period		
August 15th	New Employee Orientation	August 29 - November 27	First Trimester	(60 days)
November	WAAS-DAPE (TBA)	November 28 - March 13	Second Trimester	(60 days)
January - February	Winter EOC (TBD)	March 14 - June 14	Third Trimester	(60 days)
February - March	WELPA (TBA)	Secondary Grading Period		
March 13 - 17	WAAS-DAPE (TBA)	August 29 - October 31	First Quarter	(44 days)
March 11- 15	Classified Employees Week	November 1 - January 25	Second Quarter	(45 days)
March - May	Smarter Balance Grades 3-8	August 29 - January 25	First Semester	(89 days)
March	State Testing for Grades 9-12	January 29 - March 29	Third Quarter	(43 days)
April - May	Smarter Balance Grade 11	April 8 - June 14	Fourth Quarter	(48 days)
April -	Kindergarten Registration	January 29 - June 14	Second Semester	(91 days)
April - June	MSP for Grades 5 & 8	Parent Teacher Conference Schedule		
May 6 - 10	Teacher Appreciation Week	Fall Conferences: Wednesday - Friday, flexible times available		
May - June	Spring EOC	Spring Conferences: Wednesday, flexible times available		
June 7	WHS Graduation	School Board Approved:	PENDING APPROVAL 2/14/17	
June 11	WSHS Graduation	Revised:		

INFECTION CONTROL PROGRAM

In order to safeguard the school community from the spread of certain vaccine-preventable diseases and in recognition that prevention is a means of combating the spread of disease, the board strongly urges that ~~susceptible~~ school staff members (including volunteers) provide documentation of immunization or evidence of immunity against ~~TD (Tetanus Diphtheria)~~ certain vaccine-preventable diseases. The following immunizations are recommended for school staff: measles, mumps, rubella (MMR), varicella (chickenpox), diphtheria, tetanus, and ~~MMR (Measles, Mumps pertussis (Tdap and Rubella)-Td), and influenza (flu)~~. Staff members born prior to January 1, 1957 need not provide evidence of immunity to measles; these individuals are considered naturally immune.

- To facilitate this prevention program, the board authorizes the superintendent to make arrangements for staff immunization at a convenient time and place, and at a nominal cost to the staff member. A "susceptible" staff member may be ~~exempt from the requirements for immunization~~ exempted from one or more of the immunizations recommended for school staff by the Washington Department of Health by filing a written objection to such immunization on the basis of religious or philosophical grounds, when a private physician certifies that the staff member's physical condition contraindicates immunization or when the staff member provides documentation of immunity by blood test.

- In the event of an outbreak of a vaccine-preventable disease in school, the local health officer has the authority to exclude a susceptible staff member. A staff member granted an exemption by the district for religious, philosophical or medical reasons or without an acceptable immunization record on file may be excluded, as he/she is considered to be susceptible. If excluded, he/she is not eligible to receive sick leave benefits because of the exclusion itself. To qualify for benefits, he/she must be ill or temporarily physically-disabled, or is otherwise provided for in a collective bargaining agreement.

- The superintendent or designee shall will evaluate all job duties of district employees to determine which employees have reasonably anticipated on-the-job exposure to blood or other potentially infectious material. The district shall will maintain a list of job classifications where employees have reasonably anticipated exposure to blood or other potentially infectious material. The hepatitis B vaccine shall will be provided at the district's expense to all employees identified as having risk of directly contacting blood or other potentially infectious material at work.

- In the event that an employee has a specific exposure to blood or other potentially infectious material, the employee will be provided, at district expense, with confidential medical evaluation, follow-up and treatment, if indicated.

- The district shall will provide annual training to all employees with reasonably anticipated exposure to blood or other potentially infectious material. All employees shall will receive district provided training on HIV/AIDS within six months of initial employment.

- Records shall will be kept in strict confidence regarding the hepatitis B vaccine status of all employees with reasonably anticipated exposure to blood or other potentially infectious material and for each occupational exposure an employee has to blood or other potentially infectious material. The records shall will be kept for the duration of the employee's employment, plus thirty years. The district shall will also keep records that employees have received appropriate training.

Cross reference:	Board Policy 3414	Infectious Disease
Legal References:	WAC 246-110-001	Control of communicable disease
	296-62-08001	Bloodborne pathogens
	392-198	Training school employees
		HIV/AIDS

Cross References: 3414 - Infectious Diseases

Legal References:

Chapter 246-110 WAC Contagious disease --
School districts and day care centers
Chapter 296-823 WAC Occupation exposure to
bloodborne pathogens
Chapter 392-198 WAC Training — school
employees — HIV/AIDS

Management Resources:

2015 - June Policy Issue
2015 - April Policy Issue

Adoption Date:
Wenatchee School District

Classification: **Priority**
Revised Dates: **12.11; 04.15; 06.15**

Procedure Infection Control Program

Immunization

Staff members, including substitutes, student teachers and volunteers, are encouraged to complete an ***Immunization History*** form to be placed on file at the district office. In the event of an outbreak of a vaccine-preventable disease in a school, the local health officer has the authority to exclude all susceptible persons, including school staff. This authority would likely be exercised in the event of one or more cases of measles or rubella within the school. Susceptible, as related to measles, means any staff member born after January 1, 1957, ~~who does not have documented evidence of immunity.~~

A staff member may claim an exemption for health, religious or philosophical reasons. However, ~~such~~ a staff member who files ~~such~~ an exemption may be excluded if an outbreak occurs at his/her school. A staff member who is excluded is not eligible to receive sick leave benefits unless he/she is ill or physically disabled or is otherwise provided for in the collective bargaining agreement.

If a staff member needs to be ~~immunized~~~~vaccinated~~, he/she should contact a personal physician or clinic. ~~Immunizations~~~~some vaccines~~ may also be available at a nominal cost from the county health department.

Infection Control Program

The district's infection control program ~~shall~~~~will~~ be consistent with WAC 296-62-08001, Bloodborne Pathogens~~WAC 296-823-Occupation exposure to bloodborne pathogens~~ and the Guidelines for Implementation of Hepatitis B and HIV School Employee Training published by the Superintendent of Public Instruction.

All employees with reasonably anticipated on-the-job exposure to blood or other potentially infectious material ~~shall~~~~will~~ be identified. Potentially infectious human body fluids are blood, semen, vaginal secretions, cerebrospinal fluid, synovial fluid, pleural fluid, pericardial fluid, peritoneal fluid, amniotic fluid, saliva in dental procedures, any body fluid that is visibly contaminated with blood and all body fluids in situations where it is difficult to differentiate between body fluids. Examples of employees with reasonably anticipated risk of exposure include, but are not limited to, school nurses; teachers and aides in classrooms for the developmentally disabled, the institutionalized or group home residents; bus drivers of such students, or who provide first aid; communication disorders specialists for such students; coaches or assistants who provide first aid, and first aid providers. All job duties should be evaluated ~~by the superintendent or her/his designee~~ for the risk of exposure to blood or potentially infectious material. The district ~~shall~~~~will~~ maintain a list of job classifications with reasonably anticipated

exposure to blood or other potentially infectious material.

All employees identified as having reasonably anticipated exposure to blood or other potentially infectious material shall~~will~~ be offered the hepatitis B vaccine at the district's expense.

If an employee has a specific exposure to blood or other potentially infectious material, the district will provide a free and confidential medical evaluation and follow-up performed by an appropriately trained and licensed health care professional. Any necessary post-exposure treatment shall~~will~~ be provided.

Employees with reasonably anticipated exposure to blood and other potentially infectious material shall~~will~~ participate in district-provided training within ten days of employment and annually ~~before the first day of school~~. The training shall~~will~~ include:

-
- B. A general description of bloodborne diseases;
-
- C. An explanation of modes of transmission of bloodborne pathogens;
-
- D. An explanation on the use and limitations of methods of control;
-
- E. Information about personal protective equipment;
-
- F. Information on the hepatitis b~~Hepatitis B~~ vaccine;
-
- G. A description of procedures to follow if an exposure incident occurs;
-
- H. An explanation of signs, labels, tags and color coding used to designate biohazards;
-
- I. Where to obtain a copy of WAC 296-62-08001, ~~823 Occupation exposure to~~ bloodborne pathogens;
-
- J. An explanation of the district's infection control plan and how to obtain a copy;
-
- K. How to identify tasks and activities that may involve exposure to blood or other potentially infectious material; and
-
- L. Appropriate actions to take in emergencies involving blood or other potentially infectious material.
-

The training shall~~will~~ be provided by a qualified person and shall~~will~~ include opportunities for questions.

The district shall~~will~~ provide training to all employees regarding HIV/AIDS. The training shall~~will~~

be provided within six months of initial employment. The training shall include:

A. History and epidemiology of HIV/AIDS;

B. Methods of transmission of HIV;

C. Methods of prevention of HIV infection including universal precautions for handling body fluids;

D. Current treatment for symptoms of HIV and prognosis of disease prevention;

E. State and federal laws barring discrimination against persons with HIV/AIDS; and

F. State and federal laws regulating the confidentiality of a person's HIV antibody status.

Significant new discoveries or changes in accepted knowledge regarding HIV/AIDS shall be transmitted to employees within one calendar year of notification from the Superintendent of Public Instruction, unless the Department of Health notifies the district that prompt dissemination of the information is required.

The hepatitis B vaccination status and records regarding any occupational exposure, if any, shall be kept in strict confidence during employment, plus thirty years, for any employee with reasonably anticipated exposure to blood or other potentially infectious material. The records of occupational exposures shall include:

A. The employee's name and social security number;

B. The employee's hepatitis b vaccination status;

C. Examination results, medical testing and follow-up procedure records;

D. The healthcare professional's written opinion; and

E. A copy of information provided to the healthcare professional.

The district shall also keep records of training sessions including the dates, a summary of the material, names and qualifications of the trainers and names of employees attending the training.

These records shall be kept for three years.

Date: February, 2017