

Leadership Team Agenda June 7, 2022 Room 401 3:45 – 5:45 p.m.



- 1) We agree to respect and support all leadership team decisions made, accurately communicate those decisions to stakeholders, and honor any requests for confidentiality.
- 2) We agree to respect others' time by beginning and ending meetings on time, staying on task, following the meeting agenda, and committing to completing assigned tasks.
- 3) Maintain and practice our PRIDE expectations.

Time	Agenda Items	Notes
3:45 p.m. 5 min.	Attendance Review Norms	Sarah, Holly, Dani SC, Lindsey H, Steve P, Emily W, Tammy G, Jackie A, Dawn M, Tara H, Nikki A, Cori M, Hannah S, Elizabeth M, Scott F, Eric A, Brandon H, Will W. , Dan E.
10 min.	Operational/Building Issues Leadership Team Concerns * Check the document for responses to your concerns.	<p>*Dept Awards: Last year was a counseling-created video that was shared out via school's social media with a lukewarm reception. We shifted around the Heart of the Panther to graduation this year</p> <p>*Hannah S: We didn't know about the Senior Awards (we were able to nominate, and staff care) we didn't get to celebrate them with students</p> <p>*Eric agreed, should have shared that information for staff and students. We are trying to shift more of our "PR" and positive things to a staff member next year. Eric shared that we recognize that many of the positive things we have are not celebrated; they get missed. Exploring some new ideas (Tara asked what about student feedback: Eric shared that we will be having ASB help with that). Reiterated that the video we used/shared last year wasn't loved. Again, looking for new things to do with this next year.</p> <p>Gang activity: We are going to do things differently at the beginning of the year, then again at semester, with regard to the safety information that we share with students. We will be more intentional about the gang information.</p> <p>Door locks: We continue to have issues with this building with locks (and air conditioning). We are constantly trying to fix. The goal is to have key-fobs at the staff entrance in the back of the building. We are talking around some new security pieces around doors, push-bar alarms, etc... to help reduce the amount of students that just walk out. Conversations with Tom Couey regarding security and safety that is a concern district wide.</p>
5 Minutes	Update on Principal-Union monthly conversation	* Emily Wilson shared out about the email that Jake sent out about 2019-20 some Health Care Plans overcharging. You may have been sent mail that you potentially tossed. June 13 and June 20th you may be receiving an additional check. Please reference Jake's email. You CAN still claim the prior check so don't wait too long.
20 Minutes	Testing Debrief	<p>*Eric asked ... "Do we like this format?"</p> <p>*Many said yes, Dawn McCormick disagreed, felt it was incredibly intrusive to the music department. Not certain why we have 3 classes here but not in class.</p> <p>*Eric shared that we don't have the staff to test students as a large group and run classes simultaneously.. Dawn asked for clarification about the other option which was the 3 week of students pulled from classes, a couple hundred students at a time rotating through. Then you're looking at large chunks of students missing classes in different times.</p> <p>*Dawn M: However on our "A/B" rotation, only 5 days is more intrusive.</p> <p>*We still had A/B rotation, but the length went down to 50 minutes. *Hannah S: Shared that her LIT group didn't like proctoring but did like the schedule better for at least having classes with heavy grade differences (those that have students from grades 9-12).</p>

		<p>*Emily W: Her LIT group shared they appreciated having an additional proctor and were ok with the schedule.</p> <p>*Liz M: Spoke to the AP students that had to do this at the same time were heavily stressed out.</p> <p>*Eric A: We can look at making it earlier next year. We did look at moving it but we initially ran into training issues for getting staff.</p> <p>*Nikki A: Gave her LIT's support for the schedule (two thumbs up).</p> <p>*Eric asked for a vote on this. 18 yeas to keep, 1 nay. Motion passed to keep the "5 Day Late Start Testing Schedule"</p>
20 minutes	Staff fund proposal	<p>*Eric shared that this fund covers flowers, etc. for loss, babies, retirement. Kendra does all of this and Eric asked if we should maybe shift this into a "LIT" type of request where we have a small group to make the decisions about the funding (retirement cards, funeral, birth celebrations, etc...). Eric shared that it felt like most don't know what the funds are used for and wanted more clarity about where those funds go.</p> <p>So Eric is asking:</p> <ol style="list-style-type: none"> 1) Do we want to have LIT discuss and allocate funding? 2) Do you want to have an option, like Donna's "Panther House" deduction? <p>*Holly M: Asked more specifics about the detail of these decisions? Eric: We don't want it to be a big decision (do they want roses vs lilies) but more along the lines of LIT staff helping with ideas for how to best support staff. Details can be kept private as appropriate</p> <p>Cori/Tammy G: Both shared their support for the auto-deduct option.</p> <p>Eric: So, are we ok with LIT having the option for more dialogue in this process? (*All supported)</p>
10 minutes	LIT meeting schedule for next year	<p>*Keep first Tuesdays of the month for meetings? No issues with that.</p> <p>*Eric requested when do we want the first meeting for next year: Wednesday Aug 24, 2022 *Tentatively 4PM</p> <p>*Emily W: Requested if we can have the A/B Calendar for next year ASAP? *Eric: Yes, we can get that to you by the end of this week.</p> <p>Steve Priest asked if we are going to continue having LIT meetings on Wednesday mornings following Leadership Meetings? *Yes... we will continue to follow the same model next year.</p> <p>*Eric spoke to the PLC email he sent out today. We want to have staff participate in this opportunity. Diving in deeper into the PLC work we have started. Eric will be sharing out a Google Form by Friday if you are interested. (*All paid additional time outside of the school day). May be one or two meetings a month after school</p> <p>*Holly asked if this was district shared data? *Eric, no this will focus on WHS then the data will be shared at the district level.</p> <p>*Dawn M asked quickly if we are having a staff checkout? *Eric: We will be doing what we have been doing. Kendra will send out a form.</p> <p>*Emily: Asked about archiving gradebook... Ron Brown sent out an email how to do this. (Sarah reminded that Skyward gradebook pdf only. NOT CANVAS).</p> <p>*Make sure you include DROPPED students. *Grades are due June 16 by 4PM.</p>

		Monday June 13th is for staff to communicate with students that need to make up work, exams, projects. Please invite students as needed. The building will be open but there is not a hard requirement for students to be in the building. Busses will be running on normal schedule district wide.
DEPARTMENT HEADS RELEASED		
Minutes Approval: McCormick, Elizabeth McGregor, Scott Feil, Tara Hanson, Nikki Ashby, Cori Montgomery, Steve Priest, Lindsay Hilldorfer, Brandon Harle, Tammy Giacomazzi, Jackie Andrewjeski, Emily Wilson, Holly McPhetridge		
10 minutes	Staff fund	Motion – Emily Second – Nikki Passed unanimously
1 minute	LIT Funds Review	Class Mix: \$113.97 AdMatch: \$11326.55
4:35 p.m. (proposed)	Adjourn	Motion – Nikki Second – Jackie Passed unanimously

Small group notes from April

[Clope](#)

[Berryman](#)

[Giacomazzi](#)

[Andrewjeski](#)

[Hilldorfer](#)

[Schneider](#)