



Wenatchee School District Board Workshop

Minutes of June 27, 2018

WSD District Office

Present Board Members	Staff
Michele Sandberg, President	Jon DeJong, Deputy Superintendent
Sarah Knox, Vice President	Cabinet Members
Sunny Hemphill, Board Legislative Representative	
Laura R. Jaecks	
Walter Newman	

President Michele Sandberg opened the meeting at 2:00 p.m. and announced the agenda would be adding action items. She asked the board members if there were any objections. There were none.

- Letter of Support: WVTSC Variance In Land Usage:** The board agreed to give a letter of support for the community garden at the last board meeting. Jon DeJong, Deputy Superintendent, provided the following letter for the board to sign. A brief discussion followed about the whether the student food truck would need a letter of support also. There are two parts, variance and restrictive covenants, so Mr. DeJong will look into the possibility that they may need a letter of support for the food truck also. Laura R. Jaecks recused herself from signing the letter due to employer conflict of interest.

Letter of Support:

Attention: Commissioners

Re: WVTSC variance in land usage

Dear Sir/Madam:

On behalf of the Board of Directors of the Wenatchee School District, please accept this letter of support for a land variance on the most recent parcel of land purchased by the Wenatchee School District for Wenatchee Valley Technical Skills Center. Specifically, we would like a variance that would allow a community garden to be put on that piece of property.

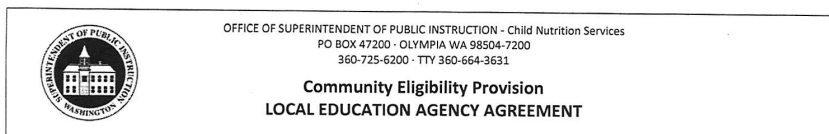
The idea for the community garden emerged out of a partnership with Wenatchee Valley College. The primary purpose of the garden is to broaden the educational experiences of students in Culinary Arts program in a way that will increase their knowledge of the food service industry. We believe strongly that programs such as this not only provide our students with career connected learning experiences, they help us to meet local work force needs. In short, it is a win-win for students and our community.

We hope you will join us in supporting this enterprise. Thank you for your consideration of this variance.

Sincerely,

- OSPI Community Eligibility Provision**

Authorization of Signature: Jon DeJong gave details to the board about this OSPI provision. It will give free lunches to 7 sites in WSD, with no delineation of qualifying for students. There will be no exchange of money. They will let us know if we receive it.



LEA NAME: Wenatchee School District

This agreement is between Office of Superintendent of Public Instruction – Child Nutrition Services (OSPI-CNS) and Wenatchee School District _____ and covers the period of four years – July 1, 2018, through June 30, 2022. The Local Education Agency (LEA)/school(s) may stop participating in the Community Eligibility Provision (CEP) during the four-year cycle by notifying OSPI-CNS, no later than June 30 of the school year prior, of the intent to return to standard meal counting and claiming procedures.

The undersigned has the authority to enter into this Agreement to participate in the Community Eligibility Provision as authorized by Section 11(a)(1) of the Richard B. Russell National School Lunch Act.

A. It is mutually agreed between OSPI-CNS and the LEA that:

- The LEA agrees to serve all children in the participating school(s) breakfasts and lunches at no cost for four successive school years.
- The participating school(s) must have a percentage of enrolled students who were Identified Students representative of April 1 of the year prior to participating in CEP that is greater than or equal to 40%.
- The LEA agrees to pay, from sources other than Federal funds, the costs of serving breakfast and lunches in excess of the Federal reimbursement received, including state reimbursement.
- The LEA agrees not to collect free and reduced price meal applications from households in participating schools during the period of CEP.
- The LEA agrees, should an alternate form be collected for determining poverty, that the nonprofit food service account will not pay for printing, mailing, or labor costs associated with approving the form.
- The LEA agrees to document and maintain a total count of breakfasts and lunches served at the point of service daily by school/site and keep this information on file.
- The LEA agrees to keep records representative of April 1, 2018, which include enrollment, identified students, and detailed information as to how the students qualified for a period of 4 years after the final reimbursement was paid.
- The LEA agrees to have an alternate plan for funding of those state education programs which require individual student status.
- The LEA agrees to abide by all requirements for applying and administering CEP as stated in Section 104(a) of the Healthy, Hunger Free Kids Act of 2010, as amended in section 11(a)(1) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1759(a)(1)).

B. General Conditions

- This agreement is non-transferable.
- Neither OSPI-CNS nor the LEA has an obligation to renew this agreement.

**For complete meeting details visit board meeting videos at:
<https://www.wenatcheeschools.org/board/archived-school-board-meetings>**

MOTION MADE: Sunny Hemphill made the motion to approve the OSPI Community Eligibility Provision Local Education Agency Agreement authorization of signature.

SECONDED: Sara Knox

DISCUSSION: Concern that Mr. DeJong does not have the authority of signature during Mr. Fones absence. Mr. DeJong did not feel they needed approval of authority for the rest of the month since there are no board meetings before Supt. Fones returns.

PASSED UNANIMOUSLY

MOTION MADE: Sunny Hemphill made the motion to give Mr. DeJong the authority of signature during Supt. Fones' absence.

SECONDED: Walter Newman

DISCUSSION: It was decided that this item could not be added to the agenda because this is a special meeting and all agenda items must be listed on the agenda and posted notification to the public 24 hours prior to the meeting according to the Public Meetings Act.

THE MOTION WAS WITHDRAWN

WELCOME AND INTRODUCTIONS: President Michele Sandberg welcomed Dr. Gene Sharratt and thanked him for helping the district with the Superintendent Search:

Dr. Sharratt provided the following documents and walked the board through the process of hiring a superintendent.

Handouts and discussion points:

- Request for Proposal – Superintendent Search Consultant Services (Sample)
- Letter of Agreement (Sample)
- Letter thanking applicants who were not selected (Sample)
- List of Superintendent Search Consultants
 - Local (State)
 - National
- Advisory Committee structure document (Sample):
 - 2 Students
 - 2 Principals
 - Bargaining Units Presidents
 - Chair of Citizens groups
 - 2 PTA Representatives
 - HS Teacher
 - MS Teacher
 - Booster Clubs Representatives
 - Business Community Organizations Representatives
 - Administration Building representative
 - Elementary Parent
 - Middle School Parent
 - General Community Representative
- Brochure of the school district and the position (Sample)
 - We need to sell ourselves as a district
 - They will be interviewing us as well, while we are interviewing them.
- Application for the position (Sample)
- Leadership Opportunities Document for the applicants
- Superintendent Search Process Timeline (Sample)
- Position Description and Leadership Profile to be turned into the Search Firm chosen
- Position Description and Leadership Profile (Sample filled out)
- Superintendent Finalist Visit and Interview Schedule
- Advisory Committee Rating Form (Sample)
- Mid-Search Agenda Interview with the Search Firm
- District Leadership Profile Survey (Sample)
- Final Interview Questions
- The Board's Superintendent Review and Comment document of the Search Firm
- WASA's New Superintendents Workshop schedule
- WASA's list of openings across the state
- Website important to advertise
- This is an electronic process, everything will go out electronically
- Packed last day, don't worry about grueling schedule for candidates, good candidates can do it.
- Average - interview three search firms

Question and Answer session followed. Dr. Sharratt will meet with Lindee Akers, the Superintendent's Admin to help set up the timeline and meet with the board again if they so desire, until a Search Firm is selected.

MEETING ADJOURNED: President Sandberg adjourned the meeting at 3:35 p.m.

President

Superintendent

Date_____

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Bd Wkshp 6/27/18