

Time	Agenda Items	Notes
4:00 p.m.	Attendance	Eric A, Brian H, Brandon H, Dan Ellwood, Holly M, Koni M, Jackie A, Penny H, Sarah W, Scott D, Scott F, Steve P, Tammy G, Tanya D, Tara J, Will W, Diane O, Dawn M, Vann B, Chris C, Cori M, iPhone.
5 Minutes	Operational/Building Issues	<p>*Internet Issues...three days of ridiculous issues...tech has found the issue and are aware. They are problem solving the access points that seem to be the issue. Will continue to let us know.</p> <p>*<b>Chris C:</b> When there are updates in Key Communication document...is there a way that can be updated with notification? Regarding push-in with chromebook as an example.</p> <p>*<b>Eric:</b> We tried to push it back to Thursday. We are adding a link that says there is updated information and it should be near the top. We are trying to create a single source of communication so everyone can go to the same place, but we've had a lot of questions from staff that makes it clear they are not reading the Key Communication. Please remind staff to read it.</p> <p><b>Chris C:</b> If we are able for Monday morning LIT time...can we have time to share out "Best PRactices" that are working well with Hybrid? As well as a question regarding "Go Guardian" software where we can see what students are seeing during class time with the sheer amount of screen time that?</p> <p><b>Eric:</b> Will bring it up with Ron regarding the software "Go Guardian." Agreed that once we get moving here staff should share out their ideas that are working.</p>
2 Minutes	Update on Principal-Union monthly conversation	Jake and Eric are meeting tomorrow.
20 minutes	How is the hybrid schedule going?	<p><b>Eric:</b> Sharing only my perspective...entrances to school are actually moving pretty quick. Doors open 30 minutes prior to class and the kids are moving in with intention and quickly. Attestations are going well, temp checks...coming in has been going well. Limited conversations with kids about masks...nothing with regard to challenging the mask requests, just clarity of type. No challenges in hall about masks. One total push in regarding masks (today). More push ins regarding "I forgot my chromebook." We have seen more of the kids "forgetting" their chromebook this week. Conversations with kids...they are "super excited to be back" but they are also saying they are not talking much in class. As admin as viewed in some classes teachers are working hard at pulling the info out of their students.</p> <p><b>Steve P:</b> Commenting on the "Green Check Mark" attestation...didn't realize until after the fact, taking a "screen shot" of the form can lead to abuses.</p> <p><b>Eric:</b> We're actually seeing the name AND date/time now on that and have requested kids to show us that clearly before we let them in.</p> <p><b>Dawn:</b> Can we let 0 period students in a little earlier? It doesn't seem like they have much time.</p> <p><b>Eric:</b> Those coming to your class late are not late because of us.</p>

**Tanya:** We've taken so many phone calls from parents and students and they are all very positive and thankful that we are all trying our best. The students and parents are very excited to be back.

**Holly M:** Can we provide more clarity in the FAQ about the students that are in the remote learning...more clarity about the protocols. She's had some difficulty with clear expectations for students in that situation.

**Eric:** Right now, we're jumping into this as something brand new...if they're not there in the first 5 minutes...turn it off. Try again tomorrow. The expectation is they are there for class, not to just jump in when they feel like it. We are providing this service to them.

**Brandon:** I was watching the process for students coming into the school and it was going fast. Things were super positive. There's no reason they should be late.

**Eric:** Yes, there is no reason for lateness on our end. Many parents are dropping off

**Koni M:** Two things, getting back to what Holly said..if I have a student that has not once been in a zoom all year and now is out 21 days for Covid...should I keep offering this Zoom to him?

**Eric:** I would communicate with Donna about how this student just doesn't come. If he's not taking advantage of this opportunity we can't expect to keep offering.

**Koni M:** Wanted to reiterate for the sake of our department, we'd love to have the SEL assemblies on Monday. (Eric...we'll talk about this soon in the agenda)

**Tammy G:** I have a kids on quarantine but I have heard from other students that this student is out and about ...do I put in a concern form? They haven't shown up to my class zoom on time..hasn't done any of the work. Do I keep doing this?

**Eric:** Yes, set up a concern report. We can't police what they do at home but we can encourage them to be proactive from home and stay safe in a quarantine scenario.

Also, you may have a kid on the list that may have quarantine listed for X amount of days...that DOES NOT mean they tested positive (We have had a total of 3 students that have been found to be positive and our nurse, Jenny B, will contact you and those exposed directly) only somewhere they were exposed.

**Yann:** Mainly positive LIT notes. Excited about generally good attendance. Similar experiences in that most students were quiet. Both students and staff are "stoked" to be back.

**Chris:** I wanted to clarify: we only contact with a pushin for kids that have not brought a chromebook to school, and is a repeat offender.

**Brian H:** Biggest concern from his LIT group, feeling rushed to get desk sprayed/clean up. Feeling the limited time for that. Other than that, my group had similar comments to ones that already came up.

**Eric:** Good point to bring up, the Oxy does leave a sticky residue after it builds up. Suggests that every couple days try to hit it with the soapy water spray and wipe it down. It helps remove that Oxy-film quickly. No negative effect on the cleaning

		<p><b>Penny:</b> Are going to get charging cables for our room for students to have any access to?</p> <p><b>Eric:</b> We have multiple models (up to 12 different types) of chromebooks with different types of chargers. Probably not going to happen before Spring break.</p>
30 minutes	SEL Assemblies and followup	<p>*<b>Chris C:</b> Didn't have much conversation, but the consensus in his LIT group was to squeeze it in on the Tues through Fri periods.  <b>Eric:</b> Some clarity on the time? What did they want?  <b>Chris C:</b> Preference was to shorten up the classes and make it consistent if we can't just do it on Mondays.  <b>Brian H:</b> My group was all behind modifying the schedule so it's an assembly schedule...taking time from each period equally. Then what are the expectations and clarity about follow up from the assembly?  <b>Eric:</b> Yes, there will be follow up at some time  <b>Tammy G:</b> Same, no one was for taking form different periods. Just be consistent and take 15 minutes instead of taking an entire day to miss classes.  <b>Chris C:</b> Only other comment were we wished we could do it next year or on their own but realize that is not a viable option.</p> <p><b>Eric:</b> Yeah, we recognize that there is no perfect solution. We realize that Monday attendance is down (all members present raised their hands in agreement that we all are seeing attendance issues)</p> <p>So what I'm hearing generally, is we are moving forward with a set assemble schedule that will adjust all classes to set that equally. (Asked for a "thumbs up" and it was agreed.)</p> <p><b>Brian H</b> shared from Emily W's notes one person said they'd rather lose one class than 15 minutes in each.</p> <p><b><i>Eric from Monday's Morning activity with our students:</i></b>  Wanting to share some frustration regarding Monday's group. We had our AVID students step up and take this on. They wanted to show they were involved ...they were frustrated when staff was generally not engaged with them. Eric shared he agreed, he was also frustrated with our staff not being more engaged with them that led to dialogue with conversation with our students. We want our students, who are taking a tough risk with adults to engage...kids did feel like they had a "good time chatting" but were surprised that there was limited info given back.</p>
<b>DEPARTMENT HEADS RELEASED</b>		
<b>Minutes Approval:</b>		
2 minutes	LIT Funds Review	LIT funds: \$23,572 ADMATCH: \$11,572.00 LIT Time Surplus: 16 minutes

<p>15 minutes</p>	<p>LIT Funds Requests for December</p> <ul style="list-style-type: none"> <li>· Apple Leaf <ul style="list-style-type: none"> <li>○ Printing costs for 1 issue <p style="text-align: right;">§ \$2180</p> </li> </ul> </li> <li>· Bowen-Picard <ul style="list-style-type: none"> <li>○ Laptop stand <p style="text-align: right;">§ \$30</p> </li> </ul> </li> <li>· Johnson <ul style="list-style-type: none"> <li>○ Supplies for Structured Learning Center <p style="text-align: right;">§ \$300</p> </li> </ul> </li> <li>· Music LFR <ul style="list-style-type: none"> <li>○ Stools and extension <p style="text-align: right;">§ \$280</p> </li> </ul> </li> </ul>	<p>Motion Higgins Second Cloke</p> <p>Motion Cloke Second Giacomazzi</p> <p>Motion Cloke Second Giacomazzi</p> <p>Motion Cloke Second Giacomazzi</p>
	<p>Extra</p>	<p>Vann: Is it possible we can work from home on Mondays?</p> <p>Eric: No. We have elementary school teachers working in buildings on Mondays. There have been some extreme cases with staff getting sick, but all teachers should be in the building on Mondays.</p> <p>Chris: Will there be follow up from our Monday training session? I gather that things went differently in different breakout rooms.</p> <p>Eric: We will talk about the activity and share the information that was collected at our next staff meeting.</p>
<p>5:14 p.m. (proposed)</p> <p>4:53 p.m. (actual)</p>	<p>Adjourn</p>	<p>Motion Giacomazzi Second Dacey</p>