



Wenatchee

HIGH SCHOOL

Counseling Office

1101 Millerdale Avenue

Wenatchee, WA 98801

(509) 663-8117

Fax (509) 663-7981

www.wenatcheeschools.org/whs/counseling

www.facebook.com/wenatcheehighschool

NOTICE OF ENROLLMENT

Request for Transfer of Student Records

Student Name: _____
FIRST MI LAST

DOB: ____ - ____ - ____ Grade: ____

This student has begun the enrollment process here at Wenatchee High School. In an effort to expedite enrollment, we are requesting that you please fax or email the following information to:

Attn: Sarah Breiler, WHS Registrar

Fax: (509) 663-7981

breiler.sarah@wenatcheeschools.org

1. Unofficial Transcript (**please mail official once grades are posted**)
2. Current class schedule
 1. Withdrawal grades w/percentages
2. 504 information if applicable
3. Immunization Records
4. Birth Certificate
5. Discipline Information
6. IEP/Eligibility
7. State testing scores
8. Attendance Records
9. **Please Mail Copy of Cumulative File**

Previous School of Attendance:

School: _____

Address: _____

Fax #: (____) ____ - ____

Phone #: (____) ____ - ____

Parent Signature: _____ Date: ____ - ____ - ____