

Department Head / LIT Meeting
Wenatchee High School
Room 501
April 18, 2016
3:30 p.m. – 6:00 p.m.

2015-2016 LIT Goal

Close achievement gap in Math, Science, and ELA between low income and all students by 5% on the state assessments by the end of the 2015-2016 school year through classroom engagement, positive relationships, and common academic language.

Attendance: Eric Anderson, Graham Stansbery, Susan Sears, Michelle Benner, Scott Benner, Mary Symonds, Brian Higgins, Todd Busse, Koni McLean, Diane Owen (for Robert Swardz), Molly Butler, Don Collins, Maureen Rix-McMahan, Penny Hedman, Dan Ellwood, Carrie Christensen, John Spencer, Brian Lee, Scott Feil. Danielle Schafer-Cloke, Marta Gonzalez, Michelle Mahoney-Holland, Will White, Ramon Rivera
Absent: Ricardo Iniguez, Angela Prater
Guest: BJ Kuntz

Minutes: March 2016 Minutes were reviewed. Brian Higgins moved; Danielle Schafer-Cloke 2nd for approval. Motion approved.

LID Mondays

Discussions about what teachers need to finish strong with students for the 2015-2016 school year.

April 25th - 45 minutes

Board Games – Benners, Higgins
Scrapbooking (bring 3 to 5 pages to make a page) – Mary / Penny
Marshmallow Golf – Dan
Pottery – Don / Steve
Walk and talk – meet at track
Yoga – Maureen
Lip Sync /Karaoke - Ramon

May 16 – 45 Minutes

End of year celebration.

Amy McCubbin – Prevention Plan

Eric and Amy explained that we have a grant to help provide prevention services to 9th grade students. The state wants to see the work done with freshmen in the fall and this has been done in the past with iFrosh. The challenge is continuing this work next year without iFrosh. Maureen said that this could probably be done during 9th grade fitness. She is willing to work with her department and Amy to see how this can fit into their curriculum/department.

Graduation deadlines and updates

Eric explained the handout and the changes for graduation. No scooters in the building/hallways for safety concerns. No finals on Friday of graduation. He explained that the Thursday before graduation at 4:00 p.m. is the deadline for academic standing to walk in the graduation ceremony. The previous Friday before graduation, the counselors will be calling and talking with parents of students that are in jeopardy of not walking in the graduation ceremony.

LIT Groups – feedback from March 21st

Team leaders shared their feedback from their small groups. All groups said that the scores in the survey are better than they have been in the past. We are still a large school. Need more medical and mental health services at the school for students. Molly mentioned that a lot of the concerns mentioned in our groups would fall into an advisory period. How do we continue to build and support our teachers so that they can continue to teach and support our students? We need to set up a Wellness Committee for staff. Discussion.

June meeting date

June 6th is our last meeting date for the 2015-2016 school year and Theresa is unable to cater food. It was decided to keep June 6th as our Dept. Head / LIT meeting without food.

Plagiarism software update / quote

Mary said that she talked to the representative about a lower cost for the software. He said he could give her a better quote if we could get more schools in the district to use the software. Mary has contacted some schools but no replies yet. She will follow-up with the schools and bring back information at our next meeting. The high end of the quote is \$8,000.00.

Clarification of administrative correction procedures

BJ explained how these procedures are being handled. Focus is on unexcused absences, tardies and failures. After school on Friday she runs a report of students with 5 or more tardies in a 2-week period, 10 or more unexcused absences, 5 full days of excused absences. She uses this to begin checking on students and assigning detention. BJ shared that detention is not working. When a teacher sends a student to the office, BJ said it helps to send a referral along with the student or make a call to the office about the concern as she sometimes doesn't know why the student is down in the office and if she should send the student back to class or not. Eric said that BJ and Annika have done a great job this year working with a lot of students on a daily basis. Eric said that all of this work would be evaluated for effectiveness.

Equal Opportunity Schools (EOS) Grant

Janae Landis explained the EOS Grant. She said that EOS receives proposals from school districts to work with them. They closed out the surveys and the information will be presented to staff at our upcoming Wednesday staff meeting on April 20th. She will explain on how we can tie the growth mindset to grades, etc. Student interest cards will also be shown to staff and this will help with student support and initiatives.

LIT Funds Requests

Funds request from Music Department to pay for bus transportation for the State Ensemble Contest to be held at Central Washington University in Ellensburg in the amount of \$567.00 (Class Size/Student Mix). Brian Higgins moved; Graham Stansbery 2nd. Motion Approved.

Funds request from Molly Butler and Koni McLean for substitute costs and bus transportation to take students to Romeo and Juliet at the PAC in the amount of \$817.00 (Class Size / Student Mix) Approved by email vote.

Discussion about funds being used for plagiarism software and a separate modular space for the Deans to individually work with students. The cost to prepare a modular space is approximately \$4,000.00.

Brian Higgins motion; Scott Benner 2nd to adjourn.