

Wenatchee School District Special Board Meeting

Minutes of July 10, 2018
WSD District Office



Board Members

Staff Present

Michele Sandberg, President (excused absence)
Sarah Knox, Vice President (excused absence)
Sunny Hemphill, Board Legislative Representative
Laura R. Jaecks
Walter Newman

Jon DeJong, Deputy Superintendent
Cabinet Members

I. Special Meeting 12 p.m.

Acting President Laura R. Jaecks opened the meeting at 12:00 pm.

OSPI Afterschool Grant Award:

Carolyn Griffin-Bugert, Afterschool Coordinator, informed the board that WSD has been awarded the OSPI \$317,000 Grant (5-years) which includes stipulation of district matching funds of \$250,000. Ms. Griffin-Bugert was given the approval by the board at an earlier board meeting to proceed in writing the grant application with matching funds from the district. She asked for approval to use those funds (WSD \$250,000) in addition with the OSPI grant funds to continue the programs. Ms. Griffin-Bugert needed the board’s approval to assure the after school staff that they will have positions when school starts back up for the 2018-19 school year.

MOTION MADE: Sunny Hemphill made the motion to approve the expenditure of \$250,000 for five years as matching funds to the OSPI After School Grant for WSD.

SECONDED: Walter Newman

DISCUSSION: None

PASSED UNANIMOUSLY

Gregg Herkenrath, Director of Facilities, presented the following two items for board approval.

Rec Park Change Order Proposal #1:

The board received a Legal Memorandum addressing the board’s concerns on the Rec Park CO #1: Legal counsel reviewed the change order and cleared the board to proceed in approval of the proposal.

SITUATION

Change Order No. 1 is attached for your review. This change order includes work to the existing civil construction contract for additional storm piping, additional survey costs, electrical/fiber conduit materials and installation, purchase and delivery of 3” topsoil materials, placement and grading. Installation and coring for the power vault, ballast rock and fabric for soft spots against footings, subgrade site for topsoil, 2” PVC irrigation pipe, 2.5” paving around the facility and prepared and painted rock for paving.

<u>Original Construction Contract Amount</u>	\$73,657.80
<u>Current Change Order</u>	
Change Order No 1	\$40,482.03
<u>Total Previous Change Orders</u>	
Change Order	\$0.00
<u>Contract Amount including this Change Order</u>	\$114,139.83

RECOMMENDATION

The Board of Directors approves Change Order No. 1 to Goodfellow Bros., Inc. for the Rec Park Batting Cage Civil Construction Project in the amount of \$37,345.05 (plus WSS) increasing the contract amount to \$114,139.83.

MOTION MADE: Sunny Hemphill made the motion to approve the Rec Park Change Order Proposal #1

SECONDED: Walter Newman

DISCUSSION: Brief conversation about best practices of handling the bid process also to look at the delegation of authority policy before the school year. The board would like this to be more clearly defined for staff and board members.

PASSED UNANIMOUSLY

Lewis & Clark Bus Drop Off Agreement with City of Wenatchee

Gregg Herkenrath, Director of Facilities, explained the process and history of this agreement. He shared with the board that both the City’s legal counsel and the district’s legal counsel reviewed the agreement.

The parking area at Lewis and Clark measures approx 10,000 sf. Here is the pricing using the unit prices from our contract.

Paving (2" depth) 126 ton	@ \$90= \$11,340
Rock (6" depth) 380 ton	@ \$32 = \$12,160
Roadway Ex (6" depth) 185 CY	@ \$30= \$5,550
Adjust Clean outs 2 ea	@ \$430= \$860
Stripping (plastic) 600lf	@ \$1.65= \$990
Total Cost=	\$30,900

J&K would take care of the asphalt removal in exchange for using the lot as a staging area. This assumes the grades stay about the same as is. Maybe we can use less rock? You can do the math on the price per inch of rock and roadway ex if you want to deduct some quantity.

Minutes 7/10/18

Complete meeting details - visit board meeting videos at: <https://www.wenatcheeschools.org/board/archived-school-board-meetings>

Contract Number 1715	Contract Title Lewis and Clark Elementary Sidewalk Improvements	Federal Aid Number SRTS-5807(001)
Change Order Number 1	Change Description Repave parking area north of Lewis and Clark	Date 07/05/2018
Prime Contractor / Design-Builder J&K Earthworks, LLC		
<input checked="" type="checkbox"/> Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications <input type="checkbox"/> Change proposed by Contractor / Design-Builder		
Change Description This change involves removing and replacing existing asphalt at the parking lot north of Lewis and Clark on the west side of Princeton Avenue. (see attached email with cost estimate from contractor) The estimate left out some traffic items (wheel stops, etc) and contingency which add up to \$5,728. Contractor's estimate = \$30,900 Additional traffic items = \$ 950 SUBTOTAL = \$31,850 15% contingency = \$ 4,778 TOTAL = \$36,628 This work will be completed at the end of August 2018.		
Verbal Approval Given By G. Herkenrath	Verbal Approval Date 07/10/2018	Working Days +/- 0
Original Contract Amount \$135,095.70	Current Contract Amount \$135,095.70	Est. Net Change This C.O. \$36,628
		Est. Contract Amount \$171,723.70

After a brief discussion of details the board approved the agreement.

MOTION MADE: Walter Newman made the motion to approve the Lewis & Clark Bus Drop Off Agreement (Change Order #1) with City of Wenatchee.

SECONDED: Sunny Hemphill

DISCUSSION: None

PASSED UNANIMOUSLY

Meeting Adjourned

MEETING ADJOURNED: Acting President Laura R. Jaecks adjourned the meeting at 12:15 p.m.

President

Superintendent

Date