

Leadership Team Agenda  
 December 11, 2017  
 Room 500B  
 3:30 p.m. – 5:30 p.m.

Time	Agenda Items	Notes
3:30 p.m.	<p>Snacks            Attendance: Anderson, E.; Pasion, S.; Higgins, B.; Christensen, C.; Butler, M.; White, W.; McCormick, D.; Hedman, P.; Symonds, M.; Janet, T.; Smith, E.; Jobe, M.; Pulido, F.; Mahoney-Holland, M.; Mendoza, C.; Symonds, H.; Busse, T.; Harle, B.; Feil, S.; Roche; Stansbery, G.; Andrewjeski, J.; Hawes, A.; McCubbin, A.;</p>	<p>Nacho Bar. Not a bar made of nachos, but a series of nacho ingredients arranged tastefully along a raised plateau. These ingredients included olives, black beans, onions, jalapenos, chips, tomatoes, cheese with a meat infusion (looked and tasted better than it sounded) and a little boat to load them in.</p> <p>Also offered for the parched leadership team member was Coca-Cola, Diet Coke, and water. Diet water was not offered.</p>
5 minutes (information)	<p>Operational/Building Issues</p> <p>Handicapped access to back ELA entrance</p> <p>Handicapped access from stage down to audience floor or from back of auditorium to front of auditorium</p> <p>Foreign Language area heating issues</p> <p>Key side of the back door between science and business is having issues</p> <p>If we do permanent door stoppers on our door how do we pay for it?</p>	<p>This is being worked on and will be getting done as soon as Spring starts.</p> <p>There may be something we can do temporarily for the choir concert, but a permanent solution will need to be figured out</p> <p>Lance is looking at it</p> <p>We will see what we can do</p> <p>Building work order</p>

	Portable Temperature is cold and teachers can't change it.	
2 minutes (information)	<p>Update on Principal-Union monthly conversation</p> <p>Listening and Learning tours will be underway in the Spring</p>	<p>Combined district and union presence. Recommendation is to use the 2/12/18 (or even the 2/26/18) LIT and Collaboration time to help facilitate this.</p> <p><b>Seeking feedback through departments</b></p>

<p>10 minutes (information)</p>	<p>Staff concerns from Department Heads and LIT reps</p> <ul style="list-style-type: none"> <li>- There are some grading inconsistencies across the school. What percentage equals a passing grade?</li>   <li>- Free and reduced is down to 46% which is a 10-percent dip from last year? Can we make a push to get kids filling out the paperwork to get this benefits</li> </ul>	<p>There wildly different grading scales being used across the building. Is there equity for students if there is not consistency?</p> <p>Foreign Language department reports that they were asked to change their grading scale last year</p> <p>Admin reports that they may have been asked, but there is not a guideline or requirement to do so.</p> <p>This be a department head conversation on a future agenda</p> <p>We were not eligible for additional LAP funds because last year we were at 49.7%, based on our October enrollment date for free and reduced. We made an extra effort this year to encourage students to sign up. We were at 51% for October, this year. When we did the cleanup count, which adjusted our October 1<sup>st</sup> numbers, it left us at 49.7% again. May of 2017 shows us at 46% and May 2016 shows us at 56%; we are not sure why this is. We are looking into it but have no answer yet. October to October is what they use for LAP, May to May goes on the state report... Eric has already been asking people why that is and if our data is accurate.</p> <p>Numerous questions were asked on the topic and about what reasons there might be for students and parents to keep from signing up.</p> <p>Maybe get these signup sheets into the classrooms?</p> <p>Can we get this added to a future staff meeting so we know what we can do to help kids sign up?</p>
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· AP class teachers are concerned about the pacing of their classes

Those AP teachers concerned are encouraged to speak with Eric directly.

<p>15 minutes (information)</p>	<p>Small LIT Team Share out from 11/20</p>	<p>Notes from each team will be sent out with meeting minutes</p> <p>Tech center early leave time from 2nd period is a topic of conversation between Eric, Kory, and Pete. Equity between the schools and such</p> <p>Data points for checking the success of the block schedule</p>
<p>10 minutes (information)</p>	<p>JROTC</p>	<p>Air Force JROTC is a program in schools around the state. The focus is not on recruitment but on leadership. Applying to do this is a long process with a two-year waiting list. Eric sought feedback for putting WHS on the waitlist, but will be seeking input and feedback from entire staff. If we don't want to do it, he will take us off the list.</p> <p><b>Seeking feedback through departments</b></p>
<p>10 minutes (information)</p>	<p>Finals Schedule</p>	<p>We don't have a finals schedule created due to the schedule change. Do we really need to create something new or can we just use the schedule as is and if you are going to give a final give it on one of the last two days of the semester?</p> <p>Is 4 finals in one day too much for students?</p> <p>Finals vs. End of unit project/paper vs. celebrations vs. etc...</p> <p>Can semester long classes give finals on Thurs/Fri and AB classes give semester assessment on mon/tues of finals week or during the next week.</p> <p><b>Seeking feedback through departments</b></p>
<p>5 minutes (Information)</p>	<p>Semester Credit</p>	<p>AB rotation classes ARE submitting a grade at the end of 1st semester. Students will get .5 credits for each semester. Seniors</p>

		<p>especially need this in order to get their GPAs to colleges.</p>
<p>10 minutes (information)</p>	<p>Student Semester Survey</p>	<p>Not for admin use. For the teachers to use as instructors. The goal is getting feedback to improve instruction if needed.</p> <p>Teachers will not need to change any current surveys they use, if they use them, but for teachers who don't currently survey students, we'll have one for you so you don't have to make one up.</p> <p>Surveys and answer sheets would be set up so teachers do not have to do the work.</p> <p><b>Seeking feedback through departments</b></p>
<p>10 minutes (information)</p>	<p>Substance Prevention Assembly – Kevin Brooks</p>	<p>Aiden Hawes and Amy McCubbin presented info on this speaker. Lots of focus on driving under the influence, safe driving, etc. Aiden Hawes reported that this was a very engaging speaker that he has seen twice. Mary Symonds also reported that he was a great speaker. It would be a split assembly which would impact instructional time. Is this something we want to put into the schedule?</p> <p>Sebastian Pasion also believes this will be a fantastic opportunity for students</p> <p>For more information, check his <a href="#">website</a></p> <p>Proposed time: Spring. Could we use the gym and block off some of the seating?</p> <p><b>Seeking feedback through LIT team leaders - email</b></p>

<p>15 minutes (information)</p>	<p>Report back from committees (where applicable)</p> <ul style="list-style-type: none"> <li>· 9<sup>th</sup> grade intervention committee <ul style="list-style-type: none"> <li>○ Chair: Tara Janet</li> </ul> </li>   <li>· Mentor program committee <ul style="list-style-type: none"> <li>○ Chair: Molly Butler</li> <li>§ Hannah Symonds</li> <li>§ Scott Feil</li> <li>§ Loren Brown</li> <li>§ Eric Anderson</li> <li>§ Meg Lovercamp</li> <li>§ Penny Hedman</li> <li>§ Will White</li> </ul> </li>   <li>· Learning Improvement training 12/11 <ul style="list-style-type: none"> <li>○ Chair: Graham Stansbery</li> <li>§ Symonds, M.;</li> <li>§ Symonds, H.;</li> <li>§ Mendoza, C.;</li> <li>§ Anderson, E.</li> <li>§ Marc Hernandez</li> <li>§ Sebastian Pasion</li> </ul> </li> <li>· How did the training go?</li> <li>· Did staff feel it was effective and relevant?</li> </ul>	<p>[Looking for 5-8 members per team]</p> <p>Tara Janet's committee needs members. Anyone interested, please contact Tara Janet (Graham and Molly expressed interest)</p> <p>Having conversations</p> <p>Received a lot of feedback from staff. Committee will debrief and talk next Leadership meeting.</p>
<p>5 minutes (ACTION)</p>	<p>Minutes Approval</p>	<p>Motion by Molly Butler  Second by: Penny Hedman  Votes for: Todd Busse, Dawn McCormick, Molly Butler, Penny Hedman, Mary W. Symonds, Will White, Symonds, Hannah, Steve Roche, Jackie Andrewjeski, Graham Stansbery, Tara Janet, Cesar Mendoza  Scott Feil  Mr. Brandon T. Harle, Esq.  Carrie Christensen,  Votes against:</p>

<ol style="list-style-type: none"> <li>1. Department Heads move next door to discuss College in the High School classes</li> <li>2. LIT stays</li> <li>3. Breakout Committee time</li> </ol>		
<p>15 minutes <b>(action)</b></p>	<p>LIT</p> <ul style="list-style-type: none"> <li>· When/How are we communicating with team members?</li> </ul> <ul style="list-style-type: none"> <li>· Guidelines for LIT Funds Requests</li> </ul>	<p>Every 2 weeks LIT leaders should be connecting with their teams. Regular communication is key.</p> <p>Motion to add Pressing LIT Concerns as a line item to the agenda Second: Andrewjeski Passed 12-0-1</p> <p>Motion set this item aside until January: Busse Second: Mary</p>
<p>15 minutes <b>(action)</b></p>	<p>Lit Funds Requests</p> <ul style="list-style-type: none"> <li>· LFR – Macdonald <ul style="list-style-type: none"> <li>○ Holocaust Speaker</li> <li>§ \$268.77</li> </ul> </li> <li>· LFR – Lenssen <ul style="list-style-type: none"> <li>○ Wall-mounted whiteboard</li> <li>§ \$291.00</li> </ul> </li> <li>· LFR – Butler and 9th ELA PLC <ul style="list-style-type: none"> <li>○ 5 Chromebooks dedicated to 9<sup>th</sup> grade intervention</li> <li>§ 1550</li> </ul> </li> </ul>	<p>Motion – Symonds Second - Mahoney - Holland Approved 11-0-1</p> <p>PLEASE SEND THIS TO RICARDO</p> <p>Motion – Busse Second - Stansbery Approved pending conversation with Jake 10 - 1 - 1</p>
<p>5:27 p.m. (proposed) 5:47 (actual)</p>	<p>Adjourn</p>	<p>Motion –Roche Second –Andresjeski</p>