

Wenatchee School District High School Credit Waiver Form

WSD School Board Procedure 2410P



The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met. A waiver must be approved by the principal, can be applied once a student registers for senior classes and must be submitted by December 1st of the student's senior year. **No waivers will be considered prior to senior registration.**

An individual student may be granted an exemption from any requirement in this policy if such requirement impedes the progress toward graduation, provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12th grade student transfers from another high school, the student may be permitted to graduate with a lesser number of credits provided that minimum state course and credit requirements are satisfied and the student successfully passes a full schedule of 5 classes during his/her 12th year of school.

Required Information: Parent Signature: _____ Date: _____

Student's Name: _____ Date: _____

1. Course requested to be waived - _____ Amount of credit: _____
Washington History and Government may only be waived for students who have completed and passed a state history and government course in another state during grades seven through twelve or who have fulfilled study of Washington state constitution through an alternative learning experience approved by the principal. (US History can not be waived or substituted)

2. If you are requesting Physical Education to be waived a parent or guardian (unless the student is 18 years old with independent status form on file) must attach a typed statement that indicates one of the following reasons-

- a. Because of a physical disability, documentation by a physician must be attached
- b. Employment, due to stated hardship
- c. Religious belief
- d. Because of participation in directed athletics or military science and tactics.

3. Please attach a written statement, to specifically state the reason you are requesting a waiver: *(Must include a direct relationship between the failure to meet the requirement and the student's ability.)*

4. The school counselor must review this request prior to sending it to the principal:

Counselor has **reviewed** request: _____
Signature Date

Principal's Determination:

Waiver Request is Approved

Waiver Request Denied

Signature Date

Due to graduation timelines, the parent or eligible student is hereby notified that an appeal to the decision on waiver requests may be made in writing to the superintendent no later than **December 1st of the student's senior year.**

Once completed this form is to be retained in the student's cumulative file.

Wenatchee School District Waiver Procedures: WSD School Board Procedure 2410P

- A. The principal is responsible for evaluating educational experiences of individual students and recommending graduation to the superintendent when requirements have been met.

An individual student may be granted an exemption from any requirement in this policy if such requirement impedes the progress toward graduation, provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12th grade student transfers from another high school, the student may be permitted to graduate with a lesser number of credits provided that minimum state course and credit requirements are satisfied and the student successfully passes a full schedule of classes during his/her 12th year of school.

- B. **Waiver of graduation requirements is determined by the principal.** The procedure for processing requests for waiver shall be as follows:

1. All state requirements must be satisfied except that Washington History and Government (Citizen Washington) may be waived for students who have completed and passed a state history and government course in another state during grades seven through twelve and who have fulfilled study of Washington state constitution through an alternative learning experience approved by the principal. (US History can not be waived or substituted)
2. Physical education, pursuant to RCW 28A.230.050, may be waived upon written request of a parent or guardian on account of physical disability, employment or religious belief or because of participation in directed athletics or military science and tactics. This shall not alter the credit requirements established by the board.
3. The parent or eligible student who will first obtain a "Waiver Form" from the school counselor shall initiate the request.
4. Once the form has been filled out and returned to the school counselor, the principal shall investigate the request for waiver of graduation requirements.
5. The principal shall make a determination in writing based upon appropriate data and upon conclusions of the investigation. Final approval or denial will be indicated on the waiver form.
6. Once completed, the student and/or parent will be notified and the waiver form will be retained in the student's cumulative file.
7. The parent or eligible student shall be notified that an appeal to the decision on waiver requests may be made in writing to the superintendent no later than. **December 1st of the student's senior year**

Home School Equivalency Procedures: WSD School Board Procedure 2410P

Guidelines for granting high school credit for home schooling are as follows:

- B. To gain credit for a course of study, a student shall provide:
1. A journal, which reflects the actual work, completed during a home-study course of study. To be retained in the student's cumulative file.
 2. Exhibit(s) of any specific projects completed: *(for example)*
 - a. Research papers
 - b. Completed test scores with source
 - c. Art projects
 - d. Textbooks that were used
 - e. Evidence of actual school work
- C. To gain credit for a course of study, a student shall demonstrate proficiency at a minimum of 80% of the objectives of the course. The parent may engage district-approved personnel to conduct such an assessment at a cost to be determined by such personnel. The school counselor will guide you through this process.
- D. Credit is granted through the following approved schools:
1. Community colleges, vocational-technical institutes, 4 year colleges and universities and approved private schools in the state of Washington, and
 2. Other schools or institutions which are approved by the district after evaluation for a particular course offering