

November 3, 2016

TO: Staff
FROM: Brent Grothe
RE: Monday, November 7, 2016 - Veterans Day assembly

The Veterans Day assembly will be held in the auditorium on Monday, November 7th, 2016 on a PM split schedule revolving around 5th period.

Please help usher students to seats as a class (assistance with getting them to the middle seats quickly is appreciated!), sit with your class, supervise, and enjoy.

5th Period, Split P.M. Schedule on Monday 11.7.16

Period 1	9:45	-	10:20	(35 min.)
Period 2	10:25	-	11:00	(35 min.)
Period 3	11:05	-	11:40	(35 min.)
1st Lunch	11:40	-	12:15	(35 min.)
Period 4A	12:20	-	12:55	(35 min.)
Period 4B	11:45	-	12:20	(35 min.)
2nd Lunch	12:20	-	12:55	(35 min.)
Period 5	1:00	-	1:35	Group #1 at assembly
	1:00	-	1:45	Group #2 in class
	1:45	-	2:20	Group #2 at assembly
	1:40	-	2:20	Group #1 in class
Period 6	2:25	-	3:00	(35 min.)

Group #1....At 1:00 PM, all *Art, Business, CTE, ELD, FACSE, Health and Fitness, International Language, Leadership, Math, Music, and Special Ed* 5th period classes quickly take roll and report immediately to the auditorium. Students need to be seated by 1:10.

Group #2....All other classes carry on with a 1:00 - 1:40 5th period.

1:35 - Group #1 excused from the auditorium, back to 5th period.

1:45 - Group #2 excused to the auditorium, **seated by 1:55.**

2:20 - Both groups excused for 6th period.