

Leadership Team Agenda
 September 21-September 23, 2020
 REMOTE
 3:30 p.m. – 4:52 p.m.



Time	Agenda Items	Notes
3:30 p.m.	Snacks: Attendance: Anderson, Higgins, HARle, Cloke, White, McPehtridge, McLean, Hildorfer, Cortes, Andrewjeski, Buzell, Hedman, Weller, Devereaux, Feil, Staff, Giacomazzi, Janet, Wilson, Ellwood, Dacey	
5 Minutes	Operational/Building Issues	<p>Positive Attendance – Can we turn it off since we are not using the scanners? Data in the past has been far more accurate when teachers have to mark students as present, so this will stay that way.</p> <p>Air Conditioning – some units still down. Summer security work is now done, pretty much.</p> <p>When Paul Gordon gave his speech about rising up he used the words “systemic Racism” and seemed to have a plan about it. Is there a plan? No plan has been communicated from PG to the Admin. Admin is currently working on the racism conversation but no final plan yet. We are trying to get more voice from marginalized groups.</p> <p>Need another egress point at gym portables for students and staff.</p>
2 Minutes	Update on Principal-Union monthly conversation	
15 minutes	Finalizing Calendar	10/19 L 11/16 D 1/12 L 2/15 D 3/15 L 4/19 D 5/17 L

15 Minutes	Building Goal Review	Glad class of 2020 we were at 91.5%, so far.
10 minutes	Forefront suicide prevention team	Trying to reach out to parents in the community to see if they want to be a part of the prevention team. Can anyone think of ways we can spread the word of this?
LIT REPS RELEASED		
20 minutes	Fall Conferences	<p>Would like to do something similar to Spring last year – calling families, leaving voicemails or having conversations with parents. Are there other ideas?</p> <p>Offer zoom meetings to parents as well? Can we get some canned responses made for calls to Spanish speaking homes? IS the schedule going to be any different this year? 3 days for it, so same schedule.</p> <p>So virtual conferences, either phone calls or zoom meetings.</p>
20	Assessments – Amber Birks	<p>Administering CFAs and DBAs – How do we assess and manage data in the current online setting?</p> <p>Amber shared suggestions that have come up during planning sessions around administering assessments. She was seeking input and feedback on the work being done on the topic. Department heads will check in with their departments.</p>
5 minutes	Semester 1 Finals	Start thinking about what finals look like in a remote setting and in a remote setting.
5 minutes	Prevalence testing	Widespread community testing, not symptom based. They wanted to get 10,000 people tested. WHS was going to be a test site. Now it is all on hold. But, long term, if it happens, if we get sub2% cases we can begin moving to a hybrid model of instruction.
???	Other concerns	<ol style="list-style-type: none"> 1. Will classes in canvas disappear at semester or end of year? <i>Any and all PLC courses will stay. Classes you are in with students, when the class ends with the grading term, that class will not be seen by kids, so you'll still have access. It essentially becomes an unpublished class. That being said, it would a be a good practice to copy</i>

		<p><i>the entire course at the end of the year so you can get right to publishing. If you have a singleton, copy it into a PLC course so that other can have access if they end up teaching it.</i></p> <p>2. Tech suggestions – We don't have time to train each other and do PLC work. Maybe we could have ½ day off (kids could be doing Asynchronous learning) where we can get some tech training in. <i>The 9th of October could be a day where we put in some tech training. We were going to do Character Strong, but we can see if we can move it. You can call in for audio tech support until 7pm, so that is something can be used by individual staff as well. Not everyone knows this apparently. Canvas mentors have been fantastic and very accessible.</i></p> <p>3. Maybe we can keep a document tracking what help people have asked for and received so it can be accessed by staff seeking help whose concerns might already have been addressed.</p> <p>4. Teachers are exhausted and this is all taking longer to do. Can we sustain this schedule for long? Would like to see more time for asynchronous learning where PLCs could meet and get things done. <i>I don't see us getting a lot of traction around days in PLCs, but we need to communicate to teachers that we don't need to be driving content for the entire 70 minutes of class. Teachers can do a lot of things with that time, breakout rooms etc. We encourage teachers to think about how they are using the time they have in class in order to accommodate the other things they need to do. Schedule-wise, we have 4.5 hours a day of teachers in front of kids and 3 hours a day of teachers not in front of kids (I might have heard it wrong tho). Parents and students are reporting that things are much better than last Spring.</i></p> <p>Q: Can we allow students to leave zoom and then come back at the end? <i>Yes. Just be sure you are always</i></p>
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		<i>circling kids back to class or you are going to lose them.</i> 5. Budget – <i>Talk to your admin and work together to find solutions</i>
Minutes Approval:		
2 minutes	LIT Funds Review	LIT funds: \$28,267 ADMATCH: \$24,000
10 Minutes	Lit Funds Requests for September (Voting by email) <ul style="list-style-type: none"> • Social Studies <ul style="list-style-type: none"> ○ AP US History 4th ed. books <ul style="list-style-type: none"> ▪ \$2916 • Stagecraft <ul style="list-style-type: none"> ○ Makeup kits, fake blood and liquid latex <ul style="list-style-type: none"> ▪ \$643 	Motion Hildorfer Second Wilson Approved with no objections Motion Hildorfer Second Wilson Approved with no objections
?? p.m. (proposed) ??? p.m. (actual)		