

Department Head / LIT Meeting
Wenatchee High School
Room 551
October 12, 2015
4:00 p.m.

2015-2016 LIT Goal

Close achievement gap in Math, Science, and ELA between low income and all students by 5% on the state assessments by the end of the 2015-2016 school year through classroom engagement, positive relationships, and common academic language.

Attendance: Eric Anderson, Graham Stansbery, Susan Sears, Michelle Mahoney-Holland, Danielle Schafer-Cloke, Michelle Benner, Scott Benner, Mary Symonds, Brian Higgins, Todd Busse, Koni McLean, Marta Gonzalez, Angela Prater, Carrie Christensen, Robert Swardz, Molly Butler, Don Collins, Ramon Rivera, Maureen Rix-McMahan, Brian Lee, Will White, Penny Hedman
Absent: John Spencer, Scott Feil, Ricardo Iniguez, Dan Ellwood
Guest: Rudy Joya (Intern), Dennis Conger

Minutes: LIT September Minutes will be approved at our next LIT meeting.

High School and Beyond Plan

Dennis Conger shared information about the three seminar schedules that will be held between now and January. They are built around Career Cruising and the High School and Beyond Plan. The grade levels are now separated in Moodle to make it easier for students to complete the grade level requirement for the year. Moodle also has the link to Career Cruising. Encourage students to use Career Cruising anywhere and anytime that they want to. Students will receive a star when each assignment is completed and a badge when all assignments are completed. Due date for completion is January 29th. Career Expo is Nov. 3rd. Teachers will hand out field trip forms on Wednesday before seminar schedule day. Treats will be delivered to the classes on Monday that have 100% of their field trip forms returned on Friday.

PBIS – Committee Share

Mary Symonds shared that the committee met and compiled the information to come up with the top five descriptors for PBIS. They are Positive, Respectful, Inclusive, Determined, Engaged (PRIDE). Now as a staff we need to agree on definitions for these five terms.

Discussion was held about greeting students at the door. Mary Symonds shared that the committee is a long way from PBIS action steps. Department heads will discuss with their departments about greeting students at the door and bring feedback to our next meeting.

Counselors Meeting with Students

Eric Anderson shared that counselors need to meet with students and counselors are trying to do this with minimum interruptions. Will White shared that the counselors have gone away from an appointment system. They fill out a form about the reason they need to see the counselor and how serious it is. Notes are being sent to request students to meet with a counselor. This minimizes wait time in the office. Will asked for feedback on what would be the least amount of disruption to the class. P.E. said that the last ten minutes of instruction or later in instruction time works best for them.

Field Trip Request Forms

Eric Anderson discussed having field trips approved by Department Heads/Learning Improvement Team. It was agreed that this should not be approved in this forum. Teachers need to be aware that field trips need to be submitted 30 days in advance.

All Staff Lunch

October 22nd will be an all staff lunch in the library at 11:40 a.m. This is the last day of Parent-Teacher Conferences.

LID Monday Training Tied to Building Goals

- 10/26/15 – 45 minutes: Split the training into PBIS definition/discussion and discussion about future LID trainings. Brian Higgins moved; Dani Schafer-Cloke 2nd. Motion approved. PBIS portion of LID Monday will be lead by PBIS Committee members.

Parking Plan

Eric presented the idea of moving all staff parking to the back parking lot and assigning spaces to staff. Todd Busse moved; Brian Higgins 2nd. Motion approved.

Glad Training

Glad training is going to be offered during one of our staff meetings.

Staff Meeting Location

Location for staff meetings to be changed to the auditorium. Todd said that we need a better screen for staff in the auditorium. Eric said he would work on this.

LIT Funds Requests

Funds request from Beth Hammerberg for classroom sound system in the amount \$4,302.00 (Ad Match). Todd Busse moved; Koni McLean 2nd. Brian Higgins moved; Mary Symonds 2nd to table this funds request until the next meeting. Motion approved.

Brian Lee motion; Todd Busse 2nd to adjourn.