

**Department Head / LIT Meeting**  
**Wenatchee High School**  
**Room 501**  
**May 9, 2016**  
**4:00 p.m. – 6:00 p.m.**

**2015-2016 LIT Goal**

**Close achievement gap in Math, Science, and ELA between low income and all students by 5% on the state assessments by the end of the 2015-2016 school year through classroom engagement, positive relationships, and common academic language.**

**Attendance:** Eric Anderson, Graham Stansbery, Susan Sears, Michelle Benner, Scott Benner, Brian Higgins, Todd Busse, Koni McLean, Robert Swardz, Molly Butler, Don Collins, Maureen Rix-McMahan, Penny Hedman, Dan Ellwood, Carrie Christensen, John Spencer, Brian Lee, Scott Feil. Danielle Schafer-Cloke, Marta Gonzalez, Michelle Mahoney-Holland, Ramon Rivera, Will White, Ricardo Iniguez, Mary Symonds  
Absent: Angela Prater

**Minutes:** April 2016 Minutes were reviewed. Danielle Schafer-Cloke moved; Brian Higgins 2<sup>nd</sup> for approval. Motion approved.

**LID Monday, May 16 – 45 Minutes**

End of year celebration. Departments will gather and share out their successes and celebrations for the year.

**Bell Schedule Committee Share Out**

Bell Schedule Committee visited Todd Beamer High School. Todd Beamer started with a 4 by 4 block and then went to a 4 by 8 block schedule. The school shared information about the reason they went to this schedule including more choices for students. They shared the positives and the challenges about the schedule to our committee. Decatur High School also is on a 4 by 8 block and also shared information about their schedule. They were on a modified block schedule like we are and had success changing to their new schedule. Both schools do double blocking and it works well in their schools. Teachers teach three classes and have one prep every day. Teachers shared how their teaching has improved. They had trainings on pedagogy and emphasized movement in the classroom. They are in the process of moving to a daily advisory period. The Bell Schedule Committee is going to present to staff once all site visits are complete.

### **Finals Schedule -Proposal**

Eric passed out and shared two options for June finals schedule. The first was last semester's schedule with a rotated class period and the other was the 2014-1015 finals schedule. Motion to approve final schedule B with finals on Tuesday through Thursday and Friday morning used for make-up exams. Brian Lee moved, Todd Busse 2<sup>nd</sup> . Motion approved.

### **WSD SWIS Referral**

Ricardo discussed the new SWIS Referral Form. The referral form is broad as the drop down menus for the form is limited. Ricardo shared that there is a feedback form in Google Docs for staff to make comments and discuss the new teacher referral form. This will guide the discussion about the new form. There is also space on the feedback form to let administration know what type of initial training teachers would like to see offered in August. Ricardo would like Department Heads to share the feedback form with their departments in Wednesday's Department Meeting.

### **LIT Funds Requests**

Funds request from AVID to pay for substitute costs, transportation, and lodging for site visits to Mt. Vernon High School and Federal Way High School in the amount of \$2,500.00 (Class Size/Student Mix). Mary Symonds moved; Todd Busse 2<sup>nd</sup>. Motion Approved.

Funds request from Adam MacDonald on behalf of the Japanese Culture Club for bus transportation and students' entrance fees for the Asian Art Museum and Seattle Japanese Gardens in the amount of \$467.00 (Ad Match). Mary Symonds moved; Koni McLean 2<sup>nd</sup>. Motion failed.

Funds request from English (on behalf of WHS building) for plagiarism software in the amount of \$7,908.10 (Class Size / Student Mix). Brian Higgins moved; Koni McLean 2<sup>nd</sup>. Motion approved.

Funds request from Molly Butler and Koni McLean for breakfast and books/awards for the Battle of the Books in the amount of \$500.00 (Class Size / Student Mix). Brian Higgins moved; Scott Benner 2<sup>nd</sup>. Motion approved.

**Brian Higgins motion; Danielle Schafer-Cloke 2nd to adjourn.**