

**LIT Meeting**  
**Wenatchee High School**  
**Room 551**  
**September 14, 2015**  
**4:00 p.m.**

**2015-2016 LIT Goal**

**Close achievement gap in Math, Science, and ELA between low income and all students by 5% on the state assessments by the end of the 2015-2016 school year through classroom engagement, positive relationships, and common academic language.**

**Attendance:** Eric Anderson, Ricardo Iniguez, Graham Stansbery, Susan Sears, Michelle Mahoney-Holland, Danielle Schafer-Cloke, Michelle Benner, Scott Benner, Mary Symonds, Brian Higgins, Todd Busse, Koni McLean.  
Absent: Marta Gonzalez, Angela Prater

**Minutes:** August and Sept. 1<sup>st</sup> minutes were reviewed. Koni McLean moved, Dani-Schafer-Cloke 2<sup>nd</sup> for approval. Minutes approved unanimously.

**Translator update**

Eric Anderson and Ricardo Iniguez met with Cindy Valdez about having a translator at WHS. They think they have found a solution and are meeting with Cabinet about the translator and this should be resolved next week. An update will be provided to LIT members after the meeting with Cabinet.

**Staff Meeting 9/23/15**

LIT members will be introduced along with the 2015-2016 LIT goal. Todd Busse and Susan Sears will present the information about LIT Funds Requests.

**LID Monday Trainings**

9/28/15 LID – Discussion of training format used last year in offering multiple sessions on a LID Monday for staff to choose from. The sessions will be held in the library, LGI and Tom Baumeister’s room. These trainings will be based on our 2015-2016 LIT goal. Staff will be split into three groups and rotate through all three sessions.

AVID Relationship Building Strategies - Brian Higgins and Koni McLean  
Common Academic Language -Close Reading Strategies – Holly McPhetridge and Danielle Schafer-Cloke  
Engagement – Doug Merrill and Russell Rummier

### **Suicide prevention**

Eric was approached by a couple of staff members that would like to talk with staff about suicide prevention on 9-23-15. This topic would be presented to students the following day, 9-24-15. They would like to highlight some options on how to communicate with students about this topic. They will share a scripted piece with staff so that if staff is not comfortable presenting to students they are able to use the script. They are collecting information for staff to hand out to students. They want to have a walk on October 9<sup>th</sup> at WHS, before the football game, to support this topic as a community. This is still in planning phase. Michelle Benner said that counselors and nurses should be available to counsel students who need it on Sept. 24<sup>th</sup> after the presentation in the classes.

### **Seminar bell schedule**

There is a need to meet three to four times this year to have a little longer time to explain the changes to Career Cruising and the Career Expo with students. Discussion about having this done on a Friday so this doesn't impact days when teachers don't have a prep period. Possibly shorten each class period by two minutes and combine those minutes with break. The first meeting will be the Friday before the Nov. 3rd Career Expo.

### **November 3<sup>rd</sup> Career Expo schedule**

The Career Expo will be held on Tuesday, November 3<sup>rd</sup>. Supervision of students for the Career Expo is taken care of without the use of teaching staff. First block freshman, second block sophomores, third block juniors, fourth block seniors. Wednesday and Thursday of that week would also be on Friday schedule.

### **EOS Student and Staff Survey**

In October, a staff meeting will be cancelled to take the EOS Staff Survey.

### **Marcia Tate Training**

The District has offered to bring Marcia Tate back to WHS next August during Principal Days.

### **LIT Funds Requests**

Funds request from Joyce Block for Lawrence Hall of Science Berkley, CA Gems Ocean Science Sequence in the amount \$241.68 (Ad Match). Koni McLean moved; Brian Higgins 2<sup>nd</sup>. Motion approved. 2 abstentions.

Funds request from Carrie Christensen on behalf of International Languages to attend the WAFLT Conference in the amount \$615.00 (Ad Match). Danielle Schafer-Cloke moved; Todd Busse 2nd. Motion approved.

Funds request from Adchara DeLong and Michael Lasater for bus and substitute costs for Geology field trip in the amount \$1,671.30 (Ad Match). Michelle Mahoney-Holland moved; Scott Benner 2<sup>nd</sup>. Brian Higgins moved and Danielle Schafer-Cloke 2<sup>nd</sup> to table motion. Brian Higgins moved; Danielle-Schafer Cloke 2<sup>nd</sup> to bring it back on the table. Motion approved.

Funds request from BJ Kuntz for In School Suspension teacher in the amount of \$3,500.00 (Ad Match). Mary Symonds moved; Todd Busse 2<sup>nd</sup>. Motion failed. 2 abstentions.

Funds request from BJ Kuntz for detention supervisor in the amount of \$2,400.00 (Ad Match). Brian Higgins moved; Mary Symonds 2<sup>nd</sup>. Motion failed. 2 abstentions.

Funds request from Adam MacDonald for substitute costs to attend the Judicial Institute for High School Teachers October 29-30, 2015 in the amount of \$231.00 (Ad Match). Danielle-Schafer Cloke moved; Brian Higgins 2<sup>nd</sup>. Brian Higgins moved; Danielle Schafer-Cloke 2<sup>nd</sup> to amend motion to include sub costs for two days at the current rate. Motion approved.

### **Parameters for funds requests**

Discussion of funds requests submitted for reimbursement of purchases already made and not approved beforehand.

Brian Higgins moved; Todd Busse 2<sup>nd</sup> to require that each LIT Funds Request needs preapproval prior to purchase. Motion approved. 2 abstentions.

**Mary Symonds motion; Dani Schafer-Cloke 2nd to adjourn.**