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Leadership Team Agenda April 12, 2022 Room 401 3:45 – 5:45 p.m.



- 1) We agree to respect and support all leadership team decisions made, accurately communicate those decisions to stakeholders, and honor any requests for confidentiality.
- 2) We agree to respect others' time by beginning and ending meetings on time, staying on task, following the meeting agenda, and committing to completing assigned tasks.
- 3) Maintain and practice our PRIDE expectations.

Time	Agenda Items	Notes
3:45 p.m.	Attendance	Eric reviewed norms to start the meeting with unanimous thumbs up agreeing. Minutes by Brandon Harle
5 min.	Review Norms	
10 min.	Operational/Building Issues Leadership Team Concerns* Check the document for responses to your concerns.	<p>*Eric shared a thank you to all staff for sub coverage. We haven't had to deny any personal days and we haven't had any crisis in coverages. Again, thank you to staff.</p> <p>*Emily W: Asked if the pay incentive for staff coverage was through March or through the end of the year? No official confirmation</p> <p>*Eric: I will email Kelly and find out for you tomorrow.</p> <p>*Numbers for next year's scheduling are in. Admin are trying to clean up a few items before sharing with dept heads</p> <p>Leadership Team Concerns: Emily W: Didn't have time to add this but several outlets in a certain part of the SS dept has seen several chromebook cords shorting out (arcing sparks).</p> <p>Eric: We're aware of this issue. It seems that the answer is that some of the newer cords are at fault here. Maintenance will check the outlets, but the understanding is tech working to replace the cord style. It is happening throughout the school not only in SS which leads to the fact it is the cord.</p>
5 Minutes	Update on Principal-Union monthly conversation	* Eric met with Jake , nothing specific association-wise.
10 Minutes	Instructional Focus - Ricardo  WHS Learning Walk Data (March 2022)	<p>*Ricardo continued to share out the data he's collected from his Learning Walks. Please take a look at the link for more information. 734 total data walks through March.</p> <p>Ricardo wanted to share with staff that he feels very honored to be able to be in your classrooms and see the great things we are all doing.</p>
10 Minutes	Student request around Mental Health	<p>Nikki A: She's been working with the Mental Health Committee, a group of students that have been working to bring staff/students together</p> <p>Nikki and the students are seeking feedback on this question: What is the best way for staff to identify ways that students are struggling in class (emotional health) in non-verbal ways?</p> <p>*Thumbs up, sticky notes...</p> <p>*Eric shared about Orchard MS. They use a 1st period quick check in Google Form "How are you doing today?" with some quick questions. Not sure if that is something we want to look at now or in the same way. We do feel that kids definitely want to share with us how they're doing. Of course, the bigger conversation is what would we do next to address the issues brought to us by using such a form. It's two questions that go to the 1st period teacher.</p> <p>Tanner D: Shared about how he uses verbal checks. Nikki said that's the type of things this committee wants to know about. The kids want to know how they can share their struggles with a staff member.</p> <p>Lindsey H: Shared how one student actually sent her a Google Chat in the middle of class. It's subtle, private... doesn't kick off</p> <p>Scott D: Shared out about apps that he's read about that universities use to track everything from hydration, sleep, to current mental/emotional state.</p>

		Talk about a QR code for kids to scan that could be posted in classrooms, halls, bathrooms...then it could go directly to the counselors/staff that need to help address. Still need a subtle way for kids to let classroom teachers know about rough days
10 Minutes	Spring Testing Dates 4/25- Full training for proctors- all teachers 5/10- Beginning of testing Assessment Schedule SBA Bell Schedule	SBA Training will be Mon 4/25 for all staff. Sara Dietrich will help lead this. The testing will be in May which is the latest we've ever done this. Please view the Assessment Schedule Dates of testing(5 total days): 5/10-5/11, 5/17 - 5/18, 5/24 Holly M: Asked if we are still planning on having us "team up?" Eric: We're trying to have each teacher proctor two of the five days, and yes- we're working on teaming up
10 minutes	10th grade Screener- update	Screener was given on Mar 16, 2022 We had 302 students. 195 chose to complete it. 57 students were met with that day. No one needed to be seen by a crisis specialist. We will do a 9th grade screener again in the fall, followed up again by another 10th grade screener.
10 minutes	LID Schedule Discussion 5/23- Learning walk data review	*Eric asked if departments see value in looking at the data Ricardo presented as a way to *Steve P: Yes, the broad numbers for the school are tougher for us to see for our dept. Eric asked LIT to vote on this change at the later part of the meeting for this.
10 minutes	Priority standards process	English, Social Studies, & Math have already started this PLC work. As we do our PLC work, other departments will start and continue next year.
	Summer School Openings	*Eric asked for anyone that is interested, please apply. There is no fixed way that summer school will be run, there is lots of flexibility and the structure will be designed with staff input. Encouraging people to apply (currently ZERO applicants) so we can have the conversation about how flexible the process will be.
DEPARTMENT HEADS RELEASED		
Minutes Approval: B.Harle, McCormick, The Cloke, Tara Hanson, Scott Feil, Koni McLean, Tammy Giacomazzi, Scott Devereaux, Cori Montgomery Nikki Ashby, Emily Wilson Elizabeth McGregor Holly McPhetridge, Steve Priest, Tanner Dotzauer, Kara Melton (For Penny Hedman), Lindsay Hilldorfer, Hannah Schneider , Jackie Andrewjeski		
1 minute	LIT Funds Review	Class Mix: \$1,609.23 AdMatch: \$16,507.60
		Eric asked for a vote on 4/23 Data Review *Motion & 2nd to have April 23rd's 45 min Dept time dedicated to dept's for review Ricardo's learning walk data. *Hannah asked what was scheduled for that time? *Eric shared it was LIT with no specific agenda. *Vote approved unanimously.
4 minutes	Lit Funds Requests McGregor Accuplacer Exams Ashby Challenge Course	Chris C: Asked about current district commitment for District to pay for any kid to take the Accuplacer, not just Trig students? Eric: Gear Up used to pay for all of it, they are no longer here. Chris C: If we're looking at reducing barriers, it would make sense for the district to pay for this type of exam for any student as opposed to LIT or building budget. Eric shared the Accuplacer is for English & Math for the College in the High School only at this point. Should we hold on this one to see if we can designate funds from a specific place? Chris C: Some of those kids are covered by WASAC grant that would also reduce the cost of the request. Eric: Let's hold off on this one to see if we can get another funding source. \$2500.00 (*Tabled for potential future funding opportunities) Motion: Second: \$710.00 (Approved)

	Higgins/Dotzauer AVID travel Music travel	Motion: Chris C Second:Emily W \$1000.00 (Approved) Motion: Chris C Second:Emily W \$1420.00 (Approved) Motion: Chris C Second:Emily W All voted on at once as a group and approved unanimously.
5:10 p.m. (proposed)	Adjourn	Motion – Nikki A Second – All *Meeting adjourned at 4:4

Small group notes from March

[Clope](#)

[Berryman](#)

[Giacomazzi](#)

[Andrewjeski](#)

[Hilldorfer](#)

[Schneider](#)