

Department Head / LIT Meeting
Wenatchee High School
Room 551
January 12, 2016
4:00 p.m.

2015-2016 LIT Goal

Close achievement gap in Math, Science, and ELA between low income and all students by 5% on the state assessments by the end of the 2015-2016 school year through classroom engagement, positive relationships, and common academic language.

Attendance: Eric Anderson, Graham Stansbery, Susan Sears, Danielle Schafer-Cloke, Michelle Benner, Scott Benner, Mary Symonds, Brian Higgins, Todd Busse, Koni McLean, Robert Swardz, Molly Butler, Don Collins, Ramon Rivera, Dennis Tronson (for Maureen Rix-McMahan), Penny Hedman, Dan Ellwood, Carrie Christensen, Angela Prater, John Spencer, Will White, Brian Lee, Marta Gonzalez, Michelle Mahoney-Holland, Scott Feil
Absent: Ricardo Iniguez

Minutes: December 2015 Minutes were reviewed. Brian Higgins moved; Koni McLean 2nd for approval. Motion approved.

Finals Week Schedule

Eric explained the proposed finals schedule that would include an assembly on Thursday afternoon and make up exams on Friday morning. Discussion about scheduling an assembly on the same day as finals. Assembly will be moved to the following week. Eric will send out a new finals schedule this evening to share and discuss in tomorrow's department meetings.

High School and Beyond Plan

A lot of students have not signed up for the High School and Beyond Moodle class or completed the course. Discussion about the Moodle and Career Cruising programs used for the High School and Beyond Plan. Eric stated that this is a high school graduation requirement. Staff will be trained on the High School and Beyond Plan using Moodle and Career Cruising. Student completion deadline of Jan. 29th will be extended. It was suggested to have an advisory period in the new bell schedule for this graduation requirement.

Student Registration

Will White handed out a student registration process packet and explained the process and timeline for student registration. In February/March, students will be brought down with their English or history classes and students will request their classes. In April or May, students will log into Skyward and build their schedule. Discussion about an equitable time for students to log into Skyward and build their class schedule. Will asked everyone to look over the packet and let him know of any changes or feedback to the information by January 19th.

Technology

Eric explained that Google Hangouts is a messaging system within Google Chrome. If there is a public records request, all of this is archived and easily available. It can go to an individual's phone or computer. This can be used for safety concerns, since emails may not be seen right away. Remind app will still be used for mass distribution. Staff will receive training on how to use Google Hangouts.

Technology Committee would like more feedback on what technology training is need for staff.

District has Google training available to staff. Available trainings are listed in the Professional Development catalog and emails have been sent out about the trainings.

Staff computers are being refreshed and the Technology Committee wants to remind teachers to backup their computers to Google drive or a backup drive.

LIT Funds Requests

Funds request from Ramon Rivera for a Guitarron \$1,145.00 (Ad Match). Dani Schafer-Cloke moved; Todd Busse 2nd. Motion Approved.

Funds request from Social Studies for substitutes and transportation for the Social Studies State Conference in the amount of \$1,394.55 (Class Size/Student Mix). Brian Higgins moved; Dani Schafer-Cloke 2nd to take motion from the table. Motion Approved.

Brian Higgins motion; Dani Schafer-Cloke 2nd to adjourn.